



me

MEMORANDUM

TO: Doug Hildebrandt, Assistant Police Chief
FROM: Jimmy Chavez, Lieutenant
SUBJECT: FY 2023 BUDGET REQUESTS
DATE: November 15, 2022

COPY

The purpose of this memorandum is to provide information regarding purchase requests for the El Mirage Police Department's Fiscal Year 2023 budget requests.

Item 1: Evertel Technologies. Annual cost: \$5,100 (subscription for 85 users) CIPV ✓

Evertel is a secure and compliant communications and intelligence sharing hub built to provide first responders with real-time intel and collaboration at any time. The application is Criminal Justice Information Services (CJIS), Federal Information Processing Standards (FIPS), Freedom of Information Act (FOIA) and Health Insurance Portability and Accountability Act (HIPAA) compliant. What this means is that information shared via the platform complies with the requirements for each.

The platform allows EMPD personnel to communicate securely during an incident where emails and text messaging would be cumbersome and ineffective. Communication would remain seamless through various groups or one on one, with each communication complying with national standards. This is not always the case with emails and text messages. Email communication between EMPD personnel could be reduced. Bulletins and other alerts intended for patrol officers could be distributed via the platform as opposed to email, allowing for a more rapid distribution of relevant and timely information.

The platforms allows for collaboration with other city personnel and/or public safety entities such as the COEM PIO, Public Works, Fire, etc. During a major incident, appropriate city personnel could be included to stay informed. Additionally, Surprise Police Department utilizes the platform and coordination and communication during mutual events would be seamless and efficient.

EMPD has been testing the platform since mid-September and the phone application has been installed on all department issued phones. The phone application allows employees to log into the system on their department or personal phones without any information being stored on the device; all communication is stored within the secured Evertel cloud environment. In October, Chief Marzocca authorized the continued use of the platform, allowing the agency to subscribe to the product for the current fiscal year.

Item 2: **Vector Solutions Scheduling** Annual Cost: \$8,069.00

CIP ✓

Currently, EMPD utilizes an archaic method of staff scheduling. For both Administration and Operations, a "master" work schedule is published monthly showing each employee's assignment, normal workday, and shift. This schedule is updated monthly and archived on the I-Drive. Leave requests are handled through a myriad of possibilities. Initially, employees request leave through their respective supervisor. On the Operations side, supervisors keep track of their employees leave request via the shared Outlook calendar as well as any other methods used by the supervisor. Additionally, employees are requested to input the leave request into the ADP payroll system. All of these processes are not always followed or tracked, which has led to staff shortages creating coverage issues.

When a supervisor needs to fill a vacant shift, the supervisor typically will send out an email requesting volunteers, however, the email is not always received by all available personnel since employees will leave their assigned cell phone at the PD station and typically do not check work emails on their days off. If a shift is not covered by an off duty officer, officers working adjacent shifts often hold over to provide coverage.

A scheduling system would allow employees, supervisors, and managers the ability to efficiently and effectively monitor coverage through both web based and phone application platform. Shifts for both Administration and Operations would be visible to employees, supervisors, and managers, allowing quick access to any staffing issues all in one, centralized system.

Vector Scheduling allows for minimum staffing alarms when a shift must be covered. Automated callback filters can be established to contact staff for filling a shift. Time off requests would be handled through one system, bypassing the need to have multiple calendars. Reports can be generated to track overtime hours, special events and projects. Employee time records can be exported into the city's current payroll system, avoiding the need to have employees enter time

twice. A single, user-friendly scheduling system that is accessible via the web or a phone application will streamline operations within the Police Department.

We decided to use Vector Solutions over Plan It Power time and In Time due to Vector's system can interface with the City's current payroll system and has more options to offer.

From: [Justin Pierce](#)
To: [Wendy Henson](#)
Cc: [Sharon Antes](#); [Amy Bytnar](#)
Subject: RE: [EXTERNAL] Vector Scheduling Demo Follow Up
Date: Wednesday, June 28, 2023 3:17:50 PM
Attachments: [image022.png](#)
[image023.png](#)
[image024.png](#)
[image025.png](#)
[image026.png](#)
[image029.png](#)
[image030.png](#)
[image031.png](#)
[image032.png](#)
[image033.png](#)
[image034.png](#)
[image035.png](#)
[image036.png](#)
[image037.png](#)
[image039.png](#)

External Sender - From: (Justin Pierce
<justin@piercecoleman.com>)
This message came from outside your organization.

Go ahead and move forward. Thanks!

Justin

From: Wendy Henson <whenson@elmirageaz.gov>
Sent: Monday, June 26, 2023 11:53 AM
To: Justin Pierce <justin@piercecoleman.com>
Cc: Sharon Antes <santes@elmirageaz.gov>; Amy Bytnar <abytnar@elmirageaz.gov>
Subject: FW: [EXTERNAL] Vector Scheduling Demo Follow Up

Good morning,
Please review the attached per the below request.

Thank you,

Wendy Henson, CPM

City of El Mirage

10000 N. El Mirage Road

El Mirage, AZ 85335

P: 623-876-2931 | F: 623-935-6184 | E: whenson@elmirageaz.gov

www.elmirageaz.gov



From: Amy Bytnar <abytnar@elmirageaz.gov>
Sent: Monday, June 26, 2023 10:55 AM
To: Wendy Henson <whenson@elmirageaz.gov>
Subject: FW: Vector Scheduling Demo Follow Up

Good morning Wendy,

The attached agreement from Vector Scheduling needs to be reviewed by legal. It's the new scheduling software our officers are going to use for FY23/24 and forward.

Thank you!

Amy Bytnar– Fiscal Services Specialist, Sr
El Mirage Police Department
12401 W. Cinnabar Avenue, El Mirage, AZ 85335
P: 623-500-3015 | F: 623-500-3001 | E: abytnar@elmirageaz.gov
City Office Hours: Monday-Thursday 7:00AM – 5:30 PM **Closed Fridays**



From: Michael Ashley <mashley@elmirageaz.gov>
Sent: Thursday, June 22, 2023 4:26 PM
To: Paul N. Marzocca <pmarzocca@elmirageaz.gov>
Cc: Amy Bytnar <abytnar@elmirageaz.gov>; Michael Ashley <mashley@elmirageaz.gov>
Subject: FW: Vector Scheduling Demo Follow Up

Chief, does this get signed by you and does it have to go to council (again) or legal?

Michael Ashley M.Ed. – Deputy Director of Police Administration
El Mirage Police Department
12401 W. Cinnabar Avenue, El Mirage, AZ 85335
P: 623-500-3007 | F: 623-500-3001 | E: mashley@elmirageaz.gov



From: Jimmy R. Chavez <jchavez@elmirageaz.gov>
Sent: Wednesday, June 21, 2023 3:28 PM
To: Michael Ashley <mashley@elmirageaz.gov>
Cc: Doug Hildebrandt <dhildebrandt@elmirageaz.gov>
Subject: FW: Vector Scheduling Demo Follow Up

Mike,

Attached is the invoice for Vector Scheduling. We were awarded \$\$ in the new budget for this. The final cost is going to be less than what we originally thought since we only need sworn personnel to access. The thought is all sworn and P/E would be the users. In the message below, we can sign the agreement now, have it take effect July 1 to allow the company to build our site, then handle payment shortly thereafter.

Jimmy

Jimmy Chavez - Lieutenant
El Mirage Police Department
12401 W Cinnabar Avenue, El Mirage, AZ 85335
P: 623-500-3064 | M: 623-694-2192 | E: jchavez@elmirageaz.gov



From: Alexis Yovanno <alexis.yovanno@vectorsolutions.com>
Sent: Wednesday, June 21, 2023 2:31 PM
To: Jimmy R. Chavez <jchavez@elmirageaz.gov>
Subject: Vector Scheduling Demo Follow Up

Hello Lieutenant Chavez,

Thank you for joining Darrin and I for a demonstration of our scheduling platform. Our goal is to help your agency have more access to your scheduling platform, automated callbacks to fill vacant shifts, time off request ease, access to a mobile app, and more.

I have included an agreement for Vector Scheduling for 64 personnel. I have the effective date for July 1st. This means if the agreement is signed off now, we can start building the site out for your agency to start utilizing it by July 1st. Billing will not be until the week of July 1st.

Please let me know if you have any questions!

Warmly,

Alexis Yovanno

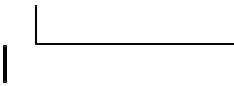
Account Executive

Direct: 805.407.8316

alexis.yovanno@vectorsolutions.com

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Technology to
TRAIN | PREPARE | RETAIN
Your People



TargetSolutions Learning, LLC Agreement Schedule A

Date: Wednesday, June 21, 2023

Client Information

Client Name: El Mirage Police Department (AZ)	
Address: 12401 West Cinnabar Avenue El Mirage, AZ 85335	
Primary Contact Name: Jimmy Chavez	Primary Contact Phone: 623-500-3064

Agreement Term

Effective Date: 07/01/23	Initial Term: 36 months
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Invoicing Contact Information (Please fill in missing information)

Billing Contact Name:		
Billing Address: 12401 West Cinnabar Avenue El Mirage, Arizona 85335		Billing Phone:
Billing Email:		
PO#:	Billing Frequency: Annual	Payment Terms: Net 30

Annual Fee(s)

Product Code	Product	Description	Minimum Annual Commitment	Price	Sub Total
TSSCH	Vector Scheduling	Vector Scheduling for web and mobile	64	\$92.70	\$5,932.80
TSSCHMF	Vector Scheduling - Maintenance Fee	Annual maintenance of Vector Scheduling	1	\$164.00	\$164.00

Annual Total:: \$6,096.80

One-Time Fee(s)

Product Code	Product	Description	Qty	Price	Sub Total
SCHIMP	Vector Scheduling Implementation Investment	Implementation investment for Vector Solutions Scheduling Platform	1	\$800.00	\$800.00

One-Time Total: \$800.00

Grand Total (including Annual and One-Time): \$6,896.80

Please note this is not an invoice. An invoice will be sent within fourteen (14) business days.

Additional Terms and Conditions.

The following are in addition to the Client Agreement General Terms and Conditions.

