

**AMENDMENT NO. 1
PROFESSIONAL SERVICES CONTRACT**

This AMENDMENT NO. 1 to the LEA-Architects L.L.C., PROFESSIONAL SERVICES CONTRACT (“Contract”) executed on September 8, 2022, is made and entered into this 6th day of February 2024, (“Effective Date”) by and between the City of El Mirage, an Arizona municipal corporation (“City”), and LEA-Architects L.L.C., an Arizona corporation (“Consultant”), collectively (“the Parties”).

RECITALS

WHEREAS, the City and the Consultant entered into a Professional Services Contract to provide professional architectural and engineering services for the design of a new Public Works building, executed on September 8, 2022; and,

WHEREAS, the City has requested the Consultant to prepare a scope of work for construction administrative services and compensation for those additional services as set forth in "Exhibit A"; and,

WHEREAS, the City has reviewed and agreed to amend the original Contract as stated.

CONTRACT AMENDMENT

NOW, THEREFORE, in consideration of the mutual promises and obligations set forth herein, the parties, hereby agree to amend the Contract as follows:

1. The Consultant shall provide construction administrative services, as described in the attached scope of services set forth in Exhibit "A".
2. The Contract shall be amended to include compensation for these additional services in an amount not to exceed \$68,393.00 and for a total Contract amount of \$227,408.50.
3. The Contract term shall be extended until December 31, 2024.
4. Except as specifically modified above, all of the remaining terms and conditions of said Contract shall remain and continue in full force and effect.

[Signature page follows]

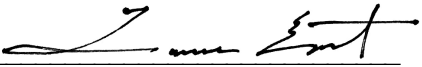
IN WITNESS WHEREOF, the parties have executed this Contract Amendment as of the date first above written.

CITY:
City of El Mirage

CONSULTANT:
LEA-Architects L.L.C.

By: J. Crystal Dyches
Its: City Manager

By: Lance Enyart, AIA
Print Name

By: 
Signature

ATTEST:

Its: Principal

By: Sharon Antes
Its: City Clerk

APPROVED AS TO FORM:

Justin Pierce, City Attorney

Exhibit 'A'



LEA –Architects, LLC

Attachment A
SCOPE OF WORK
City of El Mirage
Public Works Building
10355 N. 121st Ave.

Scope of Construction Administration (CA) Services

May 22, 2023

PROJECT DESCRIPTION:

Construction Delivery Method – Design-Bid-Build

Project Scope of Work:

- El Mirage Public Works Building – 6,400 SF

I. GENERAL REQUIREMENTS

A. PROJECT MANAGEMENT

1. The Architect shall provide internal project management and control for all aspects of the construction administration. Included in this task are review of the contractor’s project schedule, records, correspondence, quality control activities, and correspondence with City staff.

B. QUALITY CONTROL (QA / QC)

1. The Architect is responsible for quality control of his work. The Architect shall provide a list of sub-consultants for the project, which will not be changed without the approval of the City of El Mirage

C. PROJECT SCHEDULE

1. Submit monthly status reports indicating progress of the CA and conformance with the project Construction schedule.

D. COORDINATION

1. AGENCIES:

LEA Architects LLC (LEA) shall provide coordination necessary with the designated City of El Mirage project manager who will assist with coordination with City Departments having an interest or authority over the project.

II. MEETING PARTICIPATION

As part of the contractual relationship with the City of El Mirage, the Architect shall attend meetings. The Architect shall review minutes prepared by the general contractor that outline meeting discussions and address action items and the responsible parties. LEA-Architects and the City of El Mirage Project Manager shall review and approve all minutes. Meetings included in this scope of work include the following:

Meeting Type	Number of Meetings
Preconstruction Meeting	1
Construction Administration – Const. Meetings	32
Construction Administration – Site Inspections (in conjunction with Const. Meetings)	16
Construction Administration – Punch List	2
Total	51

PROJECT DESIGN TEAM

ARCHITECT



LEA - Architects, LLC

AIA AZ Sustainable Firm of the Year 2012

1730 East Northern Avenue Suite 110

Phoenix, AZ 85020

www.lea-architects.com

Principal Architect: Lance Enyart AIA
Sr. Project Manager: Randy Jones RA

STRUCTURAL ENGINEER



7047 E. Greenway Pkwy, Suite 250

Scottsdale, AZ 85254

p. 480-398-7729

Structural Engineer: Greg Brickey PE

MECHANICAL / PLUMBING / ELECTRICAL ENGINEER



PETERSON ASSOCIATES
CONSULTING ENGINEERS INC.

