



THE ERIE COUNTY LEGISLATURE

Session No. 3
FEBRUARY 6, 2025

Timothy J. Meyers
Chair

John J. Gilmour
Majority Leader

John J. Mills
Minority Leader

Olivia M. Owens
Clerk of the Legislature

ROLL CALL

INVOCATION: Ms. St. Jean Tard

PLEDGE OF ALLEGIANCE: Mr. Bargnesi

TABLED ITEMS

ITEMS FOR RECONSIDERATION FROM PREVIOUS MEETING

MINUTES OF PREVIOUS MEETING

PUBLIC HEARING

MISCELLANEOUS RESOLUTIONS:

MAJORITY CAUCUS	National Library Lovers' Month
MAJORITY CAUCUS	Recognizing National Organ Donor Day
MAJORITY CAUCUS	Honoring and Recognizing National Boy Scout Day
ST. JEAN TARD & DUPRE	Honoring National Freedom Day
DUPRE	Honoring Arthur O' Eve Sr. - Erie County Citizen of the Month (January 2025)
DUPRE	Remembering the Life of Darrell V. Johnson
DUPRE	In Remembrance of Dr. Nellie B. King
DUPRE	In Remembrance of Dominique Burruss
DUPRE	In Remembrance of Horace McDuffie Jr.
ST. JEAN TARD	Honoring and Recognizing Back to Basics Ministries
ST. JEAN TARD & VINAL	Celebrating and Honoring National Women Physicians Day

KOOSHOIAN	Acknowledging Catholic Schools Week
VINAL	Acknowledging Catholic Schools Week
GREENE	Honoring Ford Gum on National Bubblegum Day
GREENE	Honoring El Ranchito on National Margarita Day
GREENE	Honoring School Resource Officer Andrew Edwards on His Retirement
GREENE	Honoring Presidential Award for Excellence in Mathematics and Science Winner Harry O'Malley
TODARO	Recognizing Stony Brook Legendary Lights for Its Charitable Donation to The Lancaster-Depew Boys and Girls Club
TODARO	Congratulating Nickel City Pinball on Its Grand Opening
GILMOUR	In Remembrance of John J. "Henry" Kozub, Jr.
LORIGO	Recognizing the Jennie B. Richmond Nursing Home on its 50th Anniversary
LORIGO	Recognizing the Boys & Girls Club of East Aurora for Receiving the SOAR Silver Award from the Boys & Girls Clubs of America
LORIGO	Recognizing Melanie Kitchen of Erie 1 BOCES on National Public Science Day
LORIGO	Recognizing Joseph Kirchmyer for Receiving the 2025 West Seneca Chamber of Commerce Spotlight Award
MILLS	Honoring Hoak's Restaurant on National Fish Fry Day
MILLS	Honoring Arthur's Hardware and Home Furnishings for 118 Years of Service to the Orchard Park Community
MILLS	Honoring Rodney's Restaurant on National Fish Fry Day
MILLS	Celebrating Cappelli's Pizzeria on National Pizza Day

TODARO	Recognizing Chesterton Academy of Buffalo During Catholic Schools Week in Erie County
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LOCAL LAWS:

LL INTRO. 2-1 (2024)	LORIGO	The Tax Dollar Disclosure Act	Finance & Management
LL INTRO. 3-1 (2024)	LORIGO	The Meetings Transparency Act	Finance & Management
LL INTRO. 5-2 (2024)	BARGNESI	Amending the Erie County Charter in Relation to Term Lengths and Term Limits	Government Affairs
LL INTRO. 7-1 (2024)	KOOSHOIAN	The STUNT Law	Public Safety

COMMITTEE REPORTS:

Report No. 1	ECONOMIC DEVELOPMENT COMMITTEE
Report No. 1	FINANCE & MANAGEMENT COMMITTEE
Report No. 1	ENERGY & ENVIRONMENT COMMITTEE
Report No. 1	HEALTH & HUMAN SERVICES COMMITTEE

LEGISLATOR RESOLUTIONS:

INTRO. 3-1	TODARO	Endorsing the Buffalo-Lancaster Regional Airport's Access to the AIR NY Capital Grant
INTRO. 3-2	ST. JEAN TARD	Dissolution of the ECCSAB & Reappointment of Members Within 30 Days
INTRO. 3-3	MEYERS & GILMOUR	Changing the Dates and Start Times for 2025 Legislative Sessions
INTRO. 3-4	ST. JEAN TARD	Re-Appropriation of 2025 Public Benefit Funding
INTRO. 3-5	MINORITY CAUCUS	Requesting Additional CHIPs Funding in the NYS 2026 Fiscal Year Budget

INTRO. 3-6	VINAL	Re-Appropriation of Public Benefit Funding
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COMMUNICATIONS DISCHARGED FROM COMMITTEE:

COMM. 2E-6	From the Health & Human Services Committee	From the County Executive - Acceptance of State Aid for the STSJP Funding	Immediate Consideration Requested
COMM. 2E-7	From the Health & Human Services Committee	From the County Executive - Department of Social Services; Shelter Improvement Plan	Immediate Consideration Requested
COMM. 2E-19	From the Health & Human Services Committee	From the County Executive - Re-Appointment of the Commissioner of Personnel	Immediate Consideration Requested

[***Amendment to COMM. 2E-19***](#)

SUSPENSION OF THE RULES:

INTRO. 3-7	MEYERS & MILLS	EC Soil & Water District Farm Bureau Board Appointment
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COMMUNICATIONS FROM ELECTED OFFICIALS:

COMM. 3E-1	COMPTROLLER	Department of Law Risk Retention Fund Spending - November 2024	Finance & Management
COMM. 3E-2	MEYERS	2025 Mid-Year Informational Erie County Budget Hearings Schedule	Finance & Management
COMM. 3E-3	COUNTY CLERK	Resolution Calling for Amendment of Erie County Tax Act	Finance & Management
COMM. 3E-4	MEYERS	Community Benefits Oversight Committee Appointment	Finance & Management
COMM. 3E-5	COUNTY EXECUTIVE	Re-Appointment of the Director of Real Property Tax Services	Government Affairs
COMM. 3E-6	COUNTY EXECUTIVE	Appointment to the Erie County Board of Ethics	Government Affairs
COMM. 3E-7	SHERIFF	Acceptance of Fitness Equipment	Public Safety
COMM. 3E-8	SHERIFF	ECSO K-9 Services	Public Safety

COMM. 3E-9	MEYERS	Appointment to the Botanical Gardens Board of Directors	Community Enrichment
COMM. 3E-10	COMPTROLLER	Audit of the EC Department of Real Property Tax Services	Finance & Management
COMM. 3E-11	COUNTY EXECUTIVE	Cheektowaga Fire Tower Structural Assessment	Economic Development
COMM. 3E-12	COUNTY EXECUTIVE	Proposed Easement: EC to Niagara Mohawk Power Corporation	Energy & Environment
COMM. 3E-13	COUNTY EXECUTIVE	ECSD No. 4 - Engineering Term Contract Agreement (Work Order: WNDL-5)	Energy & Environment
COMM. 3E-14	COUNTY EXECUTIVE	GIS Technical Support Services Award of 2 Year On-Call Contract	Economic Development
COMM. 3E-15	COUNTY EXECUTIVE	EC Medical Examiner's Office Renovations, Phase 7 - Additional Funding	Economic Development
COMM. 3E-16	COUNTY EXECUTIVE	Adopted Budget Grant Fund Personnel Adjustment	Finance & Management
COMM. 3E-17	COUNTY EXECUTIVE	Authorization to Accept FY 23 Domestic Terrorism Prevention Grant Funds	Public Safety
COMM. 3E-18	COUNTY EXECUTIVE	Downtown Library Space Utilization Study	Economic Development
COMM. 3E-19	COUNTY EXECUTIVE	EC Department of Parks, Recreation and Forestry Partnership Agreements	Energy & Environment
COMM. 3E-20	COUNTY EXECUTIVE	Elma Meadows Golf Course Concession Agreement	Energy & Environment
COMM. 3E-21	COUNTY EXECUTIVE	Acceptance of NACCHO Grant for MRC	Health & Human Services
COMM. 3E-22	COUNTY EXECUTIVE	Authorization to Contract with Journey's End Refugee Services	Health & Human Services
COMM. 3E-23	COUNTY EXECUTIVE	Acceptance of Farmers Market Promotion Grant	Health & Human Services
COMM. 3E-24	SHERIFF	ECSO Response Regarding the ECCSAB	Public Safety

COMMUNICATIONS FROM THE DEPARTMENTS:

COMM. 3D-1	DIRECTOR OF BUDGET & MANAGEMENT	November 2024 Budget Monitoring Report	Finance & Management
COMM. 3D-2	REAL PROPERTY TAX SERVICES DIRECTOR	Response Regarding 5960 Camp Rd., Hamburg, NY 14075	Government Affairs

COMMUNICATIONS FROM THE PEOPLE AND OTHER AGENCIES:

COMM. 3M-1	ERIE COUNTY BOARD OF HEALTH CHAIR	Erie County Board of Health Meeting Minutes	Health & Human Services
COMM. 3M-2	MIGLIACCIO LAW OFFICES	Letter Regarding 5690 Camp Rd., Hamburg, NY 14075	Government Affairs
COMM. 3M-3	ASSIGNED COUNSEL PROGRAM	Financial Report, Minutes of Board of Directors' Meetings	Government Affairs
COMM. 3M-4	ASSIGNED COUNSEL PROGRAM	2024 4th Quarter Report of the Assigned Counsel Program	Government Affairs
COMM. 3M-5	ECCSAB MEMBERS	Members Responses Regarding ECCSAB	Public Safety

ANNOUNCEMENTS:

MEMORIAL RESOLUTIONS:

ADJOURNMENT:

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

MAJORITY CAUCUS

National Library Lovers' Month

25PROC. 3-1

Attachments

EC LEG FEB 4 '25 AM 10:02

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, FEBRUARY 4, 2025

National Library Lovers' Month

WHEREAS, the Buffalo & Erie County Public Library System has been providing free and easy access to books, information and resources of all types to the residents of Erie County, New York for more than 180 years; and

WHEREAS, the 37 libraries are accessible and inclusive places that foster a sense of connection and build community; and

WHEREAS, today's Buffalo & Erie County Public Libraries and their services extend far beyond the four walls of a building through outreach, bookmobile services, and the *Library by Mail* program; and

WHEREAS, libraries offer opportunities for everyone to connect with new ideas and become their best selves through access to multimedia content, databases, programs for all ages, technology trainings, and career fairs – in addition to books; and

WHEREAS, our public libraries have long served as trusted and treasured institutions for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status.

NOW, THEREFORE, BE IT

RESOLVED, that this Honorable Body hereby proclaims February 2025 **National Library Lovers' Month** and encourages all residents to understand the importance of reading and connect with their library by visiting online at www.BuffaloLib.org or in person to access resources, services and information to help them become lifelong learners.

Hon. Timothy J. Meyers
Chair of the Legislature
Erie County Legislator, 7th District

Hon. John J. Gilmour
Majority Leader
Erie County Legislator, 9th District

Hon. Lawrence J. Dupre
Erie County Legislator, 1st District

Hon. Taisha St.Jean Tard
Erie County Legislator, 2nd District

Hon. Michael H. Kooshoian
Erie County Legislator, 3rd District

Hon. John A. Bargnesi Jr.
Erie County Legislator, 4th District

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

Olivia M. Owens
Clerk of the Legislature

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

MAJORITY CAUCUS

Recognizing National Organ Donor Day

25PROC. 3-2

Attachments

**STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, FEBRUARY 14, 2025**

EC LEG FEB 4 '25 AM 10:02

Recognizing National Organ Donor Day

WHEREAS, *National Organ Donor Day* has been celebrated each year on February 14 in which this day aims to increase awareness about organ donation and the lives it saves; and

WHEREAS, during this critical time of year, approximately every two seconds, there is someone in the U.S. who needs blood, which translates to the need for over 41,000 daily donations; and

WHEREAS, National Donor Day focuses on five points of life: organs, tissues, marrow, platelets, and blood; and

WHEREAS, by donating organs such as corneas, tissue, marrow, platelets and blood; you create a living legacy of your generosity with the ultimate gift of love; and

WHEREAS, a deceased donor can save eight precious lives by contributing his two kidneys, pancreas, intestines, two livers and a heart; and

WHEREAS, this is also a day to honor all the hero donors who have saved so many people by donating their organs, tissues, blood, and marrow; and

WHEREAS, every day, there are opportunities within your local and online communities to help spread the word and educate others about the ongoing need for organ, eye, and tissue donation; and

WHEREAS, the difference in potentially saving a life by making an organ donation a habit this February and committing to donate each year, will significantly improve as the coronavirus pandemic continues to present significant challenges to healthcare.

NOW, THEREFORE, BE IT

RESOLVED, that this Honorable Body hereby proclaims February 2025 as *National Organ Donor Day* and encourages all residents to understand the importance of supporting local donation efforts this month and throughout the new year.

Hon. Timothy J. Meyers
Chair of the Legislature
Erie County Legislator, 7th District

Hon. John J. Gilmour
Majority Leader
Erie County Legislator, 9th District

Hon. Lawrence J. Dupre
Erie County Legislator, 1st District

Hon. Taisha St.Jean Tard
Erie County Legislator, 2nd District

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Erie County Legislator, 5th District

Olivia M. Owens
Clerk of the Legislature

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

MAJORITY CAUCUS

Honoring and Recognizing National Boy Scout Day

25PROC. 3-3

Attachments

EC LEG FEB 4 '25 AM 10:01

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, FEBRUARY 8, 2025

Honoring and Recognizing National Boy Scout Day

WHEREAS, February 8th is annually recognized as ***National Boy Scout Day***; and

WHEREAS, since 1910, boys across America have been completing good deeds, learning survival skills, and developing moral foundations through the Boy Scouts of America; and

WHEREAS, we celebrate National Boy Scout Day to honor those who are trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean and reverent; and

WHEREAS, Boy Scouts are acclaimed for rendering their service and honored with several awards like the Eagle Scout Award, Honor Medal, William T. Hornday Award, Honor Medal with crossed palms, Distinguished Eagle Scout Award, National Certificate for Merit, Silver Buffalo Award, Heroism Award and Medal of Merit; and

WHEREAS, Boy Scouts have had a profound impact locally and across the nation; and

WHEREAS, being a Boy Scout is more than just about camping, as the things Scouts learn along the way are what really make a long-lasting impact; and

WHEREAS, National Boy Scout Day is a reminder to learn a new skill or simply do a good deed for someone else without expecting anything in return.

NOW, THEREFORE, BE IT

RESOLVED, that with the utmost respect and admiration, the Erie County Legislature hereby recognizes *National Boy Scout Day* and applauds Boy Scouts locally and nationwide for their outstanding accomplishments and hard work and we offer our deepest appreciation for their devoted work and wish them the best in all their future endeavors.

Hon. Timothy J. Meyers
Chair of the Legislature
Erie County Legislator, 7th District

Hon. John J. Gilmour
Majority Leader
Erie County Legislator, 9th District

Hon. Lawrence J. Dupre
Erie County Legislator, 1st District

Hon. Taisha St.Jean Tard
Erie County Legislator, 2nd District

Hon. Michael H. Kooshoian
Erie County Legislator, 3rd District

Hon. John A. Bargnesi Jr.
Erie County Legislator, 4th District

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

Olivia M. Owens
Clerk of the Legislature

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

ST. JEAN TARD & DUPRE

Honoring National Freedom Day

25PROC. 3-4

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, FEBRUARY 1, 2025

Honoring National Freedom Day

EC LEG FED 4/25 PM 10:01

WHEREAS, today marks *National Freedom Day*, a day that commemorates President Abraham Lincoln's signing of the joint resolution that established the Constitution's 13th Amendment abolishing slavery in the United States; and

WHEREAS, many people in the United States reflect on and remember the importance of freedom on National Freedom Day; and

WHEREAS, some educational institutions may incorporate themes relating to National Freedom Day as part of class discussions, readings, and other learning activities that explore the importance of the day and its history; and

WHEREAS, February 1 has been designated as National Freedom Day in the United States to celebrate and recognize the abolition of slavery and to acknowledge this joyful celebration across Erie County, New York State and the United States of America to fittingly note the contributions of African Americans throughout history; and

WHEREAS, National Freedom Day is also a time to reflect on the struggles and victories of African Americans throughout our country's history; and

WHEREAS, we recognize the importance in diversity, peace, and the importance on fulfilling our Nation's great legacy of equality and opportunity for all to genuinely experience freedom and justice.

NOW, THEREFORE, BE IT

RESOLVED, that this Honorable Body hereby recognize February 1, 2025, as *National Freedom Day* and encourage all individuals to understand the importance of the 13th Amendment and to promote good feelings, harmony, and equal opportunity among all citizens and to remember that the United States is a nation dedicated to the ideal of freedom.

Hon. Taisha St. Jean Tard
Erie County Legislator, 2nd District

Hon. Lawrence J. Dupre
Erie County Legislator, 1st District

Olivia M. Owens
Clerk of the Legislature

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

DUPRE

Honoring Arthur O' Eve Sr. - Erie County Citizen of the
Month (January 2025)

25PROC. 3-5

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, FEBRUARY 1, 2025

EC LEG JAN 30 12:21:32

*Honoring Arthur O' Eve Sr.
Erie County Citizen of the Month (January 2025)*

WHEREAS, at an early age and throughout his illustrious career, *Arthur O'Eve Sr.* harnessed his ambition, desire, and vision to help transform the lives of many; and

WHEREAS, Mr. Eve is a graduate from Erie Community College (SUNY ERIE) and West Virginia State University; and

WHEREAS, during his tenure as New York State Assembly Deputy Speaker, Mr. Eve proudly cultivated and shaped a better environment for our community, leaving a resounding impact throughout New York State; and

WHEREAS, throughout the 1980's, Deputy Speaker Eve shepherded landmark legislation through the Assembly, including: access to test information; numerous laws to require affirmative action on state-funded projects; funding of the African American Institute of the State University of New York (SUNY); and passage of the Martin Luther King, Jr. Holiday Bill; and

WHEREAS, Mr. Eve also spearheaded lead poisoning prevention programs and health care initiatives such as support for the Roswell Park Cancer Institute and the Geneva B. Scruggs Community Health Care Center; and

WHEREAS, Deputy Speaker Eve initiated legislative projects to assist economically disadvantaged minority students to reach their educational objectives; and

WHEREAS, currently, Mr. Eve's enduring and incomparable impact continues to be made manifest throughout New York State via programs that help students overcome financial and academic barriers to college such as the Search for Education Elevation and Knowledge "SEEK" Program, Educational Opportunity Program (EOP), the Higher Education Opportunity Program (HEOP) and C-Step; and

WHEREAS, Mr. Eve has always tried to make a positive impact not only in state government, but throughout the community in his charitable and community endeavors and having a "Once A Job has Once Begun ... Never Quit it until it's Done" mindset; and

WHEREAS, Mr. Eve is a lifelong member of Elim Christian Fellowship under the leadership of Senior Pastor T. Anthony Bronner; and

WHEREAS, outside of his exceptional accolades and accomplishments, Art Sr. is the proud husband of nearly 68 years to the love of his life and “Matriarch” of the Eve family, the late Lee Constance Eve; and

WHEREAS, from their union in marriage in June (1956), Art Sr. and Constance became the proud parents of five children: The late Arthur “Champ” Eve Jr., Leecia, Eric Vincent, Malcolm and Martin; and

WHEREAS, this Honorable Body recognizes individuals such as *Arthur O’ Eve Sr.*, a man who provided leadership, services and a remarkable skillset as Deputy Speaker of the New York State Assembly.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby acknowledge and extend our congratulations and sincere appreciation to *Arthur Owen Eve Sr.* and recognizes his exceptional dedication and loyalty to our community; and be it further

RESOLVED, that the Erie County Legislature does hereby honor *Arthur O’ Eve Sr.* as Erie County Legislature’s Citizens of the Month for January 2025 for his exceptional dedication and unselfish service during his tenure as Deputy Speaker and representing our County.

Hon. Lawrence J. Dupre
Erie County Legislator, 1st District

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

DUPRE

Remembering the Life of Darrell V. Johnson

Attachments

25PROC. 3-6

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 14, 2025

2025 JAN 15 25 PM 4:35

Remembering the Life of Darrell V. Johnson

WHEREAS, Almighty God, in His infinite wisdom, on October 9, 2024, removed from our midst **Darrell V. Johnson**, in whose death we have lost a loving father, brother, valued and respected friend, prominent leader, and whose family has lost a kind and devoted member; and

WHEREAS, **Darrell V. Johnson**, son of the late Arthur L. Johnson Sr. and Lillie B. Corker, was born in Buffalo, New York on January 14, 1956; and

WHEREAS, Darrell graduated from Burgard High School and then went on to work for the Buffalo Public Schools system as an Engineer for over 40 years of service; and

WHEREAS, during his tenure as an employee for BPS, he instilled a work ethic and a positive atmosphere for his colleagues; and

WHEREAS, Darrell confessed Jesus Christ as his savior in 2019 at Cross Harvest Ministries church; and

WHEREAS, Darrell enjoyed spending time with his family, listening to music, playing the guitar, watching sports and spending time near water; and

WHEREAS, Darrell was also known for his sweet and mild disposition, sense of humor and love for his Trans-Am cars he has owned; and

WHEREAS, Darrell was special and represented the good that we all need every day in our lives; and

WHEREAS, his memory serves as a reminder of the transformative power of dedicated individuals and the enduring influence he had on the lives of many; and

WHEREAS, as a man who blessed this Earth for 68 fruitful years, **Darrell** cherished and valued his family and the countless friendships he made professionally and throughout our community; and

WHEREAS, his life on Earth will continue to resonate with his loved ones including his two daughters, LaToya and Elonda Johnson of Buffalo; his siblings, Laray, Susie, and Cheryl; several grandchildren and hosts of loving relatives, friends and coworkers; and

WHEREAS, his life on Earth will continue to resonate through his loved ones including two daughters, LaToya and Elonda Johnson of Buffalo; siblings: Charles Johnson, Veronica (Robert) Brinson, Arthur L. (Addie) Johnson Jr., Karen (Kaaher) Trotter, Reginald (Dorine) Johnson, Joseph (Constance) Vaden, and Sonia Thomas, a host of nieces and nephews; and

WHEREAS, it is the sense of this Legislative Body to honor and pay tribute to the life of ***Darrell V. Johnson*** whose lifelong dedication to God, family, and community are an inspiration to be admired, emulated and honored.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby mourn the passing ***Darrell V. Johnson*** and pause in its deliberations to recognize his praiseworthy life, his love of family and for his commitment to the betterment of our community; and be it further

RESOLVED, that the Erie County Legislature express its sympathy and condolences to the Johnson family and to Darrell and his many friends and colleagues, knowing full well that he has received his eternal and glorified reward in Heaven, having heard the consoling words of the Master, "*Well done, thou good and faithful servant.*"

Hon. Lawrence J. Dupre
Erie County Legislator, 1st District

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

DUPRE

In Remembrance of Dr. Nellie B. King

25PROC. 3-7

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 24, 2025

EC LEG JAN 23 '25 PM 6:11

In Remembrance of Dr. Nellie B. King

WHEREAS, Almighty God, in His infinite wisdom, on January 11th, 2025, removed from our midst, ***Nellie B. King***, in whose death we have lost a loving leader, valued, and respected citizen, and whose family has lost a leader, and a kind and devoted member; and

WHEREAS, ***Dr. Nellie Bernice Conerly King***, a Foxworth native, earned her bachelor's degree in social studies from Alcorn State University in Lorman, Mississippi; and

WHEREAS, at a young age, Nellie confessed her life to Christ and was baptized at Mt. Olive Missionary Baptist Church (Lackawanna); and

WHEREAS, Nellie would begin what many would consider an exceptional legacy starting out as a teacher in Mississippi, but would eventually move to Western New York for better opportunities; and

WHEREAS, it was in Buffalo where Nellie met the love of her life, the late Bennie L. King and from their union in marriage, became the parents of their only child, Bennie Omar; and

WHEREAS, she continued her education and earned a Master of Science degree in Education from Canisius; and

WHEREAS, Dr. King would become the first female African American Superintendent of Schools in the Lackawanna City School District; and

WHEREAS, over her tenure with the Lackawanna City School District, she served as a teacher, Assistant Principal and Principal; and

WHEREAS, one of her shining moments during her time as Superintendent was being selected by President Bill Clinton as one of a select group of Superintendent around the nation to participate in the Presidents Committee on Arts and Humanities; and

WHEREAS, Dr. King was a dedicated member of Calvary CME Church; and

WHEREAS, she served on the Trustee Board, Missionary Society, Lay Ministry and as Church Treasurer; and

WHEREAS, Dr. King's leadership and commitment to excellence was also exhibited on a national level within the CME Church; and

WHEREAS, she also served as the President of Presidents and most recently as Treasurer;
and

WHEREAS, in 2016, Nellie traveled to Nairobi, Kenya where the Dr. Nellie B. King Secondary School was founded and dedicated in her honor; and

WHEREAS, Dr. King was a life member of her beloved Alpha Kappa Alpha Sorority, Inc;
and

WHEREAS, Dr. King will be remembered as a champion for change and advocate for educating, inspiring and mentoring in underserved communities; and

WHEREAS, after 82 fruitful and joyous years on this Earth, Nellie now rests peacefully with the Lord; and

WHEREAS, the legacy of Dr. King will flourish here on Earth through her son, Bennie Omar King; granddaughter, and namesake, Angeliya Bernice King; nephews Arthur Jordan, Eric Tillman, Jeffrey Tillman and Arthur Tillman Jr., along with a host of cousins, nieces, other nephews and organizations that valued her hard work and loyalty; and

WHEREAS, it is the sense of this Legislative Body to honor and pay tribute to the life of *Dr. Nellie Bernice Conerly King*, whose lifelong dedication to God, family and education are an inspiration to be admired, emulated and honored.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby mourn the passing of *Dr. Nellie Bernice Conerly King* and pauses in its deliberations to recognize her praiseworthy life, her love for the Lord, her family and for her commitment and devotion to the betterment of our community; and be it further

RESOLVED, that the Erie County Legislature expresses its sympathy and condolences to the King family, Conerly family and to her many friends, knowing fully well that she has received her eternal and glorified reward in Heaven.

