



THE ERIE COUNTY LEGISLATURE

Session No. 8
APRIL 25, 2024

April N.M. Baskin
Chair

Timothy J. Meyers
Majority Leader

John J. Mills
Minority Leader

Olivia M. Owens
Clerk of the Legislature

ROLL CALL

INVOCATION: Mr. Gilmour

PLEDGE OF ALLEGIANCE: Mr. Johnson

TABLED ITEMS

ITEMS FOR RECONSIDERATION FROM PREVIOUS MEETING

MINUTES OF PREVIOUS MEETING: [Meeting No. 7](#)

PUBLIC HEARING

MISCELLANEOUS RESOLUTIONS:

JOHNSON & GILMOUR	Honoring and Recognizing James Swygert Sr., Charles Swygert and Edward Swygert
VINAL	Celebrating and Honoring the Ribbon Cutting of Clarity Group
BASKIN	Celebrating and Honoring Allie H. Freeman, LCSW - Happy 90th Birthday
BASKIN	Happy 80th Birthday Dr. Barbara Seals Nevergold
JOHNSON	Remembering the Life of Jaylen M. Griffin
VINAL	Congratulating and Honoring Donald Bauman - Celebrating 50 Years of Service with the North Bailey Fire Company
VINAL	Congratulating and Honoring Warren Holmes - Celebrating 50 Years of Service with the North Bailey Fire Company
VINAL	Recognizing the Red Blazer Men's Chorus - Celebrating 75 Years of Musical Excellence
MILLS	Recognizing Public Safety Dispatchers During Public Safety Telecommunicators Week

MILLS	Honoring Gary Rice for 50 Years of Dedicated Fire Service
MILLS	Honoring Carter Zakrzewski "New York State Boys Hockey Player of the Year"
LORIGO	Celebrating Arbor Day in the Village of East Aurora
LORIGO	Recognizing April 2024 as "Love Your Library Month"
TODARO	Honoring Alden Hook & Ladder Fire Company for 125 Years of Service to the Alden Community
TODARO	Recognizing Small Businesses in Erie County During National Small Business Week
GREENE	Recognizing Emma Kielbasa for Earning the All-Time Scoring Record for Sweet Home High School Girls Lacrosse
TODARO	Congratulating Pet Connection Programs on Its 40th Anniversary of Rescuing Animals
GREENE	Honoring Tris D'Angelo on National School Principals' Day
GREENE	Honoring Ted Luckett on National School Principals' Day
GREENE	Honoring Dr. William Bohen on National School Principals' Day

LOCAL LAWS:

COMMITTEE REPORTS:

Report No. 7	PUBLIC SAFETY COMMITTEE
Report No. 7	ECONOMIC DEVELOPMENT COMMITTEE
Report No. 4	ENERGY & ENVIRONMENT COMMITTEE
Report No. 4	FINANCE & MANAGEMENT COMMITTEE
Report No. 5	HEALTH & HUMAN SERVICES COMMITTEE

LEGISLATOR RESOLUTIONS:

COMMUNICATIONS DISCHARGED FROM COMMITTEE:

COMM. 7E-12	From the Finance & Management Committee	From the County Executive - Department of Personnel - Administration of the HELP Program
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SUSPENSION OF THE RULES:

COMMUNICATIONS FROM ELECTED OFFICIALS:

COMM. 8E-1	MILLS	Board Appointment Recommendation	RFP
COMM. 8E-2	SHERIFF	Mindful Awareness Skill-Building Workshops for Project Blue Participants	Public Safety
COMM. 8E-3	SHERIFF	Contract for Incarcerated Individuals Programming	Public Safety
COMM. 8E-4	COUNTY EXECUTIVE	2023 Year-End Budget Balancing Amendments & Designations	Finance & Management
COMM. 8E-5	COUNTY EXECUTIVE	Acceptance of Family Planning Security Grant	Health & Human Services
COMM. 8E-6	COUNTY EXECUTIVE	Authorization to Contract with Colden Fire Department & Springville Fire Department	Health & Human Services
COMM. 8E-7	COUNTY EXECUTIVE	Acceptance of State Aid - Telehealth Infrastructure	Health & Human Services
COMM. 8E-8	COUNTY EXECUTIVE	Salt Storage Building Replacement Project at Aurora, East Concord & Lancaster Maintenance Facilities	Economic Development
COMM. 8E-9	COUNTY EXECUTIVE	Reconstruction of William St. & Amendment to Contract for Engineering Design Services	Economic Development
COMM. 8E-10	COUNTY EXECUTIVE	Seneca Bluffs Natural Habitat Park Green Infrastructure Parking Lot Design	Economic Development
COMM. 8E-11	COUNTY	2023 Cultural Capital Grant	Economic

	EXECUTIVE	Program - Authorization to Enter into Contracts with Graycliff Conservancy & Subversive Theater Collective	Development
COMM. 8E-12	COUNTY EXECUTIVE	Reddy Bikeshare Agreements Authorization	Economic Development
COMM. 8E-13	COUNTY EXECUTIVE	Authorization to Contract with the Salvation Army for Emergency Housing Construction	Economic Development
COMM. 8E-14	COUNTY EXECUTIVE	ECSD No. 3 - Construction Inspection Term Contract Agreement	Energy & Environment
COMM. 8E-15	COUNTY EXECUTIVE	Trailblazing Women Monument Project - Contract Extension	Economic Development
COMM. 8E-16	COUNTY EXECUTIVE	Authorization to Enter into Contract with Northern Red, Inc.	Public Safety
COMM. 8E-17	COUNTY EXECUTIVE	Elma Meadows Golf Course Concession Agreement	Economic Development
COMM. 8E-18	COUNTY EXECUTIVE	Office of Veterans' Services - Personnel Adjustment	Finance & Management
COMM. 8E-19	COUNTY EXECUTIVE	Authorization to Contract with Live Well Partners	Health & Human Services
COMM. 8E-20	CHAIR BASKIN	Appointment of Commissioner of the ECWA	Immediate Consideration Requested
COMM. 8E-21	DISTRICT ATTORNEY	CARP Grant Personnel Change	Immediate Consideration Requested

COMMUNICATIONS FROM THE DEPARTMENTS:

COMM. 8D-1	DEPUTY COUNTY CLERK - LEGAL	Clerk's Office Software RFP	Finance & Management
COMM. 8D-2	DIRECTOR OF BUDGET & MANAGEMENT	February 2024 Budget Monitoring Report	Finance & Management

COMMUNICATIONS FROM THE PEOPLE AND OTHER AGENCIES:

COMM. 8M-1	DIRECTOR OF THE NFTA	Cash Flow Statements	Finance & Management
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ANNOUNCEMENTS:

MEMORIAL RESOLUTIONS:

ADJOURNMENT:

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

JOHNSON & GILMOUR

Honoring and Recognizing James Swygert Sr., Charles
Swygert and Edward Swygert

Attachments

SWYGERT

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, APRIL 10, 2024

*Honoring and Recognizing
James Swygert Sr., Charles Swygert and Edward Swygert*

WHEREAS, The Honor Flight is a trip for veterans who served in World War II, the Korean War, or the Vietnam War; and

WHEREAS, The Honor Flight is a way to show our appreciation for the sacrifices that our veterans have made; and

WHEREAS, the trip will include a visit to the World War II Memorial, the Korean War Veterans Memorial, the Vietnam Veterans Memorial, and other memorials and monuments; and

WHEREAS, Western New York natives and Vietnam Era Veterans, James Swygert Sr. (Army), and his brothers Charles (Air Force) and Edward (Marines), will be travelling to Washington, DC on April 27th with Buffalo-Niagara Honor Flight to visit the memorials and monuments that honor their service to our country; and

WHEREAS, James Swygert Sr, a life-long resident of Lackawanna, and his brothers are proud of their Lackawanna roots and come from a family that values community and service to our country; and

WHEREAS, their late brother, Henry was a Lackawanna Police Officer and Military Veteran as well; and

WHEREAS, The Swygert brothers will also have the honor of participating in the wreath ceremony at the Tomb of the Unknown Soldier; and

WHEREAS, in addition, these three men will also an opportunity to share their stories and experiences with others; and

WHEREAS, on this Honorable Body appreciates and values individuals such as James, Charles, Edward and honors their brave and loyal service to our country and their families.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby honor and recognize James Swygert Sr., Charles Swygert, and Edward Swygert on being selected for the Buffalo-Niagara Honor Flight's Mission 16.

Hon. Howard J. Johnson Jr.
Erie County Legislator, 1st District

Hon. John J. Gilmour
Erie County Legislator, 9th District

SUBJECT

VINAL

Celebrating and Honoring the Ribbon Cutting of Clarity
Group

Clarity Group

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY

BUFFALO, NY, APRIL 11, 2024

EC LEG APR 11 '24 AM 10:20

***Celebrating and Honoring the Ribbon Cutting of Clarity Group
(Sheridan Location)***

WHEREAS, *Clarity Group* of NY, Inc. represents multiple companies that offer Medicare Advantage, Medicare Supplement and Medicare Prescription Drug plans; and

WHEREAS, Clarity Group represents a broad range of Medicare health plans that give you options designed to fit your health care needs; and

WHEREAS, in 2018, the three women joined forces in partnering as Clarity Group, an independent agency that now represents multiple carriers offering Medicare plans to eligible consumers; and

WHEREAS, Clarity Group has a long history of providing services with a commitment to excellence not only in New York State, but also licensed in Florida, Arizona, Illinois and Pennsylvania; and

WHEREAS, Clarity Group provides many services including: plan enrollment assistance, help identifying eligibility for extra-help and state Pharmaceutical Assistance Program, Compliant group employee educational seminars, Help identify eligibility for extra-help and State Pharmaceutical Assistance Program and many more; and

WHEREAS, facilities like Clarity Group in Erie County will continue to provide our community with extraordinary services and also best help serve individuals and families become medically insured and stable for many years to come.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby recognize *Clarity Group (Sheridan Location)* for their hard work, dedication to quality to serve patients to the best of our ability and congratulates them on today's ribbon cutting ceremony and continuing to assist our community throughout Erie County.

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

BASKIN

Celebrating and Honoring Allie H. Freeman, LCSW - Happy
90th Birthday

Attachments

Allie H. Freeman, LCSW

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY

EC LEG APR 18 '24 PM12:18

BUFFALO, NY, APRIL 20, 2024

*Celebrating and Honoring Allie H. Freeman, LSCW
Happy 90th Birthday*

WHEREAS, *Allie H. Freeman*, devoted mother of James Jr, Patrick, Russell and supportive grandmother, learned at an early age that serving others brought about the greatest satisfaction in her life; and

WHEREAS, when Allie began her educational training at Clark-Atlanta University, social work was her chosen profession and earned her bachelor's in social science and a master's degree in social work; and

WHEREAS, throughout our community, Allie has been an advocate for community revitalization through her expertise in mental health; and

WHEREAS, Allie married her supportive husband, the late James J Freeman, the first African American with an earned doctorate to graduate from the University at Buffalo Medical School; and

WHEREAS, Allie and her late husband James were the first to start a OBGYN practice/combined with Mental Health counseling in 1978; and

WHEREAS, in developing a consistent and diverse work resume, Allie began her professional career in Western New York as a Clinical Social Worker (Department of Child and Adolescent Psychiatry); and

WHEREAS, her teaching experience includes co-lecturing a course in Human Behavior for freshmen medical students at the University at Buffalo, social work courses at Daemen College, child care courses at Erie Community College City campus and becoming an instructor of Human Services at Bryant and Stratton; and

WHEREAS, Allie would continue to excel as a Clinical Social Worker with Kaleida Health through their School Health Based Program in providing counseling for individuals, and group therapy; and

WHEREAS, outside of her impressive work resume in the community, Allie has been a active member of Delta Sigma Theta Sorority Inc. for 70 years; and

WHEREAS, Allie will forever be praised and recognized as one of the most influential mental health professionals in Western New York History; and

WHEREAS, today, April 20, 2024, this Honorable Body celebrates and desires to acknowledge and recognize individuals such as *Allie H. Freeman*, who enhance, represent, and change by way of action in devoting her time to bless our community with her talents that along with her well-deserved many accolades and achievements.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature hereby applauds and recognizes *Allie Howell Freeman*, for her devotion in mental health, expertise in community revitalization, and her love of community; and be it further

RESOLVED, that the Erie County Legislature wishes Allie a very happy and special 90th birthday as well as health and happiness in all her years to come.

Hon. April N.M Baskin
Erie County Legislator, 2nd District

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

BASKIN Happy 80th Birthday Dr. Barbara Seals Nevergold

Dr. Barbara Seals Nevergold

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY

EC LEG APR 18 '24 PM 12:19

BUFFALO, NY, APRIL 20, 2024

Happy 80th Birthday Dr. Barbara Seals Nevergold

WHEREAS, *Dr. Barbara Seals Nevergold*, native of Louisiana, moved to the City of Buffalo (Walnut Street) in 1947 with her parents, the late Clara Ellis Seals and Rev. Willie B. Seals, and her seven brothers and sister; and

WHEREAS, for Dr. Seals Nevergold, learning was fundamental; and

WHEREAS, she graduated from Buffalo Public Schools, attended Buffalo State College, where she earned a Bachelor of Science degree in French Education and later received Master of Education degrees in French Education and Counseling Education at the University of Buffalo; and

WHEREAS, in 1986, Dr. Seals Nevergold earned a Doctor of Philosophy degree from the University of Buffalo in Counseling Education and also studied French at Laval University in Quebec, Canada and at the University of Dijon in Dijon, France; and

WHEREAS, Dr. Seals Nevergold began her illustrious career in education as a French teacher and later as a guidance counselor in the Buffalo Public School system; and

WHEREAS, Dr. Seals Nevergold's fascination with French took her around the world. She studied the language at Laval University in Québec, Canada, and at the University of Dijon in France — now known as the University of Burgundy; and

WHEREAS, Dr. Seals Nevergold went on to work in health education, social work and higher education administration before being appointed an at-large member of the Buffalo Public Schools Board of Education and served as the board's president for six years; and

WHEREAS, long before her membership on the board, Dr. Seals Nevergold co-founded Concerned Parents and Citizens for Quality Education, Inc. — aimed at helping parents understand the rights they had and how to negotiate with the district, particularly related to concerns that they had with their children; and

WHEREAS, in 2006 Dr. Seals Nevergold retired as the Director of Student Support Services at the University of Buffalo's Educational Opportunity Center; and

WHEREAS, from 2006 to 2009, Dr. Nevergold and Dr. Brooks-Bertram worked to establish the Uncrowned Queens Center for Excellence at the University at Buffalo

WHEREAS, Dr. Nevergold also served this community through a multitude of various positions including: Executive Director of Niagara Frontier Association for Sickle Cell Disease, Inc.; Vice President for Children's Services at Friendship House of Western New York, Inc.; CEO of Planned Parenthood of Buffalo and Erie County, Inc.; and Regional Director for Berkshire Farm Center; and

WHEREAS, due to her resounding work in the community, Dr. Seals Nevergold received numerous awards for professional and community service including: the Distinguished Alumnus Award from Buffalo State College; the NYS Women of Excellence in Education Award, the NYS Dr. Martin Luther King Jr. Humanitarian Award, Western New York Women's Hall of Fame, the Brotherhood-Sisterhood Award for Education from the National Conference for Community and Justice, and many others; and

WHEREAS, this Honorable Body desires to acknowledge and recognize individuals such as Dr. Barbara Seals Nevergold who enhance, represent, and change by way of action in devoting her time to serve her community through her administrative, educational and political work along with leadership roles on numerous local and national boards to go along with her well-deserved many accolades and achievements.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby honor ***Dr. Barbara Seals Nevergold*** on this occasion in celebrating her 80th birthday surrounded by family and friends and sincerely appreciates her love for life and devotion to Erie County and our nation; and be it further

RESOLVED, that the Erie County Legislature wishes ***Dr. Barbara Seals Nevergold*** a very happy 80th birthday as well as health, love, happiness in all her years to come.

Hon. April N.M. Baskin
Erie County Legislator, 2nd District

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

JOHNSON

Remembering the Life of Jaylen M. Griffin

Jaylen M. Griffin

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, APRIL 22, 2024

Remembering the Life of Jaylen M. Griffin

WHEREAS, Almighty God, in His infinite wisdom, on April 11, 2024, removed from our midst *Jaylen Marshawn Griffin*, in whose death we have lost a loving, son, brother, valued and respected citizen, and whose family has lost a leader, and kind and devoted member; and

WHEREAS, *Jaylen Marshawn Griffin* was born on April 22, 2008, to Brian Griffin and the late Joann Ponzo; and

WHEREAS, affectionately known by many as a “Mama’s Boy”, Jaylen shared an unbreakable bond with his mother Joann; and

WHEREAS, Jaylen was a vibrant student at Buffalo Public School Number 74; and

WHEREAS, he was known for his infectious enthusiasm and unwavering dedication to his studies and extracurricular activities; and

WHEREAS, Jaylen was a force to be reckoned with, displaying a remarkable blend of talent, sportsmanship, and team spirit; and

WHEREAS, his selflessness and generosity were the features of his warm personality; and

WHEREAS, Jaylen had an unassuming and disarming smile that put anyone at ease; and

WHEREAS, his family, a testament to love and resilience, will forever cherish the memories of Jaylen's radiant smile, his laughter, and the unconditional love he shared with each of them; and

WHEREAS, as a young man who blessed this Earth for 15 fruitful years, Jaylen cherished and valued his family and the countless friendships he made throughout school and throughout our community; and

WHEREAS, Jaylen was special and represented the good that we all need every day in our lives; and

WHEREAS, his love blessed the hearts of many, especially his parents and many others with his respect, infectious smile, and a lovable sense of humor which left those feeling an immeasurable warmth in their soul; and

WHEREAS, it is the sense of this Legislative Body to honor and pay tribute to the life of **Jaylen Marshawn Griffin**, whose lifelong dedication to God, family and community are an inspiration to be admired, emulated and honored.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby remember the life of **Jaylen Marshawn Griffin** and pause in its deliberations to recognize his praiseworthy life, recognize his 16th birthday today his love of his family, his love for creating happiness for others, and his commitment and devotion to the betterment of our community; and be it further

RESOLVED, that the Erie County Legislature expresses its sympathy and condolences to the Griffin family and to **Jaylen's** many friends, knowing full well that he has received his eternal and glorified reward in Heaven, having heard the consoling words of the Master, "*Well done, thou good and faithful servant.*"

Hon. Howard J. Johnson Jr.
Erie County Legislator, 1st District

Erie County Legislature

Meeting Date: 04/25/2024

SUBJECT

VINAL

Congratulating and Honoring Donald Bauman - Celebrating
50 Years of Service with the North Bailey Fire Company

Attachments

Donald Bauman

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, APRIL 20, 2024

EC LEG APR 22 '24 PM4:10

*Congratulating and Honoring Donald Bauman
Celebrating 50 years of Service with the North Bailey Fire Company*

WHEREAS, *Donald Bauman* has consistently demonstrated a level of commitment, dedication, integrity and professionalism which truly exemplifies excellence in volunteer firefighter service; and

WHEREAS, over the past fifty years, he has actively and earnestly served Amherst with the North Bailey Fire Company; and

WHEREAS, Donald joined North Bailey Fire Company on March 15, 1974 and has held in high reward are one of the top ten responders; and

WHEREAS, Donald is Past President of the North Bailey Fire Company (1988), and is a well-respected mentor for all new firefighters who join North Bailey Fire Company; and

WHEREAS, Mr. Bauman still remains active and responds to many fire and EMS calls and attends drills and fire prevention trainings; and

WHEREAS, *Donald Bauman* is commended for 50 years of defending and serving the people of the Town of Amherst and remains a true example of dedication to volunteer fire service.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby applauds and recognizes *Donald Bauman* for his superior bravery and dedicated service protecting the people and property of the Town of Amherst; and be it further

RESOLVED, that this Honorable Body congratulates *Mr. Bauman* on his fire service and expresses our thanks and appreciation for a life well-lived and his commitment to serve our community.

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

VINAL

Congratulating and Honoring Warren Holmes - Celebrating 50
Years of Service with the North Bailey Fire Company

Warren Holmes

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, APRIL 20, 2024

EC LEG APR 22 '24 PM 4:10

*Congratulating and Honoring Warren Holmes
Celebrating 50 years of Service with the North Bailey Fire Company*

WHEREAS, *Warren Holmes* has consistently demonstrated a level of commitment, dedication, integrity and professionalism which truly exemplifies excellence in volunteer firefighter service; and

WHEREAS, over the past fifty years, he has actively and earnestly served Amherst with the North Bailey Fire Company; and

WHEREAS, Warren joined North Bailey Fire Company on April 15, 1974 and has held in high reward are one of the top ten responders; and

WHEREAS, Warren is a Past Chief (1984-1988), Past President of the North Bailey Fire Company and is a well-respected mentor for all new firefighters who join North Bailey Fire Company; and

WHEREAS, Mr. Holmes still remains active and responds to many fire and EMS calls and attends drills and fire prevention trainings; and

WHEREAS, *Warren Holmes* is commended for 50 years of defending and serving the people of the Town of Amherst and remains a true example of dedication to volunteer fire service.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby applauds and recognizes *Warren Holmes* for his superior bravery and dedicated service protecting the people and property of the Town of Amherst; and be it further

RESOLVED, that this Honorable Body congratulates *Mr. Holmes* on his fire service and expresses our thanks and appreciation to a life well-lived and his commitment to serve our community.

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

SUBJECT

VINAL

Recognizing the Red Blazer Men's Chorus - Celebrating 75
Years of Musical Excellence

Attachments

Red Blazer Men's Chorus

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, APRIL 20, 2024

EC LEG APR 22 '24 PM 5:00

Recognizing The Red Blazer Men's Chorus
Celebrating 75 Years of Musical Excellence

WHEREAS, *The Red Blazer Men's Chorus*, currently located in Amherst, has 40 active singing members ranging in age from 19 to 90, including some who have been with the group for more than 60 years; and

WHEREAS, on a cool crisp evening in late September, eight men gathered in the music room at Amherst Central High School; and

WHEREAS, The Red Blazer Men's Chorus, originally named The Amherst Male Glee Club, was founded by Walter E. Reitz as part of the Amherst Adult School; and

WHEREAS, in 2013, The AMGC changed its name to the Red Blazer Men's Chorus; and

WHEREAS, the RBMC performs throughout Western New York and beyond at events like the annual Senior Citizen Concert Series, where our performances are free to the residents, their families, and staff at senior living facilities across Erie County; and

WHEREAS, RBMC's success reflects the hard work of its employees and the tradition of musical excellence; and

WHEREAS, *The Red Blazer Men's Chorus* has been thoroughly working to take advantage of every available opportunity for the purpose of continually advancing to the next level to ensure that individuals from our community are provided with the chance to experience a culture in creating a profound musical experience.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby recognize and extend our congratulations and best wishes to *The Red Blazer Men's Chorus* as they embark on their 75th anniversary of blessing our community.

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

MILLS

Recognizing Public Safety Dispatchers During Public Safety
Telecommunicators Week

Attachments

Public Safety Telecommunicators Week

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y., APRIL 25, 2024 A.D.

I HEREBY CERTIFY THAT at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 25th day of April 2024 A.D., a resolution was adopted, of which the following is a true copy:

**Recognizing Public Safety Dispatchers
During National Public Safety Telecommunicators Week**

WHEREAS, established in 1981 by Patricia Anderson of the Contra Costa County Sheriff's Office in California and recognized on a national level by President William J. Clinton in 1994, **National Public Safety Telecommunicators Week** serves as a reminder of the dedication, service, and sacrifice of our **Public Safety Dispatchers**; and

WHEREAS, these unsung heroes serve as the first point of contact in times of crisis, providing vital assistance and support to citizens and emergency personnel alike; and

WHEREAS, their swift response and accurate information are instrumental in ensuring the safety of our communities and the effective coordination of emergency services; and

WHEREAS, operating twenty-four hours a day, three hundred and sixty-five days a year, our **Public Safety Dispatchers** are ready to respond to emergencies at any moment and play a pivotal role in safeguarding lives and property, often working tirelessly behind the scenes to assist people they will never meet; and

WHEREAS, their professionalism and calm demeanor under pressure are critical in managing high-stress situations and providing reassurance to those in distress, ensuring that help arrives swiftly and efficiently, thus safeguarding the well-being of our citizens and first responders alike.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor and recognize the exceptional contributions of our **Public Safety Dispatchers** during **National Public Safety Telecommunicators Week**, and we extend our deepest gratitude for their dedication and unwavering commitment to public safety.

MINORITY LEADER JOHN J. MILLS
Erie County Legislator, District 11

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

MILLS

Honoring Gary Rice for 50 Years of Dedicated Fire Service

Attachments

Gary Rice

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y. APRIL 25, 2024 A.D.

I HEREBY CERTIFY THAT at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 25th day of April 2024 A.D., a resolution was adopted, of which the following is a true copy:

Honoring Gary Rice for 50 Years of Dedicated Fire Service

WHEREAS, The Erie County Legislature seeks to honor individuals and institutions in Erie County who enhance the quality of life in the community through their efforts; and

WHEREAS, firefighters dedicate their lives to the protection of life and property, and through commitment and sacrifice, they volunteer countless hours over many years and take extraordinary risks, not to benefit themselves but to ensure that their communities are as safe as possible; and

WHEREAS, Gary Rice became a member of the **Eden Volunteer Fire Company #1** in December 1975, marking the beginning of a remarkable fifty-year journey of service; and

WHEREAS, Gary Rice held various leadership roles within the **Eden Volunteer Fire Company #1**, including 2nd Lieutenant from 1993-1995 and Captain from 1996-1998, contributing significantly to the organization's success; and

WHEREAS, Gary Rice also served as 2nd Assistant Chief in 1999, demonstrating leadership and dedication to the safety of his community; and

WHEREAS, in addition to his various leadership roles at **Eden Volunteer Fire Company #1**, Gary Rice served as a delegate to the Southwestern Association of Volunteer Firefighters for many years, representing the interests of his fellow firefighters and contributing to the advancement of firefighting practices and protocols; and

WHEREAS, Gary Rice's commitment to community extends beyond firefighting, as evidenced by his roles as Corn Festival Chairman for over 30 years, as well as his membership on numerous Committees including but not limited to Chicken BBQ, New Year's Eve, Family Picnic, Christmas Party; and

WHEREAS, Gary Rice has served honorably and selflessly for fifty years, earning a reputation as a dedicated and respected firefighter whose contributions have made a lasting impact on the **Eden Volunteer Fire Company #1** and the community it serves.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor and recognize **Gary Rice** and thank him for fifty years of dedicated service and continued commitment to the **Eden Volunteer Fire Company #1, Inc.** and the community.

MINORITY LEADER JOHN J. MILLS
Erie County Legislator – 11th District

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

MILLS

Honoring Carter Zakrzewski "New York State Boys Hockey
Player of the Year"

Carter Zakrzewski

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y., APRIL 25, 2024 A.D.

I HEREBY CERTIFY THAT at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 25th day of April 2024 A.D., a resolution was adopted, of which the following is a true copy:

Honoring Carter Zakrzewski
“New York State Boys Hockey Player of the Year”

WHEREAS, the Erie County Legislature is pleased to honor exceptional individuals in our community who enhance the quality of life for their family, friends, and neighbors through their dedicated efforts; and

WHEREAS, **Carter Zakrzewski**, born on June 8, 2007, and raised in Orchard Park, New York, has exemplified exceptional talent, dedication, and leadership in the sport of hockey; and

WHEREAS, alongside his brother Nolan, **Carter Zakrzewski** began his remarkable journey on the ice at the tender age of three as a “Mite” through West Seneca Wings Youth Hockey, where he demonstrated an early passion and commitment to the sport; and

WHEREAS, **Carter Zakrzewski’s** relentless pursuit of excellence in hockey reflects the competitive spirit instilled within his household, where he learned the value of hard work and dedication from his loving parents; and

WHEREAS, **Carter Zakrzewski’s** versatility and skill were evident as he transitioned from a defenseman to a forward, showcasing his adaptability and confidence in making critical decisions on the ice; and

WHEREAS, **Carter Zakrzewski’s** contributions to the Orchard Park boys hockey team during the 2023-2024 season were instrumental in their success, as he tallied an impressive 17 goals and 33 points in 25 games, leading the Quakers to the NYSPHSAA Division 1 championship game and earning the esteemed title of **Division 1 New York State Player of the Year** by the Hockey Coaches Association of New York.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to recognize **Carter Zakrzewski** for his outstanding achievements and remarkable leadership both on and off the ice.

JOHN J. MILLS, MINORITY LEADER
Erie County Legislator – 11th District

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

LORIGO

Celebrating Arbor Day in the Village of East Aurora

Arbor Day

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y., APRIL 25, 2024 A.D.

I HEREBY CERTIFY THAT *at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 25th day of April 2024 A.D., a resolution was adopted, of which the following is a true copy:*

Celebrating Arbor Day in The Village of East Aurora

WHEREAS, since the 19th century, **Arbor Day** has been a holiday dedicated to environmental stewardship and appreciation of the United States' natural beauty; and

WHEREAS, first recognized in Nebraska on April 10, 1872, **Arbor Day** is the result of an effort spearheaded by J. Sterling Morton, who introduced a resolution to the Nebraska State Board of Agriculture setting aside a special day to plant trees; and

WHEREAS, the first **Arbor Day** resulted in the planting of over one million trees in Nebraska, and by 1885, **Arbor Day** was observed in every U.S. state; and

WHEREAS, the **Village of East Aurora** has officially celebrated Arbor Day since 1998 and will be holding its twenty-fourth consecutive year of tree planting at the East Aurora High School; and

WHEREAS, since 1998, the **Village of East Aurora** has earned the designation of a Tree City USA community by The Arbor Day Foundation, making it one of 3,600 communities across the country supporting the vision of a greener, healthier America; and

WHEREAS, to maintain the Tree City USA designation, communities must have a dedicated Tree Board, care ordinances, a forestry program with support towards tree care, and the yearly observance of **Arbor Day**; and

WHEREAS, **Arbor Day** is an opportunity for citizens to appreciate their community's trees and recognize their importance in the environment: providing oxygen, conserving water, preserving soil, and supporting the surrounding wildlife as they grow and thrive throughout generations.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to recognize **Arbor Day** in the **Village of East Aurora** and encourages all residents to plant trees in their respective communities.

LINDSAY R. LORIGO
Erie County Legislator, District 10

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

LORIGO

Recognizing April 2024 as "Love Your Library Month"

Attachments

Love Your Library Month

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y., APRIL 25, 2024 A.D.

I HEREBY CERTIFY THAT *at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 25th day of April 2024 A.D., a resolution was adopted, of which the following is a true copy:*

Recognizing April 2024 as “Love Your Library Month”

WHEREAS, the month of April is celebrated in Erie County as “Love Your Library Month” to encourage connections between residents and local libraries and celebrate the opportunities that libraries provide; and

WHEREAS, in Erie County, there are thirty-seven libraries where residents and visitors alike can engage in learning, access a wealth of information, participate in community events; and

WHEREAS, for 2024, “Love Your Library Month” is themed around the slogan, “Ready, Set, Library!” promoting the idea that in this digital age where people are “always online,” libraries offer a place away from screens to connect with others; and

WHEREAS, literacy remains as important today as it ever has been, with librarians, library workers, and educators across the country dedicating their lives to providing informational resources to every individual who visits their local libraries; and

WHEREAS, in addition to books, libraries offer a wide variety of media such as movies, music, and other materials which are publicly accessible for all to enjoy; and

WHEREAS, “Love Your Library Month” is an opportunity for Erie County residents to visit their local library and appreciate its role in providing a community-oriented place to access resources on any topic, genre, or medium.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to recognize April 2024 as “Love Your Library Month” and encourage citizens to enjoy their community library any time of the year.

LINDSAY R. LORIGO
Erie County Legislator, District 10

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

TODARO

Honoring Alden Hook & Ladder Fire Company for 125 Years
of Service to the Alden Community

Attachments

Alden Hook & Ladder Fire Company

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY

BUFFALO, N.Y., APRIL 25, 2024, A.D.

I HEREBY CERTIFY THAT at a regular session of the Legislature of Erie County held in Old County Hall in the City of Buffalo on the 25th Day of April 2024, A.D., a resolution was adopted, of which the following is a true copy:

**Honoring Alden Hook & Ladder Fire Company for
125 Years of Service to the Alden Community**

WHEREAS, The Erie County Legislature seeks to honor institutions in Erie County that enhance the quality of life in the community through its mission and purpose; and

WHEREAS, on October 20, 1899, the Village of Alden Board of Trustees approved and recognized the establishment of the Rescue Hook & Ladder Company, then on June 30, 1949, officially incorporated as the **Alden Hook & Ladder Fire Company**; and

WHEREAS, in March of 1952, members of the **Alden Hook & Ladder Fire Company** welcomed the membership of the Alden Hose Company into its ranks and formed a single organization to protect the Village of Alden and surrounding communities; and

WHEREAS, throughout its 125-year history, the **Alden Hook & Ladder Fire Company** has adapted to changing times and expanded its services to include a formal First Aid Squad in 1960, introduced the Underwater Recovery Team (SCUBA) in the late 1950s and was one of the first companies in the area to acquire the life-saving "Jaws of Life;" and

WHEREAS, on December 1, 1998, the **Alden Hook & Ladder Fire Company** unanimously voted to establish the first village EMS Department in all of New York State, further expanding the services provided to residents to protect their safety and well-being; and

WHEREAS, the **Alden Hook & Ladder Fire Company** members have an incredible network of support, anchored by the Alden Hook & Ladder Ladies Auxiliary, formed in 1933, and the Alden Hook & Ladder Benevolent Association, formed in 1979 to support the firefighters and their families who sacrifice and endure so their loved ones can serve the community.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor and recognize the **Alden Hook & Ladder Fire Company** and its members for 125 years of protecting and serving the residents of Alden.

HON. FRANK J. TODARO
Erie County Legislator, District 8

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

TODARO

Recognizing Small Businesses in Erie County During National
Small Business Week

National Small Business Week

Attachments

STATE OF NEW YORK LEGISLATURE OF ERIE COUNTY

BUFFALO, N.Y., APRIL 25, 2024, A.D.

I HEREBY CERTIFY THAT at a regular session of the Legislature of Erie County held in the Old County Hall, in the City of Buffalo, on the 25th Day of April 2024, A.D., a resolution was adopted, of which the following is a true copy:

Recognizing Small Businesses in Erie County During National Small Business Week

WHEREAS, The Erie County Legislature seeks to honor institutions in Erie County that enhance the quality of life in the community through their efforts; and

WHEREAS, every year since 1963, the President of the United States has issued a proclamation declaring **National Small Business Week**, which takes place this year from April 28 through May 4, 2024; and

WHEREAS, small businesses across the country employ more than half of all Americans and account for approximately two out of every three new jobs in the United States each year, clearly demonstrating the importance of small businesses to local economies and communities; and

WHEREAS, **National Small Business Week** is a reminder to patronize businesses that employ our neighbors, donate to local charities and causes, contribute to our community's culture, and serve as the backbone of our local economy; and

WHEREAS, according to the most recent census, Erie County has nearly twenty-two thousand small businesses, employing hundreds of thousands of residents and accounting for billions of dollars of economic production; and

WHEREAS, small businesses will always remain a critical part of every region across the United States, particularly in Erie County, where they help define our culture and values as a community.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor small businesses all across Erie County during **National Small Business Week** and to declare April 28 through May 4, 2024 to be Small Business Week in Erie County.

HON. FRANK J. TODARO
Erie County Legislator, District 8

SUBJECT

GREENE

Recognizing Emma Kielbasa for Earning the All-Time Scoring
Record for Sweet Home High School Girls Lacrosse

Attachments

Emma Kielbasa

STATE OF NEW YORK LEGISLATURE OF ERIE COUNTY

BUFFALO, N.Y., APRIL 25, 2024 A.D.

I HEREBY CERTIFY THAT at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 25th day of April 2024 A.D., a resolution was adopted, of which the following is a true copy:

Recognizing Emma Kielbasa for Earning the All-Time Scoring Record for Sweet Home High School Girls Lacrosse

WHEREAS, the Erie County Legislature is pleased to honor exceptional individuals in our community who excel in their athletic and academic endeavors; and

WHEREAS, **Emma Kielbasa** is a junior at Sweet Home High School and a player on the girls' varsity lacrosse team; and

WHEREAS, **Emma Kielbasa** was one of six Sweet Home players to score during the Lady Panther's recent 17-5 win against North Tonawanda on April 11, 2024; and

WHEREAS, **Emma Kielbasa** scored four goals, giving her one hundred career goals and making her the all-time leading scorer in Sweet Home High School girls' lacrosse program history; and

WHEREAS; **Emma Kielbasa's** leadership and commitment to excellence have been key to her growth and development as a lacrosse player, as well as that of her team and the entire Sweet Home girls' lacrosse program; and

WHEREAS, in addition to her success on the field, **Emma Kielbasa** is known as a caring teammate, whom her coaches affectionately refer to as a "one-of-a-kind kid with passion and a big heart."

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor and recognize **Emma Kielbasa** for breaking the Sweet Home High School girl's lacrosse all-time scoring record and to wish her continued academic and athletic success.

HON. CHRISTOPHER GREENE
Erie County Legislator, District 6

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

TODARO

Congratulating Pet Connection Programs on Its 40th
Anniversary of Rescuing Animals

Pet Connection Programs

Attachments

STATE OF NEW YORK LEGISLATURE OF ERIE COUNTY

BUFFALO, N.Y., APRIL 25, 2024, A.D.

