

SAMS Lab Software Project

Phase	Cost	Line Item
Water Implementation	\$ 10,960.00	511-5-7115-333
Water Subscription	\$ 8,274.80	511-5-7115-325
Wastewater Implementation	\$ 10,960.00	541-5-7582-333
Wastewater Subscription	\$ 8,274.80	541-5-7581-325
Total	\$ 38,469.60	

Department Name	Account ID	Description	FY24 Budget Sub-lines	Fy24 Final Budget	FY25 Final Sub-lines	FY25 Final Budget
Water	511-4-1131-613	LATE FEE		\$125,000		\$125,000
Water	511-4-1131-614	NEW METERS		\$15,000		\$15,000
Water	511-4-1131-615	NEW WATER ACCOUNTS		\$50,000		\$50,000
Water	511-4-1131-616	TURN OFF/ON FEES		\$125,000		\$125,000
Water	511-4-1131-617	WATER RECHARGE FEE		\$750,000		\$750,000
Water	511-4-1141-611	WATER SERVICE CHARGES		\$9,025,000		\$9,025,000
Water	511-4-1195-651	UNCLASSIFIED REVENUES		\$25,000		\$25,000
Water	511-4-1332-611	GRANTS		\$0		\$383,000
Water	511-4-2611-511	INTEREST REVENUE		\$125,000		\$125,000
Water	511-4-9999-971	TRANSFER IN		\$214,000		\$214,000
Water General	511-5-7111-110	SALARIES AND WAGES		\$236,000		\$255,000
Water General	511-5-7111-120	HEALTH-LIFE-DENTAL INSURANCE		\$32,000		\$32,000
Water General	511-5-7111-130	SOCIAL SECURITY CONTRIBUTION		\$14,000		\$14,000
Water General	511-5-7111-131	MEDICARE CONTRIBUTION		\$4,000		\$4,000
Water General	511-5-7111-132	ASRS CONTRIBUTION		\$29,000		\$31,000
Water General	511-5-7111-134	DEFERRED COMPENSATION		\$9,000		\$10,000
Water General	511-5-7111-140	WORKERS COMPENSATION		\$5,000		\$4,000
Water General	511-5-7111-141	UNEMPLOYMENT INSURANCE		\$1,000		\$1,000
Water General	511-5-7111-199	LABOR DISTRIBUTION		\$210,500		\$226,000
Water General	511-5-7111-230	OFFICE SUPPLIES		\$5,000		\$5,000
Water General	511-5-7111-254	COPIER USAGE/SUPPLIES/MAINT		\$1,000		\$1,000
Water General	511-5-7111-271	CONSERVATION PROGRAM		\$10,000		\$10,000
Water General	511-5-7111-350	TRAVEL AND PER DIEM		\$1,500		\$2,000
Water General	511-5-7111-351	CONFERENCE, SEMINARS & TRAINING		\$5,000		\$5,000
Water General	511-5-7111-436	RATE STUDY		\$9,000		\$45,000
Water Operations	511-5-7115-110	SALARIES AND WAGES		\$693,000		\$819,000
Water Operations	511-5-7115-111	OVERTIME		\$40,000		\$40,000
Water Operations	511-5-7115-116	ON CALL PAY		\$10,000		\$10,000
Water Operations	511-5-7115-120	HEALTH-LIFE-DENTAL INSURANCE		\$149,000		\$153,000
Water Operations	511-5-7115-130	SOCIAL SECURITY CONTRIBUTION		\$46,000		\$54,000
Water Operations	511-5-7115-131	MEDICARE CONTRIBUTION		\$11,000		\$13,000
Water Operations	511-5-7115-132	ASRS CONTRIBUTION		\$96,000		\$107,000
Water Operations	511-5-7115-140	WORKERS COMPENSATION		\$24,000		\$30,000
Water Operations	511-5-7115-141	UNEMPLOYMENT INSURANCE		\$3,000		\$3,000
Water Operations	511-5-7115-199	LABOR DISTRIBUTION		-\$28,000		-\$28,000
Water Operations	511-5-7115-210	SMALL TOOLS/EQUIP/PARTS		\$7,000		\$7,000
Water Operations	511-5-7115-211	FUEL AND LUBRICANTS		\$35,000		\$35,000
Water Operations	511-5-7115-213	SAFETY EQUIPMENT/SUPPLIES		\$8,500		\$9,000
Water Operations	511-5-7115-220	METER/PARTS/CALIBRATION		\$140,000		\$140,000
Water Operations	511-5-7115-221	PIPES, FITTINGS & REPAIRS		\$50,000		\$40,000
Water Operations	511-5-7115-222	CHEMICALS		\$60,000		\$60,000
Water Operations	511-5-7115-225	ASPHALT/COAL MATERIAL		\$8,000		\$8,000
Water Operations	511-5-7115-226	FIRE HYDRANTS/PARTS		\$30,000		\$30,000
Water Operations	511-5-7115-230	OFFICE SUPPLIES		\$1,500		\$2,000
Water Operations	511-5-7115-232	COMPUTER/PRINTER SUPPLIES		\$500		\$1,000
Water Operations	511-5-7115-233	UNIFORMS		\$4,500		\$5,000
Water Operations	511-5-7115-237	EQUIPMENT/FURNITURE PURCHASE		\$1,500		\$1,000
Water Operations	511-5-7115-249	OPERATING MATERIAL & SUPPLIES		\$1,000		\$2,000
Water Operations	511-5-7115-250	BUILDING MAINTENANCE/REPAIRS		\$7,500		\$7,000
Water Operations	511-5-7115-251	COMPUTER/PRINTER MAINTENANCE		\$500		\$1,000
Water Operations	511-5-7115-253	VEHICLE MAINTENANCE/REPAIRS		\$40,000		\$40,000
Water Operations	511-5-7115-255	WELL SITE MAINTENANCE/REPAIRS		\$181,000		\$181,000
Water Operations	511-5-7115-269	OTHER MAINTENANCE/REPAIRS		\$2,500		\$2,000
Water Operations	511-5-7115-311	PROFESSIONAL SERVICES		\$25,000		\$25,000
Water Operations	511-5-7115-313	CONTRACTED SERVICES		\$130,000		\$130,000
Water Operations	511-5-7115-314	LIABILITY INSURANCE		\$278,500		\$312,000
Water Operations	511-5-7115-325	TECH/SOFTWARE SUPPORT		\$37,000		\$37,000
Water Operations	511-5-7115-326	LICENSE AND PERMITS		\$12,000		\$12,000
Water Operations	511-5-7115-328	EQUIPMENT RENT/LEASES		\$7,000		\$7,000
Water Operations	511-5-7115-333	SAMPLING/TESTING		\$40,000		\$40,000
Water Operations	511-5-7115-350	TRAVEL AND PER DIEM		\$1,000		\$1,000
Water Operations	511-5-7115-351	CONFERENCE, SEMINARS & TRAINING		\$15,500		\$16,000
Water Operations	511-5-7115-360	PRINTING COST		\$500		\$0
Water Operations	511-5-7115-362	MAILING COST		\$500		\$1,000
Water Operations	511-5-7115-370	DUES-MEMBERSHIPS-FEES		\$8,000		\$8,000
Water Operations	511-5-7115-370	AZ 811 Blue Stake	\$1,692		\$1,692	
Water Operations	511-5-7115-370	AZ Water Association	\$65		\$65	
Water Operations	511-5-7115-370	American Water Association	\$242		\$242	
Water Operations	511-5-7115-370	West Valley Water Association	\$3,200		\$3,200	
Water Operations	511-5-7115-370	AZ STORM	\$750		\$750	
Water Operations	511-5-7115-370	Water Use IT Wisely	\$2,000		\$2,000	
Water Operations	511-5-7115-370	Misc. Adjustment	\$51		\$51	
Water Operations	511-5-7115-381	WIRELESS COMMUNICATIONS		\$9,500		\$10,000
Water Operations	511-5-7115-383	TRASH SERVICE		\$500		\$0