Hon. Lawrence J. Dupre
Erie County Legislator, 1st District

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

DUPRE

In Remembrance of Dominique Burruss

25PROC. 3-8

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 25, 2025

2025 LEG JAN 27 '25 PM 4:09

In Remembrance of Dominique Burruss

WHEREAS, Almighty God, in His infinite wisdom, on January 16, 2025, removed from our midst, *Dominique Burruss*, in whose death we have lost a loving mother, daughter, sister, niece, valued and respected citizen, and whose family has lost a leader, and a kind and devoted member; and

WHEREAS, *Dominique Burruss*, a Jacksonville (NC) native, was born on August 24, 1989; and

WHEREAS, Dominique was a proud graduate of Leonardo DaVinci High School in 2007, where she met her best friend and Olivia's godfather, Lloyd Hunt; and

WHEREAS, later, she pursued nursing studies at both the State University of New York at Buffalo and Trocaire College; and

WHEREAS, her experiences in life have really been an education towards her determination and honing skills; and

WHEREAS, Dominique remained very active and served in many capacities, becoming the owner of Som'O Cupcakes and establishing herself as a highly motivated individual that has proudly served many residents throughout Erie County; and

WHEREAS, Dominique demonstrated a sincere commitment through her profound baking skills in turning sugar, flour, and creativity into edible masterpieces that were the centerpiece of countless celebrations; and

WHEREAS, when she wasn't crafting elaborate themed cakes or designing stunning dessert tables, Dominique could be found crocheting, discovering eclectic music across every genre imaginable, or serving as the family's WebMd, loving caregiver to her grandmother; and

WHEREAS, her compassionate heart led her to create magical moments for others, including organizing a prom for kids at her job, Roswell Park Comprehensive Cancer Center who might otherwise have missed out on this milestone; and

WHEREAS, in addition, Dominique became the relentless, motivational force through her special gift for counseling others through infant loss, turning her own experiences into a source of comfort and healing for many; and

WHEREAS, her daughter and the joy of her life, Olivia Jewel, gave her a resurging, renewed purpose and endless happiness; and

WHEREAS, she was also a loving mother to Kaiden McClellan, who preceded her in heaven; and

WHEREAS, Dominique approached life as both student and teacher, who could master anything she set her mind to, and filled every room with laughter; and

WHEREAS, Dominique's beautiful life and loving legacy will forever be cherished through the lives of her parents, Cedric & Trina Burruss; siblings, Cedric Davis, Latrese Myers (Khari), Danielle Burruss, and sister-cousin Erika Richardson; aunts and uncles, Kawanza Humphrey, Rodney McCall Jr., Melissa, Steve, Bernard, Amos Jr., Spencer, and Shelton Burruss; nephews, Lincoln and Karter Myers and nephew-cousin, Chadwick Humphrey; niece, Naliyah Davis; grandmother, Celestine McCall; and many cousins and friends; and

WHEREAS, after 36 fruitful and joyous years on this Earth, Dominique now rests peacefully with the Lord; and

WHEREAS, it is the sense of this Legislative Body to honor and pay tribute to the life of *Dominique Burruss*, whose lifelong dedication to God, family and community are an inspiration to be admired, emulated and honored.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby mourn the passing of *Dominique Burruss* and pauses in its deliberations to recognize her praiseworthy life, her love for the Lord, her family and for her commitment and devotion to the betterment of our community; and be it further

RESOLVED, that the Erie County Legislature express its sympathy and condolences to the Burruss family and to her many friends, knowing full well that she has received her eternal and glorified reward in Heaven.

Hon. Lawrence J. Dupre
Erie County Legislator, 1st District

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

DUPRE

In Remembrance of Horace McDuffie Jr.

Attachments

25PROC. 3-9

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, FEBRUARY 1, 2025

In Remembrance of Horace McDuffie Jr.

WHEREAS, Almighty God, in His infinite wisdom, on January 18, 2025, removed from our midst *Horace McDuffie Jr.* in whose death we have lost a loving father, grandfather, great-grandfather, uncle, valued and respected citizen, and whose community has lost a leader, kind and devoted member; and

WHEREAS, *Horace McDuffie Jr.*, the youngest of three children, was born on November 30, 1933; and

WHEREAS, after the family moved to Kansas City, Missouri, Horace came to Buffalo to live with his sister Rose; and

WHEREAS, Horace received grades at Emerson Vocational High School, then transferred to Hutchinson Central High School with his future wife, the late Fannie McDuffie; and

WHEREAS, during the Korean War, Horace served in the U.S. Army and was stationed "on stand-by" in Germany; and

WHEREAS, upon discharge, he began working for General Motors at the Chevrolet Foundry in Tonawanda, New York; and

WHEREAS, during his tenure (51 years) at GM, Horace was a member of the United Autoworkers Local 1173, where he learned the intricacies of union contracts and politics from Manny Tabachnik, a union organizer; and

WHEREAS, Horace ran for and was elected president of Local 1173, becoming the youngest union president in the United States; and

WHEREAS, in addition to his union activities, Horace was active in the Civil Rights Movement, meeting Dr. King, Harry Belafonte, Ossie Davis, and Ruby Dee among others; and

WHEREAS, Horace was also a Democratic Party committeeman, representing a district in the Fruit Belt, and was a member of the community action organization B.U.I.L.D.; and

WHEREAS, his life and legacy will continue to prosper on Earth through his son, Michael; a daughter, Cheryl McDuffie; two grandsons, Alex and Aaron and a great-grandson, Jonah; and

WHEREAS, it is the sense of this Legislative Body to honor and pay tribute to the life of *Horace McDuffie Jr.* in whose lifelong dedication to family, friends, and community are an inspiration to be admired, emulated and honored.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby mourn the passing of *Horace McDuffie Jr.* and pause in its deliberations to recognize his praiseworthy life, his love of family, his love to help and serve others and for his commitment and devotion to the betterment of our community; and be it further

RESOLVED, that the Erie County Legislature expresses its sympathy and condolences to the McDuffie family, and to his many friends, knowing full well that he has served the world lovingly in his time on Earth.

Hon. Lawrence J. Dupre
Erie County Legislator, 1st District

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

ST. JEAN TARD

Honoring and Recognizing Back to Basics Ministries

25PROC. 3-10

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 16, 2025

Honoring and Recognizing Back To Basics Ministries

WHEREAS, for almost 3 decades, ***Back To Basics Ministries***, led by Pastor James Giles have been a voice in the heart of Buffalos urban exceptional community service to our the residents throughout the City of Buffalo; and

WHEREAS, Back To Basics Ministries serve as a catalyst for other organizations; and

WHEREAS, Back to Basics Outreach Ministries runs Buffalo Peacemakers, a well-known group that works to provide safe passage for people at events and for students outside of Buffalo Public Schools, especially in neighborhoods where gun violence is more prevalent; and

WHEREAS, they also serve hundreds of people every week, working closely with to SNUG, Buffalo F.A.T.H.E.R.S. and more, through re-entry programs for incarcerated, youth programs, meal programs and more; and

WHEREAS, through their existence, Back to Basics has remained committed to give residents hope and provide unconditional love and support throughout the community; and

WHEREAS, today, we honor and recognize Pastor Giles, local leaders, participants and other organizations that stem from ***Back To Basics Ministries***.

NOW, THEREFORE, BE IT

RESOLVED, that this Honorable Body applauds ***Back To Basics Ministries*** for their commitment and dedication to display positive reinforcement throughout our community and finding way to give back to our youth while helping rebuild communities.

Hon. Taisha St. Jean Tard
Erie County Legislator, 2nd District

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

ST. JEAN TARD & VINAL

Celebrating and Honoring National Women Physicians Day

Attachments

25PROC. 3-11

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, FEBRUARY 3, 2025

EC LEG FED 4'25 AM 10:05

Celebrating and Honoring National Women Physicians Day

WHEREAS, on February 3rd of each year, we honor and celebrate ***National Women Physicians Day***, as this day is the birthday of Elizabeth Blackwell, the first woman in the United State to become a doctor; and

WHEREAS, this significant day serves as a celebration for those who helped women break down barriers to the medical profession as well as lift up equality in the field; and

WHEREAS, the most important way of observing National Women Physicians Day is to appreciate and recognize all women doctors and supporting those who are currently pursuing the profession; and

WHEREAS, this day also puts forth the idea and image of a career as a doctor for countless young ladies who are thinking about what they want to be when they grow up; and

WHEREAS, history will forever remember how our women physicians and healthcare professionals battled additional barriers, beyond studying for biology exams and the on-call schedules of a resident physicians, to overcome the stereotypes and biases in the healthcare field.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature expresses our thanks and sincere and heart-felt appreciation and blessings to all physicians and healthcare professionals for the compassion and care they provide to their patients; and be it further;

RESOLVED, that the Erie County Legislature hereby recognizes National Women Physicians Day in Erie County and celebrates all women who are medical professionals for their commitment to providing quality health care for our community.

Hon. Taisha St. Jean Tard
Erie County Legislator, 2nd District

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

Olivia M. Owens
Clerk of the Legislature

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

KOOSHOIAN

Acknowledging Catholic Schools Week

25PROC. 3-12

Attachments

EC LEG JAN 27 '25 PM 4:07

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 26 - FEBRUARY 1, 2025

Celebrate Catholic Schools Week - St. Joseph's Collegiate Institute

WHEREAS, **Catholic Schools Week** is an annual celebration of the important role that Catholic education plays in providing a comprehensive, values-based education to students throughout Erie County and nationwide; and

WHEREAS, since 1861, St. Joseph's Collegiate Institute has educated and prepared young men of diverse backgrounds in the tradition of St. John Baptist de La Salle to assume leadership positions throughout our community; and

WHEREAS, St. Joe's is chartered by the Board of Regents of New York State and accredited by the Middle States Association of Schools and Colleges; and

WHEREAS, St. Joe's creates an inclusive Catholic educational program and pedagogy, fostering respect for individual, cultural, and socioeconomic differences, developing commitment to social responsibility, equity, and justice; and

WHEREAS, **St. Joes** also emphasizes moral development, including self-discipline, respect, service to others, and the importance of becoming productive citizens and leaders; and

WHEREAS, this Honorable Body appreciates and recognizes the commitment of parents and guardians who send their children to Catholic schools.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature pauses in its deliberations to recognize ***St. Josephs Collegiate Institute*** and proclaim the week of January 26th through February 1st as "***Catholic Schools Week***" and recognize the vital role of Catholic education and its contributions to promoting Faith, Excellence, and Service in Erie County.

Hon. Michael H. Kooshoian
Erie County Legislator, 3rd District

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 26 - FEBRUARY 1, 2025

Celebrate Catholic Schools Week - St. John the Baptist School

WHEREAS, *Catholic Schools Week* is an annual celebration of the important role that Catholic education plays in providing a comprehensive, values-based education to students throughout Erie County and nationwide; and

WHEREAS, *St. John the Baptist School* was established in 1836, with the arrival of Father John Neumann as its first resident pastor; and

WHEREAS, *St. John the Baptist School* has remained committed to an intensive approach to scholastic development and achievement for our students in a wholesome, disciplined classroom; and

WHEREAS, *St. John the Baptist School* also remains committed to its mission to provide each child the opportunity to acquire an excellent religious, academic, cultural, and physical education; and

WHEREAS, while the school is steeped in Catholic tradition, *St. John the Baptist School* welcomes and respects a diversity of religious traditions; and

WHEREAS, this Honorable Body appreciates and recognizes the commitment of parents and guardians who send their children to Catholic schools.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature pauses in its deliberations to recognize *St. John the Baptist School* and proclaim the week of January 26th through February 1st as “*Catholic Schools Week*” and recognizes the vital role of Catholic education and its contributions to promoting Faith, Excellence, and Service in Erie County.

Hon. Michael H. Kooshoian
Erie County Legislator, 3rd District

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 26 - FEBRUARY 1, 2025

EC LEG JAN 27 '25 PM 4:07

Celebrate Catholic Schools Week - Canisius High School

WHEREAS, *Catholic Schools Week* is an annual celebration of the important role that Catholic education plays in providing a comprehensive, values-based education to students throughout Erie County and nationwide; and

WHEREAS, since 1870, *Canisius High School* has educated and prepared young men of diverse backgrounds in the tradition of St. Ignatius Loyola's desire to provide care and concern for the whole person; and

WHEREAS, at Canisius, you'll find a challenging curriculum that provides a broad range of course offerings, including honors and Advanced Placement courses, complemented by a host of enriching electives; and

WHEREAS, Canisius also challenges young men to strive for excellence as critical thinkers and effective communicators who are open to growth, intellectually competent, religious, loving, and committed to justice; and

WHEREAS, while the school is steeped in Catholic tradition, Canisius welcomes and respects a diversity of religious traditions; and

WHEREAS, this Honorable Body appreciates and recognizes the commitment of parents and guardians who send their children to Catholic schools.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature pauses in its deliberations to recognize *Canisius High School* and proclaim the week of January 26th through February 1st as "*Catholic Schools Week*" and recognizes the vital role of Catholic education and its contributions to promoting Faith, Excellence, and Service in Erie County.

Hon. Michael H. Kooshoian
Erie County Legislator, 3rd District

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 26 – FEBRUARY 1, 2025

EC LEG JAN 27 '25 PM 4:07

Celebrate Catholic Schools Week – St. Marks School

WHEREAS, *Catholic Schools Week* is an annual celebration of the important role that Catholic education plays in providing a comprehensive, values-based education to students throughout Erie County and nationwide; and

WHEREAS, for over 100 years, *St. Mark School* has provided an excellent Catholic Education to thousands of students in Western New York leaving a strong legacy of students who have demonstrated a deep sense of love of God, country, neighbor and family; and

WHEREAS, at *St. Mark School*, you'll find an exceptional group of administrators and teachers whose expertise and experience helps students excel through their robust curriculum; and

WHEREAS, *St. Mark School* also remains committed to its mission to foster in its students the ability to excel spiritually and intellectually and take with them into their future faith, intelligence, responsibility, self-discipline, integrity and compassion to both serve and lead their fellow human beings; and

WHEREAS, while the school is steeped in Catholic tradition, *St. Mark School* welcomes and respects a diversity of religious traditions; and

WHEREAS, this Honorable Body appreciates and recognizes the commitment of parents and guardians who send their children to Catholic schools.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature pauses in its deliberations to recognize *St. Mark School* and proclaim the week of January 26th through February 1st as “*Catholic Schools Week*” and recognizes the vital role of Catholic education and its contributions to promoting Faith, Excellence, and Service in Erie County.

Hon. Michael H. Kooshoian
Erie County Legislator, 3rd District

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

VINAL

Acknowledging Catholic Schools Week

25PROC. 3-13

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 26 - FEBRUARY 1, 2025

EC LEG JAN 28 '25 PM 12:25

Celebrate Catholic Schools Week - St. Benedict's School

WHEREAS, *Catholic Schools Week* is an annual celebration of the important role that Catholic education plays in providing a comprehensive, values-based education to students throughout Erie County and nationwide; and

WHEREAS, *St. Benedict School* has established themselves as a unique and important institution that focuses on every facet of life in a spiritual, emotional, intellectual and social manner; and

WHEREAS, *St. Benedict School* is a supportive atmosphere where collaborative learning flourishes and lifelong friendships are cultivated; and

WHEREAS, their academic legacy is highly recognized by being ranked as one of WNY's top private schools and the top private school in Amherst according to Business First; and

WHEREAS, *St. Benedict School* also emphasizes moral development, including self-discipline, respect, service to others, and the importance of becoming productive citizens and leaders; and

WHEREAS, this Honorable Body appreciates and recognizes the commitment of parents and guardians who send their children to Catholic schools.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature pauses in its deliberations to recognize ***St. Benedict School*** and proclaim the week of January 26th through February 1st as "***Catholic Schools Week***" and recognize the vital role of Catholic education and its contributions to promoting Faith, Excellence, and Service in Erie County.

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 26 - FEBRUARY 1, 2025

EC LEG JAN 28 '25 PM 2:25

Celebrate Catholic Schools Week - Christ the King School (CTK)

WHEREAS, *Catholic Schools Week* is an annual celebration of the important role that Catholic education plays in providing a comprehensive, values-based education to students throughout Erie County and nationwide; and

WHEREAS, *Christ the King School* (CTK) was founded in 1929 and offers PreK-3 through 8th grade classes; and

WHEREAS, *Christ the King School* is a supportive atmosphere where collaborative learning flourishes and lifelong friendships are cultivated; and

WHEREAS, CTK is also a STREAM School and a STREAM Academy and became an Accredited Member of the Middle States Association Commissions on Elementary and Secondary Schools in May, 2019; and

WHEREAS, *Christ the King School* also emphasizes moral development, including self-discipline, respect, service to others, and the importance of becoming productive citizens and leaders; and

WHEREAS, this Honorable Body appreciates and recognizes the commitment of parents and guardians who send their children to Catholic schools.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature pauses in its deliberations to recognize **Christ the King School** and proclaim the week of January 26th through February 1st as "*Catholic Schools Week*" and recognize the vital role of Catholic education and its contributions to promoting Faith, Excellence, and Service in Erie County.

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 26 - FEBRUARY 1, 2025

EC LEG JAN 28 '25 PM 2:22

Celebrate Catholic Schools Week - Buffalo Academy of the Sacred Heart

WHEREAS, *Catholic Schools Week* is an annual celebration of the important role that Catholic education plays in providing a comprehensive, values-based education to students throughout Erie County and nationwide; and

WHEREAS, since 1877, *Buffalo Academy of the Sacred Heart* has established themselves as a unique institution and that every facet of life—spiritual, emotional, intellectual and social should be developed; and

WHEREAS, Sacred Heart Academy is a supportive sisterhood where collaborative learning flourishes and lifelong friendships are cultivated; and

WHEREAS, in addition to being a top ranked academic program including the International Baccalaureate Diploma Program, Buffalo Academy of the Sacred Heart provides students with a nurturing environment which empowers girls to grow in spirit, mind and body, inspired and guided by their Franciscan tradition; and

WHEREAS, *Sacred Heart* also emphasizes moral development, including self-discipline, respect, service to others, and the importance of becoming productive citizens and leaders; and

WHEREAS, this Honorable Body appreciates and recognizes the commitment of parents and guardians who send their children to Catholic schools.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature pauses in its deliberations to recognize *Buffalo Academy of the Sacred Heart* and proclaim the week of January 26th through February 1st as “*Catholic Schools Week*” and recognize the vital role of Catholic education and its contributions to promoting Faith, Excellence, and Service in Erie County.

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

EC LEG JAN 28 '25 PM 12:27

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 26 - FEBRUARY 1, 2025

Celebrate Catholic Schools Week - St. Christopher Roman Catholic School

WHEREAS, *Catholic Schools Week* is an annual celebration of the important role that Catholic education plays in providing a comprehensive, values-based education to students throughout Erie County and nationwide; and

WHEREAS, since 1955, *St. Christopher Roman Catholic School* has established themselves as a unique and important institution that focuses on every facet of life on a spiritual, mental and intellectual manner; and

WHEREAS, *St. Christopher School* is a supportive atmosphere where collaborative learning flourishes and lifelong friendships are cultivated; and

WHEREAS, this strong academic foundation, coupled with an emphasis on spiritual development, leadership, and responsibility, provides students with a unique balance of faith, academic rigor, and service to the community; and

WHEREAS, *St. Christopher School* also emphasizes moral development, including self-discipline, respect, service to others, and the importance of becoming productive citizens and leaders; and

WHEREAS, this Honorable Body appreciates and recognizes the commitment of parents and guardians who send their children to Catholic schools.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature pauses in its deliberations to recognize *St. Christopher Roman Catholic School* and proclaim the week of January 26th through February 1st as "*Catholic Schools Week*" and recognize the vital role of Catholic education and its contributions to promoting Faith, Excellence, and Service in Erie County.

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 26 - FEBRUARY 1, 2025

Celebrate Catholic Schools Week - Nativity of the Blessed Virgin Mary School

WHEREAS, *Catholic Schools Week* is an annual celebration of the important role that Catholic education plays in providing a comprehensive, values-based education to students throughout Erie County and nationwide; and

WHEREAS, *Nativity of the Blessed Virgin Mary School* dedicates itself to education in the Catholic tradition, which places emphasis upon moral and spiritual formation and seeks excellence in academic pursuit, personal development, the building of the spirit of the community and service to others as Jesus taught; and

WHEREAS, this school stands as a testament to generations of unwavering faith, inspiring students and the community to seek truth, and goodness through faith, learning, and service; and

WHEREAS, Nativity of Mary School has been identified as one of the top Catholic Schools in Western New York; and

WHEREAS, this Honorable Body appreciates and recognizes the commitment of parents and guardians who send their children to Catholic schools.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature pauses in its deliberations to recognize *Nativity of the Blessed Virgin Mary School* and proclaim the week of January 26th through February 1st as “*Catholic Schools Week*” and recognize the vital role of Catholic education and its contributions to promoting Faith, Excellence, and Service in Erie County.

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 26 - FEBRUARY 1, 2025

Celebrate Catholic Schools Week – Saint Leos School

WHEREAS, *Catholic Schools Week* is an annual celebration of the important role that Catholic education plays in providing a comprehensive, values-based education to students throughout Erie County and nationwide; and

WHEREAS, *Saint Leos School* engages the whole student in a diverse and creative community that nurtures the joy and responsibility of active learning in all, from their youngest learners to their graduates, who leave with the skills essential to college success and the confidence to serve and lead; and

WHEREAS, *Saint Leos School* stands as a testament to generations of unwavering faith, inspiring students and the community to seek truth, and goodness through faith, learning, and service; and

WHEREAS, *Saint Leos School* also emphasizes moral development, including self-discipline, respect, service to others, and the importance of becoming productive citizens and leaders; and

WHEREAS, this Honorable Body appreciates and recognizes the commitment of parents and guardians who send their children to Catholic schools.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature pauses in its deliberations to recognize *Saint Leos School* and proclaim the week of January 26th through February 1st as “*Catholic Schools Week*” and recognize the vital role of Catholic education and its contributions to promoting Faith, Excellence, and Service in Erie County.

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 26 - FEBRUARY 1, 2025

Celebrate Catholic Schools Week - The Park School

WHEREAS, *Catholic Schools Week* is an annual celebration of the important role that Catholic education plays in providing a comprehensive, values-based education to students throughout Erie County and nationwide; and

WHEREAS, *The Park School* engages the whole student in a diverse and creative community that nurtures the joy and responsibility of active learning in all, from their youngest learners to their graduates, who leave with the skills essential to college success and the confidence to serve and lead; and

WHEREAS, *The Park School* stands as a testament to generations of unwavering faith, inspiring students and the community to seek truth, and goodness through faith, learning, and service; and

WHEREAS, *The Park School* also emphasizes moral development, including self-discipline, respect, service to others, and the importance of becoming productive citizens and leaders; and

WHEREAS, this Honorable Body appreciates and recognizes the commitment of parents and guardians who send their children to Catholic schools.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature pauses in its deliberations to recognize *The Park School* and proclaim the week of January 26th through February 1st as “*Catholic Schools Week*” and recognize the vital role of Catholic education and its contributions to promoting Faith, Excellence, and Service in Erie County.

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

EC LEG JAN 30 '25 PM 2:29

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 26 - FEBRUARY 1, 2025

Celebrate Catholic Schools Week – Saints Peter and Paul Church

WHEREAS, *Catholic Schools Week* is an annual celebration of the important role that Catholic education plays in providing a comprehensive, values-based education to students throughout Erie County and nationwide; and

WHEREAS, at *Saints Peter and Paul Church* (SSPP), this school provides a Christ-centered, classical education that educates and nurtures the whole child; and

WHEREAS, *Saints Peter and Paul* stands as a testament to generations of unwavering faith, inspiring students and the community to seek truth, beauty, and goodness through faith, learning, and service; and

WHEREAS, *Saints Peter and Paul Church* also emphasizes moral development, including self-discipline, respect, service to others, and the importance of becoming productive citizens and leaders; and

WHEREAS, this Honorable Body appreciates and recognizes the commitment of parents and guardians who send their children to Catholic schools.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature pauses in its deliberations to recognize *Saints Peter and Paul Church* and proclaim the week of January 26th through February 1st as “*Catholic Schools Week*” and recognize the vital role of Catholic education and its contributions to promoting Faith, Excellence, and Service in Erie County.

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 26 - FEBRUARY 1, 2025

EC LEG JAN 30 '25 PM 2:29

Celebrate Catholic Schools Week – St. Mary School

WHEREAS, *Catholic Schools Week* is an annual celebration of the important role that Catholic education plays in providing a comprehensive, values-based education to students throughout Erie County and nationwide; and

WHEREAS, *St. Mary School* provides a Catholic atmosphere of concerned and supportive involvement; and

WHEREAS, Long-held, time-honored traditions are a valuable part of the culture and learning experience at *St. Mary School*; and

WHEREAS, their K through 8th grade curriculum inspires critical thinkers and shapes virtuous leaders; and

WHEREAS, *St. Mary School* also emphasizes moral development, including self-discipline, respect, service to others, and the importance of becoming productive citizens and leaders; and

WHEREAS, this Honorable Body appreciates and recognizes the commitment of parents and guardians who send their children to Catholic schools.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature pauses in its deliberations to recognize *St. Mary School* and proclaim the week of January 26th through February 1st as “*Catholic Schools Week*” and recognize the vital role of Catholic education and its contributions to promoting Faith, Excellence, and Service in Erie County.

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, JANUARY 26 - FEBRUARY 1, 2025

EC LEG JAN 30 7:20:40

Celebrate Catholic Schools Week - St. Joseph University School

WHEREAS, *Catholic Schools Week* is an annual celebration of the important role that Catholic education plays in providing a comprehensive, values-based education to students throughout Erie County and nationwide; and

WHEREAS, *St. Joseph University School* is a Catholic school built on a strong academic curriculum and centered in Christian values; and

WHEREAS, St. Joseph's students approach their academics through embracing creativity and innovation, equipped with skills and knowledge to continue their learning within their school environment and beyond; and

WHEREAS, St. Joseph's will also strive for collectivism and collaboration, maintaining transparency and truth; and

WHEREAS, *St. Joseph University School* also emphasizes moral development, including self-discipline, respect, service to others, and the importance of becoming productive citizens and leaders; and

WHEREAS, this Honorable Body appreciates and recognizes the commitment of parents and guardians who send their children to Catholic schools.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature pauses in its deliberations to recognize *St. Joseph University School* and proclaim the week of January 26th through February 1st as "*Catholic Schools Week*" and recognize the vital role of Catholic education and its contributions to promoting Faith, Excellence, and Service in Erie County.

Hon. Jeanne M. Vinal
Erie County Legislator, 5th District

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

GREENE

Honoring Ford Gum on National Bubblegum Day

Attachments

25PROC. 3-14

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y. FEBRUARY 6, 2025 A.D.

