



## **Professional Services Agreement**

### **FY19-24 Public Works On-Call Professional Services Contract No. 2019-012**

WHEREAS, the City of Prescott (hereinafter referred to as “City”) is in need of certain services; and

WHEREAS, the City has solicited Requests for Qualifications in accordance with State Law; and

WHEREAS, Harrington Planning + Design (hereinafter referred to as “Professional”), has expertise in providing landscape architect services.

NOW, THEREFORE, IN CONSIDERATION OF THE COVENANTS HEREIN CONTAINED, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by each party to the other, it is hereby agreed as follows:

1. That Professional shall provide the above listed services to the City in relation to the FY19-24 Public Works On-Call Professional Services Project as indicated in Exhibit “A” (Request for Statements of Qualifications, Scope of Work, Task and Fee Estimate, and Project Schedule) and as requested by the City of Prescott Public Works Director.
2. In addition to those services identified in Paragraph 1 above, the Professional shall also perform all subordinate tasks not specifically referenced in Paragraph 1, but necessary to the full and effective performance of the tasks specifically referenced.
3. The Professional shall provide sufficient qualified personnel to perform any and all services as required herein, including but not limited to inspections and preparation of reports, as reasonably requested by representatives of the City.
4. All services identified in Paragraphs 1 and 2 above shall be completed to the satisfaction of the City and shall be performed in compliance with the Professional's project schedule identified in the attached Exhibit “A”.
5. The term of this Agreement shall be three (3) years commencing July 1, 2018 and ending June 30, 2021, with consideration for renewal up to two (2) additional one (1) year periods by mutual agreement.
6. Notwithstanding the foregoing, this Agreement may be terminated by either party upon ten (10) days written notice, with or without cause or upon completion of services. If this Agreement is terminated, the Professional shall be paid for authorized services satisfactorily performed to the date of the Professional's receipt of such termination notice.
7. It is agreed by and between the parties that this Agreement incorporates the attached Exhibit “A” thereto as a part of this Agreement, and that the terms thereof shall be binding between the parties.

8. Pursuant to A.R.S. § 38-511, the City may cancel this Agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the Agreement on behalf of the City is, at any time while the Agreement or any extension of the Agreement is in effect, an employee or agent of any other party to the Agreement in any capacity or a Professional to any other party of the Agreement with respect to the subject matter of the Agreement. In the foregoing event, the City further elects to recoup any fee or commission paid or due to any person significantly involved in initiating, negotiating, securing, drafting or creating this Agreement on behalf of the City from any other party to the Agreement arising as a result of this Agreement.
9. Any notices to be given by either party to the other must be in writing, and personally delivered or mailed by prepaid postage, at the following addresses:

Public Works Director  
City of Prescott  
433 N. Virginia Street  
Prescott, Arizona 86301

Harrington Planning + Design  
1921 S. Alma School Road, Suite 110  
Mesa, Arizona 85210

10. It is expressly agreed and understood by and between the parties that the Professional is an independent contractor, and, as such, Professional shall not become a City employee, and is not entitled to payment or compensation from the City, or to any fringe benefits to which other City employees are entitled. As an independent contractor, Professional further acknowledges that it is solely responsible for payment of any and all income taxes, FICA, withholding, unemployment insurance, or other taxes due and owing any governmental entity whatsoever as a result of this Agreement. As an independent contractor, Professional further agrees that it will conduct itself in a manner consistent with such status, and that it will neither hold itself out nor claim to be an officer or employee of the City by reason thereof, and that it will not make any claim, demand or application to or for any right or privilege applicable to any officer or employee of the City, including, but not limited to, worker's compensation coverage, unemployment insurance benefits, social security coverage, or retirement membership or credit.
11. This Agreement is non-assignable by the Professional unless by sub-contract, as approved in advance by the City.
12. (A) The City shall pay to Professional an amount not to exceed twenty five thousand dollars and no cents (\$25,000.00) annually for all service categories specified in Sections 1 and 2 of this Agreement, as specified in Exhibit "A".  
(B) The foregoing sum includes payment for any and all services to be rendered by Professional or sub-contractors, which the Professional may employ for this Contract. It is expressly agreed by and between the parties that the Professional is solely responsible for any and all payment to such any other professionals or sub-contractors retained by the Professional.  
(C) Payment of the total amount provided for under Section 12 (A) shall not relieve Professional of its obligation to complete the performance of all those services specified in Sections, 1, 2, and 3. Should the City request in writing additional services beyond that specified in Sections 1, 2, and 3, then Professional shall charge and City shall pay Professional in accordance with Exhibit "A".  
(D) Prior to the final payment to the Professional, the City shall deduct therefrom any and all unpaid privilege, license and other taxes, fees and any and all other unpaid monies due the

City from the Professional, and shall apply to those monies to the appropriate accounts. Professional shall provide to the City any information necessary to determine the total amount(s) due.

(E) The Professional shall bill the City monthly for the fee due the Professional, based upon an hourly rate for work completed for each itemized task pursuant to this Agreement and Exhibit "A" during the billing period. City shall pay such billings within thirty (30) days of the date of their receipt.

13. This Agreement is the result of negotiations by and between the parties. Although it has been drafted by the Prescott City Attorney, it is the result of negotiations between the parties. Therefore, any ambiguity in this Agreement is not to be construed against either party.
14. This Agreement shall be construed under the laws of the State of Arizona.
15. All work products of the Professional for this Project are instruments of service for this Project only and shall remain the property of the City whether the Project is completed or not. All plans, drawings, specifications, data maps, studies and other information, including all copies thereof, furnished by the City shall remain the property of the City. They are not to be used on other work, and, with the exception of this Agreement, are to be returned to the City on request or at the completion of the work.
16. The parties hereto expressly covenant and agree that in the event of a dispute arising from this Agreement, each of the parties hereto waives any right to a trial by jury. In the event of litigation, the parties hereby agree to submit to a trial before the Court. The Professional further agrees that this provision shall be contained in all sub-contracts related to the project, which is the subject of this Agreement.
17. The parties hereto expressly covenant and agree that in the event of litigation arising from this Agreement, neither party shall be entitled to an award of attorney fees, either pursuant to the Agreement, pursuant to A.R.S. § 12-341.01(A) and (B), or pursuant to any other state or federal statute, court rule, case law or common law. The Professional further agrees that this provision shall be contained in all sub-contracts related to the project, which is the subject of this Agreement.
18. This Agreement represents the entire and integrated Agreement between the City and the Professional and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the City and the Professional. Written and signed amendments shall automatically become part of the Agreement, and shall supersede any inconsistent provision therein; provided, however, that any apparent inconsistency shall be resolved, if possible, by construing the provisions as mutually complementary and supplementary.
19. In the event any provision of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term, condition or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.
20. Subject to the limitations of A. R. S. § 34-226, the Professional hereby agrees to indemnify and hold harmless the City, its departments and divisions, its employees and agents, from any and all claims, liabilities, expenses or lawsuits as a result of the Professional's negligent acts, errors, or omissions, pursuant to this Agreement, except to the extent said claims, liabilities, expenses or lawsuits arise by the negligent acts or omissions of the City or his/her agents. The Professional further releases and discharges the City, its departments and divisions, its

agents and employees, and any and all persons legally responsible for the acts or omissions of the City, from any and all claims which the Professional has or may have against the City, its agents or employees, arising out of or in any way connected with the Professional's activities as set forth below, other than those acts which occur due to the negligence of the City, its employees or agents.

