

# DRAFT

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF EL MIRAGE  
EL MIRAGE CITY COUNCIL CHAMBERS  
10000 N. EL MIRAGE ROAD  
6:00 PM -TUESDAY, JUNE 17, 2025**

**Minutes**

**1. ROLL CALL**

Present: Mayor Alexis Hermosillo; Vice Mayor Jacquelyn Parsons; Councilmember Monica Dorcey; Councilmember Ryan Eldridge; Councilmember Scottie Gentry; Councilmember Anita Norton; Councilmember Donna Winston

**2. CALL TO ORDER - meeting called to order at 6:16 p.m.**

Pledge of Allegiance  
Moment of Silence

**3. PRESENTATION**

**1. Central Arizona Project (CAP) Update from CAP Board Member Lisa Atkins**

Amber Wakeman, Deputy Intergovernmental Affairs/Public Information, introduced Terry Goddard, Central Arizona Project President, to give an update on water resources related to Arizona. Mr. Goddard provided background on the status of Arizona water sources and provided historical context on the founding of the Central Arizona Project. Information was provided on long-term solutions and partnerships, Colorado River operations through 2026, large-scale conversation, CAP Water Education Center, and post-2026 Colorado River operations.

**4. PROCLAMATION**

**1. Proclamation recognizing June 23, 2025, as WESTMARC Day. (Administration)**

Mayor Hermosillo read a proclamation declaring June 23, 2025, as WESTMARC Day.

**5. CALL TO THE PUBLIC**

Citizens desiring to speak on any issue within the jurisdiction of the public body may do so at this time. Comments shall be limited to three (3) minutes per person and shall be addressed to the City Council as a whole. At the conclusion of the Call to the Public, individual City Council Members may (1) respond to criticism made by those who have spoken, (2) direct staff to review or follow up on the matter, and/or (3) direct that the matter be put on a future agenda.

Jared Weiers, resident, asked if the City was planning on hiring a new employee to write a newsletter and be paid a six-figure salary. He stated it would be an egregious waste of taxpayer

dollars for a position that is not needed.

## 6. **CONSENT AGENDA**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda Item, that item will be removed from the Consent Agenda and voted on separately.

1. Consideration and action to approve the minutes of the Regular Council meeting held Tuesday, June 3, 2025. (City Clerk)
2. Consideration and action to approve the appointment of Janie Garcia to fill a regular position on the City of El Mirage Planning and Zoning Commission. (City Clerk)
3. Consideration and action to authorize the City Manager to enter into a contract with Foundation for Senior Living (FSL) Programs doing business as (dba) AllThrive 365 for local Dial-A-Ride transit services for FY25-26, FY26-27, and FY27-28. (Administration)
4. Consideration and action to approve and authorize the City Manager to enter into a contract with HintonBurdick, PLLC, to provide financial audit services to the City, not to exceed a total of \$203,125 for the first three years. (Finance)
5. Consideration and action to approve a contract and Addendum No. 1 with Universal Protection Service LP, DBA Allied Universal Security Services, for Armed Court Security Guard Services at El Mirage City Court, beginning July 1, 2025, through October 31, 2025, utilizing the State of Arizona cooperative contract CTR068383 in an amount not to exceed \$24,000. (City Court)
6. Consideration and action to approve an annual Microsoft Office 365 subscription purchase with SHI utilizing the OMNIA Partners cooperative contract for an amount of \$98,000.00 (\$96,716.19 plus a contingency of \$1,283.81 to account for any sales tax discrepancies). (Information Technology)
7. Consideration and action to approve a three-year volume licensing agreement with Microsoft for software licenses, including Microsoft Office 365. (Information Technology)
8. Consideration and action to authorize the City Manager to enter into a contract with Job Order Contractor Woodruff Construction to complete the Parks and Recreation Department administrative building refurbishments in the amount of \$178,710.59, plus a project contingency of \$1,289.41, for a total not to exceed FY26 budgeted amount of \$180,000, and authorize the Finance Department to make any necessary transfers. (Parks and Recreation)