Department Name	Account ID	Description	FY24 Budget Sub-lines	Fy24 Final Budget	FY25 Final Sub-lines	FY25 Final Budget
Wastewater	541-4-1141-711	SEWER SERVICE CHARGES		\$3,305,000		\$3,318,000
Wastewater	541-4-2611-511	INTEREST REVENUE		\$120,000		\$0
Wastewater	541-4-9999-971	TRANSFER IN		\$1,394,000		\$1,394,000
Wastewater General	541-5-7581-110	SALARIES AND WAGES		\$531,000		\$581,000
Wastewater General	541-5-7581-111	OVERTIME		\$3,000		\$7,000
Wastewater General	541-5-7581-116	ON CALL PAY		\$10,000		\$10,000
Wastewater General	541-5-7581-120	HEALTH-LIFE-DENTAL INSURANCE		\$126,000		\$130,000
Wastewater General	541-5-7581-130	SOCIAL SECURITY CONTRIBUTION		\$34,000		\$37,000
Wastewater General	541-5-7581-131	MEDICARE CONTRIBUTION		\$8,000		\$9,000
Wastewater General	541-5-7581-132	ASRS CONTRIBUTION		\$68,000		\$73,000
Wastewater General	541-5-7581-140	WORKERS COMPENSATION		\$17,000		\$19,000
Wastewater General	541-5-7581-141	UNEMPLOYMENT INSURANCE		\$3,000		\$2,000
Wastewater General	541-5-7581-199	LABOR DISTRIBUTION		-\$16,000		-\$16,000
Wastewater General	541-5-7581-210	SMALL TOOLS/EQUIP/PARTS		\$2,000		\$2,000
Wastewater General	541-5-7581-211	FUEL AND LUBRICANTS		\$5,500		\$6,000
Wastewater General	541-5-7581-213	SAFETY EQUIPMENT/SUPPLIES		\$7,000		\$7,000
Wastewater General	541-5-7581-222	CHEMICALS		\$205,000		\$205,000
Wastewater General	541-5-7581-230	OFFICE SUPPLIES		\$1,500		\$1,000
Wastewater General	541-5-7581-232	COMPUTER/PRINTER SUPPLIES		\$2,000		\$2,000
Wastewater General	541-5-7581-233	UNIFORMS		\$2,000		\$3,000
Wastewater General	541-5-7581-249	OPERATING MATERIAL & SUPPLIES		\$500		\$1,000
Wastewater General	541-5-7581-250	BUILDING MAINTENANCE/REPAIRS		\$10,000		\$10,000
Wastewater General	541-5-7581-253	VEHICLE MAINTENANCE/REPAIRS		\$4,000		\$4,000
Wastewater General	541-5-7581-254	COPIER USAGE/SUPPLIES/MAINT		\$1,000		\$1,000
Wastewater General	541-5-7581-256	WWTP MAINTENANCE/REPAIRS		\$150,000		\$100,000
Wastewater General	541-5-7581-311	PROFESSIONAL SERVICES		\$35,000		\$35,000
Wastewater General	541-5-7581-313	CONTRACTED SERVICES		\$70,000		\$70,000
Wastewater General	541-5-7581-325	TECH/SOFTWARE SUPPORT		\$13,000		\$13,000
Wastewater General	541-5-7581-328	EQUIPMENT RENT/LEASES		\$2,000		\$2,000
Wastewater General	541-5-7581-334	SLUDGE DISPOSAL		\$120,000		\$120,000
Wastewater General	541-5-7581-351	CONFERENCE, SEMINARS & TRAINING		\$6,000		\$6,000
Wastewater General	541-5-7581-362	MAILING COST		\$500		\$1,000
Wastewater General	541-5-7581-381	WIRELESS COMMUNICATIONS		\$4,500		\$4,000
Wastewater General	541-5-7581-385	BUILDING WATER/SEWER SERVICES		\$6,000		\$0
Wastewater General	541-5-7581-385	Five Accounts	\$6,000		\$0	
Wastewater General	541-5-7581-386	LANDSCAPING/IRRIGATION		\$2,000		\$8,000
Wastewater General	541-5-7581-387	UTILITY ELECTRICITY		\$640,000		\$640,000
Wastewater General	541-5-7581-418	SPECIAL PROJECTS		\$75,000		\$75,000
Wastewater General	541-5-7581-418	Wastewater Capacity Study	\$75,000		\$75,000	
Wastewater General	541-5-7581-436	RATE STUDY		\$6,000		\$30,000
Wastewater General	541-5-7581-617	CAPITAL EQUIPMENT PURCHASE		\$9,000		\$0
Wastewater General	541-5-7581-617	Copier for WRF	\$9,000		\$0	
Wastewater General	541-5-7581-650	VEHICLES		\$50,000		\$0
Wastewater General	541-5-7581-717	WIFA - PRINCIPAL		\$27,000		\$28,000
Wastewater General	541-5-7581-750	WIFA - INTEREST		\$7,500		\$7,000
Wastewater Environ. Management	541-5-7582-224	LAB SUPPLIES		\$7,000		\$7,000
Wastewater Environ. Management	541-5-7582-326	LICENSE AND PERMITS		\$20,000		\$20,000
Wastewater Environ. Management	541-5-7582-333	SAMPLING/TESTING		\$25,000		\$25,000
Wastewater Environ. Management	541-5-7582-351	CONFERENCE SEMINAR TRAINING		\$7,500		\$8,000
Wastewater Environ. Management	541-5-7582-370	DUES-MEMBERSHIPS-FEES		\$2,000		\$2,000
Wastewater Environ. Management	541-5-7582-370	Storm Membership	\$750		\$750	
Wastewater Environ. Management	541-5-7582-370	AZ Water Membership	\$455		\$455	
Wastewater Environ. Management	541-5-7582-370	Misc. Adjustment	\$795		\$795	
Wastewater Operations	541-5-7585-655	SEWER PLANT		\$200,000		\$260,000
Wastewater Operations	541-5-7585-655	62079- WW Process Equipment Improvements	\$200,000		\$200,000	
Wastewater Operations	541-5-7585-655	WRF - Disinfection Feed System	\$0		\$60,000	
Wastewater Operations	541-5-7585-656	BUILDING/DATA INFRAS. IMPROV.		\$1,453,500		\$1,491,000
Wastewater Operations	541-5-7585-656	62343 Public Works Facility Carryforward	\$120,000		\$1,366,000	
Wastewater Operations	541-5-7585-656	WRF - Equipment and Materials Building	\$0		\$125,000	
Wastewater Operations	541-5-7585-656	Public Works Facility	\$1,333,500		\$0	
Wastewater Operations	541-5-7585-658	Land Improvements		\$0		\$250,000
Wastewater Operations	541-5-7585-658	Roadway Drainage Improvements at 1st Ave	\$0		\$250,000	
Wastewater Operations	541-5-7585-670	PRE-CONSTRUCTION DESIGN		\$145,000		\$200,000
Wastewater Operations	541-5-7585-670	62227- Collections System Replacement	\$125,000		\$200,000	
Wastewater Operations	541-5-7585-670	Backup Pump for Brisas Lift Station	\$20,000		\$0	
Wastewater Operations	541-5-7585-960	DEPRECIATION		\$1,300,000		\$1,195,000
Wastewater Operations	541-5-7585-950	TRANSFER OUT		\$2,100,000		\$2,400,000
Wastewater Collections	541-5-7586-210	SMALL TOOLS/EQUIP/PARTS		\$1,000		\$1,000
Wastewater Collections	541-5-7586-211	FUEL AND LUBRICANTS		\$6,000		\$6,000
Wastewater Collections	541-5-7586-213	SAFETY EQUIPMENT/SUPPLIES		\$3,000		\$3,000
Wastewater Collections	541-5-7586-221	PIPES, FITTINGS & REPAIRS		\$1,000		\$1,000
Wastewater Collections	541-5-7586-222	CHEMICALS		\$5,000		\$7,000
Wastewater Collections	541-5-7586-253	VEHICLE MAINTENANCE/REPAIRS		\$10,000		\$10,000
Wastewater Collections	541-5-7586-256	WWTP MAINTENANCE/REPAIRS		\$41,000		\$19,000
Wastewater Collections	541-5-7586-311	PROFESSIONAL SERVICES		\$2,000		\$2,000

Derek Castañeda, MPA
Environmental, Water Resources, & Sustainability

Address: 10355 N. 121st Avenue
El Mirage, AZ 85335
Phone: (623) 876-4252
Email: dcastaneda@elmirageaz.gov

Date: March 28, 2024

SUBJECT: SAMS Water

Dear Derek,

We are pleased to provide this letter of proposal at your request to provide SAMS Water implementation services.

The scope of work included herein is based on a preliminary review of your provided information and describes the steps necessary to complete this project including associated deliverables. Upon receipt of your authorization and the requested information, we can complete the project for a fee of \$10,000 (plus tax if applicable) within 4 months of the completion of the kick-off meeting. Please see the attached quote for this proposal.

We appreciate your consideration of this proposal. Should you have any questions, please do not hesitate to contact me directly. We look forward to hearing from you soon.

Sincerely,



Matthew Grewe
Director of Sales
matthew.grewe@njbsoft.com
(330) 206-6232

**TOTAL**

\$ 10,960.00
NJBSoft, LLC
202 E. Earll Drive, Suite 110
Phoenix, AZ 85012
United States

QUOTATION NO.

5149787000024941425
Main: +1 (602) 759-1905
Federal Tax ID: 26-4022152
[Terms and Conditions](#)

Quotation Date: March 28, 2024

Valid Till: July 31, 2024

Payment Terms: NET 30

Product	Unit Price	Qty	Discount	Discount Type	Total
Implementation Services July 8, 2024 July 7, 2025 Per SAMS Water Proposal with SOW dated 3/28/2024	\$ 10,000.00	1	\$ 0.00		\$ 10,000.00
			Sub Total		\$ 10,000.00
			Tax		\$ 960.00
			Grand Total		\$ 10,960.00

All values displayed are in USD

BILL TO	SHIP TO	AUTHORIZATION
City of El Mirage 0355 N. 121st Ave, El Mirage, Arizona, 85335 United States Derek Castaneda	City of El Mirage 0355 N. 121st Ave, El Mirage, Arizona, 85335 United States Derek Castaneda	

The estimated tax due, is as identified, an estimate. Actual taxable amount may vary. Customer is responsible for all tax liabilities and/or obligations that result from any purchase identified on. or result from, this quotation. If customer is tax exempt, a copy of a valid exemption certificate must be provided to NJBSoft.

Technical support and/or maintenance services ("Support Services") are offered pursuant to this quotation and the NJBSoft Software as a Service Agreement. To receive Support Services, customer acknowledges and agrees that it must at all times continue to be party to the NJBSoft Software as a Service Agreement without interruption. Customer acknowledges and agrees that in the event the NJBSoft Software as a Service Agreement is not renewed or is allowed to lapse (whether as a result of non-renewal, lack of payment, or otherwise): (i) NJBSoft will no obligation to provide customer with the Support Services or any other technical support and/or maintenance of any kind; and (ii) in order to again be eligible to receive Support Services, customer will be required to pay all delinquent payment/outstanding balances due, regardless of duration, plus a twenty-five percent (25%) reinstatement fee.

Any software delivered in connection with this quotation is governed by the NJBSoft Software as a Service Agreement.