21. No oral order, objection, claim or notice by any party to the other shall affect or modify any of the terms or obligations contained in this Agreement, and none of the provisions of this Agreement shall be held to be waived or modified by reason of any act whatsoever, other than by a definitely agreed waiver or modification thereof in writing. No evidence of modification or waiver other than evidence of any such written notice, waiver or modification shall be introduced in any proceeding.
22. (A) Changes in Work: The City, without invalidating the Contract, may order extra work, make changes by altering, or delete any portion of the work as specified herein, or as deemed necessary or desirable by the Public Works Director. All such work shall be executed under the conditions of the original Contract except that any claim for extension of time and additional cost caused thereby shall be made at the time of ordering such change or extra work.

(B) Extra work shall be that work not indicated or detailed on the Scope of Work and not specified. Such work shall be governed by all applicable provisions on the Contract Document.

(C) In giving instructions, the Public Works Director shall have authority to make minor changes in the work, not involving extra cost, and not inconsistent with the purposes of the work. No extra work or change shall be made unless in pursuance of a written order by the Public Works Director and no claim for an addition to the total amount of the Contract shall be valid unless so ordered.

(D) Payment for any change ordered by the Public Works Director which involves work essential to complete the Contract, but for which no basis of payment is provided for herein, shall be subject to agreement prior to said work being performed.

(E) Adjustments to price and/or Contract Time which are agreed upon shall be incorporated in the written order issued by the Public Works Director, which shall be written so as to indicate acceptance on the part of the Professional as evidenced by its signature. In the event prices cannot be agreed upon, the City reserves the right to terminate the Contract as it applies to the items in question and make such arrangements as it may deem necessary to complete the work, or it may direct the Professional to proceed with the items in question to be reimbursed pursuant to the unit prices in the Professional's fee proposal.

(F) If the Professional claims that any instructions involve extra cost under this Contract, it shall give the Public Works Director written notice thereof within forty-eight (48) hours after the receipt of such instructions, and in any event before proceeding to execute the work. No such claim shall be valid unless so made. The Professional shall do such extra work therefore upon receipt of an accepted Contract Amendment or other written order of the Public Works Director and in the absence of such Contract Amendment or other written order of the Public Works Director, the Professional shall not be entitled to payment for such extra work. In no case shall work be undertaken without written notice from the Public Works Director to proceed with the work. All Contract Amendments must be approved by the Public Works Director. Contract Amendments over \$25,000.00 must be approved by City Council.

23. (A) The Professional shall obtain and maintain in effect during the term of, and until final acceptance of all work under this Agreement, a policy or policies of liability insurance with the following coverage:

1) Commercial General Liability – Occurrence Form (if applicable)

Policy shall include bodily injury, property damage, personal injury, broad form contractual liability, and XCU coverage.

General Aggregate	\$ 2,000,000
Products – Completed Operations Aggregate	\$ 2,000,000
Personal and Advertising Injury	\$ 1,000,000
Each Occurrence	\$ 1,000,000
Fire Legal Liability (Damage to Rented Premises)	\$ 100,000

The policy shall be endorsed to include the following additional insured language:

“The City of Prescott shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Professional.”

2) Professional Liability (Errors and Omissions Liability)

Each Claim	\$ 1,000,000
Annual Aggregate	\$ 2,000,000

In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Professional warrants that any retroactive date under the policy shall precede the effective date of this Contract and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years at the time work under this contract is completed.

The policy shall cover professional misconduct or lack of ordinary skill for those positions defined in the Scope of Work of this contract.

3) Business Automobile Liability (if applicable) Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL)	\$ 1,000,000
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(B) City and Professional waive all rights against each other and their directors, officers, partners, commissioners, officials, agents, sub-contractors and employees for damages covered by property insurance during and after completion of the Services.

(C) All insurance required pursuant to this Agreement must be written by an insurance company authorized to do business in the State of Arizona, to be evidenced by a Certificate of Authority as defined in A.R.S. § 20-217, a copy of which certificate is to be attached to each applicable bond or binder.

(D) Prior to commencing work under this Agreement, the Professional shall provide City with evidence that it is either a “self-insured employer” or a “carrier insured employer” for Workers’ Compensation as required by A.R.S. 23-901 et seq., or that it employs no persons subject to the requirement for such coverage.

(E) Notice of Cancellation: With the exception of a ten (10) day notice of cancellation for non-payment of premium, any changes material to compliance with this contract in the insurance policies above shall require a thirty (30) day written notice.

(F) Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-VII, unless otherwise approved by the City of Prescott Risk

Management Division. All insurance is to be placed with an insurer admitted in the state in which operations are taking place.

(G) Verification of Coverage: Professional shall furnish the City with certificates of insurance (ACORD form or equivalent approved by the City) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. Please note the contract number on the Certificate.

24. The Professional, with regard to the work performed by it after award and during its performance of this contract, will not discriminate on the grounds of race, color, national origin, religion, sex, disability or familial status in the selection and retention of sub-contractors, including procurement of materials and leases of equipment. The Professional will not participate either directly or indirectly in the discrimination prohibited by or pursuant to Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Age Discrimination Act of 1975, the Americans With Disability Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, and Arizona Governor Executive Orders 99-4, 2000-4 and 2009-09 as amended.

25. Professional Immigration Warranty

Professional understands and acknowledges the applicability to it of the Americans with Disabilities Act, the Immigration Reform and Control Act of 1986 and the Drug Free Workplace Act of 1989. The following is only applicable to construction contracts: The Professional must also comply with A.R.S. § 34-301, "Employment of Aliens on Public Works Prohibited", and A.R.S. § 34-302, as amended, "Residence Requirements for Employees".

Under the provisions of A.R.S. § 41-4401, Professional hereby warrants to the City that the Professional and each of its sub-contractors ("Sub-contractors") will comply with, and are contractually obligated to comply with all Federal Immigration laws and regulations that relate to their employees and A.R.S. § 23-214(A) (hereinafter "Professional Immigration Warranty").

A breach of the Professional Immigration Warranty shall constitute a material breach of this Contract and shall subject the Professional to penalties up to and including termination of this Contract at the sole discretion of the City.

