



EXHIBIT A

Proposal: GIS Professional Services and Support

Prepared for Jose Macias, City of El Mirage
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CIVICLENS



Hark Creek
6096 ft

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Overview

Jose Macias has requested a proposal for reengagement with CivicLens to provide up to fifty (50) hours per year of ad-hoc professional services and support for configuration and maintenance of the City's GIS data and applications, with a period of performance commencing upon annual approval by the City Manager and ending when services are no longer necessary or the not-to-exceed price of \$5,000 is reached in a given fiscal year (see terms). Potential services activities may include but are not limited to:

1. Updates and maintenance of the City's [Master Internal GIS Application](#) and data used by the application
2. Updates and maintenance of the City's [Public-Facing GIS Application](#) and data used by the application
3. Updating Maricopa County parcel data in the City's GIS ArcGIS Online organization and applications
4. Caching and publishing of high-resolution aerial imagery collected by Maricopa Association of Governments to be used in internal and public-facing applications
5. Updates and maintenance of the City's [Internal Property Information Lookup](#) and data used by the application
6. Mobile field data collection and/or work management application configuration
7. Static map layout and printing
8. Remote GIS training for City staff
9. Other to-be-determined data and/or web application development

Terms

This document constitutes a formal quote from CivicLens, subject to the following conditions:

1. This proposal does not bind either party to a services relationship for any given fiscal year. Services may be terminated at any time by either party by written request, after which no services will be performed or billed.
2. This proposal assumes a not-to-exceed price of five thousand dollars (\$5,000) per fiscal year. Services will be billed on a time-and-materials basis at \$100 per hour.
3. CivicLens reserves the right to refuse any activity or deliverable not specifically agreed to in a Professional Services Agreement signed by both parties. If the City wishes to define specific activities and/or deliverables prior to commencement of services, CivicLens will work with the City to draft a proposal.
4. Invoices will be issued on the first of every month and are to be paid within 30 days. Late payments are subject to a 10% fee.

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5. Services activities outside the scope of this proposal include installation, configuration, or integration of any third-party systems and/or on-premises server infrastructure, including system architecture design, network administration, security review, or on-premises GIS application deployment.