Derek Castañeda, MPA
Environmental, Water Resources, & Sustainability

Address: 10355 N. 121st Avenue
El Mirage, AZ 85335
Phone: (623) 876-4252
Email: dcastaneda@elmirageaz.gov

Date: March 28, 2024

SUBJECT: SAMS Water

Dear Derek,

We are pleased to provide this letter of proposal at your request to provide SAMS Water software.

The scope of work included herein is based on a preliminary review of your provided information and describes the steps necessary to complete this project including associated deliverables. Upon receipt of your authorization and the requested information, we can complete the project for a fee of \$7,550 (plus tax if applicable) within 2 days after receipt of a PO. Please see the attached quote for this proposal.

We appreciate your consideration of this proposal. Should you have any questions, please do not hesitate to contact me directly. We look forward to hearing from you soon.

Sincerely,



Matthew Grewe
Director of Sales
matthew.grewe@njbsoft.com
(330) 206-6232



TOTAL	QUOTATION NO.
\$ 8,274.80	5149787000024941178
NJBSoft, LLC	Main: +1 (602) 759-1905
202 E. Earll Drive, Suite 110 Phoenix, AZ 85012	Federal Tax ID: 26-4022152
United States	Terms and Conditions

Quotation Date: March 28, 2024

Valid Till: June 30, 2024

Payment Terms: NET 30

Product	Unit Price	Qty	Discount	Discount Type	Total
SAMS Water Subscription Large June 28, 2024 June 27, 2025 Per System Per Year	\$ 15,100.00	1	\$ 7,550.00	Discretionary	\$ 7,550.00
Discounts per Mesa Agreement.					
Sub Total					\$ 7,550.00
Tax					\$ 724.80
Grand Total					\$ 8,274.80

All values displayed are in USD

BILL TO	SHIP TO	AUTHORIZATION
City of El Mirage 0355 N. 121st Ave, El Mirage, Arizona, 85335 United States Derek Castaneda	City of El Mirage 0355 N. 121st Ave, El Mirage, Arizona, 85335 United States Derek Castaneda	

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Derek Castañeda, MPA
Environmental, Water Resources, & Sustainability

Address: 10355 N. 121st Avenue
El Mirage, AZ 85335
Phone: (623) 876-4252
Email: dcastaneda@elmirageaz.gov

Date: March 28, 2024

SUBJECT: SAMS Wastewater

Dear Derek,

We are pleased to provide this letter of proposal at your request to provide SAMS Wastewater implementation services.

The scope of work included herein is based on a preliminary review of your provided information and describes the steps necessary to complete this project including associated deliverables. Upon receipt of your authorization and the requested information, we can complete the project for a fee of \$10,000 (plus tax if applicable) within 4 months of the completion of the kick-off meeting. Please see the attached quote for this proposal.

We appreciate your consideration of this proposal. Should you have any questions, please do not hesitate to contact me directly. We look forward to hearing from you soon.

Sincerely,



Matthew Grewe
Director of Sales
matthew.grewe@njbsoft.com
(330) 206-6232

**TOTAL**

\$ 10,960.00
NJBSoft, LLC
202 E. Earll Drive, Suite 110
Phoenix, AZ 85012
United States

QUOTATION NO.

5149787000024941520
Main: +1 (602) 759-1905
Federal Tax ID: 26-4022152
[Terms and Conditions](#)

Quotation Date: March 28, 2024

Valid Till: July 31, 2024

Payment Terms: NET 30

Product	Unit Price	Qty	Discount	Discount Type	Total
Implementation Services July 8, 2024 July 7, 2025 Per SAMS Wastewater Proposal with SOW dated 3/28/2024	\$ 10,000.00	1	\$ 0.00		\$ 10,000.00
			Sub Total		\$ 10,000.00
			Tax		\$ 960.00
			Grand Total		\$ 10,960.00

All values displayed are in USD

BILL TO	SHIP TO	AUTHORIZATION
City of El Mirage 0355 N. 121st Ave, El Mirage, Arizona, 85335 United States Derek Castaneda	City of El Mirage 0355 N. 121st Ave, El Mirage, Arizona, 85335 United States Derek Castaneda	

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Derek Castañeda, MPA
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Address: 10355 N. 121st Avenue
El Mirage, AZ 85335
Phone: (623) 876-4252
Email: dcastaneda@elmirageaz.gov

Date: March 28, 2024

SUBJECT: SAMS Water

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Sincerely,



Matthew Grewe
Director of Sales
matthew.grewe@njbsoft.com
(330) 206-6232

**TOTAL**

\$ 8,274.80
NJBSoft, LLC
202 E. Earll Drive, Suite 110
Phoenix, AZ 85012
United States

QUOTATION NO.

5149787000024941326
Main: +1 (602) 759-1905
Federal Tax ID: 26-4022152
[Terms and Conditions](#)

Quotation Date: March 28, 2024

Valid Till: June 30, 2024

Payment Terms: NET 30

Product	Unit Price	Qty	Discount	Discount Type	Total
SAMS Wastewater Subscription Large June 28, 2024 June 27, 2025 Per System Per Year	\$ 15,100.00	1	\$ 7,550.00	Discretionary	\$ 7,550.00
Sub Total					\$ 7,550.00
Tax					\$ 724.80
Grand Total					\$ 8,274.80

Discounts per Mesa Agreement.

All values displayed are in USD

BILL TO	SHIP TO	AUTHORIZATION
City of El Mirage 0355 N. 121st Ave, El Mirage, Arizona, 85335 United States Derek Castaneda	City of El Mirage 0355 N. 121st Ave, El Mirage, Arizona, 85335 United States Derek Castaneda	

The estimated tax due, is as identified, an estimate. Actual taxable amount may vary. Customer is responsible for all tax liabilities and/or obligations that result from any purchase identified on. or result from, this quotation. If customer is tax exempt, a copy of a valid exemption certificate must be provided to NJBSoft.

Technical support and/or maintenance services ("Support Services") are offered pursuant to this quotation and the NJBSoft Software as a Service Agreement. To receive Support Services, customer acknowledges and agrees that it must at all times continue to be party to the NJBSoft Software as a Service Agreement without interruption. Customer acknowledges and agrees that in the event the NJBSoft Software as a Service Agreement is not renewed or is allowed to lapse (whether as a result of non-renewal, lack of payment, or otherwise): (i) NJBSoft will no obligation to provide customer with the Support Services or any other technical support and/or maintenance of any kind; and (ii) in order to again be eligible to receive Support Services, customer will be required to pay all delinquent payment/outstanding balances due, regardless of duration, plus a twenty-five percent (25%) reinstatement fee.



AGREEMENT PURSUANT TO SOLICITATION

**CITY OF MESA AGREEMENT NUMBER 2020071
NJBSOFT SAMS HOSTED ANNUAL SUBSCRIPTION SERVICE**

CITY OF MESA, Arizona (“City”)

Department Name	City of Mesa – Purchasing Division
Mailing Address	P.O. Box 1466 Mesa, AZ 85211-1466
Delivery Address	20 East Main St, Suite 400 Mesa, AZ 85201
Attention	Ted Stallings, Procurement Officer II
E-Mail	Ted.Stallings@MesaAZ.gov
Telephone	(480) 644-2815
Facsimile	(480) 644-2655

With a copy to: City of Mesa – Water Resources
Attn: Kelly Martin, Fiscal Analyst
P.O. Box 1466
Mesa, AZ 85211-1466
Kelly.Martin@MesaAZ.gov

AND

NJBSOFT, LLC, (“Contractor”)

Mailing Address	202 E Earll Dr. Suite 110 Phoenix, AZ 85012
Remit to Address	202 E Earll Dr. Suite 110 Phoenix, AZ 85012
Attention	Pranam Joshi
E-Mail	pranam.joshi@njbssoft.com
Telephone	(480) 298-6341

CITY OF MESA AGREEMENT PURSUANT TO SOLICITATION

This Agreement pursuant to solicitation ("Agreement") is entered into this 9th day of December 2019, by and between the City of Mesa, Arizona, an Arizona municipal corporation ("City"), and NJBSoft, LLC an AZ corporation ("Contractor"). The City and Contractor are each a "Party" to the Agreement or together are "Parties" to the Agreement.

RECITALS

- A. The City issued solicitation number **2020071** ("Solicitation") for **NJBSoft SAMS HOSTED ANNUAL SUBSCRIPTION SERVICE ROCTITLE**, to which Contractor provided a response ("Response"); and
- B. The City Selected Contractor's Response as being in the best interest of the City and wishes to engage Contractor in providing the services/materials described in the Solicitation and Response.

In consideration of the reciprocal promises contained in the Agreement, and for other valuable and good consideration, which the Parties acknowledge the receipt and sufficiency of, the Parties agree to the following Terms & Conditions.

TERMS & CONDITIONS

- 1. **Term.** This Agreement is for a term beginning on **December 10, 2019** and ending on **December 9, 2022**. The use of the word "Term" in the Agreement includes the aforementioned period as well as any applicable extensions or renewals in accordance with this Section 1.
 - 1.1 **Renewals.** On the mutual written agreement of the Parties, the Term may be renewed up to a maximum of two (2) years. Any renewal(s) will be a continuation of the same terms and conditions as in effect immediately prior to the expiration of the then-current term.
 - 1.2 **Extension for Procurement Processes.** Upon the expiration of the Term of this Agreement, including any renewals permitted herein, at the City's sole discretion this Agreement may be extended on a month-to-month basis for a maximum of six (6) months to allow for the City's procurement processes in the selection of a vendor to provide the services/materials provided under this Agreement. The City will notify the Contractor in writing of its intent to extend the Agreement at least thirty (30) calendar days prior to the expiration of the Term. Any extension under this Subsection 1.2 will be a continuation of the same terms and conditions as in effect immediately prior to the expiration of the then-current term.
- 2. **Scope of Work.** The Contractor will provide the necessary staff, services and associated resources to provide the City with the services, materials, and obligations attached to this Agreement as **Exhibit A** ("Scope of Work") Contractor will be responsible for all costs and expenses incurred by Contractor that are incident to the performance of the Scope of Work unless otherwise stated in **Exhibit A**. Contractor will supply all equipment and instrumentalities necessary to perform the Scope of Work. If set forth in **Exhibit A**, the City will provide Contractor's personnel with adequate workspace and such other related facilities as may be required by Contractor to carry out the Scope of Work.