The City retains the legal right to inspect the papers of any Professional or Sub-contractors' employee who works on this Contract to ensure that the Professional or Sub-contractor is complying with the Professional Immigration Warranty. Professional agrees to assist the City in regard to any such inspections.

The City may, at its sole discretion, conduct random verification of the employment records of the Professional and any of Sub-contractors to ensure compliance with the Professional Immigration Warranty. Professional agrees to assist the City in regard to any random verification performed.

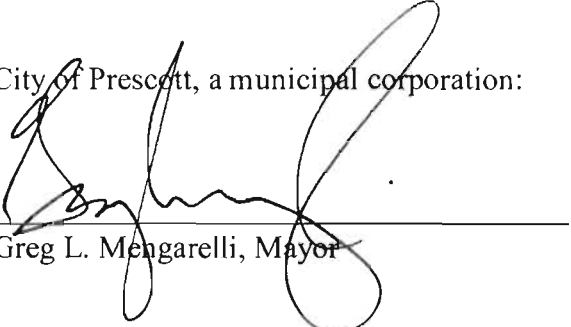
Neither the Professional nor any Sub-contractor shall be deemed to have materially breached the Professional Immigration Warranty if the Professional or Sub-contractor establishes that it has complied with employment verification provisions prescribed by Sections 274A and 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. § 23-214, Subsection A.

The provisions of this Article must be included in any contract the Professional enters into with any and all of its Sub-contractors who provide services under this Contract or any sub-contract. "Services" are defined as furnishing labor, time or effort in the State of Arizona by a professional or sub-contractor. Services include construction or maintenance of any structure, building or transportation facility or improvement to real property.


- 26. Professional shall exercise the same degree of care, skill and diligence in the performance of the Services as is ordinarily possessed and exercised by a professional under similar circumstances.
- 27. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the City and Professional.
- 28. In the event of a discrepancy between this Agreement and Exhibit "A", this Agreement shall control over Exhibit "A".
- 29. Non-Availability of Funds: Fulfillment of the obligation of the City under this Agreement is conditioned upon the availability of funds appropriated or allocated for the performance of such obligations. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the City at the end of the period for which the funds are available. No liability shall accrue to the City in the event this provision is exercised, and the City shall not be obligated or liable for any future payments as a result of termination under this paragraph.

Dated this 21<sup>st</sup> day of JUNE, 2018.

City of Prescott, a municipal corporation:

  
\_\_\_\_\_  
Greg L. Mengarelli, Mayor

PROFESSIONAL:

  
\_\_\_\_\_  
Harrington Planning + Design

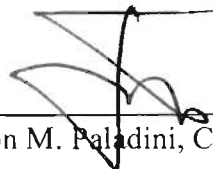
By: JASON HARRINGTON

Title: PERMURAL

ATTEST:

  
\_\_\_\_\_  
Maureen Scott, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Jon M. Paladini, City Attorney



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/22/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Insurance Professionals of Arizona 3521 E Brown Rd Ste 101 Mesa AZ 85213		<b>CONTACT NAME:</b> michelle jaramillo <b>PHONE (A/C, No, Ext):</b> (480) 981-6338 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> michelle@insuranceproaz.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Hartford Sentinel Insurance Company LTD	<b>NAIC #</b> 11000
		<b>INSURER B:</b> Hartford Ins Co of the Midwest	20605
		<b>INSURER C:</b> Mercury	11908
		<b>INSURER D:</b> Lloyd's of London	10200
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDC	SUBR	INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			Y	Y	59SBAPC5673	10/01/2017	10/01/2018	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:								
C	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS			Y	Y	BA020000000798	07/11/2017	07/11/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS								
A	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE			Y	Y	59SBAPC5673	10/01/2017	10/01/2018	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 2,000,000
	DED      RETENTION \$								
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N		N/A	Y	59WECER4392	12/15/2017	12/15/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liability	Y	Y			ANE1233225.14	10/01/2017	10/01/2018	Per Occurrence \$2,000,000 General Aggregate \$5,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 The City of Prescott shall be named as additional insured with respect to liability arising out of the activities performed by or on behalf of the Professional. City and Professional waive all rights against each other and their directors, officers, partners, commissioners, officials, agents, subcontractors and employees for damages covered by property insurance during and after completion of services.  
 Contract #2019-012  
 Insurance is Primary and Non Contributory. waiver of subrogation where applicable  
 30 days advance written notice of cancellation  
 10 days advance written notice of cancellation for non payment

<b>CERTIFICATE HOLDER</b>  City of Prescott	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Michelle Jaramillo</i>
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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
"AS PER WRITTEN CONTRACT"	"ALL LOCATIONS"
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**Section II – Liability** is amended as follows:

**A.** The following is added to Paragraph C. **Who Is An Insured:**

Any person(s) or organization(s) shown in the Schedule is also an additional insured, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following is added to Paragraph D. **Liability And Medical Expenses Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
  2. Available under the applicable Limits Of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits Of Insurance shown in the Declarations.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
CONTRACTORS – SCHEDULED PERSON OR  
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

<b>Name of Person or Organization:</b>	
"AS PER WRITTEN CONTRACT"	"ALL LOCATIONS"

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

**A. Section II – Who Is An Insured** is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of your ongoing operations performed for that insured.

**B.** With respect to the insurance afforded to these additional insureds, the following exclusion is added:

**2. Exclusions**

This insurance does not apply to "bodily injury" or "property damage" occurring after:

- (1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the site of the covered operations has been completed; or
- (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

**Named Insured:** Harrington Planning & Design LLC

**Endorsement Effective Date:** 12/7/2017

### SCHEDULE

**Name(s) Of Person(s) Or Organization(s):**

AS WRITTEN PER CONTRACTS

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
"AS PER WRITTEN CONTRACT"	"ALL LOCATIONS"
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**WAIVER OF OUR RIGHT TO RECOVER  
FROM OTHERS ENDORSEMENT**

**Policy Number:** 59 WEC ER4392

**Endorsement Number:**

**Effective Date:** 12/15/2017

Effective hour is the same as stated on the Information Page of the policy.

**Named Insured and Address:** HARRINGTON PLANNING DESIGN LLC

3116 S MILL AVE STE 305  
TEMPE, AZ 85282

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule.

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

**SCHEDULE**

ANY PERSON OR ORGANIZATION  
FROM WHOM YOU ARE REQUIRED  
BY WRITTEN CONTRACT OR  
AGREEMENT TO OBTAIN THIS  
WAIVER OF RIGHTS FROM US.