1. Additional Named Users added after the Effective Date will be invoiced at the full per Named User fee. Such additional Named Users shall become part of the Minimum Annual Commitment for subsequent years, on the anniversary date of each contract year or upon renewals under the Agreement.
2. You agree to pay for the number of Named Users using or licensed to access the Services in a given contract year. Subject to the Minimum Annual Commitment, Changes in Named User counts will be reflected in the annual contract amount from that period forward for all Users.
3. Subject to the above Minimum Annual Commitment, annual fees for your use of the Services will be based upon the number of Named Users in a given contract year.
4. Named Users deactivated in a given contract year will not count towards the total number of Named Users in the year following such deactivation, unless reactivated.
5. Fees, both during the Initial Term, as well as any Renewal Terms, shall be increased by 5.0% per contract year. Changes in Named User counts will be reflected in the annual contract amount from that period forward for all Users.
6. All undisputed invoices are due and payable Net 30 days after invoice date (“Due Date”). Any fees unpaid for more than 10 days past the Due Date shall bear interest at 1.5% per month or the highest applicable rate permitted by law.
7. **AUTOMATIC RENEWAL. UNLESS OTHERWISE AGREED OR WHERE PROHIBITED BY APPLICABLE LAW OR REGULATION, UPON EXPIRATION OF THE ABOVE INITIAL TERM, THIS AGREEMENT WILL RENEW FOR A RENEWAL TERM EQUAL TO THE INITIAL TERM AT VECTOR SOLUTIONS’ THEN CURRENT FEES, UNLESS NOTICE IS GIVEN BY EITHER PARTY OF ITS INTENT TO TERMINATE THE AGREEMENT AT LEAST SIXTY (60) DAYS PRIOR TO THE SCHEDULED TERMINATION DATE.**

Address for Notices:

4890 W. Kennedy Blvd., Suite 300
Tampa, FL 33609

12401 West Cinnabar Avenue
El Mirage, AZ 85335

VECTOR SOLUTIONS PUBLIC SECTOR SOFTWARE AS A SERVICE AGREEMENT

This Vector Solutions Software as a Service Agreement (the “Agreement”), effective as of the date noted in the attached Schedule A (the “Effective Date”), is by and between **TargetSolutions Learning, LLC, d/b/a Vector Solutions**, (“We/Us”) a Delaware limited liability company, and the undersigned customer (“You/Your”), (each a “Party” or “Parties”) and governs the purchase and ongoing use of the Services described in this Agreement.

GENERAL TERMS AND CONDITIONS

1. **SERVICES.** We shall provide the following Software as a Service (“**Services**”):

1.1. Access and Use. We grant You a non-exclusive, non-transferable revocable authorization to remotely access and use the software as a service offering identified in Schedule A (the “**Services**”) and, unless prohibited by law, We will provide access to any persons You designate for use as described in these terms and conditions. For clarification, We authorize access and use on a “one user per one authorization basis” and once granted, You are not allowed to transfer authorizations to other users. Your ability to use the Services may be affected by minimum system requirements or other factors, such as Your Internet connection.

1.2. Availability. We will use commercially reasonable efforts to provide access to and use of the Services twenty-four (24) hours a day, seven (7) days a week, subject to scheduled downtime for routine maintenance, emergency maintenance, system outages, and other outages beyond our control.

1.3. Help Desk. We will assist You as needed on issues relating to usage via e-mail, and a toll-free Help Desk five (5) days per week, at scheduled hours, currently 8:00am to 6:00 pm Eastern Time, Monday-Friday or <https://support.vectorsolutions.com/s/contactsupport>.

1.4. Upgrades and Updates. We reserve the right, in our discretion, to make updates or upgrades to the Services that are necessary or useful to: (a) maintain or enhance: (i) the quality or delivery of the Services; (ii) the competitive strength of or market for the Services; or (iii) the Services’ cost efficiency or performance; or (b) to comply with applicable law. For no additional charge, You will receive access to any general upgrades and updates to the Services which We make generally available to our other customers. All updates and upgrades to the Services are subject to these terms and conditions.

1.5. Additional Services. From time to time, the Parties may decide in their discretion to add additional Services, subject to the Parties’ execution of one or more change forms which shall be substantially in the form of the Schedule A and shall incorporate these terms and conditions by reference. Each individual Schedule A shall have its own service term.

2. YOUR RESPONSIBILITIES AND USE RESTRICTIONS.

2.1. Compliance. You shall be responsible for all Users’ compliance with this Agreement and shall use commercially reasonable efforts to prevent unauthorized access to or use of the Services. You shall comply with all applicable laws, standards, and regulations and will not use the Services in a manner not specified or permitted by Us.

2.2. Identify Named Users. A “**Named User**” is defined as Your employees, consultants, contractors, and agents You authorize to access and use the Services You are purchasing during each contract year (“**Term**”) of the Agreement.

2.2.1. You will be responsible for the following: (a) cause each of Your Named Users to complete a unique profile if not created by Vector Solutions on their behalf; and (b) timely maintain a user database by adding a unique profile for each new Named User. Due to licensing and data retention requirements, Named Users may not be removed from our system unless required by law. You will be responsible for identifying Named Users from time to time during the Term of this Agreement through available system capabilities.

2.3. Future Functionality. You agree that Your purchases are not contingent on Our delivery of any future functionality or features. You are not relying on any comments regarding future functionality or features.

3. FEES AND PAYMENTS.

3.1. Fees and Payment. You will pay for the Services in accordance with the payment terms, frequency, and fee schedule in Schedule A attached to this Agreement. All fees collected by Us under this Agreement are fully earned when due and nonrefundable when paid, except if You terminate this Agreement for cause as described in Section 5.2.

3.2. Due Date. All fees due under this Agreement must be paid in United States Dollars or Canadian Dollars or as specified in Schedule A as applicable to Your location. We will invoice You in advance and all undisputed invoices are due and payable on the due date specified in Schedule A.

3.3. Suspension of Service. If You do not make an undisputed payment on time, We may suspend Your or Your Named Users’ access to the Services without further notice until all overdue payments are paid in full. Our suspension of Your use of the Services or termination of the Agreement for Your violation of the terms of this Agreement will not change Your obligation to pay any and all payments due for the applicable Term.

3.3.1. We may also suspend, terminate, or otherwise deny Your access or any Named User’s access to or use of all or any part of the Services, without incurring any liability to You, if: (a) We receive a judicial or other governmental demand or order, subpoena, or law enforcement request that expressly or by reasonable implication requires Us to do so; or (b) We believe, in good faith and reasonable discretion, that: (i) You or any Named User, have failed to comply with any term of this Agreement,

or accessed or used the Services beyond the scope of the rights granted, or for a purpose not authorized under this Agreement; or (ii) Your use of the Services causes a direct or indirect threat to our network function or integrity, or to Our other customers' ability to access and use the Services; or (iii) You or any Named User, are or have been involved in any fraudulent, misleading, or unlawful activities relating to or in connection with any of the Services; or (iv) this Agreement expires or is terminated. This Section 3.3 does not limit any of Our other rights or remedies under this Agreement.

3.4. Taxes. All fees under this Agreement exclude all sales, use, value-added taxes, and other taxes and government charges, whether Federal, State, or foreign, and You will be responsible for payment of all such taxes (other than taxes based on our income), fees, duties, and charges, and any related penalties and interest, arising from the payment of any and all fees under this Agreement including the access to or performance of the Services hereunder. If We have a legal obligation to pay or collect taxes for which You are responsible under the Agreement, then We will invoice, and You will pay the appropriate amount unless You claim tax exempt status for amounts due under this Agreement and provide Us with a valid tax exemption certificate (authorized by the applicable governmental authority) promptly upon execution of this Agreement. If any taxes shall be required by law to be deducted or withheld from any fee payable hereunder by You to Us, You shall, after making the required deduction or withholding, increase such fee payable as may be necessary to ensure that We shall receive an amount equal to the fee We would have received had no such deduction or withholding been made.

4. INTELLECTUAL PROPERTY RIGHTS.

4.1. We alone (and our licensors, where applicable) shall own all rights, title, and interest in and to our software, website and technology, the course content (if any), and the Services We provide, including all documentation associated with the Services. If You provide any suggestions, ideas, enhancement requests, feedback, recommendations, or other information provided by You (collectively "**Feedback**"), We may use such Feedback to improve the Services without charge, royalties, or other obligation to You, and Our use of Your Feedback does not give You any property rights to the Services.

The Vector Solutions name and logo are trademarks of Vector Solutions, and no right or license is granted to You to use them. You shall own all rights, title, and interest in and to Your added software, Your content, and information collected from Your content pages ("**Your Data**"). You shall have no rights in or to any other data collected that is not affiliated with You. Your content, email addresses, and personal information of Your Named Users or Your EHS Active Employees You entered into the database, or any of Your customers or users is Your sole property. We will not, at any time, redistribute, share, or sell any of Your email addresses, email server domain names, customer names, or personal information. Course content that You purchase from third-party course providers and access through our LMS will require the sharing of certain user information with Us in order for Us to properly track and report usage.

4.2. You recognize that We regard the software We have developed to deliver the Services as our proprietary information and as confidential trade secrets of great value. You agree not to provide or to otherwise make available in any form the software or Services, or any portion thereof, to any person other than Your Named Users without our prior written consent. You further agree to treat the Services with at least the same degree of care with which You treat Your own confidential information and in no event with less care than is reasonably required to protect the confidentiality of the Services.

4.2.1 Except as otherwise agreed in writing or to the extent necessary for You to use the Services in accordance with this Agreement, You are not allowed to: (a) copy the course content in whole or in part; (b) display, reproduce, create derivative works from, transmit, sell, distribute, rent, lease, sublicense, transfer or in any way exploit the course content in whole or in part; (c) embed the course content into other products; (d) use any of our trademarks, service marks, domain names, logos, or other identifiers or any of our third party suppliers; (e) reverse engineer, decompile, disassemble, or access the source code of any of our Services or software, (f) use the software or Services for any purpose that is unlawful; (g) alter or tamper with the Services and/or associated documentation in any way; (h) attempt to defeat any security measures that We may take to protect the confidentiality and proprietary nature of the Services; (i) remove, obscure, conceal, or alter any marking or notice of proprietary rights that may appear on or in the Services and/or associated documentation; or (j) except as permitted by this Agreement, knowingly allow any individual or entity under Your control to access Services without authorization under this Agreement for such access.

