



2025 JAN 31 12:57:57

COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

January 31, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

**RE: Erie County Sewer District No. 4
Engineering Term Contract Agreement
Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC
Work Order: WNDL-5**

Dear Honorable Members:

Enclosed please find a memorandum from the Department of Environment and Planning, Division of Sewerage Management, for the issuance of a work order as authorized by the Erie County Legislature, related to 3-year Term Agreements.

Should your Honorable Body require further information, I encourage you to contact Joseph Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration in this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP:mas
Enclosure

cc: J. Fiegl – Deputy Commissioner, Division of Sewerage Management

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Erie County Sewer District No. 4
Engineer Term Contract Agreement
Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC
Work Order: WNDL-5
Date: January 31, 2025

SUMMARY

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's issuance of a work order with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC (Wendel) for Erie County Sewer District (ECSD) No. 4 in an amount not to exceed \$30,963.97.

FISCAL IMPLICATIONS

There will be no impact to the County's General Fund. The cost of the engineering work related to this communication will be paid from ECSD No. 4 Capital Bond Account C.17401.

REASONS FOR RECOMMENDATION

The Division of Sewerage Management has issued work order WNDL-5 for construction inspection services for the Depew Pumping Station force main replacement project – Phase 2.

BACKGROUND INFORMATION

Your Honorable Body passed Legislative Comm. 16E-11 (2022) authorizing a 3-year Term Agreement with Wendel for engineering services for small and/or time critical projects. At the time of the award, the DSM committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with engineering services required to complete various initiatives throughout the ECSDs. Wendel will provide construction inspection services for the Depew Pumping Station force main replacement project – Phase 2, which is expected to be completed by Spring 2025. This is the last work order of a phased approach to bring the project to completion.

CONSEQUENCES OF NEGATIVE ACTION

This is a receive and file item.

STEPS TO FOLLOW APPROVAL

This is a receive and file item.

COMPTROLLER'S OFFICE REVIEW

The proposed action has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

Signed Timothy C. Callan Date 1/8/25
Title Timothy C. Callan, Ph.D.
Deputy Comptroller

Work Order: WNDL-5
Capital Account No. C.17401

**ERIE COUNTY SEWER DISTRICT NO. 4
WORK ORDER NO. WNDL-5**

ENGINEER: Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC

CONTRACT DATE: November 21, 2022

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1. **Title of Proposal:** Construction Inspection Services for the Depew Pumping Station force main replacement project – Phase 2 in ECSD No. 4

 2. **Company/Address/Principal In-Charge:**
Timothy Walck, P.E.
Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC
375 Essjay Road, Suite 200, Buffalo, NY 14221

 3. **Effective Dates of Proposal:**
January 6, 2025

 4. **Brief Description of Work for Which Proposal is Submitted:**
The engineer will provide construction inspection services for the Depew pumping station force main replacement project -phase 2 in ECSD No. 4, as detailed in Wendel’s letters, dated September 15, 2023.

 5. **Engineering Total Cost:**
\$30,963.97

 6. **Source of Funds:**
7. ECSD No. 4 Capital Bond Account C.17401

 8. **Project No:** WNDL-5

 9. **Attachments:** Wendel letters dated 9/15/2023 (3 pages)

 10. **File:** 0.3.2. Wendel (23-25) Eng.

DATE: January 6, 2025

Accepted By: _____

Prepared By: _____
Matt A. Salah, P.E.

Authorized By: _____
Joseph Fiegl, P.E., BCEE
Deputy Commissioner

TO: COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

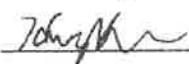
REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- | | |
|-----------------------|--|
| 1. CONTRACTOR'S NAME | <u>Wendel</u> |
| 2. AMOUNT OF CONTRACT | <u>\$30,693.97</u> |
| 3. PROJECT NUMBER | <u>C.17401</u> |
| 4. PROJECT TITLE | <u>Engineering Term Agreements Term Agreement Work Order: WNDL-5</u> |
| 5. DEPARTMENT CONTACT | <u>Beth Pfalzer x6144</u> |

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

- | | |
|------------------------------------|--|
| 6. AVAILABILITY OF FUNDS | <u>\$3831,340.81</u> |
| 7. PERFORMED BY | <u></u> |
| Date Sent to Comptroller's Office: | <u>January 8, 2025</u> |

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