I HEREBY CERTIFY THAT at a regular session of the Legislature of Erie County held in Old County Hall in the City of Buffalo on the 25th Day of April 2024, A.D., a resolution was adopted, of which the following is a true copy:

Congratulating Pet Connection Programs on its 40th Anniversary of Rescuing Animals

WHEREAS, The Erie County Legislature seeks to honor institutions in Erie County that enhance the quality of life in the community through its mission and purpose; and

WHEREAS, **Pet Connection Programs** was founded in 1984 by compassionate, animal-loving volunteers with the mission of enabling responsible pet adoption and caring for abandoned, orphaned, or neglected animals; and

WHEREAS, for forty years, **Pet Connection Programs** has greatly expanded the services it provides and the programs they are involved in, increasing the number of pets and future pets it can assist; and

WHEREAS, **Pet Connection Programs** was the first animal shelter in Western New York to start a pet food bank and assist elderly and low-income individuals who are struggling to afford their pets; and

WHEREAS, since pet companionship is known to improve mental well-being and provide therapeutic qualities, **Pet Connection Programs** has created a Pet Therapeutic Program where they bring puppies and kittens to local nursing homes for residents to enjoy furry companionship; and

WHEREAS, through the tireless efforts of volunteers, generous support from donors, and endless amounts of compassion, **Pet Connection Programs** can do much to save and rehome struggling animals and help pet owners through difficult times.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor and recognize **Pet Connection Programs** for celebrating its **40th Anniversary** and express gratitude for its work to improve the quality of life in the community.

HON. FRANK J. TODARO

Erie County Legislator, District 8

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

GREENE

Honoring Tris D'Angelo on National School Principals' Day

Tris D'Angelo™

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y., APRIL 25, 2024 A.D.

I HEREBY CERTIFY THAT *at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 25th day of April, 2023 A.D., a resolution was adopted, of which the following is a true copy:*

Honoring Tris D'Angelo on National School Principals' Day

WHEREAS, School Principals' Day is celebrated annually on May 1st to honor the invaluable contributions of principals across all levels of education, from elementary to high school; and

WHEREAS, Janet Dellaria, a passionate educator from Michigan, founded School Principals' Day to recognize the essential role of school principals and to raise awareness of the multifaceted responsibilities they undertake for the betterment of our schools; and

WHEREAS, school principals are more than just administrative figures, they are educational leaders who tirelessly work to create a nurturing and conducive learning environment for students, manage faculty and staff, and collaborate with parents and communities to ensure the success and well-being of every student; and

WHEREAS, many school principals are former teachers who have risen through the ranks, bringing with them a wealth of knowledge, experience, and a deep understanding of the teaching profession, which enables them to effectively support teachers, engage with students, and enhance the overall educational experience; and

WHEREAS, the dedication, compassion, and unwavering commitment of school principals empower students to achieve their fullest potential, inspire educators to excel in their profession and foster a culture of continuous improvement within our schools.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor and celebrate **Tris D'Angelo** of St. Mary School on **National School Principals Day** for his outstanding leadership, tireless dedication, and exemplary service as a school principal.

CHRISTOPHER D. GREENE
Erie County Legislator, District 6

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

GREENE

Honoring Ted Lockett on National School Principals' Day

Attachments

Ted Lockett

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y., APRIL 25, 2024 A.D.

I HEREBY CERTIFY THAT *at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 25th day of April, 2023 A.D., a resolution was adopted, of which the following is a true copy:*

Honoring Mr. Ted Luckett on National School Principals' Day

WHEREAS, School Principals' Day is celebrated annually on May 1st to honor the invaluable contributions of principals across all levels of education, from elementary to high school; and

WHEREAS, Janet Dellaria, a passionate educator from Michigan, founded School Principals' Day to recognize the essential role of school principals and to raise awareness of the multifaceted responsibilities they undertake for the betterment of our schools; and

WHEREAS, school principals are more than just administrative figures, they are educational leaders who tirelessly work to create a nurturing and conducive learning environment for students, manage faculty and staff, and collaborate with parents and communities to ensure the success and well-being of every student; and

WHEREAS, many school principals are former teachers who have risen through the ranks, bringing with them a wealth of knowledge, experience, and a deep understanding of the teaching profession, which enables them to effectively support teachers, engage with students, and enhance the overall educational experience; and

WHEREAS, the dedication, compassion, and unwavering commitment of school principals empower students to achieve their fullest potential, inspire educators to excel in their profession and foster a culture of continuous improvement within our schools.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor and celebrate **Mr. Ted Luckett** of St. Gregory the Great School on **National School Principals Day** for his outstanding leadership, tireless dedication, and exemplary service as a school principal.

CHRISTOPHER D. GREENE
Erie County Legislator, District 6

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

GREENE

Honoring Dr. William Bohen on National School Principals'
Day

Dr. William Bohen

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y., APRIL 25, 2024 A.D.

I HEREBY CERTIFY THAT *at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 25th day of April, 2023 A.D., a resolution was adopted, of which the following is a true copy:*

Honoring Dr. William Bohen on National School Principals' Day

WHEREAS, School Principals' Day is celebrated annually on May 1st to honor the invaluable contributions of principals across all levels of education, from elementary to high school; and

WHEREAS, Janet Dellaria, a passionate educator from Michigan, founded School Principals' Day to recognize the essential role of school principals and to raise awareness of the multifaceted responsibilities they undertake for the betterment of our schools; and

WHEREAS, school principals are more than just administrative figures, they are educational leaders who tirelessly work to create a nurturing and conducive learning environment for students, manage faculty and staff, and collaborate with parents and communities to ensure the success and well-being of every student; and

WHEREAS, many school principals are former teachers who have risen through the ranks, bringing with them a wealth of knowledge, experience, and a deep understanding of the teaching profession, which enables them to effectively support teachers, engage with students, and enhance the overall educational experience; and

WHEREAS, the dedication, compassion, and unwavering commitment of school principals empower students to achieve their fullest potential, inspire educators to excel in their profession and foster a culture of continuous improvement within our schools.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor and celebrate *Dr. William Bohen* of Maple East Elementary in the Williamsville School District on *National School Principals' Day* for his outstanding leadership, tireless dedication, and exemplary service as a school principal.

CHRISTOPHER D. GREENE
Erie County Legislator, District 6

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

Report No. 7 PUBLIC SAFETY COMMITTEE

Report No. 7 Attachments

March 28, 2024

PUBLIC SAFETY COMMITTEE
REPORT NO. 6

ALL MEMBERS PRESENT.

1. COMM. 7E-11 (2024)
SHERIFF & COUNTY EXECUTIVE
WHEREAS, it is the mission of the Erie County Sheriff's Office to provide quality public safety services to our community by promoting a safe environment through police and citizen interaction, with an emphasis on integrity, fairness and professionalism, and

WHEREAS, the Erie County Sheriff's Office is pursuing accreditation from the American Correctional Association, and

WHEREAS, the Erie County Holding Center and Erie County Correctional Facility would be the fourth and fifth jails in New York State to receive American Correctional Association accreditation, and

WHEREAS, according to the American Correctional Association website, their standards "represent fundamental correctional practices that ensure staff and (incarcerated individual) safety and security; enhance staff morale; improve record maintenance and data management capabilities; assist in protecting the agency against litigation; and improve the function of the facility or agency at all levels," and

WHEREAS, the Erie County Sheriffs Office will need to make several purchases, including but not limited to cabinets, thermometers, keys, key rings and shelving to adhere to American Correctional Association standards; and

WHEREAS, Account 415622-Jail Telephone Revenue has a balance of \$857,318 as of March 26th, 2024.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby authorize the Erie County Sheriff's Office, County Executive and Division of Budget and Management to transfer \$68,945 from the Jail Telephone Revenue account in Fund 110, Fund Center 116 as follows:

<u>ACCOUNT</u>	<u>REVENUE</u>	<u>CHANGE</u>
415622	Jail Telephone Revenue	<u>(\$68,945)</u>
	TOTAL	(\$68,945)

<u>ACCOUNT</u>	<u>APPROPRIATION</u>	<u>CHANGE</u>
505000	Office Supplies	\$704
505200	Clothing Supplies	\$7,096
505400	Food and Kitchen Supplies	\$3,442
506200	Maintenance and Repairs	\$1,318
530000	Other Expenses	\$13,480
561410	Lab and Tech	<u>\$42,905</u>
	TOTAL	\$68,945

and be it further

RESOLVED, that authorization is hereby given to the Erie County Purchasing Department to create the necessary documents to effectuate the purchasing process, and be it further

RESOLVED, that authorization is hereby given to the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution and return any unused funding to the Jail Telephone Revenue Account, and be it further

RESOLVED, that the Clerk of the Legislature be instructed to forward certified copies of this resolution to the Office of the County Executive, the Division of Budget and Management, the Division of Purchase, the Office of the Comptroller and the Erie County Sheriff's Office.
(5-0)

2. COMM. 7E-24 (2024)
COUNTY EXECUTIVE
WHEREAS, the Erie County Department of Homeland Security and Emergency Services has been awarded \$1,187,283 in 100% state aid funding to advance interoperable and emergency communications through the NYS Department of Homeland Security and Emergency Services in the FY23 State Interoperable Communications Grant Program; and

WHEREAS, the Department of Homeland Security and Emergency Services requires legislative approval to accept the State funds and to amend the Adopted 2024 budget; and

WHEREAS, no County funds will be necessary for Erie County to accept this State aid to enhance public safety.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to accept \$1,187,283 from the NYS Department of Homeland Security and Emergency Services and be made available as a multi-year grant within the Department of Homeland Security and Emergency Services in Fund 281, Funds Center 1670030 as follows:
DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES

FY 2023 STATE INTEROPERABLE COMMUNICATIONS GRANT (SICG)
(HS167SICG2325)
1/1/2023-12/31/2025

<u>ACCOUNT</u>	<u>REVENUES</u>	<u>BUDGET</u>
409000	State Aid Revenues	<u>\$1,187,283</u>
	TOTAL	<u>\$1,187,283</u>

<u>ACCOUNT</u>	<u>APPROPRIATIONS</u>	<u>BUDGET</u>
516030	Maintenance Contracts	\$ 310,000
561410	Lab & Tech Equipment	<u>\$ 877,283</u>
	TOTAL	<u>\$1,187,283</u>

and be it further

RESOLVED, these funds will be utilized to enhance the ability of Erie County to manage communications for public safety during emergency events; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to adjust grant appropriations and revenues including those required to comply with the grantor funding changes provided there are no changes to authorized personnel levels or county share amounts; and be it further

RESOLVED, that authorization is hereby given to the County Executive or Deputy County Executive to amend contracts as necessary to implement any no-cost extensions that may be permitted by the grantor; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution be sent to the County Executive's Office, Comptroller's Office, Department of Homeland Security and Emergency Services, Department of Law, and Division of Budget and Management.
(5-0)

3. COMM. 7E-31 (2024)
COUNTY EXECUTIVE
WHEREAS, the Youth Services division of the Department of Social Services seeks to provide resident youth at the ECSSSD the opportunity to benefit from programs that help develop skills in the area of civic responsibility, effective communication, problem solving, reconciliation, and leadership; and

WHEREAS, these awards are designed to provide quality youth development programming; and

WHEREAS, the Department of Social Services-Youth Bureau distributed a request for proposal (RFP #2023-062VF) to interested parties and the Youth Board panel recommendations were utilized to determine contract award amounts; and

WHEREAS, the Department of Social Services – Youth Bureau wishes to contract with Community Providers in the amount of \$64,500 to provide these services; and

WHEREAS, there is no additional local share necessary for these awards, and there is no fiscal impact based on this resolution.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to accept \$64,500 in State Aid for the provision of After Hour Detention Programs and amend the Division of Youth Services’ 2024 General Fund Budget as follows:

Department of Social Services-Youth Detention
Fund 110, Funds Center 12520

<u>ACCOUNT</u>	<u>REVENUE</u>	<u>CHANGE</u>
407610	State Aid – Secure Detention	<u>\$64,500</u>
	TOTAL	<u>\$64,500</u>

<u>ACCOUNT</u>	<u>APPROPRIATION</u>	<u>CHANGE</u>
516041	Youth Facility Programming	<u>\$64,500</u>
	TOTAL	<u>\$64,500</u>

and be it further

RESOLVED, that authorization is hereby given to the County Executive and Deputy County Executive to enter into contract with the community providers in the identified amounts (RFP #2023-062VF) totaling \$64,500 for the provision of After Hour Detention Programs; and be it further

RESOLVED, that authorization is hereby given to the Director of Budget and Management to make any additional budget adjustment which may be required in order to match expense with State funding allocations; and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the Erie County Executive's Office, Comptroller's Office, Department of Social Services, and Division of Budget and Management.
(5-0)

HOWARD J. JOHNSON, JR.
CHAIR

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

Report No. 7 ECONOMIC DEVELOPMENT COMMITTEE

Report No. 7 Attachments

April 18, 2024

ECONOMIC DEVELOPMENT COMMITTEE
REPORT NO. 7

ALL MEMBERS PRESENT.

1. RESOLVED, the following item is hereby received and filed:

a. COMM. 7M-5 (2024)
NFTA: “NFTA – Revised Annual Budget for FYE 2025”
(Chair’s Ruling)

2. COMM. 7E-17 (2024)
COUNTY EXECUTIVE

WHEREAS, the Department of Public Works (DPW), Division of Highways (Division), maintains a Geographic Information System (GIS) for asset management; and

WHEREAS, the Division, has a two-year term agreement for GIS support services with Bergmann and Associates (AKA Colliers Engineering & Design) approved in Comm 16E-2 (2022); and

WHEREAS, the Department desires to fund the second year of the contract for support GIS services and further implementation of the highway safety items work order system an amendment to the contract is being requested in the sum of \$100,000.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to execute a contract amendment with Bergmann and Associates (AKA Colliers Engineering & Design) in an amount not to exceed \$100,000 to provide GIS support services in accordance with their two-year term agreement; and be it further

RESOLVED, that sufficient funding for this contract amendment is available in Fund 420, Fund Center 123, Capital Project B.22050 Capital Overlay; and be it further.

RESOLVED, that five (5) certified copies of this resolution be sent to the Department of Public Works, Office of the Commissioner, and one copy each to the County Executive’s Office, Comptroller’s Office and Division of Budget and Management.
(5-0)

3. COMM.7E-18 (2024)
COUNTY EXECUTIVE

WHEREAS, the Erie County Department of Public Works (DPW), Division of Highways wishes to further its practice of renting various pieces of equipment, to provide the County with specialized equipment and training, as needed, for winter/seasonal work and other unique emergency situations; and

WHEREAS, an RFP was prepared to select the best vendor to contract with to continue with the rental option; and

WHEREAS, Admar Supply Company, Inc., was the chosen respondent after review of their submittal; and

WHEREAS, Legislative approval is needed for the County Executive to enter into a two-year agreement with Admar Supply Company, Inc., with the option of an additional two years of renewals; and

WHEREAS, there is the option of adding additional types of equipment, as needed at any time, which would add additional rental/training charges for the specialized equipment, with the possibility of the need to purchase specialized accessories for the equipment throughout the various seasons or for unique emergency situations throughout the year; and

WHEREAS, renting gives the advantage of using the latest reliable technology and equipment while eliminating service costs, minimizing downtime, through this agreement with Admar Supply Company, Inc.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into a two-year agreement with the option for two one-year renewals with Admar Supply Company, Inc, as needed, to provide the County with specialized equipment for winter/seasonal work and other unique emergency situations; and be it further

RESOLVED, that authorization is hereby given for the Director of Budget and Management to transfer funding greater than \$20,000 as needed within the Department of Public Works, Division of Highways 2024 Adopted Budget (Fund 210, Funds Center 123) Account #505600 – Auto, Truck, & Heavy Equipment Supplies and Account 545000 – Rental Charges to cover unanticipated rental needs associated with this contract; and be it further

RESOLVED, that three (3) certified copies of this resolution be forwarded to the Department of Public Works, Division of Highways, and one copy each to the County Executive’s Office, Comptroller’s Office, Department of Law, and the Division of Budget and Management.
(5-0)

4. COMM. 7E-19 (2024)
COUNTY EXECUTIVE

WHEREAS, the Legislature of Erie County authorized the 2023-2024 On Call/Emergency Bridge and Culvert Engineering Services Contract with CHA Consultants in COMM 12E-8 (2023) on June 22, 2023; and

WHEREAS this contract provides emergency bridge/culvert design, technical/engineering services, construction management and inspection, and Federal Aid Bridge Maintenance design services; and

WHEREAS, there are several approved Federal Aid Bridge Maintenance projects on the Transportation Improvement Plan (TIP), which do not include federal funding for design but need to be designed in advance of their required lettings within the next 2 years; and

WHEREAS, COMM 12E-8 (2023) included funding for only the first year of the contract, and the contract is entering the second year.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to execute an amendment to the 2023-2024 On Call/Emergency Engineering Services with CHA Consultants, Inc. for the second year of the contract in an amount not to exceed \$375,000; and be it further

RESOLVED, that sufficient funding exists within the Department of Public Works Highways Division’s Capital Budget (Fund 420, Funds Center 123) as follows:

B.21158 – 2021 Federal Aid Bridge Preservation Design	\$175,000
B.22056 – 2022 Federal Aid Bridge Preservation Design	\$100,000
<u>B.22058 – 2022 As Directed/Emergency Design</u>	<u>\$100,000</u>
TOTAL Project Cost	\$375,000

and be it further

RESOLVED, that five (5) certified copies of this resolution be sent to the Department of Public Works, Office of the Commissioner, and one copy each to the County Executive’s Office, Comptroller’s Office and the Division of Budget and Management.
(5-0)

5. COMM. 7E-20 (2024)
COUNTY EXECUTIVE

WHEREAS, the County of Erie was awarded PIN 5764.90 – Mill Rd. over Cazenovia Creek, BIN 2260400, Bridge Replacement Project in the Town of West Seneca (“Project”) through the Bridge NY Program; and

WHEREAS, the subject Project is eligible for funding under Title 23, U.S. Code, as amended, 23CFR as amended PUB.L. 117-58 also known as the “Bipartisan Infrastructure Law” (BIL); and

WHEREAS, an agreement needs to be executed by the County of Erie with New York Dept. of Transportation for the subject Project to enable the disbursement of the funding from Bridge NY; and

WHEREAS, the County of Erie desires to advance the Project by making a commitment to 100% of the costs of the Project for Design Engineering (Scoping & Design Phase I-VI) and Right of Way Incidentals phases for the Project; and

WHEREAS, in advancing the project, the Department of Public Works desires to award a design contract to CHA Consulting, Inc., the engineering consultant selected for the project through the Federal Aid request for proposal process; and

WHEREAS, the funding for the Project is available in BA 123, Fund 420, SAP project B.23008, Federal Aid Bridge Preservation - Design, including Project revenue in the amount of \$365,570.00 in a Federal Aid reimbursable share and \$19,250 in a local share, totaling \$385,000 for the project.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into and execute the state and local agreement for project PIN 5764.90 Mill Road over Cazenovia Creek Bridge Replacement, awarded to the County of Erie through the Bridge NY Program, with the New York State Department of Transportation; and be it further

RESOLVED, that the Erie County Legislature hereby authorizes the County of Erie to pay in the first instance 100% of the Federal and non-Federal shares of the cost of the design engineering (Design I-VI) and right-of-way incidentals, phases of the project; and be it further

RESOLVED, that authorization is hereby given to modify Capital Project B.23008, Federal Aid Bridge Preservation - Design, in Fund 420, Funds Center 123 with the anticipated revenue in the Project Agreement as follows:

Project B.23008
Federal Aid Bridge Preservation - Design
Fund 420, Funds Center 123

REVENUES	BUDGET	CHANGE	REVISED BUDGET
414000 Federal Aid	\$1,339,025	\$365,750	\$1,704,775
475000 General Obligation Bond	<u>\$ 500,000</u>	<u>\$ 0</u>	<u>\$ 500,000</u>
	<u>\$1,839,025</u>	<u>\$365,750</u>	<u>\$2,204,775</u>
APPROPRIATIONS			
Capital Project Expense	<u>\$1,839,025</u>	<u>\$365,750</u>	<u>\$2,204,775</u>
TOTAL	<u>\$1,839,025</u>	<u>\$365,750</u>	<u>\$2,204,775</u>

and be it further

RESOLVED, that authorization is hereby given for the County Executive or Deputy County Executive to enter into contract with CHA Consulting, Inc., the engineering firm selected by the Federal Aid RFP process for the Project, in an amount not to exceed \$385,000; and be it further

RESOLVED, that authorization is hereby given for the Director of Budget and Management to make any necessary budgetary adjustments to Capital Project B.23008 for any and all increases or reductions in Federal and/or State revenue that are made available; and be it further

RESOLVED, that in the event the amount required to pay in the first instance 100% of the Federal and non-Federal shares of the costs of the projects, the County of Erie shall convene its Legislature as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and be it further

RESOLVED, that authorization is hereby given to the County Executive or Deputy County Executive of the County of Erie to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or State Aid on behalf of the County of Erie, with the New York State Department of Transportation in connection with the advancement or approval of the Project identified in the State/Local Agreement; and providing for the administration of the Project and the Municipality’s first instance funding of Project costs and permanent funding of the local share of Federal Aid- and State Aid-eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and be it further

RESOLVED, that the County of Erie hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months in accordance with the Agreement; and be it further

RESOLVED, that the County of Erie hereby agrees that to be responsible for all costs of the Projects, including costs which exceed the amount of the reimbursement available from the Bridge NY funding awarded to the County; and be it further

RESOLVED, that the County of Erie will be responsible for all maintenance of the projects; and be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation, by attaching it to any necessary Agreement in connection with the Project; and be it further

RESOLVED, that the Clerk of the Legislature forward three (3) certified copies of this Resolution to the Department of Public Works, Office of the Commissioner, to be forwarded to the New York State Department of Transportation; and one (1) copy each to the County Executive’s Office, the Comptroller’s Office and the Division of Budget and Management.
(5-0)

6. COMM. 7E-21 (2024)
COUNTY EXECUTIVE

WHEREAS, it is desired to rehabilitate Abbott Road (CR 4) from Milestrip Road (NYS 179) to Fisher Road (TH) and Willett Road (CR 187) from the Smokes Creek Bridge to Abbott Road (CR 4) including a mill and overlay of the pavement and rehabilitation of the drainage; and

WHEREAS, the Legislature previously approved participation in the Project via Comm. 2E-16 (2023) on February 2, 2023; and

WHEREAS, the Department of Public Works wishes to award the construction contract to the lowest responsible bidder, D&H Excavating, Inc., in the amount not to exceed \$7,527,770, enter into a construction administration and inspections services agreement with CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C. for \$391,344 and establish a project contingency of \$350,000 with the project total not to exceed \$8,269,114; and

WHEREAS, the estimated total cost of the Project is \$8,269,114, and is available in Fund 420, Funds Center 123, Capital Projects B.16013 – 2016 Road Construction. B.20009 - 2020 Turn Back of Roads, B.23004 - 2023 Abbott & Willett, B.22050 - 2022 Capital Overlay, B.23050 – 2023 Capital Overlay; and

WHEREAS, the Department wishes to implement the project in a timely manner for construction.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to award and execute a construction contract between the County of Erie and D&H Excavating, Inc., for construction services in the amount not to exceed \$7,527,770; and be it further

RESOLVED, that authorization is hereby given for the County Executive or Deputy County Executive to award and execute an agreement between the County of Erie and CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C. for construction administration and inspection services in the amount of \$391,344; and be it further

RESOLVED, that authorization is hereby given for a project contingency to be established in the amount of \$350,000 with a total project cost not to exceed \$8,269,114; and be it further

RESOLVED, that funding for this Project is hereby appropriated and made available for the project from Fund 420, Fund Center 123, as follows:

B.16013.5	2016 Road Construction, Abbott & Willet Cons.	\$ 12,519.17
B.20009.1.2	2020 Turn Back of Roads	\$ 723,000.00
B.23004	2023 Abbott & Willett	\$3,162,500.00
B.22050.1.11	2022 Capital Overlay/Abbott & Willet	\$ 654,945.26
B.22050.2.10	2022 Capital Overlay/ Abbott & Willet	\$ 546,124.85
<u>B.23050.2.5</u>	<u>2023 Capital Overlay/ Abbott & Willet Const.</u>	<u>\$3,170,025.00</u>
Total Not to Exceed		\$8,269,114.28

and be it further

RESOLVED, that authorization is hereby given to the County Executive or Deputy County Executive to execute any necessary change orders, amendments and agreements; and be it further

RESOLVED, that the Clerk of the Legislature forward one (1) certified copy of this Resolution to the Department of Public Works, Division of Highways, and one copy each to the County Executive’s Office, Comptroller’s Office and the Division of Budget and Management.

(5-0)

HOWARD J. JOHNSON, JR.
CHAIR

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

Report No. 4 ENERGY & ENVIRONMENT COMMITTEE

Report No. 4 Attachments

ALL MEMBERS PRESENT.

1. RESOLVED, the following items are hereby received and filed:
- a. COMM. 6E-14 (2024)
COUNTY EXECUTIVE: “ECSD No. 3 - Engineering Term Contract Agreement”
(Chair’s Ruling)

b. COMM. 6M-1 (2024)
HAMBURG TOWN BOARD: “Opposition to Windmills in Lake Erie”
(Chair’s Ruling)

c. COMM. 7E-2 (2024)
CHAIR BASKIN: “Public Notice Concerning Position of Commissioner of the ECWA”
(Chair’s Ruling)

d. COMM. 7E-3 (2024)
CHAIR BASKIN: “Letter to Democratic Party Caucus Regarding Position of Commissioner of the ECWA”
(Chair’s Ruling)

e. COMM. 7E-4 (2024)
CHAIR BASKIN: “Letter to Republican Party Caucus Regarding Position of Commissioner of the ECWA”
(Chair’s Ruling)

f. COMM. 7E-5 (2024)
CLERK OF LEGISLATURE: “Letters of Interest & Resumes for Position of Commissioner of the ECWA”
(Chair’s Ruling)

g. COMM. 7E-14 (2024)
COUNTY EXECUTIVE: “ECSD No. 3 - Engineering Term Contract Agreement”
(Chair’s Ruling)

h. COMM. 7E-15 (2024)
COUNTY EXECUTIVE: “ECSD No. 3 - Engineering Term Contract Agreement”
(Chair’s Ruling)

- i. COMM. 7D-1 (2024)
DEPUTY COMMISSIONER OF ENVIRONMENT & PLANNING: “2023 Climate Action Update”
(Chair’s Ruling)
- j. COMM. 7M-1 (2024)
TOWN OF CONCORD: “Opposition to Windmills in Lake Erie”
(Chair’s Ruling)
- k. COMM. 7M-3 (2024)
MICHELLE IANNELLO: “ECWA Commissioner Letter of Interest”
(Chair’s Ruling)

TIMOTHY J. MEYERS
CHAIR

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

Report No. 4 FINANCE & MANAGEMENT COMMITTEE

Report No. 4 Attachments

April 18, 2024

FINANCE & MANAGEMENT COMMITTEE
REPORT NO. 4

ALL MEMBERS PRESENT.
CHAIR BASKIN PRESENT AS EX-OFFICIO MEMBER.

- 1. RESOLVED, the following items are hereby received and filed:
 - a. COMM. 15E-35 (2024)
CLERK: “Letter to State Comptroller - Audit Request of EC Comptroller & EC Clerk”
(Chair’s Ruling)
 - b. COMM. 24E-22 (2024)
COMPTROLLER: “Overtime Compensation for Sheriff Exempt Managerial Confidential Employees”
(Chair’s Ruling)
 - c. INTRO. 1-3 (2024)
GILMOUR: “Personnel Policies for FLSA-Exempt Employees”
(Chair’s Ruling)
 - d. COMM. 1D-1 (2024)
DIRECTOR OF REAL PROPERTY TAX SERVICES: “Open Item - Department of Real Property Tax Services”
(Chair’s Ruling)
 - e. INTRO. 4-4 (2024)
VINAL: “Referring Thefts at EC Clerk’s Office to Federal White Collar Crimes”
(Chair’s Ruling)
 - f. COMM. 4E-6 (2024)
COMPTROLLER: “Audit of the County Clerk’s Office, Registrar Division - Mortgage Tax Collection & Distribution”
(Chair’s Ruling)
 - g. COMM. 4E-7 (2024)
COUNTY CLERK: “Response to February 2024 Audit by the EC Comptroller’s Office”
(Chair’s Ruling)

- h. COMM. 4E-8 (2024)
COUNTY CLERK: “Mortgage Tax Audit Supporting Documentation”
(Chair’s Ruling)
- i. COMM. 4E-10 (2024)
COMPTROLLER: “Development of Corrective Action Plans Following Audits”
(Chair’s Ruling)
- j. COMM. 4E-11 (2024)
COUNTY EXECUTIVE: “Personnel Adjustments - Chief Ethics Officer”
(Chair’s Ruling)
- k. COMM. 4E-29 (2024)
COMPTROLLER: “2024 Consolidated Bond Resolution”
(Chair’s Ruling)
- l. COMM. 5E-1 (2024)
COUNTY CLERK: “Software Integration & External Accounting Review”
(Chair’s Ruling)
- m. COMM. 5E-3 (2024)
COMPTROLLER: “EC Cultural Funding Grant Program - Steel Plant Museum of WNY”
(Chair’s Ruling)
- n. COMM. 5E-4 (2024)
COMPTROLLER: “EC Cultural Funding Grant Program - Music Is Art”
(Chair’s Ruling)
- o. COMM. 5E-5 (2024)
COMPTROLLER: “EC Cultural Funding Grant Program - El Museo Francisco Oller Y Diego Rivera”
(Chair’s Ruling)
- p. COMM. 5E-6 (2024)
COMPTROLLER: “EC Cultural Funding Grant Program - Arts Service Initiative of WNY, Inc.”
(Chair’s Ruling)

- q.

COMM. 5E-7 (2024)

COMPTROLLER: “EC Cultural Funding Grant Program - Historical Society of the Town of Clarence”
(Chair’s Ruling)
- r.

COMM. 5E-35 (2024)

COUNTY CLERK: “Clerk's Office Software RFP”
(Chair’s Ruling)
- s.

COMM. 5E-36 (2024)

COMPTROLLER: “Fraud Prevention Services Available from M&T Bank”
(Chair’s Ruling)
- t.

COMM. 6E-2 (2024)

COUNTY CLERK: “Recovery of the Intercepted SONYMA Check”
(Chair’s Ruling)
- u.

COMM. 6E-3 (2024)

COUNTY CLERK: “Mortgage Tax Audit Meeting and FOIL for Working Papers”
(Chair’s Ruling)
- v.

COMM. 6D-6 (2024)

DEPUTY COMPTROLLER: “EC Comptroller's Office Audit of Electronic Vendor Payments”
(Chair’s Ruling)
- w.

COMM. 6D-8 (2024)

DIRECTOR OF BUDGET & MANAGEMENT: “Capital Projects Update – March 2024”
(Chair’s Ruling)
- x.

COMM. 7E-1 (2024)

COMPTROLLER: “Department of Law Risk Retention Fund Spending - January 2024”
(Chair’s Ruling)
- y.

COMM. 7E-7 (2024)

COMPTROLLER: “Apportionment & Distribution of 4.75% Sales & Compensating Use Tax for Dec. 2023, Jan., and Feb. 2024”
(Chair’s Ruling)

- z.

COMM. 7M-6 (2024)

ECMCC: “ECMCC 2023 Annual Report”
(Chair’s Ruling)
2.

COMM. 7E-13 (2024)

COUNTY EXECUTIVE
WHEREAS, the Erie County Probation Department provides pretrial Release Under Supervision services for the courts as an alternative to incarceration; and

WHEREAS, Bail Reform legislation enacted by New York State in 2020 has continued to significantly increase the caseloads of the Probation Officers providing pretrial Release Under Supervision services; and

WHEREAS, authorization is requested to add a Probation Assistant position within the Erie County Probation Department to the pretrial services staff to address the increase in caseloads and the resulting increase in workloads; and

WHEREAS, the New York State Division of Criminal Justice Services (DCJS) has awarded the Erie County Probation Department funding to address expenses related to the provision of Pretrial Services; and

WHEREAS, the Erie County Probation Department proposes to use a portion of this funding to add a Probation Assistant position; and

WHEREAS, these appropriations will not result in an increase in County funding of the existing Probation Department’s 2024 Adopted Budget.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the creation of one (1) full-time Probation Assistant, Job Group 7, CSEA (B100 #14195) effective July 1, 2024; and be it further

RESOLVED, that authorization is hereby given to the Department of Probation to accept additional NYS Pretrial Services Aid to fund the cost of the new position and to amend their 2024 General Fund Budget (Fund 110, Funds Center 12610) as follows:

Department of Probation
2024 General Fund Budget
Fund 110, Funds Center 12610

REVENUES	CHANGE
4090060 State Aid Pretrial Services	<u>\$45,014</u>
TOTAL	<u>\$45,014</u>
APPROPRIATIONS	CHANGE
500000 Full Time - Salaries	\$30,009
502000 Fringe Benefits	<u>\$15,005</u>
TOTAL	<u>\$45,014</u>

and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments required to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, Comptroller’s Office, Division of Budget and Management, Department of Personnel and Department of Probation.
(5-0) Chair Baskin not present for vote.

TIMOTHY J. MEYERS
CHAIR

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

Report No. 5 HEALTH & HUMAN SERVICES COMMITTEE

Report No. 5 Attachments

April 18, 2024

HEALTH & HUMAN SERVICES
COMMITTEE
REPORT NO. 5

ALL MEMBERS PRESENT.
CHAIR BASKIN PRESENT AS EX-OFFICIO MEMBER.