4.3. We acknowledge that You alone shall own all rights, title, and interest in and to Your name, trademarks, or logos, and this Agreement does not give Us any rights of ownership to the same. You hereby authorize Us to use Your name, trademarks, or logos in promotional materials, press releases, advertising, or in other publications or websites, whether oral or written. If You do not consent to Our use of Your name or logo, You may withdraw Your consent at any time by notifying Us at logousage@vectorsolutions.com.

5. TERM, TERMINATION, AND NOTICE.

5.1 **Term.** The term of this Agreement will start on the Effective Date, and will remain in full force and effect for the initial term (the "**Initial Term**") indicated in Schedule A. Upon expiration or early termination of this Agreement by either Party as described below in Section 5.2 (Termination for Cause) or for any reason, You shall immediately discontinue all use of the Services and documentation, and You acknowledge that We will terminate Your ability to access the Services. Notwithstanding, access to the Services may remain active for thirty (30) days solely for purpose of our record keeping (the "**Expiration Period**"). If You continue to access or use the Services following the Expiration Period, then Your continued use will renew the Agreement under the same terms and conditions, subject to any annual price adjustments.

5.2 **Termination for Cause.** Either Party may terminate this Agreement, effective upon written notice to the other Party (the "**Defaulting Party**"), if the Defaulting Party materially breaches this Agreement, and that breach is incapable of cure, or with respect to a material breach capable of cure, and the Defaulting Party does not cure the breach within thirty (30) days after receipt of written notice of the breach. If You terminate this Agreement due to Our material breach, then We will return an amount equal to the pro-rated fees already paid for the balance of the term as of the date of termination as Your only remedy.

5.3 **Notice.** All required notices by either Party shall be given by email, personal delivery (including reputable courier service), fees prepaid, or by sending the notice by registered or certified mail return receipt requested, postage prepaid, and addressed as set forth in Schedule A. Such notices shall be deemed to have been given and delivered upon receipt or attempted

delivery (if receipt is refused), as the case may be, and the date of receipt identified by the applicable postal service on any return receipt card shall be conclusive evidence of receipt. Notices and other communications sent by e-mail shall be deemed received upon the sender's receipt of an acknowledgment from the recipient (such as by the "return receipt requested" function, as available, return e-mail or other written acknowledgment). Either Party, by written notice to the other as described above, may alter its address for written notices.

6. MUTUAL WARRANTIES AND DISCLAIMER.

6.1. Mutual Representations and Warranties. Each Party represents and warrants to the other Party that: (a) it is duly organized, validly existing, and in good standing as a corporation or other entity under the Laws of the jurisdiction of its incorporation or other organization; (b) it has the full right, power, and authority to enter into and perform its obligations and grant the rights, licenses, consents, and authorizations it grants or is required to grant under this Agreement; (c) the acceptance of this Agreement has been duly authorized by all necessary corporate or organizational action; and (d) when executed and delivered by both Parties, this Agreement will constitute the legal, valid, and binding obligation of each Party, enforceable against each Party in accordance with its terms.

6.2. Disclaimer. EXCEPT AS EXPRESSLY PROVIDED HEREIN, NEITHER PARTY MAKES ANY WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW. WE DO NOT WARRANT THAT THE USE OF THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. THE SERVICES AND ASSOCIATED DOCUMENTATION ARE PROVIDED "AS IS," AND WE PROVIDE NO OTHER EXPRESS, IMPLIED, STATUTORY, OR OTHER WARRANTIES REGARDING THE SERVICES OR ASSOCIATED DOCUMENTATION.

6.3. Disclaimer of Third-Party Content. If You upload third-party content to our platform or Services, the third-party content providers are responsible for ensuring their content is accurate and compliant with national and international laws. We are not and shall not be held responsible or liable for any third-party content You provide or Your use of that third-party content. THERE IS NO WARRANTY OF ANY KIND, EXPRESS, IMPLIED, OR STATUTORY, REGARDING THIRD PARTY CONTENT ACCESSIBLE THROUGH THE SERVICES.

6.4 None of our employees, marketing partners, resellers, or agents are authorized to make any warranty other than the Warranties stated in this Agreement. The provisions in any specification, brochure, or chart are descriptive only and are not warranties.

7. LIMITATION OF LIABILITY. EXCEPT FOR CLAIMS RELATED TO VIOLATION OF INTELLECTUAL PROPERTY RIGHTS, GROSS NEGLIGENCE, FRAUD, OR WILFULL MISCONDUCT, (A) IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY, ANY AFFILIATE, THIRD-PARTY, OR YOUR USERS, WHETHER IN CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, FOR SPECIAL, INCIDENTAL, INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING LOST PROFITS), ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, AND (B) IF YOU HAVE ANY BASIS FOR RECOVERING DAMAGES (INCLUDING FOR BREACH OF THIS AGREEMENT), YOU AGREE THAT YOUR EXCLUSIVE REMEDY WILL BE TO RECOVER DIRECT DAMAGES FROM US, UP TO AN AMOUNT EQUAL TO THE TOTAL FEES ALREADY PAID TO US FOR THE PRECEDING TWELVE (12) MONTHS.

7.1.1. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WHATEVER THE LEGAL BASIS FOR THE CLAIM, UNDER NO CIRCUMSTANCES SHALL WE BE LIABLE TO YOU, ANY AFFILIATE, ANY THIRD PARTY OR YOUR USERS FOR ANY CLAIM, CAUSE OF ACTION, DEMAND, LIABILITY, DAMAGES, AWARDS, FINES, OR OTHERWISE, ARISING OUT OF OR RELATING TO PERSONAL INJURY, DEATH, OR OTHER HARM CAUSED FROM USE OF OR RELIANCE ON THE CONTENT OF THE COURSES OR SERVICES. YOU, YOUR AFFILIATES, EMPLOYEES, CONTRACTORS, AGENTS, USERS, AND REPRESENTATIVES RELY ON THE CONTENT OF THE COURSES AND SERVICES AT YOUR OWN RISK.

SOME JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR LIMITATION OF CERTAIN TYPES OF DAMAGES SO, SOLELY TO THE EXTENT SUCH LAW APPLIES TO YOU, THE ABOVE LIMITATIONS AND EXCLUSIONS MAY NOT APPLY TO YOU.

8. OBLIGATIONS OF BOTH PARTIES.

8.1. Our Obligation to You. We shall indemnify and hold You harmless from any and all claims, damages, losses, and expenses, including but not limited to reasonable attorney fees, arising out of or resulting from any third-party claim that any document, course, or intellectual property We provide or upload to our platform infringes or violates any intellectual property right of any person.

8.2. Your Obligation to Us. To the extent not prohibited by applicable law, You shall indemnify and hold Us harmless from any and all claims, damages, losses, and expenses, including but not limited to reasonable attorney fees, arising out of or resulting from any third-party claim that any document, courses, or intellectual property You provide or upload to our platform infringes or violates any intellectual property right of any person.

9. CONFIDENTIALITY.

9.1. Each Party may from time to time disclose to the other Party "Confidential Information" which shall mean and include the Services (including without limitation all courses accessed through the Services), all documentation associated with the Services, software code (include source and object code), marketing plans, technical information, product development plans, research, trade secrets, know-how, ideas, designs, drawings, specifications, techniques, programs, systems, and processes.

9.2. Confidential Information does not include: (a) information generally available to or known to the public through no fault of the receiving Party; (b) information known to the recipient prior to the Effective Date of the Agreement; (c) information independently developed by the recipient outside the scope of this Agreement and without the use of or reliance on the

disclosing Party's Confidential Information; or (d) information lawfully disclosed by a third party. The obligations set forth in this Section shall survive termination of this Agreement.

9.3. Each Party agrees that it shall not disclose the Confidential Information of the other to any third party without the express written consent of the other Party, that it shall take reasonable measures to prevent any unauthorized disclosure by its employees, agents, contractors or consultants, that it shall not make use of any such Confidential Information other than for performance of this Agreement, and that it shall use at least the same degree of care to avoid disclosure of Confidential Information as it uses with respect to its own Confidential Information.

9.4. The confidentiality obligations imposed by this Agreement shall not apply to information required to be disclosed by compulsory judicial or administrative process or by law or regulation, provided that the receiving Party shall (if permitted) notify the disclosing Party of the required disclosure, shall use reasonable measures to protect the confidentiality of the Confidential Information disclosed, and shall only disclose as much Confidential Information as is required to be disclosed by the judicial or administrative process, law, or regulation.

10. MISCELLANEOUS.

10.1. Assignment. Neither Party may freely assign or transfer any or all of its rights without the other Party's consent, except to an affiliate, or in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of its assets, provided however You shall not assign this Agreement to our direct competitors.

10.2. Governing Law. This Agreement shall be governed by, and enforced in accordance with, the laws of the state of Florida, except where Customer is a public entity or institution in which case the applicable state, provincial, or tribal law where You are located shall govern, in either case without regard to the state's or local laws conflicts of laws provisions. If You are purchasing goods under this Agreement, the Parties agree that the United Nations Convention on Contracts for the International Sale of Goods and the United Nations Convention on the Limitation Period in the International Sale of Goods shall not apply to this Agreement. EACH PARTY WAIVES, TO THE FULLEST EXTENT PERMITTED BY LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY ACTION ARISING HEREUNDER.

10.3. Export Regulations. All Content and Services and technical data delivered under this Agreement are subject to applicable US and Canadian laws and may be subject to export and import regulations in other countries. Both Parties agree to comply strictly with all such laws and regulations and You acknowledge that You are responsible for obtaining such licenses to export, re-export, or import as may be required after delivery.

10.4. Force Majeure. In no event will either Party be liable or responsible to the other Party or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, (except for any obligations to make payments) when and to the extent such failure or delay in performing is due to, or arising out of, any circumstances beyond such Party's control (a "**Force Majeure Event**"), including, without limitation, acts of God, strikes, lockouts, war, riots, lightning, fire, storm, flood, explosion, interruption or delay in power supply, computer virus, governmental laws, regulations, or shutdown, national or regional shortage of adequate power or telecommunications, or other restraints.

10.5. No Waiver. No waiver, amendment or modification of this Agreement shall be effective unless in writing and signed by the Parties.

