



2025 JAN 31 12:58

COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 31, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

RE: Elma Meadows Golf Course Concession Agreement

Dear Honorable Members:

I am enclosing a proposed resolution and accompanying memorandum from the Department of Parks, Recreation & Forestry requesting authorization to enter into an agreement for operation of the Concessions at Elma Meadows Golf Course.

Should your Honorable Body require further information, I encourage you to contact Troy P. Schinzel, Commissioner of Parks, Recreation & Forestry. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/jkm
Enclosure

cc: Troy P. Schinzel, Commissioner of Parks, Recreation & Forestry

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Parks, Recreation & Forestry
Re: Elma Meadows Golf Course Concession Agreement
Date: January 24, 2025

SUMMARY

Erie County Department of Parks, Recreation & Forestry wishes to enter into an agreement for the operation of the concessions at Elma Meadows Golf Course Legacy Hospitality and Entertainment Group, an experienced food, beverage and hospitality company based in Albany, NY.

FISCAL IMPLICATIONS

The County of Erie will receive \$1,250 per month in rent for the first year, \$1,500 per month in rent in the second year, and \$1,750 per month in rent in the third year from the concessionaire contract.

REASONS FOR RECOMMENDATION

The vendor's proposal, as a result of a Request for Proposal, was the only proposal submitted to the Department. The applicant currently operates several food and beverage concessions throughout New York State, including several seasonal facilities and golf courses. Legacy Hospitality and Entertainment group has many years of experience in the food service and public recreation business, particularly in seasonal establishments.

BACKGROUND INFORMATION

The need for a concessionaire at Elma Meadows Golf Course has proven to be a necessity for golf course patrons, who often seek to purchase a light breakfast prior to golfing or enjoy a meal and beverages during or after their game. Food and beverage concessions are a standard at golf courses and something our patrons expect as part of the public amenities available.

CONSEQUENCES OF NEGATIVE ACTION

Lack of a concessionaire will result in the dissatisfaction of park patrons, as well as the loss of annual revenue for the next three years.

STEPS FOLLOWING APPROVAL

Agreements will be signed between the vendor and the County of Erie. Legacy Hospitality and Entertainment Group will set up their operation at the Elma Meadows Golf Course by the start of the golf season.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PARKS, RECREATION & FORESTRY

RE: Elma Meadows Golf Course Concession Agreement

WHEREAS, the Erie County Department of Parks, Recreation & Forestry has contracted with an outside vendor for a number of years to operate the concession area at the Elma Meadows Golf Course; and

WHEREAS, the concessionaire has provided food and refreshments for golf patrons to enjoy throughout the year; and

WHEREAS, Elma Meadows Golf Course has been without a vendor for a period of two years, leading to dissatisfaction by golf course patrons and a lack of service considered standard at public golf courses; and

WHEREAS, Legacy Hospitality and Entertainment Group submitted a proposal for concession service in response to a Request for Proposal (RFP) 2024-040VF and was the only bidder.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive and/or Deputy County Executive to enter into a three-year agreement with Legacy Hospitality and Entertainment Group for operation of the concession at Elma Meadows Golf Course; and be it further

RESOLVED, the Erie County Department of Parks, Recreation & Forestry will receive \$1,250 in monthly rent from Legacy Hospitality and Entertainment Group for the first year of the contract, \$1,500 per month for the second year, and \$1,750 per month for the third year; and be it further

RESOLVED, the certified copies of this resolution be sent to the County Executive's Office, Comptroller's Office, Department of Law, and Department of Parks, Recreation & Forestry.



Department of Parks, Recreation & Forestry

Recommendation for RFP#: 2024-040VF
Date: 12/17/2024

The review panel has completed its task of evaluating the proposals for the above-named RFP, the proposals were graded individually by each panel member as well by Administration as to compliance with the RFP requirements and fiscal compliance/soundness.

Agency	Total Score	Ranking by Score	Current Funding Amount	Requested Amount	Recommended Award
Legacy Hospitality and Entertainment Group	100%				

It is recommended that Legacy Hospitality and Entertainment Group provide Concessionaire Services in Erie County in 2025. Supporting documentation is included in this packet.

The Department of Parks, Recreation & Forestry has complied with all applicable provisions of Section 26.08 of the Erie County Administrative Code.

	Committee Chair Signature	<u>Kate Hillman</u>	Printed Name	<u>12/17/24</u>	Date
	Committee Member Signature	<u>Troy Schinzel</u>	Printed Name	<u>12/25</u>	Date
	Deputy County Executive Signature	<u>Lisa Chimera</u>	Printed Name	<u>1/3/25</u>	Date

Once reviewed and approved, please return to Kate Hillman at Katherine.hilliman@erie.gov for processing. Thank you.