



COURTESY CHEVROLET

12/14/2021

STATE OF ARIZONA  
VEHICLE QUOTE  
STATE CONTRACT # ADSP017-166120

VEHICLE	2022 CHEVROLET COLORADO CREW CAB Z71 4X4	\$ 34,607.30
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TOTAL	\$ 34,607.30
SALES TAX	\$ 2,905.31
TIRE TAX	\$ 5.00

GRAND TOTAL	\$ 37,517.61
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STOCK UNIT

2022 COLORADO 4WD Z71 CREW CAB  
 GBA BLACK /V6G  
 HH1 JET BLACK  
 ORDER NO. ZWMZ63/FBC STOCK NO.  
 VIN 1GC GTDE NX N1126627 **P201119**  
 \*\*\*\*\*4609\*\*\*\*\*13\*39088S

GENERAL MOTORS LLC  
 RENAISSANCE CENTER  
 DETROIT MI 48243-1114  
 VEHICLE INVOICE 1AD69539566

MODEL & FACTORY OPTIONS	MSRP	INV AMT	FLEET
12P43 COLORADO 4WD Z71 CREW CAB	38000.00	36252.00	INVOICE 11/09/21
FE9 50-STATE EMISSIONS	N/C	N/C	SHIPPED 11/09/21
FLT FLEET	N/C	N/C	EXP I/T 11/22/21
GU6 REAR AXLE 3.42 RATIO	N/C	N/C	INT COM 11/22/21
K4C WIRELESS DEVICE CHARGING	75.00	68.25	PRC EFF 01/01/21
LGZ ENGINE, 3.6L DI DOHC V6 VVT	N/C	N/C	KEYS Z0764 Z0764
MST TRANSMISSION, 8-SPD AUTOMATIC	N/C	N/C	WFP-S QTR OPT-1
PDN Z71 MIDNIGHT EDITION:	2600.00	2366.00	FAN: 000800770
* SPRAY-ON BEDLINER			BANK: ALLY - 021
* DURATRAC TIRES			CHG-TO 39-088
* 17" GLOSS BLACK ALUMINUM WHEELS			SHIP WT: 4481
* ALL-WEATHER FLOOR LINER (DEALER INSTALLED)			HP: 33.5
R6D FLT-BID ASSISTANCE/CE	0.00	4700.00-	GVWR: 6000
R9Y FLT-FLEET MAINTENANCE CREDIT	33.75-	30.71-	GAWR.FT: 3200
SQ5 SUSPENSION LEVELING KIT (DEALER INSTALLED)	465.00	423.15	GAWR.RR: 3500
VQ1 FLT-FLEET ORDERINGASSISTANCE	0.00	0.00	NTR: 1/2
			DEAL NO: 21679492
			DAN: 7COCH

TOTAL MODEL & OPTIONS 41106.25 34378.69 ACT 237 34340.50  
 DESTINATION CHARGE 1195.00 1195.00 H/B 261 1233.19

TOTAL 42301.25 35573.69 PAY 310 35573.69

\*\*\*\*\*  
 INVOICE DOES NOT REFLECT DEALER'S ULTIMATE COST BECAUSE OF MANUFACTURER REBATES, ALLOWANCES, INCENTIVES, HOLDBACK, FINANCE CREDIT AND RETURN TO DEALER OF ADVERTISING MONIES, ALL OF WHICH MAY APPLY TO VEHICLE.  
 \*\*\*\*\*  
 THIS MOTOR VEHICLE IS SUBJECT TO A SECURITY INTEREST HELD BY ALLY.

