

# DRAFT

REGULAR MEETING OF THE PLANNING & ZONING  
COMMISSION OF THE CITY OF EL MIRAGE  
EL MIRAGE CITY COUNCIL CHAMBERS  
10000 N. EL MIRAGE ROAD  
6:00 PM - TUESDAY, JANUARY 9, 2024

Minutes

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

2. **ROLL CALL**

Present: Marie Houston, Chairperson; Lupe Amarillas, Vice-Chairperson; Phil Bueno, Commissioner; Brian Campbell-Sanderfield, Commissioner

Excused: Cornelia Nelson, Commissioner

3. **ACTION ITEMS - Zoning items requiring review and Commission action**

1. Approve the minutes of the Planning and Zoning Commission meeting held on November 14, 2023.

Vice-Chairperson Amarillas moved to approve the minutes of the Planning and Zoning Commission Meeting held on November 14, 2023; seconded by Commissioner Campbell-Sanderfield.

**Vote:** 4 - 0 Passed - Unanimously

2. A discussion and action on an extension request for a previously approved site plan on February 9, 2023, for 121 acres of vacant land located on the southwest corner of El Mirage Road and Peoria Avenue submitted by H&H Capital Acquisitions.

Senior Planner Jose Macias presented information on the extension request. Applicant Brett Collard thanked staff for the assistance received and stated they are working with Arizona Public Service to resolve an issue. Commissioner Bueno asked when the construction was planned to begin and Mr. Collard stated he is unsure at this time, and they hope to begin in the second half of 2024.

Vice-Chairperson Amarillas moved to approve an extension request for a previously approved site plan for 121 acres of vacant land on the southeast corner of El Mirage Road and Peoria Avenue; seconded by Commissioner Campbell-Sanderfield.

**Vote:** 4 - 0 Passed - Unanimously

4. **STAFF REPORT -** The Commission may not discuss or act upon any matter unless the matter is properly noticed for legal action

Senior Planner Macias stated the next commission meeting will be February 13th and the Development Services department has recently launched an online permit portal that is being well received by users. Economic Development Manager Tom Doyle stated the Southwest Valley

Chamber of Commerce will be providing seven free training sessions for entrepreneurs.

5. **COMMISSIONER COMMENTS** - The Commission may not discuss or act upon any matter unless the matter is properly noticed for legal action

Vice-Chairperson Amarillas wished everyone a happy new year. Commissioner Campbell-Sanderfield congratulated staff on the new permitting portal launch and asked Mr. Doyle if the free trainings would be available to entrepreneurs outside of El Mirage. Mr. Doyle answered the trainings are available to all members of the Southwest Valley Chamber of Commerce. Commissioner Bueno wished everyone a happy new year. Chairperson Houston wished everyone a happy new year.

6. **ADJOURNMENT - MEETING ADJOURNED AT 6:12 PM**

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Marie Houston P&Z Chair

ATTEST:

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Wendy Henson, Deputy City Clerk

I hereby certify the aforementioned minutes are a true and accurate record of the Regular P&Z Meeting held on Tuesday, January 9, 2024, and a quorum was present.



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Wendy Henson, Deputy City Clerk