The Agreement is based on the Solicitation and Response which are hereby incorporated by reference into the Agreement as if written out and included herein. In addition to the requirements specifically set forth in the Scope of Work, the Parties acknowledge and agree that the Contractor shall perform in accordance with all terms, conditions, specifications and other requirements set forth within the Solicitation and Response unless modified herein.

3. **Orders.** Orders be placed with the Contractor by either a: (i) Purchase Order when for a one-time purchase; (ii) Notice to Proceed, or (iii) Delivery Order off of a Master Agreement for Requirement Contract where multiple as-needed orders will be placed with the Contractor. The City may use the Internet to communicate with Contractor and to place orders as permitted under this Agreement
4. **Document Order of Precedence.** In the event of any inconsistency between the terms of the body of the Agreement, the Exhibits, the Solicitation, and Response, the language of the documents will control in the following order.
 - a. Agreement
 - b. Exhibits
 1. Mesa Standard Terms & Conditions
 2. Scope of Work
 3. Other Exhibits not listed above

5. **Payment.**

- 5.1 **General.** Subject to the provisions of the Agreement, the City will pay Contractor the sum(s) described in **Exhibit B** (“Pricing”) in consideration of Contractor’s performance of the Scope of Work during the Term.
- 5.2 **Prices.** All pricing shall be firm for the Term and all extensions or renewals of the Term except where otherwise provided in this Agreement and include all costs of the Contractor providing the materials/service including transportation, insurance and warranty costs. No fuel surcharges will be accepted unless allowed in this Agreement. The City shall not be invoiced at prices higher than those stated in the Agreement.

The Contractor further agrees that any reductions in the price of the materials or services covered by this Agreement will apply to the undelivered balance. The Contractor shall promptly notify the City of such price reductions.

No price modifications will be accepted without proper request by the Contractor and response by the City’s Purchasing Division.

- 5.3 **Price Adjustment.** Any requests for reasonable price adjustments must be submitted in accordance with this Section 5.3. Requests for adjustment in cost of labor and/or materials must be supported by appropriate documentation. There is no guarantee the City will accept a price adjustment therefore Contractor should be prepared for the Pricing to be firm over the Term of the Agreement. The City is only willing to entertain price adjustments based on an increase to Contractor’s actual expenses or other reasonable adjustment in providing the services/materials under the Agreement. If the City agrees to the adjusted price terms, the City shall issue written approval of the change.

During the sixty (60) day period prior to Contract annual anniversary or bi-annual date of the Agreement, the Contractor may submit a written request to the City to allow an increase to the prices in an amount not to exceed the twelve (12) month change in the **Consumer Price Index for All Urban Consumers** (CPI-U), US City Average, All Items, Not Seasonally Adjusted as published by the U.S. Department of Labor, Bureau of Labor Statistics (<http://www.bls.gov/cpi/home.htm>). The City shall review the request for adjustment and respond in writing; such response and approval shall not be unreasonably withheld.

- 5.4 **Renewal and Extension Pricing.** Any extension of the Agreement will be at the same pricing as the initial Term. If the Agreement is renewed in accordance with Section 1, pricing may be adjusted for amounts other than inflation that represent actual costs to the Contractor based on the mutual agreement of the parties. The Contractor may submit a request for a price adjustment along with appropriate supporting documentation demonstrating the cost to the Contractor. Renewal prices shall be firm for the term of the renewal period and may be adjusted thereafter as outlined in the previous section. There is no guarantee the City will accept a price adjustment.
- 5.5 **Invoices.** Payment will be made to Contractor following the City's receipt of a properly completed invoice. No terms set forth in any invoice, purchase order or similar document issued by Contractor will be deemed accepted by the City; the terms of the contractual relationship between the Parties are as set forth in this Agreement. Any issues regarding billing or invoicing must be directed to the City Department/Division requesting the service or material from the Contractor. A properly completed invoice should contain, at a minimum, all of the following:
- a. Contractor name, address, and contact information;
 - b. City billing information;
 - c. City contract number as listed on the first page of the Agreement;
 - d. Invoice number and date;
 - e. Payment terms;
 - f. Date of service or delivery;
 - g. Description of materials or services provided;
 - h. If materials provided, the quantity delivered and pricing of each unit;
 - i. Applicable Taxes
 - j. Total amount due.
- 5.6 **Payment of Funds.** Contractor acknowledges the City may, at its option and where available use a Procurement Card/e-Payables to make payment for orders under the Agreement. Otherwise; payment will be through a traditional method of a check or Electronic Funds Transfer (EFT) as available.
- 5.7 **Disallowed Costs, Overpayment.** If at any time the City determines that a cost for which payment was made to Contractor is a disallowed cost, such as an overpayment or a charge for materials/service not in accordance with the Agreement, the City will notify Contractor in writing of the disallowance; such notice will state the means of correction which may be, but is not limited to, adjustment of any future claim/invoice submitted by Contractor in the amount of the disallowance, or to require repayment of the disallowed amount by Contractor. Contractor will be provided with the opportunity to respond to the notice.

6. **Insurance.**

- 6.1 Contractor must obtain and maintain at its expense throughout the term of Contractor's agreement, at a minimum, the types and amounts of insurance set forth in this Section 6 from insurance companies authorized to do business in the State of Arizona; the insurance must cover the materials/service to be provided by Contractor under the Agreement. For any insurance required under the Agreement, Contractor will name the City of Mesa, its agents, representatives, officials, volunteers, officers, elected officials, and employees as additional insured, as evidenced by providing either an additional insured endorsement or proper insurance policy excerpts.
- 6.2 Nothing in this Section 6 limits Contractor's responsibility to the City. The insurance requirements herein are minimum requirements for the Agreement and in no way limit any indemnity promise(s) contained in the Agreement.


- 6.3 The City does not warrant the minimum limits contained herein are sufficient to protect Contractor and subcontractor(s) from liabilities that might arise out of performance under the Agreement by Contractor, its agents, representatives, employees, or subcontractor(s). Contractor is encouraged to purchase additional insurance as Contractor determines may be necessary.
- 6.4 Each insurance policy required under the Agreement must be in effect at or prior to the execution of the Agreement and remain in effect for the term of the Agreement.
- 6.5 Prior to the execution of the Agreement, Contractor will provide the City with a Certificate of Insurance (using an appropriate "ACORD" or equivalent certificate) signed by the issuer with applicable endorsements. The City reserves the right to request additional copies of any or all of the policies, endorsements, or notices relating thereto required under the Agreement.
- 6.6 When the City requires a Certificate of Insurance to be furnished, Contractor's insurance is primary of all other sources available. When the City is a certificate holder and/or an additional insured, Contractor agrees no policy will expire, be canceled, or be materially changed to affect the coverage available without advance written notice to the City.
- 6.7 The policies required by the Agreement must contain a waiver of transfer rights of recovery (waiver of subrogation) against the City, its agents, representatives, officials, volunteers, officers, elected officials, and employees for any claims arising out of the work of Contractor.
- 6.8 All insurance certificates and applicable endorsements are subject to review and approval by the City's Risk Management Division.
- 6.9 **Types and Amounts of Insurance.** Contractor must obtain and retain throughout the term of the Agreement, at a minimum, the following:
- 6.9.1 Worker's compensation insurance in accordance with the provisions of Arizona law. If Contractor operates with no employees, Contractor must provide the City with written proof Contractor has no employees. If employees are hired during the course of this Agreement, Contractor must procure worker's compensations in accordance with Arizona law.
 - 6.9.2 The Contractor shall maintain at all times during the term of this contract, a minimum amount of \$2 million per occurrence/\$2 million aggregate Commercial General Liability insurance, including Contractual Liability. For General Liability insurance, the City of Mesa, their agents, officials, volunteers, officers, elected officials or employees shall be named as additional insured, as evidenced by providing an additional insured endorsement.
 - 6.9.3 Automobile liability, bodily injury and property damage with a limit of \$1 million per occurrence including owned, hired and non-owned autos.
7. **Requirements Contract.** Contractor acknowledges and agrees the Agreement is a requirements contract; the Agreement does not guarantee any purchases will be made (minimum or maximum). Orders will only be placed when the City identifies a need and issues a purchase order or a written notice to proceed. The City reserves the right to cancel purchase orders or a notice to proceed within a reasonable period of time of issuance; any such cancellation will be in writing. Should a purchase order or notice to proceed be canceled, the City agrees to reimburse Contractor for any actual and documented costs incurred by Contractor. The City will not reimburse Contractor for any avoidable costs incurred after receipt of cancellation including, but not limited to, lost profits, shipment of product, or performance of services.