I HEREBY CERTIFY THAT at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 6th day of February 2025 A.D., a resolution was adopted, of which the following is a true copy:

Honoring Ford Gum on National Bubblegum Day

WHEREAS, *National Bubblegum Day* is celebrated annually on the first Friday of February, recognizing the fun and nostalgia of bubblegum, an American classic that has delighted generations of children and adults alike; and

WHEREAS, *Ford Gum*, headquartered in Akron, New York, has been a leader in the gum and confectionery industry for over a century, producing high-quality bubblegum and vending products that have become a staple in communities across the country; and

WHEREAS, founded in 1913, *Ford Gum* has grown into a nationally recognized brand known for its commitment to innovation, quality, and tradition in the gum-making industry; and

WHEREAS, *Ford Gum* has made significant contributions to the local economy, providing jobs and supporting small businesses through its manufacturing and distribution efforts while also demonstrating a commitment to sustainability and responsible production practices; and

WHEREAS, *Ford Gum* has played a pivotal role in shaping the history of bubblegum, including its iconic gumball machines that have brought joy to countless children and families over the decades; and

WHEREAS, on this *National Bubblegum Day*, we recognize *Ford Gum* for its delicious products, contributions to the community, and dedication to preserving the timeless tradition of bubblegum.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to proclaim February 7, 2025, as *Ford Gum Day* in Erie County in celebration of *National Bubblegum Day* and in honor of the lasting impact and legacy of Ford Gum in our community and beyond.

CHRISTOPHER D. GREENE
Erie County Legislator, District 6

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

GREENE

Honoring El Ranchito on National Margarita Day

25PROC. 3-15

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y. FEBRUARY 6, 2025 A.D.

I HEREBY CERTIFY THAT at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 6th day of February 2025 A.D., a resolution was adopted, of which the following is a true copy:

Honoring El Ranchito on National Margarita Day

WHEREAS, *National Margarita Day* is celebrated annually on February 22, recognizing one of the most beloved and iconic cocktails, which has brought joy and refreshment to countless individuals across the country; and

WHEREAS, *El Ranchito*, a cherished Mexican restaurant in Erie County, has been serving the community with authentic cuisine, warm hospitality, and expertly crafted margaritas that have become a local favorite; and

WHEREAS, *El Ranchito's* commitment to quality ingredients, traditional flavors, and a welcoming atmosphere has made it a go-to destination for those looking to enjoy the rich culinary heritage of Mexico; and

WHEREAS, the margarita, a timeless combination of tequila, lime, and orange liqueur, represents the vibrant and festive cocktail of Mexican culture, and *El Ranchito* has perfected this classic drink, offering a variety of flavors that delight patrons year-round; and

WHEREAS, through its dedication to excellence and community engagement, *El Ranchito* has contributed to the local dining scene and fostered a sense of camaraderie among residents and visitors alike; and

WHEREAS, on this *National Margarita Day*, we recognize and celebrate *El Ranchito* for its outstanding service, exceptional margaritas, and its role in bringing people together in the spirit of good food, good drinks, and great company.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor *El Ranchito* in Erie County in celebration of *National Margarita Day* and in recognition of *El Ranchito's* contributions to our community and its dedication to excellence in Mexican cuisine.

CHRISTOPHER D. GREENE
Erie County Legislator, District 6

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

GREENE

Honoring School Resource Officer Andrew Edwards on His Retirement

Attachments

25PROC. 3-16

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y. FEBRUARY 6, 2025 A.D.

I HEREBY CERTIFY THAT *at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 6th day of February 2025 A.D., a resolution was adopted, of which the following is a true copy:*

**HONORING SCHOOL RESOURCE OFFICER
ANDREW EDWARDS ON HIS RETIREMENT**

WHEREAS, the Amherst Police Department and the Erie County Legislature extend their heartfelt congratulations to ***School Resource Officer Andrew Edwards*** on the occasion of his retirement on January 30, 2025, after 20 years of dedicated service; and

WHEREAS, ***Officer Andrew Edwards*** joined the Amherst Police Department in 2004, taking his oath as a police officer and embarking on a distinguished career marked by professionalism, dedication, and service to the community; and

WHEREAS, throughout his tenure, ***Officer Edwards*** served in various capacities, including as a road patrol officer, Field Training Officer, and, beginning in 2018, as a School Resource Officer at Williamsville East High School, where he provided invaluable mentorship and guidance to students and staff; and

WHEREAS, ***Officer Edwards*** was a valued member of the Honor Guard and an Assistant Safety Education Officer, further demonstrating his unwavering commitment to public safety and community engagement; and

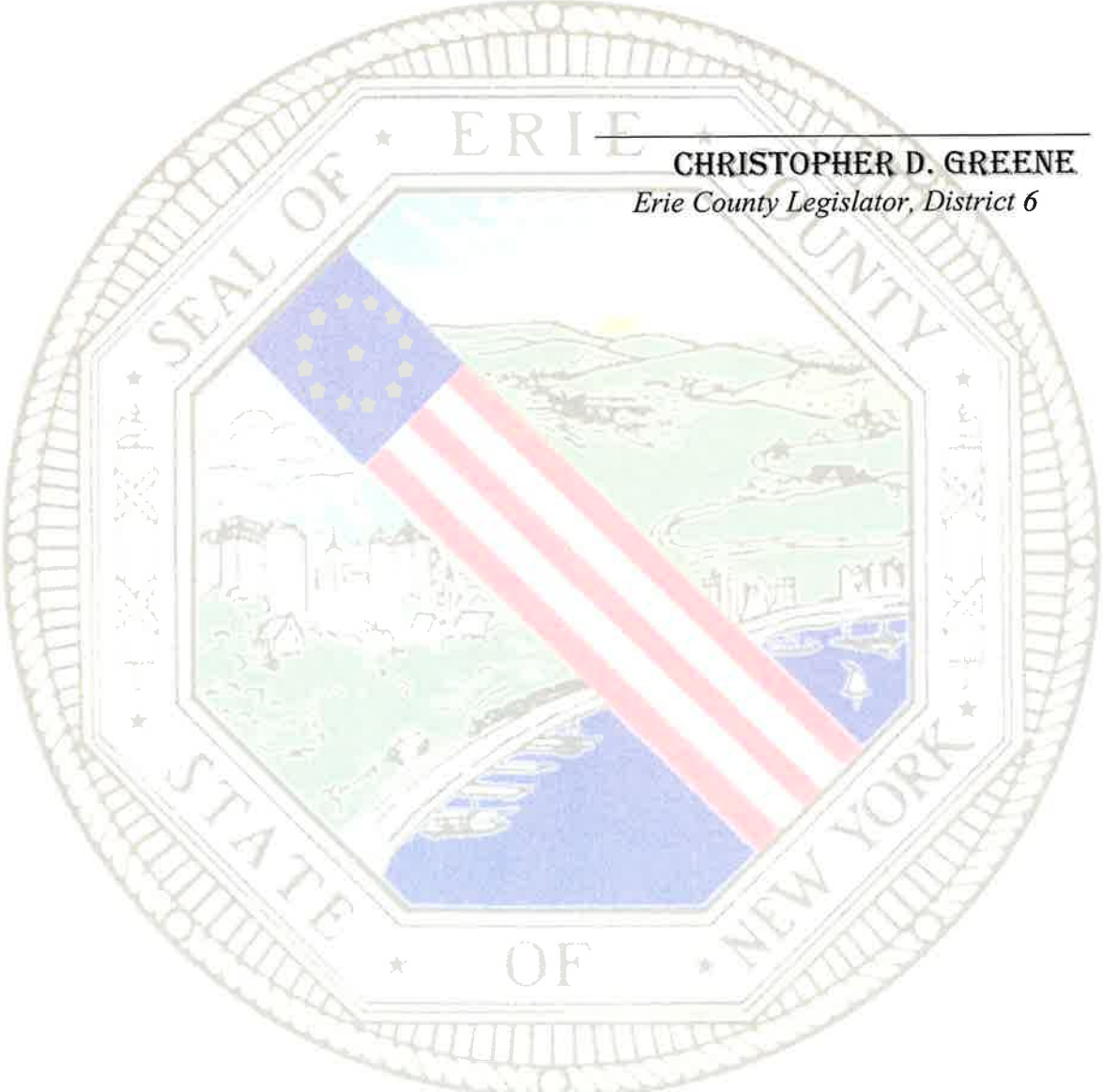
WHEREAS, ***Officer Edwards*** exemplary service and dedication were recognized with several accolades, including the Muck Officer of the Year Honorable Mention, a departmental Merit Award, and the Chief's Letter of Commendation, reflecting his outstanding contributions to the Amherst Police Department and the community he served; and

WHEREAS, a proud veteran of the United States Army, ***Officer Edwards*** served his country with distinction, exemplifying the values of duty, honor, and selflessness throughout his military and law enforcement careers; and

WHEREAS, ***Officer Edwards*** is commended for his exceptional record of loyal service, unwavering professionalism, and commitment to excellence in his duties, earning the respect and gratitude of his colleagues and the citizens of Erie County.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor and commend ***School Resource Officer Andrew Edwards*** for his years of dedicated service and extend sincere best wishes for a fulfilling and joyful retirement, and be it further

RESOLVED, that a copy of this proclamation be presented to ***School Resource Officer Andrew Edwards*** as a token of appreciation for his invaluable contributions to our community.

The seal of Erie County, New York, is a circular emblem. It features a central shield with a landscape scene: a river flows from the bottom left towards the right, with a bridge crossing it. In the background, there are rolling green hills and a small town with a church steeple. A large American flag is superimposed diagonally across the shield. The words "SEAL OF" are on the left, "ERIE COUNTY" is at the top, and "STATE OF NEW YORK" is at the bottom, all within a decorative border.

CHRISTOPHER D. GREENE
Erie County Legislator, District 6

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

GREENE

Honoring Presidential Award for Excellence in Mathematics
and Science Winner Harry O'Malley

Attachments

25PROC. 3-17

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y. FEBRUARY 6, 2025 A.D.

I HEREBY CERTIFY THAT *at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 6th day of February 2025 A.D., a resolution was adopted, of which the following is a true copy:*

**Honoring Presidential Award for Excellence in Mathematics
and Science Winner Harry O'Malley**

WHEREAS, the Erie County Legislature takes great pride in recognizing exceptional educators who go above and beyond in their dedication to student achievement and educational innovation; and

WHEREAS, *Harry O'Malley*, an esteemed educator at Casey Middle School in East Amherst, has been awarded the *Presidential Award for Excellence in Mathematics and Science Teaching* (PAEMST), the highest honor bestowed upon K-12 educators by the United States government; and

WHEREAS, *Mr. O'Malley* has demonstrated an unwavering commitment to advancing mathematics education, inspiring his students, and fostering a love for learning through innovative teaching strategies; and

WHEREAS, *Mr. O'Malley's* dedication is evident in his contributions to mathematics education, including co-creating and implementing MathLAB, a support tool designed to enhance student understanding of mathematical concepts, which earned national recognition with a District of Distinction Award in 2020; and

WHEREAS, in addition to his work at Casey Middle School, *Mr. O'Malley* serves as the co-director of the Gifted Math Program, where he plays a pivotal role in providing advanced mathematics education to students in grades 7-12 across Western New York, enabling them to earn 22 college credits in mathematics from the University at Buffalo; and

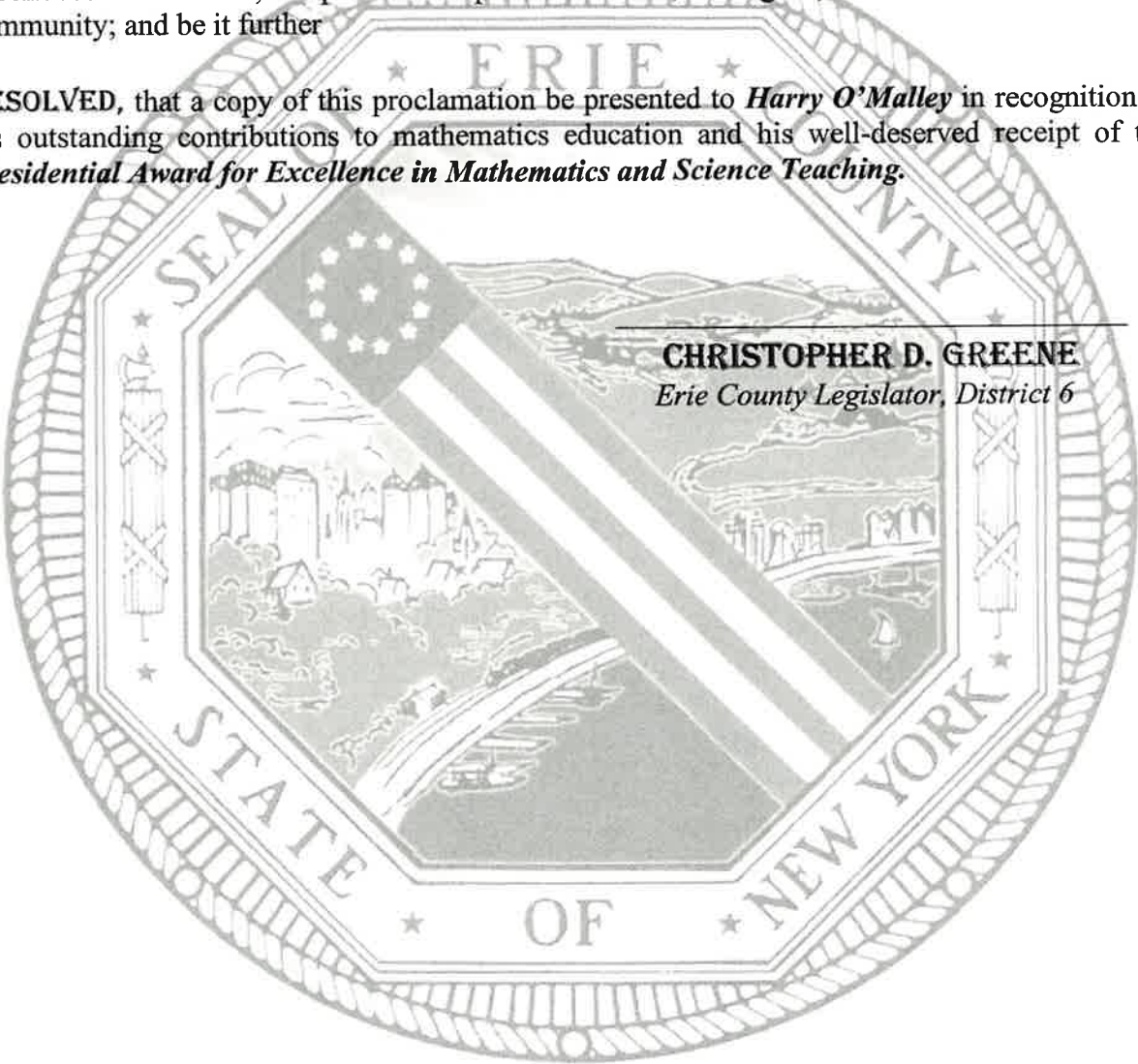
WHEREAS, *Mr. O'Malley's* efforts have transformed classrooms into dynamic spaces for discovery and problem-solving, enriching the educational experiences of countless students and shaping the future of STEM education in the district and beyond; and

WHEREAS, the Williamsville Central School District has recognized *Mr. O'Malley's* outstanding contributions, with Superintendent Dr. Darren Brown-Hall, Principal Dr. Salvatore Curella, and Director of Mathematics and Computer Science Dr. Christopher McGinley all commending his innovative teaching methods and dedication to student success; and

WHEREAS, as a recipient of this prestigious award, **Mr. O'Malley** will travel to Washington, D.C., to be honored among the nation's most distinguished educators, further highlighting his remarkable impact on mathematics education.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to recognize and commend **Harry O'Malley** for his extraordinary achievements, dedication to excellence in education, and profound impact on students, colleagues, and the broader educational community; and be it further

RESOLVED, that a copy of this proclamation be presented to **Harry O'Malley** in recognition of his outstanding contributions to mathematics education and his well-deserved receipt of the ***Presidential Award for Excellence in Mathematics and Science Teaching***.

The seal of Erie County, New York, is a large, circular emblem. It features a central shield with a landscape scene, including a bridge, a river, and a city skyline. The shield is divided by a diagonal band with stars and stripes. The words "ERIE COUNTY" are at the top, "STATE OF NEW YORK" are at the bottom, and "SEAL" is on the left. The entire seal is surrounded by a rope-like border.

CHRISTOPHER D. GREENE
Erie County Legislator, District 6

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

TODARO

Recognizing Stony Brook Legendary Lights for Its Charitable
Donation to The Lancaster-Depew Boys and Girls Club

Attachments

25PROC. 3-18

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y. FEBRUARY 6, 2025 A.D.

I HEREBY CERTIFY THAT at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 6th day of February 2025 A.D., a resolution was adopted, of which the following is a true copy:

**Recognizing Stony Brook Legendary Lights
for its Charitable Donation to
The Lancaster-Depew Boys and Girls Club**

WHEREAS, the Erie County Legislature is pleased to honor organizations in our community that enhance the quality of life for their neighbors through conscientious and selfless service; and

WHEREAS, **Stony Brook Legendary Lights** is made up of over 300 homes in the Stony Brook and Quail Run developments in Lancaster, New York, coming together to put on a light show attracting thousands of visitors each year for the past 22 years and collecting donations for the past 17 years; and

WHEREAS, on January 15, 2025, **Stony Brook Legendary Lights** presented a check to the Lancaster-Depew Boys and Girls Club for the amount of \$121,913; and

WHEREAS, **Stony Brook Legendary Lights** raised over half a million dollars in the organization's lifetime and donates it to local charities and organizations; and

WHEREAS, **Stony Brook Legendary Lights** was supported by local businesses such as Griswald Ale House, Paula's Donuts, and Fattey Beer Co. to reach more people, raise more awareness and ultimately more money; and

WHEREAS, **Stony Brook Legendary Lights** donation will be used to support facilities and programs as well as create more opportunities for the children of the Lancaster-Depew Boys and Girls Club and their families.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor **Stony Brook Legendary Lights** and recognize its contribution to the Lancaster-Depew Boys and Girls Club.

HON. FRANK J. TODARO

Erie County Legislator, District 8

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

TODARO

Congratulating Nickel City Pinball on Its Grand Opening

Attachments

25PROC. 3-19

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y., FEBRUARY 6, 2025, A.D.

I HEREBY CERTIFY THAT *at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 6th day of February 2025 A.D., a resolution was adopted, of which the following is a true copy:*

Congratulating Nickel City Pinball on its Grand Opening

WHEREAS, The Erie County Legislature seeks to recognize small businesses and their owners, who invest in our communities and provide essential services to the residents they serve; and

WHEREAS, Nickel City Pinball hosted their first tournament of many on January 25, 2025, allowing patrons to peruse their curated collection of nearly 30 pinball machines varying in age from 60 years old to brand new; and

WHEREAS, pinball can trace its origins back to France in the 1700s, with the first ever coin-operated machine being introduced to the public in 1931 when it was a gambling game rather than a game of skill; and

WHEREAS, D. Gottlieb & Co. invented “Flippers” in 1947, turning pinball from a game of chance and luck into the game of focus and skill we are familiar with today; and

WHEREAS, pinball remained a popular game throughout America and the world despite being banned from many cities in the United States from the 1940s until the 1970s due to its ties with gambling; and

WHEREAS, Nickel City Pinball has become Erie County’s first-ever exclusive Pinball club under the leadership of club President Nick Lane and Vice President Matt Taylor.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to congratulate Nickel City Pinball on its grand opening and wish it all the best as it continues to serve the wildly enthusiastic community of Pinball wizards in and around Erie County.

HON. FRANK J. TODARO
Erie County Legislator, District 8

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

GILMOUR

In Remembrance of John J. "Henry" Kozub, Jr.

Attachments

25PROC. 3-20

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NY, FEBRUARY 1, 2025

ED LEG JAN 24 '25 PM 12:28

In Remembrance of John J. "Henry" Kozub, Jr.

WHEREAS, Almighty God, in His infinite wisdom, on January 8, 2025, removed from our midst *John J. Kozub, Jr.* in whose death we have lost a loving brother, valued and respected citizen, and whose family has lost a leader, kind and devoted member; and

WHEREAS, *John J. Kozub, Jr.*, dearest son of late John Sr. "Stubbie" and Maryanne (nee Wilson) Kozub, was born on July 6th, 1960; and

WHEREAS, John grew up in Lackawanna with his parents who were the owners of Warsaw Grill, located at 1 Warsaw Street, Lackawanna, New York before moving to Langford, New York; and

WHEREAS, John excelled and worked hard as an employee for the New York State Special Services doing insulation and other repairs for low-income households outside the City of Buffalo; and

WHEREAS, he was committed to helping others and making them capable of handling any adversity; and

WHEREAS, John Jr. possessed a unique personality and was committed to supporting others; and

WHEREAS, John was known by many as an avid fisher and enjoyed hunting; and

WHEREAS, he also made time to make his special polish sausage during Easter and Christmas; and

WHEREAS, John was a member of the Hamburg Lions Club; and

WHEREAS, the life and legacy of John Jr. will continue to prosper on Earth through his loving and adoring siblings; Sandy (Jeff) Schenck, Daniel (Maria), Stanley (Kate), Carol ("Stash") Pietras, Michele (David) Zielinski, Dawn (John) Kovach, and Dennis Bye; and

WHEREAS, John will also be remembered by a host also survived by many nieces, nephews, cousins, and friends; and

WHEREAS, it is the sense of this Legislative Body to honor and pay tribute to the life of ***John J. Kozub, Jr.*** whose lifelong dedication to God, family and community are an inspiration to be admired, emulated and honored.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby remembers the life of ***John J. Kozub, Jr.*** and pause in its deliberations to recognize his praiseworthy life, his love for creating happiness for family and friends, and his commitment and devotion to the betterment of our community; and be it further

RESOLVED, that the Erie County Legislature expresses its sympathy and condolences to the Kozub family and to ***John's*** many friends, knowing full well that he has received his eternal and glorified reward in Heaven, having heard the consoling words of the Master, "*Well done, thou good and faithful servant.*"

Hon. John J. Gilmour
Erie County Legislator, 9th District

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

LORIGO

Recognizing the Jennie B. Richmond Nursing Home on its
50th Anniversary

Attachments

25PROC. 3-21

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y., FEBRUARY 6, 2025 A.D.

I HEREBY CERTIFY THAT *at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 6th day of February 2025 A.D., a resolution was adopted, of which the following is a true copy:*

**Recognizing the Jennie B. Richmond Nursing
Home on its 50th Anniversary**

WHEREAS, The Erie County Legislature seeks to honor organizations and institutions in Erie County that enhance the quality of life in the community through their efforts; and

WHEREAS, since its opening in October of 1974 at the Bertrand Chaffee Hospital campus, the **Jennie B. Richmond Nursing Home** has provided quality care to the residents of the Southtowns, offering short and long-term rehabilitation services; and

WHEREAS, the **Jennie B. Richmond Nursing Home** has been awarded a five-star rating from the Center for Medicare & Medicaid Services, exemplifying the dedication of their talented and caring staff; and

WHEREAS, the **Jennie B. Richmond Nursing Home** provides its patients opportunities for activity in the form of engaging events scheduled daily to ensure they are meeting the basic needs of their patients and that they are providing stimulating pursuits to improve the rehabilitation process; and

WHEREAS, the nursing staff at the **Jennie B. Richmond Nursing Home** include Registered Nurses, Licensed Practical Nurses, and Certified Nursing Assistants, each of whom commit themselves to the well-being of their patients every day; and

WHEREAS, the **Jennie B. Richmond Nursing Home** has strived for half a century to ensure that “each resident maintains their maximum achievable independence, health, quality of life, and dignity.”

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor and recognize the **Jennie B. Richmond Nursing Home** for fifty years of service to the individuals and families of Western New York.

LINDSAY R. LORIGO
Erie County Legislator, District 10

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

LORIGO	Recognizing the Boys & Girls Club of East Aurora for Receiving the SOAR Silver Award from the Boys & Girls Clubs of America
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25PROC. 3-22	Attachments
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STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y., FEBRUARY 6, 2025 A.D.

I HEREBY CERTIFY THAT at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 6th day of February 2025 A.D., a resolution was adopted, of which the following is a true copy:

**Recognizing the Boys & Girls Club of East
Aurora for Receiving the SOAR Silver Award
from the Boys & Girls Clubs of America**

WHEREAS, The Erie County Legislature seeks to honor organizations and institutions in Erie County that enhance the quality of life in the community through their efforts; and

WHEREAS, the **Boys & Girls Club of East Aurora** has been awarded the SOAR Silver Award from the Boys & Girls Clubs of America's "League of EAGLES" Organizational Recognition Program; and

WHEREAS, the SOAR Award recognizes Boys & Girls Clubs across the United States whose board members exemplify "strong engagement and superior commitment" to their respective clubs both individually and as part of the board; and

WHEREAS, the League of EAGLES program measures six key characteristics of the Boys & Girls Club board members' achievements to *Engage* and attend board meetings, *Ask* face-to-face solicitations, *Give* back through personal gifts, *Lead* the club through strategic plans, *Evaluate* their individual performance, and *Serve* actively on committees or task forces; and

WHEREAS, the SOAR Silver Award is given to Boys & Girls Clubs whose board is scored between 90% to 94% for their involvement and commitment to the EAGLE'S characteristics; and

WHEREAS, the **Boys & Girls Club of East Aurora** has served the youth of East Aurora and surrounding communities of Western New York for 85 years, with its staff members constantly providing a safe and engaging environment for children to grow and thrive.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor and recognize the board members of the **Boys & Girls Club of East Aurora** for receiving the SOAR Silver Award from the Boys & Girls Clubs of America's "League of EAGLES" Organizational Recognition Program.

LINDSAY R. LORIGO
Erie County Legislator, District 10

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

LORIGO

Recognizing Melanie Kitchen of Erie 1 BOCES on National
Public Science Day

25PROC. 3-23

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y., FEBRUARY 6, 2025 A.D.