10.6. Severability. If any provision of this Agreement is found to be contrary to law by a court of competent jurisdiction, such provision shall be of no force or effect, but the remainder of this Agreement shall continue in full force and effect.

10.7. Survival. All provisions of this Agreement (including without limitation those pertaining to confidential information, intellectual property ownership, and limitations of liability) that would reasonably be expected to survive expiration or early termination of this Agreement will do so.

10.8. No Third-Party Beneficiaries. The Parties do not intend to confer any right or remedy on any third party under this Agreement.

10.9. Purchase Orders. You may issue a purchase order if required by Your company or entity and failure to do so does not cancel any obligation You have to Us. If You do issue a purchase order, it will be for Your convenience only. You agree that the terms and conditions of this Agreement shall control. Any terms or conditions included in a purchase order or similar document You issue that conflict with the terms and conditions of this Agreement will not apply to or govern the transaction resulting from Your purchase order.

10.10. Data Processing Agreement. If applicable, the parties shall negotiate in good faith and enter into any further data processing or transfer agreement, including any standard contractual clauses for transfers of data outside of the country where the personal data originates, as may be required to comply with applicable laws, rules and regulations regarding the collection, storage, transfer, use, retention and other processing of personal data.

10.11. Entire Agreement. This Agreement and Schedule A represent the entire understanding and agreement between the Parties, and supersedes all other negotiations, proposals, understandings, and representations (written or oral) made by and between You and Us. You acknowledge and agree that the terms of this Agreement are incorporated in, and are a part of, each purchase order, change order, or Schedule related to our provision of Services. This Agreement prevails over any additional or conflicting terms or conditions in any Customer purchase orders, online procurement terms, or other non-negotiated forms relating to the Services or this Agreement hereto even if dated later than the effective date of this Agreement.

SPECIAL TERMS AND CONDITIONS

CALIFORNIA CONSUMER PRIVACY ACT

If We will be processing personal information subject to the California Consumer Privacy Act, sections 1798.100 to 1798.199, Cal. Civ. Code (2018) as may be amended as well as all regulations promulgated thereunder from time to time (“**CCPA**”), on Your behalf in the course of the performance of the Services, then the terms “California consumer,” “business purpose,” “service provider,” “sell” and “personal information” shall carry the meanings set forth in the CCPA.

CCPA Disclosures: To the extent the CCPA applies to our processing of any personal information pursuant to Your instructions in relation to this Agreement, the following also apply: (a) The Parties have read and understand the provisions and requirements of the CCPA and shall comply with them; (b) It is the intent of the Parties that the sharing or transferring of personal information of California consumers from You to Us, during the course of our performance of this Agreement, does not constitute selling of personal information as that term is defined in the CCPA, because You are not sharing or transferring such data to Us for valuable consideration; (c) We will only use personal information for the specific purpose(s) of performing the Services, including any Schedules within the direct business relationship with You.

SERVICE SPECIFIC TERMS AND CONDITIONS

A. Vector EHS Management Services

A. This Section A contains service specific terms and conditions that will apply only if You are purchasing **Vector EHS Management Services (“EHS Services”)** in Schedule A. Otherwise, the following terms will not apply to You.

1. An “**EHS Active Employee**” is defined as Your employees, consultants, contractors, and agents who are contained in the Vector EHS employee and contractor table with an active status. An employee may or may not be a Named User. For EHS Services, You are allowed a Named User for each EHS Active Employee.
2. You will be able to activate or disable employees without incurring additional EHS Active Employee fees as long as the total number of EHS Active Employees does not exceed the number of employees included in Scheduled A.
3. EHS Active Employees added after the Effective Date in Schedule A shall be billed at the full per employee fee. Such additional EHS Active Employees shall become part of the Minimum Annual Commitment for subsequent years, on the anniversary date of each contract year or upon renewals under the Agreement.
4. You agree to pay for the number of EHS Active Employees in the EHS Services in a given contract year.
5. Subject to the Minimum Annual Commitment, if any, set forth in Schedule A, annual fees for Your use of the Services will be based upon the actual number of EHS Active Employees in a given contract year. Employees inactivated in a given contract year will not count towards the total number of employees in the year following such inactivation, unless reactivated.
6. You acknowledge that certain transmissions You receive as part of the EHS Services may contain sensitive personal information that You have provided. You understand that We do not control or own the data contained in such transmissions. As such, You will be responsible for ensuring that the information is secured and preventing the transmission and/or disclosure of such information to unauthorized recipient(s). In the event such information is disclosed to an unauthorized recipient(s), You shall be responsible for notifying Your EHS Active Employee(s) whose information may have been disclosed to the extent required by law. Both Parties further agree to handle such data in compliance with any applicable Federal, State, or local laws or regulations. You shall also be responsible for any threatening, defamatory, obscene, offensive, or illegal content or conduct of any of Your EHS Active Employees when using the Services. To the extent not prohibited by applicable law, You shall indemnify, defend, and hold Us harmless against any claims that may arise as a result of these matters. With respect to Your use of the EHS Services, You acknowledge that We are not a covered entity or business associate under HIPAA.

B. Vector WorkSafe Services and Vector LiveSafe Services

This Section B. contains service specific terms and conditions that will apply only if You are purchasing **Vector WorkSafe Services or Vector LiveSafe Services (collectively “LiveSafe Services”)** in Schedule A. Otherwise, the following terms will not apply to You.

1. **Authorized Users.** **Authorized Users** (interchangeably may be referred to as “Named Users” means the employees, contractors and/or consultants under Your control who You authorized to operate the LiveSafe Services .

2. **Your Responsibilities.** You shall: (i) not permit any person or entity, other than designated Authorized Users, to access the LiveSafe Services; (ii) use commercially reasonable efforts to prevent unauthorized access to or use of the LiveSafe Services, (iii) provide prompt written notice of any unauthorized access or use; and (iv) instruct Authorized Users to comply with all applicable terms of this Agreement.

3. **Your Data.** You agree that We may only use data collected, extracted or received through Your use of the Services (“Your Data”) in an anonymized and aggregated manner (without specifically identifying You, Your users or Your location(s)) for the sole purpose of reporting LiveSafe Services metrics, training and education about the LiveSafe Services, and improving the LiveSafe Services (except as may be required by law, court order, or as needed to provide the Services to You). Your Data shall not include any information collected, extracted, or received in response to the WorkSafe Integrated Health Survey. Within thirty (30) business days following Your written request, and not more than four (4) times per year or upon termination of this Agreement, We will provide to You a backup copy of Your Data in Our possession.

C. Vector Evaluations+ Services.

This Section C. contains service specific terms and conditions that will apply only if You are purchasing **Vector Evaluations+ Software as a Service** in Schedule A. Otherwise, the following terms will not apply to You.

1. **Access and Use.** We will provide You a nonexclusive, non-transferable, revocable authorization to remotely access and use the Vector Evaluations+ Software as a Service: (i) on Our application server over the Internet, (ii) transmit data related to Your use of the Service over the Internet, and (iii) download and use the Evals + mobile device application software (referred to collectively as “Evals+ Services”). We will provide accounts for Your users on the application server for storage of data and use of the Service. The number of Named Users, start of service, and duration, are as stated in Schedule A.

2. If Your active user accounts exceed the number of Named Users during the term of this Agreement, You agree to pay for the additional Users, based on the per User fees in Schedule A. Adjusted fees will apply beginning on the month the number of Named Users are exceeded and will be prorated for the remainder of the current 12-month period. You agree to pay for the number of Users using or authorized to access the Services in a given contract year.

3. **Your Content.** You will be the owner of all content created and posted by You. You will also be the owner of all content created and posted by Us on Your behalf, including but not limited to evaluation forms added to the system as part of support services We provide.

4. **Third-Party Content.** You are responsible for proper licensing of, and assuming liability for, copyrighted material which You post on Our system, or is posted on the system by Us on Your behalf. This includes but is not limited to copyright protected evaluation forms and other materials from third parties. If You upload third-party content to Our platform, such third-party content providers are responsible for ensuring their content is accurate and compliant with national and international laws.

5. **Effect of Termination.** You will have thirty (30) days after the effective date of termination or expiration of this Agreement to export Your data using the software tools provided, or to request Your data from Us. Form data will be available as exported comma separated variable (CSV) files and as PDF files. Uploaded data files will be available in their original format. After the thirty (30) day period, We have no obligation to maintain or provide data and may thereafter delete or destroy all copies of the Your data, unless legally prohibited.

D. Vector CheckIT™.

Customer Obligations. When purchasing Vector CheckIT™, You will identify stations, vehicles, drug safes, and other service specific details, as may be applicable.

E. Vector LMS and Services which include access to the Shared Resource Feature.

If You choose to participate by uploading Your information to the shared resource sections of our website, You hereby authorizes Us to share any intellectual property you own (“**User Generated Content**”) that Your Users upload to the shared resources section of our website with our third-party customers and users that are unrelated to you (“**Our Other Customers**”); provided that We must provide notice to Your users during the upload process that such User Generated Content will be shared with Our Other Customers.

F. Casino Services.

When purchasing Casino Services, in addition to the Responsibilities and Restrictions in Section 2 of the General Terms and Conditions above, the following shall apply to You:

You must request Our written approval for third party access to the Services or content. Your request for third-party access shall include the third party’s names, company, and contact information. Upon Our request, You shall execute a

The Parties have executed this Agreement by their authorized representatives as of the last date set forth below.

