

DRAFT

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF EL MIRAGE
EL MIRAGE CITY COUNCIL CHAMBERS
10000 N. EL MIRAGE ROAD
6:00 PM -TUESDAY, SEPTEMBER 19, 2023**

Minutes

1. ROLL CALL

Present: Mayor Alexis Hermosillo; Vice Mayor David Shapera; Councilmember Roy Delgado;
Councilmember Monica Dorcey; Councilmember Bob Jones; Councilmember Donna Winston

Absent: Councilmember Anita Norton (Excused)

2. CALL TO ORDER - MEETING CALLED TO ORDER AT 6:00 PM

Pledge of Allegiance
Moment of Silence

Introduction of new City employees

Police Chief Paul Marzocca introduced Police Officer Daniel Robles and Police Assistant Kathleen P. Guerriero.

3. PROCLAMATION

1. Proclamation to designate September 2023 as Ovarian Cancer Awareness Month.

Deputy Director of Intergovernmental Affairs Amber Wakeman provided background information on Ovarian Cancer Awareness Month and introduced Rachel Putman (via phone), Program Administrator, with Cancer Support Community Arizona, to accept the proclamation. Ms. Putman thanked the Council for the acknowledgement and proclamation.

Mayor Hermosillo then proclaimed September, 2023, as Ovarian Cancer Awareness Month.

4. CALL TO THE PUBLIC

Citizens desiring to speak on any issue within the jurisdiction of the public body may do so at this time. Comments shall be limited to three (3) minutes per person and shall be addressed to the City Council as a whole. At the conclusion of the Call to the Public, individual City Council Members may (1) respond to criticism made by those who have spoken, (2) direct staff to review or follow up on the matter, and/or (3) direct that the matter be put on a future agenda.

Resident Scottie Gentry asked how the Downtown Revitalization Plan will affect Gentry Park and what is being planned for section three. Ms. Gentry stated she would continue to request information about the park. Ms. Gentry stated two of their political signs were missing and she would like clarification on a certain section of a subdivision. Ms. Gentry stated she had previously

requested information about the Judge's quarterly report and, according to emails, it does not exist. Ms. Gentry stated she knows the report exists and she would like a copy of it.

Resident Tracy Bilyeu stated she believes El Mirage pays more than two times the national average for the city manager position and she would like to know how the Council came up with her salary for that. Ms. Bilyeu also stated she believes the city clerk is paid two and a half times the national average and she would like the same question answered for that position as well.

5. **CONSENT AGENDA**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda Item, that item will be removed from the Consent Agenda and voted on separately.

1. Consideration and action to approve the minutes of the Regular Council meeting held Wednesday, September 6, 2023. (City Clerk)
2. Consideration and action to approve the destruction of municipal documents that have reached the end of their retention period as authorized under A.R.S. § 41 -15I.19. (City Clerk)
3. Consideration and action to approve direction from Council relative to the performance and compensation review for the City Clerk as discussed in Executive Session on September 6, 2023. (Human Resources)
4. Consideration and action to approve a financial services agreement with Piper Sandler & Co. utilizing SAVE contract RFP C-005-2223. (Administration)
5. Consideration and action to enter into an agreement between American Medical Response (AMR) and the City of El Mirage for Emergency Medical Transport Services. (Fire)
6. Consideration and action to request and accept funds if awarded for the FY2024 Water Conservation Project from the Water Infrastructure Finance Authority of Arizona (WIFA) for an amount of up to \$250,000 for the Library Conservation Garden and authorize Finance to make necessary budget transfers (Grants/Development Services).
7. Consideration and action to approve a Cybersecurity Grant Program Local Consent Agreement with the Arizona Department of Homeland Security. (Information Technology)
8. Consideration and action to authorize the purchase of a 2024 Toyota Camry for a Police Detective at \$30,314.08, plus a 10% contingency of \$3,030.11, for a total cost of \$33,344.19 from Larry Miller Toyota based on a cooperative procurement under State Contract CTR059318. (Police)
9. Consideration and action to authorize the purchase of a 2023 Ford F-150 truck from Earnhardt Ford for the Police Department vehicle replacement program at a total cost not to exceed \$63,197.07 under activity code 62040, GL code 111-5-2111-650. (Police)

This item was withdrawn from Council's consideration by the Police Department.

10. Consideration and action to authorize the purchase of a 2023 Chevy 1500 4 door truck for the Police Department vehicle replacement program from Elite Vehicle Outfitters (EVO) at a cost of \$55,100 plus a contingency of \$6125 for a total not-to-exceed cost of \$61,225.00 under activity code 62040, GL 111-5-2111-650. (Police)
11. Consideration and action to approve a contract with Rick Engineering for the design of a water main replacement line as part of capital improvement project 62405 in an amount not to exceed \$46,460 and authorize the finance department to make any necessary transfers. (Public Works)
12. Consideration and action to approve the purchase of goods and services from Felix Construction to restore the Varney Road well site property to its previous condition in an amount not to exceed \$73,741.98 and authorize finance to make any necessary transfers. (Public Works)
13. Consideration and action to authorize the City Manager to enter into a contract with JBI Water & Wastewater Equipment for an amount not to exceed \$75,796.23 for the replacement of capital equipment at the City's water reclamation facility (WRF) and authorize the finance department to make any necessary transfers. (Public Works)
14. Consideration and action to approve the purchase of sludge hauling services at the City's water reclamation facility (WRF) from Parks and Sons for an amount not to exceed \$110,000 for FY24. (Public Works)
15. Consideration and action to approve a contract with Hazen and Sawyer for consulting services to complete special project 42431 (distribution pipe material inventory) in an amount not to exceed \$52,003 and authorize Finance to make any necessary transfers. (Public Works)

Vice Mayor Shapera moved to approve Consent agenda items 1-8 and 10-15; seconded by Councilmember Dorcey.