8. **Notices.** All notices to be given pursuant to the Agreement will be delivered to the Contractor as listed on Page 1 of this Agreement. Notice will be delivered pursuant to the requirements set forth the Mesa Standard Terms and Conditions that is attached to the Agreement as **Exhibit C**.
9. **Representations of Contractor.** To the best of Contractor's knowledge, Contractor agrees that:
- a. Contractor has no obligations, legal or otherwise, inconsistent with the terms of the Agreement or with Contractor's undertaking of the relationship with the City;
 - b. Performance of the services called for by the Agreement do not and will not violate any applicable law, rule, regulation, or any proprietary or other right of any third party;
 - c. Contractor will not use in the performance of Contractor's responsibilities under the Agreement any proprietary information or trade secret of a former employer of its employees (other than City, if applicable); and
 - d. Contractor has not entered into and will not enter into any agreement, whether oral or written, in conflict with the Agreement.
10. **Mesa Standard Terms and Conditions.** **Exhibit C** to the Agreement is the Mesa Standard Terms and Conditions as modified by the Parties, which are incorporated by reference into the Agreement as though fully set forth herein. In the event of any inconsistency between the terms of the Agreement and the Mesa Standard Terms and Conditions, the language of the Agreement will control. The Parties or a Party are referred to as a "party" or "parties" in the Mesa Standard Terms and Conditions. The Term is referred to as the "term" in the Mesa Standard Terms and Conditions.
11. **Counterparts and Facsimile or Electronic Signatures.** This Agreement may be executed in two (2) or more counterparts, each of which will be deemed an original and all of which, taken together, will constitute one agreement. A facsimile or other electronically delivered signature to the Agreement will be deemed an original and binding upon the Party against whom enforcement is sought.
12. **Incorporation of Recitals and Exhibits.** All Recitals and Exhibits to the Agreement are hereby incorporated by reference into the Agreement as if written out and included herein. In the event of any inconsistency between the terms of the body of the Agreement and the Exhibits, the language of the Agreement will control.
- Exhibits to this Agreement are the following:
- (A) Scope of Work
 - (B) Pricing
 - (C) Mesa Standard Terms and Conditions
13. **Attorneys' Fees.** The prevailing Party in any litigation arising out of the Agreement will be entitled to the recovery of its reasonable attorney's fees, court costs, and other litigation related costs and fees from the other Party.
14. **Additional Acts.** The Parties agree to execute promptly such other documents and to perform such other acts as may be reasonably necessary to carry out the purpose and intent of the Agreement.
15. **Headings.** The headings of the Agreement are for reference only and will not limit or define the meaning of any provision of the Agreement.

By executing below, each Party acknowledges that it understands, approves, and accepts all of the terms of the Agreement and the attached exhibits.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

CITY OF MESA, ARIZONA

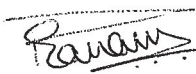
By: 
Digitally signed by Edward Quedens
DN: cn=Edward Quedens, o=Ctiy of Mesa, Arizona, ou=Business Services, email=ed.quedens@mesaaz.gov, c=US
Date: 2019.12.10 11:31:17 -07'00'
Adobe Acrobat version: 2019.021.20049

Printed Name

Title

Date

NJBISOFT, LLC.

By: 

PRANAM JOSHI
Printed Name

PRESIDENT
Title

12/10/19
Date

REVIEWED BY:

By: Ted Stallings
Ted Stallings, CPPB
Procurement Officer II

EXHIBIT A SCOPE OF WORK

1. **SCOPE:** To provide NJBSoft Technology SAMS annual hosted software subscription services for the City of Mesa Water resources Department.

2. **SPECIFICATIONS/SERVICES:**
 - a. Minimum Service
 - i. Provide hosting and manage for SAMS cloud hosting solutions that may include, but not limited to servers, storage, backups, disaster recovery and security.
 - ii. Provide ongoing support of current SAMS products in use or that could be procured by the City.
 - b. The City of Mesa Water Resources Department is currently utilizing the following NJBSoft Technology (NJB) SAMS modules:
 - i. SAMS Air Quality Compliance Hosted Software
 - ii. SAMS XConnection Compliance Hosted Software
 - iii. SAMS Water Compliance Hosted Software
 - iv. SAMS Wastewater Compliance Hosted Software

3. **CO-TERMINUSES SUBSCRIPTIONS:**
 - a. All current and future annual SAMS hosted software subscriptions agreements must be co-terminuses.
 - b. The City and NJB will mutually determine what date all subscriptions agreements will be termed.

4. **INVOICING:**
 - Invoices shall be emailed to WaterAcctsPayable@MesaAZ.gov for the fastest processing. Invoices shall include the following: Delivery order (DO) #, part number(s), product description, list price, percent discount, city cost (contract pricing), freight charge and sales tax (if applicable as many items to be purchased off of this contract will be tax exempt).
 - Vendors shall not invoice for items not shipped as this will delay payment of entire invoice.
 - Vendors shall not invoice for disinfection services performed unless the invoice is accompanied by the report and test results as indicated in this RFP.

EXHIBIT B PRICING

REQUEST FOR PROPOSAL 2020071 - PRICING AND COMPENSATION

Pursuant to all the contract specifications enumerated and described in this Solicitation, Respondent agrees to provide **NJBISOFT SAMS HOSTED ANNUAL SUBSCRIPTION SERVICE** to the City of Mesa at the price(s) stated below.

Annual Hosting Subscription Fee (All inclusive SaaS Hosting fee for software, applicable licensing, hardware and continual maintenance, enhancements, labor, parts, supplies, updates/fixes/patches, upgrades, electricity, man power, disaster recovery, security, insurance, etc.

1.00	Current SAMS Software Solution	Unit of Measure	Quantity	Unit Cost / Percentage
A	SAMS Air Quality Hosted Software			
	Subscription Year One (1)	Each	1	\$9,400.00
	Subscription Year Two (2)	Each	1	\$9,776.00
	Provide a maximum (not to exceed) percentage increase for years three (3) through five (5)			
	Subscription Year Three (3) -	Each	1	4.00%
	Subscription Year Four (4)	Each	1	4.00%
	Subscription Year Five (5)	Each	1	4.00%
B	SAMS CROSS(X)Connection Hosted Software			
	Subscription Year One (1)	Each	1	\$14,000.00
	Subscription Year Two (2)	Each	1	\$14,560.00
	Provide a maximum (not to exceed) percentage increase for years three (3) through five (5)			
	Subscription Year Three (3)	Each	1	4.00%
	Subscription Year Four (4)	Each	1	4.00%
	Subscription Year Five (5)	Each	1	4.00%
C	SAMS Water Hosted Software			
	Subscription Year One (1)	Each	1	\$11,500.00
	Subscription Year Two (2)	Each	1	\$11,960.00
	Provide a maximum (not to exceed) percentage increase for years three (3) through five (5)			
	Subscription Year Three (3)	Each	1	4.00%
	Subscription Year Four (4)	Each	1	4.00%
	Subscription Year Five (5)	Each	1	4.00%
D	SAMS Wastewater Hosted Software			
	Subscription Year One (1)	Each	1	\$7,500.00
	Subscription Year Two (2)	Each	1	\$7,800.00
	Provide a maximum (not to exceed) percentage increase for years three (3) through five (5)			
	Subscription Year Three (3)	Each	1	4.00%
	Subscription Year Four (4)	Each	1	4.00%
	Subscription Year Five (5)	Each	1	4.00%
2.00	Future Needs - SAMS & Related Software			
A	SAMS SIPP Hosted Software			
	One Time Implementation and Setup Costs	Each	1	\$3,000.00
	Subscription Year One (1)	Each	1	\$14,500.00
	Subscription Year Two (2)	Each	1	\$14,500.00

EXHIBIT B PRICING

	Provide a maximum (not to exceed) percentage increase for years three (3) through five (5)			
	Subscription Year Three (3)	Each	1	4.00%
	Subscription Year Four (4)	Each	1	4.00%
	Subscription Year Five (5)	Each	1	4.00%
B	SAMS StormWater Software			
	One Time Implementation and Setup Costs	Each	1	\$3,000.00
	Subscription Year One (1)	Each	1	\$7,500.00
	Subscription Year Two (2)	Each	1	\$7,800.00
	Provide a maximum (not to exceed) percentage increase for years three (3) through five (5)			
	Subscription Year Three (3)	Each	1	4.00%
	Subscription Year Four (4)	Each	1	4.00%
	Subscription Year Five (5)	Each	1	4.00%
C	SAMS AssetManagement Hosted Software			
	One Time Implementation and Setup Costs	Each	1	\$12,000.00
	Subscription Year One (1)	Each	1	\$31,500.00
	Subscription Year Two (2)	Each	1	\$31,500.00
	Provide a maximum (not to exceed) percentage increase for years three (3) through five (5)			
	Subscription Year Three (3)	Each	1	4.00%
	Subscription Year Four (4)	Each	1	4.00%
	Subscription Year Five (5)	Each	1	4.00%
D	Catalog/List Price discount for additional items and services not specifically listed in the RFP and Price Sheet to successfully obtain a full line of SAMS and Related Software (Saad and On-Premise) and services. All items in the manufacturer price catalog(s) shall be available to the City at the discount(s) offered. Unit price shall be the published price less the discount(s) offered.	% discount off List price for all other related water leak detection equipment, parts software, supplies, etc. Do not leave blank. Enter 0% - 100%		6%

Hourly Services Rates

D.1	Project Manager	Per Hour	1	\$140.00
D.2	Senior Software Engineer	Per Hour	1	\$120.00
D.3	Junior Software Engineer	Per Hour	1	\$105.00
D.4	Environmental Compliance Specialist	Per Hour	1	\$97.00
D.5	Training Consultant	Per Hour	1	\$120.00
D.6	Clerical	Per Hour	1	\$40.00

The City will add any applicable sales tax or use tax. Sales/Use taxes should not be included in the bid prices. Vendors who will be charging a Mesa Transaction Privilege Tax (TPT) will have a 2.00% removed from the taxable item(s) for the purpose of award evaluation (i.25).