TargetSolutions, LLC d/b/a Vector Solutions
4890 W. Kennedy Blvd., Suite 300
Tampa, FL 33609

El Mirage Police Department (AZ)
12401 West Cinnabar Avenue
El Mirage, AZ 85335

By:

Printed Name: Jonathan Mitchell

Title: Director of Sales

Date:

By: *APR #3857*

Printed Name: *D. HILDEBRANDT*

Title: *AC*

Date: *08/16/2023*

**CITY OF EL MIRAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2023**

GENERAL FUND

	PERIODACTUAL	ENCUMBRANCE	YTD ACTUAL	TOTAL	BUDGET	UNEXPENDED	PCNT	
POLICE								
POLICE								
PERSONNEL SERVICES								
111-5-2111-110	SALARIES AND WAGES	.00	.00	.00	.00	7,308,000.00	7,308,000.00	.0
111-5-2111-111	OVERTIME	.00	.00	.00	.00	600,000.00	600,000.00	.0
111-5-2111-112	HOLIDAY PAY	.00	.00	.00	.00	238,000.00	238,000.00	.0
111-5-2111-120	HEALTH-LIFE-DENTAL INSURANCE	.00	.00	.00	.00	1,085,000.00	1,085,000.00	.0
111-5-2111-121	CANCER INSURANCE	.00	.00	.00	.00	5,000.00	5,000.00	.0
111-5-2111-130	SOCIAL SECURITY CONTRIBUTION	.00	.00	.00	.00	502,000.00	502,000.00	.0
111-5-2111-131	MEDICARE CONTRIBUTION	.00	.00	.00	.00	119,000.00	119,000.00	.0
111-5-2111-132	ASRS CONTRIBUTION	.00	.00	.00	.00	245,000.00	245,000.00	.0
111-5-2111-133	PUBLIC SAFTEY CONTRIBUTION	.00	.00	.00	.00	2,047,000.00	2,047,000.00	.0
111-5-2111-134	DEFERRED COMPENSATION	.00	.00	.00	.00	62,000.00	62,000.00	.0
111-5-2111-140	WORKERS COMPENSATION	.00	.00	.00	.00	282,000.00	282,000.00	.0
111-5-2111-141	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00	25,000.00	25,000.00	.0
111-5-2111-199	LABOR DISTRIBUTION	.00	.00	.00	.00	(2,164,000.00)	(2,164,000.00)	.0
TOTAL PERSONNEL SERVICES		.00	.00	.00	.00	10,354,000.00	10,354,000.00	.0
MATERIAL & SUPPLIES								
111-5-2111-211	FUEL AND LUBRICANTS	.00	.00	.00	.00	173,500.00	173,500.00	.0
111-5-2111-215	AMMUNITION/GUNS & SUPPLIES	.00	.00	.00	.00	30,000.00	30,000.00	.0
111-5-2111-216	K9 EXPENSES	.00	.00	.00	.00	23,000.00	23,000.00	.0
111-5-2111-230	OFFICE SUPPLIES	.00	.00	.00	.00	7,000.00	7,000.00	.0
111-5-2111-232	COMPUTER/PRINTER SUPPLIES	.00	.00	.00	.00	10,000.00	10,000.00	.0
111-5-2111-233	UNIFORMS	.00	.00	.00	.00	95,000.00	95,000.00	.0
111-5-2111-237	EQUIPMENT/FURNITURE PURCHASE	.00	.00	.00	.00	25,000.00	25,000.00	.0
111-5-2111-240	PUBLIC EDUCATION	.00	.00	.00	.00	15,000.00	15,000.00	.0
111-5-2111-248	SOFTWARE PURCHASE	.00	.00	.00	.00	2,000.00	2,000.00	.0
111-5-2111-249	OPERATING MATERIAL & SUPPLIES	.00	.00	.00	.00	15,000.00	15,000.00	.0
111-5-2111-252	COMM EQUIP MAINTENANCE/REPAIRS	.00	.00	.00	.00	2,000.00	2,000.00	.0
111-5-2111-253	VEHICLE MAINTENANCE/REPAIRS	.00	.00	.00	.00	110,000.00	110,000.00	.0
111-5-2111-254	COPIER USAGE/SUPPLIES/MAINT	.00	.00	.00	.00	2,500.00	2,500.00	.0
111-5-2111-263	DATA INFRASTRUCTURE SERVICES	.00	.00	.00	.00	80,000.00	80,000.00	.0
111-5-2111-265	SOFTWARE MAINT CONTRACT	.00	.00	.00	.00	292,000.00	292,000.00	.0

**CITY OF EL MIRAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2023**

GENERAL FUND

	PERIODACTUAL	ENCUMBRANCE	YTD ACTUAL	TOTAL	BUDGET	UNEXPENDED	PCNT
TOTAL MATERIAL & SUPPLIES	.00	.00	.00	.00	882,000.00	882,000.00	.0
ADMINISTRATIVE SERVICES							
111-5-2111-313 CONTRACTED SERVICES	.00	.00	.00	.00	14,000.00	14,000.00	.0
111-5-2111-322 ANIMAL CONTROL	.00	.00	.00	.00	117,500.00	117,500.00	.0
111-5-2111-328 EQUIPMENT RENT/LEASES	.00	.00	.00	.00	2,000.00	2,000.00	.0
111-5-2111-349 OTHER OUTSIDE SERVICES	.00	.00	.00	.00	19,000.00	19,000.00	.0
111-5-2111-350 TRAVEL AND PER DIEM	.00	.00	.00	.00	39,000.00	39,000.00	.0
111-5-2111-351 CONFERENCE,SEMINARS & TRAINING	.00	.00	.00	.00	30,000.00	30,000.00	.0
111-5-2111-357 DISPATCH SERVICES	.00	.00	.00	.00	1,176,500.00	1,176,500.00	.0
111-5-2111-360 PRINTING COST	.00	.00	.00	.00	8,000.00	8,000.00	.0
111-5-2111-361 PUBLISHING/ADVERTISEMENT COST	.00	.00	.00	.00	500.00	500.00	.0
111-5-2111-362 MAILING COST	.00	.00	.00	.00	5,500.00	5,500.00	.0
111-5-2111-370 DUES-MEMBERSHIPS-FEES	.00	.00	.00	.00	7,500.00	7,500.00	.0
111-5-2111-381 WIRELESS COMMUNICATIONS	.00	.00	.00	.00	67,000.00	67,000.00	.0
TOTAL ADMINISTRATIVE SERVICES	.00	.00	.00	.00	1,486,500.00	1,486,500.00	.0
SPECIAL PROJECTS							
111-5-2111-410 SPECIAL EVENTS	.00	.00	.00	.00	3,000.00	3,000.00	.0
111-5-2111-418 SPECIAL PROJECTS	.00	.00	.00	.00	443,500.00	443,500.00	.0
111-5-2111-444 VOLUNTEER PROGRAM	.00	.00	.00	.00	50,000.00	50,000.00	.0
111-5-2111-445 EXPLORER PROGRAM	.00	.00	.00	.00	10,000.00	10,000.00	.0
TOTAL SPECIAL PROJECTS	.00	.00	.00	.00	506,500.00	506,500.00	.0
CAPITAL OUTLAY/PROJECTS							
111-5-2111-617 CAPITAL EQUIPMENT PURCHASE	.00	.00	.00	.00	335,500.00	335,500.00	.0
111-5-2111-650 VEHICLES	.00	.00	.00	.00	826,500.00	826,500.00	.0
111-5-2111-656 BUILDINGS AND IMPROVEMENTS	.00	.00	.00	.00	515,000.00	515,000.00	.0
TOTAL CAPITAL OUTLAY/PROJECTS	.00	.00	.00	.00	1,677,000.00	1,677,000.00	.0

CITY OF EL MIRAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 01, 2023

GENERAL FUND

	PERIODACTUAL	ENCUMBRANCE	YTD ACTUAL	TOTAL	BUDGET	UNEXPENDED	PCNT
TOTAL POLICE	.00	.00	.00	.00	14,906,000.00	14,906,000.00	.0
TOTAL POLICE	.00	.00	.00	.00	14,906,000.00	14,906,000.00	.0

**CITY OF EL MIRAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2023**

POLICE TOWING FUND

	<u>PERIODACTUAL</u>	<u>ENCUMBRANCE</u>	<u>YTD ACTUAL</u>	<u>TOTAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>POLICE</u>							
<u>POLICE</u>							
<u>PERSONNEL SERVICES</u>							
128-5-2111-199 LABOR DISTRIBUTION	.00	.00	.00	.00	34,000.00	34,000.00	.0
TOTAL PERSONNEL SERVICES	.00	.00	.00	.00	34,000.00	34,000.00	.0
<u>MATERIAL & SUPPLIES</u>							
128-5-2111-212 MEDICAL EQUIPMENT/SUPPLIES	.00	.00	.00	.00	10,000.00	10,000.00	.0
TOTAL MATERIAL & SUPPLIES	.00	.00	.00	.00	10,000.00	10,000.00	.0
<u>ADMINISTRATIVE SERVICES</u>							
128-5-2111-370 DUES-MEMBERSHIPS-FEES	.00	.00	.00	.00	11,500.00	11,500.00	.0
TOTAL ADMINISTRATIVE SERVICES	.00	.00	.00	.00	11,500.00	11,500.00	.0
TOTAL POLICE	.00	.00	.00	.00	55,500.00	55,500.00	.0
TOTAL POLICE	.00	.00	.00	.00	55,500.00	55,500.00	.0
TOTAL FUND EXPENDITURES	.00	.00	.00	.00	55,500.00	55,500.00	.0

CITY OF EL MIRAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 01, 2023

GRANTS/CONTRIBUTIONS

	PERIODACTUAL	ENCUMBRANCE	YTD ACTUAL	TOTAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>							
<u>POLICE</u>							
<u>PERSONNEL SERVICES</u>							
147-5-2111-199 LABOR DISTRIBUTION	.00	.00	.00	.00	1,200,000.00	1,200,000.00	.0
TOTAL PERSONNEL SERVICES	.00	.00	.00	.00	1,200,000.00	1,200,000.00	.0
TOTAL POLICE	.00	.00	.00	.00	1,200,000.00	1,200,000.00	.0
TOTAL POLICE	.00	.00	.00	.00	1,200,000.00	1,200,000.00	.0