Vote: 6 - 0 Passed - Unanimously

6. **REGULAR AGENDA**

1. Consideration and action to enter into a multi-year contract with FirstTwo as a Sole Source using available RICO State Reimbursement Funds for the first year at a cost of \$6000 and budget the following years into the Police Department's Software account (Police).

Chief Marzocca provided background information on the FirstTwo service. Chief Marzocca stated it is a service that provides information on persons associated with an address. The information is drawn from social media, public information databases and a host of other sources to provide a mini-profile of everyone associated with an address. Chief Marzocca stated the service can also provide information on vehicles and schools. **Vice Mayor Shapera** asked if the department can track how often it is used and Chief Marzocca stated there is an administrative side that can provide analytical information. **Councilmember Dorcey** asked if the provider has been around long enough to provide information on crimes solved or statistics and Chief Marzocca stated the company has been in operation over eight years and the service is only provided to law enforcement. **Councilmember Jones** asked how accurate the service can be with the high rate of rentals in the city and Chief Marzocca stated the service only provides information that has been reported to the data sources being used. **Mayor Hermosillo** stated she is looking forward to seeing the results of using the service. **Councilmember Winston** stated this is a great tool for background checks and has heard from colleagues that it has helped with cases involving elderly persons and those with special needs. **Councilmember Dorcey** asked Chief Marzocca to return in

a year to update the Council on the service. Chief Marzocca thanked the Council for adding another tool for the officers to utilize.

Vice Mayor Shapera moved to approve FirstTwo as a sole source for the purchase of Police Department Software; Councilmember Dorcey seconded.

Vote: 6 - 0 Passed - Unanimously

2. Consideration and action to accept the Downtown Revitalization Plan

City Engineer Jorge Gastelum introduced Matt Klyszeiko of Michael Baker International. Mr. Klyszeiko detailed the primary aspects of the plan and stated it is a guide to the direction of the downtown revitalization. **Mayor Hermosillo** thanked Mr. Klyszeiko for the robust presentation. **Councilmember Jones** stated the presentation and plan were very well done. **Vice Mayor Shapera** stated he agrees with Councilmember Jones and that acceptance of the plan would only be a guideline for future plans. **Vice Mayor Shapera** stated most downtown areas evolve on their own and the plan is good for the businesses downtown. **Councilmember Delgado** thanked Mr. Klyszeiko for providing a blueprint to proceed forward for at least the next two years. **Councilmember Dorcey** stated this has been a good exercise for the City and it should contribute to the ability to move forward.

Vice Mayor Shapera moved to accept the Downtown Revitalization Plan; seconded by Councilmember Dorcey.

Vote: 6 - 0 Passed - Unanimously

7. **CITY MANAGER'S COMMENTS & SUMMARY OF CURRENT EVENTS**

The City Council may not act upon any matter in the City Manager's summary but may have general comment or questions.

City Manager Crystal Dyches stated Ms. Wakeman has asked the Council to be aware of the Topping Off Ceremony taking place at the Desert Diamond Casino West Valley on Wednesday, September 27, 2023, at 9:00 am. **Vice Mayor Shapera** stated this is the same day as the Domestic Violence Group Photo taking place at 8:30 am in front of the Police Station.

8. **MAYOR'S COMMENTS and COUNCIL SUMMARY OF CURRENT EVENTS**

The Mayor and City Council may not discuss or act upon any matter in the summary unless the specific matter is properly noticed for legal action.

Councilmember Delgado stated the last CDAC meeting of the fiscal year was Wednesday, September 13, and his service as Vice Chair had also ended. He further stated preparations need to begin for the next year of meetings and Mr. Gastelum received praise for his work on the Multi-use Trail. **Councilmember Dorcey** stated the League Conference had four sessions related to housing and that she attended all of them. She is pleased to say El Mirage is moving in the right direction and needs to keep working on housing strategies. **Councilmember Jones** stated the ribbon cutting at Rally's was great and the food was wonderful. **Councilmember Winston** stated she attended the recent CAP dinner with Councilmember Jones and El Mirage was recognized for doing a wonderful job on water conservation. **Mayor Hermosillo** wished Councilmember Jones a happy birthday on September 12th.

9. **ADJOURNMENT - MEETING ADJOURNED AT 6:51 PM**

Alexis A. Hermosillo, Mayor

ATTEST:

Sharon Antes, City Clerk

I hereby certify the aforementioned minutes are a true and accurate record of the Regular El Mirage City Council Meeting held on Tuesday, September 19, 2023, and a quorum was present.



Sharon Antes, City Clerk