Countersigned by

Authorized Representative

Form WC 00 03 13 Printed in U.S.A.  
Process Date: :

Policy Expiration Date:



Harrington Planning + Design

## Letter of Transmittal:

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project: **City of Prescott SOQ: Public Works On-Call Professional Services**

date: January 25, 2018

company: City of Prescott – City Clerk’s Office  
address: 201 S. Cortez Street  
Prescott, Arizona 86303

attention: **City Clerk’s Office**

from: Jason Harrington  
copy: File  
delivery/fax: Fed Ex Overnight  
pages:

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**Re: City of Prescott SOQ: Public Works On-Call Professional Services FY19-24**

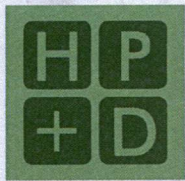
Dear Sir/Madam,

Enclosed please find the Harrington Planning + Design SOQ for the Public Works On-Call Professional Services FY19-24. Per your request I am providing 7 copies (bound) for your review. We look forward to your response to our Statement of Qualifications.

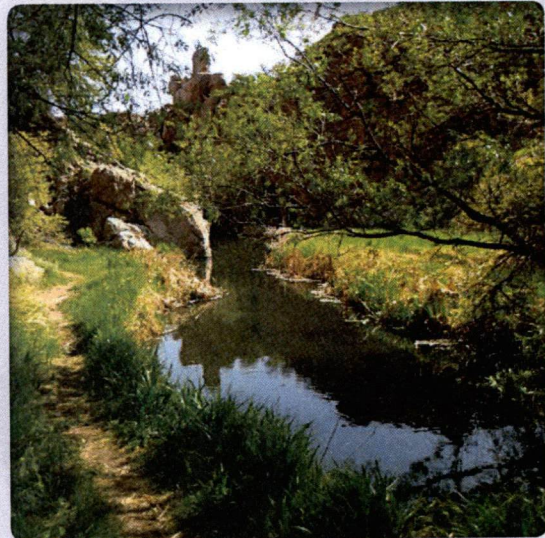
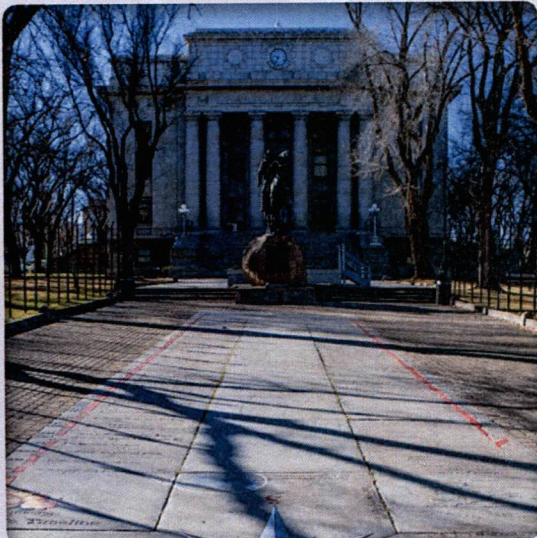
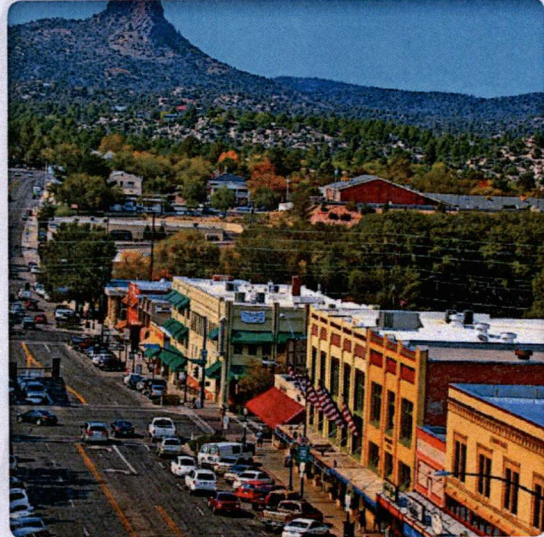
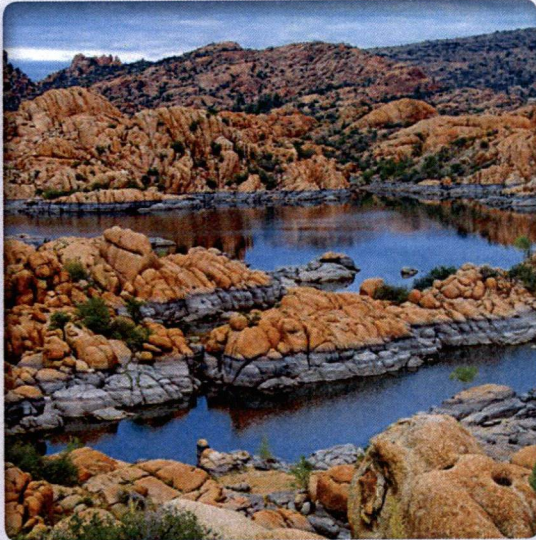
If you have any questions or concerns you may call me at (480) 250-0116.

Regards,  
Jason Harrington, RLA, ASLA, ASIC

A handwritten signature in blue ink, appearing to be 'Jason Harrington', is written over the typed name.



# HARRINGTON PLANNING + DESIGN



STATEMENT OF QUALIFICATIONS  
**City of Prescott FY19-24 Public Works  
On-Call Professional Services:  
Landscape Architect Category**

January 25, 2018 @ 2:00 PM



# HARRINGTON PLANNING + DESIGN

January 25, 2018

City of Prescott  
City Clerk's Office  
201 S. Cortez Street  
Prescott, AZ 86303

Re: Request for Statement of Qualifications – FY 19-24 Public Works On-Call Professional Services - Landscape Architect Category

Dear Selection Committee:

Harrington Planning + Design (**HP+D**) is excited and interested in providing on-call consulting services for the City of Prescott. We have experience with on-call contracts like this and are excited to continue partnering with you and creating projects that reflect the design excellence of your city. **HP+D** understands that the City of Prescott has a need for On-Call Landscape Architecture with projects that may include master plans, conceptual planning, street tree master plans, tree inventory, trail design, river corridor and riparian studies, site designs, parks and public open spaces, streetscapes, bicycle and pedestrian pathway design, scenery planting, and irrigation.

**HP+D** is led by **Jason Harrington, RLA, who will be the main point of contact for all City of Prescott needs and serve as Client Project Manager.** **HP+D** staff will self-perform landscape architectural services. Our team, located in Mesa, Arizona, is available to provide professional design services for the City of Prescott immediately. We have staffing and capacity to engage new projects with minimal notice and can respond quickly to task orders. Our team recently worked with the City of Prescott on Carleton-Alarcon, Goodwin, and the pending Gurley Street Improvements. We have reviewed the City of Prescott Five-Year Capital Improvement Plan and are available to support you on your upcoming projects.