DELIVERY: See Mesa Standard Terms and Conditions.

Vendor Name NJBSOft LLC

Date: November 1, 2019

EXHIBIT C
MESA STANDARD TERMS AND CONDITIONS

1. **INDEPENDENT CONTRACTOR.** It is expressly understood that the relationship of Contractor to the City will be that of an independent contractor. Contractor and all persons employed by Contractor, either directly or indirectly, are Contractor's employees, not City employees. Accordingly, Contractor and Contractor's employees are not entitled to any benefits provided to City employees including, but not limited to, health benefits, enrollment in a retirement system, paid time off or other rights afforded City employees. Contractor employees will not be regarded as City employees or agents for any purpose, including the payment of unemployment or workers' compensation. If any Contractor employees or subcontractors assert a claim for wages or other employment benefits against the City, Contractor will defend, indemnify and hold harmless the City from all such claims.
2. **SUBCONTRACTING.** Contractor may not subcontract work under this Agreement without the express written permission of the City. If Contractor has received authorization to subcontract work, it is agreed that all subcontractors performing work under the Agreement must comply with its provisions. Further, all agreements between Contractor and its subcontractors must provide that the terms and conditions of this Agreement be incorporated therein.
3. **ASSIGNMENT.** This Agreement may not be assigned, either in whole or in part, without first receiving the City's written consent. Any attempted assignment, either in whole or in part, without such consent will be null and void and in such event the City will have the right, at its option, to terminate the Agreement. No granting of consent to any assignment will relieve Contractor from any of its obligations and liabilities under the Agreement.
4. **SUCCESSORS AND ASSIGNS, BINDING EFFECT.** This Agreement will be binding upon and inure to the benefit of the parties and their respective permitted successors and assigns.
5. **NO THIRD-PARTY BENEFICIARIES.** This Agreement is intended for the exclusive benefit of the parties. Nothing set forth in this Agreement is intended to create, or will create, any benefits, rights, or responsibilities in any third parties.
6. **NON-EXCLUSIVITY.** The City, in its sole discretion, reserves the right to request the materials or services set forth herein from other sources when deemed necessary and appropriate. No exclusive rights are encompassed through this Agreement.
7. **AMENDMENTS.** There will be no oral changes to this Agreement. This Agreement can only be modified in a writing signed by both parties. No charge for extra work or material will be allowed unless approved in writing, in advance, by the City and Contractor.
8. **TIME OF THE ESSENCE.** Time is of the essence to the performance of the parties' obligations under this Agreement.
9. **COMPLIANCE WITH APPLICABLE LAWS.**
 - a. **General.** Contractor must procure all permits/licenses and pay all charges and fees necessary and incidental to the lawful conduct of business. Contractor must stay fully informed of existing and future federal, state, and local laws, ordinances, and regulations that in any manner affect the fulfillment of this Agreement and must comply with the same at its own expense. Contractor bears full responsibility for training, safety, and providing necessary equipment for all Contractor personnel to achieve compliance throughout the term of the Agreement. Upon request, Contractor will demonstrate to the City's satisfaction any programs, procedures, and other activities used to ensure compliance.
 - b. **Drug-Free Workplace.** Contractor is hereby advised that the City has adopted a policy establishing a drug-free workplace for itself and those doing business with the City to ensure the safety and health of all persons working on City contracts and projects. Contractor will require a drug-free workplace for all Contractor personnel working under this Agreement. Specifically, all Contractor personnel who are working under this Agreement must be notified in writing by Contractor that they are prohibited from the manufacture, distribution,

EXHIBIT C MESA STANDARD TERMS AND CONDITIONS

dispensation, possession, or unlawful use of a controlled substance in the workplace. Contractor agrees to prohibit the use of intoxicating substances by all Contractor personnel and will ensure that Contractor personnel do not use or possess illegal drugs while in the course of performing their duties.

- c. **Federal and State Immigration Laws.** Contractor agrees to comply with the Immigration Reform and Control Act of 1986 (IRCA) in performance under this Agreement and to permit the City and its agents to inspect applicable personnel records to verify such compliance as permitted by law. Contractor will ensure and keep appropriate records to demonstrate that all Contractor personnel have a legal right to live and work in the United States.
- i. As applicable to Contractor, under the provisions of A.R.S. § 41-4401, Contractor hereby warrants to the City that Contractor and each of its subcontractors will comply with, and are contractually obligated to comply with, all federal immigration laws and regulations that relate to their employees and A.R.S. § 23-214(A) (hereinafter collectively the "Contractor Immigration Warranty").
 - ii. A breach of the Contractor Immigration Warranty will constitute a material breach of this Agreement and will subject Contractor to penalties up to and including termination of this Agreement at the sole discretion of the City.
 - iii. To ensure Contractor and its subcontractors are complying with the Contractor Immigration Warranty, the City retains the legal right to conduct random verification of the employment records of any Contractor or subcontractor employee who works on this Agreement, including the inspection of the papers of such employees. Contractor agrees to assist the City in regard to any random verification performed.
 - iv. Neither Contractor nor any subcontractor will be deemed to have materially breached the Contractor Immigration Warranty if Contractor or subcontractor establishes that it has complied with the employment verification provisions prescribed by Sections 274a and 274b of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. § 23-214(A).
- d. **Nondiscrimination.** Contractor understands and acknowledges that it is the policy of the City of Mesa to promote non-discrimination. As such, Contractor represents and warrants that it does not discriminate against any employee or applicant for employment or person to whom it provides services because of race, color, national origin, age, disability, religion, sex, sexual orientation, gender identity and expression, veterans' status, marital status, or genetic information, and represents and warrants that it complies with all applicable federal, state, and local laws and executive orders regarding employment. In performance under this Agreement, Contractor and Contractor's personnel will comply with applicable provisions of the following laws (as amended): Title VII of the U.S. Civil Rights Act of 1964, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. § 12101 *et seq.*), and any other applicable non-discrimination laws and rules.
- e. **State Sponsors of Terrorism Prohibition.** Per A.R.S. § 35-392, Contractor must not be in violation of section 6(j) of the Federal Export Administration Act and subsequently prohibited by the State of Arizona from selling goods or services to the City.
- f. **Israel Boycott Divestments.** In accordance with the requirements of A.R.S. § 35-393.01, if the Agreement requires Contractor to acquire or dispose of services, supplies, information technology or construction with a value of \$100,000 or more, then, by entering into this Agreement, Contractor certifies that it is not currently engaged in, and agrees for the duration of the Agreement to not engage in, a boycott of goods and services from Israel.

EXHIBIT C
MESA STANDARD TERMS AND CONDITIONS

10. **SALES/USE TAX, OTHER TAXES.**
- a. Contractor is responsible for the payment of all taxes including federal, state, and local taxes related to or arising out of Contractor's services under this Agreement including, by way of illustration but not limitation, federal and state income tax, Social Security tax, unemployment insurance taxes, and any other taxes or business license fees, as required. If any taxing authority should deem Contractor or Contractor employees an employee of the City, or should otherwise claim the City is liable for the payment of taxes that are Contractor's responsibility under this Agreement, then Contractor will indemnify the City for any tax liability, interest, and penalties imposed upon the City.
 - b. The City is exempt from paying certain federal excise taxes and will furnish an exemption certificate upon request. The City is not exempt from state and local sales/use taxes.
11. **AMOUNTS DUE THE CITY.** Contractor must be current and remain current in all obligations, whether or not related to the Agreement, due to the City during the performance of services under the Agreement. Payments to Contractor may be offset by any delinquent amounts due the City or fees and charges owed to the City.
12. **PUBLIC RECORDS.** Contractor acknowledges that the City is a public body, subject to Arizona's public records laws (A.R.S. § 39-121 *et seq.*) and any documents related to this Agreement may be subject to disclosure pursuant to state law in response to a public records request or to subpoena or other judicial process.
- a. If Contractor believes documents related to the Agreement contain trade secrets or other proprietary data, Contractor must have notified the City pursuant to Mesa Procurement Rules Section 2.1 or notified the City with a notification statement specifically identifying the trade secrets or other proprietary data that Contractor believes should remain confidential.
 - b. In the event the City determines it is legally required to disclose pursuant to law any documents or information Contractor deems confidential trade secrets or proprietary data, the City, to the extent possible, will provide Contractor with prompt written notice by certified mail, fax, email or other method that tracks delivery status of the requirement to disclose the information so Contractor may seek a protective order from a court having jurisdiction over the matter or obtain other appropriate remedies. The notice will include a time period for Contractor to seek court ordered protection or other legal remedies as deemed appropriate by Contractor. If Contractor does not obtain such court ordered protection by the expiration of said time period, the City may release the information without further notice to Contractor.
13. **AUDITS AND RECORDS.** Contractor must preserve the records related to this Agreement for six (6) years after completion of the Agreement. The City or its authorized agent reserves the right to inspect any records related to the performance of work specified herein. In addition, the City may inspect all payroll, billing or other relevant records kept by Contractor in relation to the Agreement. Contractor will permit such inspections and audits during normal business hours and upon reasonable notice by the City. The audit of records may occur at Contractor's place of business or at City offices, as determined by the City.
14. **BACKGROUND CHECK.** In accordance with the City's current background check policies, the City may conduct criminal, driver history, and all other requested background checks of Contractor personnel who would perform services under the Agreement who will have access to the City's information, data, or facilities. Any officer, employee, or agent that fails the background check must be replaced immediately for any reasonable cause not prohibited by law.
15. **SECURITY CLEARANCE AND REMOVAL OF CONTRACTOR PERSONNEL.** The City will have final authority, based on security reasons: (i) to determine when security clearance of Contractor personnel is required; (ii) to determine the nature of the security clearance, up to and including fingerprinting Contractor personnel; and (iii) to determine whether any individual or entity may provide services under this Agreement. If the City objects to any Contractor personnel for any

EXHIBIT C
MESA STANDARD TERMS AND CONDITIONS

reasonable cause not prohibited by law, then Contractor will, upon notice from the City, remove any such individual from performance of services under this Agreement.

