
MEMORANDUM

TO: Crystal Dyches, City Manager

FROM: Nick Russo, Public Works Director; Sean VonRoenn, Parks and Recreation
Director

SUBJECT: Authorization for Landscape Maintenance Services – July through September
2025

DATE: June 25, 2025

This purpose of this memo is to provide notification of an emergency purchase for landscape maintenance services for the City for the period of July through September of 2025. The Public Works and Parks and Recreation Departments are requesting to extend services with the current landscape contractor, Brightview Landscape Services through September 30, 2025.

The departments are currently engaged in the evaluation and preparation of a new contract for landscape maintenance services that should take effect, pending City Council approval, around October 1, 2025. Because a new contract is not in place at this time, the departments are requesting approval to continue with the current contractor.

The services provided by the contractor are all budgeted and covered in the FY26 budget.