**HP+D** has an experienced and skilled group of professionals to provide you with Landscape Architectural Design Services. We have worked on many municipal projects in recent years and have performed under previous on-call consultant contracts for several Arizona municipalities and public organizations. Our team has extensive knowledge of concept planning, studies, inventories, streetscape, transit, parks and recreation, urban design, pedestrian, bicycle, and civic facilities project types, as well as graphic design. Our key team members and their experiences are our strength. **HP+D** has a proven track record of success, understands the importance of community input and facilitation, has experience in small to large scale projects, has proven certified technical competency, and collaborates with our clients.

We are excited about the opportunity to continue to serve as a landscape architecture professional consultant for the City of Prescott and look forward to your announcement of the selection list. We pride ourselves as being responsive and our size allows us to address needs and notices quickly. Below is a quick snapshot of our qualifications that you'll find on the following pages:



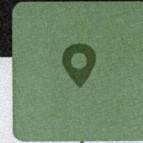
**A Seasoned Team**  
Jason Harrington, Principal/Project Manager, brings over 20 years of experience and is supported by a team of committed and experienced professionals who will work together with you to ensure the success of your projects.



**Relevant On-Call Expertise**  
Our team brings relevant on-call experience, from small to large scale landscape and planning projects for numerous municipalities in Arizona, including the City of Prescott.



**Current Prescott Experience**  
We have recently worked with you on the Goodwin, Gurley, and Carleton-Alarcon Street Improvements and understand the specific needs and requirements of the region.



**Ability to Service the Project**  
Located in Arizona, we are available, at any time, to meet with your team. We believe our previous experience with you is a testament to our ability to provide responsive service to the City of Prescott.

We have no opposition to the City Standard Contract language and can meet or exceed the insurance requirements identified.

We love what we do and have fun doing it! We hope you will consider our skilled group as a qualified team to continue serving as Landscape Architects under the FY 19-24 Public Works On-Call Professional Services contract.

Sincerely,

Jason Harrington, RLA  
Principal

**FIRM INFORMATION:**

**Main Point of Contact:**

Jason Harrington, RLA - Principal,  
jason@harringtonplanningdesign.com

**Corporate Office:** 1921 S. Alma School Rd.,  
Ste. 110, Mesa, AZ 85210

**Mailing Address:** 3116 S. Mill Ave., Ste. 305,  
Tempe, AZ 85282

**Website:** www.harringtonplanningdesign.com

**Phone:** 480.250.0116

## A General Information

**HP+D** is a **full-service landscape architecture and land planning firm** that provides context-sensitive designs for public and private client groups. Founded in 2011 as a Limited Liability Company (LLC) and led by registered landscape architect, Jason Harrington, **HP+D** is also a SBE – Small Business Enterprise certified by the City of Phoenix and a SBC – Small Business Concern certified by ADOT.

Our services offered within the Landscape Architect category include land planning, master planning, site analysis, programming, schematic

design, design development, public facilitation, construction documentation, construction administration, and project management of all project phases.

### REGISTRATIONS/LICENSES:

**Firm:** Arizona Board of Technical Registration #17096-0

**Jason Harrington:** Landscape Architect: AZ #44161, NM #396, TX #2797, NV #927

**Yang Yang:** Landscape Architect: AZ #44452, LEED Accredited Professional

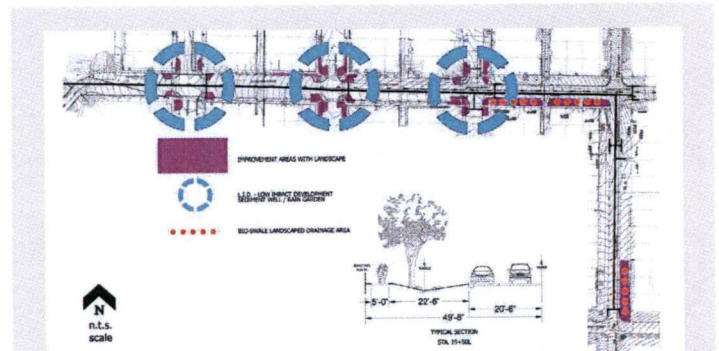
## B Experience + Qualifications of the Firm/Key Personnel

**HP+D** has **extensive experience in providing landscape architecture services to municipalities and other public organizations.**

We have been on the City of Prescott On-Call for Landscape Architecture since 2015. Our team of Arizona Registered Landscape Architects and designers brings a combined 40+ years of experience successfully completing projects for the cities of Jerome, Flagstaff, Williams, Oak Creek, Sedona, Kingman, Grand Canyon, Payson, Tusayan, El Mirage, Avondale, Peoria, Mesa, Glendale, Scottsdale, Tempe, Phoenix, and the Town of Cave Creek. These projects include streetscape projects, trails, parks, athletic fields, master plans, studies, design guidelines, intersection improvements, civic site work, urban design, planning, and transportation-related development projects.

We understand the City of Prescott Landscape Architect category scope and purpose. **HP+D** brings extensive on-call experience and has current on-call contracts with the City of Avondale, City of Prescott, City of Phoenix, Town of Gilbert, (MAG) Maricopa Association of Governments – Bicycle & Pedestrian Committee, (MAG) Maricopa Association of Governments – Transportation Committee, and the Arizona State University.

**The following five projects represent our ability to provide innovative landscape design services to our clients.** Please see the Appendix for a more comprehensive list of our experience.



### Carleton-Alarcon Improvements Prescott, AZ

As a task assignment under our current on-call contract, **HP+D** worked with the City of Prescott engineering staff to provide a **concept development package that proposed a rainwater harvesting bio-swale and landscaped buffer area** between the street edge and the sidewalk along both street corridors. The alternatives were presented during a public meeting and community input was gathered for preferences of materials, character, and finishes. A 15% submittal package and a 60% submittal package were provided, including cost estimates for improvement budget review and specifications for the review packages.

**Client Contact:** Jeff Low, CFM - Capitol Projects Manager; 928.777.1643, Jeff.Low@prescott-AZ.gov



### Goodwin Street Improvements

Prescott, AZ

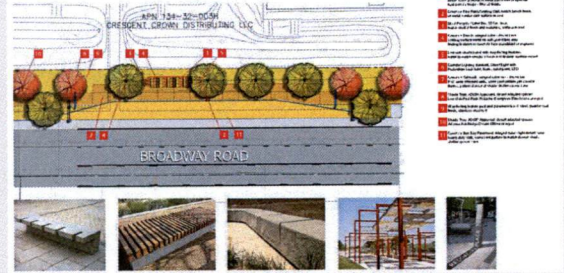
This **drainage and streetscape focused improvement includes the redevelopment of the corridor pedestrian environment** to enhance the Town Square and expand its identity to a larger zone. This new pedestrian environment refined the existing character to reuse the existing historic acorn pedestrian lights, provide added seating, wayfinding features, a theme tree for a main-street identity, and site amenities additions. Enhanced crosswalks, decorative brick theme edging, and landscape rain gardens at intersections were included in the conceptual design, as well as a community gathering node. **HP+D** provided concept development packages at 15% progress and 30% progress levels, including cost estimates for budget review.