***At Councilmember Eldridge's request, this item was pulled from Consent for consideration and action on the Regular Agenda as 7.1.a.***

***Motion carried. (4/3)***

***NAY: Councilmember Gentry, Councilmember Eldridge, and Councilmember Norton.***

9. Consideration and action to approve the purchase of a new street sweeper utilizing Maricopa Association of Governments (MAG) funding in the amount of \$341,973 and a City match of \$28,488.42 and authorize the finance department to make any transfers. (Public Works)

10. Consideration and action to authorize the City Manager to enter into a five-year contract with Granicus for permitting software and approve the purchase in an amount not to exceed \$44,179 for fiscal year 2026. (Development Services)
11. Consideration and action to authorize the City to name eleven firms to its Qualified Consultants List (QCL) for FY26 to FY29. (Development Services - Engineering Division)

***At Councilmember Gentry's request, this item was pulled from the Consent for consideration and action on the Regular Agenda as 7.1.b.***

***Vice Mayor Parsons moved, seconded by Councilmember Winston.***

***Motion carried. (6/1)***

***NAY: Councilmember Gentry***

12. Consideration and action to approve a Change Order to Standard Construction in the amount of \$82,500.00 for the 5th Avenue Sanitary Sewer Main Replacement project, CIP project #62409, and authorize the Finance Department to increase the project budget by \$85,000.00. (Development Services - Engineering)
13. Consideration and action to enter into a construction contract with ALK Asphalt to install signing and striping improvements at Myer Lane, 119th Avenue, and both A and B Street in the amount of \$59,493 (\$54,084 bid + \$5,409 contingency), including a 10% contingency. (Development Services - Engineering)

***Vice Mayor Parsons moved, seconded by Councilmember Winston, to approve Consent Agenda Items 6.1-6.7 and 6.9, 6.10, 6.12, 6.13.***

***Motion carried unanimously. (7/0)***

## 7. REGULAR AGENDA

**Consent Agenda Item 6.8 was pulled and discussed as Regular Agenda Item 7.1.a.**

7.1.a. Consideration and action to authorize the City Manager to enter into a contract with Job Order Contractor Woodruff Construction to complete the Parks and Recreation Department administrative building refurbishments in the amount of \$178,710.59, plus a project contingency of \$1,289.41, for a total not to exceed FY26 budgeted amount of \$180,000, and authorize the Finance Department to make any necessary transfers. (Parks and Recreation)

Mayor Hermosillo stated this item was requested to be pulled by Councilmember Eldridge.

Councilmember Gentry asked if it would be possible to use the current available space at the Senior Center for Parks and Recreation staff instead of having to remodel the current building. Mr. VonRoenn discussed the current utilization of the Senior Center space referred to by Councilmember Gentry and additional configurations that would be necessary to occupy that space.

Councilmember Norton expressed concerns about the pricing of the project.

Councilmember Eldridge stated there was a need for more bids and expressed concerns about the pricing of the project. He was not pleased with the water dispenser this company installed at Gentry Park.

Councilmember Dorsey stated this process went through the Job Order Contracting (JOC) process which has been in place for a very long time.

Mayor Hermosillo stated that she was in favor of this project.

Councilmember Winston stated she was in favor of this project and the water dispenser installed by this company at Gentry Park was continually vandalized, and it was not the work of the contractor.

Crystal Dyches, City Manager, briefly explained the JOC process and offered a future work session for the Mayor and Council.

Vice Mayor Parsons moved to approve authorization to enter into a contract with Woodruff Construction to complete the Parks and Recreation Department administrative building refurbishments; seconded by Councilmember Winston.

***Motion carried. (4/3)***

***NAY: Councilmember Gentry, Councilmember Eldridge, and Councilmember Norton.***

***Consent Agenda Item 6.11 was pulled and discussed as Regular Agenda Item 7.1.b.***

Consideration and action to authorize the City to name eleven firms to its Qualified Consultants List (QCL) for FY26 to FY29. (Development Services - Engineering Division)

Mayor Hermosillo stated this item was requested to be pulled by Councilmember Gentry.