**CITY OF EL MIRAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2023**

PUBLIC SAFETY GRANTS/CONTRIB

	<u>PERIODACTUAL</u>	<u>ENCUMBRANCE</u>	<u>YTD ACTUAL</u>	<u>TOTAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>POLICE</u>							
<u>POLICE</u>							
<u>PERSONNEL SERVICES</u>							
149-5-2111-199	LABOR DISTRIBUTION	.00	.00	.00	.00	918,500.00	918,500.00 .0
	TOTAL PERSONNEL SERVICES	.00	.00	.00	.00	918,500.00	918,500.00 .0
<u>MATERIAL & SUPPLIES</u>							
149-5-2111-216	K9 EXPENSES	.00	.00	.00	.00	1,000.00	1,000.00 .0
149-5-2111-237	EQUIPMENT/FURNITURE PURCHASE	.00	.00	.00	.00	80,000.00	80,000.00 .0
149-5-2111-249	OPERATING MATERIAL & SUPPLIES	.00	.00	.00	.00	3,500.00	3,500.00 .0
	TOTAL MATERIAL & SUPPLIES	.00	.00	.00	.00	84,500.00	84,500.00 .0
<u>ADMINISTRATIVE SERVICES</u>							
149-5-2111-349	OTHER OUTSIDE SERVICES	.00	.00	.00	.00	124,000.00	124,000.00 .0
	TOTAL ADMINISTRATIVE SERVICES	.00	.00	.00	.00	124,000.00	124,000.00 .0
<u>SPECIAL PROJECTS</u>							
149-5-2111-477	POLICE DONATION EXPENSES	.00	.00	.00	.00	11,000.00	11,000.00 .0
	TOTAL SPECIAL PROJECTS	.00	.00	.00	.00	11,000.00	11,000.00 .0
	TOTAL POLICE	.00	.00	.00	.00	1,138,000.00	1,138,000.00 .0
	TOTAL POLICE	.00	.00	.00	.00	1,138,000.00	1,138,000.00 .0

Department Name	ACCOUNT ID	Description	FY23 Budget Sub-lines	FY23 Final Budget	FY24 Final Sub-lines	FY24 Final Budget
Police	111-5-2111-265	Mobile Phone Records and Mappings Solution	\$0		\$7,500	
Police	111-5-2111-265	Communication Sharing Hub	\$0		\$7,500	
Police	111-5-2111-265	Scheduling Software	\$0		\$9,000	
Police	111-5-2111-313	CONTRACTED SERVICES		\$14,000		\$14,000
Police	111-5-2111-322	ANIMAL CONTROL		\$97,500		\$117,500
Police	111-5-2111-328	EQUIPMENT RENT/LEASES		\$2,000		\$2,000
Police	111-5-2111-349	OTHER OUTSIDE SERVICES		\$19,000		\$19,000
Police	111-5-2111-350	TRAVEL AND PER DIEM		\$25,000		\$39,000
Police	111-5-2111-351	CONFERENCE, SEMINARS & TRAINING		\$23,000		\$30,000
Police	111-5-2111-357	DISPATCH SERVICES		\$920,500		\$1,176,500
Police	111-5-2111-360	PRINTING COST		\$5,000		\$8,000
Police	111-5-2111-361	PUBLISHING/ADVERTISEMENT COST		\$500		\$500
Police	111-5-2111-362	MAILING COST		\$5,500		\$5,500
Police	111-5-2111-370	DUES-MEMBERSHIPS-FEES		\$7,000		\$7,500
Police	111-5-2111-370	Notary's (5 Renewals)	\$215		\$0	
Police	111-5-2111-370	Edwards & Amato Policies	\$3,500		\$4,100	
Police	111-5-2111-370	Rocky Mtn Info Network, Inc.	\$100		\$100	
Police	111-5-2111-370	Police Executive Research Forum	\$115		\$0	
Police	111-5-2111-370	West Valley Chiefs Association	\$250		\$250	
Police	111-5-2111-370	West Valley Chief's Association	\$250		\$1,000	
Police	111-5-2111-370	Amer Assoc of Police Polygraphists	\$125		\$125	
Police	111-5-2111-370	Nat'l Polygraph Academy	\$100		\$350	
Police	111-5-2111-370	Police Exec Research Forum	\$200		\$0	
Police	111-5-2111-370	AZ Assoc of Chief's of Police	\$175		\$175	
Police	111-5-2111-370	AZ Assoc of Chiefs of Police	\$350		\$350	
Police	111-5-2111-370	Tonto Apache Tribal - 1033 Defense	\$250		\$0	
Police	111-5-2111-370	AZ Assoc Chiefs of Police	\$175		\$175	
Police	111-5-2111-370	FBI National Academy Assoc	\$540		\$140	
Police	111-5-2111-370	AZ Law Enforcement K9 Assoc	\$50		\$80	
Police	111-5-2111-370	AZ Assoc of Crime Analysts	\$55		\$55	
Police	111-5-2111-370	AZ Law Enforcements Records Management	\$250		\$430	
Police	111-5-2111-370	National Neighborhood Watch	\$45		\$0	
Police	111-5-2111-370	Canva - Social Media Design	\$120		\$120	
Police	111-5-2111-370	Arizona Republic	\$0		\$0	
Police	111-5-2111-370	Notary's (4 Renewals + 2 New)	\$0		\$0	
Police	111-5-2111-370	Misc. Adjustment	\$135		\$50	
Police	111-5-2111-381	WIRELESS COMMUNICATIONS		\$65,000		\$67,000
Police	111-5-2111-410	SPECIAL EVENTS		\$2,500		\$3,000
Police	111-5-2111-418	SPECIAL PROJECTS		\$62,500		\$443,500
Police	111-5-2111-418	Rifle Accessories	\$16,700		\$0	
Police	111-5-2111-418	Laptop & Docking for Admin	\$9,000		\$0	
Police	111-5-2111-418	Stand-up Desks	\$4,000		\$0	
Police	111-5-2111-418	Motorcycle - Helmet (5 yrs old)	\$1,500		\$0	
Police	111-5-2111-418	Motorcycle - MDC (6 yrs old)	\$4,500		\$0	
Police	111-5-2111-418	Police Study	\$0		\$0	
Police	111-5-2111-418	Start-Up Costs for Sworn/Det	\$0		\$19,500	
Police	111-5-2111-418	Start-Up Costs for Sworn/SRO	\$0		\$19,500	
Police	111-5-2111-418	Start-Up Costs for PA (1)	\$0		\$15,000	
Police	111-5-2111-418	Start-Up Costs for PA (2)	\$0		\$15,000	
Police	111-5-2111-418	Start-Up Costs for PA (3)	\$0		\$15,000	
Police	111-5-2111-418	Public Display for Safety Day	\$0		\$5,000	
Police	111-5-2111-418	Two Covert Trackers	\$0		\$4,000	
Police	111-5-2111-418	Pole Camera	\$0		\$9,000	
Police	111-5-2111-418	Defensive Tactics Equipment	\$0		\$9,000	
Police	111-5-2111-418	Bolawrap Restraint Device	\$0		\$15,000	
Police	111-5-2111-418	Reinforced Lobby Entrance Door	\$0		\$4,500	
Police	111-5-2111-418	Chair Replacement	\$0		\$4,500	
Police	111-5-2111-418	Breakroom Tables and Chairs	\$0		\$4,500	
Police	111-5-2111-418	Mobile Data Computer Replacements	\$0		\$136,000	
Police	111-5-2111-418	Less Lethal Launchers with Ammo	\$0		\$31,000	
Police	111-5-2111-418	AR-15 Rifles Patrol Replacements	\$0		\$23,000	
Police	111-5-2111-418	Replacement Pistols with Red Dot Sights	\$0		\$97,000	
Police	111-5-2111-418	K9 Officer and Kennel	\$0		\$17,000	
Police	111-5-2111-418	Office Relocation - VAU	\$2,000		\$0	
Police	111-5-2111-418	Emergency Pre-Emption signal triggers	\$24,500		\$0	
Police	111-5-2111-418	Misc. Adjustment	\$300		\$0	
Police	111-5-2111-444	VOLUNTEER PROGRAM		\$2,500		\$50,000
Police	111-5-2111-445	EXPLORER PROGRAM		\$10,000		\$10,000
Police	111-5-2111-617	CAPITAL EQUIPMENT PURCHASE		\$317,500		\$335,500
Police	111-5-2111-617	Firefly Gunshot Sensors	\$252,000		\$197,500	
Police	111-5-2111-617	Portable Radio for Lieutenant	\$6,500		\$6,500	
Police	111-5-2111-617	Portable Radio for SRO	\$6,500		(\$14,000)	
Police	111-5-2111-617	Pole Cameras (2)	\$0		\$0	
Police	111-5-2111-617	Portable Radios for Police Assistants	\$0		\$22,500	



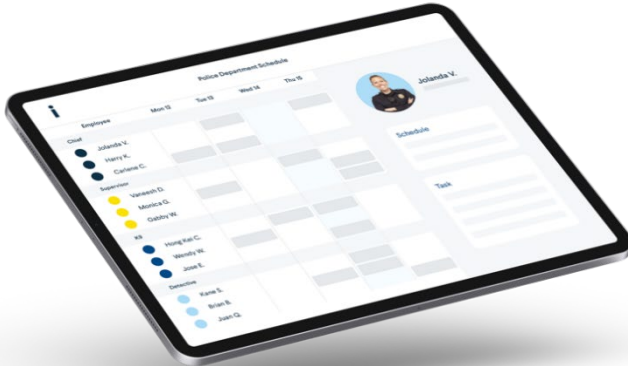
Proposal & Agreement For El Mirage Police Department

Cloud Hosted Scheduling and
Workforce Management

Prepared by: Ian Komnenic
Account Executive
778-655-6499
ikomnenic@intimesoft.com

Date Issued: 06/26/2023

About InTime

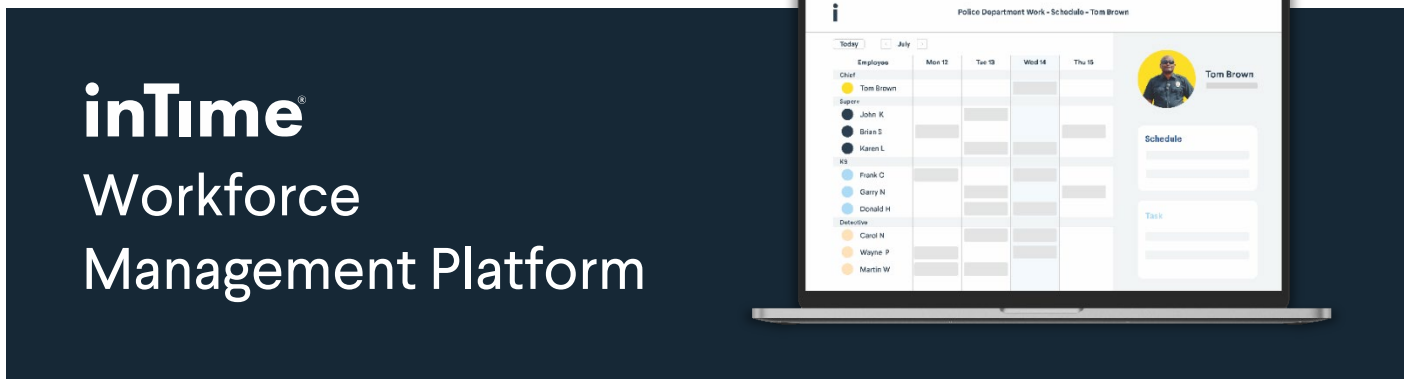


InTime is the leading provider of Scheduling and Workforce Management software that's **purpose-built for public safety agencies**. InTime's product offering has been refined through 25 years of experience and in-house development and proven to meet the needs of over 500 agencies, who trust InTime in helping them work more efficiently, spend smarter, reduce risks and better engage their teams.