**Client Contact:**

Jeff Low, CFM - Capitol Projects Manager;  
928.777.1643, Jeff.Low@prescott-AZ.gov

**Role:** Landscape Architect (Subconsultant)

### TRANSIT STOP CONCEPT - PRIMARY



### Broadway Road Study Mesa, AZ

This 6.5-mile arterial corridor project included landscape, hardscape, and irrigation concept design services for the development and schematic level construction documents. Public outreach responded to public input and features identified throughout the corridor streetscape. Through the **development of a sense of place and character identity/theme that is reflective of the local community**, the project included selection of plant materials, pavements, bicycle and pedestrian environments, community nodes / micro parks, unique wayfinding, as well as a level of LID sustainability to the design solution. Providing shade through landscaping and structured shade elements promoted comfort and walk-ability of the pedestrians. A new landscape buffer improved the aesthetics of the corridor and offered safety for pedestrians.

**Client Contact:**

Zac Koceja, RLA - Project Manager;  
480.644.4687, Zac.koceja@mesaaz.gov

**Role:** Landscape Architect (Subconsultant)

### Central Avenue Complete Street Improvements Avondale, AZ

Working with the City of Avondale, **HP+D** provided a design concept and construction documents for a **complete streets improvement to an existing arterial corridor**. A road diet was used to narrow pavements and provide space for on and off-road bicycle lanes. It also rebranded the pedestrian environment with enhanced pavements, shade trees, way-finding signage, and site furnishings. The improvements created a unique identity and developed a safe-routes-to-school environment for the four schools within the corridor. The re-visioned streetscape also promoted economic development by creating a sense of place and an off-roadway recreation linkage.



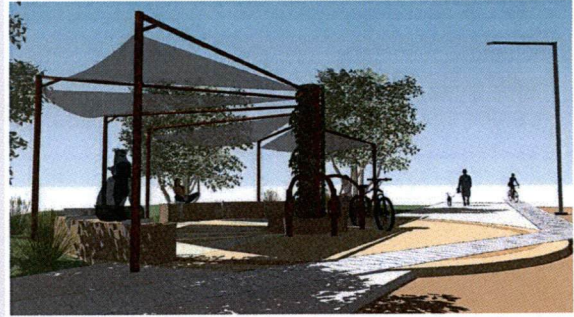
**Client Contact:**

Chris Hamilton, PE - Engineering PM;  
623.333.4218, chamilton@avondale.org

**Role:** Landscape Architect (Prime)

## MAG Tempe Country Club Way Streetscape Improvements Tempe, AZ

This MAG Design Assistance project provides scoping and 15% **design for a bicycle and pedestrian facilities addition** to the Country Club Way alignment. This corridor provides a 7.0-mile connection between the City of Chandler, ASU Research Park, Tempe Market Place retail center, recreational activities at the Tempe Town Lake, and connectivity to multi-modal networks linking to Mesa and Scottsdale. This project included preparation of roadway cross-sections, potential alternatives, and the Project Assessment.



**Client Contact:**  
Robert Yabes, Principal Planner;  
480.350.2734, Robert\_Yabes@tempe.gov  
**Role:** Landscape Architect (Prime)

### KEY PERSONNEL

**Jason Harrington, RLA**  
Principal/Project Manager

During his 20+ year career, Jason has developed strong project leadership and design capabilities that are focused in the public work area. He will ensure project staffing needs are met, facilitate meetings and design charrettes, and manage the project budget and schedule. Jason is an experienced landscape designer, plant material specialist, irrigation designer, public facilitator, and cost estimator. Jason has an extensive background in irrigation design and water management. Jason founded **HP+D** in 2011.

#### Notable Projects:

- South Mountain Park – Ponderosa Stables, Phoenix, AZ
- Crosscut Canal Shared Use Path, Tempe, AZ
- Sahuaro Ranch Park Improvements, Glendale, AZ
- Historic Garfield District – 11th Street, Phoenix, AZ
- Thunderbird Transit Shelters, El Mirage, AZ
- Littleton Sidewalk SRTS, Avondale, AZ

**Yang Yang, RLA, LEED-AP**  
Project Manager

With over 15 years of landscape architecture experience, Yang will be responsible for the overall quality of products and will work closely with staff to provide efficiency and accuracy of our design submittals. Depending on each project's scope/needs, Yang will provide production support and creativity, and has direct knowledge and understanding of projects in the public realm. Her strengths are coordination, visual communication, and schematic concepts throughout each of her projects. Yang has been with **HP+D** since its inception in 2011.

#### Notable Projects:

- Historic Garfield District – 11th Street, Phoenix, AZ
- Phoenix Tennis Center, Phoenix, AZ
- Tibshraeny Park, Chandler, AZ
- Bullard Wash Development, Goodyear, AZ
- Verrado Park, Buckeye, AZ
- Light Rail Station Finishes, Phoenix, AZ

**Dillon Cooley**  
Landscape Designer

Dillon is a landscape designer with four years of experience in the field of landscape architecture. He is experienced in planting design, presentation graphics and visual simulations, concept development, preparation of submitted materials, and field data collection for private and public design projects. Dillon also has extensive experience in production software platforms such as AutoCAD, Adobe Photoshop, Illustrator, and InDesign, Microsoft Office suite, and Sketch-Up. His talents include developing a sense of place during the concept generation phase of a project. Dillon also maintains the graphics standards at **HP+D**.

**Notable Projects:**

- Mesa Broadway
- Mesa/Tempe Country Club Way
- MAG Phoenix 56th Street
- City of Phoenix 3rd Street Promenade

**Alex Buckley**  
Landscape Designer

Alex is a landscape designer with three years of experience, including public works streetscapes and improvements, multi-use paths, university campus experience, resorts, and high-end residential projects. With a minor in sustainability, her passion is creating organic spaces that people want to return to, and she has worked on projects from concept development through construction administration. Alex is an active member of ASLA, as well as the Desert Botanical Landscape School. She has proficiency in AutoCAD, construction document production, Photoshop, InDesign, Illustrator, and Sketch-Up. Since joining **HP+D**, Alex has also focused on maintaining the CAD standards.

**Notable Projects:**

- Avondale Van Buren Multi-use Path
- MAG Gila Bend Pedestrian Bridge Study
- MAG Scottsdale Bike Share Study

**C Proposed Project Approach**

**Our design philosophy is to create cost-effective and low-maintenance design solutions that are signature and develop a sense of place.**

Our approach to standard on-call projects is based upon two simple practices: 1) Our methodology of communication and relationship building with our clients, and 2) Our approach to managing and designing projects.

Our communication and relationship building begins with being flexible and being good listeners to the needs of our clients. It's our responsibility to make things less complex throughout the design process and to make the relationship between **HP+D** and our clients a positive experience, as well as being proactive with problem solving.