I HEREBY CERTIFY THAT *at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 6th day of February 2025 A.D., a resolution was adopted, of which the following is a true copy:*

**Recognizing Melanie Kitchen of Erie 1 BOCES
on National Public Science Day**

WHEREAS, The Erie County Legislature seeks to honor individuals in Erie County who enhance the quality of life in the community through their efforts; and

WHEREAS, **National Public Science Day** has been celebrated annually on February 17th since 1989 to highlight the importance of scientific debate, innovation, and education; and

WHEREAS, **Melanie Kitchen** is a coordinator and technology integrator at Erie 1 BOCES in West Seneca, New York, who facilitates the Consortium for Student Empowerment Through Innovation (CSETI), to increase student access to high-quality education to promote leadership and independence; and

WHEREAS, educators in the CSETI program plan and implement an “innovation class” to help develop students’ leadership and other skills such as teamwork, collaboration, research, public speaking, problem-solving, technology, time management, persistence, and risk-taking; and

WHEREAS, the CSETI Cardboard Arcade Challenge provides students with a fun project-based learning experience, which includes making a game and creating accessible features and instructions that encourage students to use a design-thinking process while working together and solving problems; and

WHEREAS, **National Public Science Day** is an occasion to demonstrate the importance of science education, with a public understanding of sciences being crucial to the decision-making and critical thinking of society.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor **Melanie Kitchen** of Erie 1 BOCES on **National Public Science Day** and recognize her contributions in coordinating the Consortium for Student Empowerment Through Innovation, providing students with essential skills for the future.

LINDSAY R. LORIGO
Erie County Legislator, District 10

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

LORIGO

Recognizing Joseph Kirchmyer for Receiving the 2025 West Seneca Chamber of Commerce Spotlight Award

25PROC. 3-24

Attachments

EC LEG FEB 4 '25 4:19:21

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y., FEBRUARY 6, 2025 A.D.

I HEREBY CERTIFY THAT *at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 6th day of February 2025 A.D., a resolution was adopted, of which the following is a true copy:*

**Recognizing Joseph Kirchmyer for
Receiving the 2025 West Seneca
Chamber of Commerce Spotlight Award**

WHEREAS, The Erie County Legislature seeks to honor individuals in Erie County who enhance the quality of life in the community through their efforts; and

WHEREAS, **Joseph Kirchmyer** has been selected as recipient of the “Spotlight Award” by the West Seneca Chamber of Commerce for 2025; and

WHEREAS, as the Executive Director of the West Seneca Chamber of Commerce since 2018, **Joseph Kirchmyer** has dedicated himself to improving the West Seneca community, by supporting and promoting local businesses and creating an interconnected group of members; and

WHEREAS, a lifelong resident of the Town of West Seneca, **Joseph Kirchmyer** was named Citizen of the Year in 2017 prior to his role in leading the Chamber of Commerce for his volunteerism and contributions to the community; and

WHEREAS, **Joseph Kirchmyer** is an active leader in the community, having spearheaded events such as the West Seneca Farmers’ Market, the Holiday Auction in the Community Center, the annual BurchFest Celebration of the Arts, and food drives to local organizations, fostering a spirit of generosity and cultural engagement; and

WHEREAS, through his dedication and efforts, **Joseph Kirchmyer** has helped the Town of West Seneca evolve to become the vibrant and thriving place it is today for thousands of families to live, work, and enjoy.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor and recognize **Joseph Kirchmyer** and congratulate him upon receiving the **West Seneca Chamber of Commerce 2025 Spotlight Award.**

LINDSAY R. LORIGO
Erie County Legislator, District 10

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

MILLS

Honoring Hoak's Restaurant on National Fish Fry Day

25PROC. 3-25

Attachments

EC LEG FEB 4 '25 PM8:16

STATE OF NEW YORK

LEGISLATURE OF ERIE COUNTY

BUFFALO, N.Y., FEBRUARY 6, 2025, A.D.

***I HEREBY CERTIFY THAT** at a regular session of the Legislature of Erie County held in the Old County Hall, in the City of Buffalo, on the day 6th of February 2025 A.D., a resolution was adopted, of which the following is a true copy:*

Honoring Hoak's Restaurant on National Fish Fry Day

WHEREAS, The Erie County Legislature seeks to honor individuals and institutions in Erie County who enhance the quality of life through their dedication and service; and

WHEREAS, **National Fish Fry Day** is celebrated annually on the first Friday of Lent, recognizing the tradition of gathering for a meal that brings communities together; and

WHEREAS, **Hoak's Restaurant**, founded in 1949 by Edward and Bertand Hoak, has been a beloved institution along the shores of Lake Erie, serving delicious fish fry meals for generations; and

WHEREAS, through generations of dedication, Hoak's has remained a staple of Western New York's culinary heritage, adapting to the times while preserving its welcoming atmosphere, family values, and breathtaking waterfront views; and

WHEREAS, now operated by Edward Hoak's children, Kevin Hoak and Aileen Hoak-Lange, the restaurant continues to thrive, upholding the high standards set forth by their predecessors and ensuring that each guest feels like part of the Hoak's family; and

WHEREAS, on **National Fish Fry Day**, it is fitting to recognize **Hoak's Restaurant's** dedication to quality and its role in preserving a cherished Western New York tradition.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to recognize and commend **Hoak's Restaurant** for its contributions to the community and its role in preserving a beloved Western New York tradition and wishes them continued success for many years to come.

JOHN J. MILLS, MINORITY LEADER
Erie County Legislator – 11th District

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

MILLS

Honoring Arthur's Hardware and Home Furnishings for 118
Years of Service to the Orchard Park Community

Attachments

25PROC. 3-26

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y., FEBRUARY 6, 2025, A.D.

I HEREBY CERTIFY THAT at a regular session of the Legislature of Erie County held in the old County Hall, in the City of Buffalo, on the 6th day of February 2025 A.D., a resolution was adopted, of which the following is a true copy:

**Honoring Arthur's Hardware and Home Furnishings for
118 Years of Service to the Orchard Park Community**

WHEREAS, the Erie County Legislature seeks to recognize and honor local businesses that have significantly contributed to the prosperity and well-being of our communities; and

WHEREAS, **Arthur's Hardware and Arthur's Home Furnishings** have been pillars of the Orchard Park community for one hundred and eighteen years, providing quality products, expert service, and a personal touch that made every customer feel like family; and

WHEREAS, founded in 1907 by **William G. Arthur**, the business has evolved from a small tinsmith shop into a staple of Orchard Park, offering hardware, home furnishings, small engine repairs; and

WHEREAS, under the leadership of **President Joe Wales**, who dedicated thirty-one years to **Arthur's**, the business became a trusted name known for its personalized service and commitment to excellence; and

WHEREAS, the closure of **Arthur's Hardware and Arthur's Home Furnishings** on January 4, 2025, marks the end of an era, leaving a profound impact on the community, its employees, and its loyal customers who have relied on its service for generations; and

WHEREAS, it is fitting and proper that the Erie County Legislature recognize **Arthur's Hardware and Arthur's Home Furnishings** for their longstanding contributions and express our deepest gratitude for their service to the residents of Orchard Park and beyond.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to honor and commend **Arthur's Hardware and Arthur's Home Furnishings** for their 118 years of outstanding service, thank **Joe Wales** and his team for their dedication, and extend our best wishes for their future endeavors.

JOHN J. MILLS, MINORITY LEADER
Erie County Legislator – 11th District

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

MILLS

Honoring Rodney's Restaurant on National Fish Fry Day

25PROC. 3-27

Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y., FEBRUARY 6, 2025, A.D.

I HEREBY CERTIFY THAT at a regular session of the Legislature of Erie County held in the Old County Hall, in the City of Buffalo, on the day 6th of February 2025 A.D., a resolution was adopted, of which the following is a true copy:

Honoring Rodney's Restaurant on National Fish Fry Day

WHEREAS, The Erie County Legislature seeks to honor individuals and institutions in Erie County who enhance the quality of life through their dedication and service; and

WHEREAS, **National Fish Fry Day** is celebrated annually on the first Friday of Lent, recognizing the tradition of gathering for a meal that brings communities together; and

WHEREAS, **Rodney's Restaurant**, founded in December 1985 by Bill Hanna Sr. and his son Mark, has been a cherished establishment in Erie County, offering outstanding seafood and a welcoming dining experience; and

WHEREAS, after retiring from Bethlehem Steel in 1984, Bill Hanna Sr. took a bold leap of faith, investing his pension to establish **Rodney's**, a restaurant that has since become a staple in the community; and

WHEREAS, Mark Hanna's expertise in the restaurant industry, combined with the dedication of Bill Jr. and the entire staff, has helped **Rodney's** thrive and maintain its reputation for excellence; and

WHEREAS, the restaurant's name, inspired by Mark's admiration for Rodney Dangerfield, adds a unique and personal touch to its legacy; and

WHEREAS, on **National Fish Fry Day**, it is fitting to recognize **Rodney's Restaurant's** dedication to quality and its role in preserving a Western New York tradition.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to recognize and commend **Rodney's Restaurant** for its contributions to the community and its role in preserving a beloved Western New York tradition and wishes them continued success for many years to come.

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

MILLS Celebrating Cappelli's Pizzeria on National Pizza Day

25PROC. 3-28 Attachments

STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, N.Y. FEBRUARY 6, 2025, A.D.

I HEREBY CERTIFY THAT *at a regular session of the Legislature of Erie County held in Old County Hall, in the City of Buffalo, on the 6th day of February 2025 A.D., a resolution was adopted, of which the following is a true copy:*

Celebrating Cappelli's Pizzeria on National Pizza Day

WHEREAS, National Pizza Day is a time to honor one of the world's most beloved and iconic foods, bringing together families, friends, and communities through its universal appeal and delicious flavors; and

WHEREAS, National Pizza Day is observed annually on **February 9**, celebrating the history, tradition, and joy that pizza brings to people across the country; and

WHEREAS, Cappelli's Pizzeria, located at 3643 North Buffalo Road in Orchard Park, New York, has been a cherished establishment in our community, serving exceptional pizzas since 1986; and

WHEREAS, owned and operated by **Jodie and Gerard Cappelli, Cappelli's Pizzeria** has built a reputation for quality, creativity, and outstanding service, making it one of the longest-running pizzerias in Orchard Park; and

WHEREAS, Cappelli's Pizzeria is more than just a restaurant. It is a cornerstone of the community, where countless memories have been made over shared meals; and

WHEREAS, the dedicated team at **Cappelli's Pizzeria** has consistently demonstrated creativity by offering a wide array of delectable pizza creations, catering to diverse tastes and preferences, and ensuring every customer leaves satisfied; and

WHEREAS, on **National Pizza Day**, we honor **Cappelli's Pizzeria** for its contributions to the vibrant culinary culture of our region and for its unwavering support of local initiatives, events, and charitable efforts that strengthen our community.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to recognize and commend **Cappelli's Pizzeria** for its dedication to excellence, community involvement, and the joy it brings through its delicious pizzas.

JOHN J. MILLS, MINORITY LEADER
Erie County Legislator, District 11

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

TODARO

Recognizing Chesterton Academy of Buffalo During Catholic
Schools Week in Erie County

25PROC. 3-29

Attachments

STATE OF NEW YORK LEGISLATURE OF ERIE COUNTY

BUFFALO, N.Y., FEBRUARY 6, 2025 A.D.

I HEREBY CERTIFY THAT at a regular session of the Legislature of Erie County held in the Old County Hall, in the City of Buffalo, on the 6th day of February 2025, a resolution was adopted, of which the following is a true copy:

Recognizing Chesterton Academy of Buffalo during Catholic Schools Week in Erie County

WHEREAS, the Erie County Legislature seeks to honor individuals and institutions in Erie County that enhance the quality of life in the community through their efforts; and

WHEREAS, National Catholic Schools Week was established in 1974 to celebrate and promote the value of Catholic education and its contributions to the church, community, and nation and now commemorates its fiftieth anniversary year; and

WHEREAS, the chosen theme for this year is “Catholic Schools: United in Faith and Community,” emphasizing the shared Christian vision of faith with Christ as the foundation of Catholic education; and

WHEREAS, Catholic Schools offer an education that combines the Catholic faith with academic excellence, partnering with parents in the formation of their children’s hearts, and minds; and

WHEREAS, Catholic Schools have a ninety-nine percent high school graduation rate, with eighty-five percent of graduates attending college; and

WHEREAS, Catholic Schools emphasize moral development, including self-discipline, respect, service to others, and the importance of becoming productive citizens and leaders; and

WHEREAS, Chesterton Academy of Buffalo has been serving Bowmansville and surrounding communities since 2014, offering its exemplary education to grades 9 through 12, boasting a student-to-teacher ratio of 2:1, allowing for a much more personal educational experience.

NOW, THEREFORE, BE IT RESOLVED, the Erie County Legislature pauses in its deliberations to proclaim the week of January 26, 2025, through February 1, 2025, as “Catholic Schools Week” and recognize the vital role of Catholic education and its contributions to promoting Faith, Excellence, and Service in Erie County.

HON. FRANK J. TODARO
Erie County Legislator, District 8

SUBJECT

LL INTRO. 2-1 (2024)	LORIGO	The Tax Dollar Disclosure Act
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	Attachments
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LL INTRO. 2-1 (2024)

LOCAL LAW TO BE ENACTED BY
THE ERIE COUNTY LEGISLATURE
IN THE
COUNTY OF ERIE
LOCAL LAW INTRO. – NO. 2-1 - 2024
LOCAL LAW – NO. _____ - 2024

A LOCAL LAW requiring transparent, searchable databases for expenditures accessible and available to the public.

SECTION 1. Title

This law shall be entitled and known as “The Tax Dollar Disclosure Act.”

SECTION 2. Legislative Intent

The Erie County Legislature recognizes that taxpayers should have easy access to details on how the county is spending their tax dollars and what performance results are achieved for those expenditures. It is the intent of the Legislature, therefore, to direct the Erie County Comptroller to create and maintain a searchable budget database website detailing where, for what purpose, and what results are achieved for all taxpayer investments in county government.

SECTION 3. Definitions

AGENCY

A county department, division, office, bureau, board, commission, committee, or unit. This includes individual county agencies and programs, as well as those programs and activities that cross agency lines. “County agency” includes all elective offices in Erie County government.

AUDIT OR REPORT

Shall include any audit or report issued by the state, county, legislature, legislative committee, comptroller or executive body relating to the entity or recipient of funds or the budget program/activity or agency.

COMPTROLLER

The Erie County Comptroller.

ENTITY/AND OR RECIPIENTS

A. a corporation,

B. an association,

- C. a union,
- D. a limited liability company,
- E. a limited liability partnership,
- F. any other legal business entity including non-profits,
- G. grantees,
- H. contractors, and
- I. a county, city, or other local government entity.
- J. “Entity/and or recipients” does not include an individual recipient of public assistance.

FUNDING SOURCE

The account from which the expenditure is appropriated, inclusive of all budgeted accounts.

FUNDING ACTION OR EXPENDITURE

Shall include details on the type of spending (grant, contract, appropriations, etc.). This includes tax exemptions or credits. Where possible, a hyperlink to the actual expenditure document (in a format that is, at a minimum, as searchable as a searchable PDF format) shall be provided.

LEGISLATURE

The Erie County Legislature.

SEARCHABLE BUDGET DATABASE WEBSITE

A website that allows the public, at no cost, to:

- A. Search and aggregate information for the following:
 - 1. the name and principal location or residence of the entity/and or recipients of funds,
 - 2. the amount of funds expended,
 - 3. the funding or expending agency,
 - 4. the funding source of the revenue expended,
 - 5. the budget program/activity of the expenditure,

6. a descriptive purpose for the funding action or expenditure,
7. the expected performance outcome for the funding action or expenditure,
8. the past performance outcomes achieved for the funding action or expenditure,
9. any audit or report relating to the entity or recipient of funds or the budget program/activity or agency,
10. and any other relevant information specified by the Comptroller.

B. Programmatically search and access all data in a serialized machine-readable format (such as XML) via a web-services application programming interface.

SECTION 4. Searchable Budget Database Website Created

By October 1, 2024, the Comptroller shall develop and make publicly available a single, searchable budget database website including the required data for the most recent county budget. The website shall be given a unique and simplified website address. Each county agency that maintains a generally accessible Internet site or for which a generally accessible Internet site is maintained shall include a link on the front page of the agency's Internet site to the budget database website.

SECTION 5. Updates

The Comptroller shall provide guidance to agency heads to ensure compliance with this section. The searchable budget database website shall be updated as new data becomes available, if feasible, but no later than 30 days upon receipt of data from the agency.

The Comptroller shall ensure that all data added to the searchable budget database website remains accessible to the public for a minimum of six years.

SECTION 6. Compliance with the Act

The Comptroller shall not be considered in compliance with this act if the data required for the searchable budget database website is not available in a searchable and aggregate manner and/or the public is redirected to other government websites, unless each of those sites has information from all agencies and each category of information required can be searched electronically by field in a single search.

SECTION 7. Severability

If any part or provision of this chapter or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in

its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this chapter or the application thereof to other persons or circumstances. The County of Erie hereby declares that it would have passed this chapter or the remainder thereof had such invalid application or invalid provision been apparent.

SECTION 8. Repealer

All ordinances, local laws, and parts thereof inconsistent with this chapter are hereby repealed; provided, however, that such repeal shall not affect or impair any act done or right accruing, accrued, or acquired, or penalty, charge, liability, forfeiture, or punishment incurred or owing prior to the time such repeal takes effect, but the same may be enjoyed, asserted, collected, enforced, prosecuted, or inflicted as fully and to the same extent as if such repeal had not been effected. All actions and proceedings, civil or criminal, commenced under or by virtue of any provision of any County of Erie local law, ordinance or resolution so repealed, and pending immediately prior to the taking effect of such repeal, may be prosecuted and defended to final effect in the same manner as they might if such provisions were not so repealed.

SECTION 9. Effective Date

This Local Law shall take effect on October 1, 2024.

Sponsor: Legislator Lorigo

Co-Sponsors:

SUBJECT

LL INTRO. 3-1 (2024)	LORIGO	The Meetings Transparency Act
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	Attachments
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LL INTRO. 3-1 (2024)

LOCAL LAW TO BE ENACTED BY
THE ERIE COUNTY LEGISLATURE
IN THE
COUNTY OF ERIE
LOCAL LAW INTRO. – NO. 3-1 - 2024
LOCAL LAW – NO. _____ - 2024

A LOCAL LAW requiring meetings of Erie County Boards and Advisory Committees to provide access to information to the public.

SECTION 1. Title

This law shall be entitled and known as “The Meetings Transparency Act.”

SECTION 2. Legislative Intent

The Erie County Legislature recognizes that taxpayers should have easy access to details discussed and acted upon at public meetings. The Erie County Legislature prepares an agenda which it posts prior to session, streams and has available for replay video of the meeting and posts the minutes of meeting for review. Readily available technology should be used to increase access to similar discussions and actions of commissions and boards.

SECTION 3. Definitions

BOARD

Any government board, commission, council, committee, advisory committee, panel or similar group that is created pursuant to the Erie County Charter, Code or Local Law.

SECTION 4. Meeting Minutes

Boards shall keep written minutes summarizing all official actions, discussions, public comments, and votes taken at each meeting.

Draft minutes shall be made available to the public within 10 business days after each meeting.

Minutes shall be officially approved at the board's next public meeting and a final version posted publicly online within 5 business days after approval. The minutes also must be submitted to the Clerk of the Legislature to be included in the official record.

SECTION 5. Notice and Agendas

Boards shall give public notice at least 7 calendar days prior to any regular meeting by prominently posting the date, time, location, and agenda on the general Erie County website, as well as the website of the Erie County Legislature.

For special or emergency meetings, notice should be provided as soon as is practicable.

Meeting agendas shall include a list of topics to be discussed, a list of invited speakers, and indicate if any votes or official actions are anticipated.

SECTION 6. Broadcast and Recording of Meetings

To the extent feasible, boards should also provide a live stream of meetings for public viewing. Erie County is required to make appropriate accommodation for each board to make this possible. If a live stream is not possible, meetings should at minimum be video recorded and the recording should be posted on the general Erie County website.

SECTION 7. Public Access to Records

Boards shall maintain information to be posted on Erie County's website providing access to board member information, past meeting minutes, agendas, recordings, reports, resolutions, and other official documents.

Upon public request, boards shall provide copies or electronic access to such records in a timely manner as allowable by public records laws.

SECTION 8. Public Comment

Boards should provide reasonable opportunities for public comment at each meeting.

Any restrictions on public comment shall be viewpoint-neutral and clearly stated in the board's policies.

SECTION 9. Compliance

Originating governmental bodies shall establish procedures to monitor and ensure compliance with this law.

SECTION 10. Severability

If any part or provision of this chapter or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this chapter or the application thereof to other persons or circumstances. The County of Erie hereby declares that it would have passed this chapter or the remainder thereof had such invalid application or invalid provision been apparent.

SECTION 11. Effective Date

This Local Law shall take effect on September 1, 2024.

Sponsor: Legislator Lorigo

Co-Sponsors:

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

LL INTRO. 5-2
(2024)

BARGNESI

Amending the Erie County Charter in Relation
to Term Lengths and Term Limits

Attachments

LL INTRO. 5-2 (2024)

COUNTY OF ERIE

LOCAL LAW INTRO. NO. 5-2-2024

LOCAL LAW NO. ____-2024

A Local Law amending Local Law 1-1959, constituting the Erie County Charter, as amended, in relation to the amending of Section 202.2 for the purpose of setting the terms of legislative office to four (4) years and limiting the number of terms for that can be held to three (3) four-year terms for all elected officials.

BE IT ENACTED BY THE ERIE COUNTY LEGISLATURE AS FOLLOWS:

Section 1. LEGISLATIVE INTENT

The intent of this legislation is to amend the terms of office for the Erie County of Legislature to a term of four (4) years and to limit the number of terms for all elected officials that can be served to three (3) four-year terms.

Section 2. CHANGING THE TERM OF LEGISLATIVE OFFICE AND LIMITING THE NUMBER OF TERMS FOR ALL ELECTED OFFICIALS

Erie County Local Law number one of nineteen hundred fifty-nine, as amended, constituting the Erie County Charter, is hereby amended as follows:

Article 2, Section 202.2. Election and terms of office. County legislators shall first be elected at the general election in the year nineteen hundred sixty-seven and shall assume office on January first, nineteen hundred sixty-eight. All elected County legislators shall hold their respective offices for a term of two years; provided, that legislators elected in the year two thousand twenty-six and in subsequent years shall hold their offices for four years. No person shall be eligible to be elected to or serve as County legislator if that person had previously held such office for three or more four-year terms. For the purpose of establishing the term limit, term of office shall be calculated beginning the first day of his or her first full term of office after the effective date hereof.

Article 3, Section 301. The County Executive; election; term; qualifications. The executive branch of County government shall be administered by the County Executive who shall be elected from the County at large. His or her term of office shall begin with the first day of January next following his or her election and shall be for four years, except that the term of the County Executive elected in nineteen hundred sixty shall be for three years. No person shall be eligible to be elected to or serve as County Executive if that person had previously held such office for three or more four-year terms. For the purpose of establishing the term limit, term of office shall be calculated beginning the first day of his or her first full term of office after the effective date hereof. At the time of his or her election and throughout his or her term of office he or she shall be a qualified elector of the County. He or she shall devote his or her whole time to the duties of his or

her office and shall hold no other public office, except as provided in section three hundred seven hereof.

Article 18, Section 1801. Election; Comptroller's Act repealed. There shall be a County Comptroller who shall be elected from the County at large. His or her term of office shall begin with the first day of January next following his or her election and shall be for four years. No person shall be eligible to be elected to or serve as County Comptroller if that person had previously held such office for three or more four-year terms. For the purpose of establishing the term limit, term of office shall be calculated beginning the first day of his or her first full term of office after the effective date hereof. At the time of his or her election and throughout his or her term of office he or she shall be a qualified elector of the County. He or she shall devote his or her whole time to the duties of his or her office and shall hold no other public office. The Erie County Comptroller's Act, being chapter four hundred twenty three of the laws of nineteen hundred thirty-nine as amended, is hereby repealed, as of January first, nineteen hundred sixty-one.

Article 19, Section 1901. Election. There shall be a County Clerk who shall be elected from the County at large. His or her term of office shall begin with the first day of January next following his or her election, and shall be for four years except as otherwise provided in this Charter. No person shall be eligible to be elected to or serve as County Clerk if that person had previously held such office for three or more four-year terms. For the purpose of establishing the term limit, term of office shall be calculated beginning the first day of his or her first full term of office after the effective date hereof. At the time of his or her election and throughout his or her term of office he or she shall be a qualified elector of the County. He or she shall devote his or her whole time to the duties of his or her office and shall hold no other public office.

Article 20, Section 2001. Election. There shall be a District Attorney who shall be elected from the County at large. His or her term of office shall begin with the first day of January next following his or her election, and shall be for four years except as otherwise provided in this Charter. No person shall be eligible to be elected to or serve as District Attorney if that person had previously held such office for three or more four-year terms. For the purpose of establishing the term limit, term of office shall be calculated beginning the first day of his or her first full term of office after the effective date hereof. At the time of his or her election and throughout his or her term of office he or she shall be a qualified elector of the County. He or she shall devote his or her whole time to the duties of his or her office and shall hold no other public office.

Article 21, Section 2101. Election. There shall be a Sheriff who shall be elected from the County at large. His or her term of office shall begin with the first day of January next following his or her election and shall be for four years except as otherwise provided in this Charter. No person shall be eligible to be elected to or serve as Sheriff if that person had previously held such office for three or more four-year terms. For the purpose of establishing the term limit, term of office shall be calculated beginning the first day of his or her first full term of office after the effective date hereof. At the time of his or her election and throughout his or her term of office he or she shall be a qualified elector of

the County. He or she shall devote his or her whole time to the duties of his or her office and shall hold no other public office.

Section 3. EFFECTIVE DATE

This Local Law shall take effect the first day of the first fiscal year after receiving an affirmative vote of a majority of the qualified electors of the County of Erie in a manner consistent with the provisions of New York State Municipal Home Rule Law Article 3 and upon its subsequent filing with the New York Secretary of State.

Section 4. SEVERABILITY

If any clause, sentence, paragraph, subdivision, section or part of this Local Law or the application thereof, to any person, individual, corporation, firm, partnership, entity or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional such order of judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this Local Law or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such judgment or order shall be rendered.

Sponsor:

John J. Bargnesi

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

LL INTRO. 7-1 (2024)	KOOSHOIAN	The STUNT Law
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	Attachments
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LL INTRO. 7-1

COUNTY OF ERIE

LOCAL LAW INTRO. NO. 7-1 -2024

LOCAL LAW NO. ____-2024

A Local Law, named the “STUNT Law”, requiring Erie County to expand penalties for speed contests, stunt behavior, and other reckless driving behaviors that endanger Erie County residents.

BE IT ENACTED BY THE ERIE COUNTY LEGISLATURE AS FOLLOWS:

Section 1. Title.

This Local Law shall be known as the “STUNT Law: Safeguarding Traffic, Unlawful Racing, and Noise Transgressions.”