COURTESY CHEVROLET  
 REMIT TO ALLY NO. 021  
 VIN 1GCGTDENXN1126627  
 \$ 35573.69 INV 1AD69539566  
 DUE 11/22/21 DEALER 39-088

Keywords

Validity

Commodities

Organization

Co-Op Contract Designation

Status

Filters Contract ID: ADSP017-166120  Status: Signed

Contract ID	Amendment #	Label	Supplier	Type	Effective Date	Sourcing Project	Extended End Date	Owner Last Name	Owner First Name	Owner	Initial End Date	Statewide Contract
ADSP017-166120	3	Vehicles, New Purchases	COURTESY CHEVROLET	Master Agreement	4/1/2017		3/30/2022	Matura	Kim	<ul style="list-style-type: none"> <li>Matura Kim</li> <li>VEAL PAMELA</li> </ul>	3/30/2018	<input checked="" type="checkbox"/>

1 Result(s)

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF EL MIRAGE  
EL MIRAGE CITY COUNCIL CHAMBERS  
10000 N. EL MIRAGE ROAD  
6:00 PM -TUESDAY, SEPTEMBER 21, 2021**

**PLEASE NOTE: Council meetings are once again open to the public, however, social distancing and mask wearing will continue for the safety of all. Calling in or logging in to the meeting via the link provided below will continue to be available. Public access to this meeting is available online by clicking [here](#) or by dialing **480-561-6082** followed by entering the Conference ID number **765 473 147#**. Once you are connected, please place yourself on mute unless you are speaking. You may request to speak during the Call to the Public (3-minute time limit) or during the Public Hearing portions of the meeting.**

Members of the El Mirage City Council will attend either in person or virtually. Note: The Common Council of the City of El Mirage, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in conformation with A.R.S. Section § 38.431.03 including legal advice from the City Attorney.

**Agenda**

**1. ROLL CALL**

Mayor Alexis Hermosillo  
Councilmember Roy Delgado  
Councilmember Anita Norton  
Councilmember Donna Winston

Vice Mayor Monica Dorcey  
Councilmember Mike Hutchinson  
Councilmember David Shapera

**2. CALL TO ORDER**

Pledge of Allegiance  
Moment of Silence

**3. PRESENTATION**

- |    |   |              |
|----|---|--------------|
| 1. | Presentation by WESTMARC President and CEO Sintra Hoffman WESTMARC Update. (Administration) | No<br>Action |
|----|---|--------------|

**4. PROCLAMATION**

- |    |  |              |
|----|--|--------------|
| 1. | Consideration and action to declare October 3-9, 2021 as Fire Prevention Week in the City of El Mirage. (Fire) | No<br>Action |
|----|--|--------------|

**5. CALL TO THE PUBLIC**

Citizens desiring to speak on any issue within the jurisdiction of the public body may do so at this time. Comments shall be limited to three (3) minutes per person and shall be addressed to the City Council as a whole. At the conclusion of the Call to the Public, individual City Council Members may (1) respond to criticism made by those who have spoken, (2) direct staff to review or follow up on the matter, and/or (3) direct that the matter be put on a future agenda.

6. **CONSENT AGENDA**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda Item, that item will be removed from the Consent Agenda and voted on separately.

1. Consideration and action to approve the minutes of the Work Session and Regular Council meeting held Thursday, September 9, 2021. (City Clerk) Approved  
*Motion carried unanimously - (7-0)*
2. Consideration and action to purchase one unmarked replacement vehicle at a total cost of \$35,722.33 from Larry H. Miller Toyota Peoria under State Contract number ADSPO17-166119. (Police) Approved  
*Motion carried unanimously - (7-0)*
3. Consideration and action to authorize the City Manager to negotiate and enter into a Police Study Agreement with the Center for Public Safety Management LLC (CPSM) in an amount not to exceed \$57,500, billable in three installments (40% at signing, 40% upon delivery of data analysis draft and 20% upon delivery of final report). (Police) Approved  
*Motion carried unanimously - (7-0)*
4. Consideration and action to rescind the 2008 City of El Mirage Personnel Policy Manual and all revisions made by resolution and approve R21-09-23 which adopts the City of El Mirage Employee Policy Manual, dated September 21, 2021. (Human Resources) Approved  
*Motion carried unanimously - (7-0)*
5. Authorize a budget transfer from 111-5-1531-311 Professional Services to 111-5-2511-121 Cancer Insurance in the amount of \$93,000. (Finance) Approved  
*Motion carried unanimously - (7-0)*

7. **REGULAR AGENDA**

1. Discussion and possible action to fund the hire of a new sworn Police Officer position, K-9, vehicle and other necessary training and equipment. (Administration) Approved  
*Motion carried - (6-1)*  
NAY - Vice Mayor Dorcey
2. Consideration and action to fund the hire of an additional sworn Police Officer. (Administration) Approved  
*Motion carried unanimously - (7-0)*
3. Consideration and action to fund the hire of a Fire Program Specialist position. (Administration) Approved  
*Motion carried unanimously - (7-0)*

8. **CITY MANAGER'S COMMENTS & SUMMARY OF CURRENT EVENTS**

The City Council may not act upon any matter in the City Manager's summary but may have general comment or questions.