1. RESOLVED, the following items are hereby received and filed:
- a. COMM. 7D-2 (2024)
COMMISSIONER OF SOCIAL SERVICES: “Comm. 12e-34 Compliance Report - Januray”
(Chair’s Ruling)

b. COMM. 7D-3 (2024)
COMMISSIONER OF SOCIAL SERVICES: “Comm. 12e-34 Compliance Report - February”
(Chair’s Ruling)

c. COMM. 7M-2 (2024)
CONSTITUENT: “Letter from Constituent Concerning Public Sanitation”
(Chair’s Ruling)
2. COMM. 7E-22 (2024)
COUNTY EXECUTIVE
WHEREAS, the Erie County Department of Social Services is requesting authorization to extend a lease at AppleTree Business Park with AppleTree Realty Holdings for the purpose of housing Social Services programs at this site; and

WHEREAS, the 5-year lease extension for the period April 1, 2024 - March 31, 2029 is for space totaling 78,229 square feet at an annual base rental amount of approximately \$25.96 per square feet for an annual base rental amount of \$2,030,511.92 for Year 6, approximately \$26.73 per square feet for an annual base rent of \$2,091,427.28 for Year 7, approximately \$27.54 per square feet for an annual base rental amount of \$2,154,170.10 for Year 8, approximately \$28.36 per square feet for an annual base rental amount of \$2,218,792.20 for Year 9, and approximately \$29.21 per square feet for an annual base rental amount of \$2,285,359.06 for Year 10; and

WHEREAS, the current lease period ends on March 31, 2024, and this lease is needed to maintain Department of Social Services administered programs at this location; and

WHEREAS, the Department of Social Services has leased space at AppleTree Business Park since 2018, and the facility currently houses its Family Wellness Division; and

WHEREAS, the County included funds for the 2024-25 lease year (year 6) in the 2024 Adopted Budget; therefore, there will be no fiscal impact to the County in 2024.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive and the Department of Social Services to enter into a 5-year lease extension at AppleTree Business Park with AppleTree Realty Holdings, LLC, under the terms herein presented for the purpose of housing Social Services programs at this site, waiving Erie County Code Section 26.08 as impractical; and be it further

RESOLVED, that sufficient funding exists within the Department of Social Service’s 2024 Adopted Budget (Fund 110, Funds Center 120) to cover the year 6 (2024-25) base rental amount of \$2,030,511.92 with rent costs of 2,091,427.28 for Year 7 (2025-26); \$2,154,170.10 for Year 8 (2026-27); 2,218,792.20 for Year 9 (2027-28) and \$2,285,359.06 for Year 10 (2028-29) covered as part of subsequent budgets; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to implement any budget adjustments as required to comply with the funding requirements provided there are no changes to county share amounts; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the County Executive’s Office, Comptroller’s Office, Department of Law, Department of Social Services, and Division of Budget and Management.
(6-0)

3. COMM. 7E-23 (2024)
COUNTY EXECUTIVE
WHEREAS, The Buffalo Bisons wish to donate a block of tickets to a baseball game valued at approximately \$800 (80 tickets at \$10 each) in recognition of Foster Care Awareness Month, which is held in May; and

WHEREAS, the donated tickets will be distributed to Foster Care families of the Department of Social Services in the Family Wellness division; and

WHEREAS, providing these baseball tickets fits the vision of the Department of Social Services to create a community where children, adults, and families are healthy, safe and enjoy a quality of life; and

WHEREAS, pursuant to County Law, all donations must be approved and accepted by the Erie County Legislature.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the Department of Social Services to accept a block of baseball game tickets valued at approximately \$800 (80 tickets at \$10 each) donated by the Buffalo Bisons; and be it further

RESOLVED, that authorization is hereby given for the County Executive, Deputy County Executive and/or Commissioner of Social Services to distribute these tickets to families currently involved with Foster Care programs provided directly or indirectly by the Department of Social Services in honor of Foster Care Awareness Month in May 2024; and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the Erie County Executive’s Office, Department of Social Services, and Division of Budget and Management. (6-0)

4. COMM. 7E-25 (2024)
COUNTY EXECUTIVE

WHEREAS, the Erie County Department of Homeland Security & Emergency Services, through NYS Department of Homeland Security and Emergency Services, has agreed to provide funding for needs assessment and training development regarding terrorism in Erie County; and

WHEREAS, General Municipal Law § 99-r authorizes the County to enter direct negotiations with any unit of SUNY to contract for technology services, equipment, or any other services of government that the SUNY unit is authorized to provide; and

WHEREAS, authorization is required from the Erie County Legislature for the County Executive and/or Deputy County Executive to enter into contract with the Research Foundation to execute the project; and

WHEREAS, the contract will be managed by the Erie County Department of Homeland Security & Emergency Services.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive and Deputy County Executive to enter into contract with The Research Foundation for SUNY on behalf of the University at Buffalo in an amount not to exceed \$54,413 to conduct needs assessment and training development; and be it further

RESOLVED, that sufficient funds to cover the cost of this contract already exists within the Department of Homeland Security and Emergency Services Domestic Terrorism Prevention (HS167DTPG2224) Grant, Fund 281, Funds Center 16700, Account 516020 -Professional Services, Contracts and Fees; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution be sent to the Erie County Executive's Office, Comptroller’s Office, Department of Homeland Security & Emergency Services, Department of Law, and Division of Budget and Management. (6-0)

5. COMM. 7E-26 (2024)
COUNTY EXECUTIVE

WHEREAS, the Center for Disease Control has awarded Erie County Department of Health \$1,519,458 to be prepared for future public health emergencies and strengthen its public health infrastructure; and

WHEREAS, the CDC states the purpose of this is grant to local health departments is to protect people from preventable illness, death, and health threats by making sure food and water is safe, tracking diseases, stopping outbreaks, providing child and maternal healthcare, and monitoring data; and

WHEREAS, by accepting these funds, Erie County would also be eligible for up to \$5,000,000 for future public health emergencies as determined by the CDC; and

WHEREAS, ECDOH has reviewed department operations with its division directors to find areas that services could be improved or strengthened with the funding awarded to meet that mission; and

WHEREAS, ECDOH identified four positions to strengthen its workforce, identified items to help with safe housing, prepare for future emergencies, and assist emergency medical services.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into contract with the Centers for Disease Control and New York State Department of Health to accept \$1,519,458 in funding to be made available as a multi-year grant in Fund 281, Funds Center 12710 follows:

Department of Health
CDC Public Health Infrastructure Grant
127SPHI2227
12/1/2022 – 11/30/2027

<u>ACCOUNT</u>	<u>REVENUES</u>	<u>BUDGET</u>
414000	Federal Aid Revenue	<u>\$1,519,548</u>
	TOTAL	<u>\$1,519,548</u>

<u>ACCOUNT</u>	<u>APPROPRIATIONS</u>	<u>BUDGET</u>
500000	Full Time - Salaries	\$ 464,006
500020	Part Time - Salaries	70,247
502000	Fringe Benefits	267,126
516020	Professional Services Contracts & Fees	152,251
561410	Lab & Technical Equipment	455,273
561420	Office Equipment	53,444
912740	ID Medical Examiner Services	<u>\$ 57,111</u>
	TOTAL	<u>\$1,519,458</u>

and be it further

RESOLVED, that authorization is hereby given to create following positions within the Department of Health - Health Division’s CDC Public Health Infrastructure Grant (Fund 281, Funds Center 12710) 127SPHI2227 effective May 4, 2024:

Title	Status	Unit	JG	Positions	B100
Chief Account Clerk	FT	CSEA	7	1	14202
Delivery Service Chauffer (PT)	PT	AFSCME	4	1	14204
Environmental Chemist	FT	CSEA	11	1	14201

and be it further

RESOLVED, that authorization is hereby given to reallocate one (1) full-time Quality Assurance Specialist from Job Group 12 to Job Group 13 (B-100 #14209) within the Department of Health - Medical Examiner Division’s 2024 Adopted Budget (Fund 110, Funds Center 12740) effective May 4, 2024; and be it further

RESOLVED, that authorization is hereby given to amend the Department of Health Medical Examiner Division’s 2024 Adopted Budget (Fund 110, Funds Center 12740) as follows:

Department of Health
Medical Examiner Division
Fund 110, Funds Center 12740

<u>ACCOUNT</u>	<u>APPROPRIATION</u>	<u>CHANGE</u>
500000	Full Time Salaries	\$5,309
502000	Fringe Benefits	2,654
912740	ID Medical Examiner Services	<u>(\$7,963)</u>
	TOTAL	<u>\$ 0</u>

and be it further

RESOLVED, that authorization is hereby given to the Director of Budget and Management to adjust grant appropriations and revenues in accordance with the final grantor funding levels or grantor authorized changes to award amounts, provided there are no changes to authorized personnel levels and county share amounts; and be it further

RESOLVED, that authorization is hereby given to the County Executive and Deputy County Executive to amend contracts as necessary to implement any no-cost extension that may be permitted by the grantor; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the Erie County Executive’s Office, Comptroller’s Office, Department of Law, Department of Personnel, Department of Health, and Division of Budget and Management.
(6-0)

6. COMM. 7E-27 (2024)
COUNTY EXECUTIVE

WHEREAS, in 2023, New York State passed the creation of a Lead Local Registry that would require proactive inspections of rental units built prior to 1980 in zip codes of concern; and

WHEREAS, the purpose of this mandate is to limit the exposure and poisoning of lead to renters in New York State by providing funding to local health departments to develop, implement, and maintain the registry; and

WHEREAS, Erie County has about 45,000 rental units that fall into the zip codes of concern; and

WHEREAS, New York State has awarded \$1,922,200 a year for 5 years (\$9,611,000 total) to develop, implement, and maintain the registry; and

WHEREAS, ECDOH’s Environmental Health has identified fourteen positions, equipment, and supplies necessary to develop and implement this registry using these funds.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into contract with the New York State Department of Health in order to accept \$1,922,200 in funding (a year for 5 years totaling \$9,611,000) into the Erie County Division of Public Health Lab and Environmental Health’s 2024 Grant Budget (Fund 281, Funds Center 1273038) as the Lead Rental Registry Grant as follows:

Department of Health
Public Health Lab and Environmental Health Division
Lead Rental Registry Grant
127LRR2425
04/01/24 - 03/31/25

<u>ACCOUNT</u>	<u>REVENUES</u>	<u>BUDGET</u>
409000	State Aid Revenues	<u>\$1,922,200</u>
	TOTAL	<u>\$1,922,200</u>

<u>ACCOUNT</u>	<u>APPROPRIATIONS</u>	<u>BUDGET</u>
500000	Full Time Salaries	\$ 966,136
501000	Overtime	48,341
502000	Fringe Benefits	507,238
505000	Office Supplies	5,000
505200	Clothing Supplies	5,000
505400	Food & Kitchen Supplies	3,000

505800	Health & Medical Related	5,000
510000	Local Mileage	15,000
510100	Out of Area Travel	915
510200	Training & Education	5,070
516020	Pro Services Cnt & Fees	295,000
530000	Other Expenses	15,000
561410	Lab & Technical Equipment	41,500
980000	ID DISS Services	<u>\$ 10,000</u>
	TOTAL	<u>\$1,922,200</u>

and be it further

RESOLVED, that authorization is hereby given to create one (1) full-time Associate Public Health Sanitarian, Job Group 14, CSEA (B-100 #14205) effective May 4, 2024; and be it further

RESOLVED, that authorization is hereby given to create one (1) full-time Supervising Public Health Sanitarian, Job Group 11, CSEA (B-100 #14173) effective May 4, 2024; and be it further

RESOLVED, that authorization is hereby given to create two (2) full-time Senior Investigating Public Health Sanitarian, Job Group 10, CSEA (B-100 #14174) effective May 4, 2024; and be it further

RESOLVED, that authorization is hereby given to create eight (8) full-time Investigating Public Health Sanitarian, Job Group 08, CSEA (B-100 #14175) effective May 4, 2024; and be it further

RESOLVED, that authorization is hereby given to create one (1) full-time Principal Clerk, Job Group 06, CSEA (B-100 #14206) effective May 4, 2024; and be it further

RESOLVED, that authorization is hereby given to create one (1) full-time Senior Clerk Typist, Job Group 04, CSEA (B-100 #14207) effective May 4, 2024; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to implement any budget adjustments as required to comply with the grantor funding requirements provided there are no changes to authorized personnel levels or county share amounts; and be it further

RESOLVED, that authorization is hereby given to the County Executive or Deputy County Executive to amend contracts as necessary to implement any no-cost extension that may be permitted by the grantor; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the Erie County Executive’s Office, Department of Personnel, Department of Health, and Division of Budget and Management.
(6-0)

7. COMM. 7E-28 (2024)
COUNTY EXECUTIVE

WHEREAS, Erie County is home to eight of New York State’s zip codes of concerns when it comes to lead hazards; and

WHEREAS, Erie County has a higher incidence rate of lead poisonings than the NYS average due to lead hazards, age of housing stock, deferred maintenance of units, and lack of resources for remediation of property owners and tenants; and

WHEREAS, lead poisonings are preventable if hazards are addressed; and

WHEREAS, New York State’s Office of Homes and Community Renewal and the Housing Trust Fund Corporation acknowledge the lack of resources for tenants and property owners to address lead hazards and awarded \$4,162,750 for this effort; and

WHEREAS, ECDOH will work with Belmont Housing of WNY to conduct inspections, prepare rehabilitation plans, initiate rehabilitation with local and insured contractors, and conduct interim and final inspections of units in zip codes of concern; and

WHEREAS, units will be entitled for up to \$34,000 in rehabilitation to address lead hazards; and

WHEREAS, this grant in the amount of \$4,162,750 and requires no local funding.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive and Deputy County Executive to accept \$4,162,750 from the New York State Office of Homes and Community Renewal and be made available as a multi-year Leading in Lead Grant (Fund 281, Funds Center 12730) as follows:

Department of Health
Leading in Lead
127LILEAD2425
4/1/2024 - 3/31/2026

<u>ACCOUNT</u>	<u>REVENUES</u>	<u>BUDGET</u>
409000	State Aid Revenues	<u>\$4,162,750</u>
	TOTAL	<u>\$4,162,750</u>

<u>ACCOUNT</u>	<u>APPROPRIATIONS</u>	<u>BUDGET</u>
505800	Medical & Health Supplies	\$ 5,000
516020	Professional Svcs Contracts & Fees	20,000
517257	Belmont Housing Res WNY	4,125,750
530000	Other Expenses	10,000
980000	ID DISS Services	<u>\$ 2,000</u>
	TOTAL	<u>\$4,162,750</u>

and be it further

RESOLVED, that authorization is hereby given to enter into contract with Belmont Housing of WNY in an amount not to exceed \$4,125,750 to provide various lead inspection and remediation services in units in zip codes of concern as part of this grant program, waiving the procedures in Section 26.08 of the Erie County Administrative Code; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to adjust grant appropriations and revenues in accordance with the final grantor funding levels or grantor authorized changes to award amounts, provided there are no changes to authorized personnel levels and county share amounts; and be it further

RESOLVED, that authorization is hereby given to the County Executive to amend contracts as necessary to implement any no-cost extension that may be permitted by the grantor; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the Erie County Executive’s Office, Comptroller’s Office, Department of Health, and Division of Budget and Management.
(6-0)

8. COMM. 7E-29 (2024)
COUNTY EXECUTIVE

WHEREAS, ECDOH’s Jesse Nash Health Clinic located at 608 William in Buffalo currently uses an outdated electronic medical records (EMR) system; and

WHEREAS, RFP #2023-059 was issued to seek proposals to update the EMR system at the clinic which received 10 responses; and

WHEREAS, based on rankings, scorings, and interviews, NextGen Healthcare was selected for its knowledge, capacity, reputation, and understanding of the needs of the clinic; and

WHEREAS, the clinic’s updated system will help collect, maintain, and report out data for the clinic as necessary as required for many grants the current EMR system cannot do; and

WHEREAS, a new EMR system allows clinic staff to focus more on patient care and providing needed services to county residents.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into contract with NextGen Healthcare for 3 years with 2 one-year extensions; and be it further

RESOLVED, that sufficient funding exists for the first-year contract cost of \$136,111 plus \$20,864.95 for initial implementation within the Health Division’s 2024 Adopted Budget (Fund 110, Funds Center 12700) Account 516202 – Professional Services, Contract & Fees; and be it further

RESOLVED, the Clerk of the Legislature shall forward certified copies of this Resolution to the County Executive’s Office, Department of Law, Department of Health and Division of Budget and Management.
(6-0)

9. COMM. 7E-30 (2024)
COUNTY EXECUTIVE

WHEREAS, a new fund was created under Office of Children and Family Services (OCFS) for the purpose of providing annual awards to support youth team sports programs for underserved children and youth under the age of 18; and

WHEREAS, these awards are designed to promote positive youth development; and

WHEREAS, the Department of Social Services-Youth Bureau has been awarded funding in the amount of \$465,902; and

WHEREAS, the Department of Social Services-Youth Bureau distributed a request for proposal (RFP #2023-056VF) to interested parties and the Youth Board panel recommendations were utilized to determine contract award amounts; and

WHEREAS, there is no additional local share necessary for these awards, and there is no fiscal impact based on this resolution.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive and Deputy County Executive to accept \$465,902 in State Aid to provide services in team sports to Erie County Youth and amend the Youth Bureau’s 2024 General Fund Budget follows:

Department of Social Services-Youth Bureau
Fund 110, Funds Center 12530

<u>ACCOUNT</u>	<u>REVENUE</u>	<u>CHANGE</u>
408056	Youth Team Sports	<u>\$465,902</u>
	TOTAL	<u>\$465,902</u>
<u>ACCOUNT</u>	<u>APPROPRIATION</u>	<u>CHANGE</u>
517880	Youth Team Sports	<u>\$465,902</u>
	TOTAL	<u>\$465,902</u>

and be it further

RESOLVED, that authorization is hereby given to the County Executive and Deputy County Executive to enter into contract with the community providers in the identified amounts (RFP 2023-056VF) totaling \$465,902 for the provision of Youth Sports Services; and be it further

RESOLVED, that authorization is hereby given to the Director of Budget and Management to make any additional budget adjustment which may be required in order to match expense with State funding allocation adjustments; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the Erie County Executive's Office, Comptroller's Office, Department of Social Services, and Division of Budget and Management.
(6-0)

JOHN J. GILMOUR
CHAIR

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 7E-12	From the Finance & Management Committee	From the County Executive - Department of Personnel - Administration of the HELP Program
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24COMM. 7E-12	Attachments
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COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

APR 10 2024 10:55

April 5, 2024

Erie County Legislature
95 Franklin Street – 4th Floor
Buffalo, New York 14202

RE: Department of Personnel - Administration of the HELP Program

Dear Honorable Members:

Enclosed, please find a memorandum and proposed resolution from the Department of Personnel requesting authorization that, as part of Erie County's participation in the New York State Hiring for Emergency Limited Placement (HELP) Program, temporarily create non-competitive class jobs that mirror vacant, encumbered, competitive class positions. The resolution also prohibits Departments participating in the HELP Program from back-filling vacant, encumbered, competitive class positions with new employees.

Should your Honorable Body require further information, I encourage you to contact Brian Bray, Commissioner of the Department of Personnel. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz". The signature is stylized with a large, looped "M" and "P".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/bb
Enclosure

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Personnel Program
Re: Department of Personnel - Administration of the HELP Program
Date: April 5, 2024

SUMMARY

The resolution requests the temporary creation of jobs in the non-competitive class that mirror vacant, encumbered, competitive class positions. The resolution also prohibits Departments from back-filling the vacant, encumbered, competitive class positions with new employees.

FISCAL IMPLICATIONS

The resolution is budget neutral. Many new positions are being created to allow for this movement of employees to non-competitive class positions while there is a temporary encumbrance on the competitive class position. We are required to “fully-fund” all created positions within the budget in order to ensure its balance, however the existing competitive class positions that mirror these new positions are required to remain vacant and as a result would have no net new cost to the County, achieved as vacancy savings. To achieve budget neutrality and not negatively impact departments while still creating these positions, in consultation with the Division of Budget and Management, a negative appropriation will be made in each department’s personnel services budget in Account #504995 – HELP Personnel Reserve equal to the increased salary and benefits costs associated with each “mirror” position that will remain vacant. In the same way that a “turnover” account appreciates anticipated vacancy savings, this account will allow these new positions to remain budget neutral as is intended. For the Department of Social Services and Division of Youth Services, these positions will be created retroactively to 1/27/24, which is the date at which these individual positions were qualified for the HELP program to allow for the probationary period. For Senior Services, positions will be created retroactively to 4/1/24 to align with grant periods.

										1/27/24 Start PP4 (92.3%)
										Pro-
Dept	Cost Center	Title	Status	Unit	JG	Step	Annualized Salary	Rated Salary	#	Total
Social Services	12080	Caseworker (HELP)	FT	CSEA	9	1	\$ 56,871	\$52,492	37	\$ 1,942,202
Social Services	12080	Caseworker Spanish Speaking (HELP)	FT	CSEA	9	1	\$ 56,871	\$52,492	1	\$ 52,492
Social Services	12040	Child Support Investigator (HELP)	FT	CSEA	7	1	\$ 50,446	\$46,562	2	\$ 93,123
Social Services	12070	Social Welfare Examiner (HELP)	FT	CSEA	6	1	\$ 47,595	\$43,930	46	\$ 2,020,789
Social Services	12050	Social Welfare Examiner Spanish Speaking (HELP)	FT	CSEA	6	1	\$ 47,595	\$43,930	4	\$ 175,721
Totals									90	\$ 4,284,326
									Fringe	\$ 2,142,163

HELP -Reserve \$(6,426,489)
Net Cost \$ -

1/27/24 Start PP4 (92.3%)										
Div	Cost Center	Title	Status	Unit	JG	Step	Annualized Salary	Pro-Rated Salary	#	Total
Youth Services	1252030	Juvenile Justice Counselor (HELP)	FT	CSEA	10	1	\$ 60,403	\$55,752	3	\$ 167,256
Youth Services	1252020	Detention Home Intake Worker (HELP)	FT	CSEA	9	1	\$ 56,871	\$52,492	1	\$ 52,492
Youth Services	1252040	Youth Detention Worker (HELP)	FT	AFSCME	7	1	\$ 46,365	\$42,795	9	\$ 385,154
Youth Services	1252070	Detention Facility Security Guard (HELP)	FT	AFSCME	5	1	\$ 40,579	\$37,454	1	\$ 37,454
Totals									14	\$ 642,356
									Fringe	\$ 321,178
									HELP -Reserve	\$(963,534)
									Net Cost	\$ -

4/1/24 Start PP8.5 (75%)										
Dept	General Fund Cost Center/Grant	Title	Status	Unit	JG	Step	Annualized Salary	Pro-Rated Salary	#	Total
Senior Services	1632070	Case Manager – SS (HELP)	FT	CSEA	7	2	\$ 51,935	\$40,125	1	\$ 40,125
Senior Services	1632070	Case Manager – SS (HELP)	FT	CSEA	7	5	\$ 59,564	\$44,787	1	\$ 44,787
Senior Services	163ADCSI2425	Case Manager – SS (HELP)	FT	CSEA	7	5	\$ 59,564	\$44,787	1	\$ 44,787
Senior Services	163NYCONNECTS2425	Case Manager – SS (HELP)	FT	CSEA	7	D	\$ 64,536	\$48,402	1	\$ 48,402
Senior Services	163NYCONNECTS2425	Case Manager – SS (HELP)	FT	CSEA	7	5	\$ 59,564	\$44,787	1	\$ 44,787
Senior Services	163UNMETNEED2425	Case Manager – SS (HELP)	FT	CSEA	7	E	\$ 65,732	\$49,299	1	\$ 49,299
Totals									6	\$ 271,839
									Fringe	\$ 135,920
									HELP -Reserve	\$(407,759)
									Net Cost	\$ -

REASONS FOR RECOMMENDATION

Erie County is participating in the New York State Hiring for Emergency Limited Placement (HELP) Program, as described later in this memo. In order to fully enjoy the benefits of the program without taking away the civil service rights of some current employees, we are requesting the Legislature authorize the creation of non-competitive class positions that mirror vacant, encumbered competitive class positions.

BACKGROUND INFORMATION

Erie County is participating in the HELP Program, a strategic initiative designed to expedite the hiring of diverse, qualified candidates into permanent positions without the traditional civil service examination requirements. The HELP Program specifically targets direct care, health, and safety titles that are crucial for the well-being and safety of the public. Traditionally, these positions necessitated that job candidates undergo and succeed in competitive examinations to qualify for employment. However, under the HELP Program, this requirement is temporarily lifted, allowing for non-competitive appointments. Candidates must still meet the minimum qualifications for the positions they apply for, ensuring that the standards for these critical positions are maintained.

At the program's conclusion, employees who were hired under the HELP Program will transition into the competitive class without the need for further examination, securing their positions on a permanent basis. This approach not only addresses immediate staffing needs but also provides a pathway for employees to continue their careers within the civil service system, ensuring stability and continuity in critical public services.

Built into the Civil Service system is the imperative to promote from within. Upon promotion, employees are required to serve a probationary period in the promotional job title. If a probationary employee in a promotional position fails to successfully complete their probation, civil service rules provide them with the right to return to their previous position. However, if Erie County were to delete the competitive class position to which the employee encumbers to add a non-competitive position, they would not have a position to return to if they failed probation in the promotional title.

CONSEQUENCES OF NEGATIVE ACTION

Failure to approve this resolution will not allow County Departments to take full advantage of the HELP program. This will prolong staffing shortages, and not allow Departments to fill the positions that the Legislature authorized them to fill.

STEPS FOLLOWING APPROVAL

The Division of Budget and Management and the Department of Personnel will work jointly to create the non-competitive positions in the Departments of Social Services and Senior Services and Division of Youth Services.

A RESOLUTION SUBMITTED BY THE PERSONNEL DEPARTMENT

RE: Department of Personnel – Administration of the HELP Program

WHEREAS, in response to significant challenges in filling many regularly competitive class positions throughout local governments, the New York State Department of Civil Service created the Hiring Emergency Limited Placement Program (HELP Program); and

WHEREAS, the HELP Program is temporary and designed to alleviate such critical staffing needs for local governments in direct care and health and safety positions through the creation and filling of identical positions on a non-competitive classification basis; and

WHEREAS, the Erie County Departments of Personnel, Social Services, and Senior Services have identified several health and safety positions that would result in the basic health, safety, and daily needs of residents unmet; and

WHEREAS, New York State Civil Service requires the civil service jurisdiction to meet three criteria before allowing job titles to be allowed into the Program:

- Criteria 1: The job title must be critical, direct care, health, or safety. Employees in these titles provide services or care directly to clients, consumers, patients, or the public.
- Criteria 2: A severe shortage of candidates exists, evidenced by an inability to attract sufficient qualified candidates to fill vacancies despite extensive and exhaustive recruitment efforts.
- Criteria 3: Titles are filled via open-competitive examination only. Titles that can be filled via promotion examination cannot participate in this Program.

and

WHEREAS, the Erie County Personnel Commissioner, as the Personnel Officer for the civil service jurisdiction of Erie County, has successfully held the required public hearing, submitted and received approval from the New York State Civil Service Commission for several identified titles to be created and filled under the purview of the guidelines and requirements, as set forth by the New York State HELP Program; and

WHEREAS, the requirements of the service of the County of Erie within the jurisdiction of the Commissioner of Personnel of the County of Erie, have necessitated the following additions, including: Juvenile Justice Counselors (HELP); Caseworkers (HELP); Caseworkers-Spanish Speaking (HELP); Caseworkers-Arabic Speaking (HELP); Caseworkers-Bengali Speaking (HELP), Child Support Investigators (HELP); Child Support Investigators-Spanish Speaking (HELP); Youth Detention Workers (HELP); Detention Home Intake Workers (HELP); Caseworkers-Karen Speaking (HELP); Social Welfare Examiners (HELP); Social Welfare Examiners-Spanish Speaking (HELP); Social Welfare Examiners-Arabic Speaking (HELP); Social Welfare Examiners-Somali Speaking (HELP), Detention Security Facility Guards (HELP), Case Managers - Senior Services (HELP) to the list of non-competitive class positions, appearing in the Appendices to the Rules for the Classified Service of the County of Erie; and

WHEREAS, the above noted positions were approved for participation in the HELP program granted for Erie County on January 27, 2024; and

WHEREAS, several current existing positions in the related competitive class titles are encumbered by permanent competitive class employees; and

WHEREAS, the Erie County Personnel Department cannot reclassify encumbered competitive class positions into the non-competitive class because the employee encumbering the position, frequently serving as a provisional employee or in a mandatory probationary term in a promotional position, has the right to return to that position under civil service law; and

WHEREAS, to fully execute the filling of these necessary positions within the non-competitive classification, without affecting or altering the existing civil service rights of current permanent competitive class individuals serving Erie County's constituents in other capacities, it is thereby necessary to create additional positions specifically designated under the HELP Program; and

WHEREAS, it is understood that these approved, designated, and allocated positions may only exist under the time limitations specified by the New York State Help Program for one year from the date of approval or the cessation of the Program by the New York State Civil Service Municipal Services Division.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the following ninety (90) full-time positions, in the non-competitive class, be created within the Department of Social Services' 2024 General Fund Budget as part of the New York State Help Program, retroactive to January 27, 2024:

Department	Title	Status	Unit	JG	#	B100
Social Services	Caseworker (HELP)	FT	CSEA	9	37	14168
Social Services	Caseworker Spanish Speaking (HELP)	FT	CSEA	9	1	14170
Social Services	Child Support Investigator (HELP)	FT	CSEA	7	2	14169
Social Services	Social Welfare Examiner (HELP)	FT	CSEA	6	46	14182
Social Services	Social Welfare Examiner Spanish Speaking (HELP)	FT	CSEA	6	4	14183

and be it further

RESOLVED, that authorization is hereby given to amend the Department of Social Services' 2024 General Fund Budget (Fund 110, Funds Center 120) to account for the newly created HELP program positions in a budget neutral way as follows:

Department of Social Services
2024 General Fund Budget
Fund 110, Funds Center 120

APPROPRIATION		CHANGE
500000	Full Time Salaries	\$ 4,284,326
502000	Fringe Benefits	\$ 2,142,163
504995	HELP - Personnel Reserve	<u>(\$6,426,489)</u>
Net		<u>\$ 0</u>

and be it further

RESOLVED, that authorization is hereby given for the following fourteen (14) full-time positions, in the non-competitive class, be created within the Division of Youth Services' 2024 General Fund Budget as part of the New York State Help Program, retroactive to January 27, 2024:

Division	Title	Status	Unit	JG	#	B100
Youth Services	Juvenile Justice Counselor (HELP)	FT	CSEA	10	3	14193
Youth Services	Detention Home Intake Worker (HELP)	FT	CSEA	9	1	14138
Youth Services	Youth Detention Worker (HELP)	FT	AFSCME	7	9	14132
Youth Services	Detention Facility Security Guard (HELP)	FT	AFSCME	5	1	14139

and be it further

RESOLVED, that authorization is hereby given to amend the Division of Youth Services' 2024 General Fund Budget (Fund 110, Funds Center 12520) to account for the newly created HELP program positions in a budget neutral way as follows:

Division of Youth Services
2024 General Fund Budget
Fund 110, Funds Center 12520

APPROPRIATION		CHANGE
500000	Full Time Salaries	\$642,356
502000	Fringe Benefits	\$321,178
504995	HELP - Personnel Reserve	<u>(\$963,534)</u>
Net		<u>\$ 0</u>

and be it further

RESOLVED, that authorization is hereby given for the following two (2) full-time positions, in the non-competitive class, be created within the Department of Senior Services' 2024 General Fund Budget as part of the New York State Help Program, retroactive to April 1, 2024:

Department	Title	Status	Unit	JG	#	B100 #
Senior Services	Case Manager – SS (HELP)	FT	CSEA	7	1	14130

Senior Services	Case Manager – SS (HELP)	FT	CSEA	7	1	14130
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and be it further

RESOLVED, that authorization is hereby given to amend the Department of Senior Services' 2024 General Fund Budget (Fund 110, Funds Center 163) to account for the newly created HELP program positions in a budget neutral way as follows:

Department of Senior Services
2024 General Fund Budget
Fund 110, Funds Center 163

APPROPRIATION	CHANGE
500000 Full Time Salaries	\$ 84,912
502000 Fringe Benefits	\$ 42,456
504995 HELP - Personnel Reserve	<u>(\$127,368)</u>
Net	<u>\$ 0</u>

and be it further

RESOLVED, that authorization is hereby given for the following one (1) full-time positions, in the non-competitive class, be created within the Department of Senior Services' 2023-24 Alzheimer Disease Caregiver Support Initiative Grant as part of the New York State Help Program, retroactive to April 1, 2024:

Department	Title	Status	Unit	JG	#	B100 #
Senior Services	Case Manager – SS (HELP)	FT	CSEA	7	1	14130

and be it further

RESOLVED, that authorization is hereby given to amend the Department of Senior Services' Alzheimer Disease Caregiver Support Initiative Grant Budgets (Fund 281, Funds Center 163) to account for the newly created HELP program positions in a budget neutral way as follows:

Department of Senior Services
163ADCSI2324
Fund 281, Funds Center 163
7/1/2023-6/30/2024

APPROPRIATION	CHANGE
500000 Full Time Salaries	\$14,777
502000 Fringe Benefits	\$10,025
504995 HELP - Personnel Reserve	<u>(\$24,802)</u>
Net	<u>\$ 0</u>

Department of Senior Services
163ADCSI2425
Fund 281, Funds Center 163
7/1/2024-6/30/2025

APPROPRIATION		CHANGE
500000	Full Time Salaries	\$ 59,779
502000	Fringe Benefits	\$ 40,451
504995	HELP - Personnel Reserve	<u>(\$100,230)</u>
Net		<u>\$ 0</u>

and be it further

RESOLVED, that authorization is hereby given for the following two (2) full-time positions, in the non-competitive class, be created within the Department of Senior Services' 2024-25 NY Connects Grant as part of the New York State Help Program, retroactive to April 1, 2024:

Department	Title	Status	Unit	JG	#	B100 #
Senior Services	Case Manager – SS (HELP)	FT	CSEA	7	1	14130
Senior Services	Case Manager – SS (HELP)	FT	CSEA	7	1	14130

and be it further

RESOLVED, that authorization is hereby given to amend the Department of Senior Services' New York Connects Grant Budget (Fund 281, Funds Center 163) to account for the newly created HELP program positions in a budget neutral way as follows:

Department of Senior Services
163NYCONNECTS2425
Fund 281, Funds Center 163
4/1/2024-3/31/2025

APPROPRIATION		CHANGE
500000	Full Time Salaries	\$ 124,315
502000	Fringe Benefits	\$ 69,519
504995	HELP - Personnel Reserve	<u>(\$193,834)</u>
Net		<u>\$ 0</u>

and be it further

RESOLVED, that authorization is hereby given for the following one (1) full-time positions, in the non-competitive class, be created within the Department of Senior Services' 2024-25 Unmet Need Grant as part of the New York State Help Program, retroactive to April 1, 2024:

Department	Title	Status	Unit	JG	#	B100 #
Senior Services	Case Manager – SS (HELP)	FT	CSEA	7	1	14130

and be it further

RESOLVED, that authorization is hereby given to amend the Department of Senior Services' Unmet Need Grant Budget (Fund 281, Funds Center 163) to account for the newly created HELP program positions in a budget neutral way as follows:

Department of Senior Services
163UNMETNEED2425
Fund 281, Funds Center 163
4/1/2024-3/31/2025

APPROPRIATION	CHANGE
500000 Full Time Salaries	\$ 65,732
502000 Fringe Benefits	\$ 43,050
504995 HELP - Personnel Reserve	<u>(\$108,782)</u>
Net	<u>\$ 0</u>

and be it further

RESOLVED, that the Department of Social Services, Division of Youth Services, Department of Senior Services and any other department or division are prohibited from back-filling the vacant, encumbered, competitive class positions in the approved job titles with new employees while the HELP Program is active; and be it further

RESOLVED, that the Department of Personnel, in conjunction with the respective Department of Social Services, Division of Youth Services, Department of Senior Services and any other department or division, shall be responsible for ensuring the proper creation, administration, and filling of the positions listed above in accordance with the guidelines of the Help Program and the applicable laws, rules, regulations and policies governing the County of Erie, its appointing authorities and their employees; and be it further

RESOLVED, that authorization is hereby given to the Department of Personnel and Division of Budget and Management to temporarily create any additional non-competitive class positions in any current or additional title approved by Personnel and New York State as part of the HELP program; and be it further

RESOLVED, that authorization is hereby given to the Division of Budget and Management to adjust any current or future departmental budget within accounts 500000, 502000 and 504995 as needed to effectuate the budget-neutral creation of non-competitive class positions approved within the HELP program; and be it further

RESOLVED, that all non-competitive class positions created as part of the HELP program are considered temporary and shall be deleted by the end of the fiscal year their use within the program has concluded; and be it further

RESOLVED, that certified copies of this resolution shall be sent to the County Executive's Office, Comptroller's Office, Departments of Personnel, Department of Social Services, Division of Youth Services, Department of Senior Services and the Division of Budget and Management.

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-1	MILLS	Board Appointment Recommendation
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24COMM. 8E-1	Attachments
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EC LEG APR 11 '24 AM 10:10

ERIE COUNTY LEGISLATURE REPUBLICAN CAUCUS

April 2, 2024

Bar Association of Erie County
Timothy J. Graber, Esq.
President of the Bar Association of Erie County
438 Main Street, 6th Floor
Buffalo, NY 14202

RE: Board Appointment Recommendation

Dear President Graber:

I am writing in my capacity as the Minority Leader of the Erie County Legislature to fulfill my responsibility to recommend a board member to serve on the Board of Directors of the Erie County Bar Association Aid to Indigent Prisoners Society, Inc.

I would like to recommend Mr. Peter Vasilion, 4620 Boncrest Drive E, Williamsville, NY 14221, for reappointment for another one year term.

Thank you for your attention to this matter. If you have any questions regarding this recommendation, please feel free to contact my Chief of Staff, Bryan Fiume, at 716-858-4745.

Sincerely,

A handwritten signature in blue ink that reads "John J. Mills".

JOHN J. MILLS
Minority Leader
Legislator, District 11

cc: Peter Vasilion
Appointment

Michelle M. Parker
Assigned Counsel Program, Director

The Erie County Legislature

SUBJECT

COMM. 8E-2

SHERIFF

Mindful Awareness Skill-Building Workshops
for Project Blue Participants

Attachments

24COMM. 8E-2

JOHN C. GARCIA
SHERIFF
WILLIAM J. COOLEY
UNDERSHERIFF



ADMINISTRATIVE OFFICES
10 DELAWARE AVENUE
BUFFALO, NEW YORK 14202-3913
(716) 858-7618
FAX: (716) 858-7882
WEBSITE: <http://www.erie.gov/sheriff>

SHERIFF OF ERIE COUNTY

April 15, 2024

The Honorable
Erie County Legislature
92 Franklin Street
Buffalo, New York 14202

Re: Mindful Awareness Skill-Building Workshops for Project Blue Participants

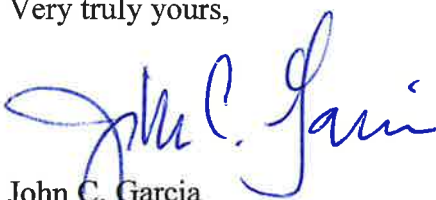
Dear Honorable Members:

The attached resolution requests authorization for the County Executive and the Erie County Sheriff to renew an agreement with The Prevention Council of Erie County for Mindful Awareness Skill-building training.

This training will be offered to Project Blue participants at the Erie County Holding Center and the Erie County Correctional Facility.

Representatives from the Sheriff's Office will be available to answer any questions.

Very truly yours,


John C. Garcia
Sheriff of Erie County

Attachments

ACCOMPANYING MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Erie County Sheriff's Office
Re: Mindful Awareness Skill-Building Workshops for Project Blue Participants
Date: April 15, 2024

Summary of Recommended Action

The attached resolution requests authorization for the County Executive and the Erie County Sheriff to renew an agreement with The Prevention Council of Erie County for Mindful Awareness Skill-building training.

Fiscal Implications of the Proposal

There are no fiscal implications on the operating budget. This program will be funded using Commissary funds.

Reasons for Recommendation

The Sheriff's Office and Project Blue are seeking to continue mindful awareness workshops to maintain current community reintegration programming and provide training to reduce recidivism. These workshops will focus on the tools, techniques, and strategies that Project Blue participants can develop for their post-release progression. Participants will learn how to enjoy the simple moments and navigate challenges.

Consequences of Negative Action

Failure to approve this resolution will prevent the Erie County Sheriff's Office from continuing to provide community reintegration programming for incarcerated individuals at the Holding Center and the Correctional Facility.

Steps Following Approval of Measure

Certified copies of the approved resolution shall be sent to the County Executive, the County Attorney and the Chief of Administration of the Sheriff's Office for implementation.