In addition to providing the most robust product offering, InTime brings implementation expertise ensuring rapid time-to-value, effective training, world class customer support, and public safety workforce management thought leadership. Additionally, hundreds of members of InTime's customer community share their experiences and learn from each other at **InTime University**, InTime's annual user conference.




InTime Workforce Management Platform

InTime understands the unique workforce management needs of the various roles within a public safety agency and has optimized the software accordingly. This includes insightful analysis and reporting for **Command**, an efficient suite of scheduling and related tools to ensure **Operations** is highly effective, accurate and efficient, and an easy to use online and mobile experience for **Staff** to have instant visibility of, and the ability to request changes to, their individual schedules



inTime[®] Workforce Management Platform

 Scheduling Timekeeping	 Shift Bidding	 Overtime Management	 Leave Management	 Training & Certifications	 Court & Subpoena
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 <h3>Operations</h3> <ul style="list-style-type: none"> Efficient Scheduling Automated Timesheets Equitable Shift Posting Minimum Staffing Manage Approvals Special Events 	 <h3>Command</h3> <ul style="list-style-type: none"> Data-driven Decisions Reduce Labor Complaints Overtime Cost Management Employee Fatigue Risk Mitigation Accountability 	 <h3>Staff</h3> <ul style="list-style-type: none"> Mobile App Access Real-time Schedule Timesheets Submission Overtime Sign-Up Push Notifications Leave & Swap Requests
---	--	--

Making Better Agencies

InTime customers have experienced significant returns on their investment in the forms of reduced costs and risk, while improving efficiencies, better ensuring compliance and enhancing agency-wide communication.

46%

Reduction in court-related Overtime across 23 member agencies

Integrated Law & Justice for Orange County

100%

Visibility of schedule history, changes and reasons

North Dakota DOC

90%

Reduction in time spent managing Overtime

Winnebago County Sheriff

50%

Reduction in Overtime costs

Azusa Police Department

"Now, I might send out 20 [shifts] on a Thursday and by Thursday night, have those 20 shifts signed up for, within 10-15 minutes."

– Lieutenant, South San Francisco Police Department

"Using InTime to manage Secondary Duty, I am able to have full accountability for all my officers and offer better customer service to clients requesting off duty."

– Chief, Bluffton Police Department

"Before, I had 3 or 4 different sheets that I had to update to keep everything accurate. Now, everything is in one place and it's easy to transfer officers from one shift to another. It's beyond belief how much time and money is saved."

– Lieutenant, Toledo Police Department

Your Stated Objectives

Through discussions with your agency, we understand the following to be El Mirage PD's primary objectives as they relate to making improvements for the agency, through the implementation of an advanced workforce management platform purpose-built for public safety.



Spend Smarter

- Improve overtime management and reduce overtime expenditures
- Gain greater visibility to overtime expenditures by type, reason or approver to identify inefficiencies and opportunities to reduce costs.
- Identify reimbursement cost recovery opportunities through granular reporting, by the hour, related to FEMA or other grants.
- Reduce labor complaints and the time and cost associated with defending them, through an automated audit trail of all scheduling activities including who was selected for overtime shifts and why.
- Enabling the entire scheduling function, including creation and modifications to be completed in a fraction of the time, while also notifying all affected employees through real time push notifications.
- Quickly identifying eligible employees for open shifts, saving time and preventing scheduling of non-eligible staff.



Work More Efficiently

- Post, find, and fill shifts significantly faster, more accurately, and in an equitable manner.
- Enable real time visibility of shift vacancies weeks or a month in advance, for better informed planning and decision making.
- Ensuring more efficient and accurate scheduling to prevent errors and wasted employee time.
- Facilitating data-driven decision making ensuring schedule approvals and posting of overtime falls within budget constraints.
- Automated completion of timesheets to ensure greater accuracy (no redundant data entry) and significant time savings for all staff.



Reduce Risk

- Automated audit trail of all scheduling activities to support audits, complaints or labor disputes.
- Automation of timesheets to reduce likelihood of non-compliant timesheet processes



Engage Your Team

- Improved communication across the organization with scheduling notifications via a rich mobile experience (mobile optimized web browser, or iOS and Android App)
- Instant visibility to available Overtime postings
- Staff can quickly make requests for leave or shift trades and receive approvals via mobile alerts or email
- Supervisors can facilitate request approvals/rejections via web including smartphone

Proposed Solution Components

Scheduling via Software-as-a-Services (SaaS) is the core of the proposed solution to address your agency's primary objectives, but there is far more to agency success than just signing up to use a scheduling software service. The following outlines the proposed solution components, that collectively, provide a holistic approach to successfully addressing your agency's objectives.

Software-as-a-Service (SaaS)

InTime is provided via an annual subscription model and hosted on Amazon Web Services (AWS).

Public Safety agencies have many complex processes related to scheduling and timekeeping. InTime, through providing solutions for hundreds of public safety agencies for 25 years, has seen just about every unique scheduling process. With this knowledge, InTime continuously enhances the software to be the most robust and efficient on the market. While many entry-level products struggle to adapt to complex public safety agency processes, it is InTime that provides the robust software offering that just works.



InTime Architecture

InTime is cloud hosted and provides the primary software capabilities, security, administration, and data storage. InTime is hosted on Amazon Web Services (AWS) in a Multi-Availability Zone deployment that synchronously replicates the data to a standby instance in a different Availability Zone, and provides the premium standard for reliability and security.

InTime is accessed via the following tools, **all of which are included with the InTime subscription.**

InTime Desktop

A robust client easily installed on the computers of the schedulers or others in management, that provides secure access to the core product for scheduling and related capabilities, administration, and reporting.



InTime Mobile

Available for both **Android** and **iOS**, a rich Mobile App for staff to:

- view individual and team schedules
- sign up for shifts, overtime and extra-duty
- submit leave requests
- request shift trades
- punch-in punch-out (geo-fenced)
- receive mobile alerts



InTime Web

A mobile optimized web browser experience for use on computers, tablets or smartphones, where staff can:

- view individual and team schedules
- sign up for shifts, overtime and extra-duty
- submit leave requests
- request shift trades
- And supervisors can approve/reject requests





Cloud Security, Privacy and Availability

InTime leads the public safety workforce management provider sector with the [highest levels and of privacy and data protection](#).

All InTime customer data is hosted by Amazon Web Services (AWS) in secure data centers designed to host sensitive data, regulate workloads, and address the most stringent government security and compliance requirements. InTime secures customer data in AWS-hosted geographically dispersed data centers with disaster-recovery systems in place.

In addition to the layers of security within AWS, **InTime itself is SOC 2 Type 2 compliant across all 5 Trust Criteria**, which is unique in the public sector scheduling market, and demonstrates that InTime (both the company and the offering) provides the highest level standards for security, privacy and internal controls.

[Read more:](#)

“Why take the risk of choosing a different vendor that hasn’t achieved the highest level of accreditation for security, privacy and availability?”



Software Modules and Related Services



Scheduling System

The Scheduling System is the foundation of InTime and can be complemented with any or all of InTime's optional integrated modules to provide a complete solution to meet your organization's objectives.

Public safety agencies have many complex processes related to scheduling.

InTime's Scheduling system has been enhanced over 25 years to provide most robust offering on the market that addresses most every unique process for public safety scheduling.

While many entry-level products struggle to adapt to complex public safety agency processes, it is InTime's Scheduling offering that just works.

[Learn more here](#)

Attributes Include:

- Overtime tracking, posting and reporting
- Minimum staffing indicator
- Email notifications
- Integrated special duty assignments
- Integrated training assignments
- Customizable daily rosters
- Comprehensive employee profile
- Skills and attribute tracking
- Employee Staff filters
- Over 100 standard and highly configurable reports
- History tracking
- Supervisor leave approvals



Timekeeping Module

With scheduling at the core, all your employee data, complex pay rules, and overtime information are built into your schedule and pushed automatically to Timekeeping . Employees can submit overtime and activity slips for approval.

[Learn more here](#)

Attributes Include:

- Timesheets populated automatically from Schedule
- Electronic overtime requests
- Employee timesheet verification
- Supervisor activity and timesheet approvals (up to 3 levels)
- Generic .CSV Payroll Export
- Payroll specific timecard reports

Professional Services



Implementation Services

InTime's Implementation Services team is led by former public safety officials who are experts in the nuances of complex scheduling, timekeeping and change management. Using a proven framework for organizational success, the Implementation Services team lead new InTime customers through the steps to ensure the software is configured to address your processes and objectives. The implementation process includes the customer assuming some of the tasks, and in doing so helps the customer develop a body of product knowledge that is beneficial for on-going product usage. Implementation services are delivered remotely via Zoom or other web meeting tools.

