

# DRAFT

REGULAR MEETING OF THE PLANNING & ZONING  
COMMISSION OF THE CITY OF EL MIRAGE  
EL MIRAGE CITY COUNCIL CHAMBERS  
10000 N. EL MIRAGE ROAD  
6:00 PM - TUESDAY, APRIL 11, 2023

Minutes

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE - MEETING CALLED TO ORDER AT 6:00 PM**

2. **ROLL CALL**

Present: Marie Houston, Chairperson; Lupe Amarillas, Vice Chairperson, Brian Campbell-Sanderfield, Commissioner, Martin Crosby, Commissioner

3. **ACTION ITEMS** - Items requiring review and Commission action

1. Consideration and action to approve the minutes of the Planning and Zoning Commission meeting held on March 28, 2023.

Vice Chairperson Amarillas moved to approve the minutes of the Planing and Zoning Commission meeting held on March 28, 2023; seconded by Commissioner Crosby.

**Vote:** 3-0 Passed - Unanimously; Vice Chairperson Amarillas abstained from vote

2. A discussion and consideration on a site plan extension request on an approved site plan located at 11805 W Thunderbird Road submitted by SB&W Investments. (Development Services - Planning and Zoning)

Senior Planner Jose Macias provided background information on the extension request and introduced applicant Brian Stein, SB&W Investments Partner. Commissioner Crosby asked Mr. Stein why an extension is necessary and Mr. Stein stated there were issues finding a general contractor available for the construction. Mr. Stein stated they now have a general contractor available to complete the construction as requested and they are ready to begin in July. Commissioner Crosby asked when the business would be open and Mr. Stein stated they are anticipating an October opening.

Vice Chairperson Amarillas moved to approve a site plan extension request on an approved site plan located at 11805 W. Thunderbird Road submitted by SB&W Investments; seconded by Commissioner Crosby.

**Vote:** 4 - 0 Passed - Unanimously

4. **STAFF REPORT** - The Commission may not discuss or act upon any matter unless the matter is properly noticed for legal action

Mr. Macias advised there may only be one item on the agenda for the May 9, 2023, meeting and reminded commissioners of the Dermody Properties groundbreaking taking place Wednesday, April 19, 2023. City Engineer Jorge Gastelum stated the weekly reports are sent to all commissioners and if there are any questions regarding them, please let him know. Economic Development Manager Tom Doyle stated a prospective business visited El Mirage recently and they are in talks of possibly moving forward with development here.

5. **COMMISSIONER COMMENTS** - The Commission may not discuss or act upon any matter unless the matter is properly noticed for legal action

Commissioner Crosby stated he will not be able to attend the groundbreaking taking place on April 19, 2023.

6. **ADJOURNMENT - MEETING ADJOURNED AT 6:15 PM**

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Marie Houston P&Z Chair

ATTEST:

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Wendy Henson, Deputy City Clerk

I hereby certify the aforementioned minutes are a true and accurate record of the Regular P&Z Meeting held on Tuesday, April 11, 2023, and a quorum was present.

  
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Wendy Henson, Deputy City Clerk