A RESOLUTION SUBMITTED BY:
ERIE COUNTY SHERIFF'S OFFICE

Re: Mindful Awareness Skill-Building Workshops for Project Blue Participants

WHEREAS, the Erie County Sheriff's Office continues to offer community reintegration programming through Project Blue and other programs; and

WHEREAS, in conjunction with Project Blue, the Sheriff's Office seeks to maintain its programming for participants; and

WHEREAS, the Erie County Sheriff's Office seeks to renew an agreement with The Prevention Council for Mindful Awareness Skill-Building Workshops; and

WHEREAS, the workshops will provide tools, techniques, and strategies on how to enjoy moments and navigate challenges; and

WHEREAS, the 6-week programming would be offered to Project Blue participants at the Erie County Holding Center and the Erie County Correctional Facility; and

WHEREAS, the agreement is not to exceed \$4,992.00 and will expire December 31, 2024; and

WHEREAS, this program will be funded through the commissary account without impacting the 2024 operating budget, and

WHEREAS, as of April 15, 2024, the commissary account has \$1,122,910 available,

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorized the Erie County Sheriff's Office and the Erie County Executive to enter into a contract with The Prevention Council of Erie County, 1625 Hertel Ave, Buffalo, New York 14216, for Mindful Awareness Skill-Building workshops; and be it further

RESOLVED, that the agreement is for six weeks of programming at the Erie County Holding Center and the Erie County Correctional Facility; and be it further

RESOLVED, the agreement is not to exceed \$4,992.00; and be it further

RESOLVED, certified copies of the approved resolution shall be sent to the County Executive, the County Attorney, and the Chief of Administration of the Sheriff's Office for implementation.

SUBJECT

COMM. 8E-3

SHERIFF

Contract for Incarcerated Individuals
Programming

Attachments

24COMM. 8E-3

JOHN C. GARCIA
SHERIFF
WILLIAM J. COOLEY
UNDERSHERIFF



ADMINISTRATIVE OFFICES
10 DELAWARE AVENUE
BUFFALO, NEW YORK 14202-3913
(716) 858-7618
FAX: (716) 858-7882
WEBSITE: <http://www.erie.gov/sheriff>

SHERIFF OF ERIE COUNTY

April 15, 2024

The Honorable
Erie County Legislature
92 Franklin Street
Buffalo, New York 14202

Re: Contract for Incarcerated Individuals Programming

Dear Honorable Members:

The attached resolution requests authorization to enter into agreements with It Takes A Village Action Organization, Inc. for additional re-entry programming for the incarcerated population at the Erie County Holding Center and the Erie County Correctional Facility.

Representatives from the Sheriff's Office will be available to answer any questions.

Very truly yours,

A handwritten signature in blue ink that reads "John C. Garcia".

John C. Garcia
Sheriff of Erie County

Attachments

ACCOMPANYING MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Erie County Sheriff's Office
Re: Contracts for Incarcerated Individuals Programming
Date: April 15, 2024

Summary of Recommended Action

The Legislature is being requested to authorize the Erie County Sheriff's Office and the County Executive to enter into an agreement with the It Takes A Village Action Organization, Inc. for additional re-entry programming for the incarcerated population at the Erie County Holding Center and the Erie County Correctional Facility.

Fiscal Implications of the Proposal

Commissary funds will be used to pay for the programs so that this resolution will not impact the 2024 County Budget.

Reasons for Recommendation

The Sheriff's Office continues to provide career-building and self-improvement programming to assist incarcerated individuals' reintegration into the community. The It Takes A Village Action Organization is a faith-based organization that provides comprehensive, person-centered services to individuals on parole or probation. They utilize various techniques and enriching programs to empower, uplift, and impact our community. They believe that in order to build a strong community, we FIRST need to build the people and move them from hurt to healing to wholeness.

Consequences of Negative Action

Failure to authorize the resolution would prevent the Erie County Sheriff's Office from offering additional re-entry programming.

Steps Following Approval of Measure

Certified copies of this resolution shall be forwarded to the County Executive, the County Attorney, the County Comptroller, the Division of Budget and Finance, the Division of Purchasing, and the Sheriff's Office for implementation.

A RESOLUTION SUBMITTED BY:
ERIE COUNTY SHERIFF'S OFFICE

Re: Contract for Incarcerated Individuals Programming

WHEREAS, the Erie County Sheriff's Office is seeking to expand re-entry programs further offered to the incarcerated populations of the Erie County Holding Center and the Erie County Correctional Facility, and

WHEREAS, the Sheriff's Community Reintegration Division has been meeting with various community-based organizations and companies to discover new programs that can aid an individual's transition back to the community while reducing recidivism, and

WHEREAS, the Sheriff's Office seeks to enter into an agreement with the It Takes A Village Action Organization, Inc., and

WHEREAS, the It Takes A Village Action Organization, Inc seeks to improve an incarcerated individuals' chance at a successful reintegration back to the community by offering employment, life skills, career readiness, financial literacy and other skills crucial to a returning citizen's success

WHEREAS, the agreement is for one year with a minimum of 24 weekly sessions with costs not to cost \$4,940.00 for the term of the contract, and

WHEREAS, because commissary funds are used, there is no impact on the 2024 County Budget, and

WHEREAS, as of April 15, 2024, the commissary account has \$1,122,910 available,

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the Erie County Sheriff's Office and the County Executive to enter into an agreement with the It Takes A Village Action Organization, Inc., located at 3610 Main St, Buffalo, NY 14226 for one year where the organization will provide a minimum of 24-weekly sessions with costs not to exceed \$4,940.00 for the term of the contract; and be it further

RESOLVED, the parties can terminate at any time, by the mutual consent of the parties or by written notice; and be it further

RESOLVED, certified copies of this resolution shall be forwarded to the County Executive, the County Attorney, the County Comptroller, the Division of Budget and Finance, the Division of Purchasing, and the Sheriff's Office for implementation.

FISCAL IMPACT: as indicated

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-4	COUNTY EXECUTIVE	2023 Year-End Budget Balancing Amendments & Designations
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Attachments		
24COMM. 8E-4		



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

April 19, 2024

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: 2023 Year-End Budget Balancing Amendments and Designations

Dear Honorable Members:

The attached resolution addresses various budgetary modifications required to assist in the closing of fiscal year 2023 through the annual Budget Balancing Amendments and designations.

Approval is needed to close the County's books and prepare financial statements for review by the County's independent auditors for the 2023 fiscal year. The amendments were identified in cooperation with the Erie County Comptroller's Office and in consultation with departmental accountants based on year-end financial reports.

After completing budget balancing entries and consideration of various existing 2023 funds reservations for carry-forward into 2024, the County will realize a \$18,425,826 budgetary surplus, ending 2023 1.05% below budget. Additionally, After the establishment of \$8,568,000 in new designations re-appropriated into the 2024 Budget, this resolution would add \$9,857,826 to the County's Unassigned Fund Balance for a 2023 ending balance of \$146,329,530, or approximately 11% of the 2023 General Fund Budget.

Should your Honorable Body require further information, please contact the Division of Budget and Management. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz", is written over a blue circular stamp that contains the text "SEAL OF THE COUNTY OF ERIE NEW YORK".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/mc

MEMORANDUM

TO: Erie County Legislature
FROM: Mark Cornell, Director of Budget and Management
RE: 2023 Year-End Budget Balancing Amendments and Designations
DATE: April 19, 2024

SUMMARY

The attached resolution authorizes budget balancing amendments that are necessary to close the County's books and prepare financial statements for review by the County's independent auditors at Drescher & Malecki, LLP for the 2023 fiscal year.

FISCAL IMPLICATIONS

The resolution requires no additional funding. Appropriation accounts with available balances are used to transfer budget to accounts where budget has been exceeded. Revenue budget increases are included where appropriate.

After completing budget balancing entries and consideration of various existing 2023 funds reservations for carry-forward into 2024 (and the effectuation of COMM 6D-10 (2024) which recognized a \$15.2M portion of unanticipated 2023 sales tax revenue and re-appropriated it for pay-as-you-go capital project conversion), the County will realize a \$18,425,826 budgetary surplus, ending the year 1.05% favorable as compared to budget. key positive variations contributing to this year-end surplus include: Social Service operating efficiencies (\$35.6 million), interest earnings (\$20.7 million), gross non-Social Services salary & fringe savings (\$15.6 million), sales tax receipts (\$14 million after COMM 6D-10 (2024)), Board of Elections operating efficiencies (\$4.7 million) delinquent property tax collections (\$3.2 million), etc.

After the establishment of \$8,568,000 in re-appropriations as new designations into the 2024 Budget (also detailed in the recommendations section) sought as part of this resolution, \$9,857,826 will be added to the County's Unassigned Fund Balance for a 2023 ending balance of \$146,329,530, which is equivalent to approximately 11% of the 2023 General Fund Budget.

Although the Erie County Charter and Code require an Undesignated Fund Balance to be at least 5% of the County's annual operating budget, other municipal financial best practices, including GFOA, suggest as much as 15% be held. As a measure of fiscal responsibility, this Administration believes it prudent to maintain Unassigned Fund Balance at the 11% level achieved last year as part of the 2022 Year-End Budget Balancing Amendments and Designations Resolution (COMM 8E-1 (2023)).

REASONS FOR RECOMMENDATION

Numerous fiscal issues previously identified during 2023, especially within personal services accounts, require budgetary "clean-up" adjustments. This resolution requests authorization to decrease appropriations where available, in order to increase appropriations that are currently indicating a budget shortfall. The Budget Balancing Amendments are a routine annual action.

The budget adjustments were identified in cooperation with the Erie County Comptroller's Office and in consultation with departmental accountants based on year-end financial reports. Approval of this resolution will facilitate the year-end closing activity for the Comptroller's Office and will allow for the timely completion of 2023 financial statements by our independent auditors.

Also included in the resolution is authorization to re-appropriate 2023 funds into 2024. These items all exist as funds reservations and are broken into 3 categories:

First, is \$46,293,000 in remaining pay-as-you-go funding for the new stadium appropriated as part of 2021 Year-End Budget Balancing Amendments and Designations Resolution (COMM 8E-1 (2022)) and 2022 Year-End Budget Balancing Amendments and Designations Resolution (COMM 8E-1 (2023)).

Second, is \$75,603,138 directly related to delayed and additional Intergovernmental Transfer (IGT) Payments to Erie County Medical Center Corporation which are expected but have yet to be required as noted below:

Countywide

2022-23 Disproportionate Share (DSH) Delayed Payments	\$ 40,403,726
2022-24 Disproportionate Share (DSH) Additional Payments	\$ 24,128,678
2022-23 Upper Payment Limit (UPL) Delayed Payments	\$ 874,929
2022-24 Upper Payment Limit (UPL) Additional Payments	\$ 6,618,321
2022-23 Indigent Care Adjustment (ICA) Delayed Payments	\$ 79,873
2022-24 Indigent Care Adjustment (ICA) Additional Payments	\$ 3,497,611

Third, is \$61,471,247 in standard items duly appropriated in prior years that could not be fully expended in 2023 for a variety of reasons as noted below:

Board of Elections

Unexpended Funds	\$ 178,000
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Clerk's Office

Eastern Hills Mall Lease	\$ 64,242
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Countywide

2023 PAYGO Capital - Unexpended	\$ 15,853,000
Old Buffalo Bills Stadium Debt Defeasance	\$ 9,485,861
Grant Local Share	\$ 6,908,154
Public Safety Facilities - Pre-Construction	\$ 1,750,000
Public Safety Needs Assessment & Facilities Study	\$ 750,000

County Executive

211 Outreach to County Residents	\$ 100,000
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Environment & Planning

Legislative Directed RENEW Plan - Unexpended	\$ 1,602,000
ErieNet	\$ 1,500,000
Climate Action "PARIS" Fund	\$ 424,281

Cultural Agency Funding - Unexpended	\$ 160,766
Erie County Cultural Plan	\$ 15,000
Environmental Management Council	\$ 3,551
Equal Employment Opportunity, Diversity & Inclusion	
Disparity Study - Unallocated	\$ 500,000
Health	
Environmental Health Water Safety Program	\$ 225,000
Health Equity Professional Services	\$ 175,065
Public Health Lab Cooperative Agreement with Monroe County	\$ 103,144
608 William Street Mural	\$ 50,000
Homeland Security & Emergency Services	
WNY Law Enforcement Helpline Project	\$ 95,590
Communication Tower Repairs	\$ 41,276
Hazardous Materials Federal Aid - Unexpended	\$ 16,000
Law	
Risk Retention	\$ 2,944,652
Legislature	
Furniture - Unexpended	\$ 200,000
Lab & Technical Equipment - Unexpended	\$ 15,724
Mental Health	
Housing Options Program	\$ 350,000
Website Upgrades for Mental Health/Youth	\$ 100,000
Suboxone Initiative for Jail Management Division	\$ 54,023
V3iT Software	\$ 50,000
120 West Eagle Mural	\$ 2,650
Public Advocacy	
Weights and Measures Database Development	\$ 60,000
Real Property Tax Services	
ArcGIS Pro Tax Mapping Software	\$ 120,000
Sheriff's Office	
25-Year Pension 2024 Additional Costs	\$ 1,900,000
Warehouse Build-Out Costs - Unexpended	\$ 738,461
Office and Warehouse Lease - Unexpended	\$ 278,418
Social Services	
Workforce Development Action Fund	\$ 4,500,000
Contract Payments Nonprofit Services	\$ 1,541,546
Employment Services	\$ 1,319,764
Title XX Preventative Services	\$ 638,383
Raise the Age	\$ 642,558
Training and Education Programs	\$ 470,028

Code Blue Winter Shelter	\$ 363,707
Interpreter Services	\$ 220,923
Live Well Innovation Fund	\$ 182,384
DSS Civic Ready Program	\$ 150,000
Flexible Fund Family Services	\$ 108,944
Title XX Domestic Violence Services	\$ 102,937
Emergency Services	\$ 87,100
Audit Services	\$ 69,861
Youth Engagement Services	\$ 55,453
Independent Living Services	\$ 39,253
Cornell Childcare Study	\$ 25,000
SUNY Erie Community College	
CSEA & AFSCME Contract Assistance	\$ 3,492,316
Unemployment Cost Relief Funds	\$ 519,298
South Cafeteria Equipment Project	\$ 126,934

Authorization is also requested to transfer available balances and utilize unanticipated revenue totaling \$8,568,000 in order to establish funding in 2023 to be designated and re-appropriated as funds reservations into 2024. The requested items cover anticipated 2024 expenditures along with expected future year needs and have been deemed appropriate for 2024 budgetary needs as follows:

Countywide

Law – Risk Retention	\$ 2,000,000
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Economic Development

Public Art Fund	\$ 153,000
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Education and Libraries

Central Library - Security Needs	\$ 190,000
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Health and Human Services

DSS New Shelter Fund	\$ 1,000,000
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Say Yes Summer Camp	\$ 100,000
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Youth Sports AED Kits	\$ 50,000
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Public Safety

Weather Emergency Fund	\$ 5,000,000
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DHSES Fire Behavior Building Upgrades	\$ 75,000
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CONSEQUENCES OF NEGATIVE ACTION

If authorization is not granted, the completion of the 2023 financial statements for the County will be delayed. Resources will not be available for projects, programs and other needs for 2024 and future years including the above-noted projects and initiatives.

STEPS FOLLOWING APPROVAL

The Division of Budget and Management will process all required budget amendments.

A RESOLUTION SUBMITTED BY:
DIVISION OF BUDGET AND MANAGEMENT

RE: 2023 Year-End Budget Balancing Amendments and Designations

WHEREAS, year-end budget balancing amendments are necessary to close the County's books and prepare financial statements for review by the County's independent auditors for the 2023 fiscal year; and

WHEREAS, amendments were identified in cooperation with the Erie County Comptroller's Office and in consultation with departmental accountants based on year-end financial reports; and

WHEREAS, existing 2023 funding within a variety of departments has been established as fund reservations and new designations for re-appropriation into 2024. These include \$46.3 million for the New Buffalo Bills Stadium, \$75.6 million for Intergovernmental Transfer payments to Erie County Medical Center Corporation and \$61.5 million in duly appropriated items that were not fully expended in 2023; and

WHEREAS, after completing budget balancing entries and consideration of the aforementioned carry-forwards, the County will realize a \$18.4 million budgetary surplus, ending 2023 1.05% below budget; and

WHEREAS, key positive variations contributing to this year-end surplus include: Social Service operating efficiencies (\$35.6 million), interest earnings (\$20.7 million), gross non-Social Services salary & fringe savings (\$15.6 million), sales tax receipts (\$14 million after the recognition of \$15.2 million for pay-as-you-go capital project conversion via COMM 6D-10 (2024)), Board of Elections operating efficiencies (\$4.7 million) delinquent property tax collections (\$3.2 million), etc.; and

WHEREAS, after the establishment of \$8.6 million in re-appropriations are made into the 2024 Budget, \$9.9 million will be committed to Unassigned Fund Balance for a final 2023 balance of \$146.3 million or approximately eleven (11%) percent of the County's 2023 Adopted General Fund Budget; and

WHEREAS, although the Erie County Charter and Code require an Undesignated Fund Balance to be at least five (5%) percent of the County's annual operating budget, other municipal financial best practices suggest as much as fifteen (15%) percent.

WHEREAS, as a measure of fiscal responsibility, this Administration believes it prudent to ensure Unassigned Fund Balance remains at the 11% level reached last year during the 2022 budget balancing process.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the Director of the Division of Budget and Management to adjust the 2023 Budget in order to facilitate the completion of 2023 financial statements, based on the following schedule:

2023 Year-End Budget Balancing Amendments

The following list of accounts is balanced by fund and indicates where adjustments are needed to match year-end spending. In most cases the source of funds was obtained from within the department from where the shortfall occurred.

Department	Account	Increase/ (Decrease)
General Fund 110 - Sales Tax to Local Governments Adjustment		
1335010	Aid to Local Governments	
	516060 Sales Tax Local Govt 3%	21,137,844
	<u>Aid to Local Governments Total</u>	<u>21,137,844</u>
14010	County Wide Accounts	
	402140 Sales Tax to Local Govt	21,137,844
	<u>County Wide Accounts Total</u>	<u>21,137,844</u>
	<u>Net Sales Tax to Local Govts Adjustment</u>	<u>-</u>
General Fund 110 - Expense Adjustments		
100	Legislature	
	500000 Full Time - Salaries	(123,113)
	502000 Fringe Benefits	(147,851)
	516020 Professional Service Contract & Fees	(32,927)
	<u>Legislature Total</u>	<u>(303,891)</u>
101	County Executive	
	502000 Fringe Benefits	(88,001)
	<u>County Executive Total</u>	<u>(88,001)</u>
102	Budget & Management	
	502000 Fringe Benefits	(23,305)
	<u>Budget & Management Total</u>	<u>(23,305)</u>

103	Labor Relations		
	502000	Fringe Benefits	(30,833)
	<u>Labor Relations Total</u>		<u>(30,833)</u>
105	Information & Support Services		
	500000	Full Time - Salaries	(470,170)
	500350	Other Employee Payments	62,155
	502000	Fringe Benefits	(370,017)
	510000	Local Mileage Reimbursement	17,656
	515000	Utility Charges	(519,272)
	516030	Maintenance Contracts	(108,958)
	<u>Information & Support Services Total</u>		<u>(760,376)</u>
10710	Division of Fleet Services		
	505600	Auto Truck & Heavy Equip Supplies	(677,891)
	545000	Rental Charges	(388,682)
	<u>Division of Fleet Services - Total</u>		<u>(1,066,573)</u>
10930	Division of Consumer Protection		
	500000	Full Time - Salaries	(88,273)
	561410	Lab & Technical Equipment	58,657
	<u>Division of Consumer Protection Total</u>		<u>(29,616)</u>
11110	Department of Real Property Tax Services		
	502000	Fringe Benefits	(68,196)
	516020	Professional Service Cont & Fees	66,676
	<u>Department of Real Property Tax Services Total</u>		<u>(1,520)</u>
11200	Comptroller's Office		
	500000	Full Time - Salaries	(344,707)
	502000	Fringe Benefits	(343,628)
	<u>Comptroller's Office Total</u>		<u>(688,335)</u>
11310	Clerk's Office - Registrar Division		
	500000	Full Time - Salaries	(384,020)
	501000	Overtime	(189,620)
	502000	Fringe Benefits	(372,039)
	510000	Local Mileage Reimbursement	20,140
	<u>Clerk's Office - Registrar Division Total</u>		<u>(925,539)</u>

11320	Clerk's Office - Auto Bureau	
	500000 Full Time - Salaries	(248,406)
	500010 Part Time - Wages	(219,044)
	501000 Overtime	77,271
	502000 Fringe Benefits	(264,775)
	<u>Clerk's Office - Registrar Division Total</u>	<u>(654,954)</u>
11400	District Attorney's Office	
	500000 Full Time - Salaries	(455,802)
	500350 Other Employee Payments	22,396
	502000 Fringe Benefits	(276,218)
	<u>District Attorney's Office Total</u>	<u>(253,822)</u>
11510	Sheriff's Office – Police Services	
	500000 Full Time - Salaries	(242,446)
	500010 Part Time - Wages	(52,744)
	500030 Seasonal - Wages	265,450
	500300 Shift Differential	(12,344)
	500320 Uniform Allowance	(17,125)
	500330 Holiday Worked	44,488
	500340 Line-up Pay	7,872
	500350 Other Employee Payments	95,959
	501000 Overtime	3,613,232
	502000 Fringe Benefits	1,260,537
	504990 Reductions Personnel Services	400,000
	505000 Office Supplies	(2,190)
	505200 Clothing Supplies	(2,138)
	505600 Auto Truck & Heavy Equip Supplies	(40,908)
	506200 Maintenance & Repair	(49,919)
	510000 Local Mileage Reimbursement	(1,191)
	510100 Out of Area Travel	(33,007)
	510200 Training & Education	(73,764)
	515000 Utility Charges	(1,935)
	516020 Professional Services Cont & Fees	(30,423)
	516030 Maintenance Contracts	(44,746)
	517871 Suicide Prevention & Crisis Services	(27,254)
	530000 Other Expenses	(1,171)
	545000 Rental Charges	(12,730)

561410	Lab & Technical Equipment	(27,310)
561420	Office Furniture & Fixtures	(199)
561440	Motor Vehicles	(1,044)
<u>Sheriff's Office – Police Services Total</u>		<u>5,012,950</u>

116	Sheriff's Office - Jail Management Division		
	500000	Full Time - Salaries	(3,087,621)
	500010	Part Time - Wages	(178,944)
	500020	Regular PT - Wages	(2,762)
	500300	Shift Differential	(54,888)
	500320	Uniform Allowance	(85,025)
	500330	Holiday Worked	68,718
	500340	Line-up Pay	(246,969)
	500350	Other Employee Payments	(147,141)
	501000	Overtime	9,459,777
	502000	Fringe Benefits	2,493,589
	504990	Reductions Personnel Service	600,000
	505000	Office Supplies	(1,366)
	505200	Clothing Supplies	(10,797)
	505400	Food & Kitchen Supplies	(92,726)
	506200	Maintenance & Repair	(30,614)
	510000	Local Mileage Reimbursement	(2,539)
	510100	Out of Area Travel	(2,485)
	516020	Professional Service Cont & Fees	(17,100)
	516030	Maintenance Contracts	(4,648)
	530000	Other Expenses	(2,527)
	545000	Rental Charges	(1,539)
	561410	Lab & Technical Equipment	(7,069)
	561420	Office Furniture & Fixtures	(318)
	Sheriff's Office - Jail Management Division Total		8,645,006

11650	Sheriff's Office - Correctional Health Services	
	500000	Full Time - Salaries (384,109)
	500300	Shift Differential (33,490)
	500320	Uniform Allowance (9,050)
	500330	Holiday Worked (7,833)
	500340	Line-Up Pay (18,277)
	500350	Other Employee Payments 120,952
	501000	Overtime 102,738
	502000	Fringe Benefits (375,166)
	505000	Office Supplies (689)

505200	Clothing Supplies	(8,285)
505800	Medical & Health Supplies	(38,400)
506200	Maintenance & Repair	(4,442)
510100	Out of Area Travel	(6,967)
510200	Training & Education	(2,861)
516020	Professional Service Cont & Fees	(171,723)
516050	Dept Payments to ECMCC	(559,398)
545000	Rental Charges	(391)
561410	Lab & Technical Equipment	(6,212)
561420	Office Furniture & Fixtures	(312)
<u>Sheriff's Office - Correctional Health Services Total</u>		<u>(1,403,915)</u>

120

Department of Social Services

500000	Full Time - Salaries	(9,690,318)
500010	Part Time - Wages	(282,070)
500030	Seasonal - Wages	(12,040)
500300	Shift Differential	(16,219)
500330	Holiday Worked	137,652
500350	Other Employee Payments	50,313
501000	Overtime	320,912
502000	Fringe Benefits	(3,929,154)
505000	Office Supplies	(44,923)
505200	Clothing Supplies	(3,107)
510000	Local Mileage Reimbursement	(113,601)
510100	Out of Area Travel	(63,651)
510200	Training & Education	(9,273)
516020	Professional Service Cont & Fees	(1,521,780)
516030	Maintenance Contracts	(176,927)
516040	DSS Training & Education Program	(21,262)
516400	Title XX Prevention & Protection	(1,527,922)
516460	Summer Youth Employment	211,269
517171	FFFS Funded Services	(674,191)
525000	MMIS - Medicaid Local Share	736,984
525020	UPL Expense	6,618,321
525030	MA - Gross Local Payments	(30,695)
525040	Family Assistance (FA)	(9,733,072)
525050	CWS - Foster Care	(28,643,978)
525060	Safety Net Assistance (SNA)	(3,818,423)
525070	Emergency Assistance to Adults	16,698
525080	Education Handicapped Children	(439,698)

	525091	Child Care - Title XX	572,783
	525092	Child Care - CCBG	25,780,977
	525100	Housekeeping - DSS	(36,486)
	525120	Adult Special Needs	(2,310)
	525130	State Training School	1,603,038
	525140	HEAP Program Costs	110,102
	525150	DSH Expense	24,128,678
	525160	Indigent Care Adjustment - DSH	3,497,611
	530000	Other Expenses	(2,143,677)
	530010	Chargebacks	213,581
	530020	Independent Living	(10,000)
	530030	Pivot Wage Subsidies	(1,194,816)
	545000	Rental Charges	(2,401)
	561410	Lab & Technical Equipment	(2,126)
	575040	I/F Expense - Utility	(38,657)
	<u>Department of Social Services Total</u>		<u>(183,858)</u>
12210	DPW Commissioner's Office		
	501000	Overtime	(10,585)
	502000	Fringe Benefits	34,431
	516020	Professional Services Cont & Fees	(393,826)
	530000	Other Expenses	(133,099)
	<u>DPW Commissioner's Office Total</u>		<u>(503,079)</u>
12220	DPW Building & Grounds		
	500000	Full Time - Wages	(507,182)
	500020	Regular PT - Wages	(34,668)
	500300	Shift Differential	22,184
	500350	Other Employee Payments	49,716
	501000	Overtime	143,513
	502000	Fringe Benefits	61,098
	515000	Utility Charges	(41,045)
	516020	Professional Service Cont & Fees	(28,683)
	516030	Maintenance Contracts	(28,662)
	516080	Life and Safety Contracts	84,534
	<u>DPW Building & Grounds Total</u>		<u>(279,195)</u>
12410	Mental Health - Program Administration		
	500000	Full Time - Salaries	(76,589)
	502000	Fringe Benefits	(77,010)

	505000	Office Supplies	(3,493)
	510100	Out of Area Travel	(7,128)
	510200	Training & Education	(5,429)
	516020	Professional Service Cont & Fees	(25,495)
	517536	BestSelf Behavioral Health - HUD	(45,438)
	517578	Coordinated Care Services - OMH	82,280
	517581	Court Ordered - Mental Health Services	2,041,100
	517665	Housing Options Made Easy - OMH	70,000
	517766	Restoration Society - HUD	(60,739)
	517809	Spectrum Human Services - OMH	(120,956)
	517878	Suicide Prevention - OMH	(33,755)
	517845	University Psych Practice - OMH	(195,271)
	517850	WNY VA Housing - HUD	(8,665)
	517861	WNY United Against ASA	(63,000)
	561410	Lab & Technical Equipment	(3,000)
	<u>Mental Health - Program Administration Total</u>		<u>1,467,412</u>
12420	Mental Health - Forensic Mental Health Services		
	500000	Full Time - Salaries	(298,911)
	500330	Holiday Worked	(1,898)
	500350	Other Employee Payments	28,903
	501000	Overtime	(49,714)
	502000	Fringe Benefits	(196,940)
	505000	Office Supplies	(4,893)
	510100	Out of Area Travel	(3,645)
	510200	Training & Education	(4,900)
	516020	Professional Service Cont & Fees	(4,901)
	561410	Lab & Technical Equipment	(1,276)
	561420	Office Furniture & Fixtures	(4,579)
	<u>Mental Health - Forensic Mental Health Services Total</u>		<u>(236,090)</u>
12520	Youth Detention		
	500000	Full Time - Salaries	(1,496,603)
	500010	Part Time - Wages	(129,019)
	500300	Shift Differential	11,186
	500330	Holiday Worked	(11,134)
	500350	Other Employee Payments	(17,444)
	501000	Overtime	740,854
	502000	Fringe Benefits	(1,034,554)

	516050	Department Payments to ECMCC	(40,844)
	575040	I/F Expense - Utility	(86,635)
	Youth Detention Total		(2,064,193)
12530	Youth Bureau		
	517879	Supervision/Treatment	(215,960)
	Youth Bureau Total		(215,960)
12610	Probation		
	500000	Full Time - Salaries	(525,040)
	500350	Other Employee Payments	(52,648)
	502000	Fringe Benefits	(209,698)
	Probation Total		(787,386)
12700	Health Department - Health Division		
	500000	Full Time - Salaries	(285,086)
	500010	Part Time - Wages	(103,606)
	500020	Regular PT - Wages	(48,291)
	500300	Shift Differential	18,632
	500350	Other Employee Payments	43,164
	501000	Overtime	258,660
	502000	Fringe Benefits	(152,827)
	505800	Medical & Health Supplies	(69,493)
	516020	Professional Services Cont & Fees	(320,211)
	516050	Department Payments to ECMCC	42,976
	Health Department - Health Division Total		(616,082)
12720	Health Department - EMS Division		
	500000	Full Time - Salaries	(383,909)
	500010	Part Time - Wages	(189,095)
	500020	Regular PT - Wages	(105,288)
	501000	Overtime	(91,572)
	502000	Fringe Benefits	(299,218)
	505800	Medical & Health Supplies	45,631
	Health Department - EMS Division Total		(1,023,451)
12730	Health Department - Public Health Laboratory		
	500020	Regular PT - Wages	(35,717)
	500350	Other Employee Payments	29,552
	516020	Professional Service Cont & Fees	(62,881)

	561410	Lab & Technical Equipment	(58,653)
	Health Department - Public Health Laboratory Total		(127,699)
1273030	Health Department - Environmental Health		
	500000	Full Time - Salaries	(390,062)
	501000	Overtime	43,321
	505800	Medical & Health Supplies	(61,481)
	510000	Local Mileage Reimbursement	56,310
	516020	Professional Service Cont & Fees	(192,956)
	Health Department - Environmental Health Total		(544,868)
12740	Health Department - Medical Examiner		
	500000	Full Time - Salaries	(107,963)
	500350	Other Employee Payments	32,771
	502000	Fringe Benefits	(289,583)
	516050	Dept Payments to ECMCC	(24,732)
	Health Department - Medical Examiner Total		(389,507)
12750	Health Department - Special Needs Division		
	500000	Full Time - Salaries	(44,376)
	500350	Other Employee Payments	52,967
	502000	Fringe Benefits	(157,977)
	528000	Services to Special Needs Children	1,788,958
	528010	Services Early Intervention Program	(598,977)
	Health Department - Special Needs Division Total		1,040,595
14010	County-wide Acct Budget		
	504990	Reductions Personnel Service	1,700,000
	511000	Control Board Expense	157,640
	520072	Working Capital Asst	19,662
	County-wide Acct Budget Total		1,877,302
14020	Interfund		
	570020	Interfund - Road	8,463,215
	570025	Interfund County Share E-911	1,624,563
	570035	IF Tran-COVID-19 Res	11,376
	570040	I/F Subsidy Debt Service	6,095,488
	Interfund Total		16,194,642
14030	Community College		

	520020	Co Res Enrolled Comm Col	721,113
	Community College Total		721,113
15000	Board of Elections		
	500000	Full Time - Salaries	(330,123)
	500010	Part Time - Wages	(498,817)
	500020	Regular PT - Wages	(188,330)
	500330	Holiday Worked	(33,070)
	500350	Other Employee Payments	34,533
	501000	Overtime	(176,979)
	502000	Fringe Benefits	(734,431)
	505000	Office Supplies	(141,734)
	516020	Professional Service Cont & Fees	(1,304,844)
	516030	Maintenance Contracts	(108,476)
	530000	Other Expenses	(385,180)
	545000	Rental Charges	(157,353)
	Board of Elections Total		(4,024,804)
16010	Law Division		
	502000	Fringe Benefits	(91,409)
	516020	Professional Services Cont & Fees	529,776
	559000	County Share - Grants	19,050
	Law Division Total		457,417
16110	Personnel		
	500020	Regular PT - Wages	(35,065)
	501000	Overtime	38,955
	502000	Fringe Benefits	(38,607)
	510200	Training and Education	(35,677)
	Personnel Total		(70,394)
16200	Environment & Planning		
	500000	Full Time - Salaries	(152,610)
	500030	Seasonal - Wages	(49,951)
	502000	Fringe Benefits	(225,386)
	516020	Professional Services Cont & Fees	(472,357)
	Environment & Planning Total		(697,743)
16410	Parks Department		
	500000	Full Time - Salaries	(253,495)

	502000	Fringe Benefits	(73,150)
	506200	Maintenance & Repair	(149,457)
	515000	Utility Charges	40,378
	575040	Interfund Expense-Utility Fund	(136,907)
	<u>Parks Department Total</u>		<u>(572,631)</u>
16500	Central Police Services		
	502000	Fringe Benefits	(129,983)
	<u>Central Police Services Total</u>		<u>(129,983)</u>
1650060	Central Police Services - Stop DWI		
	516010	Contract Payments - Non Profits	(122,508)
	<u>Central Police Services - Stop DWI Total</u>		<u>(122,508)</u>
16700	Homeland Security & Emergency Services		
	500000	Full Time - Salaries	(121,732)
	500010	Part Time - Wages	10,931
	501000	Overtime	31,703
	502000	Fringe Benefits	(120,448)
	<u>Homeland Security & Emergency Services Total</u>		<u>(199,546)</u>
17000	Countywide Comptroller		
	516602	EC Bar Association - Indigent Defense	(104,484)
	<u>Countywide Comptroller Total</u>		<u>(104,484)</u>
500	ECMC		
	502000	Fringe Benefits	(66,773)
	<u>ECMC Total</u>		<u>(66,773)</u>
510	EC Home		
	502000	Fringe Benefits	(115,400)
	<u>EC Home Total</u>		<u>(115,400)</u>
	<u>Total General Fund 110 Expense Adjustments</u>		<u>15,313,495</u>

General Fund 110 - Revenue Adjustments

120	Department of Social Services		
	407540	SA - Raise the Age	5,807,177

411490	Fed Aid - TANF FFFS	7,330,466
Department of Social Services Total		13,137,643
Health Department - Special Needs Division		
405500	SA - Special Needs Preschool	227,630
405570	Medicaid 50% Fed - Preschool	1,948,222
Health Department - Special Needs Division Total		2,175,852
Total General Fund 110 Revenue Adjustments		15,313,495
Net General Fund 110 Adjustments		-

Highway Fund 210 - Expense Adjustments

123	Highways (DPW)		
	500300	Shift Differential	78,113
	501000	Overtime	200,857
	502000	Fringe Benefits	(278,970)
	Highways (DPW) Total		-

E-911 Fund 230 - Expense Adjustments

11510	Sheriff Division		
	500000	Full Time - Salaries	(43,991)
	501000	Overtime	72,475
	502000	Fringe Benefits	(28,484)
	Sheriff Division Total		-
12720	Health Department - EMS Division		
	500000	Full Time - Salaries	(48,653)
	500300	Shift Differential	19,574
	501000	Overtime	18,704
	502000	Fringe Benefits	10,375
	Health Department - EMS Division Total		-
16500	Central Police Services		
	500000	Full Time - Salaries	(61,864)
	500300	Shift Differential	28,043
	500330	Holiday Worked	20,295
	501000	Overtime	(91,062)

561410	Lab & Technical Equipment	104,588
Central Police Services Total		-
Total E-911 Fund 230 Expense Adjustments		-

Debt Service Fund 310 - Adjustments

17200	General Debt Expense		
	550000	Principal - Bonds	
	550010	Principal - Long Term Loan	5,310,000
	550110	Bond Issue Costs	211,102
	550810	Interest - Long Term Loan	6,369,800
General Debt Expense Total			11,890,902
	Revenue		
	445031	Interest & Earnings - Capital Invest	3,875,846
	445180	Interest - Long Term Loan	500,256
	466350	Principal - Long Term Loan	7,514,800
General Debt Revenue Total			11,890,902
Net General Debt Adjustments			-

and be it further

RESOLVED, that authorization is hereby given to re-appropriate \$46,293,000 in available 2023 funding into 2024 for pay-as-you-go funding for the New Buffalo Bills Stadium; and be it further

RESOLVED, that authorization is hereby given to designate and re-appropriate \$75,603,138 in available 2023 funding into 2024 for the following items directly related to the Intergovernmental Transfer (IGT) Payments to Erie County Medical Center Corporation:

Countywide

2022-23 Disproportionate Share (DSH) Delayed Payments	\$ 40,403,726
2022-24 Disproportionate Share (DSH) Additional Payments	\$ 24,128,678
2022-23 Upper Payment Limit (UPL) Delayed Payments	\$ 874,929
2022-24 Upper Payment Limit (UPL) Additional Payments	\$ 6,618,321
2022-23 Indigent Care Adjustment (ICA) Delayed Payments	\$ 79,873
2022-24 Indigent Care Adjustment (ICA) Additional Payments	\$ 3,497,611

and be it further

RESOLVED, that authorization is hereby given to re-appropriate \$61,471,247 in available 2023 funding into 2024 for the following items:

Board of Elections

Unexpended Funds \$ 178,000

Clerk's Office

Eastern Hills Mall Lease \$ 64,242

Countywide

2023 PAYGO Capital - Unexpended \$ 15,853,000

Old Buffalo Bills Stadium Debt Defeasance \$ 9,485,861

Grant Local Share \$ 6,908,154

Public Safety Facilities - Pre-Construction \$ 1,750,000

Public Safety Needs Assessment & Facilities Study \$ 750,000

County Executive

211 Outreach to County Residents \$ 100,000

Environment & Planning

Legislative Directed RENEW Plan - Unexpended \$ 1,602,000

ErieNet \$ 1,500,000

Climate Action "PARIS" Fund \$ 424,281

Cultural Agency Funding - Unexpended \$ 160,766

Erie County Cultural Plan \$ 15,000

Environmental Management Council \$ 3,551

Equal Employment Opportunity, Diversity & Inclusion

Disparity Study - Unallocated \$ 500,000

Health

Environmental Health Water Safety Program \$ 225,000

Health Equity Professional Services \$ 175,065

Public Health Lab Cooperative Agreement with Monroe County \$ 103,144

608 William Street Mural \$ 50,000

Homeland Security & Emergency Services

WNY Law Enforcement Helpline Project \$ 95,590

Communication Tower Repairs \$ 41,276

Hazardous Materials Federal Aid - Unexpended \$ 16,000

Law

Risk Retention \$ 2,944,652

Legislature

Furniture - Unexpended \$ 200,000

Lab & Technical Equipment - Unexpended \$ 15,724

Mental Health

Housing Options Program \$ 350,000

Website Upgrades for Mental Health/Youth	\$ 100,000
Suboxone Initiative for Jail Management Division	\$ 54,023
V3iT Software	\$ 50,000
120 West Eagle Mural	\$ 2,650
Public Advocacy	
Weights and Measures Database Development	\$ 60,000
Real Property Tax Services	
ArcGIS Pro Tax Mapping Software	\$ 120,000
Sheriff's Office	
25-Year Pension 2024 Additional Costs	\$ 1,900,000
Warehouse Build-Out Costs - Unexpended	\$ 738,461
Office and Warehouse Lease - Unexpended	\$ 278,418
Social Services	
Workforce Development Action Fund	\$ 4,500,000
Contract Payments Nonprofit Services	\$ 1,541,546
Employment Services	\$ 1,319,764
Title XX Preventative Services	\$ 638,383
Raise the Age	\$ 642,558
Training and Education Programs	\$ 470,028
Code Blue Winter Shelter	\$ 363,707
Interpreter Services	\$ 220,923
Live Well Innovation Fund	\$ 182,384
DSS Civic Ready Program	\$ 150,000
Flexible Fund Family Services	\$ 108,944
Title XX Domestic Violence Services	\$ 102,937
Emergency Services	\$ 87,100
Audit Services	\$ 69,861
Youth Engagement Services	\$ 55,453
Independent Living Services	\$ 39,253
Cornell Childcare Study	\$ 25,000
SUNY Erie Community College	
CSEA & AFSCME Contract Assistance	\$ 3,492,316
Unemployment Cost Relief Funds	\$ 519,298
South Cafeteria Equipment Project	\$ 126,934

and be it further

RESOLVED, that authorization hereby given to transfer \$8,568,000 in available 2023 funding for additional designations and establish re-appropriations into 2024 as follows:

Countywide

Law – Risk Retention	\$ 2,000,000
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Economic Development

Public Art Fund	\$ 153,000
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Education and Libraries

Central Library - Security Needs	\$ 190,000
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Health and Human Services

DSS New Shelter Fund	\$ 1,000,000
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Say Yes Summer Camp	\$ 100,000
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Youth Sports AED Kits	\$ 50,000
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Public Safety

Weather Emergency Fund	\$ 5,000,000
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DHSES Fire Behavior Building Upgrades	\$ 75,000
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and be it further

RESOLVED, that authorization is hereby given to make the following 2023 budget adjustments in order to establish re-appropriations into 2024 as outlined in the preceding resolve clause:

Department	Account	Increase/ (Decrease)
General Fund 110 - Expense Adjustments		
120	Department of Social Services	
	516020 Professional Services Cont & Fees	100,000
	Department of Social Services Total	100,000
12720	Health Department - EMS Division	
	505800 Health & Medical Supplies	50,000
	Health Department - EMS Division Total	50,000
14010	County Wide Accounts	
	516038 Weather Emergency Fund	5,000,000
	516039 Shelter Improvements	1,000,000
	519050 Public Art Fund	153,000
	County Wide Accounts Total	6,153,000
14020	Interfund	
	570028 Interfund County Share - Library	190,000
	Interfund Total	190,000
16020	Department of Law - Risk Retention	

	555000 General Liability	2,000,000
	Department of Law - Risk Retention Total	2,000,000
16700	Department of Homeland Security & Emergency Services	
	516020 Professional Services Cont & Fees	75,000
	Department of Homeland Security Total	75,000
	Total Designations Expense	8,568,000

General Fund 110 - Revenue Adjustments

17000	Countywide Accounts - Comptroller	
	445030 Interest & Earnings - General Inv	8,568,000
	Countywide Accounts - Comptroller Total	8,568,000
	Total Designations Revenue	8,568,000
	Designations Net Impact	-

and be it further

RESOLVED, that authorization is hereby given to establish the Public Art Fund within the Department of Environment and Planning (Fund 410, Funds Center 16200) as Capital Project A.24XXX with an initial amount of \$153,000 as re-appropriated in this resolution; and be it further

RESOLVED, that authorization is hereby given for the establishment of a Weather Emergency Fund – Fund 256 in the initial amount of \$5,000,000 as re-appropriated in this resolution; and be it further

RESOLVED, that authorization is hereby given for the Director of Budget and Management to make any budgetary adjustments necessary within the Weather Emergency Fund – Fund 256 to properly record expenses incurred during a Declared State of Emergency under Section 24 of the New York State Executive Law; and be it further

RESOLVED, that the Director of Budget and Management shall file reports on all activity within the Weather Emergency Fund – Fund 256 with the Clerk of the Erie County Legislature within ninety (90) days of a Declared State of Emergency; and be it further

RESOLVED, that authorization is hereby given for the Director of Budget and Management to make any additional 2023 and 2024 budgetary adjustments necessary to implement budgetary amendments, carry-forwards and the establishment of re-appropriations authorized in this resolution; and be it further

RESOLVED, that authorization is hereby given to the Director of Budget and Management to make any further 2023 budgetary adjustments that may be required based on inter-departmental budget balancing or adjusting entries identified by the Erie County Comptroller or the County's independent auditors, said adjustments would be made in conjunction with the Office of the Comptroller in preparation of their final financial statements and for no other purpose; and be it further

RESOLVED, that the Clerk of the Legislature be instructed to forward certified copies of this resolution to the County Executive's Office, the Comptroller's Office, the Department of Law and the Division of Budget and Management.

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-5 COUNTY EXECUTIVE Acceptance of Family Planning Security Grant

24COMM. 8E-5

Attachments



COUNTY OF ERIE
MARK C. POLONCARZ
COUNTY EXECUTIVE

2024 APR 19 '24 PM 12:39

April 19, 2024

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

RE: Acceptance of Family Planning Security Grant

Dear Honorable Members:

The Erie County Department of Health (ECDOH) is seeking authorization to accept a \$50,000 grant from New York State Department of Health for the purpose of adding additional security measures at the Jesse Nash Health Clinic located at 608 William Street in Buffalo.

Should your Honorable Body require further information, please contact Commissioner of Health Gale Burstein. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink that reads "Mark Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/jah

cc: Dr. Gale Burstein, Commissioner of Health

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Health
Re: Acceptance of Family Planning Security Grant
Date: April 19, 2024

SUMMARY

ECDOH has received a grant award in the amount of \$50,000 from the New York State Department of Health (NYSDOH) to improve security measures at the Jesse Nash Health Clinic located at 608 William Street in Buffalo. This grant will include the purchase and installation of new security cameras, bollards at entrances, repair fencing on property, and replace all doorknobs at clinic that will be ADA compliant.

FISCAL IMPLICATIONS

None.

REASONS FOR RECOMMENDATION

New York State made funds available to clinics such as the Jesse Nash Health Clinic to upgrade its security to ensure safety of providers performing vital care through the Division of Criminal Justice Services. ECDOH successfully applied for the funds for the above mentioned upgrades that will ensure safety and security to the clinic's staff at no cost to the county.

CONSEQUENCES OF NEGATIVE ACTION

The clinic would not be able to make necessary security upgrades and could become a county cost in the future.

STEPS FOLLOWING APPROVAL

The Erie County Department of Health will work with the County Attorney's Office and Division of Budget and Management to execute the resolution.

RESOLUTION SUBMITTED BY:
HEALTH DEPARTMENT

Re: Acceptance of Family Planning Security Grant

WHEREAS, the Erie County Department of Health provides health services at its Jesse Nash Health Clinic located at 608 William Street in Buffalo; and

WHEREAS, the Jesse Nash Health Clinic includes an Article 28 Clinic that provides reproductive health services and comprehensive family planning services; and

WHEREAS, New York State through its Division of Criminal Justice Services, granted funds to clinics providing family planning services to increase the security of the facility and safety of medical providers; and

WHEREAS, New York State awarded ECDOH \$50,000 to upgrade various security features at the Jesse Nash Health Clinic that includes the installation of new security cameras, bollards at entrances, repairs to fencing on property, and replacement of all door handles that are more secure and ADA compliant; and

WHEREAS, the upgrades to the Jesse Nash Health Clinic are long needed and will provide additional security and safety to staff for years to come; and

WHEREAS, this grant is in the amount of \$50,000 and requires no local funding.

NOW, THEREFORE, BE IT,

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to accept \$50,000 from New York State Division of Criminal Justice Services and be made available as a two-year grant within Department of Health in Fund 281, Funds Center 1271514 as follows:

Department of Health
Family Planning Security Grant
127FPSECURITY2325
04/01/2023 – 03/31/2025

<u>ACCOUNT</u>	<u>REVENUES</u>	<u>BUDGET</u>
409000	State Aid Revenues	<u>\$50,000</u>
	TOTAL	<u>\$50,000</u>

<u>ACCOUNT</u>	<u>APPROPRIATIONS</u>	<u>BUDGET</u>
506200	Maintenance & Repair	\$28,500
561410	Lab & Technical Equipment	\$21,500

TOTAL

\$50,000

and be it further,

RESOLVED, that authorization is hereby given to the Director of Budget and Management to adjust grant appropriations and revenues in accordance with the final grantor funding levels or grantor authorized changes to award amounts, provided there are no changes to authorized personnel levels and county share amounts; and be it further

RESOLVED, that authorization is hereby given to the County Executive or Deputy County Executive to amend contracts as necessary to implement any no-cost extension that may be permitted by the grantor; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the Erie County Executive's Office, Comptroller's Office, Department of Law, Department of Health, and Division of Budget and Management.

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-6

COUNTY EXECUTIVE

Authorization to Contract with Colden Fire
Department & Springville Fire Department

24COMM. 8E-6

Attachments



EC LEG APR 19 '24 PM 12:39

COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

April 19, 2024

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

RE: Authorization to Contract with Colden Fire Department and Springville Fire Department

Dear Honorable Members:

The Erie County Department of Health (ECDOH) is seeking authorization to enter into contract, specifically Memorandums of Understanding, with Colden Fire Department (CFD) and Springville Fire Department (SFD) to identify the roles and responsibilities of each party for the purpose of storing Erie County ambulances and its crews.

Should your Honorable Body require further information, please contact Commissioner of Health Gale Burstein. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/jah
Enclosure

cc: Dr. Gale Burstein, Commissioner of Health

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Health
Re: Authorization to Contract with Colden Fire Department and Springville Fire Department
Date: April 19, 2024

SUMMARY

ECDOH's Emergency Medical Services (ECEMS) division is seeking authorization to enter into Memorandums of Understanding with Colden Fire Department (CFD) and Springville Fire Department (SFD) to clearly identify the roles and responsibilities of each party as they relate to the use of their respective properties. ECEMS looks to position ambulances and crews at each of the fire departments in exchange for supporting the fire department and in EMS response.

FISCAL IMPLICATIONS

None. There is no money being exchanged for these agreements.

REASONS FOR RECOMMENDATION

These MOUs outline expectations of each party and avoids any potential conflicts in terms of use of properties or expectations of response.

CONSEQUENCES OF NEGATIVE ACTION

ECEMS may not be able to position ambulances and crew in key parts of its service areas which could lead to longer wait times and worse pre-hospital care.

STEPS FOLLOWING APPROVAL

ECDOH will work with the County Attorney's Office on executing the MOUs.

RESOLUTION SUBMITTED BY:
DEPARTMENT OF HEALTH

Re: Authorization to Contract with Colden Fire Department and Springville Fire Department

WHEREAS, in September of 2023, Erie County launched its own ambulance service to be the safety net for residents and provide backup to first responding agencies such as volunteer fire departments; and

WHEREAS, the ambulance service operates in 10 rural towns of Erie County providing backup to primary ambulance services, primarily local volunteer fire departments; and

WHEREAS, requests for transport and response to call continues to increase week over week for the ambulance service; and

WHEREAS, Erie County Emergency Medical Services (ECEMS) division seeks to partner with Colden Fire Department and Springville Fire Department for the positioning of ambulances and crew in the ambulance service area; and

WHEREAS, this positioning will maintain a response time that will give the pre-hospital care possible when called; and

WHEREAS, in exchange ECEMS will comply with all policies and procedures of the fire houses and provide EMS support as requested to the fire departments; and

WHEREAS, ECEMS, Colden Fire Department, and Springville Fire Department would like to formally outline these arrangements with Memorandums of Understanding (MOUs); and

WHEREAS, there is no exchange of money as part of these MOUs.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into memorandums of understanding with the Colden Fire Department and Springville Fire Department for the positioning of ambulances and ambulance crews while a permanent location is constructed; and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the Erie County Executive's Office, Department of Law, Department of Health and Division of Budget and Management.

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-7	COUNTY EXECUTIVE	Acceptance of State Aid - Telehealth Infrastructure
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24COMM. 8E-7	Attachments
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COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

EC-LES APR 19 '24 PM 12:39

April 19, 2024

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

RE: Acceptance of State Aid – Telehealth Infrastructure

Dear Honorable Members:

The Erie County Department of Health (ECDOH) is seeking authorization to accept an \$18,000 award from the New York State Department of Health to purchase new equipment to provide women's health services to Youth Detention residents via telehealth.

Should your Honorable Body require further information, please contact Commissioner of Health Gale Burstein. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink that reads "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/jah

cc: Dr. Gale Burstein, Commissioner of Health

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Health
Re: Acceptance of State Aid – Telehealth Infrastructure
Date: April 19, 2024

SUMMARY

ECDOH has received an award in the amount of \$18,000 from the New York State Department of Health (NYSDOH) to purchase computers and equipment under its Family Planning Program Telehealth Infrastructure Enhancement and Expansion initiative for the Jesse Nash Health Clinic and Youth Detention facility. ECDOH will begin to use this new technology by providing women's health services via telehealth to Youth Detention residents.

FISCAL IMPLICATIONS

None.

REASONS FOR RECOMMENDATION

Utilizing these funds will allow for better care and health services for Youth Detention residents.

CONSEQUENCES OF NEGATIVE ACTION

We will be unable to provide women's health services to Youth Detention residents via telehealth.

STEPS FOLLOWING APPROVAL

The Erie County Department of Health will work with the County Attorney's Office, Division of Budget and Management, and Division of Purchase to execute the resolution.

**RESOLUTION SUBMITTED BY:
HEALTH DEPARTMENT**

Re: Acceptance of State Aid – Telehealth Infrastructure

WHEREAS, the Erie County Department of Health provides health services at its Jesse Nash Health Clinic located at 608 William Street in Buffalo; and

WHEREAS, you must appear in person for health services at the clinic; and

WHEREAS, the New York State Department of Health (NYSDOH) acknowledged the necessity of local health departments to begin providing telehealth services as a way to help health outcomes of residents; and

WHEREAS, NYSDOH awarded ECDOH \$18,000 to purchase the equipment necessary to begin providing telehealth services; and

WHEREAS, ECDOH immediately recognized the needs for telehealth services at the Youth Detention facility; and

WHEREAS, the use of this new technology at the clinic and Youth Detention will improve health outcomes for the most at risk residents; and

WHEREAS, this award in the amount of \$18,000 and requires no local funding.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to accept \$18,000 from the New York State Department of Health and amend the Department of Health's 2024 General Fund Budget (Fund 110, Funds Center 12700) as follows:

Department of Health
Fund 110, Funds Center 12700

<u>ACCOUNT</u>	<u>REVENUES</u>	<u>BUDGET</u>
409000	State Aid Revenues	<u>\$18,000</u>
	TOTAL	<u>\$18,000</u>

<u>ACCOUNT</u>	<u>APPROPRIATIONS</u>	<u>BUDGET</u>
530000	Other Expenses	<u>\$ 6,000</u>
561410	Lab and Technical Equipment	<u>\$12,000</u>
	TOTAL	<u>\$18,000</u>

and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the Erie County Executive's Office, Comptroller's Office, Department of Law, Department of Health, and Division of Budget and Management.

SUBJECT		
COMM. 8E-8	COUNTY EXECUTIVE	Salt Storage Building Replacement Project at Aurora, East Concord & Lancaster Maintenance Facilities
Attachments		
24COMM. 8E-8		



2024 APR 19 2:48:12:39

COUNTY OF ERIE
MARK C. POLONCARZ
COUNTY EXECUTIVE

April 19, 2024

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Salt Storage Building Replacement Project at Aurora, East Concord and Lancaster Maintenance Facilities – Construction Award

Dear Honorable Members:

This resolution is requesting authorization for the County Executive to enter into a contract with the lowest responsible bidders for the Salt Storage Building Replacement Project at Aurora, East Concord and Lancaster Maintenance Facilities. General Construction and Electrical Construction bids were received by the Department of Public Works on March 26, 2024. Copies of the bid tabulations are attached for your reference.

This project involves replacement of the salt storage buildings that serve the highway maintenance facilities for Aurora/ West Falls, East Concord and Lancaster districts.

Should your Honorable Body require further information, I encourage you to contact Commissioner William E. Geary, Jr., at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink that reads "Mark Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/kra
Enclosure

cc: William E. Geary, Jr., Commissioner, Department of Public Works

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Salt Storage Building Replacement Project at Aurora, East Concord and Lancaster Maintenance Facilities – Construction Award
Date: April 19, 2024

SUMMARY

This resolution is requesting authorization for the County Executive to enter into a contract with the lowest responsible bidders for the Salt Storage Building Replacement Project at Aurora, East Concord and Lancaster Maintenance Facilities. General Construction and Electrical Construction bids were received by the Department of Public Works on March 26, 2024. Copies of the bid tabulations are attached for your reference.

This project involves replacement of the salt storage buildings that serve the highway maintenance facilities for Aurora, East Concord and Lancaster Highway Districts.

FISCAL IMPLICATIONS

Funds for the project are currently available within Fund 410, Fund Center 122 as follows:

A.21157 - DPW (Buildings and Grounds) – Preservation of County Highway Facilities - Countywide	\$ 957,104.73
A.23053 – Preservation of County Highway Facilities (Countywide)	\$ 227,711.07
A.24052 – Preservation of County Highway Facilities	\$ 339,284.20
Total not to exceed	\$1,524,100.00

REASONS FOR RECOMMENDATION

The current buildings are approaching 30 years old and are beyond their useful life. In their current condition there are increasing maintenance and repair costs due to the degradation of the wood structure as a result of salt exposure. The new replacement buildings have no wood structure and carry a 25-year warranty on both the fabric and metal frame. The new buildings also come with site improvements to better cater to the operations of Highway staff for during the winter months.

BACKGROUND INFORMATION

There is a total of 3 salt storage barns at the highway maintenance facilities for Aurora, East Concord and Lancaster districts with the newest of these buildings being constructed in 1995.

CONSEQUENCES OF NEGATIVE ACTION

If this project is not completed, the cost of maintenance will increase as more of the wood degrades leading to possible catastrophic failure of the structure most likely during a winter storm or during loading/unloading salt for plows, which is a safety risk to County Highway employees.

STEPS FOLLOWING APPROVAL

Upon Legislative approval, the County Executive will enter into a contract with the lowest responsible bidders.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to authorized capital projects for which there are sufficient appropriations for the action proposed.

Handwritten signature of Timothy C. Callan in black ink, with the date 4/12/24 written to the right of the signature.

TIMOTHY C. CALLAN

Deputy Comptroller

Comptroller's Office

A.21157 - DPW (Buildings and Grounds) – Preservation of County Highway Facilities - Countywide

A.23053 – Preservation of County Highway Facilities (Countywide)

A.24052 – Preservation of County Highway Facilities

File Copy (DPW Resolution Salt Barns Construction Award.docx)

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Salt Storage Building Replacement Project at Aurora, East Concord and Lancaster
Maintenance Facilities – Construction Award

WHEREAS, the Salt Storage Building Replacement Project at Aurora, East Concord and Lancaster Maintenance Facilities (herein called the “Project”) seeks to replace salt storage buildings at the highway maintenance facilities for Aurora, East Concord and Lancaster locations; and

WHEREAS, the existing salt barns located at each facility are continually being repaired as they are of conventional wood frame construction and are beyond their useful life; and

WHEREAS, construction of the new salt barns will include a 25-year warranty from the manufacturer; and

WHEREAS, completion of the Project will ensure that highway maintenance facilities for Aurora, East Concord and Lancaster areas are able to safely store and supply the surrounding roadways with adequate salt; and

WHEREAS, the Project also includes site improvements at each facility to ensure proper drainage of the site as well as to locate the new buildings on site in a way that is more conducive to the Highways operations during the winter months; and

WHEREAS, the County of Erie received General Construction and Electrical Construction bids for the Project on March 26, 2024 in accordance with General Municipal Law 103; and

WHEREAS, the Department of Public Works and Wendel Architecture, Engineering, Surveying & Landscaping Architecture, P.C. are recommending award of the contracts to the lowest responsible bidders for the General Construction Contract and Electrical Construction Contracts.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into contract with the lowest responsible bidder, NW Contracting, in an amount not to exceed \$1,126,100 for general construction work as follows:

General Construction Work

NW Contracting	Base Bid:	\$ 733,500.00
	Alternate G-1	\$ 369,600.00
	Alternate G-2	\$ 23,000.00
Total Award of General Construction Contract:		\$ 1,126,100.00

and be it further

RESOLVED, that authorization is hereby given for the County Executive or Deputy County Executive to enter into contract with the lowest responsible bidder, Goodwin Electrical, in an amount not to exceed \$248,000 for electrical work work as follows:

<u>Electrical Construction Work</u>		
Goodwin Electric Corporation	Base Bid:	\$ 178,000.00
	Alternate E-1	\$ 70,000.00
Total Award of Electrical Construction Contract:		\$ 248,000.00

and be it further

RESOLVED, that authorization is hereby given for \$150,000 to be allocated to a Construction Contingency Fund with authorization for the County Executive or Deputy County Executive to approve change orders in an amount not to exceed the Contingency Fund; and be it further

RESOLVED, that change order reductions will result in these funds being returned to the Construction Contingency Fund; and

RESOLVED, that sufficient funding exists within Fund 410, Funds Center 122 to cover the costs of general construction and electrical work and contingency as follows:

A.21157 - DPW (Buildings and Grounds) – Preservation of County Highway Facilities - Countywide	\$ 957,104.73
A.23053 – Preservation of County Highway Facilities (Countywide)	\$ 227,711.07
A.24052 – Preservation of County Highway Facilities	\$ 339,284.20
Total not to exceed	\$1,524,100.00

and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the County Executive's Office, Comptroller's Office and Division of Budget and Management.

TO: TIMOTHY C. CALLAN, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS


REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- | | | |
|-----------------------|---|-----------------|
| 1. CONTRACTOR'S NAME | <u>General Construction - NW Contracting</u>
<u>Electrical Construction – Goodwin Electrical</u> | |
| 2. AMOUNT OF CONTRACT | Construction Contingency | \$ 150,000.00 |
| | Goodwin Electrical | \$ 248,000.00 |
| | NW Contracting | \$ 1,126,100.00 |
| | Total | \$ 1,524,100.00 |
| 3. PROJECT NUMBER | A.21157 | \$ 957,104.73 |
| | A.23053 | \$ 227,711.07 |
| | A.24052 | \$ 339,284.20 |
| | Total not to exceed | \$1,524,100.00 |
| 4. PROJECT TITLE | <u>Salt Storage Building Replacement Project at</u>
<u>Aurora, East Concord and Lancaster</u>
<u>Maintenance Facilities</u> | |
| 5. DEPARTMENT CONTACT | <u>Funding questions: Kristofer Straus, PE at</u>
<u>x7294</u>
<u>Letter pickup: Christy Weber at x8301</u> | |

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

- | | |
|------------------------------------|---|
| 6. AVAILABILITY OF FUNDS | <u>\$ 1,826,144.22</u> |
| 7. PERFORMED BY | <u></u> |
| Date Sent to Comptroller's Office: | <u>April 11, 2024</u> |



**DEPARTMENT OF PUBLIC WORKS
DIVISION OF BUILDINGS AND GROUND
Unofficial Bid Results**

Project Name: Salt Storage Buildings

Bid Date: 03/26/2024

Project No.: 2021-999-04, General Construction

Bid Time, Local: 10:30 A.M.

Bidder	Base Bid	Alt Bid G-01	Alt Bid G-02
Pinto Construction Services, Inc.	\$1,544,525.00	+ \$779,730.00	+ \$69,048.00
J. Bognar Construction, LLC	\$879,917.50	+ \$414,155.00	+ \$56,000.00
NW Contracting	\$733,500.00	+ \$369,600.00	+ \$23,000.00
Rodriguez Construction Group, Inc.	\$1,004,294.00	+ \$445,274.00	+ \$66,806.00



**DEPARTMENT OF PUBLIC WORKS
DIVISION OF BUILDINGS AND GROUNDS
Unofficial Bid Results**

Project Name: Salt Storage Buildings

Bid Date: 03/26/2024

Project No.: 2021-999-04, Electrical Construction

Bid Time, Local: 10:30 A.M.

Bidder	Base Bid	Alt. Bid E-1
Goodwin Electric Corporation	\$178,000.00	+ \$70,000.00

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-9

COUNTY EXECUTIVE

Reconstruction of William St. & Amendment
to Contract for Engineering Design Services

Attachments

24COMM. 8E-9



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

April 19, 2024

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Reconstruction of William Street (CR 338) from Transit Road (NYS 20/78) to Bowen Road (CR 242) and Amendment to Contract for Engineering Design Services, PIN 5763.36 Town of Lancaster

Dear Honorable Members:

The Department of Public Works, Division of Highways is requesting authorization for the County Executive to execute an amendment to the professional services agreement with C&S Engineers for additional design and Right of Way services for this project, and related costs thereof.

Should your Honorable Body require further information, I encourage you to contact Commissioner William E. Geary, Jr., at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz".

Mark C. Poloncarz
Erie County Executive

MCP/gmw
Enclosure

cc: William E. Geary, Jr., Commissioner of the Department of Public Works

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works/Division of Highways
Re: Reconstruction of William Street (CR 338) from Transit Road (NYS 20/78) to Bowen Road (CR 242) and Amendment to Contract Agreement for Engineering Design Services, PIN 5763.36 Town of Lancaster
Date: April 12, 2024

SUMMARY

This resolution is requesting authorization for the County Executive and the Department of Public Works, Division of Highways to execute an amendment to the current consultant contract with C&S Engineers, COMM. 6E-17 (2021) for additional design and Right of Way services, and related costs thereof.

FISCAL IMPLICATIONS

The funding required to amend the engineering design services agreement with C&S Engineers by an amount not to exceed \$182,650. The design needs exceed the available Federal and State monies in this contract and must be paid from the local (County) share. Funding for this amendment is available in Capital Projects B.20054 and B.23005, Fund 420, Funds Center 123.

B.20054 - 2020 Federal Aid Project Design William Street	\$165,500
B.23005 - 2023 Federal Aid Road Design	\$ 17,150
	<u>\$182,650</u>

Should the agreement receive any additional federal or non-federal reimbursements in the future, the capital project budget would be adjusted to reflect that increase.

REASONS FOR RECOMMENDATION

These funds are to be used for continued professional design and Right of Way services. The services are necessary to facilitate construction of the roadway, drainage, and areas of sidewalk along this corridor.

BACKGROUND INFORMATION

The existing William Street roadway section is narrow, suffers from congestion issues and the pavement is showing signs of distress with longitudinal cracking. The road has received numerous patches due to pavement failures. The project objectives include the desire to preserve the existing roadway pavement and address the needs of the increased economic and residential development in the area. The existing Right of Way for the section of William Street is too narrow to accommodate the required section. The Project will utilize prioritized pavement preservation to correct deficiencies in the road surface and to extend the useful life of the pavement. This project is currently in design.

CONSEQUENCES OF NEGATIVE ACTION

This action is required to ensure project advancement and financing through the Locally Administered Federal Aid Program using Surface Transportation Program (STP) funds to pay for the design and construction road resurfacing. Negative action would halt design and result in continued deterioration of the road surface, decreased rideability, increased maintenance responsibilities and cost, as well as jeopardize existing and future reimbursement funding available through this program.

STEPS FOLLOWING APPROVAL

Upon Legislative approval, the County Executive and the Department of Public Works, Division of Highways will execute an amendment to the current contract with C&S Engineers.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Office of the Comptroller and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.


Timothy C. Callan
Deputy Comptroller
Comptroller's Office

B.20054 – 2020 Fed Aid Project Design William St

B.23005 – 2023 Federal Aid Road Design

PIN 5763.36

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS
DIVISION OF HIGHWAYS

RE: Reconstruction of William Street (CR 338) from Transit Road (NYS 20/78) to Bowen Road (CR 242) and Amendment to Contract Agreement for Engineering Design Services, Town of Lancaster PIN 5763.36

WHEREAS, the Reconstruction of William Street (CR 338) from Transit Road (NYS 20/78) to Bowen Road (CR 242), in the Town of Lancaster, PIN 5763.36 (the "Project") is eligible for funding under Title 23, U.S. Code, as amended, that calls for the apportionment of federal funds and a local share; and

WHEREAS, Public Works Dept. (DPW) wishes to continue the Project and C&S Engineers engineering design services contract which was originally approved by the Legislature in COMM 6E-17 (2021); and

WHEREAS, DPW desires to amend the engineering design services agreement with C&S Engineers by a total not to exceed \$182,650; and

WHEREAS, under the Surface Transportation Program (STP), the Federal and New York State cost shares are limited to the amount set forth in the agreement with the NYSDOT with any additional costs borne 100% by the local sponsor; and

WHEREAS, there are sufficient funds for the project in Fund 420, Funds Center 123, Capital Project B.20054, 2020 Federal Aid Project Design William Street and Capital Project B.23005, 2023 Federal Aid Road Design.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to execute an amendment to C&S Companies design agreement in an amount not to exceed \$182,650 for design and Right of Way services; and be it further

RESOLVED, that sufficient funds are available in Fund 420, Fund Center 123, Capital Project B.20054 and Capital Project B.23005 as follows:

B.20054	2020 Federal Aid Project Design William Street	\$165,500
B.23005	2023 Federal Aid Road Design	<u>\$ 17,150</u>
		\$182,650

and be it further

RESOLVED, that the Clerk of the Legislature forward three (3) certified copies of this Resolution to the Department of Public Works, Office of the Commissioner, and one copy each to the County Executive's Office, Comptroller's Office and Division of Budget and Management.

TO: TIMOTHY C. CALLAN, COMPTROLLER'S OFFICE

RE: PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- | | | |
|----|--------------------|---|
| 1. | CONTRACTOR'S NAME | <u>C&S Engineers</u> |
| 2. | AMOUNT OF CONTRACT | <u>\$182,650 - C&S Engineers</u> |
| 3. | PROJECT NUMBER | <u>B.20054 - \$165,500</u>
<u>B.23005 - \$17,150</u> |
| 4. | PROJECT TITLE | <u>2020 Fed Aid Project Design William Street</u>
<u>2023 Federal Aid Road Design</u>
<u>5763.36 Reconstruction of William Street</u> |
| 5. | DEPARTMENT CONTACT | <u>Funding questions: William E. Geary, Jr. at 8301</u>
<u>Letter pickup: Christy Weber at 8301</u> |

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

- | | | |
|----|------------------------------------|-----------------------------|
| 6. | AVAILABILITY OF FUNDS | <u>\$ 5,424,898.52</u> |
| 7. | PERFORMED BY | <u><i>Wm E Geary Jr</i></u> |
| | Date Sent to Comptroller's Office: | <u>April 12, 2024</u> |

[55 compt_10]

SUBJECT

COMM. 8E-10	COUNTY EXECUTIVE	Seneca Bluffs Natural Habitat Park Green Infrastructure Parking Lot Design
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	Attachments
24COMM. 8E-10	



EL-LEC-07810-24-012:39

COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

April 19, 2024

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Seneca Bluffs Natural Habitat Park Green Infrastructure Parking Lot Design

Dear Honorable Members:

This resolution is requesting authorization for the County Executive to enter into an Agreement with the firm of DiDonato Associates Engineering and Architecture, P.C. for providing Professional Design Services for the Seneca Bluffs Natural Habitat Park Green Infrastructure Parking Lot Design. The Department of Public Works received professional Architectural and Engineering design services proposals for the project on February 20, 2024.

Should your Honorable Body require further information, I encourage you to contact Commissioner William E. Geary, Jr. at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/maa
Enclosure

cc: William E. Geary, Jr., Commissioner, Department of Public Works

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Seneca Bluffs Natural Habitat Park Green Infrastructure Parking Lot Design Project
Date: April 19, 2024

SUMMARY

This resolution is requesting authorization for the County Executive to enter into an Agreement with the firm of DiDonato Associates Engineering and Architecture, P.C. for providing professional design services for the Erie County Department of Parks, Recreation and Forestry (Parks) Seneca Bluffs Natural Habitat Park Green Infrastructure Parking Lot Design Project. The Department of Public Works (DPW) received professional Engineering design services proposals for the project on February 20, 2024.

This project involves professional design services to enhance the front end of the park by creating green infrastructure features that will work to minimize stormwater runoff and the spread of pollutants into the neighboring Buffalo River. DiDonato Associates Engineering and Architecture, P.C. will provide all services for civil engineering and site disciplines as it pertains to the scope of work at hand as a prime consultant with proposed subconsultants in full compliance with all the latest editions of the New York State Uniform Fire Prevention and Building Codes.

The firm selected has submitted evidence that they have the necessary expertise, experience, and manpower to provide the necessary professional engineering services for the project.

FISCAL IMPLICATIONS

Funds for the project are currently available in Project A.22024 – Seneca Bluffs GIGP Project, Fund 410, Funds Center 164, for an amount not to exceed \$210,000 inclusive of design contingencies.

<u>A.22024 – 2022 Seneca Bluffs</u>	<u>\$210,000.00</u>
Total not to exceed	\$210,000.00

REASONS FOR RECOMMENDATION

The Seneca Bluffs Natural Habitat Park Green Infrastructure Parking Lot Design Project's goal is to enhance the front end of the park by creating green infrastructure features that will work to minimize stormwater runoff and the spread of pollutants into the neighboring Buffalo River. Funding for the project is provided by the NYS Environmental Facilities Corporation Green Innovation Grant Program.

DiDonato Associates Engineering and Architecture, P.C design will focus on the following: streetscape along Seneca Street with native trees, shrubs and plantings utilizing green infrastructure practices; and utilization of captured rain water to be reused on other portions of the site; to incorporate permeable/green infrastructure surfaces in the parking area as well as adequate space for loading and unloading kayak or other non-motorized watercraft; rain gardens, pollinator gardens and/or meadows with grass frontage areas with signage as appropriate to educate the public to habitat features.

BACKGROUND INFORMATION

Seneca Bluffs Natural Habitat Park is approximately 20 acres of natural habitat and passive use park land. Over 3,500 linear feet of shoreline has been restored and native vegetation installed to promote fish and wildlife habitat. A significant portion of the habitat park will remain green space with existing trails, gardens, native trees, plants and shrubbery throughout. This project will focus on the front of the park off Seneca Street, most specifically the parking lot area to provide green infrastructure improvements.

DiDonato's design will comply with today's codes and standards related to all disciplines (civil and site) along with incorporating site design to include utility work, pathways, parking lot, landscaping, etc. required for ADA compliancy as well as Green Infrastructure improvements.

CONSEQUENCES OF NEGATIVE ACTION

If the consulting contract is not approved, a capital project will not be completed at the Seneca Bluffs Natural Habitat Park and poor environmental conditions will continue to pollute the Buffalo River and surrounding areas.

STEPS FOLLOWING APPROVAL

Upon Legislative approval, the County Executive will execute an Agreement with DiDonato Associates Engineering and Architecture, P.C. for the project.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.