Our second approach is to anticipate management issues before they arise and manage budgets and schedules effectively. With design issues, our landscape architects and designers are site and context sensitive to each project and design challenge.

We begin by performing a thorough data gathering phase and understating all we can about a project site or design challenge. Following that, we analyze all the information and draw conclusions of the opportunities and constraints influencing the project. Our concept development begins once we have input from the client group and confirm direction. The documenting of our design progress evolves from presentation renderings to preliminary construction drawings and planning studies. Depending on the contract scope of work, we will advance projects to bid packages or final reports and master plans. **The design process is just as important as the finished product.**

**PROJECT CONTROLS:**

**Quality Control / Assurance Program**

Accuracy is essential to providing quality design and customer services. At **HP+D**, we pride ourselves on our performance and employ measures that ensure our submittal products are valid and meet the highest professional standards. Prior to submission to clients and municipal reviews, all substantive and significant work undergoes a technical review to verify the quality and integrity of the work product.

### Project Schedules + Budgets

We maintain our schedule and budgets with our proven project management controls. These controls involve tools developed over years of experience and lessons learned. Our schedules are documented and coordinated at all staff levels. **HP+D** utilizes a shared online calendar (GoDaddy / Outlook) for our coordinated deadlines and commitments. Reminders are sent out for task deadlines and events to email accounts and

cell phones. Our budgets are managed by our internal production work orders that identify the number of hours available per task. **HP+D** holds production meetings bi-weekly to review progress and issues during those events. We use Microsoft Project for resource management and project tracking.

**Principal Office:** 1921 S. Alma School Rd., Ste. 110, Mesa, AZ 85210

## D Value-Added Knowledge + Experience

**HP+D** has extensive experience with providing landscape architecture services to public agencies and understands the procedures and requirements of several different funding sources. We have also prepared plans that have been funded through a variety of grants such as FTA, FHWA, and CDBG.

### CURRENT GOVERNMENT AGENCY CONTRACTS

Our team has the availability to work on your upcoming projects. Current contracts include:  
MAG: Scottsdale Bike Share Study  
MAG: Gila Bend Pedestrian Bridge Study  
MAG: 56th Street Corridor  
Phoenix: 3rd Street Promenade  
Phoenix: BRT Corridor Master Planning & Preliminary Engineering  
Avondale: Van Buren Shared Use Path  
Gilbert: Mapfre Wellsite Walls

### CITY OF PRESCOTT EXPERIENCE + INNOVATIVE IDEAS

At **HP+D**, we promote thinking outside the box and our design style reflects this. A great project will have purpose and function to its design elements, as well as aesthetics. Our design approach on municipal projects has been to use durable and proven native or regional materials that promote lower operational and lower maintenance expenses.

With the City of Prescott projects, **HP+D** has promoted the value of sustainable design practices in the development of the City's landscape architecture urban fabric.

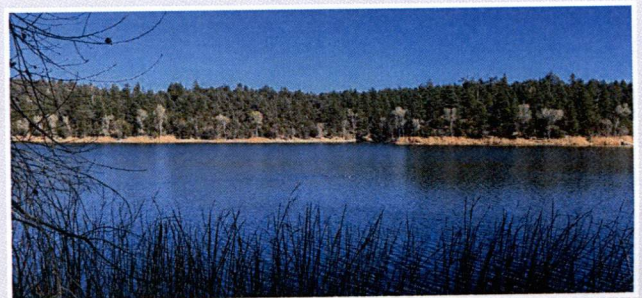
**We are familiar with the local Prescott standards and guidelines. HP+D understands local needs, standards, codes, and historical challenges.**

In addition to our current work with the City of Prescott, our staff has experience in delivering projects in Central / Northern Arizona in Jerome, Flagstaff, Williams, Oak Creek, Payson, Tusayan, and the Grand Canyon. We understand the climate changes and seasonal factors of the region.

**Community Engagement:** **HP+D** has worked closely with Prescott staff and project engineers on the Goodwin Street, Gurley Street, and Carleton-Alarcon Improvements.

With our recent projects for the City of Prescott, we have held community engagement events, which strengthens the connection between the City, **HP+D**, and the community, and also helps to build on the history of the area.

The principals of community culture integrated into project themes, sense of place, and quality of life through identity are intangible values that we offer.



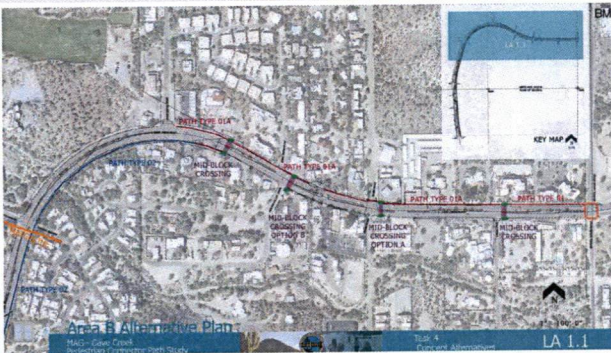
## E Appendix

### ADDITIONAL RELEVANT EXPERIENCE

**HP+D** has extensive experience in providing services to municipalities and other public organizations. Our team of Arizona Registered Landscape Architects and designers has successfully completed projects for the municipalities across Arizona. We have completed streetscape projects, trails, parks, athletic fields, master plans, studies, design guidelines,

intersection improvements, civic site work, urban design, planning, and transportation related development projects for various municipalities.

The following is a brief summary of projects and category types that may be relevant to your upcoming CIP projects:



*Cave Creek Pedestrian Connector Study*

#### Planning

- Cave Creek Pedestrian Connector Study  
Ref: Ian Cordwell 480.488.6614
- ASU University Drive Master Plan  
Ref: Byron Sampson 480.727.6021
- Tempe Bike Share Master Plan  
Ref: Eric Iwersen 480.350.8810
- Mesa Broadway Road Corridor Study  
Ref: Zac Koceja, RLA 480.644.4687
- Tempe Country Club Way Bike/Ped. Improvements  
Ref: Robert Yabes 480.350.2734
- MAG NE Valley Framework Study  
Ref: Ian Cordwell 480.488.6614
- Surprise Old Town Multi-Gen Campus Master Plan  
Ref: Janeen Gaskins 623.606.7977



*City of Phoenix Tennis Center*

#### Parks & Recreation

- City of Phoenix Tennis Center, Phoenix AZ  
Ref: Jarod Rogers 602.534.3787
- City of Peoria Camino A Lago Park  
Ref: Dan Davis 623.773.7290
- City of Glendale Sahuaro Ranch Park  
Ref: Mike Gregory 623.930.2652
- South Mountain Park Ponderosa Stables  
Ref: Elizabeth Grajales 602.534.7230
- El Mirage Community Garden  
Ref: Jorge Gastelum 623.876.2976
- El Mirage Gentry Park Master Plan  
Ref: Jorge Gastelum 623.876.2976