Section 2. Legislative Purpose and Intent.

This Legislature recognizes that speeding has been a significant factor in numerous motor vehicle fatalities over the past decades, with motor vehicle accidents being one of the leading causes of death for individuals aged 1 to 54.

The Legislature acknowledges the rise in popularity of illegal vehicle sideshows, demonstrations, and contests; often shared on social media, which pose a great risk to participants and spectators, leading to severe physical injuries and even death.

Moreover, illegal vehicle sideshows, contests, street racing, and related stunt behavior not only endanger lives and property but also create excessive noise during night hours, causing disturbances for residents in neighboring areas.

The current penalties for these illegal activities are insufficient in deterring individuals from participating in them.

Therefore, the purpose of this Local Law is to protect Erie County residents by expanding and strengthening laws and penalties related to unlawful speed contests, sideshows, and related stunt behavior.

Section 3. Definitions.

As used in this Local Law, the following terms shall have the meanings indicated:

“Burnout” – To spin a vehicle’s wheel(s) while keeping the vehicle stationary, causing the tires to heat up and emit smoke.

“Drifting” – The intentional oversteering of a vehicle with loss of traction while maintaining control, resulting in a controlled skid or power slide through a turn.

“Doughnut” – A maneuver performed by rotating the rear or front of a vehicle around the opposite set of wheels, creating a circular skid mark pattern on the road surface.

“Revving” – To rapidly increase the engine speed while a vehicle is stationary or in neutral, producing loud noise and/or causing the vehicle to jerk or lurch.

“Sideshow” – An event in which vehicles gather and engage in reckless behavior, such as performing stunts, burnouts, doughnuts/wheelies, drifting, and/or other dangerous maneuvers.

“Street Racing” – The act of racing or competing with one or more vehicles on a public highway, street, or road, whether prearranged or spontaneous.

“Stunt Behavior” – Performing any maneuver with a vehicle that is not part of normal driving or exceeds the safe limits of the vehicle; including but not limited to stunts, revving, burnout, drifting, doughnuts, acrobatic maneuvers, jumps, and other similar actions.

“Wheelie” -- Raising a vehicle to the degree that one or more wheels lose contact with the ground.

Section 4. Prohibitions.

(A) No person shall knowingly participate in, engage in, organize, facilitate, coordinate, plan, aid, or abet any street race, sideshow, contest, exhibition, or stunt behavior involving vehicles upon any public highway, street, sidewalk, public parking lot or area, or any other public property within Erie County.

(B) No person shall knowingly obstruct or attempt to obstruct any public highway, street, or road with a motor vehicle, or any other object used as a blockade for the purpose of permitting any such race, sideshow, contest, exhibition, or stunt behavior.

Section 5. Enforcement and Penalties for Offenses.

(A) Any person who violates any provision of this article shall be guilty of a violation, punishable by a fine not exceeding \$500 for a first offense, and a fine not exceeding \$1,000 or by imprisonment for a period not exceeding 15 days, or both, for each subsequent offense.

(B) Any person who causes physical injury to another person or damage to real or personal property while violating any provision of this article shall be liable for the payment of restitution, as determined by a court of competent jurisdiction.

Section 6. Severability.

If any clause, sentence, paragraph, section, subdivision, or other part of this local law or its application shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder of the local law which shall remain in full force and effect except as limited by such order or judgment.

Section 7. SEQRA Compliance.

This County Legislature determines that this local law constitutes a “Type II action” pursuant to the provisions of the State Environmental Quality Review Act (SEQRA), and that no further action under SEQRA is required.

Section 8. Effective Date.

This local law shall take effect immediately following its filing with the Office of the Secretary of State.

Sponsor:
Michael Kooshoian

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

Report No. 1 ECONOMIC DEVELOPMENT COMMITTEE

Attachments

Report No. 1

ALL MEMBERS PRESENT.
CHAIR MEYERS PRESENT AS EX-OFFICIO MEMBER.

1. RESOLVED, the following items are hereby received and filed:
- a. COMM. 1M-2 (2025)
NFTA: “2024 Corporate Board Resolution – Adoption of Operating and Capital Budgets”
(Chair’s Ruling)

b. COMM. 2E-5 (2025)
COUNTY CLERK: “Request Regarding Comm. 1M-2 – NFTA’s 2024 Corporate Board Resolution”
(Chair’s Ruling)
2. COMM. 2E-11 (2025)
COUNTY EXECUTIVE: “District Attorney Lobby Renovation”
WHEREAS, In coordination with the District Attorney’s (DA) Office; and

WHEREAS, in conjunction with the design consultant, a layout has been approved by the District Attorney’s team and the team is looking to start construction before the fall to minimize impact and delays during high traffic times for the District Attorney’s office; and

WHEREAS, without this proposed buildout, the existing open office layout faces the potential for sensitive information to be accessible to the public; and

WHEREAS, scope of work includes enhanced security measures, secure waiting areas, ballistic glazing, as well as private interview rooms; and

WHEREAS, the safety of the employees of the District Attorney’s office is the top priority in regards to upgrades and renovations; and

WHEREAS, the County of Erie received General Construction bids for the Project on November 14, 2024 in accordance with General Municipal Law 103; and

WHEREAS, the lowest responsible bidder for General Construction Work is Resetarits Construction Corporation; and

WHEREAS, the Department of Public Works (DPW) and C&S Companies are recommending the award of the contract to the lowest responsible bidder.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the District Attorney’s Office’s 2024 General Fund Budget (Fund 110, Funds Center 11400) be modified to facilitate the transfer of \$600,000 in funding into a new capital project to be managed by the Division of Buildings & Grounds as follows:

District Attorney’s Office Fund 110, Funds Center 11400	
APPROPRIATIONS	CHANGE
559000 County Share - Grants	(\$183,000)
561410 Lab & Technical Equipment	(\$ 16,000)
561420 Office Eqmt, Furniture & Fixtures	(\$401,000)
570050 Interfund Transfer Capital	<u>\$600,000</u>
TOTAL	<u>\$ 0</u>

and be it further

RESOLVED, that authorization is hereby given create Capital Project A.24XXX – District Attorney Lobby Renovation within the Division of Buildings and Grounds (Fund 410, Funds Center 12220) as follows:

Project A.24XXX District Attorney Lobby Renovation Division of Buildings and Grounds Fund 410, Funds Center 12220	
REVENUES	BUDGET
486000 Interfund Revenue Subsidy	<u>\$600,000</u>
	<u>\$600,000</u>
APPROPRIATIONS	
Capital Project Expense	<u>\$600,000</u>
TOTAL	<u>\$600,000</u>

and be it further

RESOLVED, that authorization is hereby given for the County Executive and/or Deputy County Executive to enter into contract with the lowest responsible bidder for the District Attorney Lobby Renovation Project for an amount not to exceed as follows:

<u>General Construction Work</u>		
Resetarits Construction Corporation.	Base Bid:	\$ 539,000.00

and be it further

RESOLVED, that authorization is hereby given for the sum of \$61,000 to be allocated to a Construction Contingency Fund with authorization for the County Executive and/or Deputy County Executive to approve change orders in an amount not to exceed the Contingency Fund; and be it further

RESOLVED, that change order reductions will result in these funds being returned to the Construction Contingency Fund; and be it further

RESOLVED, that sufficient funding for this project is available in the newly created Division of Buildings & Grounds Capital Project (Fund 410, Funds Center12220) A.24XXX – District Attorney Lobby Renovation Project in the amount, not to exceed, \$600,000.00; and be it further

RESOLVED, that two certified copies each of this resolution be sent to the Department of Public Works, Commissioner’s Office, and one copy each to the County Executive’s Office, Comptroller’s Office, District Attorney’s Office, and Division of Budget and Management.
(6-0)

TAISHA ST. JEAN TARD
CHAIR

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

Report No. 1 FINANCE & MANAGEMENT COMMITTEE

Attachments

Report No. 1

January 30, 2025

FINANCE & MANAGEMENT COMMITTEE
REPORT NO. 1

ALL MEMBERS PRESENT.
CHAIR MEYERS PRESENT AS EX-OFFICIO MEMBER.

1. RESOLVED, the following items are hereby received and filed:
- a. COMM. 1D-1 (2024)
DIRECTOR OF REAL PROPERTY TAX SERVICES: “Open Item - Department of Real Property Tax Services”
(Chair’s Ruling)

b. INTRO 19-5 (2024)
BASKIN: “A Call for A Formal Update on the Utilization of Local Small Business Enterprises in the Construction Phase and Post Construction Phase of the New Highmark Stadium”
(Chair’s Ruling)

c. INTRO 19-6 (2024)
BASKIN: “A Call for Community Accessibility in The New Highmark Stadium Community Benefits Agreement Annual Funding Process”
(Chair’s Ruling)

d. COMM. 23E-2 (2024)
COUNTY EXECUTIVE: “2025 Erie County Budget, As Amended”
(Chair’s Ruling)

e. COMM. 23D-4 (2024)
DIRECTOR OF BUDGET & MANAGEMENT: “October 2024 Budget Monitoring Report”
(Chair’s Ruling)

f. COMM. 1E-5 (2025)
COMPTROLLER: “Sales & Compensating Use Tax Report - Sept., Oct., Nov. 2024”
(Chair’s Ruling)

g. COMM. 2E-17 (2025)
COMPTROLLER: “EC Comptroller's Peer to Peer Review”
(Chair’s Ruling)

- h. COMM. 2D-2 (2025)
DIRECTOR OF REAL PROPERTY TAX SERVICES: “Open Item - Finance & Management Committee”
(Chair’s Ruling)

i. COMM. 2M-2 (2025)
TOWN OF TONAWANDA CLERK: “Town Board Resolution Regarding EC Sales Tax”
(Chair’s Ruling)
2. COMM. 2E-8 (2025)
COUNTY EXECUTIVE
WHEREAS, the Erie County Department of Health has received a grant award from the United States Department of Housing and Urban Development (HUD), Office of Lead Hazard Control and Healthy Homes in the amount of \$7,750,000; and

WHEREAS, this grant award allows for the continuing implementation of the Erie County Lead Hazard Reduction (LHR) Program; and

WHEREAS, the Department of Housing and Urban Development requires partnerships and mandatory matching contributions as part of the grant application; and

WHEREAS, the Erie County Department of Health, Belmont Housing Resources for WNY, Inc., the Community Foundation for Greater Buffalo, and the New York State Lead Poisoning Prevention Programs have joined together in partnership for the purposes of providing services under this grant; and

WHEREAS, the purpose of the Erie County Lead Hazard Reduction (LHR) Program is to provide efficient, cost-effective lead hazard reduction activities in privately owned homes throughout Erie County, with recruiting efforts focused in the Cities of Buffalo and Lackawanna, which are occupied and frequented by children under the age of six; and

WHEREAS, this will be accomplished through home paint inspections and lead risk assessments by Erie County staff, and provision of services for lead hazard reduction activities, healthy housing interventions and minor rehab work utilizing these grant funds and matching contributions by the County and community partners; and

WHEREAS, the County desires to subcontract with Belmont Housing Resources of WNY, Inc. for purposes of preparing work and bid specifications in homes to receive lead hazard reduction work and healthy housing interventions, awarding competitive bids for hazard reduction and healthy housing work, including labor and supply costs, to qualified contractors, and monitoring work progress and quality of contractors who are successful in receiving bids, and coordinating and account for the matching

contributions to the proposed work at participating homes; and

WHEREAS, the County desires to subcontract with the Community Foundation for Greater Buffalo to provide expertise in facilitating community awareness and involvement in the provision of healthy housing interventions and minor rehab work; and

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive and/or Deputy County Executive to enter into contract with the United States Department of Housing and Urban Development (HUD) to accept \$7,750,000 in funding to be made available as a multi-year grant within the Department of Health’s Division of Environmental Health (Fund 281, Funds Center 1273038) as follows:

Department of Health		
Division of Environmental Health		
Lead Hazard Reduction Program		
127LHR2528		
01/01/2025 – 12/31/2028		
ACCOUNT	REVENUES	BUDGET
414000	Federal Aid	\$7,750,000
	TOTAL	\$7,750,000
ACCOUNT	APPROPRIATIONS	BUDGET
500000	Full Time - Salaries	374,917
501000	Overtime	20,000
502000	Fringe Benefits	201,803
505000	Office Supplies	14,400
505200	Clothing Supplies	2,400
505400	Food & Kitchen Supplies	1,000
505800	Medical & Health Supplies	4,100
510000	Local Mileage Reimbursement	13,056
510100	Out of Area Travel	40,000
510200	Training and Education	1,920
516020	Professional Services, Contracts & Fees	69,160
517527	Belmont House Res WNY	6,970,122
530000	Other Expenses	15,122
561410	Lab & Technical Equipment	7,000
561420	Office Furniture & Fixtures	1,200
980000	ID DISS Services	\$13,800

TOTAL \$7,750,000

and be it further

RESOLVED, that where existing personnel are funded out of HUD Office of Lead Hazard Control and Healthy Homes grants as additional HUD Office of Lead Hazard Control and Healthy Homes funding becomes available, those existing positions can shift over to future HUD Office of Lead Hazard Control and Healthy Homes grant years; and be it further

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive and/or Deputy County Executive to enter into contract with Belmont Housing of WNY and Community Foundation for Greater Buffalo, waiving the procedures in Section 26.08 of the Erie County Administrative Code; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to adjust grant appropriations and revenues including those required to comply with the grantor funding changes provided there are no changes to authorized personnel levels or county share amounts; and be it further

RESOLVED, that authorization is hereby given to the County Executive to amend contracts as necessary to implement any no-cost extension that may be permitted by the grantor; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the Erie County Executive’s Office, Comptroller’s Office, Department of Law, Department of Health, and Division of Budget and Management.
(6-0)

3. COMM. 2E-9 (2025)
COUNTY EXECUTIVE

WHEREAS, Erie County, through the Department of Environment and Planning, serves as the administrative agent for the Erie County/Town of West Seneca Community Development Consortium and Erie County/Town of West Seneca/Town of Hamburg HOME Investment Partnership Consortium; and

WHEREAS, a major responsibility of the Department as the administrative agent, is the preparation of the annual program application materials, and submittal of same to the federal Department of Housing and Urban Development; and

WHEREAS, the Erie County Community Development Block Grant Consortium and HOME Consortium approved the 2025-2029 Consolidated Plan and 2025 Annual Action Plan at their session held on January 23, 2025.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive and/or Deputy County Executive, on behalf of the Erie County Community Development Consortium and Town of Hamburg/Erie County HOME Consortium, to submit this resolution to the United States Department of Housing and Urban Development (HUD) as supportive material to the 2025-2029 Consolidated Plan and 2025 Annual Action Plan for the Community Development Block Grant, Emergency Solutions, and HOME Investment Partnership Programs having estimated dollar amounts as indicated:

- | | |
|--|-------------|
| 1. Erie County Consortium Community Development Program: | \$3,007,262 |
| 2. Emergency Solutions Program: | \$240,655 |
| 3. HOME Investment Partnership Program: | \$902,943 |
| 4. Town of Hamburg Community Development Program: | \$425,000 |

and be it further

RESOLVED, that authorization is hereby given to the County Executive and/or Deputy County Executive on behalf of the Erie County Community Development Consortium and Town of Hamburg/Erie County HOME Consortium to submit and execute any and all applications and agreements with HUD, local governments, property owners receiving housing assistance, non-profit, and for-profit agencies, which are necessary to implement the above programs with the exception that any proposed agreement that transfers all or a portion of the administrative functions of the program from Erie County to a sub-recipient or contractual agency shall require approval from the Erie County Community Development Consortium and the Erie County Legislature; and be it further

RESOLVED, that authorization is hereby given to the Commissioner of the Department of Environment and Planning to execute any and all CDBG or HOME Agreements with property owners participating in County housing programs assisted with federal CDBG or HOME Investment Partnership funds; and be it further

RESOLVED, that authorization is hereby given to the Commissioner of the Department of Environment and Planning to execute any and all discharges of Erie County Note and Mortgages and/or Lien documents associated with any and all Erie County Housing Programs funded through the federal Community Development Block Grant and/or HOME Investment Partnership Programs; and be it further

RESOLVED, that copies of this resolution shall be forwarded to the Office of the County Executive, the Division of Budget and Management, the Department of Environment and Planning, the Office of the Comptroller, and the Department of Law.
(6-0)

MICHAEL H. KOOSHOIAN
CHAIR

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

Report No. 1 ENERGY & ENVIRONMENT COMMITTEE

Attachments

Report No. 1

January 30, 2025

ENERGY & ENVIRONMENT COMMITTEE
REPORT NO. 1

ALL MEMBERS PRESENT, EXCEPT LEGISLATOR GILMOUR.
CHAIR MEYERS PRESENT AS EX-OFFICIO MEMBER.

1. RESOLVED, the following items are hereby received and filed:
- a. COMM. 23E-10 (2025)
COUNTY EXECUTIVE: “ECSD Nos. 2, 3, 6 & 8 - Construction Inspection Term Contract Agreement”
(Chair’s Ruling)

b. COMM. 1M-3 (2025)
NYS DEC: “NYS DEC Brownfield Cleanup Program Application”
(Chair’s Ruling)

c. COMM. 1M-4 (2025)
NYS DEPARTMENT OF AGRICULTURE & MARKETS: “Approval of Intro. 19-2 (2024) - EC Agricultural District Modifications”
(Chair’s Ruling)

d. COMM. 2E-10 (2025)
COUNTY EXECUTIVE: “ECSD Nos. 1, 4, & 5 - Construction Inspection Term Contract Agreement”
(Chair’s Ruling)

e. COMM. 2M-1 (2025)
NYS DEC: “Brownfield Cleanup Program Application from Jemal's Loop, LLC”
(Chair’s Ruling)

2. COMM. 23E-1 (2024)
BASKIN
December 3, 2024
Olivia Owens, Clerk Erie County Legislature
92 Franklin Street 4th Floor
Buffalo, NY 14202

Dear Clerk Owens:

Pursuant to my authority as Chair of the Legislature, and under Article 25-AA of the New York Agriculture and Markets Law, Section 302, which establishes the provisions for a county agricultural and farmland protection board, I hereby reappoint Rachel Chrostowski to the Erie County Agricultural and Farmland Protection Board, effective at the conclusion of her current term ending December 31, 2024.

Rachel represents the Western New York Land Conservancy, an organization dedicated to agricultural land preservation, and meets the qualifications as listed in the above referenced law. Her resume and cover letter are attached within for reference. She shall be reappointed for a term that expires on December 31, 2026.

Thank you for your attention to this letter. Sincerely,

April Baskin,
Chair of Erie County Legislature
District 2 Legislator

Cc: Brett Kreher, Chairperson, Erie County Agricultural and Farmland Protection Board Daniel Castle, DEP Commissioner
(5-0)

JOHN A. BARGNESI
CHAIR

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

Report No. 1 HEALTH & HUMAN SERVICES COMMITTEE

Attachments

Report No. 1

January 30, 2025

HEALTH & HUMAN SERVICES
COMMITTEE
REPORT NO. 1

ALL MEMBERS PRESENT.
CHAIR MEYERS PRESENT AS EX-OFFICIO MEMBER.

1. RESOLVED, the following items are hereby received and filed:
- a. COMM. 23D-1 (2024)
 COMMISSIONER OF SOCIAL SERVICES “Comm. 12E-34 Compliance Report”
 (Chair’s Ruling)

b. COMM. 23M-2 (2024)
 VBN & BCC PRESIDENT: “VBN & BCC Third Quarter Reports and Financial Statements”
 (Chair’s Ruling)

c. COMM. 2E-12 (2025)
 COUNTY EXECUTIVE: “Re-Appointment to the Youth Services Board”
 (Chair’s Ruling)

d. COMM. 2E-13 (2025)
 COUNTY EXECUTIVE: “Appointments to the Erie County Arts & Cultural Advisory Board”
 (Chair’s Ruling)

e. COMM. 2E-16 (2025)
 COUNTY EXECUTIVE: “Appointment to the Mental Hygiene Community Services Board”
 (Chair’s Ruling)

f. COMM. 2D-1 (2025)
 COMMISSIONER OF SOCIAL SERVICES: “Comm. 12E-34 Compliance Report - Dec. 2024”
 (Chair’s Ruling)
2. COMM. 2E-14 (2025)
 COUNTY EXECUTIVE
 January 10, 2025
 Erie County Legislature
 92 Franklin Street, 4 Floor
 Buffalo, New York 14202

Re: Appointments to the Commission on the Status of Women

Dear Honorable Members:

Pursuant to the Erie County Charter Section 1705, I, Mark C. Poloncarz, Erie County Executive do hereby submit for your confirmation the following individuals to be appointed to the Erie County Commission on the Status of Women for a term ending December 31, 2026.

Appointees

Kelly Dumas
251 Pine Ridge Road
Cheektowaga, NY 14225
Re-Appointment

Maria M. Cruz
4538 Windsor Terrace
Hamburg, NY 14075
New Appointment

Gaia Bistulfi Amman
25 Irving Place
Buffalo, NY 14201
New Appointment

Stephanie R. Peete
225 Louisiana Street
Buffalo, NY 14204
New Appointment

Kelly Frothingham
21 Grosvenor Road
Buffalo, NY 14223
New Appointment

If you have any questions, please contact my office.

Sincerely yours,
Mark C. Poloncarz, Esq.
Erie County Executive

MCP/nn
cc: Appointees
(6-0)

3. COMM. 2E-15 (2025)
COUNTY EXECUTIVE
January 10, 2025
Erie County Legislature
92 Franklin St., 4th Floor
Buffalo, NY 14202

Re: Re-appointment to the Buffalo & Erie County Public Library

Dear Honorable Members,

Pursuant to Section 2204 of the Erie County Charter, I hereby re-appoint and submit for your confirmation of the following individuals to the Buffalo and Erie County Public Library Board of Directors with terms expiring on December 31, 2029:

Alan J. Bedenko
1111 Elmwood Avenue
Buffalo, NY 14222

Carima EI-Behairy
46 Berkley Place
Buffalo, NY 14209

If you have any questions about this matter, please feel free to contact my office at 858-8500.

Sincerely yours,
Mark C. Poloncarz, Esq.
Erie County Executive

cc: Appointees
John Spears, Library Director

MCP/nn
(6-0)

LAWRENCE J. DUPRE
CHAIR

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

INTRO. 3-1	TODARO	Endorsing the Buffalo-Lancaster Regional Airport's Access to the AIR NY Capital Grant
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25INTRO. 3-1	Attachments
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**A RESOLUTION SUBMITTED BY
LEGISLATOR TODARO**

EC LEG JAN 23 '25 PM10:05

Re: Endorsing the Buffalo-Lancaster Regional Airport's Access to the AIR NY Capital Grant

WHEREAS, Erie County has received a request from Lancaster Airport, Inc., applicant, for Buffalo Lancaster Airport, concerning the applicant's request for State grant funds under the NYS Transportation Bond Act for the development of additional buildings to support based airport users; and

WHEREAS, the New York State Department of Transportation, under Section 14-1 of the State Transportation Law, requires that project applications made by privately-owned airports be accompanied by a resolution from the governing body in which the airport is located; and

NOW, THEREFORE, BE IT

RESOLVED, that Erie County endorses the projects identified above at Buffalo Lancaster Regional Airport for the purpose of making the project eligible for State funding; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the New York State Commissioner of Transportation.

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

INTRO. 3-2

ST. JEAN TARD

Dissolution of the ECCSAB & Reappointment
of Members Within 30 Days

Attachments

25INTRO. 3-2

**A RESOLUTION TO BE SUBMITTED BY
LEGISLATOR ST. JEAN TARD**

**Re: Dissolution of the Erie County Corrections Specialist Advisory Board and
Reappointment of Members Within 30 Days**

WHEREAS, the creation of the Erie County Corrections Specialist Advisory Board “the board” in 2019 was intended to foster meaningful oversight and improvement for the Erie County Holding Center and the Erie County Correctional Facility; and

WHEREAS, the local law establishing the board reads “Its mission will be to bring leaders and professionals in our community together to help monitor and improve the County's correctional facilities, improve the lives of those who have left correctional facilities and reduce recidivism and help with re-entry to society, and work together for solutions to problems while continually looking for ways to improve internal operations and procedures in the correctional facilities;” and

WHEREAS, the board’s effectiveness has been inconsistent, while there have been times when the board has delivered meaningful results, there have also been prolonged periods where it has failed to meet even the most basic standards of operation; and

WHEREAS, the bylaws of the board require the establishment of a schedule of regular meetings for the year, with a minimum of four meetings annually as well as the production of an annual report detailing its progress from the previous year and its goals for the upcoming year; and

WHEREAS, the Erie County Charter mandates that advisory boards meet at least four times per year in compliance with the Open Meetings Law; and

WHEREAS, none of these requirements have been consistently upheld and at present, the board violates its own bylaws, the Erie County Charter, and the local law that established it; and

WHEREAS, Section 2205 of the Erie County Charter grants the creating authority the ability to investigate, remove ineffective chairs or inactive members of boards and, if necessary, recommend dissolving the board altogether; and

WHEREAS, restoring the board’s effectiveness is essential to advancing positive change and ensuring proper oversight of the Erie County Holding Center and the Erie County Correctional Facility; and

WHEREAS, there is no conceivable alternative that will result in positive change aside from removing all current members of this non-functioning board and appointing new members.

NOW THEREFORE, BE IT

RESOLVED, that the Erie County Legislature open an investigation of the Erie County Corrections Specialist Advisory Board in its current form due to its persistent violations of its bylaws and the Erie County Charter; and be it further

RESOLVED, that all current members of the board are hereby removed, effective immediately, to allow for an investigation and the appointment of a new, more effective, and engaged membership; and be it further

RESOLVED, that the Erie County Legislature requests Erie County Executive Mark Poloncarz, Chair Timothy Meyers of the Erie County Legislature, Majority Leader John Gilmour of the Erie County Legislature, Minority Leader John Mills of the Erie County Legislature, Erie County Sheriff John Garcia, Erie County Commissioner of Probation Richard Robillard, Erie County Commissioner of Mental Health Mark O'Brien, and the Bar Association of Erie County to submit their recommendations for the board within 30 days of this resolution's adoption; and be it further

RESOLVED, the Clerk is directed to send a copy of the certified resolution to the above-mentioned parties for immediate action.