7201 N. Dreamy Draw Drive, Suite 200

Phoenix, AZ 85020

602.943.4116

www.mpeconsult.com

MPE Eng.: Mark Peterson PE

CIVIL ENGINEER

DIBBLE



7878 N. 16th St., Suite 300

Phoenix, AZ 85020

602-957-1155

www.dibblecorp.com/

Civil Engineer: Adrian Carvajal, PE

LANDSCAPE ARCHITECT



DESIGN ETHIC

7525 E. 6th Ave

Scottsdale, AZ 85252

(480) 225-7077

www.designethic.net

Landscape Architect: Brandon Paul, PLA

D. General Assumptions and Clarifications

1. We have not included additional costs for submittal to USGB for LEED Certification.
2. We have included limited coordination of FF&E. It is our understanding that these items will be purchased by City of El Mirage.
3. We have not included coordination, specification or procurement of any desktop computer equipment, copiers, fax machines, or other office equipment. It is our understanding that these items will be purchased by City of El Mirage. We will provide power outlets in accordance with the requirements provided by City of El Mirage as part of our base scope of services.

E. City of El Mirage Responsibilities

1. Participate in Construction meetings
2. Coordinate interdepartmental communication
3. Pay all permit submittal fees
4. Procure FF&E, security systems, access control systems, CCTV, and Alert Monitor via City vendors

BASE SCOPE OF SERVICES:

GENERAL PROJECT ADMINISTRATION SERVICES

- LEA will perform its duties outlined by the contract solely and completely through a representative designated by the City of El Mirage.
- LEA will consult with the Owner, attend Project meetings, and communicate with members of the Project Team. Coordinate the services provided by the Architect's consultants with those services provided by the Owner and the Owner's consultants.

**III. ARCHITECTURAL CONSTRUCTION ADMINISTRATION (CA) PHASE SERVICES
(LEA Architects LLC)**

TASK 1.0 – CONSTRUCTION PHASE SERVICES

1. The Architect shall attend, and review minutes prepared by the Contractor of the pre-construction conference as scheduled by the City of El Mirage.
2. The Architect shall review all shop drawings, samples and other submittals within two weeks of receipt of the item to determine compliance with the drawings and specifications. The Architect shall note approval or disapproval on the items and retain two copies for the project record.
3. The Architect shall provide a written response to all requests for clarification and interpretation by the contract documents during construction within five days unless granted an extension by the City of El Mirage.
4. The Architect shall attend construction meetings (virtual and in-person), perform on-site observations of the work at the request of the Contractor.
5. The Architect shall co-prepare a final punch list with the City of El Mirage Project Manager; participate in final inspections, equipment, and system start-ups as necessary.
6. The Architect shall make periodic site visits in support of the City of El Mirage for the purpose of determining general compliance with the approved project drawings, plans, and specifications. The specific scheduling for the site visits shall be determined in advance with the City of El Mirage. It is imperative that work be observed prior by the Architect prior to being covered by subsequent construction. Deviations in work from the plans and specifications shall be brought to the attention of the City of El Mirage in writing.

7. Special inspections as required based on the design of the project including but not necessarily limited to; structural steel welds, concrete, structural masonry, and bolts installed in concrete

TASK 2.0 – POST CONSTRUCTION PHASE SERVICES (Additional Service)

1. The Architect will review Contractor Furnished Operations & Maintenance Manuals (O&M Manuals)
2. The Architect shall prepare Record Drawings (electronic media) showing significant changes in the work made during the construction process, based -on neatly and clearly marked-up contract drawings, prints, and other data furnished by the Contractor(s) and the applicable Addenda, Clarifications, and Change Orders that have occurred during the Project. These record digital record documents (as-builts) shall be provided to the City of El Mirage PM.