11th Street Complete Streets

**Streetscape – Complete Streets**

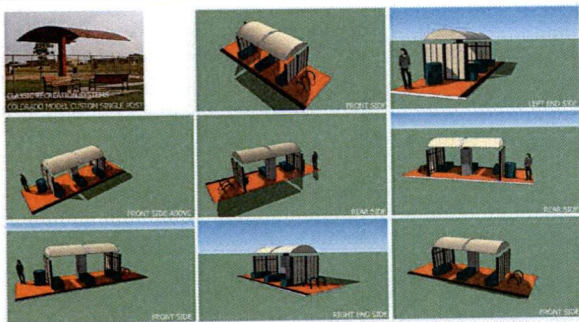
- Avondale Littleton Sidewalk SRTS  
Ref: Jim Badowich, PE 623.333.4222
- City of Phoenix 11th Street  
Ref: Gail Brinkmann 602.495.2073
- Mesa Roosevelt Road  
Ref: John Tuter 602.733.6014
- Phoenix 19th Avenue Tree Additions  
Ref: Gail Brinkmann 602.495.2073
- Avondale Dysart Road  
Ref: Jim Badowich, PE 623.333.4222



Tempe Crosscut Canal

**Trails & Shared Use Paths**

- Avondale Agua Fria River Path  
Ref: Jim Badowich, PE 623.333.4222
- Tempe Crosscut Canal  
Ref: Eric Iwersen 480.350.8810
- Tempe Canal Shared Use Path  
Ref: Eric Iwersen 480.350.8810
- Avondale Van Buren Corridor Shared Use Path  
Ref: Chris Hamilton 623.333.4218
- Cave Creek Carefree Highway Trailhead  
Ref: Bambi Muller 480.488.6609
- Tempe Missing Link Path  
Ref: Radu Nan 602.648.5484

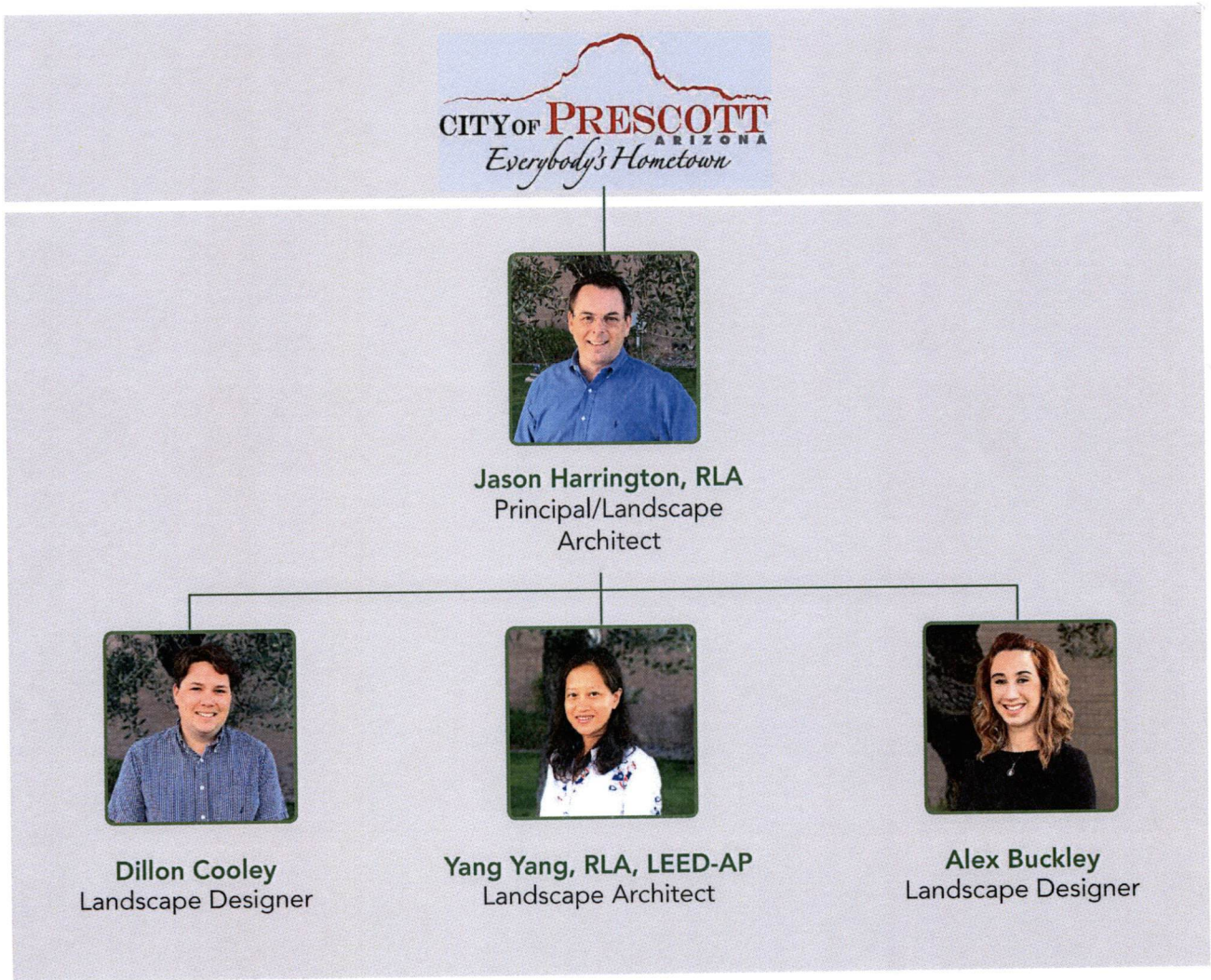


Thunderbird Road Transit Shelters

**Transit / Transportation**

- El Mirage Thunderbird Road Transit Shelters  
Ref: Jorge Gastelum 623.876.2976
- MAG Multi-modal Framework Study  
Ref: Eileen Yazzie 602.999.2838
- Avondale Transit Center Shade Paseo  
Ref: Jim Badowich, PE 623.333.4222
- Avondale City Center Shade Structures  
Ref: Jim Badowich, PE 623.333.4222

TEAM ORGANIZATION + STAFF QUALIFICATIONS



We can provide the staffing needed for any project, small to large in scale. Our **HP+D** team offers diverse skill sets and knowledge of Arizona planning and design projects.

Staff	Years of Experience	Years with HP+D	Registrations
Jason Harrington, RLA	20	7	Landscape Architect: AZ #44161, NM #396, TX #2797, NV #927
Yang Yang, RLA, LEED-AP	18	7	Landscape Architect: AZ #44452, LEED Accredited Professional
Dillon Cooley	4	1	
Alex Buckley	3	1	