9. **MAYOR'S COMMENTS and COUNCIL SUMMARY OF CURRENT EVENTS**

The Mayor and City Council may not discuss or act upon any matter in the summary unless the specific matter is properly noticed for legal action.

10. **ADJOURNMENT**

*Accommodations for Individuals with Disabilities -Alternative format materials, sign language interpretation, assistive listening devices or interpretation in languages other than English are available upon 72 hours advance notice through the Office of the City Clerk, 10000 N El Mirage Road, El Mirage, Arizona, (623) 876-2943, TDD (623)933-3258, or FAX (623) 876-4603. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.*

**AFFIDAVIT OF POSTING - CITY COUNCIL MEETING OF TUESDAY, SEPTEMBER 21, 2021**

I hereby certify that this agenda was posted by 2:00 p.m. on Wednesday, September 15, 2021, at the following locations: 1) the City of El Mirage Exterior Bulletin Board at 10000 N. El Mirage Road, and 2) the City of El Mirage website [at www.elmirageaz.gov](http://www.elmirageaz.gov).

  
Sharon Antes, City Clerk

**REQUEST FOR COUNCIL ACTION**

<b>DATE SUBMITTED:</b> 09/09/2021	<b>TYPE OF ACTION:</b> Personnel	<b>SUBJECT:</b> Consideration and action to fund the hire of an additional sworn Police Officer. (Administration) <i>Motion carried unanimously - (7-0)</i>
<b>DATE ACTION REQUESTED:</b> 09/21/2021		
<b>AGENDA SECTION:</b> Regular		

<b>TO:</b> Mayor and Council
<b>FROM:</b> Crystal Dyches, City Manager

**RECOMMENDATION:**

Discussion and consideration of Public Safety Subcommittee Recommendation.

**PROPOSED MOTION:**

I move to approve the Public Safety Subcommittee recommendation to fund an additional Police Officer (assigned to community service/education) and the required equipment, and authorize the City Manager to utilize FY22 contingency funds as presented.

**BACKGROUND:**

On August 10, the Public Safety Subcommittee held a meeting to discuss a number of public safety topics. As a result of the meeting, the Public Safety Subcommittee recommended funding an additional Police Officer assigned to community service/education. The goal of the position is to utilize the Community Oriented Policing philosophy by providing the necessary tools to eliminate or reduce crime through educational programs and enforcement. This Officer would serve as a pro-active problem solver, utilizing community partnerships, resources and leading educational programs to help resolve neighborhood and business issues. The initial recommendation was to fund this position through the Coronavirus State and Local Fiscal Recovery Funds. After review, the expenses were not deemed eligible under the Interim Final Rule guidelines.

The Public Safety Subcommittee has recommended utilizing \$135,085 from the contingency line item.

Police Officer (annual wages and benefits prorated to 8 months)	\$69,216
Police Officer equipment/ testing/ memberships/ uniforms	\$ 25,869
Vehicle	\$ 40,000
<b>Contingency Request</b>	<b>\$ 135,085</b>

BUDGETED: No

SUFFICIENT FUNDS: Yes

CIP: No

MULTI-YEAR: Yes

Fiscal Impact

AMOUNT  
REQUESTED: 135,085

FISCAL  
YEAR: FY22

ACCOUNT  
TO BE 111-5-1591-920  
CHARGED:

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Attachments

Costs

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## Janice Freimark

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**From:** Valerie Ojeda  
**Sent:** Wednesday, December 15, 2021 10:33 AM  
**To:** Janice Freimark  
**Subject:** FW: Vehicle purchase

Janice,

Can you please request a requisition for the following purchase listed below. If you can request this before noon today.

The activity number that you will be using is 62194 and the GL would be 111-5-2111-650

If you have further questions, please feel free to call or email me.

