
TO: Valerie Ojeda, Procurement Specialist, Senior
FROM: Nick Russo, Public Works Director (NR)
SUBJECT: Sole Source: James, Cooke, and Hobson
DATE: 8/24/26

In regard to submitted requisition, this purchase is through sole source procurement, as the products and services to be purchased are specialized and proprietary to James, Cooke, and Hobson (JCH). Per §30.24, no additional quotes are attached.