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

INTRO. 3-3

MEYERS & GILMOUR

Changing the Dates and Start Times for 2025
Legislative Sessions

Attachments

25INTRO. 3-3

**A RESOLUTION TO BE SUBMITTED BY
LEGISLATORS MEYERS AND GILMOUR**

RE: Changing the Dates and Start Time for 2025 Legislative Sessions

WHEREAS the original session schedule that was approved at the end of 2025 did not consider school holidays; and

WHEREAS Legislators have heard from members of the public and the departments and institutions that appear before the Legislature that an earlier start time for sessions would provide greater flexibility; and

NOW, THEREFORE, BE IT

RESOLVED, in order to better accommodate the schedules of legislators and staff, the 2025 Schedule of Legislative Sessions will be changed to the following dates:

2025 SCHEDULE OF LEGISLATIVE SESSIONS

JANUARY

2
16

JULY

10
24

FEBRUARY

6
27 (date changed from Feb. 20th)

AUGUST

Recess

MARCH

13 (date changed from March 6th)
27 (date changed from March 20th)

SEPTEMBER

11
25

APRIL

10 (date changed from April 3rd)
24 (date changed from April 17th)

OCTOBER

9
23

MAY

8
22

NOVEMBER

6
20

JUNE

5
26

DECEMBER

4 - Session & Budget Vote
18 - Session & Budget Override

and be it further

RESOLVED, that the Erie County Legislature will begin sessions starting at 11:30 a.m. beginning on February 27, 2025 and continuing through the remainder of 2025; and be it further

RESOLVED, that the Clerk of the Erie County Legislature notify the public and administration of these changes in dates and start times of sessions no later than February 8th, 2025.

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

INTRO. 3-4

ST. JEAN TARD

Re-Appropriation of 2025 Public Benefit
Funding

25INTRO. 3-4

Attachments

**A RESOLUTION SUBMITTED BY
LEGISLATOR ST. JEAN TARD**

Re: Re-Appropriation of 2025 Public Benefit Funding

WHEREAS, the City of Buffalo was awarded \$400,000 in 2025 public benefit funding by the Erie County Legislature in the adopted 2025 Budget in Fund Center 1332010 - Community/Neighborhood Development, Account 518616; and

WHEREAS, the organization is not able to accept a portion of the funds for the intended projects, and the funding should be transferred to an alternative organization; and

WHEREAS, as in similar 2022, 2023 and 2024 situations, it is the intention of this Honorable Body to transfer such funding to community organizations serving the public.

NOW, THEREFORE, BE IT

RESOLVED, that authorization is provided to transfer \$60,000 of 2025 public benefit funding to the Elmwood Village Association; and be it further

RESOLVED, that the remaining balance of \$340,000 will continue to be allocated to the City of Buffalo; and be it further

RESOLVED, that while the agency names are changing the overall budget line amount is to remain the same; and be it further

RESOLVED, that the Director of the Division of Budget and Management is authorized to make any adjustments necessary to effectuate the intent of this resolution or any other changes identified by the Office of the Erie County Comptroller; and be it further

RESOLVED, that certified copies of this resolution be sent to the Erie County Executive, the Erie County Comptroller, the Director of Budget and Management, and any other party deemed necessary and proper.

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

INTRO. 3-5

MINORITY CAUCUS

Requesting Additional CHIPS Funding in the
NYS 2026 Fiscal Year Budget

Attachments

25INTRO. 3-5

**A RESOLUTION SUBMITTED BY
LEGISLATORS MILLS, GREENE, TODARO, LORIGO**

Re: Requesting Additional CHIPs Funding in the New York State 2026 Fiscal Year Budget

WHEREAS, local highway departments in New York State maintain over 87% of New York's 113,000 miles of highways, with Erie County municipalities maintaining 3,966 centerline miles while the New York State Department of Transportation only maintains 522 road miles in Erie County; and

WHEREAS, New York State began providing assistance for local road maintenance through the Consolidated Local Street and Highway Improvement Program, more commonly known as CHIPs, in 1981; and

WHEREAS, CHIPs is a critical source of funding for local municipalities to make necessary improvements to roads and bridges, as well as perform preventive maintenance to prolong the life of our infrastructure; and

WHEREAS, costs of road construction materials have skyrocketed in recent years due to inflation and lingering economic effects of the COVID-19 pandemic; and

WHEREAS, despite these continuously increasing costs of road construction and maintenance, Governor Kathy Hochul's proposed budget for the New York State 2026 Fiscal Year does not provide any increase in CHIPs funding; and

WHEREAS, this combination of rising costs and stagnant funding levels will make it difficult for municipal governments to maintain and improve local roads and bridges; and

WHEREAS, the NYS Association of Town Superintendents of Highways is requesting that the State Legislature increase CHIPs funding by \$250 million in the 2026 fiscal year budget.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature calls upon Governor Kathy Hochul and the New York State Legislature to increase the amount of funding allocated to the Consolidated Local Street and Highway Improvement Program in the 2026 New York State Budget; and be it further

RESOLVED, that certified copies of this resolution be transmitted to Governor of New York State, the WNY delegations to the NYS State Senate and Assembly, the NYS Association of Town Superintendents of Highways, and any other party deemed necessary and proper.

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

INTRO. 3-6 VINAL Re-Appropriation of Public Benefit Funding

25INTRO. 3-6

Attachments

**A RESOLUTION TO BE SUBMITTED BY
LEGISLATOR VINAL**

EC LEG FEB 4 '25 AM 9:19

Re: Re-Appropriation of Public Benefit Funding

WHEREAS, Eggertsville Hose Co was awarded \$15,000 in public benefit funding by the Erie County Legislature in the 2023 Erie County adopted budget; and

WHEREAS, these organizations are not able to accept the funds, and the funding should be transferred to an alternative organization; and

WHEREAS, as in similar 2022, 2023 and 2024 situations, it is the intention of this Honorable Body to transfer such funding to community organizations serving the public.

NOW, THEREFORE, BE IT

RESOLVED, that authorization is provided to transfer \$15,000 of 2023 public benefit funding to Eggertsville Fire District; and be it further

RESOLVED, that the Director of the Division of Budget and Management is authorized to make any adjustments necessary to effectuate the intent of this resolution or any other changes identified by the Office of the Erie County Comptroller; and be it further

RESOLVED, that certified copies of this resolution be sent to the Erie County Executive, the Erie County Comptroller, the Director of Budget and Management, and any other party deemed necessary and proper.

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 2E-6

From the Health & Human
Services Committee

From the County Executive - Acceptance of
State Aid for the STSJP Funding

Attachments

25COMM. 2E-6



2025 JAN 10 25 PM 3:06

COUNTY OF ERIE
MARK C. POLONCARZ
COUNTY EXECUTIVE

January 10, 2025

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

**RE: Acceptance of State Aid for the Supervision and Treatment Services for
Juveniles Program (STSJP) Funding**

Dear Honorable Members:

The Department of Social Services – Youth Bureau is seeking approval to accept State Aid for the Supervision and Treatment Services for Juveniles Program (STSJP) funding from the New York State Office of Children and Family Services (OCFS) in the amount of \$1,028,116 and to enter into contract with community providers to service eligible youth.

Should your Honorable Body require any further information, please contact Commissioner Karen Rybicki at the Department of Social Services. Thank you for your consideration of this request.

Sincerely yours,

A handwritten signature in black ink, reading "Mark C. Poloncarz", with a long horizontal flourish extending to the right.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/mmk
Enclosure

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Erie County Department of Social Services -Youth Bureau
Re: Acceptance of State Aid for the Supervision and Treatment Services for Juveniles Program (STSJP) Funding
Date: January 10, 2025

SUMMARY

Legislative authorization is requested to accept \$1,028,116 in State Aid for the Supervision and Treatment Services for Juveniles Program (STSJP) funding from the New York State Office of Children and Family Services (OCFS) to enter into contract with community providers to service Youthful Offenders (YO), Adolescent Offenders (AO), Juvenile Offenders (JO), Juvenile Delinquents (JD), and Person in Need of Supervision (PINS) who enter the youth justice system, are remanded to detention, and/or are residentially placed.

FISCAL IMPLICATIONS

The funding for Supervision and Treatment Services for Juveniles Program (STSJP) is derived from 62% New York State Aid while funding for Supervision and Treatment Services for Juveniles Program Raise the Age (STSJP-RTA) is derived from 100% New York State Aid.

REASONS FOR RECOMMENDATION/BACKGROUND INFORMATION

The Erie County Department of Social Services, through the New York State Office of Children and Family Services, has been awarded \$1,028,116 to provide additional Supervision and Treatment Services for Juveniles Program (STSJP) services. The Department of Social Services Youth Bureau seeks to enter into contract with community providers to provide services to Youthful Offenders (YO), Adolescent Offenders (AO), Juvenile Offenders (JO), Juvenile Delinquents (JD), and Persons in need of Supervision (PINS) who have entered the youth justice system, are remanded to detention, and/or are residentially placed. These services include Early Intervention, Alternatives to Detention Programming, linkages to Workforce Development, high school equivalency, and case management.

CONSEQUENCES OF NEGATIVE ACTION

We would be unable to provide necessary services to at risk youth in our County.

STEPS FOLLOWING APPROVAL

The Department of Social Services – Youth Services Division will work with the Division of Budget and Management to amend the 2024 Adopted Budget and enter into contract with community providers to provide services to at risk youth.

**A RESOLUTION SUBMITTED BY:
DEPARTMENT OF SOCIAL SERVICES**

Re: Acceptance of State Aid for the Supervision and Treatment Services for Juveniles Program (STSJP) Funding

WHEREAS, a grantmaking fund was created under Office of Children and Family Services (OCFS) for the purpose of providing annual awards to incentivize local programs to divert youth from detention and residential care; and

WHEREAS, these awards are designed to play a key role in transforming New York State's juvenile justice system; and

WHEREAS, the Erie County Department of Social Services – Youth Bureau has been awarded \$1,028,116 by the New York State Office of Children and Family Services (OCFS) as Supervision and Treatment Services for Juveniles Program (STSJP) funding to offer programming to at risk youth; and

WHEREAS, The Department of Social Services -Youth Bureau issued a Request for Proposal (RFP #2022-017VF) to interested parties; and

WHEREAS, recommendations were approved by the New York State Office of Children and Family Services (OCFS) in the annual STSFP and STSJP Raise the Age plans; and

WHEREAS, there is no additional local share necessary for these awards, and there is no fiscal impact based on this resolution.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive and Deputy County Executive to accept New York State Supervision and Treatment Services for Juveniles Program (STSJP) funds for community providers to provide services to at risk youth and the Youth Bureau's 2024 Adopted Budget (Fund 110, Funds Center 12530) be amended as follows:

Youth Bureau
Fund 110, Funds Center 12530

<u>ACCOUNT</u>	<u>REVENUE</u>	<u>CHANGE</u>
408061	STSJP - RTA	\$ 423,841
408065	Yth-Supervision	\$ 604,275
	TOTAL	<u>\$1,028,116</u>

<u>ACCOUNT</u>	<u>APPROPRIATION</u>	<u>CHANGE</u>
517802	STSJP – RTA	\$ 386,796
517879	Supervision/Treatment	<u>\$ 641,320</u>

TOTAL

\$1,028,116

and be it further

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive and Deputy County Executive to enter into contract with community providers to service at risk youth in Erie County at an amount not to exceed \$1,083,171; and be it further

RESOLVED, that the Director of Budget and Management is hereby authorized to adjust items of appropriations and revenues which may be impacted by changes to the 2024 Adopted Budget; and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the Erie County Executive's Office, Comptroller's Office, Department of Social Services, and Division of Budget and Management.

RFP 2022-017VF	2023-24	2024-25 Allocation
Agency Name	Amount Awarded	Suggested Distribution
STSJP		
Together for Youth (formerly Berkshire Farms)	\$101,715	\$201,715
Youth Advocates	\$72,000	\$172,000
New Directions	\$35,710	\$135,710
Baker Hall dba OLV Human Services	\$86,950	\$186,950
TOTAL	\$296,375	\$696,375
STSJP- RTA		
Together for Youth (formerly Berkshire Farms)	\$101,715	\$101,715
Youth Advocates	\$109,371	109,371
New Directions	\$35,710	\$35,710
Buffalo Urban League	\$56,000	\$56,000
Matt Urban	\$84,000	\$84,000
TOTAL	\$386,796	\$386,796

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 2E-7

From the Health & Human
Services Committee

From the County Executive - Department of
Social Services; Shelter Improvement Plan

Attachments

25COMM. 2E-7



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

2025 JAN 10 25 13:06

January 10, 2025

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

RE: Department of Social Services – Shelter Improvement Plan

Dear Honorable Members:

The Department of Social Services requests authorization to enter into contracts with The Altamont Program, Inc. and My Place Home for the Homeless Shelter, Inc. to provide funding to make necessary improvements. These improvements are needed to bring their shelter up to code to become Certified. This proposed resolution will use funding that was included in the 2023 Year-End Budget Balancing Amendments and Designations COMM 8E-4 (2024).

Should your Honorable Body require further information, I encourage you to contact Commissioner Karen Rybicki at the Department of Social Services. Thank you for your consideration of this request.

Sincerely yours,

A handwritten signature in black ink, reading "Mark C. Poloncarz", with a long horizontal flourish extending to the right.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/mmk

Enclosure

cc: Commissioner of Social Services Karen Rybicki

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Erie County Department of Social Services
Re: Department of Social Services – Shelter Improvement Plan
Date: January 10, 2025

SUMMARY

Under the Shelter Improvement Plan the Department of Social Services was awarded \$1,000,000 to provide grants to shelters to make necessary upgrades needed to recertify. The Department of Social Services released a Request for Proposal (RFP 2024-032VF) for organizations to provide the necessary repairs to homeless shelters in order to make them certifiable under the new regulations. Based upon the responses for this RFP we would like to contract with The Altamont Program, Inc. in the amount of \$182,750 and My Place Home for the Homeless Shelter, Inc. in the amount of \$267,090 to complete repairs to make their shelter certifiable.

FISCAL IMPLICATIONS

Funding for this project has been allocated within the 2023 Year-End Budget Balancing Amendments and Designations.

REASONS FOR RECOMMENDATION

A nationwide shortage of deeply affordable housing drives homelessness. Decades of inadequate investments in housing has caused rent burdens to steadily increase over the years. To reverse this long-term trend and end homelessness, policymakers must make significant investments to ensure that all people have deeply affordable and safe housing.

CONSEQUENCES OF NEGATIVE ACTION

The Erie County Department of Social Services will continue to struggle finding placements for our homeless individuals.

STEPS FOLLOWING APPROVAL

The Department of Social Services will enter into contract with The Altamont Program, Inc. and My Place Home for the Homeless Shelter, Inc. to make the necessary upgrades.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF SOCIAL SERVICES

RE: Department of Social Services – Shelter Improvement Plan

WHEREAS, the Erie County Division of Budget presented a plan which was approved by your honorable body with COMM. 8E-4 (2024); and

WHEREAS, the Department of Social Services was awarded funding under this plan in the amount of \$1,000,000 to provide grants to shelters to make necessary upgrades needed to recertify; and

WHEREAS, the Department of Social Services issued a Request for Proposal (RFP) 2024-032VF to seek out Homeless Shelters needing Certification Support; and

WHEREAS, Erie County Department of Social Services desires to contract with The Altamont Program, Inc. in the amount of \$182,750 and My Place Home for the Homeless Shelter, Inc. in the amount of \$267,090 to complete repairs to make their shelters certifiable; and

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby authorize the County Executive or the Deputy County Executive to enter into contract with The Altamont Program, Inc. in the amount of \$182,750 and My Place Home for the Homeless Shelter, Inc. in the amount of \$267,090 to complete repairs to make their shelter certifiable; and be it further

RESOLVED, that sufficient funds to cover the cost of this contract already exist within the Department of Social Services' 2024 General Fund Budget (Fund 110, Funds Center 120) Account 516039 – Shelter Improvements; and be it further

RESOLVED, that authorization is hereby given to the Director of Budget and Management to make any additional budget adjustment which may be required in order to match expense with funding allocation adjustments, and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the Erie County Executive's Office, Comptroller's Office, Department of Social Services, and the Division of Budget and Management.



Department of Social Services

Recommendation for RFP 2024-032VF: Homeless Shelter Certification Support

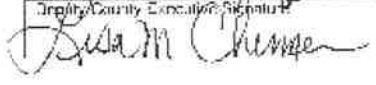
Date: October 23, 2024

The review panel has completed its task of evaluating the proposals for the above-named RFP. The proposals were graded individually by each panel member as well as by Administration as to compliance with the RFP requirements and fiscal compliance/soundness.

Agency	TOTAL SCORE	RANKING by Score	Requested Amount	Recommended Award	RANKING by Vote
THE ALTAMONT PROGRAM, INC.	69.33	1	\$ 182,750.00	\$ 182,750.00	1

It is recommended that the above listed agency receive funding for homeless shelter certification support. Supporting documentation is included in this packet.

The Department of Social Services has complied with all applicable provisions of Section 26.08 of the Erie County Administrative Code.

 Program Director Signature	Printed Name Dan Szewc	Date 10/23/24
 Commissioner Signature	Printed Name Karen Rybicki	Date 10/24/24
 Deputy County Executive Signature	Printed Name Lisa Chimera	Date 10/24/24

Once reviewed and approved, please return to Carrie Godfrey, Assistant Social Services Program Director, Rath 887 for processing. Thank you.



Department of Social Services

Recommendation for RFP 2024-032VF: Homeless Shelter Certification Support

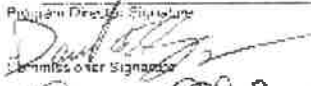
Date: November 14, 2024

The review panel has completed its task of evaluating the proposals for the above-named RFP. The proposals were graded individually by each panel member as well as by Administration as to compliance with the RFP requirements and fiscal compliance/soundness.

Agency	TOTAL SCORE	RANKING by Score	Requested Amount	Recommended Award	RANKING by Vote
MY PLACE HOME FOR THE HOMELESS SHELTER, INC.	69.33	1	\$1,010,960.00	\$ 267,090.00	1

It is recommended that the above listed agency receive funding for homeless shelter certification support. Supporting documentation is included in this packet.

The Department of Social Services has complied with all applicable provisions of Section 26.08 of the Erie County Administrative Code

Program Director Signature 	Printed Name Dan Szewc	Date 11/14/2024
Committee Member Signature 	Printed Name Karen Rybicki	Date 11/14/2024
Deputy County Executive Signature 	Printed Name Lisa Chimera	Date 11/19/24

Once reviewed and approved, please return to Carrie Godfrey, Assistant Social Services Program Director, Rath 867 for processing. Thank you



Department of Social Services

RFP 2024-032VF: Homeless Shelter Certification Support

Agency	APP COMPLETENESS	MBWE	Reviewer #1	Reviewer #2	Reviewer #3	Average
EMPOWERMENT TEMPLE	4	No	61	60	71	64.00
MY PLACE HOME FOR THE HOMELESS SHELTER, INC	4	No	64	70	74	69.33
THE ALTAMONT PROGRAM, INC.	4	No	66	56	86	69.33
UNITED CHURCH HOME	4	No	49	81	29	53.00

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

COMM. 2E-19	From the Health & Human Services Committee	From the County Executive - Re-Appointment of the Commissioner of Personnel
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[***Amendment to COMM. 2E-19***](#)

Attachments

25COMM. 2E-19



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 13, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

Re: Re-appointment of the Commissioner of Personnel

Dear Honorable Members:

Pursuant to Article 9, Section 901 of the Erie County Charter, I hereby submit for your confirmation the re-appointment Commissioner Brian C. Bray, D.P.A., to the position of the Commissioner of the Department of Personnel with a term expiration of February 4, 2030.

Should your Honorable Body require further information, I encourage you to contact my Chief of Staff, Benjamin Swanekamp. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz".

Mark C. Poloncarz
Erie County Executive

cc: Appointee
MCP/nn

BRIAN C. BRAY, D.P.A.

ERIE COUNTY PERSONNEL COMMISSIONER

716-258-0131

BRIANCBRAY@GMAIL.COM

ABOUT

Experienced public administrator with a strong background in human resources, policy development, governmental relations, and human services. Currently serving as the Commissioner of Erie County's Personnel Department, overseeing civil service administration for the County, towns, villages, school districts, and special districts. Skilled in ensuring compliance with state and federal regulations, managing payroll and benefits, and leading organizational initiatives.

Previous leadership roles include directing senior services for the Town of Amherst, managing special projects in social services, and serving as a legislative liaison for the County Executive. Committed to improving outcomes for residents through effective policies and programs.

Holds a Doctor of Public Administration from West Chester University, a Master of Public Administration from Hilbert College, and a Bachelor of Arts from the University at Buffalo.

Leadership roles include Chair of the Town of Amherst Zoning Board of Appeals and the Erie County Deferred Compensation Committee, and Board Member for the Labor Management Health Fund, the Buffalo-Niagara Chapter of the American Society for Public Administration and Buffalo State University Master of Public Administration Advisory Board.

KNOWLEDGE, SKILLS & ABILITIES

Expertise in human resources management, policy analysis, leadership, legislative strategy, public relations, data-driven decision-making, stakeholder engagement, organizational improvement, and compliance with labor laws.

EXPERIENCE

AUG. 2022 - PRESENT

Commissioner, Erie County Department of Personnel
Buffalo, New York

As Personnel Commissioner, oversees the centralized human resources agency for Erie County, which includes 33 employees and a \$5 million budget. The department provides services to over 130 appointing authorities and 26,000 employees. Responsibilities include administering New York State Civil Service Law and ensuring compliance with employment regulations across multiple jurisdictions. Supervises payroll administration, employee benefits programs, and adherence to federal, state, and local labor laws.

DEC. 2021 – AUG. 2022

Policy Director, Office of the County Executive
Buffalo, New York

In this role, advised the County Executive on legislative priorities and policy matters, developing briefings, research materials, and presentations for internal and external stakeholders. Coordinated policy recommendations with government departments, community leaders, and other stakeholders.

JUNE 2020 – DEC. 2021

Senior Services Director, Town of Amherst
Amherst, New York

Directed programming and services at the Amherst Center for Senior Services, supporting the physical and mental well-being of older residents. Responsibilities included analyzing operations to improve performance, preparing and managing budgets, and overseeing purchasing and vendor relations. Planned and supervised educational, social, and recreational activities and built partnerships with government officials, healthcare providers, and community organizations.

DEC. 2013 – MAY 2020

Special Assistant to the Commissioner, Erie County Department of Social Services
Buffalo, New York

Supervised functions such as technical assistance, data reporting, community relations, and language and disability access, overseeing 15 staff members. Served on the department's executive team, managing special projects and IT initiatives, including budget preparation and technology vision implementation. Represented the department before the Legislature, media, and community boards.

JAN. 2012 – DEC. 2013

Legislative Liaison, Office of the Erie County Executive
Buffalo, New York

Facilitated relationships with legislators and staff to secure approvals for initiatives proposed by the County Executive. Managed legislative strategy, provided updates to department heads, and designed presentations and publications for internal and public dissemination.

JAN. 2008 – JUNE 2009
OCT. 2010 – DEC. 2011

Senior Legislative Aide, City of Buffalo Common Council
Buffalo, New York

Supported the Common Council by conducting policy analysis, drafting legislation, and clerking finance and community development committees. Met with constituents, businesses, and non-profit agencies to address legislative concerns and inquiries.

JUNE 2009 – AUG. 2010

Public Affairs Officer, Erie County Water Authority
Buffalo, New York

Led the Public Affairs Unit, managing communications, marketing, and organizational publications such as annual reports and news releases. Served as a member of the senior management team and oversaw the unit's budget and vendor relations.

FEB. 2004 – JAN. 2008

Senior Legislative Clerk, Erie County Legislature
Buffalo, New York

Administered the Legislature's clerical operations, creating agendas, minutes, and certified resolutions. Coordinated a \$1 million Public Benefit program, shepherding grants to non-profit agencies through the approval process.

EDUCATION

December 2023

Doctor of Public Administration

West Chester University, West Chester, PA

Dissertation: *Descriptive Analysis of Open Government Practices of Four Mid-Sized Cities in New York State.*

February 2014

Master of Public Administration

Hilbert College, Hamburg, NY

Thesis: *Imposition of a Development Impact Fee as a Dedicated Funding Source to Combat Vacant and Abandoned Housing.*

June 2002

Bachelor of Arts in Political Science

University at Buffalo, Amherst, NY

BOARD MEMBERSHIPS & VOLUNTEER LEADERSHIP

- Chairman, Erie County Deferred Compensation Committee (2022 – Present)
- Member, Board of Trustees, Labor Management Health Fund (2022 – Present)
- Chairperson, Town of Amherst Zoning Board (2021 – Present)
- Executive Committee Member, American Society for Public Administration (Buffalo-Niagara Chapter) (2018 – Present)
- Member, SUNY Buffalo State University's MPA Advisory Board (2024-Present)

PROFESSIONAL ASSOCIATIONS

- Society for Human Resources Management (SHRM)
- Buffalo-Niagara Human Resources Association (BNHRA)
- American Society for Public Administration (ASPA), Section on Personnel Administration and Labor Relations

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT		
INTRO. 3-7	MEYERS & MILLS	EC Soil & Water District Farm Bureau Board Appointment
Attachments		
25INTRO. 3-7		

SUSPENSION

A RESOLUTION TO BE SUBMITTED BY LEGISLATORS MEYERS & MILLS

WHEREAS, the Erie County Legislature has received notice that legislative action is warranted for appointment to the Erie County Soil and Water Conservation District Board of Directors; and

WHEREAS, the proper functioning of the Soil and Water Conservation District on behalf of and directly for the County of Erie is necessary for the operation of many services and programs; and

WHEREAS, pursuant to New York State Conservation District Law, of the seven-member District Board, two members are representatives of the County Legislature, one member represents the Grange, one member represents the Farm Bureau and three serve as At-Large Members; and

WHEREAS; the appointment in question is a representative of the Farm Bureau; and

WHEREAS; in further accordance with New York State Law, the County Legislature shall appoint members to the District Board.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby appoint Mr. Thomas Thompson (2487 Long Road, Grand Island, NY 14072) to represent the Farm Bureau on the Board of Directors for the Erie County Soil and Water Conservation District for a 3-year term, and be it further

RESOLVED, that the aforementioned appointment shall be effective immediately, and be it further

RESOLVED, that certified copies of this resolution be sent to the Erie County Soil and Water Conservation District (50 Commerce Way, East Aurora, NY 14052)

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-1	COMPTROLLER	Department of Law Risk Retention Fund Spending - November 2024
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	Attachments
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25COMM. 3E-1



CC LEC JAN 14 '25 PM 2:36

ERIE COUNTY COMPTROLLER
KEVIN R. HARDWICK

January 14, 2025

Honorable Members
Erie County Legislature
92 Franklin Street, Fourth Floor
Buffalo, New York 14202

Re: Department of Law Risk Retention Fund Spending – November 2024

Dear Honorable Members:

Pursuant to Resolution Intro. 3-2 (2016), as amended, please find attached an accounting of expenses from the County's Risk Retention Fund for November 2024.