Thank you,

Valerie Ojeda– Purchasing Specialist  
10000 N. El Mirage Rd., El Mirage, AZ 85335  
P: 623-876-2953 | E: [vojeda@elmirageaz.gov](mailto:vojeda@elmirageaz.gov)



Please visit [www.ElMirageAZ.gov](http://www.ElMirageAZ.gov) for more information.

**From:** Dana Williams <[dwilliams@elmirageaz.gov](mailto:dwilliams@elmirageaz.gov)>  
**Sent:** Wednesday, December 15, 2021 10:29 AM  
**To:** Valerie Ojeda <[vojeda@elmirageaz.gov](mailto:vojeda@elmirageaz.gov)>  
**Subject:** FW: Vehicle purchase

fyi

*Dana Williams*

Interim Finance Director  
City of El Mirage  
10000 N El Mirage Rd  
El Mirage AZ 85335  
(623) 876-2951

**El Mirage City Hall Hours: Mon – Thurs 7:30 am to 5:30 pm & Closed Fridays.**

**From:** Crystal Dyches <[cdyches@elmirageaz.gov](mailto:cdyches@elmirageaz.gov)>  
**Sent:** Wednesday, December 15, 2021 9:57 AM  
**To:** Paul N. Marzocca <[pmarzocca@elmirageaz.gov](mailto:pmarzocca@elmirageaz.gov)>  
**Cc:** Dana Williams <[dwilliams@elmirageaz.gov](mailto:dwilliams@elmirageaz.gov)>  
**Subject:** RE: Vehicle purchase

Move forward...

J. Crystal Dyches  
City Manager  
10000 N. El Mirage Road, El Mirage, AZ 85335  
P: 623-876-2940 | C: 623-377-1743 | E: [cdyches@elmirageaz.gov](mailto:cdyches@elmirageaz.gov)



\*NOTICE\* To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other members of the public body. Members of the public body may reply to this message, but they should not send a copy of the reply to other members.

**From:** Paul N. Marzocca <[pmarzocca@elmirageaz.gov](mailto:pmarzocca@elmirageaz.gov)>  
**Sent:** Wednesday, December 15, 2021 9:41 AM  
**To:** Crystal Dyches <[cdyches@elmirageaz.gov](mailto:cdyches@elmirageaz.gov)>  
**Subject:** FW: Vehicle purchase

If you approve I will get it doing. Thank you

Paul Marzocca – Police Chief  
El Mirage Police Department  
12401 W. Cinnabar Avenue, El Mirage, AZ 85335  
P: 623-500-3009 | F: 623-500-3001 | E: [pmarzocca@elmirageaz.gov](mailto:pmarzocca@elmirageaz.gov)



**From:** Dana Williams <[dwilliams@elmirageaz.gov](mailto:dwilliams@elmirageaz.gov)>  
**Sent:** Wednesday, December 15, 2021 9:31 AM  
**To:** Crystal Dyches <[cdyches@elmirageaz.gov](mailto:cdyches@elmirageaz.gov)>; Robert Nilles <[rnilles@elmirageaz.gov](mailto:rnilles@elmirageaz.gov)>; Paul N. Marzocca <[pmarzocca@elmirageaz.gov](mailto:pmarzocca@elmirageaz.gov)>; Valerie Ojeda <[vojeda@elmirageaz.gov](mailto:vojeda@elmirageaz.gov)>  
**Subject:** RE: Vehicle purchase

Good Morning,

Due to the vehicle shortage, I believe this qualifies under the highlighted section (A) below. It is in the public's best interest that the community services officer be staffed and fully equipped as soon as

possible. Please keep in mind that the item will still need to be taken to Council by the police department as referenced in section (C) below as soon as possible with a report explaining the circumstances.

Also, if this is approved by the City Manager, the police department should include a memo explaining the situation as referenced in section (B).

### **30.26 EMERGENCY PURCHASES.**

(A) The City Manager may make emergency procurements if there exists a threat to public health, welfare, or safety, **or if a situation exists which makes compliance with the procurement process specified in § 30.23 contrary to the public interest. Emergency procurements shall be made with such competition as is practicable under the circumstances.**

(B) A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file.