Councilmember Gentry asked why the same companies were being used from the previous list. Bryce Cristo, Assistant City Engineer, stated the companies provide a Statement of Qualifications (SOQ) to be reviewed in several different categories. Those categories included: how good their proposal was, did the proposal make sense for the city, and the experience of the firm. After reviewing those categories from the proposals received, the best firms are selected for the SOQ list. This year there were 28 firms that submitted and 11 were selected to be on the list.

***Vice Mayor Parsons moved, seconded by Councilmember Winston.***

***Motion carried. (6/1)***

***NAY: Councilmember Gentry***

1. Public Hearing, closure of Public Hearing followed by consideration and action to recommend to the Arizona Department of Liquor Licenses & Control approval/disapproval of an application for a new license #340094 Restaurant Oxaqueno Del Sol located at 12313 NW Grand Ave Unit F, El Mirage, AZ, 85335. (Police)

Mayor Hermosillo opened the public hearing at 7:24 p.m.

Paul Marzocca, Police Chief, provided information on the liquor license application. For this application there were questions from the Department of Liquor that must be answered, and those questions were not answered. The investigation could not be completed. At this time, there is no recommendation from the Police Department.

Mayor Hermosillo asked the applicant to share additional information.

Carlos Isaias Alcantara Gomez stated he turned in the application two weeks ago and there was confusion regarding email correspondence.

Justin Pierce, City Attorney, advised that the Mayor and City Council could continue the public

hearing while the Police Department completes the investigation and return at the next council meeting for a formal vote. He indicated the public hearing should not be closed during this meeting and remain open until recalled at the next meeting.

***Councilmember Dorcey moved, seconded by Councilmember Winston, to continue the public hearing to the July 1, 2025, Regular City Council Meeting.***

***Motion carried unanimously. (7/0)***

8. **CITY MANAGER'S COMMENTS & SUMMARY OF CURRENT EVENTS**

The City Council may not act upon any matter in the City Manager's summary but may have general comment or questions.

Ms. Dyches asked Kari Sliva, Marketing and Communications Coordinator, to provide an update on the mass notification process.

Ms. Silva stated an internal committee was created to implement a new Mass Notification System for El Mirage. The new system is called CivicReady, and it allows El Mirage residents to receive emergency and non-emergency alerts via text, email and phone. Those alerts include: Emergency Alerts, City News and Updates, Parks and Recreations News and Festivals and Business Notices. She recommended residents select all three options for the best results, but the public may opt out of any one of those four options. The system is now open to subscribers and everyone is encouraged to sign up. Outgoing messages will begin July 1, 2025 with a welcome message.

9. **MAYOR'S COMMENTS and COUNCIL SUMMARY OF CURRENT EVENTS**

The Mayor and City Council may not discuss or act upon any matter in the summary unless the specific matter is properly noticed for legal action.

Vice Mayor Parsons attended a tour of the water facilities, a Vice Mayor Round Table Event, and a West Valley Women's Luncheon.

Councilmember Dorcey read an article in the Republic about the noise from Luke Air Force Base. She stated that Luke Air Force is a vital member of our community, not only defending our country and training pilots, but also for the impact on our economy and culture.

Councilmember Norton reminded everyone to be careful because of the temperatures we are now facing. She encouraged everyone to pay attention to the heat and commended the hydration stations located at the Fire, Police, and Water Departments.

Councilmember Winston stated to also be aware of the heat for your animals. She commended Vice Mayor Parsons for doing an outstanding job representing the City.

10. **ADJOURNMENT**

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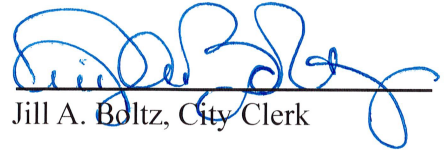
Alexis A. Hermosillo, Mayor

ATTEST:

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Jill A. Boltz, City Clerk

I hereby certify the aforementioned minutes are a true and accurate record of the Regular El Mirage City Council Meeting held on Tuesday, June 17, 2025 and a quorum was present.



Jill A. Boltz, City Clerk