Sincerely,

A handwritten signature in black ink, appearing to read "K. R. Hardwick", is written over a horizontal line.

Kevin R. Hardwick, Ph.D.
Erie County Comptroller

Attachment

County of Erie
Law Department Spending
Risk Retention
November, 2024

Run Date: 1/14/2025

<u>Vendor Number</u>	<u>Vendor Name</u>	<u>Expenditures</u>
6	David DeFields Jr.	5,220.36
6	Justin Bauer	8,208.81
101109	BOND, SCHOENECK & KING, PLLC	2,496.00
103442	Hodgson Russ	26,825.71
106065	PHILLIPS LYTLIE HITCHCOCK	3,315.00
108120	Walsh Roberts & Grace	1,282.50
1100055	M & T BANK PURCHASING CARD	586.40
116145	HURWITZ & FINE PC	23.30
118314	JEREMY C TOTH AS CUSTODIAN	8,035.04
120447	LIPPES MATHIAS WEXLER FRIEDMAN LLP	2,986.12
135888	PERSONIUS MELBER LLP	2,109.30
143279	BENGART & DEMARCO LLP	29,946.50
143544	THOMAS E WEBB JR ESQ	3,405.00
		<u>94,440.04</u>

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-2	MEYERS	2025 Mid-Year Informational Erie County Budget Hearings Schedule
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	Attachments
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25COMM. 3E-2



EC LEG JAN 16 '25 PM 12:30

Erie County Legislature

Old Erie County Hall | 92 Franklin St., 4th Floor | Buffalo, NY 14202

2025 Mid-Year Informational Erie County Budget Hearings Finance & Management Committee

The following is the tentative schedule of Mid-Year Informational Budget Hearings to be held in the Chambers of the Erie County Legislature, 92 Franklin St., 4th Floor, Buffalo, NY 14202.

Tuesday, July 15, 2025

Administration/Budget & Management – Overview	9:30AM-3:00PM
Comptroller	
County Attorney	
Public Works	
Parks	
Health	
Senior Services	
Personnel & Labor Relations	
Homeland Security & Emergency Services	
Information & Support Services	
Social Services/Youth Services	

**There will be an hour-long break from 12:00-1:00PM.*

Wednesday, July 16, 2025

District Attorney	9:30AM-3:00PM
Sheriff	
County Clerk	
Buffalo & Erie County Public Library	
Board of Elections	
Probation	
Central Police Services	
Mental Health	
Environment & Planning	

**There will be an hour-long break from 12:00-1:00PM.*

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-3

COUNTY CLERK

Resolution Calling for Amendment of Erie
County Tax Act

Attachments

25COMM. 3E-3



COUNTY OF ERIE

MICHAEL P. KEARNS
COUNTY CLERK

January 16, 2025

The Honorable Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

Re: Resolution Calling for Amendment of Erie County Tax Act

Dear Honorable Members:

The attached proposed Resolution seeks to call on the New York State Legislature to Amend the Erie County Tax Act to lower the 18% interest and penalty rate on delinquent taxes. There are no fiscal implications on Erie County to adopt this Resolution as it is a call to action. Not adopting this Resolution would mean that the steep 18% interest and penalty rate in Erie County would continue to remain unchallenged.

Thank you for your consideration of this matter. If your Honorable Body requires further information, kindly contact the Erie County Clerk's Office.

Respectfully submitted,

A handwritten signature in blue ink that reads "Michael P. Kearns". The signature is fluid and cursive, with a long horizontal stroke at the end.

MICHAEL P. KEARNS
Erie County Clerk

MPK/wal

Encl.

**STATE OF NEW YORK
LEGISLATURE OF ERIE COUNTY
BUFFALO, NEW YORK**

**A Resolution Submitted by the Erie County Clerk
Re: Call to the New York State Legislature to Amend the Erie County Tax Act to
Lower the Interest Rate on Delinquent Taxes**

WHEREAS, the Erie County Tax Act (Chapter 812 of the Laws of 1942) established an initial twelve percent (12%) annual interest and penalty rate on delinquent property taxes; and

WHEREAS, pursuant to New York State Real Property Tax ("RPT") Law § 924-a, only the New York State Legislature may amend the Erie County Tax Act; and

WHEREAS, the New York State Legislature amended the Erie County Tax Act in August 1997 (A6587-A/S3884) to increase the 12% annual interest and penalty rate on delinquent property taxes to eighteen percent (18%); and

WHEREAS, one of the reasons given for increasing the interest rate was that "the relatively low penalty rate imposed by the County on late property tax payments serve as a disincentive to the timely payment of real property tax obligations"; and

WHEREAS, since the housing collapse of 2007, significant numbers of vacant and abandoned properties have plagued, and continue to plague, Erie County; and

WHEREAS, the 18% interest and penalty rate on delinquent property taxes is in excess of New York's 16% civil usury cap and far in excess of market interest rates; and

WHEREAS, the steep 18% interest and penalty rate on delinquent property taxes makes it significantly difficult for citizens to ever repay overdue taxes, resulting in even more vacant and abandoned properties, commonly referred to as "Zombie" properties; and

WHEREAS, Erie County currently does not offer a payment plan option to delinquent taxpayers prior to foreclosure; and

WHEREAS, the Erie County Clerk's Office recognizes that grappling with the blight of Zombie properties transcends all communities and impacts all County taxpayers, regardless of the property location; and

WHEREAS, in June 2024 the New York State Legislature passed Senate Bill S967A sponsored by Senator Sean M. Ryan, which proposed setting the delinquent tax interest rate to the prime interest rate subject to a floor of two percent (2%) and a ceiling of sixteen percent (16%); and

WHEREAS, Governor Kathy Hochul vetoed S967A with a veto message indicating that the reduction to the interest and penalty rate for delinquent property taxes should be addressed in the State Budget Process; and

WHEREAS, if S967A was to become law, through the State Budget Process or otherwise, Erie County would be required to lower the 18% annual interest and penalty rate on delinquent property taxes to equal the prime rate, which is currently 7.5%; and

WHEREAS, the interest and penalty rate limitation in S967A would in any event not apply to real property that is vacant and abandoned as defined in the New York Real Property Actions and Proceedings Law, which would still be subject to an 18% rate; and

WHEREAS, it is clear that Erie County must now take action in its own right to show New York State that change is needed; and

WHEREAS, the Erie County Clerk's Office has secured over five thousand (5,000) signatures from Erie County taxpayers in support of lowering the interest and penalty rate from the current 18%; and

WHEREAS, the Erie County Legislature, via Home Rule request, previously supported legislation in 2018, Senate Bill S8839A, which sought to reduce the interest rate on delinquent real property taxes from 18% to 12%, and thereby reduce barriers to repayment of back taxes for all properties, whether vacant and abandoned or otherwise; and

WHEREAS, said legislation did not pass the New York State Legislature, leaving the 18% rate in effect; and

WHEREAS, an interest and penalty rate of 12%, the rate that stayed consistent from 1942 – 1997, and which was supported by the Erie County Legislature in 2018, should be reestablished in Erie County for all properties, whether vacant and abandoned or otherwise; and

WHEREAS, amending the Erie County Tax Act to reduce the interest and penalty rate to 12% for all properties will decrease the impact of real property tax delinquencies and would not conflict with any potential further reduction for occupied properties in the event that S967A or any similar bill was to become law; and

WHEREAS, the New York State Legislature has requested that the Erie County Legislature adopt a Resolution such as this one before a State bill will be filed to reduce the interest and penalty rate in the Erie County Tax Act.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature respectfully calls upon the New York State Legislature to introduce a bill to lower the interest and penalty rate in the Erie County Tax Act from 18% to 12%; and be it further

RESOLVED, that should the New York State Legislature file a bill to lower the interest and penalty rate in the Erie County Tax Act from 18% to 12%, the Erie County Legislature will either submit a Home Rule request or pass a Resolution in support of the filed State legislation; and be it further

RESOLVED, that Erie County consider offering a payment plan option for delinquent taxpayers prior to foreclosure; and be it further

RESOLVED, that the Clerk of the Legislature shall forward certified copies of this Resolution to the Erie County Executive; the Erie County Attorney; the Director of the Division of Budget and Management; the Erie County Comptroller; and the Erie County Clerk.

SUBJECT		
COMM. 3E-4	MEYERS	Community Benefits Oversight Committee Appointment
Attachments		
25COMM. 3E-4		

ERIE COUNTY LEGISLATURE

HON. TIMOTHY MEYERS

CHAIR OF THE LEGISLATURE

7TH DISTRICT LEGISLATOR



ED LEG JAN 21 '25 am 11:20

92 Franklin St., 4th Fl.
Buffalo, NY 14202

January 21, 2025

Mark Poloncarz, Erie County Executive
Robert Duffy, Erie County Stadium Corporation Chair
Steven Ranalli, Erie County Stadium Corporation President
Terence Gilbride, Senior Vice President and Chief Legal Officer of the Buffalo Bills, LLC.

Re: Community Benefits Oversight Committee

Pursuant to Section 4(a) of the Community Benefits Agreement between the County of Erie, Erie County Stadium Corporation, the Buffalo Bills, LLC and the Bills Stadium and Events Company, LLC, I submit the following name for appointment to the Community Benefits Oversight Committee:

Erich Weyant
1805 Abbott Rd., Apt 1
Lackawanna, NY 14218

Please note that Mr. Weyant is replacing Sean Mulligan as one of the appointments made by Chair of the Erie County Legislature.

Regards,

A handwritten signature in black ink, reading "Timothy J. Meyers".

Timothy Meyers
Chair, Erie County Legislature

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-5

COUNTY EXECUTIVE

Re-Appointment of the Director of Real
Property Tax Services

Attachments

25COMM. 3E-5



EC LEG JAN 24 '25 PM 12:31

COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 24, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

Re: Re-appointment of the Director of Real Property Tax Services

Dear Honorable Members:

Pursuant to Article 4, Section 401 of the Erie County Charter, I hereby submit for your confirmation the re-appointment Scott Bylewski, to the position of the Director of Real Property Tax Services with a term expiration of September 30, 2031.

Should your Honorable Body require further information, I encourage you to contact my Chief of Staff, Benjamin Swanekamp. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink that reads "Mark C. Poloncarz". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mark C. Poloncarz
Erie County Executive

cc: Appointee
MCP/nn

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-6

COUNTY EXECUTIVE

Appointment to the Erie County Board of
Ethics

Attachments

25COMM. 3E-6



CC LEG JAN 24 '25 PM 12:31

COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 24, 2025

The Honorable Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Appointment to the Erie County Board of Ethics

Dear Honorable Members:

Pursuant to Section 19.01 of the County Administrative Code, I do hereby appoint and submit for your confirmation the following individual to the Erie County Board of Ethics. His term will expire December 31, 2027.

John J. Flynn
50 Fountain Plaza
Suite 1700
Buffalo, NY 14202

If you have any questions, please contact my office at 716-858-8500.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz", with a long horizontal flourish extending to the right.

Mark C. Poloncarz
Erie County Executive

MCP/nn

cc: Hon. John Flynn
Barbara Piazza

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-7	SHERIFF	Acceptance of Fitness Equipment
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25COMM. 3E-7		Attachments
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JOHN C. GARCIA
SHERIFF
WILLIAM J. COOLEY
UNDERSHERIFF



ADMINISTRATIVE OFFICES
10 DELAWARE AVENUE
BUFFALO, NEW YORK 14202-3913
(716) 858-7618
FAX: (716) 858-7882
WEBSITE: <http://www.erie.gov/sheriff>

SHERIFF OF ERIE COUNTY

January 24, 2025

The Honorable
Erie County Legislature
92 Franklin Street
Buffalo, NY 14202

Re: Acceptance of Fitness Equipment

Honorable Members:

Attached, please find a proposed resolution and accompanying memorandum authorizing the Erie County Sheriff's Office to accept a donation of fitness equipment from The Buffalo Club.

Representatives of the Erie County Sheriff's Office will be made available to answer any questions you may have.

Very Yours Truly,

John C. Garcia
Sheriff of Erie County

Attachments

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Erie County Sheriff's Office
Re: Acceptance of Fitness Equipment
Date: January 24, 2025

Summary of Recommended Action

The attached resolution authorizes the Erie County Sheriff's Office to accept a donation of the following pieces of fitness equipment from The Buffalo Club:

- 1 Matrix Full Rack
- 1 Precor Smith Machine
- 1 Calf Raise Machine
- 1 Glute Machine
- 1 Tricep Machine
- 1 Lateral Raise Machine
- 1 Bicep Machine
- 1 Shoulder Press Machine
- 1 Low Back Machine
- 1 Self-Propelled Treadmill
- 2 Cyber Arc Trainers
- 2 Precor Ellipticals
- 2 Precor EFX Cross Ramps
- 3 Precor AMT Open Strides
- 1 Scifit Seated Elliptical
- 1 Precor Recumbent Bike
- 5 Espresso Upright Bikes

Fiscal Implications of Proposal

This resolution has no impact on county tax dollars.

Reasons for Recommendation

Sheriff Garcia has made staff-wellness a priority of the Erie County Sheriff's Office. The Sheriff's Office strives to give its sworn and civilian personnel every opportunity to promote their

wellness, including physical health. We are grateful for this contribution from The Buffalo Club, which recognizes the importance of law enforcement mental health and wellness.

Consequences of Negative Action

The Erie County Sheriff's Office will be unable to accept this contribution.

Steps Following Approval of Measure

Certified copies of the approved resolution shall be forwarded to the County Executive, County Attorney, Comptroller, Budget Director and the Erie County Sheriff's Office.

A RESOLUTION SUBMITTED BY:
ERIE COUNTY SHERIFF'S OFFICE

Re: Acceptance of Fitness Equipment

WHEREAS, it is the mission of the Erie County Sheriff's Office to provide quality public safety services to our community by promoting a safe environment through police and citizen interaction with an emphasis on integrity, fairness and professionalism; and

WHEREAS, there has been an increased focus on mental health and wellness in the law enforcement community in recent years; and

WHEREAS, employee wellness is a priority of the Erie County Sheriff's Office; and

WHEREAS, The Buffalo Club has graciously offered to contribute several pieces of fitness equipment to the Erie County Sheriff's Office to further its goal to promote employee wellness.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature authorizes the Erie County Sheriff's Office to accept the following items from The Buffalo Club as a donation:

1. 1 Matrix Full Rack
2. 1 Precor Smith Machine
3. 1 Calf Raise Machine
4. 1 Glute Machine
5. 1 Tricep Machine
6. 1 Lateral Raise Machine
7. 1 Bicep Machine
8. 1 Shoulder Press Machine
9. 1 Low Back Machine
10. 1 Self-Propelled Treadmill
11. 2 Cyber Arc Trainers
12. 2 Precor Ellipticals
13. 2 Precor EFX Cross Ramps
14. 3 Precor AMT Open Strides
15. 1 Scifit Seated Elliptical
16. 1 Precor Recumbent Bike
17. 5 Espresso Upright Bikes

and be it further

RESOLVED, the items received as a donation to the Erie County Sheriff's Office will become property of the County of Erie, and will be recorded as an asset if required by the Erie County Comptroller's asset control policy; and be it further

RESOLVED, certified copies of this approved resolution shall be forwarded to the County Executive, County Attorney, Comptroller, Budget Director and the Erie County Sheriff's Office.

FISCAL IMPACT: As Indicated

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-8

SHERIFF

ECSO K-9 Services

Attachments

25COMM. 3E-8

JOHN C. GARCIA
SHERIFF
WILLIAM J. COOLEY
UNDERSHERIFF



ADMINISTRATIVE OFFICES
10 DELAWARE AVENUE
BUFFALO, NEW YORK 14202-3913
(716) 858-7618
FAX: (716) 858-7882
WEBSITE: <http://www.erie.gov/sheriff>

SHERIFF OF ERIE COUNTY

January 28, 2025

The Honorable
Erie County Legislature
92 Franklin St.
Buffalo, N.Y. 14202

Re: ECSO K-9 Services

Honorable Members:

Please find the enclosed proposed resolution and accompanying memorandum authorizing the utilization of services for the Erie County Sheriff's Office K-9s.

Representatives of the Sheriff's Office will be made available to answer any questions you may have.

Very Yours Truly,

John C. Garcia
Sheriff of Erie County

Attachments

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Erie County Sheriff's Office
Re: ECSO K-9 Services
Date: January 28, 2025

Summary of Recommended Action

The attached resolution authorizes the Erie County Sheriff's Office to enter into agreements as necessary with the below list of providers for services, to include routine veterinary care, emergency veterinary care and boarding services for the K-9s of the Erie County Sheriff's Office Police Services Division and Jail Management Division:

- Brighton-Eggert Animal Clinic, 2880 Sheridan Dr., Tonawanda
- BluePearl Pet Hospital, 4821 Genesee St., Cheektowaga
- Orchard Park Veterinary Medical Center, 3930 N. Buffalo St., Orchard Park
- Eagle Ridge Kennels, 7081 Ellicott Rd., Orchard Park
- Village Veterinary Clinic of Hamburg, 113 Buffalo St., Hamburg

The resolution further authorizes the Erie County Sheriff's Office to enter in contract with other non-emergency veterinary specialists as needed.

Fiscal Implications of Proposal

Funding for the services related to this resolution has been allocated in the 2025 Erie County Budget as follows:

Fund 110, Funds Center 11510
Erie County Sheriff's Office
Police Services Division

APPROPRIATIONS

516020 – Professional Services Contracts & Fees \$1,856,230

Fund 110, Funds Center 116
Erie County Sheriff's Office
Jail Management Division

APPROPRIATIONS

516020 – Professional Services Contracts & Fees \$372,956

Reasons for Recommendation

Between the Police Services Division and Jail Management Division, the Erie County Sheriff's Office utilizes 19 K-9s to enhance public safety. These K-9s require routine veterinary services and, occasionally, emergency veterinary services, specialist services and boarding services. Approval of this resolution would allow K-9 handlers to utilize the aforementioned services from the listed providers in a timely manner.

Consequences of Negative Action

The Erie County Sheriff's Office would be unable to contract with providers for veterinary, specialty and boarding services.

Steps Following Approval of Measure

Certified copies of the approved resolution shall be forwarded to the County Executive, Department of Law, Comptroller's Office, Division of Budget and Management, Division of Purchase and Erie County Sheriff's Office.

A RESOLUTION SUBMITTED BY:
ERIE COUNTY SHERIFF'S OFFICE

Re: ECSO K-9 Services

WHEREAS, it is the mission of the Erie County Sheriff's Office to provide quality public safety services to our community by promoting a safe environment through police and citizen interaction with an emphasis on integrity, fairness and professionalism; and

WHEREAS, the Erie County Sheriff's Office, Police Services Division utilizes the services of thirteen (13) K-9s to help maintain public safety; and

WHEREAS, the Erie County Sheriff's Office, Jail Management Division utilizes the services of six (6) K-9s to help maintain public safety; and

WHEREAS, occasionally, the nineteen (19) K-9s of the Erie County Sheriff's Office require veterinary, specialist and boarding services; and

WHEREAS, funding for these services has been previously allocated in the 2025 Erie County Budget as follows:

Fund 110, Funds Center 11510
Erie County Sheriff's Office
Police Services Division

APPROPRIATIONS

516020 – Professional Services Contracts & Fees	\$1,856,230
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Fund 110, Funds Center 116
Erie County Sheriff's Office
Jail Management Division

APPROPRIATIONS

516020 – Professional Services Contracts & Fees	\$372,956
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NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature authorizes the County Executive and Sheriff to enter into contracts as necessary with the following providers for services, to include veterinary

and boarding services, for the fiscal year 2025, retroactive to January 1, 2025, in order to assure the continuation of vital care and services for the Erie County Sheriff's Office K-9s:

Brighton-Eggert Animal Clinic, 2880 Sheridan Dr., Tonawanda
BluePearl Pet Hospital, 4821 Genesee St., Cheektowaga
Orchard Park Veterinary Medical Center, 3930 N. Buffalo St., Orchard Park
Eagle Ridge Kennels, 7081 Ellicott Rd., Orchard Park
Village Veterinary Clinic of Hamburg, 113 Buffalo St., Hamburg

and be it further

RESOLVED, that inasmuch as it is impractical to follow the request for proposal (RFP) in the case of veterinary services, the Erie County Legislature hereby waives this procedure as provided for in Section 26.08 of the Erie County Administrative Code; and be it further

RESOLVED, that authorization is hereby given to the Erie County Sheriff's Office to enter into contracts as necessary for non-emergency veterinary specialists. The Erie County Legislature will within thirty (30) days be notified in writing of such actions, including the name of the vendor and the total expense incurred; and be it further

RESOLVED, certified copies of the approved resolution shall be forwarded to the County Executive, Department of Law, Comptroller's Office, Division of Budget and Management, Division of Purchase and Erie County Sheriff's Office.

Fiscal Impact: AS INDICATED

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-9

MEYERS

Appointment to the Botanical Gardens Board
of Directors

25COMM. 3E-9

Attachments

ERIE COUNTY LEGISLATURE

HON. TIMOTHY MEYERS
CHAIR OF THE LEGISLATURE
7TH DISTRICT LEGISLATOR



92 Franklin St., 4th Fl.
Buffalo, NY 14202

January 29, 2025

Erin Grajek - President/CEO
Buffalo and Erie County Botanical Gardens
2655 South Park Avenue
Buffalo, NY 14218

Dear Ms. Grajek,

Please be advised that I hereby appoint the following individual to serve in my ex-officio position on the Buffalo and Erie County Botanical Gardens Board of Directors:

Colleen M. Shanahan
23 Orchard Terrace
Orchard Park, NY 14127

Thank you for your courtesy in this regard.

Sincerely,

A handwritten signature in black ink, reading "Timothy J. Meyers".

Timothy Meyers
Chair, Erie County Legislature

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-10

COMPTROLLER

Audit of the EC Department of Real Property
Tax Services

25COMM. 3E-10

Attachments

January 2025

**Audit of the Erie County
Department of Real Property Tax Services
January 1, 2023, through December 31, 2023**



**KEVIN R. HARDWICK
ERIE COUNTY COMPTROLLER**

**HON. KEVIN R. HARDWICK
ERIE COUNTY COMPTROLLER'S OFFICE
DIVISION OF AUDIT & CONTROL
95 FRANKLIN STREET
BUFFALO, NEW YORK 14202**

January 24, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Dear Honorable Members:

The Erie County Comptroller's Office has completed a performance audit of the tax collection process within the Erie County Department of Real Property Tax Services (RPTS) during the period spanning January 1, 2023, through December 31, 2023.

The Auditor's objectives were to determine (1) whether an adequate level of internal controls relating to the management of revenue and accounts receivable transactions existed for the systems and processes employed by the Department during the audit period; (2) whether documentation was accurate regarding revenue received from municipal collectors, including late payments, as well as amounts received directly from individual taxpayers; (3) whether recordkeeping practices maintained during the audit period were adequate and in compliance with applicable legal authority and policy; and (4) to evaluate the processes for internal and systems controls employed by the Department during the audit period concerning amounts received following the end of the applicable collection period.

The Auditor believes that the evidence obtained provides a reasonable basis for the findings and conclusions described herein based on audit objectives.

The Division of Audit's responsibility is to express an opinion based on the facts obtained during the course of the audit. The Auditor conducted this audit in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Those standards require the Auditor to plan and perform the audit in a manner that is designed to obtain sufficient, appropriate evidence that will provide a reasonable basis for the results of the audit and present conclusions based on stated audit objectives. The Division of Audit believes that based on those objectives, the evidence obtained provides a reasonable basis for the results, findings, comments, and recommendations contained herein.

AUDITOR'S OPINION

In the Auditor's opinion, the internal controls governing the management of County tax revenue and accounts receivable transactions, supporting documentation, and recordkeeping practices of related transactions are not adequately designed or operating effectively. Many, but not all of the issues described herein can be attributed

to the inadequacy and inefficacy of the GOVERN system used by RPTS to perform the vast majority of its work. It is the Auditor's opinion that serious consideration should be given to replacing the current system.

The Auditor found issues relating to internal controls involving deficient policies and procedures, insufficient managerial review, and risk of fraud related to the security of financial assets and the reconciliation process that did not actually result in a loss of assets but created a significant risk of loss and will continue to do so until properly addressed. In addition, the Auditor found that GOVERN cannot interface with the County's accounting system and records are only reconciled manually once a year by a separate department, creating inefficiencies in multiple areas due to a combination of an inadequate system and a lack of written procedures.

No other specific issues adversely affecting procedures, internal controls, or compliance came to the Auditor's attention. The audit was conducted for the purposes described and would not necessarily reveal or disclose all instances of noncompliance with respect to other operational areas not within the scope of the audit.

It should be noted that in August 2023, RPTS hired a new Supervising Tax Accountant, who was familiar with the County's accounting system, and began implementing stronger internal controls, including procedures for performing bi-weekly reviews of transactions that increased the integrity of the GOVERN transaction process. The Auditor took measures to make that distinction throughout the report where applicable.

BACKGROUND

On January 12, 2024, the Erie County Comptroller's Office, Division of Audit issued an engagement letter to the Erie County Department of Real Property Tax Services (RPTS) regarding the Auditor's intent to audit the processes and internal controls surrounding various components of the annual property tax collection process. After a preliminary meeting with the Auditee, it was determined that the scope of the audit would involve an examination of seven selected revenue accounts concerning (1) real property taxes, (2) exemption removal revenue, (3) acquisition, (4) revenue from "payment in lieu of taxes" (PILOT) agreements, (5) interest and penalties, (6) omitted taxes, and (7) revenue adjustments.

In terms of revenue generation, RPTS is one of Erie County's most critically important administrative divisions. In total, RPTS is responsible for collecting amounts equivalent to approximately 15% of Erie County's annual budget. The Department also performs a host of other services, distributed across three subdivisions: the (1) Division of Collection, the (2) Division of Preparation and Administration, and the (3) Division of Mapping and Title Search.

RPTS did not always perform the duties that it does today. RPTS was established out of a 1988 local law as the "Division of Real Property Tax." This local law was the second of several pieces of legislation causing the eventual abolition of the Erie County Department of Finance. In response, the County Legislature distributed the powers and responsibilities of the Finance Commissioner among the Division of Budget, Office of Comptroller, and RPTS. In 2006, the Commissioner of Finance position was abolished altogether.