16. **DEFAULT.**

- a. A party will be in default of the Agreement if that party:
 - i. Is or becomes insolvent or is a party to any voluntary bankruptcy or receivership proceeding, makes an assignment for a creditor, or there is any similar action that affects Contractor's capability to perform under the Agreement;
 - ii. Is the subject of a petition for involuntary bankruptcy not removed within sixty (60) calendar days;
 - iii. Conducts business in an unethical manner as set forth in the City Procurement Rules Article 7 or in an illegal manner; or
 - iv. Fails to carry out any term, promise, or condition of the Agreement.
- b. Contractor will be in default of this Agreement if Contractor is debarred from participating in City procurements and solicitations in accordance with Article 6 of the City's Procurement Rules.
- c. **Notice and Opportunity to Cure.** In the event a party is in default then the other party will provide written notice to the defaulting party of the default. The defaulting party will have thirty (30) days from receipt of the notice to cure the default, unless the default is of a nature that it is reasonably anticipated to affect the health, safety or welfare of the public and, in such an event, the non-defaulting party may require a minimum seven (7) days to cure the default from the date of receipt of the notice; the cure period may be extended by mutual agreement of the parties, but no cure period may exceed ninety (90) days. A default notice will be deemed to be sufficient if it is reasonably calculated to provide notice of the nature and extent of such default. Failure of the non-defaulting party to provide notice of the default does not waive any rights under the Agreement. Failure of the defaulting party to cure the default will entitle the non-defaulting party to the election of remedies specific to the party as set forth in section 17 below.
- d. **Anticipatory Repudiation.** Whenever the City in good faith has reason to question Contractor's intent or ability to perform, the City may demand that Contractor give a written assurance of its intent and ability to perform. In the event demand is made and no written assurance is given within ten (10) calendar days, the City may treat this failure as an anticipatory repudiation of the Agreement entitling the City to terminate the Agreement in accordance with section 17(a) below.

17. **REMEDIES.** The remedies set forth in this Agreement are not exclusive. Election of one remedy will not preclude the use of other remedies. In the event of default:

- a. The non-defaulting party may terminate the Agreement, and the termination will be effective immediately or at such other date as specified by the terminating party.
- b. The City may purchase the services or materials required under the Agreement from the open market, complete required work itself, or have it completed at the expense of Contractor. If the cost of obtaining substitute services exceeds the contract price in the Agreement, the City may recover the excess cost by: (i) requiring immediate reimbursement by the Contractor to the City; (ii) deduction from an unpaid balance due to Contractor; (iii) collection against the proposal and performance security, if any; (iv) collection against liquidated damages (if applicable); or (v) a combination of the aforementioned remedies or other remedies as permitted by law. Costs in this Subsection (b) include any and all, fees, and expenses incurred in obtaining substitute services and expended in obtaining reimbursement including, but not limited to, administrative expenses, attorneys' fees, and costs.

EXHIBIT C
MESA STANDARD TERMS AND CONDITIONS

- c. The non-defaulting party will have all other rights granted under this Agreement and all rights at law or in equity that may be available to it.
 - d. Neither party will be liable for incidental, special, or consequential damages.
18. **CONTINUATION DURING DISPUTES.** Contractor agrees that during any dispute between the parties, Contractor will continue to perform its obligations until the dispute is settled, instructed to cease performance by the City, enjoined or prohibited by judicial action, or otherwise required or obligated to cease performance by other provisions in this Agreement.
19. **TERMINATION FOR CONVENIENCE.** The City reserves the right to terminate this Agreement, in part or in whole, for its sole convenience upon thirty (30) calendar days' written notice. Contractor acknowledges that, as with any termination permitted under this Agreement, in the event of a termination for convenience, Contractor is only entitled to payment in accordance with section 22 (Payment to Contractor Upon Termination); Contractor will not be entitled to any anticipated lost profits had the Agreement been performed to completion.
20. **TERMINATION FOR CONFLICT OF INTEREST (A.R.S. § 38-511).** Pursuant to A.R.S. § 38-511, the City may cancel this Agreement within three (3) years after its execution, without penalty or further obligation, if any person significantly involved in initiating, securing, drafting, or creating the Agreement for the City becomes an employee or agent of Contractor.
21. **TERMINATION FOR NON-APPROPRIATION AND MODIFICATION FOR BUDGETARY CONSTRAINT.** The City is a governmental agency which relies upon the appropriation of funds by its governing body to satisfy its obligations. If the City reasonably determines it does not have funds to meet its obligations under this Agreement, the City will have the right to terminate the Agreement without penalty on the last day of the fiscal period for which funds were legally available. In the event of such termination, the City agrees to provide written notice of its intent to terminate thirty (30) calendar days prior to the stated termination date.
22. **PAYMENT TO CONTRACTOR UPON TERMINATION.** Upon termination of this Agreement for any reason, Contractor will be entitled only to payments authorized under the Agreement for those services performed or materials provided in accordance with the Agreement up to the date of termination, and any authorized expenses already incurred up to such date of termination. The City will make final payment within thirty (30) calendar days after the City has both completed its appraisal of the materials and services provided and received Contractor's properly prepared final invoice.
23. **NON-WAIVER OF RIGHTS.** There will be no waiver of any provision of this Agreement unless approved in writing and signed by the waiving party. Failure or delay to exercise any rights or remedies provided herein or by law or in equity, or the acceptance of, or payment for, any services hereunder, will not release the other party of any of the warranties or other obligations of the Agreement and will not be deemed a waiver of any such rights or remedies.
24. **INDEMNIFICATION; LIABILITY.**
- a. To the fullest extent permitted by law, Contractor agrees to defend, indemnify and hold harmless the City, its elected officials, agents, representatives and employees (collectively, including the City, "City Personnel") from and against any and all liabilities, demands, claims, suits, penalties, obligations, losses, damages, causes of action, fines or judgments of any kind, including costs, attorneys', witnesses' and expert witnesses' fees, and expenses incident thereto (all of the foregoing, collectively "Claims") imposed upon or asserted against City Personnel by a third party relating to, arising out of or resulting from, in whole or in part: (i) services or materials provided under this Agreement by Contractor or its officers', agents', or employees' (collectively, including Contractor, "Contractor Personnel"); (ii) negligent acts, errors, mistakes or omissions of Contractor Personnel; or (iii) failure of Contractor Personnel to comply with or fulfill the obligations established by this Agreement. Contractor's indemnification, duty to defend and hold harmless City Personnel in this Subsection (a) will apply to all Claims against City Personnel except Claims arising solely from the negligence or intentional acts of City Personnel.

EXHIBIT C
MESA STANDARD TERMS AND CONDITIONS

- b. The City assumes no liability for the actions of Contractor Personnel and will not indemnify or hold Contractor Personnel or any third party harmless for Claims relating to, arising out of or resulting from, in whole or in part, this Agreement or use of Contractor Personnel-provided services or materials.
25. **WARRANTY.** Contractor warrants that the services and materials will conform to the requirements of the Agreement. Additionally, Contractor warrants that all services will be performed in a good, workman-like and professional manner. The City's acceptance of services or materials provided by Contractor will not relieve Contractor from its obligations under this warranty. If the City reasonably determines any materials or services are of a substandard or unsatisfactory manner, Contractor, at no additional charge to the City, will provide materials or redo such services until in accordance with this Agreement and to the City's reasonable satisfaction.
- Unless otherwise agreed, Contractor warrants that materials will be new, unused, of most current manufacture and not discontinued, will be free of defects in materials and workmanship, will be provided in accordance with manufacturer's standard warranty for at least one (1) year unless otherwise specified, and will perform in accordance with manufacturer's published specifications.
26. **THE CITY'S RIGHT TO RECOVER AGAINST THIRD PARTIES.** Contractor will do nothing to prejudice the City's right to recover against third parties for any loss, destruction, or damage to City property and will, at the City's request and expense, furnish to the City reasonable assistance and cooperation in obtaining recovery, including assistance in the prosecution or defense of suit and the execution of instruments of assignment in favor of the City.
27. **NO GUARANTEE OF WORK.** Contractor acknowledges and agrees: (i) it is not entitled to deliver any specific amount of materials or services, or any materials or services at all, under this Agreement; and (ii) the materials or services will be requested by the City on an as needed basis, at the sole discretion of the City. Any document referencing quantities or performance frequencies represent the City's best estimate of current requirements, but will not bind the City to purchase, accept, or pay for materials or services which exceed its actual needs.
28. **OWNERSHIP.** All deliverables, services, and information provided by Contractor or the City pursuant to this Agreement (whether electronically or manually generated) including without limitation, reports, test plans, and survey results, graphics, and technical tables, originally prepared in the performance of this Agreement, are the property of the City and will not be used or released by Contractor or any other person except with prior written permission by the City.
29. **USE OF NAME.** Contractor will not use the name of the City of Mesa in any advertising or publicity without obtaining the prior written consent of the City.
30. **PROHIBITED ACTS.** Contractor acknowledges the applicability of A.R.S. § 38-504 which prohibits a person who, within the preceding twelve (12) months, is or was a public officer or employee of the City from representing another person (including Contractor) before the City on any matter for which the officer or employee was directly concerned and personally participated in during their service or employment by a substantial and material exercise of administrative discretion. Further, while employed by the City and for two (2) years thereafter, public officers or employees are prohibited from disclosing or using, without appropriate authorization, any confidential information acquired by such person in the course of his or her official duties at the City.
31. **FOB DESTINATION FREIGHT PREPAID AND ALLOWED.** All deliveries will be FOB destination freight prepaid and allowed unless otherwise agreed.
32. **RISK OF LOSS.** Contractor agrees to bear all risk of loss, injury, or destruction of Contractor's goods or equipment incidental to Contractor providing the services and materials under this Agreement and such loss, injury, or destruction will not release Contractor from any obligation hereunder.
33. **SAFEGUARDING CITY PROPERTY.** Contractor will be responsible for any damage or loss to City real or personal property when such property is the responsibility of or in the custody of Contractor or its personnel.