Implementation Deliverables for Scheduling

- InTime Project Management throughout set-up process
- Preliminary Setup for the Customer Project Team system access
- Importing your Employee Profile Data into InTime
- Setting up your Leave Types and Ranks in InTime
 - Setting up an Email Server Account for Notifications from the system to your employees
- Setting up an SMS Account, if required, for text notifications
 - Coaching and directing Customer Project Team through the following Setup Tasks:
- Setting up Fatigue Rules
- Defining rules for when shifts overlap
- Set up any applicable FLSA overtime rules for each Work Group
- Building a Unit Structure to mirror the Customer's Organizational setup
- Configuring Employee Attributes that define employee skills, abilities, certifications, restrictions, and training
- Completing the Employee Profile setup:
 - Assigning the previously defined Employee Attributes to individual employees
 - Assigning ranks to individual employees
 - Assigning employees to their specific Work Unit and Work Group
- Entering all Shifts and Activities for every Work Unit
- Entering all Internal and External Locations where employees work
- Connecting the applicable Shifts and Activities to the Locations
- Entering custom data fields to allow for tracking and reporting of tagging information in those custom data fields
- Defining all of the reason's employee work overtime
- Defining any Differential Pays employees receive
- Defining any situations where employees are unpaid
- Defining any situations where employees are paid on a standby basis
- Entering the names of all Customers (entities that hire your employees or use your employees outside normal assignments)
- Setting up Employee Filters that allow you to define sub-sets of employees based on Work Unit, Rank, and/or Attributes

- Setting up required Coverage Levels for various Work Units (minimum staffing levels)
- Defining the reasons for rejecting Leave Requests, declining assigned Overtime, and for cancelling assignments
- Setting up the rules to sort-order and organize a list of employees to assist in the equitable distribution of voluntary and mandatory overtime assignments
- Setting up all of the scheduling shift patterns worked in the organization (days on and days off with properly assigned shifts and locations)
- Assigning the defined shift patterns to every Employee
- Loading the Master Template Schedule into the Work Schedule
- Marking up the Work Schedule with rulers to define pay periods and highlight holidays or any special day on the calendar
- Setting up required staffing positions at locations, whether regular duty posts or extra duty assignments
- Setting up automatic Notifications to an employees for specific scheduling tasks, such as approving or rejecting requests
- Setting up reminders and allowing employees to acknowledge those reminders; along with additional notifications when reminders are ignored.
- Setting up Time Bank Accruals in InTime to mirror the master Time Bank Accrual setup in a payroll system
- Setting up Roles for the Schedulers that define their specific permissions as to what they can see and what they can edit
- Building custom Daily Roster Reports that populate data from a single day showing who is working and where, as well as those on Leave
- Activating InTime Web and InTime Mobile and defining rules for what data is available in those environments
- Configuring a training environment to allow users to train on using the system without affecting the production schedule
- Explaining how to close and lock down the schedule to changes

Implementation Deliverables for **Timekeeping Module**

- Coaching and directing Customer Project Team through the following Setup Tasks:
 - Entering Codes & Reference Values for:
 - Leave Types
 - Activities & Shifts
 - Work Locations
 - Work Units
 - Overtime Reasons

InTime Scheduler Training Course

InTime's training experts deliver training with the agency's unique processes and goals in mind. As opposed to a fictitious "canned" training environment, InTime's customers are trained in their own InTime system that has already been tailored for their unique processes. Training is delivered remotely (web meeting). On-site training may be available for additional fees. InTime also provides a suite of online training refresher videos with step-by-step instructions for no additional fees.

All Training Courses have a maximum class size of 10 staff.

Scheduler Training Course Deliverables:

- Training conducted in the customer's InTime Training Branch that has been tailored for the customer during the implementation process, to ensure an effective and pertinent training environment
- Train Schedulers on use of InTime from Employee perspective:
 - Accessing InTime Web and InTime Mobile for:
 - Viewing Schedules
 - Submitting Requests (Timesheet, Activity, Leave, Trades)
 - Overtime Assignment Sign-up
 - Profile Display
 - Preferences & Availability
- Train Schedulers on use of InTime from Scheduler perspective:
 - Accessing the InTime Desktop for:
 - Viewing the Work Schedule (multiple options)
 - Daily, one week, two weeks, three weeks, four weeks, one month
 - Unit View, Employee View, Location View, Activity View, Agent Views
 - Filtering for any sub-set of employees, locations, or activities
 - Editing the Work Schedule
 - Making Assignments
 - Clearing Assignments
 - Creating Tasks
 - Setting up Reminders
 - Assigning & Clearing Leave
 - Assigning & Tracking Overtime

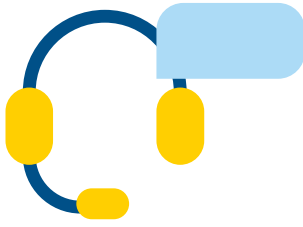
- Scheduling sub-assignments (assignments within an assignment)
- Viewing and editing Employee Profile data
- Sending Notifications via SMS or Email to any sub-set of employees
- Reporting capabilities for Employees, Schedules, Attendance, Payroll, Billing, Notifications, Assets, Training, Licensing, SMS Usage, User Logins, Web Services, and Timekeeping Exporting
- Tagging Assignment with Tracking information for reporting
- Assigning Assets on a per-assignment basis
- Using the History feature (complete audit trail for scheduling changes)
- Posting available overtime assignments to the Web portal and Mobile Apps to specific employee groups qualified to work the assignment
- Filling assignments and overtime (voluntary & mandatory) using Find List Organizers and Calculators configured to your policies
- Approving or rejecting incoming employee requests:
 - Leave Requests
 - Activity Requests
 - Court Requests
 - Timesheet Requests
 - Shift Trade Requests

InTime Additional Module Training Course Deliverables

In addition to the training referenced above, your schedulers and administrators will receive additional training to learn how to best utilize the following integrated module(s), upon completion of the InTime Scheduler Training Course:

Timekeeping Module

- Submitting Activity Requests via the InTime Web or Mobile Apps
- Approving and Rejecting Activity Requests in the Work Schedule
- Submitting Timesheets via the InTime Web or Mobile Apps
- Checking Timesheets for Conflicts (Timesheet and schedule not in sync)
- Generating Timesheet Reports
- Approving and Rejecting Timesheets in the Work Schedule
- Dealing with Activity Requests that reduce the assignment period
- Generating Time Card Reports
- Generating Timekeeping CSV Export Reports



Customer Support

Invariably, customer organizations will need a helping hand or expert insights in solving complex challenges with their scheduling and timekeeping. InTime's Customer Support team is trained to guide our customers to use the software in the best way to address their challenges.

Customers also automatically have access to software updates as they are released.

Attributes include:

- Unlimited Help Desk Support during business hours
- 24/7 critical support
- Online InTime Knowledge Hub
- Online "refresher" video library available 24/7
- Automatic software updates including written and video instructions for new features

"The responsiveness, the thoroughness, the explanations, and the care...InTime's Support is phenomenal. I don't believe you'll find any comparison between the customer support; that's really what makes the software that much more magnificent". Lt. Michael Howard (Novato Police Department)



InTime University (Annual User Conference)

We invest in your success with InTime University.

Once a year, InTime invites all its customers to a three-day user conference event at a major USA city. The agenda includes product training sessions, customers sharing their case study stories, public safety industry speakers, and an opportunity to network with like-minded public safety officials to exchange experiences and ideas.

There's only one catch - all attendees need to be InTime customers.

InTime makes a significant investment in this event to help keep customer registration fees affordable.

We look forward to hosting you at the next conference.

[Listen to what attendees say](#)

InTime Solution Pricing

Annual Subscription For: **64 Employees**

SCHEDULING MODULE (\$72/emp/year)	\$4,608/Year
TIMEKEEPING MODULE (\$36/emp/year)	\$2,304 /Year
CUSTOMER SUPPORT AND MAINTENANCE	Included
SECURE HOSTING	\$1,800/Year
<ul style="list-style-type: none"> • Top tier cloud service provider • Automatic failover • Real time data redundancy 	
REMOTE PROFESSIONAL SERVICES	\$5,500
Implementation Services for modules listed above	(one time fee)

1 Training Course for Schedulers for the services and modules listed above.

All Training Courses have a maximum class size of 10 staff.

First Year Fees: \$14,212
Subsequent Annual Fees: \$8,712

Notes

1. All prices are in US Dollars.
2. This proposal is valid for 30 days.
3. Fees are exclusive of any and all applicable taxes and duties, including withholding taxes.
4. Payment for the subscription fee and for professional services (if any) are net thirty (30) days from date of invoice.
5. InTime's Terms and Conditions are attached to this proposal.
6. Invoicing schedule is per the following:

Subscription Fee: Upon contract signing and annually on contract date anniversary

Services and Training: On contract date

Acceptance of Terms

To indicate acceptance of the terms of this proposal, either issue InTime a purchase order referencing this proposal for the amounts indicated or sign the document on the spaces indicated below.

Both parties have read and agreed to the terms and conditions of this proposal:

Customer Organization Name	Authorized Signature	Date

InTime Services Inc.		
Vendor Name	Authorized Signature	Date

From: [Jimmy R. Chavez](#)
To: [Amy Bytnar](#)
Subject: FW: Thank you - PlanIt/PowerTime - ElMirage Police Department (AZ)
Date: Thursday, July 6, 2023 1:31:54 PM
Attachments: [~WRD0000.jpg](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)

Amy,

Here is another quote for scheduling software.

Jimmy Chavez - Lieutenant
El Mirage Police Department
12401 W Cinnabar Avenue, El Mirage, AZ 85335
P: 623-500-3064 | M: 623-694-2192 | E: jchavez@elmirageaz.gov



From: Molly Baughman <mbaughman@neogov.net>
Sent: Thursday, July 6, 2023 1:30 PM
To: Jimmy R. Chavez <jchavez@elmirageaz.gov>
Subject: Thank you - PlanIt/PowerTime - ElMirage Police Department (AZ)

External Sender - From: ([Molly Baughman](#)
<mbaughman@neogov.net>)

This message came from outside your organization.

Lieutenant Chavez,

Thank you for taking the time to sit in on my demonstration of PlanIt/PowerTime! I hope that you found it informative and were able to see the value, efficiency and time savings that it can bring to your organization.

Based on your department size of 64 the system would cost \$3,234 annually with a

one-time \$2,300 fee for setup.

I also wanted to make sure that you had access to the demo we just had. You can access it from the link below:

<https://us-25581.app.gong.io/e/c-share/?tkn=1xci4zt9kurtqg01aux5zlhb9>

Here are also some departments in AZ that I mentioned using our scheduling system and their size.

- St. Johns Police Department - 10
- Bullhead City Police Department - 115
- Snowflake-Taylor Police Department - 21
- Chino Valley Police Department - 40

Please do not hesitate to reach out if you have any other questions!

Best,

Molly



Molly Baughman

Inbound Associate Sales Representative



[\(689\) 210-3898](tel:(689)210-3898)



mbaughman@neogov.net



powerdms.com



www.linkedin.com/company/powerdms/