(C) **Whenever an emergency expenditure in excess of the amount stated in § 30.23(B) is made, a report specifying the nature of the emergency and the amount of the expenditure shall be made to the Council at a regularly scheduled Council meeting.**

(Ord. O16-06-06, passed 6-21-2016; Res. R16-06-17, passed 6-21-2016)

Please contact me if you have any questions.

*Dana Williams*

Interim Finance Director  
City of El Mirage  
10000 N El Mirage Rd  
El Mirage AZ 85335  
(623) 876-2951

**El Mirage City Hall Hours: Mon – Thurs 7:30 am to 5:30 pm & Closed Fridays.**

**From:** Crystal Dyches <[cdyches@elmirageaz.gov](mailto:cdyches@elmirageaz.gov)>  
**Sent:** Tuesday, December 14, 2021 6:49 PM  
**To:** Dana Williams <[dwilliams@elmirageaz.gov](mailto:dwilliams@elmirageaz.gov)>  
**Cc:** Robert Nilles <[rnilles@elmirageaz.gov](mailto:rnilles@elmirageaz.gov)>  
**Subject:** Fwd: Vehicle purchase

Sent from my Verizon, Samsung Galaxy smartphone  
Get [Outlook for Android](#)

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**From:** Paul N. Marzocca <[pmarzocca@elmirageaz.gov](mailto:pmarzocca@elmirageaz.gov)>  
**Sent:** Tuesday, December 14, 2021 4:31:32 PM  
**To:** Crystal Dyches <[cdyches@elmirageaz.gov](mailto:cdyches@elmirageaz.gov)>  
**Subject:** Vehicle purchase

This vehicle came up just today due to Bisbee Police rejecting it due to the color being black instead of white. We have been looking for a vehicle for the new Community Service Officer and this would be perfect but we have to tell them by tomorrow. Normally we can order and it gets approved by council but we don't have the time.

So I am asking with your permission can we buy this vehicle. We have \$40,000 dedicated for a vehicle with lights and I can come up with the extra funds if needed somewhere in the budget.

Paul Marzocca – Police Chief  
El Mirage Police Department  
12401 W. Cinnabar Avenue, El Mirage, AZ 85335  
P: 623-500-3009 | F: 623-500-3001 | E: [pmarzocca@elmirageaz.gov](mailto:pmarzocca@elmirageaz.gov)





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## **MEMORANDUM**

TO: Crystal Dyches, City Manager  
FROM: Paul Marzocca, Police Chief  
SUBJECT: Emergency purchase of vehicle for the police department  
DATE: December 16, 2021

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City Manager Dyches,

The State of Arizona and the United States has seen a shortage of new government vehicles that can be used in police environments. This shortage is due to several factors including Covid and shortage of computer chips. With the recent approval of the Community Service Officer by El Mirage City Council we have been looking for a vehicle but have been unsuccessful in our endeavors due to the shortage.

On Tuesday December 14<sup>th</sup> we were advised by our Chevrolet vendor Courtesy Chevrolet, (State Contract # ADSP017-166120) that they had a Chevy Colorado available due to it being cancelled by another police agency due to the wrong color being ordered. (black) Because of our relationship with our Chevrolet vendor, they shared they would hold it for a day but would have to release it to other agencies due to the short supply.

This purchase complies with policy 30.26 Emergency Purchases with City Manager approval due to the exigency of a nationwide vehicle shortage and we couldn't wait for the approval of full council which at earliest would be 2022.

### **30.26 EMERGENCY PURCHASES.**

(A) The City Manager may make emergency procurements if there exists a threat to public health, welfare, or safety, or if a situation exists which makes compliance with the procurement process specified in § 30.23 contrary to the public interest. Emergency procurements shall be made with such competition as is practicable under the circumstances.

(B) A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file.

(C) Whenever an emergency expenditure in excess of the amount stated in § [30.23](#)(B) is made, a report specifying the nature of the emergency and the amount of the expenditure shall be made to the Council at a regularly scheduled Council meeting. (Ord. O16-06-06, passed 6-21-2016; Res. R16-06-17, passed 6-21-2016)