EXHIBIT C
MESA STANDARD TERMS AND CONDITIONS

34. **WARRANTY OF RIGHTS.** Contractor warrants it has title to, or the right to allow the City to use, the materials and services being provided and that the City may use same without suit, trouble or hindrance from Contractor or third parties.
35. **PROPRIETARY RIGHTS INDEMNIFICATION.** Without limiting the warranty in section 34, Contractor will without limitation and at its expense defend the City against all claims asserted by any person that anything provided by Contractor infringes a patent, copyright, trade secret or other intellectual property right and must, without limitation, pay the costs, damages and attorneys' fees awarded against the City in any such action, or pay any settlement of such action or claim. Each party agrees to notify the other promptly of any matters to which this provision may apply and to cooperate with each other in connection with such defense or settlement. If a preliminary or final judgment is obtained against the City's use or operation of the items provided by Contractor hereunder or any part thereof by reason of any alleged infringement, Contractor will, at its expense and without limitation, either: (a) modify the item so that it becomes non-infringing; (b) procure for the City the right to continue to use the item; (c) substitute for the infringing item other item(s) having at least equivalent capability; or (d) refund to the City an amount equal to the price paid, less reasonable usage, from the time of installation acceptance through cessation of use, which amount will be calculated on a useful life not less than five (5) years, plus any additional costs the City may incur to acquire substitute supplies or services.
36. **CONTRACT ADMINISTRATION.** The contract will be administered by the applicable Purchasing Officer and/or an authorized representative from the using department (collectively "Contractor Administrators"); all questions regarding the Agreement will be referred to the Contract Administrators. If authorized by the Contract Administrators, supplements or amendments may be written to the Agreement for the addition or deletion of services. Payment will be negotiated and determined by the Contract Administrators.
37. **FORCE MAJEURE.** Failure by either party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control, including acts of nature, acts of the public enemy, riots, fire, explosion, legislation, and governmental regulation. The party whose performance is so affected will, within five (5) calendar days of the unforeseeable circumstance, notify the other party of all pertinent facts and identify the force majeure event. The party whose performance is so affected must also take all reasonable steps, promptly and diligently, to prevent such causes if it is feasible to do so or to minimize or eliminate the effect thereof. The delivery or performance date will be extended for a period equal to the time lost by reason of delay, plus such additional time as may be reasonably necessary to overcome the effect of the delay, provided however, under no circumstances will delays caused by a force majeure extend beyond one hundred-twenty (120) calendar days from the scheduled delivery or completion date of a task unless agreed upon by the parties.
38. **COOPERATIVE USE OF CONTRACT.** The City has entered into various cooperative purchasing agreements with other Arizona government agencies, including the Strategic Alliance for Volume Expenditures (SAVE) cooperative. Under the SAVE Cooperative Purchasing Agreement, any contract may be extended for use by other municipalities, school districts and government agencies in the State of Arizona with the approval of Contractor. Any such usage by other entities must be in accordance with the statutes, codes, ordinances, charter and/or procurement rules and regulations of the respective government agency.

The City currently holds or may enter into Intergovernmental Governmental Agreements (IGA) with numerous governmental entities. These agreements allow the entities, with the approval of Contractor, to purchase their requirements under the terms and conditions of this Agreement.

A contractor, subcontractor or vendor or any employee of a contractor, subcontractor or vendor who is contracted to provide services on a regular basis at an individual school shall obtain a valid fingerprint clearance card pursuant to title 41, chapter 12, article 3.1. A school district governing board shall adopt policies to exempt a person from the requirements of this subsection if the person's normal job duties are not likely to result in independent access to or unsupervised contact

EXHIBIT C MESA STANDARD TERMS AND CONDITIONS

with pupils. A school district, its governing board members, its school council members and its employees are exempt from civil liability for the consequences of adoption and implementation of policies and procedures pursuant to this subsection unless the school district, its governing board members, its school council members or its employees are guilty of gross negligence or intentional misconduct.

Additionally, Contractor will comply with the governing body's fingerprinting policy of each individual school district and public entity. Contractor, subcontractors, vendors and their employees will not provide services on school district properties until authorized by the school district.

Orders placed by other agencies and payment thereof will be the sole responsibility of that agency. The City is not responsible for any disputes arising out of transactions made by others.

39. **FUEL CHARGES AND PRICE INCREASES.** No fuel surcharges will be accepted. No price increases will be accepted without proper request by Contractor and response by the City's Purchasing Division.
40. **NOTICES.** All notices to be given pursuant to this Agreement must be delivered to the parties at their respective addresses. Notices may be sent via personally delivery, certified or registered mail with postage prepaid, overnight courier, or facsimile. If provided by personal delivery, receipt will be deemed effective upon delivery. If sent via certified or registered mail, receipt will be deemed effective three (3) calendar days after being deposited in the United States mail. If sent via overnight courier, or facsimile, receipt will be deemed effective two (2) calendar days after the sending thereof.
41. **GOVERNING LAW, FORUM.** This Agreement is governed by the laws of the State of Arizona. The exclusive forum selected for any proceeding or suit, in law or equity, arising from or incident to this Agreement will be Maricopa County, Arizona.
42. **INTEGRATION CLAUSE.** This Agreement, including all attachments and exhibits hereto, supersede all prior oral or written agreements, if any, between the parties and constitutes the entire agreement between the parties with respect to the work to be performed.
43. **PROVISIONS REQUIRED BY LAW.** Any provision required by law to be in this Agreement is a **part of this Agreement as if fully stated herein.**
44. **SEVERABILITY.** If any provision of this Agreement is declared void or unenforceable, such provision will be severed from this Agreement, which will otherwise remain in full force and effect. The parties will negotiate diligently in good faith for such amendment(s) of this Agreement as may be necessary to achieve the original intent of this Agreement, notwithstanding such invalidity or unenforceability.
45. **SURVIVING PROVISIONS.** Notwithstanding any completion, termination, or other expiration of this Agreement, all provisions which, by the terms of reasonable interpretation thereof, set forth rights and obligations that extend beyond completion, termination, or other expiration of this Agreement, will survive and remain in full force and effect. Except as specifically provided in this Agreement, completion, termination, or other expiration of this Agreement will not release any party from any liability or obligation arising prior to the date of termination.
46. **A.R.S. SECTIONS 1-501 and 1-502.** Pursuant to A.R.S §§ 1-501 and 1-502, any person who applies to the City for a local public benefit (the definition of which includes a grant, contract or loan) must demonstrate his or her lawful presence in the United States. As this Agreement is deemed a local public benefit, if Contractor is an individual (natural) person or sole proprietorship, Contractor agrees to sign and submit the necessary documentation to prove compliance with the statutes if applicable.

EXHIBIT C
MESA STANDARD TERMS AND CONDITIONS

47. **AUTHORITY.** Each party hereby warrants and represents that it has full power and authority to enter into and perform this Agreement, and that the person signing on behalf of each is properly authorized and empowered to enter into the Agreement. Each party further acknowledges that it has read this Agreement, understands it, and agrees to be bound by it.
48. **UNIFORM ADMINISTRATIVE REQUIREMENTS.** By entering into this Agreement, the Contractor agrees to comply with all applicable provisions of Title 2, Subtitle A, Chapter II, PART 200—UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS contained in Title 2 C.F.R. § 200 et seq.
49. **PCI DSS Compliance.** In the event any Contractor engages in payment card transactions as a part of the services provided to the City, Contractor shall comply with the Payment Card Industry Data Security Standards (“PCI DSS”) and any amendments or restatements of the PCI DSS during the Term of this Agreement. Contractor accepts responsibility for the security of the City’s and/or any customer’s credit card data in its possession, even if all or a portion of the services to City are subcontracted to third parties.

TERM CONTRACT RENEWAL WORKSHEET

Contract #: 2020071

Contract Title: Air Quality, Water and Wastewater Compliance Management Subscription

Contractor(s) Name: NJBSoft, Inc.

Expiration Date: 12/9/2022 Requested Renewal Term: Two years

Original Award Amount: \$150,000.00 per year

Requested Contract Renewal Amount: \$150,000.00 per year

Is the vendor willing to renew at the current pricing? Yes

Please identify why you believe renewing is in the City's best interest to do:

- No internal customer complaints or concerns in contract file.
- Contractor continues to meet expectations and requirements.
- This contract continues to be advantageous to the City and it is in the City's best interest to approve the use of the contract.
- The City will most likely see higher costs should it re-issue a solicitation as the current rates are more than three years old.
- Good contractor performance over the term of the agreement
- Financial considerations:
 - Pricing is lower than the NJBSOfts authorized reseller.
 - Limited or Competition Impractical is still applicable and rebidding would be unnecessary.

Ted Stallings

I concur, Procurement Officer

Kristy Garcia

I concur, Procurement Administrator

For Administrative Renewals Only

Kristy Garcia

I Approve, Chief Procurement Officer