TIMOTHY C. CALLAN
Deputy Comptroller
Comptroller's Office

GJS/ljs

A.22024

File Copy (DPW Resolution BG 2024 Seneca Bluffs.docx)

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Seneca Bluffs Natural Habitat Park Green Infrastructure Parking Lot Design Project

WHEREAS, the Erie County Department of Parks, Recreation and Forestry (Parks) has identified a capital improvement project at Seneca Bluffs Natural Habitat Park requiring professional design services; and

WHEREAS, the qualifications and proposals were solicited by the Erie County Department of Public Works (DPW) in coordination with Parks to design a green infrastructure parking lot at Seneca Bluffs Natural Habitat Park; and

WHEREAS, DPW received professional Architectural/Engineering design qualifications and proposals for the Seneca Bluffs Natural Habitat Park Green Infrastructure Parking Lot Design project on February 20, 2024; and

WHEREAS, after an extensive review of qualifications submitted by all respondents, it was deemed via the County's consultant selection process that DiDonato Associates Engineering and Architecture, P.C. has the necessary expertise, experience, vision and manpower to provide the required architectural and engineering services; and

WHEREAS, the scope of work will include professional design services to enhance the front end of the park by creating green infrastructure features that will work to minimize stormwater runoff and the spread of pollutants into the neighboring Buffalo River; and

WHEREAS, the County Executive is requesting authorization to enter into an agreement with DiDonato Associates Engineering and Architecture, P.C. for providing professional architecture and engineering services for the Seneca Bluffs Natural Habitat Park Green Infrastructure Parking Lot Design Project.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into agreement with DiDonato Associates Engineering and Architecture, P.C. in an amount not to exceed \$210,000 including a \$25,965 contingency for design services for the Seneca Bluffs GIGP Parking Lot Project; and be it further

RESOLVED, that sufficient funding exists within the Parks Department's (Fund 410, Funds Center 164) Capital Project A.22024 – Seneca Bluffs GIGP Project to cover the cost of this design contract; and be it further

RESOLVED, that two certified copies each of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the County Executive's Office, Comptroller's Office, Department of Parks, Recreation and Forestry, and Division of Budget and Management.

TO: TIMOTHY C. CALLAN, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- | | | |
|----|--------------------|---|
| 1. | CONTRACTOR'S NAME | DiDonato Associates Engineering and
Architecture, P.C. |
| 2. | AMOUNT OF CONTRACT | \$ 210,000 |
| 3. | PROJECT NUMBER | A.22024 \$ 210,000 |
| 4. | PROJECT TITLE | Seneca Bluffs Natural Habitat Park Green
Infrastructure Parking Lot Design Project |
| 5. | DEPARTMENT CONTACT | Funding questions: Kristofer Straus, PE at x7294
Letter pickup: Christy Weber at x8301 |

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

- | | | |
|------------------------------------|-----------------------|----------------|
| 6. | AVAILABILITY OF FUNDS | \$1,450,000.00 |
| 7. | PERFORMED BY | <i>Hupta</i> |
| Date Sent to Comptroller's Office: | | April 10, 2024 |

[55 compt_10]

SUBJECT		
COMM. 8E-11	COUNTY EXECUTIVE	2023 Cultural Capital Grant Program - Authorization to Enter into Contracts with Graycliff Conservancy & Subversive Theater Collective
Attachments		
24COMM. 8E-11		



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

SENT APR 19 '24 PM 12:39

April 19, 2024

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

**Re: 2023 Cultural Capital Grant Program - Authorization to Enter into Contracts
with Graycliff Conservancy and Subversive Theater Collective**

Dear Honorable Members:

Please find the enclosed memorandum and proposed resolution seeking authorization to enter into contracts with two cultural organizations to advance their respective capital improvement projects. This resolution will authorize two projects from the 2023 Cultural Capital Grant Program, funded through the 2021 Budget Balancing resolution, COMM. 8E-1 (2022) authorized by your Honorable Body.

Should your Honorable Body require further information, I encourage you to contact Daniel R. Castle, Commissioner, Department of Environment and Planning. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP:/nb
Enclosure

cc: Daniel R. Castle, AICP, Commissioner, Environment and Planning
Mark Rountree, Chief Planner, Environment and Planning

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Cultural Capital Grant Program – 2023 Phase 2 - Authorization to Enter into Contracts with Graycliff Conservancy and Subversive Theater Collective
Date: April 19, 2024

SUMMARY

This resolution implements a portion of the 2023 Cultural Capital Grant Program by authorizing funding contracts with the Graycliff Conservancy and Subversive Theater Collective (the “Organizations”). Graycliff Conservancy was excluded from the Phase 1 authorization pending the Organization’s satisfactory completion of SEQR. The Town of Evans issued a Negative Declaration dated February 28, 2024, satisfying SEQR and allowing the County to proceed with the contracting process.

The Subversive Theater Collective is ready to proceed with its project after facing delays related to its proposed new location at the Matt Urban Center at 1081 Broadway in the City of Buffalo.

FISCAL IMPLICATIONS

The expenditures associated with this resolution total \$706,400.

Organization	Amount
Graycliff Conservancy	\$500,000
Subversive Theater Collective	\$206,400

The funding for this contract is available from the Cultural Agency Capital Fund, A.22095, which was previously authorized in the 2021 Year-End Budget Balancing Amendments and Designations Resolution, COMM. 8E-1 (2022).

REASONS FOR RECOMMENDATION

The following proposed projects as described are included:

Graycliff Conservancy – The Conservancy will construct a new visitor center at 6472 Old Lake Shore Road in the Town of Evans. The project will consist of the reuse of an existing building as well as a new addition, parking, landscaping, signage, and patio areas.

Subversive Theater Collective – The Theater will reactivate the theater space at the historic Dom Polski at 1081 Broadway in the City of Buffalo (now the Matt Urban Center). Improvements will include lighting and sound systems, seating, stage and rigging upgrades, HVAC, restrooms and signage.

CONSEQUENCES OF NEGATIVE ACTION

If a resolution to authorize the funding contract is not approved, the Organizations will not be able to complete this work. The needed projects will be delayed until additional funding is secured, and project timelines will be extended until such time that additional funds can be raised.

STEPS FOLLOWING APPROVAL

Upon approval of this resolution the Department of Environment and Planning will commence the contracting process.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF ENVIRONMENT AND PLANNING

RE: Cultural Capital Grant Program - Phase 2 - Authorization to Enter into Contracts with Graycliff Conservancy and Subversive Theater Collective

WHEREAS, the 2021 year-end Budget Balancing resolution, Comm. 8E-1 (2022) was approved on May 12, 2022; and

WHEREAS, Comm. 8E-1 (2022) allocated funding to a variety of community development and County projects; and

WHEREAS, the County of Erie is interested in the fostering of tourism and supporting arts and cultural organizations; and

WHEREAS, the nonprofit arts and culture sector is a significant industry in the Western New York economy generating over \$352 million in direct and indirect economic activity according to Arts Services Initiative; and

WHEREAS, Comm.8E-1 (2022) allocated \$25,000,000 towards “Cultural Agency Capital Fund;” and

WHEREAS, the aforementioned Fund seeks to provide capital improvement grants to defray the cost of capital improvements at art and cultural institution’s facilities; and

WHEREAS, a competitive application process was facilitated by the Department of Environment and Planning; and

WHEREAS, the Erie County Capital Projects Committee reviewed applications and selected a list of awardees representing arts and cultural organizations throughout the County; and

WHEREAS; additional legislation is needed to enter into contracts with awarded arts and cultural organizations to facilitate the projects; and

WHEREAS, pursuant to 6 N.Y.C.R.R. § 617.1 which implements the State Environmental Quality Review Act the consideration of environmental factors into decision making processes of local governments is required prior to the Legislature undertaking, approving or funding an action; and

WHEREAS, the proposed Graycliff cultural capital project is considered an Unlisted action pursuant to SEQR; and

WHEREAS, the proposed Subversive Theatre cultural capital project is considered a Type II action pursuant to SEQR; and

WHEREAS, the organizations were among those selected for grant awards;

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature hereby concurs with the Town of Evans's negative declaration dated February 28, 2024, as set forth in 6 N.Y.C.R.R. § 617.7(c) denoting a de minimis environmental impact; and be it further

RESOLVED, that authorization is hereby given to the County Executive or Deputy County Executive to execute contracts with the Graycliff Conservancy and Subversive Theater Collective within the Cultural Capital Grant Fund in the following amounts:

Organization	Amount	Project	Account #
Graycliff Conservancy	\$500,000	Visitor Center Construction	A.22095.1.4
Subversive Theater Collective	\$206,400	New Theater Build-out	A.22095.1.12

and be it further

RESOLVED, that authorization is hereby given to the Department of Law, the County Executive and the Deputy County Executive to execute easements, deed restrictions, intermunicipal agreements and/or place additional requirements on the aforementioned contracting entity and associated real property (project location) as necessary to implement the project; and be it further

RESOLVED, that the Clerk of the Legislature shall forward certified copies of this Resolution to the County Executive's Office, the Comptroller's Office, the Division of Budget and Management, the Department of Law, and the Department of Environment and Planning.

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-12 COUNTY EXECUTIVE Reddy Bikeshare Agreements Authorization

24COMM. 8E-12

Attachments



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

EC LES APR 19 '24 PM 12:39

April 19, 2024

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Reddy Bikeshare Agreements Authorization

Dear Honorable Members:

Please find enclosed a resolution from the Department of Environment and Planning seeking legislative authorization to execute agreements with Reddy Bikeshare to authorize a no-cost Landowner Agreement with Shared Mobility, Inc. to host a Reddy Bikeshare bicycle rack at the Rath County Building, and execute a Corporate Membership Agreement for \$1,300 to provide unlimited Reddy Bikeshare memberships to County staff for one year. The resulting projects will provide opportunities for active transportation for staff, improving health and reducing climate pollution.

Should your Honorable Body require further information, please contact Deputy Commissioner Bonnie Lawrence. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/nb
Enclosure

cc: Daniel R. Castle, Commissioner of Environment and Planning
Bonnie Lawrence, Deputy Commissioner of Environment and Planning

MEMORANDUM

To: Honorable Members of Erie County Legislature
From: Department of Environment and Planning
Re: Reddy Bikeshare Agreements Authorization
Date: April 19, 2024

SUMMARY

It is recommended that the Erie County Legislature authorize the County Executive or Deputy County Executive to execute agreements with Shared Mobility, Inc. (Reddy) to authorize a no cost Landowner Agreement to host a Reddy Bikeshare bicycle rack at the Rath County Building, and also execute a Corporate Membership Agreement for \$1,300 to provide unlimited Reddy Bikeshare memberships to County staff. The Reddy Bikeshare Rack will hold five or more bikeshare bicycles on County property on the Franklin Street side of the Rath building for staff and public use. The Corporate Membership will allow for free membership for 2024 to all County staff, who can then use the bikeshare bicycles for \$0.01 per minute. The shared bicycles are also available for public use, including building visitors. These projects provide an active, zero emission transportation option to Rath Building staff and visitors, improving health and reducing emissions, and addressing several actions in the County's internal and community climate plans.

The Labor Management Healthcare Fund will pay a one-time fee of \$5,000 for the Reddy Bikeshare bike rack, with Reddy agreeing to remove the rack in the winter, and relocate the rack as needed. The rack is not fastened to the sidewalk, and Reddy assumes full responsibility for moving and maintaining the rack and shared bicycles. The Corporate Membership would be funded by the 2024 Department of Environment and Planning (DEP) Climate Action Fund budget (account #516315). The Department of Public Works has met with Reddy and approved locations for the bike rack at the Rath Building and the Department of Law has reviewed the two agreements.

FISCAL IMPLICATIONS

The Landowner Agreement is no cost and has no fiscal implication. The Corporate Membership agreement will be funded from the 2024 Climate Action Fund appropriation and will have no other fiscal implications.

REASONS FOR RECOMMENDATION

The Reddy project will provide an active, zero emission transportation option to Rath Building staff and visitors, improving health and reducing emissions, and addressing several actions in the County's internal and community climate plans.

CONSEQUENCES OF NEGATIVE ACTION

The County will not offer this additional active, zero emission transportation alternative to staff and visitors.

STEPS FOLLOWING APPROVAL

Upon approval of this resolution, the County Executive or the Deputy County Executive will execute a Landowner Agreement and a Corporate Membership Agreement with Reddy.

RESOLUTION SUBMITTED BY
DEPARTMENT OF ENVIRONMENT AND PLANNING

RE: Reddy Bikeshare Agreements Authorization

WHEREAS, the Erie County Legislature adopted the Community Climate Action Plan in January 2024 (Comm. 2E-19), which calls for improving active transportation options in the community to reduce climate pollution and improve health; and

WHEREAS, Shared Mobility, Inc. (Reddy) has implemented the Reddy Bikeshare shared bicycle network, bicycle racks, and maintenance infrastructure in the City of Buffalo; and

WHEREAS, Reddy offers a Corporate Membership for businesses, allowing staff to have unlimited free membership, which would cost the County \$1,300 for all County staff for 2024; and

WHEREAS, the County has identified a location for a Reddy Bikeshare bike rack on the Franklin Street side of the County Rath Building; and

WHEREAS, the Labor Management Healthcare Fund has agreed to pay \$5,000 for a onetime fee to install a Reddy Bikeshare rack at the Rath building, inclusive of all maintenance and other costs; and

WHEREAS, the County Legislature appropriated a Climate Action Fund in the 2024 budget to further climate action initiatives (account #516315), and which would be used to fund the \$1,300 Reddy Corporate Membership cost for 2024; and

WHEREAS, to host the Reddy Bikeshare rack necessitates the execution of a no-cost Landowner Agreement with Reddy; and

WHEREAS, to offer unlimited Reddy Bikeshare memberships to County staff requires the execution of a Corporate Membership Agreement with Reddy;

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to execute a no-cost Landowner Agreement with Shared Mobility, Inc. to allow for the placement of a bikeshare bike rack at the Rath County Building; and be it further

RESOLVED, that authorization is given to the County Executive or Deputy County Executive is hereby authorized to execute a Corporate Membership Agreement with Shared Mobility, Inc. to allow for unlimited Reddy Bikeshare memberships for County staff, to be funded by an existing County budget (in fund 110, fund center 16200, gl 516315); and be it further

RESOLVED, that certified copies of this resolution shall be furnished to the Office of the County Executive, the Division of Budget and Management, and the Department of Environment and Planning.

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-13

COUNTY EXECUTIVE

Authorization to Contract with the Salvation
Army for Emergency Housing Construction

Attachments

24COMM. 8E-13



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

2024 APR 19 12:40

April 19, 2024

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Authorization to Contract with the Salvation Army for Emergency Housing Construction

Honorable Members:

Enclosed please find a memorandum and proposed resolution from the Department of Environment and Planning authorizing the execution of contracts for construction of a new Emergency Shelter at the Salvation Army's Buffalo campus. The Department of Environment and Planning anticipates contracting with the Organization which will then bid the project for construction.

Should your Honorable Body require further information, I encourage you to contact Commissioner Daniel Castle at the Department of Environment and Planning. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/nb
Enclosures

cc: Daniel R. Castle, A.I.C.P., Commissioner
Mark Rountree, Chief Planner

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Authorization to Contract with the Salvation Army for Emergency Housing Construction
Date: April 19, 2024

SUMMARY

It is recommended that the Erie County Legislature authorize the County Executive to enter into a contract for the purpose of constructing an emergency housing shelter at the Salvation Army's Buffalo campus at 954 Main Street. Funding was previously allocated for this purpose in the 2024 Capital Budget, the proposed resolution implements the project.

FISCAL IMPLICATIONS

The proposed funding of not-to-exceed \$1,250,000 was allocated for this purpose in the 2024 Capital Budget (A.24063).

REASONS FOR RECOMMENDATION

The proposed project addresses the community need for additional emergency housing. The County funding will partially fund the construction of a new 80-bed emergency family shelter at 954 Main Street in the City of Buffalo.

BACKGROUND INFORMATION

The Salvation Army decided to construct a new facility after determining that rehabilitation of its existing shelter would not be feasible due to the many deficiencies in that building. The project scope will consist of the partial demolition and reconstruction of an existing building to provide a modern, ADA-compliant shelter. The existing foundation will be reused to support a new three-story, 43,515 square foot facility for this purpose.

CONSEQUENCES OF NEGATIVE ACTION

If a resolution to enter into a contract is not approved, the Salvation Army will not be able to complete this work. The construction of the emergency shelter would not occur, and the project timeline would be extended until such time that additional funds can be raised.

STEPS FOLLOWING APPROVAL

Upon approval of the resolution, contracts will be prepared and bidding for the project will occur.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF ENVIRONMENT AND PLANNING

RE: Authorization to Contract with the Salvation Army for Emergency Housing Construction

WHEREAS, the Salvation Army provides a wide range of supportive services to Erie County residents at its Buffalo campus; and

WHEREAS, the mission of the Salvation Army includes the provision of emergency housing for those experiencing homelessness in the region and otherwise unable to afford housing; and

WHEREAS, the Salvation Army plans to construct a new 80-bed emergency family shelter at 954 Main Street in the City of Buffalo; and

WHEREAS, Erie County wishes to support the construction of the new emergency shelter to provide housing for those who would otherwise be homeless; and

WHEREAS, Erie County has allocated \$1,250,000 for construction of the emergency shelter in the approved 2024 Capital Budget; and

WHEREAS, authorization is needed to contract with the Salvation Army to implement the capital budget project; and

WHEREAS, pursuant to 6 N.Y.C.R.R. § 617.1 which implements the State Environmental Quality Review Act the consideration of environmental factors in decision making processes of local governments is required prior to the Legislature undertaking, approving or funding an action; and

WHEREAS, the City of Buffalo served as SEQR Lead Agency and conducted a coordinated review of the proposed action; and

WHEREAS, the City of Buffalo classified the action as a Type 1 action, and issued a Negative Declaration on July 11, 2022;

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby concurs with the City of Buffalo Lead Agency's determination of a Negative Declaration regarding the proposed action; and be it further

RESOLVED, that authorization is hereby given to the County Executive or Deputy County Executive to enter into contracts, easements, and agreements with the Salvation Army, Inc. in amounts not to exceed a total of \$1,250,000 for the purpose of the emergency housing construction; and be it further

RESOLVED, that the source of these funds shall be \$1,250,000 available Fund, 410, Funds Center 16200, Capital Project A.24063 – Salvation Army Emergency Housing Project; and be it further

RESOLVED, that the Clerk of the Legislature be directed to send certified copies of this resolution to the County Executive's Office, Comptroller's Office, Division of Budget and Management, Department of Law and Department of Environment and Planning.

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-14	COUNTY EXECUTIVE	ECSD No. 3 - Construction Inspection Term Contract Agreement
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24COMM. 8E-14	Attachments
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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

ED LEG APR 19 '24 PM 12:40

April 19, 2024

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

**RE: Erie County Sewer District No. 3
Construction Inspection Term Contract Agreement
DiDonato Engineering & Architectural Professionals
Work Order: DI-3**

Dear Honorable Members:

Enclosed please find a memorandum from the Department of Environment and Planning, Division of Sewerage Management, for the issuance of a work order as authorized by the Erie County Legislature, related to 3-year Term Agreements.

Should your Honorable Body require further information, I encourage you to contact Joseph Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP:bp
Enclosure

cc: J. Fiegl – Deputy Commissioner, Division of Sewerage Management

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Erie County Sewer District No. 3
Construction Inspection Term Contract Agreement
DiDonato Engineering & Architectural Professionals
Work Order: DI-3
Date: April 5, 2024

SUMMARY

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's issuance of a work order with DiDonato Engineering & Architectural Professionals (DiDonato) for Erie County Sewer District (ECSD) No. 3 in an amount not to exceed \$50,000.00.

FISCAL IMPLICATIONS

There will be no impact to the County's General Fund. The cost of the engineering inspection work related to this communication will be paid from the Sewer Fund Operating Budget; Sewer Professional Services Accounts (516020) of ECSD No. 3.

REASONS FOR RECOMMENDATION

The Division of Sewerage Management has issued work order DI-3 to DiDonato to provide resident engineering services. DiDonato will provide inspection for construction and subdivision projects in ECSD No. 3.

BACKGROUND INFORMATION

Your Honorable Body passed Legislative Comm. 19E-17 (2022) authorizing a 3-year Term Agreement with DiDonato for resident engineering / construction inspection services. At the time of the contract award, the Division of Sewerage Management committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with assistance to complete resident engineering throughout the ECSDs. Accordingly, the Department has approved work order DI-3 in the amount of \$50,000.00 to provide inspection for various construction and subdivision projects in ECSD No. 3.

CONSEQUENCES OF NEGATIVE ACTION

This is a receive and file item.

STEPS TO FOLLOW APPROVAL

This is a receive and file item.

**ERIE COUNTY SEWER DISTRICT NO. 3
WORK ORDER NO. DI-3**

ENGINEER: DiDonato Engineering & Architectural Professionals (DiDonato)

CONTRACT DATE: December 15, 2022

1. Title of Proposal:

Provide resident engineering services for various construction and subdivision sewer installation projects in ECSD No. 3.

2. Company/Address/Principal In-Charge:

John DiDonato, P.E.
DiDonato
689 Main Street
Buffalo, NY 14203

3. Effective Dates of Proposal:

March 14, 2024

4. Brief Description of Work for Which Proposal is Submitted:

The Engineer will provide construction inspection for various construction and subdivision projects in ECSD No. 3.

5. Engineering Cost:

\$50,000.00

6. Source of Funds:

7. ECSD No. 3 Professional Services Account 516020

8. Project No: DI-3

9. Attachments: None

10. File: 0.3.2. DiDonato (23-25/26) Insp

DATE: March 14, 2024

Accepted By: _____

Prepared By: _____

Matt A. Salah, P.E.

Authorized By: _____

Joseph Fiegl, P.E., BCEE
Deputy Commissioner

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-15	COUNTY EXECUTIVE	Trailblazing Women Monument Project - Contract Extension
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Attachments

24COMM. 8E-15



EC LEG APR 19 '24 PM 12:40

COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

April 19, 2024

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Trailblazing Women Monument Project – Contract Extension for Vinnie Bagwell, artist for Mary Talbert Monument

Dear Honorable Members:

Please find enclosed a resolution from the Department of Environment and Planning seeking legislative authorization to extend the artist contract for completion of a monument to Mary Talbert until August 1, 2024. The monument is to be placed in the redesigned WNY Trailblazing Women Monument walkway-greenspace in front of Old County Hall.

Should your Honorable Body require further information, please contact Deputy Commissioner Bonnie Lawrence. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/nb
Enclosure

cc: Karen King, Commissioner of Public Advocacy and Executive Director of the Commission on the Status of Women
Daniel R. Castle, Commissioner of Environment and Planning
Bonnie Lawrence, Deputy Commissioner of Environment and Planning

MEMORANDUM

To: Honorable Members of Erie County Legislature
From: Department of Environment and Planning
Re: Trailblazing Women Monument Project – Contract Extension for Vinnie Bagwell, artist for Mary Talbert Monument
Date: April 5, 2024

SUMMARY

It is recommended that the Erie County Legislature authorize the County Executive to extend the artist contract with Vinnie Bagwell, until August 1, 2024, to allow for completion of the Mary Talbert Monument for installation at the Trailblazing Women Monument (TBWM) site in front of Old County Hall. This contract was previously approved under COMM.2E-30(2023) for the installation of monuments to three Western New York women who made significant contributions to their fields. It was decided that the first three monuments for this project would honor: Mary Burnett Talbert, Geraldine “Gawö:Sid-Tah” Green, and Louise Blanchard Bethune. The site preparation is nearly complete, and the Green and Bethune monuments have been placed.

FISCAL IMPLICATIONS

This is a no-cost time extension request. \$133,000 has been budgeted for the Vinnie Bagwell artist commission in an existing fund established in the Department of Environment and Planning’s capital projects account A.21159 in BA 162.

REASONS FOR RECOMMENDATION

This no-cost extension is necessary to allow the artist to complete the Mary Talbert Monument as per the revised agreement and schedule. The artist requested the extension and reported difficulties with transferring the design to the various media used to create the final monument and a backlog at the foundry as reasons for the contract time extension.

BACKGROUND INFORMATION

The TBWM Committee, consisting of residents, local agencies, and non-profit groups, was established to develop monuments dedicated to notable Trailblazing Women from Erie County’s past. The TBWM Committee decided that the first three monuments for this project would honor Mary Burnett Talbert, Geraldine “Gawö:Sid-Tah” Green, and Louise Blanchard Bethune. Following meetings about funding, site location, and design theme, the Committee determined that modification of the existing walkways and greenspace in front of Old County Hall was the desired location for the project.

CONSEQUENCES OF NEGATIVE ACTION

The Mary Talbert monument would not be completed and only two of the three planned monuments would be installed. A foundation for the planned Mary Talbert monument would be left incomplete in the redesigned Trailblazing Women space in front of Old County Hall.

STEPS FOLLOWING APPROVAL

Upon approval of this resolution, the County Executive or the Deputy County Executive will execute a contract extension with Vinnie Bagwell to complete the Mary Talbert Monument.

RESOLUTION SUBMITTED BY
DEPARTMENT OF ENVIRONMENT AND PLANNING

RE: Trailblazing Women Monument Project – Contract for Site Prep

WHEREAS, Erie County wishes to honor and memorialize the contributions of trailblazing women for the Western New York Community; and

WHEREAS, a Trailblazing Women Monument Steering Committee led by the Executive Director of the Erie County Commission on the Status of Women was established to honor pioneering women from Western New York; and

WHEREAS, the Erie County Department of Environment & Planning issued a request for proposals from qualified artists to produce concepts, designs, and representational sculptures that bring to life the three historical figures chosen; and

WHEREAS, the Selection Committee members independently reviewed, scored, and ranked submitted proposals based on the selection criteria; and

WHEREAS, it was the unanimous vote of the Selection Committee to award the project to artists Vinnie Bagwell and Jiwoong Cheh; and

WHEREAS, authorization to contract with the aforementioned artists was previously approved under COMM.2E-30(2023); and

WHEREAS, the site preparation is nearly complete and the Geraldine “Gawö:Sid-Tah” Green, and Louise Blanchard Bethune monuments have been placed; and

WHEREAS, Vinnie Bagwell, the Mary Talbert Monument artist, requested the extension beyond the original April 15, 2024 deadline due to difficulties with transferring the design to the various media used to create the final monument and a backlog at the foundry;

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to execute a no-cost contract extension in order to best complete the installation of the remaining monument for the Trailblazing Women Monument Project extension to the Mary Talbert Monument artist, Vinnie Bagwell, until August 1, 2024; and be it further

RESOLVED, that certified copies of this resolution shall be furnished to the Office of the County Executive, the Office of Public Advocacy, the Division of Budget and Management, and the Department of Environment and Planning.

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-16

COUNTY EXECUTIVE

Authorization to Enter into Contract with
Northern Red, Inc.

Attachments

24COMM. 8E-16



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

EC LEG APR 19 '24 PM 12:40

April 19, 2024

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Authorization to Enter into Contract with Northern Red, Inc.

Dear Honorable Members:

Enclosed please find a proposed resolution and accompanying memorandum from the Department of Homeland Security & Emergency Services requesting authorization to contract with Northern Red Inc. to provide training for addressing Domestic Terrorism concerns during incidents.

Should your Honorable Body require further information, I encourage you to contact Commissioner Daniel Neaverth Jr. at the Department of Homeland Security & Emergency Services. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/dp
Enclosure

cc: Daniel Neaverth

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Homeland Security & Emergency Services
Re: Authorization to Enter into Contract with Northern Red, Inc.
Date: April 19, 2024

SUMMARY

This proposed resolution authorizes the Department of Homeland Security and Emergency Services to contract with Northern Red, Inc. as a result of responses to Request for Proposal # 2024-021VF to conduct Domestic Terrorism Prevention/Response Training.

FISCAL IMPLICATIONS

The New York State Department of Homeland Security and Emergency Services provided The County of Erie with funds in the FY2021 State Homeland Security Program Grant to be utilized for law enforcement operations, training, and equipment. There is no county match for these funds.

REASONS FOR RECOMMENDATION

The Erie County Department of Homeland Security & Emergency Services as the fiduciary agency has determined that Northern Red Inc. will be able to provide the requested training in a timely and efficient manner. As a result of a request for proposal Northern Red Inc. was deemed the most competent firm to accomplish this regional task.

BACKGROUND INFORMATION

The Erie County Sheriff's Office operates a specialized unit of Deputies that respond to critical incidents with advanced specialized training and tactics. This unit partakes in multiple trainings and exercises annually to ensure proficiency. The requested training, will enhance the capabilities of the unit during acts of Domestic Terrorism such as the incident on May 14, 2022 in the City of Buffalo.

CONSEQUENCES OF NEGATIVE ACTION

Without this Legislation, the training will not occur and the gap in emergency response capability will not be addressed.

STEPS FOLLOWING APPROVAL

The Department of Homeland Security and Emergency Services will create a contract encumbrance, followed by the department scheduling training to be completed in 2024.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF EMERGENCY SERVICES

RE: Authorization to Enter into Contract with Northern Red, Inc.

WHEREAS, the Department of Homeland Security & Emergency Services, through NYS Department of Homeland Security and Emergency Services, has agreed to provide funding for training in emergency response; and

WHEREAS, Northern Red, Inc. has been identified as an appropriate and competent provider of the requested training; and

WHEREAS, funding is available in the HS167SHSP2124 State Homeland Security Program grant Fund 281, Funds Center 1670030, Account 516020 Professional Service Contracts and Fees; and

WHEREAS, the vendor will be managed by the Erie County Department of Homeland Security & Emergency Services.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into contract with Northern Red Inc. as a result of Request for Proposal # 2024-021VF in an amount not to exceed \$22,000 to conduct emergency response training to domestic terrorism incidents; and be it further

RESOLVED, that sufficient funding exists to cover this expense in HS167SHSP2124 State Homeland Security Program grant Fund 281, Funds Center 1670030, Account 516020 Professional Service Contracts and Fees; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution be sent to the Erie County Executive's Office, Sheriff's Office, Comptroller's Office, Department of Homeland Security & Emergency Services, Department of Law, and the Division of Budget and Management.



Department of Homeland Security & Emergency Services

Recommendation for RFP# 2024-021VF

Date 04/15/2024

The review panel has completed its task of evaluating the proposals for the above-named RFP. The proposals were graded individually by each panel member as well by Administration as to compliance with the RFP requirements and fiscal compliance/soundness.

Proposed by the proposer	Individual grading of members by the panel	My P. Capone and I	Private Security and	Approved by and	By members of the Public	The graded average of all members
	the grade = 20%	the grade = 20%	the grade = 20%	the grade = 20%	the grade = 20%	
	Grading by the panel	Grading by the panel	Grading by the panel	Grading by the panel	Grading by the panel	
	Score 20-20	Score 20-20	Score 20-20	Score 20-20	Score 20-20	
Guardian Tactical, LLC	12	22	4	27	0	15
Northern Red, Inc.	26	15	37	22	0	26

It is recommended that Northern Red, Inc. provide training services to the Erie County Sheriff's Department. Supporting documentation is included in this packet.

The Department of Homeland Security and Emergency Services has complied with all applicable provisions of Section 28.08 of the Erie County Administrative Code.

Committee Chair Signature	Printed name	Date
	Darion Pratchett	04/15/2024
Commissioner Signature	Printed name	Date
	Daniel Neeverth	04/15/2024
Deputy County Executive Signature	Printed name	Date
	Lisa Chimera	04/15/2024

Once reviewed and approved, please return to Carragh Nowak at Carragh.nowak@erie.gov for processing, thank you.

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-17	COUNTY EXECUTIVE	Elma Meadows Golf Course Concession Agreement
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24COMM. 8E-17	Attachments
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COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

April 19, 2024

EC LEG APR 19 '24 PM 12:40

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

RE: Elma Meadows Golf Course Concession Agreement

Dear Honorable Members:

Please find enclosed a resolution from the Department of Parks, Recreation & Forestry seeking legislative authorization to grant Corie's Catering, Corp a three-year agreement for operation of the concessions at Elma Meadows Golf Course.

Should your Honorable Body require further information, I encourage you to contact Troy P. Schinzel, Commissioner of Parks, Recreation & Forestry. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink that reads "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/jkm
Enclosure

cc: Troy P. Schinzel, Commissioner of Parks, Recreation & Forestry

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Parks, Recreation & Forestry
Re: Elma Meadows Golf Course Concession Agreement
Date: April 19, 2024

SUMMARY

Erie County Department of Parks, Recreation & Forestry wishes to enter into an agreement for operation of the concessions at Elma Meadows Golf Course with Corie's Catering of Lackawanna, NY, owned by Mark Williamson for a three-year term.

FISCAL IMPLICATIONS

The County of Erie will receive \$1,000 in rent annually from the concessionaire contract.

REASONS FOR RECOMMENDATION

The vendor's proposal, as a result of a Request for Proposal RFP 2024-015VF, was the only proposal submitted to the Department. The applicant currently operates an entertainment establishment which offers food and beverages similar to the menu offered at Elma Meadows Golf Course and has many years of experience in the food service and public recreation business.

BACKGROUND INFORMATION

A concessionaire at Elma Meadows Golf Course has proven to be a necessity for golf course patrons, who often seek to purchase a light breakfast prior to golfing or enjoy a meal and beverages during or after their game. Food and beverage concessions is a standard at golf courses and something our patrons expect as part of the public amenities available. Their proposal received a high score from all scoring committee members.

CONSEQUENCES OF NEGATIVE ACTION

Lack of a concessionaire will result in the dissatisfaction of park patrons, as well as the loss of annual revenue for the next three-years.

STEPS FOLLOWING APPROVAL

Upon Legislative approval, agreements will be signed between the vendor and the County of Erie. Corie's Catering will set up their operation at the Elma Meadows Golf Course by the start of the golf season.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PARKS, RECREATION & FORESTRY

RE: Elma Meadows Golf Course Concession Agreement

WHEREAS, the Erie County Department of Parks, Recreation & Forestry has contracted with an outside vendor for several years to operate the concession area at the Elma Meadows Golf Course; and

WHEREAS, the concessionaire has provided food and refreshments for golf patrons to enjoy throughout the year; and

WHEREAS, Elma Meadows Golf Course has been without a vendor for a period of one year, leading to dissatisfaction by golf course patrons and a lack of service considered standard at public golf courses; and

WHEREAS, Corie's Catering, submitted a proposal for concession service in response to RFP2024-015VF and was the only bidder.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into a three-year agreement with Corie's Catering for the operation of the concession at Elma Meadows Golf Course; and be it further

RESOLVED, that authorization is hereby given for the Erie County Parks Department accept \$1,000 in rent annually from Corie's Catering for the duration of the three-year contract; and be it further

RESOLVED, that certified copies of this Resolution be sent to the Erie County Executive's Office, Department of Parks, Recreation & Forestry, Department of Law and Division of Budget and Management.

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-18	COUNTY EXECUTIVE	Office of Veterans' Services - Personnel Adjustment
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24COMM. 8E-18	Attachments
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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

EC LEG APR 19 '24 PM 12:40

April 19, 2024

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Office of Veterans' Services – Personnel Adjustment

Dear Honorable Members:

Enclosed, please find a memorandum and proposed resolution from the Office of Veterans' Services requesting authorization to delete a JG 7 Outreach Worker (Veterans Services) and add a JG 9 Assistant Service Officer.

Should your Honorable Body require further information, I encourage you to contact Felice Krycia, Director of Veterans Services. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink that reads "Mark Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/
Enclosure

cc: Felice Krycia, Director of Veterans Services

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Office of Veterans' Services
Re: Office of Veterans' Services – Personnel Adjustment
Date: April 19, 2024

SUMMARY

The Office of Veterans' Services is requesting to delete a JG 7 Outreach Worker (Veterans Services) and add a JG 9 Assistant Service Officer.

FISCAL IMPLICATIONS

There are adequate funds in the Office of Veterans' Services 2024 Adopted General Fund Budget to cover the \$3,438 increase in salary for the remainder of the year.

Annualized Salary

Assistant Service Officer (JG 9, Step 0)	\$53,972
Outreach Worker (JG 7, Step 0)	(\$47,942)
Net Increase	\$ 6,030

Increased Salary for Balance of Year: \$3,920

Funding Source: 100% Local Share

REASONS FOR RECOMMENDATION/BACKGROUND INFORMATION

The Office of Veterans' Services has experienced vacancies due to overseas deployment. The Office would benefit greatly from the addition of this position to balance the workload and provide services to Erie County.

CONSEQUENCES OF NEGATIVE ACTION

The position would remain vacant and the work of servicing Veterans would not be addressed.

STEPS FOLLOWING APPROVAL

The position will be reclassified from an Outreach Worker to Assistant Service Officer.

A RESOLUTION SUBMITTED BY:
OFFICE OF VETERANS' SERVICES

RE: Office of Veteran's Services – Personnel Adjustment

WHEREAS, the Erie County Office of Veterans' Services has identified a need to delete its existing Outreach Worker (Veterans Services) (JG-7) and add an Assistant Service Officer position (JG-9); and

WHEREAS, the deletion of the Outreach Worker position and the addition of the Assistant Service Officer would result in an increase of \$6,030, with sufficient funding in the 2024 Adopted Budget Account – 500000 Full Time – Salaries to accommodate this increase; and

WHEREAS, overseas deployments have resulted in significant vacancy savings; and

WHEREAS, the complexities and responsibilities within the Erie County Office of Veterans' Services have increased, justifying the need for a change to the Assistant Service Officer job title to better reflect the scope of work and responsibilities.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the deletion of one (1) full-time Outreach Worker (Veterans Services) (JG-7, Step 0, CSEA) and the creation of one (1) Assistant Service Officer position (JG-9, Step 0, CSEA) within the Erie County Office of Veterans' Services (B100 # 14242) effective May 11, 2024; and be it further

RESOLVED, that sufficient funding exists within the Office of Veterans' Services 2024 General Budget (Fund 110, Funds Center 13000) Account 500000 Full Time – Salaries to cover the cost increase of this personnel adjustment; and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the Erie County Executive's Office, Office of Veterans' Services, Department of Personnel, and Division of Budget and Management.

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-19

COUNTY EXECUTIVE

Authorization to Contract with Live Well
Partners

Attachments

24COMM. 8E-19



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

April 19, 2024

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

RE: Authorization to Contract with Live Well Partners

Dear Honorable Members:

The Erie County Department of Social Services is seeking authorization to enter into contract with thirteen (13) Live Well Erie Partners to award to promote healthy outcomes for children, working families, and older adults living in Erie County. Live Well Erie on behalf of the Department of Social Services distributed a request-for-proposal (RFP #2024-013VF) and the selection committee recommendations were used to determine the contracts awards.

Should your Honorable Body require further information, please contact Kelly Sullivan, Live Well Erie Project Coordinator, in the Department of Social Services. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink that reads "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/ks
Enclosure

cc: Marie Cannon, Commissioner of Social Services

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Social Services
Re: Authorization to Contract with Live Well Partners
Date: April 19, 2024

SUMMARY

Live Well Erie on behalf of the Department of Social Services solicited proposals from qualified not-for-profit agencies interested in providing Live Well initiatives for 2024. The County sought projects that aligned with Live Well Erie's goals and created long-term change. Funding for selected projects ranged from \$5,000 to \$40,000, with a performance period limited to three years. Proposals were to address various priority areas such as supporting children's well-being, empowering working families, and supporting older adults.

The organizations had to incorporate Live Well Erie's principles, including addressing social determinants of health, promoting equity, fostering collective impact, embracing innovative approaches, and modernizing service delivery. The evaluation process considered the proposer's capability, experience, financial ability, proposed approach, and compliance with requirements. The selection committee included 5 individuals from the Department of Social Services, Office of Health Equity, Department of Environment and Planning, Department of Public Advocacy, and the Department of Senior Services. This resolution authorizes the County Executive to enter into the following contracts:

• Belmont Housing Resources for WNY, Inc.	\$20,000
• Big Big Table Community Café, Inc.	\$15,000
• Delavan Grider Community Center	\$40,000
• Feed Buffalo, Inc.	\$40,000
• Gay and Lesbian Youth Services of WNY d/b/a GLYS	\$40,000
• Grassroots Gardens	\$28,463
• Help Me Grow	\$13,000
• No Wound Untreated, Inc.	\$40,000
• Parent Network of WNY	\$34,650
• Read to Succeed	\$35,000
• Rural Transit Service, Inc.	\$35,000
• The Tool Library	\$40,000
• Rural Outreach Center Affordable Housing Corporation	\$40,000

FISCAL IMPLICATIONS

None. All funds to effectuate this resolution are available in Department of Social Services and Department of Senior Services 2024 Budget.

REASONS FOR RECOMMENDATION

By supporting these organizations, we can help address the social determinants of health that often disproportionately affect vulnerable populations. By providing funding for programs that focus on access to healthcare, healthy food options, and preventative care, we can help reduce health disparities and improve overall well-being in the community.

CONSEQUENCES OF NEGATIVE ACTION

Live Well Erie initiatives will not be supported.

STEPS FOLLOWING APPROVAL

Contracts with community partners will be executed, and Live Well Erie will begin to improve the social determinants of health within vulnerable communities.

RESOLUTION SUBMITTED BY:
DEPARTMENT OF SOCIAL SERVICES

Re: Authorization to Contract with Live Well Erie Partners

WHEREAS, Live Well Erie is a health and human services initiative created by the County Executive in September of 2019; and

WHEREAS, the vision of Live Well Erie is organized around the singular idea that in the new Erie County we will leave no one behind and that all residents will have the chance to realize their full potential; and

WHEREAS, Live Well Erie was designed to uplift three crucial foundational elements of our community: children, working families, and older adults, and more specifically to focus on those in these populations that live at the ALICE level; and

WHEREAS, by extending support to these vulnerable populations, it aims to foster a thriving environment where every individual, regardless of age or circumstance, can access the resources they need to lead fulfilling lives; and

WHEREAS, Live Well Erie supports children by providing resources and programs to ensure children have access to quality education, healthcare, and opportunities for healthy development.

WHEREAS, Live Well Erie assists working families by implementing initiatives such as affordable housing options, childcare assistance, and job training programs to promote financial stability and upward mobility.

WHEREAS, Live Well Erie empowers older adults by offering services and supports tailored to the needs of older adults, including healthcare resources, social engagement opportunities, assistance with navigating aging-related challenges, and promoting healthy and active aging within the community.

WHEREAS, the Department of Social Services distributed a request for proposal RFP: 2024-013VF from qualified not-for-profit agencies to propose transformational projects that empower those living in or at risk of falling into poverty. Sixty-six responses were received, and the selection committee recommendations were utilized to determine contract award amounts.

NOW, THEREFORE, BE IT

RESOLVED, that the authorization is hereby given to the County Executive or Deputy County Executive to enter into contract with the following agencies for a total of \$421,113 as designated below for a three-year period, May 2, 2024 through May 2, 2027:

Agency	Amount
Belmont Housing Resources For WNY, Inc.	\$20,000
Big Big Community Café, Inc.	\$15,000
Metro Community Development Corp. d/b/a Delevan Grider Community Center	\$40,000
Feed Buffalo, Inc.	\$40,000
Gay and Lesbian Youth Services of WNY d/b/a GLYS	\$40,000
Grassroots Gardens of WNY	\$28,463
Lakeshore Connections. Inc. d/b/a Help Me Grow	\$13,000
No Wound Untreated. Inc.	\$40,000
Parent Network of NY 1 d/b/a Parent Network of WNY	\$34,650
Read to Succeed	\$35,000
Rural Transit Service, Inc.	\$35,000
The Tool Library	\$40,000
Rural Outreach Affordable Housing Corporation	\$40,000

RESOLVED, sufficient funds to effectuate this resolution are available in Fund 110, Funds Center 1332010, Account 516330 – Live Well Erie Innovation Fund and in Fund 281, Funds Center 163, III-BARP2124 Grant, Account 516020 – Professional Services Contracts and Fees; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the Erie County Executive's Office, Comptroller's Office, Department of Social Services, Department of Senior Services, and Division of Budget and Management.



Department of Social Services

Recommendation for RFP#: 2024-013VF

Date: 4/12/2024

The review panel has completed its task of evaluating the proposals for the above-named RFP, the proposals were graded individually by each panel member as well as by Administration as to compliance with the RFP requirements and fiscal compliance/soundness.


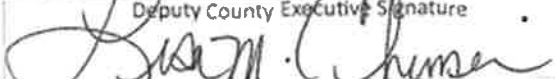
Agency	Total Score	Ranking by Score	Current Funding Amount	Requested Amount	Recommended Award
Big Big Table Community Cafe	3.3	T1	n/a	\$15,000	\$15,000
Belmont Housing for WNY, Inc.	3.3	T1	n/a	\$20,000	\$20,000
211 WNY	3.24	2	n/a	\$39,843.15	\$0
Buffalo Urban League	3.12	T3	n/a	\$40,000	\$0
Delavan Grider Community Center	3.12	T3	n/a	\$40,000	\$40,000
Rural Transit Service	3.12	T3	n/a	\$35,000	\$35,000
Big Brothers Big Sisters of Erie, Niagara and the Southern Tier (Be-A-Friend Program, Inc.)	3.06	T4	n/a	\$40,000	\$0
Grassroots Gardens WNY	3.06	T4	n/a	\$28,463	\$28,463
Parent Network of WNY	3.06	T4	n/a	\$34,650	\$34,650
Beyond WNY	3.06	T4	n/a	\$40,000	\$0
The Tool Library	3	T5	n/a	\$40,000	\$40,000
Feed-Buffalo, Inc./ Mother Earth Literacies	3	T5	n/a	\$40,000	\$40,000
GLYS WNY, Inc	2.94	6	n/a	\$40,000	\$40,000
Read to Succeed	2.88	T7	n/a	\$35,000	\$35,000
No Wound Untreated Inc.	2.88	T7	n/a	\$40,000	\$40,000
Help Me Grow	2.88	T7	n/a	\$13,000	\$13,000

Gerald Place	2.88	T7	n/a	\$40,000	\$0
Best Self WNY	2.88	T7	n/a	\$40,000	\$0
Community Foundation	2.82	8	n/a	\$40,000	\$0
Mental Health Advocates	2.76	9	n/a	\$40,000	\$0
Child and Family Services of Erie County	2.7	T10	n/a	\$40,000	\$0
Say Yes Buffalo	2.7	T10	n/a	\$40,000	\$0
Home Headquarters	2.64	T11	n/a	\$40,000	\$0
Cradle Beach	2.64	T11	n/a	\$40,000	\$0
Parachute Credit Counseling, Inc.	2.64	T11	n/a	\$40,000	\$0
Rural Outreach Center	2.64	T11	n/a	\$40,000	\$0
Literacy Buffalo Niagara	2.58	T12	n/a	\$40,000	\$0
Family Help Center	2.58	T12	n/a	\$24,666	\$0
Azeem Family Foundation Inc	2.52	13	n/a	\$40,000	\$0
Every Bottom Covered	2.48	14	n/a	\$40,000	\$0
Buffalo String Works	2.46	15	n/a	\$24,000	\$0
Independent Health Foundation	2.4	T16	n/a	\$40,000	\$0
FeedMore	2.4	T16	n/a	\$40,000	\$0
Institute on Trauma and Trauma-Informed Care (ITTIC) of the Buffalo Center for Social Research and University at Buffalo School of Social Work	2.34	T17	n/a	\$40,000	\$0
The Karen Society	2.34	T17	n/a	\$20,000	\$0
Care Management Coalition of WNY Inc	2.34	T17	n/a	\$40,000	\$0
Compeer	2.34	T17	n/a	\$40,000	\$0
Depew Community Action Team	2.34	T17	n/a	\$11,000	\$0
Buffalo Federation of Neighborhood Centers	2.28	18	n/a	\$40,000	\$0
Ripen With Us Child Care Center, Inc.	2.22	T19	n/a	\$40,000	\$0
The Belle Center	2.22	T19	n/a	\$40,000	\$0
The National Witness	2.22	T19	n/a	\$40,000	\$0
Rural Outreach Center Affordable Housing Corporation	2.22	T19	n/a	\$40,000	\$40,000
The Trading Post	2.22	T19	n/a	\$16,425	\$0
Research Foundation of SUNY- UB School of Nursing	2.16	T20	n/a	\$39,999	\$0
Jewish Community Center of Greater Buffalo	2.16	T20	n/a	\$35,000	\$0
Just for Kids Online-Child Care Network	2.16	T20	n/a	\$32,000	\$0
Assembly House 150	2.16	T20	n/a	\$40,000	\$0
WNY Women's Foundation	2.16	T20	n/a	\$30,000	\$0

HEALTHeLINK	2.16	T20	n/a	\$30,954	\$0
Jewish Family Service of Western New York	2.1	T21	n/a	\$40,000	\$0
Plymouth Crossroads	2.1	T21	n/a	\$40,000	\$0
The Prevention Council of Erie County, Inc.	2.1	T21	n/a	\$40,000	\$0
EPIC	2.1	T21	n/a	\$40,000	\$0
Envision Wellness WNY	2.1	T21	n/a	\$40,000	\$0
West Falls Center for the Arts	2.04	T22	n/a	\$32,250	\$0
Dress for Success Buffalo	2.04	T22	n/a	\$40,000	\$0
HEAL International Project	2.04	T22	n/a	\$40,000	\$0
Homespace	1.98	T23	n/a	\$40,000	\$0
Peace of the City	1.98	T23	n/a	\$40,000	\$0
Theatre of Youth	1.98	T23	n/a	\$22,815	\$0
WIN LIFE Foundation, Inc.	1.92	24	n/a	\$40,000	\$0
First Tee Western New York	1.86	T25	n/a	\$21,500	\$0
Real Talk-Open Door Judaism, Inc.	1.86	T25	n/a	\$80,000	\$0
Parker Academy Childcare and Learning Center Inc.	1.74	26	n/a	\$30,000	\$0
Olive Tree Family Services	1.26	27	n/a	\$40,000	\$0

It is recommended that Belmont Housing Resources For WNY, Inc., Big Big Community Café, Inc., Metro Community Development Corp. d/b/a Delevan Grider Community Center, Feed Buffalo, Inc., Gay and Lesbian Youth Services of WNY d/b/a GLYS, Grassroots Gardens of WNY, Lakeshore Connections. Inc. d/b/a Help Me Grow, No Wound Untreated. Inc., Parent Network of NY 1 d/b/a Parent Network of WNY, Read to Succeed, Rural Transit Service, Inc., The Tool Library, and Rural Outreach Affordable Housing Corporation provide services in Erie County in 2024 - 2027. Supporting documentation is included in this packet.

The Department of Social Services has complied with all applicable provisions of Section

 Commissioner Signature	Printed Name Marie Cannon	Date 4/12/24
 Deputy County Executive Signature	Printed Name Lisa Chimera	Date 4/12/24

Once reviewed and approved, please return to Kelly Sullivan at Kelly.Sullivan@erie.gov for processing, Thank you.

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-20	CHAIR BASKIN	Appointment of Commissioner of the ECWA
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24COMM. 8E-20	Attachments
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April 22, 2024

Olivia M. Owens, Clerk
Erie County Legislature
92 Franklin Street, Fourth Floor
Buffalo, New York 14202

Re: Appointment of Commissioner of the Erie County Water Authority

Dear Clerk Owens:

Pursuant to Section 5.01 of the Erie County Legislature Rules of Order, I have previously requested that notice be provided to the public, legislators, media and interested candidates for the position of Commissioner of the Erie County Water Authority. You provided proper notice and interviews were conducted by the Legislature's Energy and Environment Committee on April 16, 2024.

Therefore, I am prepared to appoint a candidate for Commissioner of the Erie County Water Authority as required by Section 1053 of the New York Public Authorities Law. I hereby appoint Michele M. Iannello of 4 Heritage Road East, Williamsville, NY 14221 to fill a three (3) year term commencing April 28, 2024 and ending April 27, 2027.

I have attached a Nominating Petition from the Majority Caucus as required by Section 1053 of the New York Public Authorities Law and request legislative confirmation of this appointment.

Thank you in advance for your assistance.

Sincerely,



April N.M. Baskin
Chair, Erie County Legislature

We, the undersigned, representing the Democratic members of the Erie County Legislature, do hereby nominate Michele M. Iannello of 4 Heritage Road East, Williamsville, NY 14221 to fill a three (3) year term commencing April 28, 2024 and ending April 27, 2027.:

Howard J. Johnson, Jr.
Legislator, District 1

April N.M. Baskin
Legislator, District 2

Michael H. Kooshoian
Legislator, District 3

John A. Bargnesi
Legislator, District 4

Jeanne M. Vinal
Legislator, District

Timothy J. Meyers
Legislator, District 7

John J. Gilmour
Legislator, District 9

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8E-21 DISTRICT ATTORNEY CARP Grant Personnel Change

24COMM. 8E-21

Attachments



EE LEG APR 23 '24 AM 9:50

OFFICE OF THE ERIE COUNTY DISTRICT ATTORNEY

MICHAEL J. KEANE
ACTING DISTRICT ATTORNEY

April 23, 2024

The Honorable Erie County Legislature
92 Franklin Street
Buffalo, New York 14202

Re: CARP Grant Personnel Change
Immediate Consideration Requested

Honorable Members:

Enclosed please find a proposed resolution and accompanying memorandum requesting position changes in the Crimes against Revenue Program (CARP) Grant.

Thank you for your immediate consideration of this matter. If your Honorable Body requires any further information, contact our office and we will be happy to accommodate your request.

Respectfully submitted,

MICHAEL J. KEANE
ACTING DISTRICT ATTORNEY

MJK/lh

MEMORANDUM

To: Erie County Legislature
From: Michael J. Keane, Acting District Attorney
Date: April 23, 2024
Re: CARP Grant Personnel Change
Immediate Consideration Requested

I. Summary of Recommended Action

The proposed resolution and accompanying memorandum request authorization to reallocate a position in the Crimes against Revenue Program (CARP) Grant.

II. Fiscal Implications of Proposal

There is no additional cost to county taxpayers as overall net county share will not change.

III. Reason for Recommendation and Background of Proposal

As a result of organizational changes within the office, we would like to move two investigator positions between our CARP program and the general fund. Our office would like to move a Confidential Criminal Investigator - Task Force (JG12) from the general fund into the CARP grant. One position of Confidential Criminal Investigator-XII (JG12) would be transferred from the CARP grant into the general fund. Both positions are partially funded from non-county funds and therefore overall net county cost to the County is \$0.

Currently our CARP Grant funds four positions, one of which is a Confidential Criminal Investigator. Our office employs two different Confidential Criminal Investigator titles, both job grade 12. We have Confidential Criminal Investigator - Task Force and Confidential Criminal Investigator – XII. In January, our investigators were re-assigned to different bureaus in the office. Normally, we would submit F-99s & PO-1s to Budget & Management and Personnel to swap employees into the correct grant position. In this instance, we could not use that process to make the change as the two employees need to maintain their current civil service titles. Therefore, we need Legislative approval to swap the positions between funds. We are respectfully requesting the change take effect January 15, 2024 because the office reassignments took place as of that date.

IV. Consequences of Negative Action

Failure to approve this request would hinder our ability to most effectively meet our grant objectives.

V. Steps Following Approval of Measure

The District Attorney's Office will work with the Division of Budget and Management and the Department of Personnel to implement this proposal.

PROPOSED RESOLUTION

Re: District Attorney's Office
CARP Grant Personnel Change
Immediate Consideration Requested

WHEREAS, the District Attorney through the NYS Division of Criminal Justice Service's (DCJS) Crimes Against Revenue Program (CARP) Grant provides needed services to the residents of Erie County; and

WHEREAS, Section 2507b of the Erie County Charter states that independent elected officials, including the District Attorney, have the power to manage their departments within the parameters of their adopted budget; and

WHEREAS, the funds necessary to effectuate the changes are available in the District Attorney's 2024; and

NOW, THEREFORE, BE IT

RESOLVED, that effective January 15, 2024, a position of Confidential Criminal Investigator – XII, position # 51017804, be transferred from fund 281, cost center 1140050, grant 114CARP2024, to fund 110, cost center 1140050 and a position of Confidential Criminal Investigator - Task Force, position # 51010928 be transferred from fund 110, cost center 1140050 to fund 281, cost center 1140050, grant 114CARP2024 (B100s #14197, 14198); and be it further

RESOLVED, that during the grant fiscal year, the Director of Budget and Finance is hereby authorized to adjust budgets to comply with grantor approved funding levels, including interdepartmental billing adjustments; and be it further,

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Erie County District Attorney, the Erie County Executive, Erie County Personnel, and the Director of Budget and Management.

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8D-1

DEPUTY COUNTY
CLERK - LEGAL

Clerk's Office Software RFP

Attachments

24COMM. 8D-1



COUNTY OF ERIE

MICHAEL P. KEARNS
COUNTY CLERK

April 10, 2024

The Honorable Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

Re: Clerk's Office Software RFP

Dear Honorable Members:

As a brief update on recent discussions and reports, the Erie County Clerk's Office has posted its Request for Proposals ("RFP") for new recordkeeping software. A courtesy copy of RFP #2024-023VF is enclosed with this correspondence.

The RFP may be viewed online at www.erie.gov/purchasing.

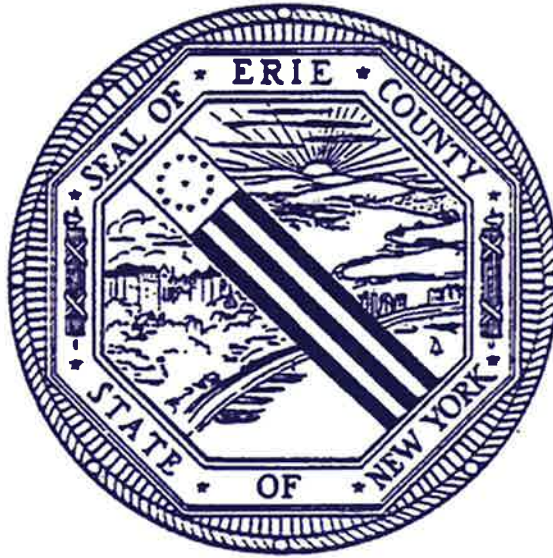
The Erie County Clerk's Office will be in further contact with this Honorable Body following the anticipated submission of proposals and selection of a vendor for approval.

Very truly yours,

A handwritten signature in blue ink that reads "William A. Lorenz, Jr.".

WILLIAM A. LORENZ JR., ESQ.
Deputy County Clerk – Legal

Encl.



ERIE COUNTY CLERK'S OFFICE

REQUEST FOR PROPOSAL ("RFP") TO PROVIDE RECORDKEEPING SOFTWARE SERVICES FOR ERIE COUNTY CLERK'S OFFICE

RFP # 2024-023VF

APRIL 10, 2024

**MICHAEL P. KEARNS
ERIE COUNTY CLERK
ERIE COUNTY HALL
92 FRANKLIN STREET
BUFFALO, NEW YORK 14202**

PLEASE NOTE THE FOLLOWING ON THE OUTSIDE OF ALL SUBMISSIONS:

"SEALED PROPOSAL, ONLY TO BE OPEN BY AUTHORIZED PARTY."

TABLE OF CONTENTS

I.	Introduction.....	1
II.	Scope of Professional Services Required	1
III.	Funding and Budget.....	1
IV.	Proposal Procedure	1
V.	General Proposal Requirements.....	2
VI.	Statement of Rights and Understandings	4
	A. Understandings	4
	B. Evaluation	5
	C. Contract.....	6
	D. Indemnification and Insurance.....	6
	E. Intellectual Property Rights	6
	F. Non-Collusion.....	7
	G. Conflict of Interest.....	7
	H. Compliance with Laws	7
	I. Contents of Proposal	8
	J. Effective Period of Proposals.....	8
	Schedule "A": Scope of Professional Services and Software Required	9
	Schedule "B": Proposer Certification	14
	Schedule "C": Erie County Equal Pay Certification.....	15
	Schedule "D": Standard Insurance Provisions.....	16
	Schedule "E": Non-Collusion Certification.....	18

**ERIE COUNTY CLERK
COUNTY OF ERIE, NEW YORK
REQUEST FOR PROPOSALS (“RFP”)**

RFP # 2024-023VF

**TO PROVIDE RECORDKEEPING SOFTWARE SERVICES FOR THE ERIE COUNTY
CLERK’S OFFICE**

I. INTRODUCTION

The Erie County Clerk’s Office (the “Clerk”) is currently seeking proposals from qualified firms to supply recordkeeping software services to ensure that the numerous transactions handled by the Clerk each day are properly catalogued and reconciled. Proposers interested in providing this service are invited to respond to this request. It is the Clerk’s intent to select the Proposer(s) that provide(s) the best solution for the Clerk’s needs.

The Clerk reserves the right to amend this RFP, reject any or all of the proposals, or any part thereof, submitted in response to this RFP, and reserves the right to waive any irregularities or informalities, if such action is deemed to be in the best interest of the Clerk.

The Clerk reserves the right to request additional information from any Proposer, and to award negotiated contracts subject to approval of the Erie County Legislature.

This RFP is not intended and shall not be construed to commit the Clerk, or Erie County, to pay any costs incurred in connection with any proposal or to procure or contract with any firm.

Erie County will only contract with firms that do not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability, marital status, sexual orientation, citizenship status, or any other status protected by New York State and Federal laws.

II. SCOPE OF PROFESSIONAL SERVICES REQUIRED

See Schedule “A”: Scope of Professional Services Required.

III. FUNDING AND BUDGET

The award is subject to approval by the Erie County Legislature and is also contingent upon availability of funds appropriated for this purpose.

IV. PROPOSAL PROCEDURE

The following schedule is for informational purposes only. Erie County reserves the right to amend this schedule at any time:

Issue RFP:	April 10, 2024
Proposals Due:	May 10, 2024
Interviews (if necessary)	Week of May 20, 2024
Mandatory Pre-Award Conference:	May 30, 2024
Selection made:	Following all necessary County reviews and recommendations
Contract Signed:	Following all necessary County approvals

V. GENERAL PROPOSAL REQUIREMENTS

1. Each proposal shall be prepared simply and economically, avoiding the use of elaborate promotional materials beyond what is sufficient to provide a complete, accurate, and reliable presentation.
2. One (1) original and five (5) copies shall be submitted by all proposers. Proposals **MUST** be signed using the attached **Schedule B: Proposer Certification**. Unsigned proposals will be rejected.
3. Submission of the proposals shall be directed to:

Michael P. Kearns, Erie County Clerk
 Erie County Clerk's Office
 92 Franklin Street
 Buffalo, New York 14202

All proposals must be delivered to the above office on or before May 10, 2024 at 4:00 p.m. Proposals received after the above date and time will not be considered. The County is under no obligation to return proposals.

**PLEASE NOTE THE FOLLOWING ON THE OUTSIDE OF ALL SUBMISSIONS:
 "SEALED PROPOSAL, ONLY TO BE OPEN BY AUTHORIZED PARTY."**

4. Requests for clarification or questions about the RFP must be written and submitted to Michael P. Kearns at the above address, or at kelly.krug@erie.gov, no later than 4:00 p.m. on April 24, 2024. Please include "RFP #2024-023VF" in the Subject line of the email. Formal written responses will be distributed by the County on or before May 1, 2024, by posting them as an addendum to this RFP on the Erie County website, www.erie.gov/purchasing, under "Requests for Proposals & Construction Bids." No communications of any kind will be binding against the County, except for formal written responses to any request for clarification.

5. **A mandatory pre-award conference will be held for the purpose of demonstrating the proposer's software. Example will be presented demonstrating various data entry details and non-standard indexing and fee code decisions that need to be made.**

Date:	May 30, 2024
Time:	11:00 a.m.
Contact:	kelly.krug@erie.gov to receive call-in credentials

6. It is recommended that Respondent companies must have been in business for at least five (5) years.
7. Offshore outsourcing of work will not be allowed for any part of this award.
8. Include relative list of experience and managerial staff to be assigned to this project.
9. Include at least two (2) references from customers for which similar services were provided.
10. No proposal will be accepted from, nor any agreement awarded to, any proposer that is in arrears upon any debt or in default of any obligation owed to the County. Additionally, no agreement will be awarded to any proposer that has failed to satisfactorily perform pursuant to any prior agreement with the County.
11. Information which the proposer desires to present that does not fall within any of the requirements of the RFP should be inserted at an appropriate place or be attached at the end of the proposal and designated as additional material.
12. As used in this RFP, the terms “must” or “shall” identify requirements whose absence will have a major negative impact on the suitability of the proposed solution. Items labeled “should” or “may” are highly desirable, although their absence will not have a large impact and would be useful but not mandatory. Depending on the overall response to the RFP, some individual “must” and “shall” items may not be fully satisfied, but it is the intent to satisfy most if not all of those requirements. The inability of the proposer to satisfy a “must” or “shall” requirement does not automatically remove the proposer from consideration; however, it may seriously affect the overall rating of the proposal offered.
13. The Proposer must detail its pricing and payment terms in line with the project deliverables and milestone dates. The proposal must provide a detailed breakdown of charges for each service, product, or license. If applicable, the Proposer should provide for multiple pricing options (i.e. enterprise, concurrent users, named users, etc.) and detail each of the options.
14. Certified Minority Business Enterprise/Women’s Business Enterprise (MBE/WBE) proposers should include the Erie County certification letter with the proposal.
15. All potential contract-holders shall agree to comply with Erie County Executive Order 13 (2014), and the proposer shall make such records available, upon request, to the County’s Division of Equal Employment Opportunity for review. All contract holders will be required to sign the attached **Schedule “C”: Erie County Equal Pay Certification**. The County shall have the right, upon reasonable notice and at reasonable times, to inspect the books and records of the proposer, its offices and facilities, for the purpose of verifying information supplied in the Erie County Equal Pay Certification and for any other purpose reasonably related to confirming the Agency’s compliance with Erie County Executive Order No. 13 (2014). Violation of the provisions of Executive Order 13 (2014), which is attached hereto and made a part hereto and made a part hereof,

can constitute grounds for the immediate termination of a contract, and may constitute grounds for determining that a Proposer is not qualified to participate in future County contracts.

16. If the proposer is a Veteran Owned Business, proposer should include letter indicating company is 51% or more Veteran-owned.

VI. STATEMENT OF RIGHTS AND UNDERSTANDINGS

A. UNDERSTANDINGS

PLEASE TAKE NOTICE, by submission of a proposal in response to this RFP, the proposer agrees to and understands:

1. That any proposal, attachments, additional information, etc. submitted pursuant to this RFP constitutes merely a suggestion to negotiate with the County and is not a proposal under Section 103 of the New York State General Municipal Law;

2. Submission of a proposal, attachments, and additional information shall not entitle the proposer to enter into an agreement with the County for the required services;

3. By submitting a proposal, the proposer agrees and understands that the County is not obligated to respond to the proposal, nor is it legally bound in any manner whatsoever by submission of same;

4. That any and all counter-proposals, negotiations or any communications received by a proposing entity, its officers, employees or agents from the County, its elected officials, officers, employees or agents, shall not be binding against the County, its elected officials, officers, employees or agents unless and until a formal written agreement for the services sought by this RFP is duly executed by both parties and approved by the Erie County Legislature and the Office of the Erie County Attorney;

5. Pursuant to General Municipal Law Section 109, the proposer shall be prohibited from assigning, transferring, conveying, subletting or otherwise disposing of the same, or of its right, title or interest therein, or its power to execute this contemplated contract, to any other person or corporation without the previous consent in writing of the officer, board or agency awarding the contract;

6. In addition to the foregoing, by submitting a proposal, the proposer also understands and agrees that the County reserves the right, and may at its sole discretion exercise, the following rights and options with respect to this RFP:

- a. To reject any or all proposals;
- b. To issue amendments to this RFP;
- c. To issue additional solicitations for proposals;
- d. To waive any irregularities or informalities in proposals received after notification to proposers affected;

- e. To select any proposal as the basis for negotiations of a contract, and to negotiate with one or more of the proposers for amendments or other modifications to their proposals;
- f. To conduct investigations with respect to the qualifications of each proposer;
- g. To exercise its discretion and apply its judgment with respect to any aspect of this RFP, the evaluation of proposals, and the negotiations and award of any contract;
- h. To enter into an agreement for only portions (or not to enter into an agreement for any) of the services contemplated by the proposals with one or more of the proposers;
- i. To select the proposal that best satisfies the interests of the County and not necessarily on the basis of price or any other single factor;
- j. To interview the proposer(s);
- k. To request or obtain additional information the County deems necessary to determine the ability of the proposer; and
- l. To modify dates;

7. All proposals prepared in response to this RFP are at the sole expense of the proposer, and with the express understanding that there will be no claim, whatsoever, for reimbursement from the County for the expenses of preparation. The County assumes no responsibility or liability of any kind for costs incurred in the preparation or submission of any proposal;

8. While this is an RFP and not a bid, the County reserves the right to apply the case law under General Municipal Law §103 regarding proposer responsibility in determining whether a proposer is a responsible vendor for the purpose of this RFP process; and

9. The County is not responsible for any internal or external delivery delays which may cause any proposal to arrive beyond the stated deadline. To be considered, proposals MUST arrive at the place specified herein and be time stamped prior to the deadline.

B. EVALUATION

The following criteria, not necessarily listed in order of importance, will be used to review the proposals. The County reserves the right to weigh its evaluation criteria in any manner it deems appropriate:

- 1. Proposer's demonstrated capability to provide the services;
- 2. Proposer's ability to complete work in time frame provided;
- 3. Proposer's experience to perform the proposed services;
- 4. Evaluation of the professional qualifications, personal background and resume(s) of individuals involved in providing services;
- 5. Proposer's financial ability to provide the services;
- 6. Evaluation of the proposer's fee submission. It should be noted that while price is not the only consideration, it is an important one;
- 7. A determination that the proposer has submitted a complete and responsive proposal as required by this RFP;
- 8. An evaluation of the proposer's projected approach and plans to meet the requirements of this RFP; and
- 9. The proposer's presentation at and the overall results of any interview conducted with the proposer.

C. CONTRACT

After selection of the successful proposer, a formal written contract will be prepared by the County and will not be binding until signed by both parties and, if necessary, approved by the Erie County Legislature and the Office of the County Attorney.

NO RIGHTS SHALL ACCRUE TO ANY PROPOSER BY THE FACT THAT A PROPOSAL HAS BEEN SELECTED BY THE COUNTY FOR SUBMISSION TO THE ERIE COUNTY LEGISLATURE. THE APPROVAL OF SAID LEGISLATURE MAY BE NECESSARY BEFORE A VALID AND BINDING CONTRACT MAY BE EXECUTED BY THE COUNTY.

D. INDEMNIFICATION AND INSURANCE

The Proposer accepts and agrees that language in substantially the following form will be included in the contract between the proposer and the County:

“In addition to, and not in limitation of the insurance requirements contained herein the proposer agrees:

(a) that except for the amount, if any, of damage contributed to, caused by or resulting from the negligence of the County, the proposer shall indemnify and hold harmless the County, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorneys' fees or loss arising directly or indirectly out of the acts or omissions hereunder by the proposer or third parties under the direction or control of the proposer; and

(b) to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of this Agreement and to bear all other costs and expenses related thereto.”

Upon execution of any contract between the proposer and the County, the proposer will be required to provide proof of the applicable insurance coverage (*see* **Schedule “D”: Standard Insurance Provisions**). Insurance coverage in amount and form shall not be deemed acceptable until approved by the County Attorney.

E. INTELLECTUAL PROPERTY RIGHTS

The proposer accepts and agrees that language in substantially the following form will be included in the contract between the proposer and the County:

“All deliverables created under this Agreement by the proposer are to be considered ‘works made for hire’. If any of the deliverables do not qualify as “works made for hire”, the proposer hereby assigns to the County all right, title and interest (including ownership of copyright) in such deliverables and such assignment allows the County to obtain in its name copyrights, registrations and similar protections which may be available. The proposer agrees to assist the County, if required, in

perfecting these rights. The proposer shall provide the County with at least one copy of each deliverable.

The proposer agrees to defend, indemnify, and hold harmless the County for all damages, liabilities, losses and expenses arising out of any claim that a deliverable infringes upon an intellectual property right of a third party. If such a claim is made, or appears likely to be made, the proposer agrees to enable the County's continued use of the deliverable, or to modify or replace it. If the County determines that none of these alternatives is reasonably available, the deliverable will be returned.

All records compiled by the proposer in completing the work described in this Agreement, including but not limited to written reports, source codes, studies, drawings, blueprints, negatives of photographs, computer printouts, graphs, charts, plans, specifications and all other similar recorded data, shall become and remain the property of the County. The proposer may retain copies of such records for its own use."

F. NON-COLLUSION

The Proposer, by signing the proposal, does hereby warrant and represent that any ensuing agreement has not been solicited, secured or prepared directly or indirectly, in a manner contrary to the laws of the State of New York and the County of Erie, and that said laws have not been violated and shall not be violated as they relate to the procurement or the performance of the agreement by any conduct, including the paying or the giving of any fee, commission, compensation, gift, gratuity or consideration of any kind, directly or indirectly, to any County employee, officer or official. The Proposer shall complete and execute the attached **Schedule "E": Non-Collusion Certification**.

G. CONFLICT OF INTEREST

All proposers must disclose with their proposals the name of any officer, director or agent who is also an employee of the County. Further, all proposers must disclose the name of any County employee who owns, directly or indirectly, an interest of ten percent (10%) or more in the firm or any of its subsidiaries or affiliates. There shall be no conflicts in existence during the term of any contract with the County. The existence of a conflict shall be grounds for termination of a contract.

H. COMPLIANCE WITH LAWS

By submitting a proposal, the proposer represents and warrants that it is familiar with all federal, state and local laws and regulations and will conform to said laws and regulations. The preparation of proposals, selection of proposers and the award of contracts are subject to provisions of all Federal, State and County laws, rules and regulations.

I. CONTENTS OF PROPOSAL

The New York State Freedom of Information Law as set forth in Public Officers Law, Article 6, Sections 84 et. seq., mandates public access to government records. However, proposals submitted in response to this RFP may contain technical, financial background or other data, public disclosure of which could cause substantial injury to the proposer's competitive position or constitute a trade secret. Proposers who have a good faith belief that information submitted in their proposals is protected from disclosure under the New York Freedom of Information Law shall:

- (a) Insert the following notice in the front of its proposal:

"NOTICE

The data on pages ____ of this proposal identified by an asterisk (*) contains technical or financial information constituting trade secrets or information the disclosure of which would result in substantial injury to the Proposer's competitive position. The Proposer requests that such information be used only for the evaluation of the proposal, but understands that any disclosure will be limited to the extent that the County considers proper under the law. If the County enters into an agreement with this Proposer, the County shall have the right to use or disclose such information as provided in the agreement, unless otherwise obligated by law."

and

- (b) Clearly identify the pages of the proposals containing such information by typing in bold face on the top of each page:

"THE PROPOSER BELIEVES THAT THIS INFORMATION IS PROTECTED FROM DISCLOSURE UNDER THE STATE FREEDOM OF INFORMATION LAW."

The County assumes no liability for disclosure of information so identified, provided that the County has made a good faith legal determination that the information is not protected from disclosure under applicable law or where disclosure is required to comply with an order or judgment of a court of competent jurisdiction. The contents of the proposal which is accepted by the County, except portions "Protected from Disclosure", may become part of any agreement resulting from this RFP.

J. EFFECTIVE PERIOD OF PROPOSALS

All proposals must state the period for which the proposal shall remain in effect (i.e. how much time does the County have to accept or reject the proposal under the terms proposed). Such period shall not be less than one hundred eighty (180) days from the proposal date.

SCHEDULE "A"

SCOPE OF PROFESSIONAL SERVICES AND SOFTWARE REQUIRED

A. Project Overview

The County, on behalf of the Erie County's Clerk's office, is procuring an integrated recordkeeping software service that shall be able to support its multi-disciplinary functional needs. The system shall meet the security needs, application laws, standards, and policies of the Erie County Clerk's office.

The final system should be able to handle the numerous transactions in multiple departments handled by the Clerk each day and ensure that they are properly catalogued and reconciled.

B. System Requirements

The County expects the proposer to provide all the software necessary for the system to be fully functioning and integrated at the completion of the integration. The proposed system shall be sized to meet the performance standards for the projected volumes plus a margin for unexpected volume growth. The selected vendor will assume any costs associated with increasing the system capacity as necessary to support the specified volume requirements within a 5-year period after acceptance.

The Proposer will clearly identify what hardware, if any, the County will supply with full and detailed recommended specifications. The Proposer will identify what hardware, if any, the Proposer will supply with full and detailed information regarding costs, specifications, heating and cooling requirements, electrical requirements and warranty/maintenance information. The County is open to a "Cloud" solution, On-Premise solution or hybrid. It is expected that the architecture be thoroughly detailed in the Proposer's response.

C. System Security

The Proposer must supply a system or systems which meet modern information security standards and requirements. Proprietary security methods or solutions with limited compliance to standards may be disqualified if it is determined the solution(s) will not immediately address security and data integrity. Proposer shall describe standards-based security functions and configurations and reveal any use of proprietary standards, or protocols.

D. The Entire System Must Include:

- a. The system must include robust standard reports, detailed and summary reports and the ability to build custom ad-hoc reports as needed.
- b. The system must be capable of exporting reports and/or data into several file formats including but not limited to PDF, MS Excel and MS Word.

- c. View Access to database fields to allow County programmers the ability to create more complicated reports and interfaces.
- d. 24 hour, US-based dedicated customer support.

E. Cloud Based Enterprise Records Management Software & Payments Solution System Security Technology

The Proposer must supply a system or systems which meet modern information security standards and requirements which must include an extensive range of ISO-, HIPAA-, SOC 1/2/3, CJIS, and FedRAMP- certified services that provide end-to-end protection for Land, Court, Pistol Permit and other Official Data infrastructure and applications. Proprietary security methods or solutions with limited compliance to standards may be disqualified if it is determined the solution(s) will not immediately address security and data integrity. Proposer shall describe standards-based security functions and configurations and reveal any use of proprietary standards, or protocols.

It is MANDATORY that the system & Software **MUST** be able to meet all requirements set in **NIST 800-53** including but not limited to:

- The Cloud based Solution MUST be with one of the top cloud providers
- MS Entra ID and 365 support
- Antivirus and malware protection to protect data from threats
- 2-Factor Authentication support to help protect employees' personal and business assets
- Data Encryption to protect data from being stolen, changed, or compromised
- Data Loss prevention (DLP) to prevent unsafe or inappropriate sharing, transfer, or use of sensitive data
- Distributed Denial-of-Service (DDoS) protection and mitigation to stop malicious internet traffic that prevents legitimate users from accessing applications, services, and networks.
- Privileged Access Management to provide time-based and approval-based role activation to mitigate the risks of excessive, unnecessary, or misuse of resources
- Security Monitoring & Vulnerability management whether manual or automated to confirm the availability and performance of websites, servers & applications
- Backup support that matches industry-leading scalability, availability, durability, and security so backups are protected.
- Disaster and Data Recovery support to salvage, retrieve or restore inaccessible, lost, corrupted, damaged or formatted data from storage devices
 - Logical data recovery, to addresses issues due to file corruption, formatting, and accidental deletion
 - Physical data recovery, to address hardware issues like damaged drives or broken components
 - Remote data recovery, to have a process of recovering data via a network connection
 - Disaster recovery, to restore data and systems after natural disasters or catastrophic events
 - Data recovery software & tools to allow file level recovery at anytime

Payments, Accounting & Reporting

It is MANDATORY that the Software **MUST** have a fully comprehensive audit log that tracks all edits to images and index and be fully GAAP Compliant.

- Must be PCI Compliant
- GAAP/GASB Reporting Compliance that support segregation of duties, maintain accurate financial records, and have the ability to conduct periodic audits that help ensure transparency and mitigate the risk of fraud
- Integrated Scalable Payment solutions that support point of sale cashiering, customer accounts for escrow/charge capabilities and back end disbursements.
 - Touchless Credit Card payment acceptance for in person & online transactions
 - Bank transfer & Instant bank transfer
 - SAP support for financial data transfers
 - Shopping cart, check-out, fee handling, billing and receipt management tools
 - Check Scanning
 - “NSF” Check writer Alerts
 - Email receipt, reports and documents from the system
- The system must include robust standard reports, detailed and summary reports and the ability to build custom ad-hoc reports as needed so that data is easy to understand and reconcile.
- The system must be capable of exporting reports and/or data into several file formats including but not limited to PDF, MS Excel and MS Word.
- View Access to database fields to allow County technical staff the ability to create more complicated reports and interfaces.

Recording

- Records Management
 - Flexible fields names, codes and fees
 - Ability to pull data from other Databases to populate index fields
 - Full control of custom Indexing settings per document
 - Controlled document workflow
 - Support recording multiple documents with one transaction with detailed receipt information
 - Flexible and robust Batch Processing for bulk recording
 - NYS Tax Warrants, Satisfaction, Corporations, In Rems, Lis Pendens, etc.
 - Verification module that support keystroke and sight verify
- Image Scanning, Uploading and export
 - Barcode Scanning support (Coversheet)
 - Support scanning paper documents
 - Support digital uploading & exporting of TIFF and PDF file formats
 - Allow automatic and manual image adjustments
 - Allow Bulk Image Imports & Exports
 - Image enhancement tools
- Optical Character Recognition (OCR)
 - Support intelligent indexing

- Support intelligent redaction
- E-recording for land records
 - Allow strict customizable indexing rules
 - Support Image standard requirements
 - Support major submitters for backend submissions
 - ACH payment support
 - Independent e-recording capability (self-service)
 - Credit Card or other payment support
 - Rejection tracking system
- Electronic Certification & Redaction
 - Provide in house and online document Certification
 - Provide manual image redaction
- Recording Search Access & Reporting
 - Provide advanced search access at public stations in the Clerk Office
 - Auto Schedule reports to be ran & emailed
- NYSCEF support
 - Bi-directional integration into NYSCEF work queues
 - Document stamping capabilities
 - Payment collection & tracking
 - Commitment to work with NYS on future changes
- Permission based user roles
 - Individual & Group permissions
 - Document level permissions
- Completed transaction and document revision history & Audit Trails
- Public Web Access accounts
 - Support all major web browsers
 - Supports mobile devices
 - Allows free & paid accounts for image viewing
 - Shopping cart solution for self help
 - Monthly subscriptions for shopping cart bypass
 - User Account portal to view and report online activity & purchase history
 - Internal Reporting on customer activity
 - Watermark support for image previews
- Fraud Alert Capabilities
 - Allow customers to sign up to monitor for Recorded/verified documents
 - Flexibility to specify which documents & index data are available
 - Ideally this account would be the same as their Public web access
- Historical Index and Large Book support
 - Ability to support old book scans
 - Insert old index
- Pistol Permit records
 - Flexible indexing data fields
 - Register, co-register & removal of firearms
 - Card Printing support
 - NYS Amendment support and tracking
 - Allow Custom record notations & Status tracking

- Maintain permit history even after changes
- Full audit tracking capabilities of any and all changes done to a permit
- Batch options for bulk tasks, like co-registering all weapons from one permit to another
- Checklist support for tracking Application processing
- Barcode scanning support for tracking an application
- Capable of API integration for email ticket notification
- Online secure law enforcement access
- Veterans program
 - Ability to log and track qualified Veterans who participate in our program
 - Ability to log and track businesses who participate in our program
 - Support Printing of an ID Card
 - Support exporting reports and/or data into several file formats including but not limited to PDF, MS Excel and MS Word.
- Passport Module

Training, Documentation & System Updates

- Access to training must be made readily available
- Documentations always maintained and updated
- Regular Software updates and enhancements
- Built in office manual for immediate reference
- Test Environment

SCHEDULE "B"

PROPOSER CERTIFICATION

The undersigned agrees and understands that this proposal and all attachments, additional information, etc. submitted herewith constitute merely an offer to negotiate with the County of Erie and is NOT A BID. Submission of this proposal, attachments, and additional information shall not obligate or entitle the proposing entity to enter into a service agreement with the County of Erie for the required services. The undersigned agrees and understands that the County of Erie is not obligated to respond to this proposal nor is it legally bound in any manner whatsoever by the submission of same. Further, the undersigned agrees and understands that any and all proposals and negotiations shall not be binding or valid against the County of Erie, its directors, officers, employees or agents unless an agreement is signed by a duly authorized officer of the County of Erie and, if necessary, approved by the Erie County Legislature and Erie County Fiscal Stability Authority and the Office of the County Attorney.

It is understood and agreed that the County of Erie reserves the right to reject consideration of any and all proposals including, but not limited to, proposals which are conditional or incomplete. It is further understood and agreed that the County of Erie reserves all rights specified in the Request for Proposals.

It is represented and warranted by those submitting this proposal that except as disclosed in the proposal, no officer or employee of the County of Erie is directly or indirectly a party to or in any other manner interested in this proposal or any subsequent service agreement that may be entered into.

Proposer Name

By:

Name and Title

SCHEDULE "C"

ERIE COUNTY EQUAL PAY CERTIFICATION

In order to comply with Executive Order 13 dated November 6, 2014, we hereby certify that we are in compliance with federal law, including the Equal Pay Act of 1963, Title VII of the Civil Rights Act of 1964, Federal Executive Order 11246 of September 24, 1965 and New York State Labor Law Section 194 (together "Equal Pay Law"). The average compensation for female employees is not consistently below the average compensation for male employees, taking into account mitigating factors. We understand that this certification is a material component of this contract. Violation of the provisions of Executive Order 13, which is attached hereto and made a part hereof, can constitute grounds for the immediate termination of this contract and may constitute grounds for determining that a Proposer is not qualified to participate in future County contracts.

We have evaluated wages and benefits to ensure compliance with the Federal Equal Pay Law.

Signature

Verification

STATE OF _____)
COUNTY OF _____) SS:

A)

_____, being duly sworn, states he or she is the owner of (or a partner in) _____, and is making the foregoing Certification and that the statements and representations made in the Certification are true to his or her own knowledge.

B)

_____, being duly sworn, states that he or she is the _____, of _____, the enterprise making the foregoing Certification, that he or she has read the Certification and knows its contents, that the statements and representations made in the Certification are true to his or her own knowledge, and that the Certification is made at the direction of the Board of Directors of the Corporation.

Sworn to before me this _____
day of _____, 2024.

SCHEDULE "D"

STANDARD INSURANCE PROVISIONS

LAW-1-INS (Rev. 3/12)



County of Erie Standard Insurance Certificate

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.	
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).	
PRODUCER	CONTACT NAME PHONE FAX E-MAIL ADDRESS PRODUCER CUSTOMER ID #
INSURED	INSURER(S) AFFORDING COVERAGE INSURER A INSURER B INSURER C INSURER D INSURER E INSURER F

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
INSUR LTR	TYPE OF INSURANCE	ADDL SUBR/INSUR WVD	POLICY NUMBER	POLICY EFF POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS COMPOP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE			EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	DO NOT USE FOR WORKER'S COMP FORM C-105., U-26.3, SI-12 OR CE-200 REQUIRED		WC STATUTORY LIMITS: L OTH ER: \$ E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101. Additional Remarks Schedule if more space is required)

CERTIFICATE HOLDER

County of Erie
95 Franklin St
Buffalo NY, 14202

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

INSTRUCTIONS FOR COUNTY OF ERIE STANDARD INSURANCE CERTIFICATE

I. Insurance shall be procured and certificates delivered before commencement of work or delivery of merchandise or equipment.

II. CERTIFICATES OF INSURANCE

A. Shall be made to the "County of Erie, 95 Franklin St, Buffalo NY, 14202."

B. Coverage must comply with all specifications of the contract.

C. Must be executed by an insurance company, agency or broker, which is licensed by the Insurance Department of the State of New York. If executed by a broker, notarized copy of authorization to bind or certify coverage must be attached.

III. Forward the completed certificate to: County of Erie, (Department or Division) responsible for entering into the agreement for construction, purchase, lease or service.

IV. Minimum coverage with limits are as follows:

Vendor Classification	A Construction and Maintenance	B Purchase or Lease of Merchandise or Equipment	C Professional Services	D Property Leased To Others Or Use Of Facilities Or Grounds	E Concession-Aires Services	F Livery Services	G All Purposes Public Entity Contracts
Commercial Gen. Liab.	\$1,000,000 per occ.	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000	\$1,000,000 CSL	\$1,000,000	\$1,000,000 CSL
General Aggregate	\$2,000,000						
Products Comp. Ops.	\$2,000,000						
Blanket Broad Form	Not Excluded or Limited		INCLUDE	INCLUDE	INCLUDE	INCLUDE	INCLUDE
Contractual Liability							
Broad Form P.D.							
K.C.U.							
Liquor Law				INCLUDE			
Auto Liab.	\$1,000,000 CSL		\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL
Owned	INCLUDE		INCLUDE	INCLUDE	INCLUDE	INCLUDE	INCLUDE
Hired	INCLUDE		INCLUDE	INCLUDE	INCLUDE	INCLUDE	INCLUDE
Non-Owned	INCLUDE		INCLUDE	INCLUDE	INCLUDE	INCLUDE	INCLUDE
Excess/Umbrella Liab.	\$5,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,000,000	\$1,000,000
Worker's Compensation & Employer's Liability	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY
Disability Benefits	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY
Professional Liability			\$5,000,000				
Erie County To Be Named Add'l Insd.	Gen. Liab., Auto Liab., & Excess	Broad Form Vendors May Be Required	Gen. Liab., Auto Liab., & Excess	Gen. Liab., Auto Liab., & Excess	Gen. Liab., Auto Liab., & Excess	Gen. Liab., Auto Liab., & Excess	Gen. Liab., Auto Liab., & Excess

V. Construction contracts require excess Umbrella Liability limits of \$5,000,000.

VI. Coverage must be provided on a primary-non contributory bases.

VII. Designated Construction Project General Aggregate Limit Per Location Endorsement CG 25 03 is Required.

VIII. In the event the concessionaire is required to have a N.Y.S. license to dispense alcoholic beverages an endorsement for liquor liability is required.

IX. Transportation of people in buses, vans or station wagons requires \$5,000,000 excess liability.

X. Workers Compensation: State Workers' Compensation Board form DB-155 is required for proof of compliance with the New York State Disability Benefits Law.

Locations of operation shall be "All locations in Erie County, New York."

For those entities who request permits, licenses, or contracts are required to provide either an Affidavit of Exemption (BP-1) or Certificate of Insurance 105.2, Certificate of Self Insurance SI-12, DB-155, or a Certificate of Attestation CE-200 to evidence exemption of coverage by statute.

It will be necessary to require alternate coverage and limits which will be defined in the bid specifications, contract, lease or agreement.

The alternative specifications should be evidenced on the certificate in lieu of the standards printed above.

XI. The "ACORD" form certificate may be used in place of the County of Erie Standard Insurance Certificate, provided that all of the above referenced requirements are incorporated into the "ACORD" form certificate.

SCHEDULE "E"

NON-COLLUSION CERTIFICATION

By submission of this proposal, each Proposer and each person signing on behalf of any Proposer certifies, and in the case of a joint proposal each party thereto certifies as to its own organization under penalty of perjury, that to the best of his/her knowledge and belief:

1. The prices of this proposal have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Proposer or with any competitor;

2. Unless otherwise required by law, the prices which have been quoted in this proposal have not been knowingly disclosed by the Proposer and will not knowingly be disclosed by the Proposer prior to opening, directly or indirectly, to any other Proposer or to any competitor; and

3. No attempt has been made or will be made by the Proposer to induce any other person, partnership or corporation to submit or not to submit a proposal for the purpose of restricting competition.

Proposer's Name

Signature

Date

Print:

Name: _____

Title: _____

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8D-2	DIRECTOR OF BUDGET & MANAGEMENT	February 2024 Budget Monitoring Report
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24COMM. 8D-2	Attachments
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EC LEG APR 22 '24 PM 12:50

COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

April 19, 2024

Erie County Legislature
92 Franklin Street
Buffalo, NY 14202

Re: February 2024 Budget Monitoring Report

Dear Honorable Members:

The County Charter calls for a monthly Budget Monitoring Report (BMR). For January and February, the County does not go through the accrual process to produce monthly financial results. Thus, a "traditional" BMR for those months cannot be prepared. A traditional BMR will be released covering March year-to-date activity in early May 2024 after the March 2024 monthly closing process has been finalized.

The County's 2023 fiscal year is expected to close with a surplus of \$18.4 million dollars, ending the year approximately 1% favorable as compared to budget. After factoring in the proposed year-end designations, we expect to assign \$9.9 million to Unassigned Fund Balance for a 2023 ending balance of \$146.3 million, an amount equal to approximately 11% of the 2023 General Fund Budget.

Early 2024 sales tax receipts provide significant reason for concern for the remainder of the year. While we ended 2023 with a \$29.25 million sales tax budget surplus (before recognizing \$15.2 million of it for the capital project PAYGO conversion via COMM. 6D-10 (2024)), growth declined significantly in the latter part of the year - dropping from 4.6% July YTD growth to 2.5% to end 2023. As a result of this new lower baseline, we immediately began 2024 behind and needed to achieve 4.1% growth just to meet the 2024 Adopted Budget.

To make matters worse, February 2024 year-to-date sales tax growth receipts are down ten percent (-10%) compared to February 2023. This is due primarily to a uniquely negative reconciliation for the first quarter (Dec 2023 – Feb 2024) that is down \$9.7 million (-49%) from the same payment for February 2023. After consulting with NYSAC and identifying Erie County as an outlier among NYS Counties, we believe this to be evidence of the temporary residential fuel sales tax exemption which was in effect for the same Dec 2023 – Feb 2024 period and not an economic warning sign that would require immediate, aggressive cost cutting measures.

However, while we are optimistic that sales tax revenue will rebound to pre-existing trends now that all exemptions have expired, growth was still flat (-0.13%) for all other receipts through Feb 2024, indicating that the amount of growth required the remainder of the year just to make budget in 2024 (6%) is unlikely. We should expect a sizable budget gap that will need to be addressed. For example, in the scenario where remaining sales tax returns to 2023 growth-level (2.5%) for the remainder of the year, we would now expect a year-end sales tax shortfall of approximately \$22.1 million.

As the year progresses, we will continue to closely monitor sales tax receipts and growth trends in hopes that this newly anticipated gap begins to close itself. And, as necessary, we will also begin to consider the implementation of precautionary gap closing measures.

Sincerely,



Mark Cornell
Director of Budget and Management

cc: County Executive Mark C. Poloncarz
Erie County Fiscal Stability Authority

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8M-1

DIRECTOR OF THE
NFTA

Cash Flow Statements

Attachments

24COMM. 8M-1



Niagara Frontier Transportation Authority
Serving the Niagara Region

181 Ellicott Street
Buffalo, New York 14203
716-855-7300
Fax: 716-855-7657
TDD: 855-7650
www.nfta.com

EC LEG APR 15 '24 PM 1:14

April 12, 2024

Olivia M Owens
Legislative Clerk
Erie County Legislature
25 Delaware Avenue
Buffalo, New York 14202

Dear **Ms Owens**,

Enclosed herewith are two (2) Cash Flow Statements in accordance with Item 21 of the funding Agreement between the County of Erie and the Niagara Frontier Transit Metro System, Inc., signed February 5, 1991.

The Metro Cash Flow Statements set out an Actual Cash Flow for the period 4/1/23 – 3/31/24 and the Projected Cash Flow for the period 4/1/24 – 3/31/25.

If you have any questions, please feel free to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kimberley Minkel", written over a horizontal line.

Kimberley Minkel
Executive Director

KM/lre

Enclosure

cc: Dr. Kevin Hardwick, Comptroller

NIAGARA FRONTIER TRANSIT METRO SYSTEM, INC.
Actual Cash Flow, April 2023 - March 2024 (\$000 Omitted)

	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL
Beginning - Cash	12,653	6,814	33,472	18,704	8,550	15,287	16,024	4,830	15,504	5,252	7,714	11,503	12,653
Receipts													
Operating Revenue	2,057	1,595	3,455	1,441	1,471	3,497	1,822	1,465	3,416	1,472	4,700	3,777	30,166
Other Receipts	0	556	247	426	345	363	1,041	911	313	358	394	0	4,956
Change in Money Center	17	30	29	37	20	10	23	11	28	22	13	0	242
Change in Working Funds	(22)	44	21	95	(49)	(29)	(60)	88	(125)	137	(159)	0	(58)
Net Operating Receipts	2,052	2,225	3,750	1,999	1,787	3,842	2,826	2,476	3,633	1,990	4,949	3,777	35,307
Operating Assistance:													
Eric County Sales Tax	0	0	6,407	0	0	6,996	0	0	6,831	0	0	7,716	21,950
Eric County Mortgage Tax	683	1,036	732	851	783	919	802	967	701	804	660	536	9,476
Niagara County Mortgage Tax	132	187	178	150	129	180	514	164	125	104	128	90	2,082
Peace Bridge Revenue	0	0	0	0	0	0	0	0	0	0	200	0	200
NYS - Section 18b	0	1,025	0	0	1,025	0	0	1,025	0	0	1,025	0	4,100
Eric County Match - 18b	0	914	0	0	914	0	111	914	0	0	914	0	3,657
Niagara County Match - 18b	0	111	0	0	111	0	0	0	0	0	111	0	443
NYS - Additional Funds	0	18,500	0	0	18,500	0	0	18,500	0	0	18,500	0	74,000
NYS - PMA	0	0	0	0	8,680	0	0	0	0	3,684	613	0	12,977
FTA - PMA	0	19,009	0	0	0	3,219	0	1,909	1,559	1,641	1,756	626	29,718
FTA - COVID Relief	0	0	0	0	0	0	0	0	0	0	0	0	0
FTA - Section 5311	0	0	0	0	77	0	0	0	0	0	0	0	77
Total Operating Assistance	815	40,782	7,318	1,001	30,219	11,314	1,426	23,479	9,216	6,232	23,908	8,967	164,679
Total Operating Receipts & Assistance	2,867	43,007	11,068	3,000	32,006	15,157	4,253	25,955	12,849	8,222	28,857	12,744	199,986
Operating Expenditures:													
Operating Expenditures	(13,344)	(7,217)	(21,510)	(9,212)	(12,015)	(9,941)	(9,823)	(14,398)	(12,982)	(10,841)	(12,071)	(11,140)	(144,494)
NETA Services	(836)	(3,184)	(3,106)	(3,166)	(3,218)	(3,168)	(2,369)	(2,864)	(3,010)	(2,933)	(2,999)	(2,910)	(33,762)
Total Operating Expenditures	(14,180)	(10,401)	(24,616)	(12,378)	(15,233)	(13,109)	(12,192)	(17,263)	(15,992)	(13,774)	(15,069)	(14,050)	(178,256)
Other Receipts & Expenditures													
Eric County 88c (Sec.253, Sub. 2)	413	417	553	595	589	680	582	652	532	565	431	383	6,392
Increase to 88c Investment	(413)	(417)	(553)	(595)	(589)	(680)	(582)	(652)	(532)	(565)	(431)	(383)	(6,392)
Internal Loans	(1,527)	(2,485)	(1,133)	(5,472)	449	(904)	(2,172)	(3,216)	(5,922)	(1,262)	593	3,292	(19,759)
Capital Purchases	0	(3,463)	(87)	(304)	(486)	(407)	(1,083)	(1,256)	(1,185)	(725)	(592)	(474)	(10,062)
Intercompany transfer/Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Union Contribution	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfer to/from Metro Investment	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Revenue Reserve - Passenger Fares	7,000	0	0	5,000	(10,000)	0	0	6,453	0	10,000	(10,000)	(306)	8,347
Operating Revenue Reserve - Personnel	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Other Receipts & Expenditures	5,473	(5,948)	(1,220)	(776)	(10,036)	(1,311)	(3,256)	1,981	(7,108)	8,013	(9,999)	2,512	(21,674)
Net Monthly Cash Flow	(5,839)	26,658	(14,768)	(10,154)	6,737	737	(11,195)	10,674	(10,251)	2,461	3,789	1,206	56
Ending - Cash	6,814	33,472	18,704	8,550	15,287	16,024	4,830	15,504	5,252	7,714	11,503	12,709	12,709

NIAGARA FRONTIER TRANSIT METRO SYSTEM, INC.
Projected Cash Flow, April 2024 - March 2025 (\$000 Omitted)

	Apr	May	Jun	Jul	Aug	Sept.	Oct	Nov	Dec	Jan	Feb	Mar.	TOTAL
Beginning - Cash Receipts	12,709	219	5,462	11,474	201	4,932	11,727	820	8,744	18,177	5,023	13,706	12,709
Operating Revenue	2,198	2,243	2,285	1,556	1,827	2,749	2,699	2,435	2,602	2,458	2,463	2,285	27,800
Other Receipts	101	101	101	101	101	101	101	101	101	101	96	96	1,203
Change in Money Center	9	3	5	8	6	2	1	6	8	4	7	2	61
Change in Working Funds	(8)	(9)	(11)	(2)	(7)	(3)	(6)	(3)	(4)	(2)	(11)	(7)	(73)
Net Operating Receipts	2,300	2,338	2,380	1,663	1,927	2,849	2,795	2,539	2,707	2,561	2,555	2,376	28,991
Operating Assistance:													
Eric County Sales Tax	0	0	6,970	0	0	7,054	0	0	7,157	0	0	6,560	27,741
Eric County Mortgage Tax	964	681	791	729	855	746	900	652	748	614	498	421	8,599
Niagara County Mortgage Tax	170	162	136	117	163	126	149	113	94	117	82	89	1,518
Peace Bridge Revenue	0	0	0	0	0	0	0	0	0	0	200	0	200
NYS - Section 18b	0	1,025	0	0	1,025	0	0	1,025	0	0	1,025	0	4,100
Eric County Match - 18b	0	914	0	0	914	0	914	0	0	914	0	0	3,657
Niagara County Match - 18b	0	111	0	0	111	0	0	111	0	0	111	0	443
NYS - Additional Funds	0	19,554	0	0	19,554	0	0	19,554	0	0	19,554	0	78,217
NYS - PMA	0	618	0	618	0	0	0	618	0	0	618	0	2,472
FTA - PMA	0	0	0	0	0	0	3,296	3,296	3,296	3,296	3,296	3,296	19,777
FTA - COVID Relief	0	0	15,316	0	0	15,316	0	0	15,316	0	0	15,316	61,264
FTA - Section 5311	0	0	0	0	0	0	0	0	0	0	0	83	83
Total Operating Assistance	1,134	23,065	23,213	1,464	22,622	23,242	5,259	25,369	26,611	4,941	25,384	25,766	208,072
Total Operating Receipts & Assistance	3,434	25,403	25,593	3,127	24,549	26,091	8,055	27,908	29,318	7,503	27,939	28,142	237,061
Operating Expenditures:													
Operating Expenditures	(12,588)	(13,332)	(12,752)	(13,572)	(12,989)	(12,468)	(13,133)	(13,156)	(13,056)	(13,828)	(12,428)	(13,266)	(156,568)
NFTA Services	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(30,000)
Total Operating Expenditures	(15,088)	(15,832)	(15,252)	(16,072)	(15,489)	(14,968)	(15,633)	(15,656)	(15,556)	(16,328)	(14,928)	(15,766)	(186,568)
Other Receipts & Expenditures:													
Eric County 88c (Sec.253, Sub. 2)	450	450	450	450	450	450	450	450	450	450	450	450	5,400
Increase to 88c Investment	(450)	(450)	(450)	(450)	(450)	(450)	(450)	(450)	(450)	(450)	(450)	(450)	(5,400)
Internal Loans	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital Purchases	(497)	(3,990)	(3,990)	(3,990)	(3,990)	(3,990)	(3,990)	(3,990)	(3,990)	(3,990)	(3,990)	(3,990)	(44,384)
Intercompany Transfer/Other	0	0	0	6,000	0	0	1,000	0	0	0	0	0	7,000
Union Contribution	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfer to/from Metro investment	(339)	(339)	(339)	(339)	(339)	(339)	(339)	(339)	(339)	(339)	(339)	(339)	(4,066)
Operating Revenue Reserve - Passenger fares	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Expense Reserve - Personnel	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Other Receipts & Expenditures	(836)	(4,329)	(4,329)	1,671	(4,329)	(4,329)	(3,329)	(4,329)	(4,329)	(4,329)	(4,329)	(4,329)	(41,450)
Net Monthly Cash Flow	(12,490)	5,243	6,013	(11,274)	4,732	6,795	(10,907)	7,924	9,434	(13,154)	8,683	8,047	(9,044)
Ending - Cash	219	5,462	11,474	201	4,932	11,727	820	8,744	18,177	5,023	13,706	21,753	21,753

Erie County Legislature
Meeting Date: 04/25/2024

SUBJECT

COMM. 8M-2

ASSIGNED COUNSEL
PROGRAM

Quarterly Report - 1st Quarter of 2024

Attachments

24COMM. 8M-2



**Real Attorneys
Professional Defenders**

ASSIGNED COUNSEL PROGRAM

Michelle Parker, Executive Director/Chief Defender

EC LEG APR 15 '24 PM 2:58

The Brisbane Building
403 Main Street, Suite 215
Buffalo, NY 14203

Phone (716) 856-8804
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Officers 2023-2024

Peter P. Vasilion
President

Joseph Terranova
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Pamela Thibodeau
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Kevin Stadelmaier
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Criminal Division

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Family Division

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Deputy for Quality Assurance

David Heraty
Deputy for Litigation Support
And Appellate Bureau

Matthew Powers
Deputy for Legal Education
Director of the
John R. Nucheren
Center for Legal Excellence

Kevin Condon
Deputy for Child Welfare

Mission Statement

We strive to help those who cannot help themselves; who face steep odds against the power of the State; and who struggle with poverty, mental issues, helplessness, and dread. We save lives and we save families. We are the first line of defense for the freedoms granted to us by the U.S. Constitution and the Bill of Rights.

April 11, 2024

Olivia M. Owens
Clerk of the Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

RE: Erie County Legislature Resolution of March 4, 2004
Comm. 5E-24 (2004)

Dear Ms. Owens,

Pursuant to the above-referenced Resolution and the related letter from the Erie County Attorney to the Chairman of the Legislature dated March 16, 2004, this letter with enclosure constitutes the Quarterly Report of the Assigned Counsel Program for the 1st quarter of 2024.

County funds appropriated for 2024 fiscal year: \$20,322,433

Portion of appropriation allocated to 1st quarter: \$5,080,608.25

Portion of appropriation allocated for year to date: \$5,080,608.25

Funds disbursed by Erie County to Assigned Counsel Program in 1st quarter: \$0

Funds disbursed by Erie County to Assigned Counsel Program, year to date: \$0

Administrative expenses in 1st quarter: \$1,300,652

Administrative expenses, year to date: \$1,300,652

Payments made to attorneys for legal services in 1st quarter: \$5,010,156

Payments made to attorneys for legal services, year to date: \$5,010,156

Payments made to investigators in 1st quarter: \$6,703

Payments made to investigators, year to date: \$6,703

Payments made to experts in 1st quarter: \$54,166

Payments made to experts, year to date: \$54,166

Payments made for transcripts in 1st quarter: \$29,753

Payments made for transcripts, year to date: \$29,753

Of these above expenses, approximately \$1,040,000 are expenses to be reimbursed through the ILS Contracts with NYS and the County, for the 1st quarter, and not part of the \$20,322,433 appropriated funds.

Please note that the figures for payments made to attorneys, year to date, are payments actually made and do not include liability incurred for legal work performed but either not yet billed or billed and not actually paid as of the end of the quarter.

A list of all attorneys who have received payments during the 4th quarter of this year for legal services rendered is enclosed with this letter.

Thank you.

Very truly yours,



Michelle Parker
Director/Chief Defender

MP:hpk

Enc.

cc: Jeremy C. Toth, Erie County Attorney
Robert W. Keating, Erie County Director of Budget & Management

ATTORNEYS RECEIVING ASSIGNED COUNSEL PAYMENTS
1st QUARTER 2024

Abate, Jeffrey	Dolgoff, Barry	Kobiolka, Michael
Abbarno, Anthony	Domenico, Anthony	Krajewski, Jeffrey
Adeniji, Jesutowo	Donatelli, Alan	Kullman, Paul
Alba, Samuel	Dorliae, Cecile	Kulpit, Jessica
Altshiler, Florina	Dougherty, Connor	Lenhardt, Clayton
Amendola, Francis	Dubois, Daniel	Lilac, Dean
Ancona, Elena	Duncan, TheArthur	Longo, Frank
Anderson, Heather	Evans, Jason	Loss, Katrina
Anderson, Ryan	Fabiatos, Lee	MacDonald, Brian
Ange, John	Farah, Elias	Mackay, Parker
Anthis, Sara	Farrell, Bethany	Maloney, James
Auricchio, James	Ferullo, Michael	Marinero, Alixandra
Bauerle, Ariel	Fiske, Andrew	Marranca, Mindy
Baumann, Jeffrey	Flynn, Robert	Martin, Alexander
Bedaska, John	Franczyk, Thomas	Martnshin, Edward
Bellrose Lloyd, Jacqueline	Gallagher, Timothy	McCann, Stephen
Bender, Debra	Garrity, Patrick	McGarth, Peter
Berchou, Catherine	Gartner, Peter	McIver, James
Bernard, Scott	Genovese, Giovanni	McKeating, Michael
Billanti, Catherine	Gibbons, Kenneth	McLaughlin, Bonnie
Bogulski, Frank	Gibbons, Kevin	McLaughlin, Patrick
Bojak, Adam	Gioia, Michael	Michalek, Jr., Paul
Brady, Daniel	Gioia, Rebecca	Midlik, Tara
Broderick, William	Goldstein, Robert	Mingo, Michael
Brooks, Matthew	Greenberg, Charles	Miserendino, Samuel
Brooks, Timothy	Greene, Alvin	Moncher, Michelle
Buffamonte, Angelo	Grennell, John	Muscato, Joseph
Buscaglia, Kara	Griebel, Daniel	Mussari, Louis
Caffrey, Daniel	Harrington, Jeffrey	Newcomb, Terence
Candino, Dominic	Harris, Kevin	Nowadly, Kate
Canterbury, Ian	Hennessy, Shawn	Ojeme, Osemudiamen
Cardarelli, Antonio	Hennessy, Timothy	O'Neill, Tyler
Carey, Catherine	Heubusch, Thomas	Osman, Mayada
Chabala, Anthony	Hoerner, Kaitlyn	O'Sullivan, Evelyn
Chan, Mary	Hoffman, Alan	Pajak, David
Cimasi, Michael	Hughes, Stephen	Parisi, Ryan
Ciminelli, James	Ieraci, Frank	Parker, Brian
Coad, Kevin	Jablonski, Justin	Parlato, Vincent
Cole, Richard	Jarzembek, Joseph	Paul, Kim
Connelly, Caitlin	Jay, Hope	Pawarski, Timothy
Conroy, Michael	Johnson, Robert	Penberthy, Brittany Lee
Cooper, Christy	Jones, Deonna	Penn, Mary
Cooper, Cindy	Kaiser, Nicholas	Peterkin, Cortney
Creighton, Lauren	Kane, Kevin	Petersen, Frederick
DeMatteo, James	Kapperman, Kelly	Platzer, Kathleen
Desiderio, Lawrence	Karalus, Susan	Popoola, Ifeoluwa
Dinki, Edward	Kelly, Sean	Poretta, Michael

ATTORNEYS RECEIVING ASSIGNED COUNSEL PAYMENTS
1st QUARTER 2024

Potenza, Matthew	VanDette, James
Potter, Todd	Varavenkataraman, Radhika
Poulos, Amber	Vasilion, Peter
Quinlivan, Patrick	Vesper, Jessica
Radack, Andrew	Violanti, Louis
Repka, Crystal	Voelkl, Jeffrey
Roberts, Jr., Linwood	Ward, Daniel
Robshaw, Nora	Weinrieb, Pieter
Rosciglione, Maria	Whorley, Daniel
Ruffino, Brian	Wiens, Wallace
Rupp, Karin	Wilson, David
Sacha, Mark	Wojtan, Thomas
Salevsky, Brent	Worrell, Mark
Sanfilippo, Salvatore	Ziske Jr, Robert
Santoro, Jeffrey	Zosh, Michael
Sarkovics, David	
Schaus, Daniel	
Scherer, Jeffrey	
Schwegler, Lawrence	
Scinta, Joseph	
Seegert, Seth	
Shatkin, Marc	
Smith, Cara	
Smith, Jennifer	
Smith, Victoria	
Stadler, Joseph	
Starr, Suzanne	
Steinhaus, Andrew	
Steinhaus, Robert	
Stiller, Douglas	
Strand, Lisa	
Swerdlin, Matthew	
Szczur, Celia	
Tabashneck, Andrew	
Tarantino, Daniel	
Terranova, Joseph	
Texido, Nicholas	
Thibodeau, Pamela	
Tota-Neal, Delrease	
Towey, Brian	
Trott, Emily	
Tupchik, Lana	
Turner, Joseph	
Underwood, Stephen	
Vallone-Bacon, Gina	