RPTS is led by a Director appointed by the Erie County Executive and confirmed by the County Legislature. Unlike most other County appointees, the New York State Department of Taxation and Finance requires the Director to meet certain education and experience-based prerequisites in order to serve in that capacity. Per the Erie County Charter, RPTS "perform[s] all duties in relation to the administration and collection of taxes heretofore performed by a County Treasurer or Commissioner of Finance." During the transition, RPTS obtained extension and issuance responsibilities from the Clerk of the Erie County Legislature. The Director is meant to serve as record keeper for real property transfers and advisor to local assessors for cities, towns, and villages

across Erie County. The Director must also submit equalization rates to the County Executive and issue interpretive reports to the County Executive and Legislature as required.

In practice, RPTS is fundamentally responsible for collecting property taxes from local governments which have already collected the County levy themselves alongside their local levy. RPTS collects the County portion of property taxes from City of Buffalo taxpayers directly. Furthermore, RPTS must hold an annual *in rem* auction to sell properties obtained through the foreclosure process to satisfy property tax debts.

Since 2020, RPTS has made significant procedural changes to its operational processes. In 2020, the County's external auditor found a system lacking any formal written policies for completing the Department's work or internal succession planning. RPTS has long used the GOVERN system to process tax collections. While GOVERN is compatible with myriad software systems used by local governments in Erie County, it does not reconcile or interface directly with the County's accounting system. Cashiers are responsible for collecting payments and ensuring that necessary information is recorded in the GOVERN system. However, the lack of direct connection between recording and accounting systems required one of RPTS' cashiers to generate reports in GOVERN, which a Supervising Accountant would then enter into the County's accounting system on a daily basis. No other RPTS employees had access to the County's accounting system until 2022. However, even then, the external auditor noted that RPTS employees who were granted access to the accounting system were ill-equipped to use it effectively.

The external auditor also noted internal control issues. In 2020, entries submitted into the County's accounting system by a Supervising Accountant were not reviewed internally in RPTS and were only subject to review by the Cash Management Unit within the Erie County Comptroller's Office. Some changes were implemented in 2021, where one of RPTS' Tax Accountants processed changes to tax bills and amounts in arrears and the Supervising Accountant would review such changes. However, there were no formal signoffs involved, and the external auditor recommended several options, involving approval by the Director. Other changes were made to tax bill printing and return interest policies.

Prior to 2023, RPTS began leaning heavily on other County departments to complete accounting tasks, in part because RPTS employees were generally unfamiliar with the County's accounting system and were unable to utilize it efficiently given the volume of daily transactions. Prior to 2022, RPTS was forwarding the majority of data necessary to satisfy accounting obligations to the Accounting Division within the Comptroller's Office; chargeback invoices were sent to the Division of Budget. By 2022, numerous employees had access to the County's accounting system. Nevertheless, GOVERN collection reports and chargeback invoices were being forwarded to the County's Budget Director, who had extensive knowledge of the County's accounting system and would input all necessary information therein. Other systemic changes were implemented or are in the process thereof. Chief among them was a new explanation requirement for adjustments in GOVERN. Others included changes to corporate taxpayer transactions, late notices, cashier collection and process adjustments, and daily reports.

Objective

The primary audit objective involved an evaluation of internal controls within RPTS regarding the management of revenue transactions and evaluating the effectiveness, efficiency, and compliance of the Department with established policies, procedures, guidelines, and other applicable authority. Other objectives included the testing and evaluation of documentation, recordkeeping practices, timeliness, completeness, and system controls relating to accounts receivable by Erie County from municipalities and individual taxpayers, including those occurring after applicable deadlines.

Methodology

To satisfy the objectives within the audit scope, the Auditor obtained Internal and System Control Questionnaires (ISCQ) from RPTS, the Division of Budget and Management and the Division of Accounting within the Comptroller's Office to establish a baseline for testing. To determine the population and sample size for each test performed concerning the procedures for processing cash receipt transactions, adjustment transactions, refund transactions, reversal transactions, and PILOT payments; handling omitted taxes, executing electronic file transfers, and reviewing internal controls, the Auditor performed the following tests:

1. Because each population was less than 30, the Auditor determined that the entire population of tax warrants, levy approval letters, legislative approvals, tax abstract, village resolutions, and settlement statements would need to be tested for compliance with Erie County Tax Act (ECTA).
2. The Auditor determined the entire population of cash receipts to be 248 working days during the audit period of January 1, 2023, through December 31, 2023. For the purposes of testing accuracy, completeness and timeliness, the Auditor selected a random sample of 57 days necessary to reach a 95% confidence level with a 5% rate of error.
3. The Auditor determined that it was necessary to test adjustment transactions for completeness and authorization. The entire population for the purpose of evaluating the processing of adjustments for accuracy and reasonableness was 9,262. From the total population, the auditor selected a random sample of 73 adjustments necessary to reach a 95% confidence level with a 5% rate of error.
4. The Auditor determined that it was necessary to test the refund transactions for accuracy, proper approvals and to verify that the refund was processed in the County's accounting system. The entire population for the purpose of evaluating the processing of refund transactions for accuracy and reasonableness was 776. From the total population, the Auditor selected a random sample of 67 refunds necessary to reach a 95% confidence level with a 5% rate of error.
5. The Auditor determined that it was necessary to test the reversal transactions for accuracy and compliance. The entire population for the purpose of evaluating the processing of reversal transactions was 537. From the total population, the Auditor selected a random sample of 65 reversals necessary to reach a 95% confidence level with a 5% rate of error.
6. The Auditor determined that it was necessary to test the PILOT agreement payments for reconciliation to GOVERN and the County's accounting system. The entire population for the purpose of evaluating the processing of PILOT agreements was 176. From the total population, the Auditor selected a random sample of 52 PILOTs necessary to reach a 95% confidence level with a 5% rate of error. An additional 10 PILOTs pertaining to affordable housing and solar projects were added to the sample for testing.
7. The Auditor determined that it was necessary to test the access rights and permissions for all GOVERN users.
8. The Auditor determined that it was necessary to test the internal controls and continuity of the bags provided by Loomis, the County's contracted armored car service, that were used for the entire audit period. Because determining continuity required the Auditor to confirm an unbroken sequence, the entire population of 2023 logs were tested.

9. The Auditor determined that it was necessary to verify that the amount contained in the General Ledger (GL) Account in the County's accounting system for omitted taxes was supported by local assessment documentation and corresponded to the tax levy.

To complete this testing, the following specific actions were taken:

- The Auditor examined the approval request letter from the Erie County Executive to the Legislature, the memorandum of RPTS, and the legislative approval resolutions for compliance with applicable law and policy;
- The Auditor examined the 2023 Settlement Statements to verify that the statements matched warrants approved by the Erie County Legislature and equaled the total stated in the tax abstract, that payments were received and matched amounts stated, that payments were posted in the County's accounting system and supported by adequate supporting documentation, and that the statements themselves complied with ECTA;
- The Auditor verified that GOVERN PILOT amounts billed directly by Erie County matched the amount approved by the Erie County Legislature according to the payment schedule described in the specific taxpayer's agreement, that the appropriate amount was recorded in the proper GL account, and that supporting documentation was included. For the solar project and affordable housing PILOTs, documentation was reviewed to confirm an agreement exists, and that legislative approval was obtained. However, the Auditor tested whether one such PILOT payment was posted to the County's accounting system because billing for the remainder did not begin until 2024 or 2025;
- Omitted Taxes, which pertain to, among other things, changes in ownership that result in the removal of a tax exemption, were verified and reconciled to supporting documentation and the tax levy;
- The Auditor reconciled and verified the accuracy of the manual calculation of the year-end adjusting entry recorded by the Division of Budget and Management using the Property Tax Revenue Adjustment and RPTS Interest & Penalties GL accounts;
- GOVERN access levels were reviewed as applied to particular transactions within GOVERN, and controls over those access rights;
- To test internal controls regarding cash deposits, the Auditor reviewed Loomis logs used by RPTS in 2023. Logs were reviewed sequentially to verify that all bags were accounted for;
- All GOVERN transactions for 2023 were evaluated by comparing the RPTS employee user ID processing the transaction to all transactions having the same or secondary owner name. This was done to ensure that no transactions were done by RPTS employees to their own property;
- The Auditor evaluated the sample of adjustments for accuracy and compliance. All sampled adjustments were reviewed for supporting documentation and reconciled;
- The supporting documentation for sampled refund transactions was evaluated for accuracy and approval. The Auditor verifies that each sampled refund was processed in the County's accounting system;

- The Auditor tested the sampled reversals for accuracy and compliance through supporting documentation. The documentation was reviewed for amounts, ACH support if applicable, and managerial approval and deposit verification;
- The Auditor tested the sampled cash receipts for accuracy and compliance through supporting documentation generated during the ordinary course of business. The documentation was reviewed for proper processing in GOVERN, completion and compliance regarding entry into the County's accounting system, adequate managerial review and proper deposit in the correct bank account.

FINDINGS:

Finding #1: Physical security measures and Loomis Logs are not adequately maintained to preserve internal control over cash deposits.

The Auditor found that Loomis logs and bags used by RPTS to facilitate the deposit of cash receipts are insufficiently controlled. The Auditor also noted a number of structural security gaps which, if exploited, could have led to potential fraud. While the Auditor found no indication that any tax payments made by cash were lost, stolen, or misappropriated, the controls over the logs and the deposit bags are inadequate to minimize the risk of loss or theft. During the audit period, RPTS did not account for bag numbers that were missing, skipped, discarded, or defective – either on the general log or separately.

Finding #1a: Security infrastructure is insufficient to conclusively prevent fraud.

During the walkthrough, the Auditor noted multiple shortcomings related to the physical security measures used by RPTS to protect financial assets. In a meeting with the Auditee, the Auditor discussed the placement of security infrastructure in the department and protocols currently in place, as well as the need for updates, additions and adjustments to address specific deficiencies. Due to the confidential nature of the subject matter of this discussion, the full recommendation cannot be disclosed in the report.

Finding #1b: Practices relating to physical cash deposits lack written policies and internal controls.

During fieldwork, the Auditor reviewed the Loomis logs utilized by RPTS in 2023 and found that the bags used for cash deposits, which are delivered by Loomis to clients individually numbered and labeled sequentially, were not logged as such. Per the Erie County Internal Controls Policy, failing to maintain a sequential log of bags used heightens the risk that Erie County assets could be diverted or become otherwise unaccounted for. This risk is especially great given the liquidity of cash and the trust placed in RPTS to ensure that property tax payments are arriving at their intended destination.

Each cashier has their own drawer, deposit tickets, and bags to use in processing the day's transactions. Each day, the cashier counts cash received, verifies the amount counted against the GOVERN report, assembles supporting documentation, places the deposit in the Loomis bag, and notes the bag number on the deposit ticket. The cashier remits the documentation to a Supervising Accountant, who reconciles the amounts on the deposit ticket to the GOVERN report along with the check and credit card report before preparing an entry in the County's accounting system. Theoretically, the Comptroller's Cash Management Unit would be able to note cash shortages when posting the entry for that day in the County's accounting system. However, neither RPTS nor the Comptroller's Accounting Division have written guidance in place concerning cash discrepancies.

Bags are picked up by agents of Loomis each day, meaning that each pickup will include cash taken in by RPTS the previous day. However, the Auditor found that the Loomis pickups include bags containing cash receipts from other County departments. Those departments will deliver their bags to the RPTS office and enter the relevant data on the Loomis log therein. The Auditee informed the Auditor that RPTS was not responsible for bags left in the RPTS office by other departments. While there is no written policy in this area, the practice described presents a significant chain of custody issue, which is critical to the integrity of the deposit process and creates a substantial risk of loss for liquid County assets.

Recommendation:

The Auditor recommends that RPTS develop a written policy providing for comprehensive accounting of Loomis bags within the department. RPTS should involve the Comptroller's Office in this process to ensure departmental policy does not conflict with any countywide policies. The simplest method would be for RPTS to use sequentially numbered logs which correspond to the bags on premise. Loomis bags that are missing, skipped, discarded, or defective should be tracked on a separate log and initialed by the person handling each Loomis bag. This would allow RPTS to improve control over the bags they have by increasing visibility of disruptions of sequence, thus increasing the likelihood that any potential loss will be noticed and addressed quickly. In the alternative, RPTS should, at minimum, maintain a separate log containing bags not used for one reason or another and include comment regarding what became of each such bag and the reason it was not used. A second employee should verify entries made for unused bags.

The Auditor further recommends that RPTS management assign series of bags to specific cashiers and remain diligent in keeping tabs on which series of sequential bags are being used by each cashier. Management or a designated supervisor should also conduct a regular periodic review of logs to ensure that departmental procedures pertaining to cash deposits and Loomis logs are being adhered to.

The Auditor also recommends that the Comptroller's Office, Accounting Division promptly initiate a conversation with the Division of Budget and Management, RPTS, and other County departments that leave deposit bags in the RPTS office for the purpose of creating a mutually agreeable policy and a corresponding set of written procedures. The lack of universal County policy providing for the treatment of physical cash deposits has created a vacuum resulting in the ad hoc practices that the Auditor found here. RPTS has no obligation to accept Loomis bags from other departments. However, once accepted, disclaiming responsibility for the deposits of other departments does not make RPTS any less responsible for those deposits. Representatives of other departments who deliver Loomis bags to RPTS enter that information into a log. Should another department's deposits be misplaced after the log entry was made, RPTS would be held responsible for the loss. Thus, if the County has decided that RPTS is going to be a central pickup point for Loomis, then a detailed written procedure is essential.

Finding #2: User rights within GOVERN are not well defined and are not regularly reviewed.

According to the GOVERN manual, settings in the system can be set by computer or by user; RPTS selected the latter. To set parameters in GOVERN on a user-by-user basis, the "Super User" at the written request of an Administrator can prescribe permissions and access levels for each individual tailored to their specific job duties and operational needs. The Division of Information and Support Services (DISS) confirms all changes to permissions with the Supervising Tax Accountant.

There were four employee Administrators during the audit period, each of whom received full access to all system functions and data. Eleven employees had user-level access rights in which functions vary based on individual duties and the needs of the department. There was only one Super User, a DISS employee, who has primary

responsibility for critical systems-related maintenance tasks and making changes to access and permissions within the system. Per the Erie County Internal Control Accounting Policy, it is the department's responsibility to ensure internal processes include adequate internal controls, including sufficiently detailed written procedures and regular managerial review.

The Auditor found that several employees had the ability to change, modify, or delete adjustment entries in violation of department policy. Per RPTS' "GOVERN Adjustments" policy, permissions to modify or make adjustments is limited to the "in rem specialist, tax accountants, the Supervisory Accountant and Supervisory Tax Accountant." The user permissions roster provided by the Auditee indicated that the receptionist, system coordinator and three cashiers had the ability to change, modify, or delete adjustment entries in GOVERN. According to the Auditee, RPTS has designated a cashier to serve as the department's *in rem* specialist.

RPTS currently has no written policy or procedure related to effectuating changes to access levels in GOVERN. Per the Auditee, RPTS' current practice involves communication between users and administrators regarding operational needs within the system. Administrative users then send a written request to the Super User in DISS to make necessary changes. DISS confirms all changes to permissions with the Supervising Tax Accountant. The Auditor reviewed all permissions changes made in GOVERN during the audit period and found that each one was made by the Super User.

User rights were last reviewed in August 2023, which coincided with a change in administrative personnel within RPTS. The Auditor was informed that the Auditee has engaged in a managerial review process designed to confirm that changes made by the Super User matched the changes requested by the Administrator. Access rights were verified and clarified as necessary by observation and printouts of user access necessary for job duty performance.

Recommendation:

The Auditor recommends that RPTS implement a written policy describing the procedure for requesting and facilitating permission changes in GOVERN and to ensure that the policy is updated to reflect the present needs of the department. A written policy makes employees aware of the necessary steps to be taken when encountering an access-related obstacle in the performance of their duties and increases the likelihood that such obstacles will be addressed quickly. The policy should be sufficiently detailed as to inform RPTS administration which steps need be taken for onboarding a new employee, transferring access levels from one position to another, or adjusting access levels for existing employees in a manner consistent with DISS policy. This will reduce the disruption caused by staff turnover and intradepartmental position changes.

The Auditor further recommends that RPTS management provides for the regular review of user permissions. Such review should be described in a written policy and require the reviewing employee to document form and substance of oversight activity. RPTS leadership is in a better position to understand the needs of the department and their managed employees than DISS. Therefore, management should periodically request reports from DISS detailing the audit trail regarding requested and effectuated changes. Doing so on a regular basis will ensure that employees do not lack access to components of the system necessary for completion of job duties, and conversely, ensure that employees do not have access to functions and information they should not. This is especially important when employees shift positions or staff turnover occurs within the department.

Finding #3: Adjustment, modification, and refund transactions in GOVERN lack detail and controls.

Given the sheer volume of taxable parcels in Erie County, the system used by RPTS must necessarily contain a function for making adjustments to payment entries, and where appropriate, to facilitate and record refunds.

The Auditor found that individual entries tested omitted important information such as date and amount of the transactions. The Auditor further noted that the process for both adjustments and refunds lacked sufficient sign-off indicating a lack of managerial review of supporting documentation. The Auditor found no evidence of reconciliation or review of modified transactions.

Finding #3a: Adjustment transactions lacked necessary information on supporting documentation.

A primary function of the adjustment mechanism is to facilitate reversals. Occasionally, payment will be applied to the incorrect property in the GOVERN system. If the mistake is made by RPTS, an adjustment is initiated to reverse the payment to the incorrect property and apply the payment amount to the correct property. The same process is followed when payments are systemically applied to the incorrect tax year. Per written policy, RPTS may not make an adjustment if payment was incorrectly applied as a result of instructions from an escrow company or bank.

RPTS also processes adjustment transactions to ensure delinquent payments are properly applied to avoid *in rem* foreclosure. A property for which taxes have not been paid for three years is subject to be sold at auction during the County's annual *in rem* foreclosure sale. When a web payment is made to partially satisfy arrears, payment is automatically applied to the current year. If the prior years' taxes remain unpaid, the property is still at risk of being foreclosed upon. RPTS employees will alter, amend or modify web payments to apply any partial satisfaction to prior years to avoid this outcome. RPTS also uses the adjustment mechanism to process "other" modifications, such as fees incurred as a result of checks returned due to insufficient funds, pursuant to court order following a tax assessment challenge, or properties involving special considerations governed by a process involving the regional land bank. Automatic adjustments for balances under a certain amount are made by the GOVERN system.

During testing, the Auditor found that the supporting documentation for 12 of the 54 "other" adjustment transactions do not reflect the amount of the transaction, the date it was completed, or both. Per the Erie County Accounting System Internal Controls policy, each department is responsible for completeness, accuracy, timeliness, authorization and properly designed records. The amount of the transaction and date of transaction would fall under this policy.

For the first seven months of the audit period, RPTS had no managerial review policy for adjustment transactions. The Auditor was informed that managerial review of adjustment transactions, if any, was inconsistent. Any managerial review that did occur was not documented. Prior to August 2023, there was a step-by-step instructional document describing the process of running the "GOVERN Transaction Report." In August 2023, RPTS management added a managerial review component to the existing guidance document. The updated document instructed the Supervising Tax Accountant to review the report on a bi-weekly basis to ensure accuracy, completion, and that proper protocol was followed. The Supervising Tax Accountant was also required to document their review by initialing the file before securing it in the designated location. The Auditor confirmed that the review process described in the updated document occurred after August 2023.

The Auditor was informed by the Auditee that another type of adjustment, deemed "modifications," was performed in the GOVERN system automatically, but was not subject to managerial review. When payment is received through the mail, the cashier inputs the postmark date into GOVERN. If it is past the due date, the system will automatically calculate and adjust interest and penalties according to the postmark date of payment. GOVERN generates an audit trail report that details the calculations made in the system, but that report must be run by DISS, which RPTS did not request during the audit period. Therefore, no managerial review of the inputs was performed during the audit period to ensure that the postmark date used for the GOVERN calculation

was the postmark date on the envelope. Because postmark dates are entered manually by cashiers, an employee could conceivably backdate the transaction to eliminate interest and penalties. Therefore, managerial review is necessary to verify postmark dates.

Finding 3b: Refund transactions lacked oversight, omitted information, and suffered delays.

During fieldwork, the Auditor noted inconsistencies regarding processed taxpayer refunds. A GOVERN report is run monthly that notes all accounts which include a credit balance that may require a refund. If the taxpayer is entitled to a refund, it is processed and sent to the Comptroller's Office Accounts Payable Unit, which issues a check to the payee. The Auditor discovered issues with documentation, timeliness, oversight, and policy related to refunds.

During the audit period, RPTS had an overpayment refund procedure in place; that policy was supplemented in August 2023. The policy provided step-by-step instructions for processing refunds in GOVERN, but lacked additional substance and did not address other types of refunds. During testing, the Auditor found that the supporting documentation for 16 of the 67 refund transactions reviewed did not include the initials of the employee who processed the refund transaction.

The Auditor further found that 31 refunds of the 67 sampled were outstanding prior to 2023. Until August 2023, RPTS did not initiate the refund process unless the taxpayer personally contacted the office to request a reimbursement for amounts overpaid. Upon the arrival of new management in August 2023, the Auditor was informed that a verbal directive was issued to clear the refund backlog by the end of 2023.

Recommendation:

The Auditor recommends that RPTS develop and implement a detailed policy governing refunds. Any policy should include explicit guidance regarding the circumstances in which payors are eligible for refunds, as well as detailed instructions for processing in each situation. There is a lack of legal authority concerning refunds connected to real property tax obligations. New York State Real Property Tax Law provides a specific process and procedure for the issuance of refunds where a taxpayer is entitled to a certain refund following a tax assessment challenge, or when a clerical error has been made. State and County legal authority is virtually silent on issuing refunds in other scenarios. Other legal authority casts doubt upon the ability of counties to issue refunds resulting from overpayments or mistakes, especially when the return of unpaid taxes has been sent to RPTS by the local collector.

RPTS issued a number of refunds during the audit period that were not ordered by the Courts or result from a clerical error. The vast majority of these refunds were issued from payments that were taken in directly by RPTS, either because they were paid late or because the properties were located within the City of Buffalo. While there is no legal authority sanctioning the refunds described, there is no legal authority that explicitly prohibits refunds from being issued by RPTS under these circumstances. RPTS' practice as of August 2023 – promptly issuing refunds to taxpayers who overpay or make certain payments by genuine mistake – neatly comports with public policy considerations of equity and fundamental fairness. It is further acknowledged that RPTS cannot unilaterally change or amend laws to this effect. Thus, the Auditor recommends that RPTS review the nature of its refund transactions and implement a detailed policy setting a standard for the treatment of refunds that accounts for the variety of circumstances encountered by the department. The existence of and adherence to such a policy will insulate the department from allegations that refunds issued by RPTS were improper.

The Auditor further recommends requiring that all supporting documentation necessary to initiate and authorize any system amending transaction include the person initiating the transactions initials, the amount, as well as

the date of the transaction. Supporting documentation should be saved electronically or in another appropriate location. Department policy and guidance should provide specific instructions to RPTS employees as to how supporting documentation must be maintained.

The Auditor recommends that after RPTS management completes regular review of any transactions, the responsible individual document his or her review and note any issues or inconsistencies in a format that can be clearly and concisely presented to management and addressed accordingly. The Auditor acknowledges that the GOVERN system does not provide an efficient mechanism for reviewing backup documentation, thereby impeding the completion of a thorough and efficient managerial review process.

The Auditor also recommends that management regularly request the audit trail report detailing automatic modifications from DISS to allow for proper administrative oversight. Managerial review should include a reconciliation of reported postmark dates with supporting documentation.

Finding 4: Cash receipt transaction testing identified issues of timeliness and segregation of duties.

A majority of the County tax levy is collected by local collecting agents, employed by the various municipalities across Erie County, who accept County payments alongside local tax obligations. Those local collection officers are required to remit the County's portion of taxes collected to RPTS either in a single return, or by monthly remittances through the month of June. However, taxpayers who own property within the City of Buffalo, or those making late payments, must settle the County portion of their property tax obligation with the County directly.

Taxpayers can pay tax bills in person at the RPTS office or online. RPTS accepts cash, checks, credit card and debit card payments at the counter. RPTS also supports a web portal through which taxpayers can make payments electronically. At the end of each day, cashiers are required to close out their drawers by reconciling their daily transactions to reports generated in the GOVERN system. The closing process then requires cashiers to prepare three documents: a (1) deposit ticket, which records that day's cash transactions; a (2) check report, which records and electronically deposits the day's check payments; and (3) an EZNet pay report, which covers point of sale card transactions. These documents are collectively referred to as the "Daily Cashier Filings". Cashiers must deliver their Daily Cashier Filing to the Supervising Accountant at the end of each day. The Supervising Accountant will review and approve each Daily Cashier Filing, prepare the Cash Journal, and park the entry in the County's accounting system.

The Auditor tested 57 full days of cash receipts within the audit period. Reports detailing payments made through the web portal are automatically grouped under a particular day, while each cashier would have a separate Daily Cashier Filing for the transactions that he or she processed on a particular day. Therefore, the Auditor reviewed a total of 184 reports that were generated across the 57 days.

The Auditor determined that nine Daily Cashier Filings, which included cash or check transactions, were not deposited the next business day and that five of those transactions were not fully processed in GOVERN the day of the transaction. The Auditor also found that one full day of web-based or credit card transactions were not posted in GOVERN the day of receipt. The Auditor could not conclusively ascertain the cause of the delay. Based on email conversations with the Auditee, the most likely cause of the issue is a failure of cashiers to close out the system on particular days. In a recording context, GOVERN is considered a "live system". When "closed out", the system will automatically include each transaction processed therein going back to the time it was last closed. Thus, if a cashier forgot to close out the system on a particular day, the system would generate a report including two days of transactions if closed out the following day.

The Auditor further found that during the audit period, the Supervising Accountant processed one Daily Cash Filing and two web-based filings, then reviewed, approved and posted those same receipts. While this issue was likely the result of understaffing on a particular day, this conduct violates the Erie County policy for internal controls because the same individual processed, compiled, reviewed, and approved the transactions.

Recommendation:

While RPTS has made improvements in documentation and written procedures, the written procedures for processing cash receipt transactions lack detail and do not address a variety of areas where written rules are necessary. Therefore, the Auditor recommends that RPTS review, implement, update, and/or document additional procedures and include sufficient detail to ensure uniformity in departmental operations pertaining to cash receipts. For the reasons described below, new or updated policies should address timeliness, segregation of duties, and managerial review.

It is essential that each cashier completes the GOVERN closing procedure at the end of each day. Daily Cashier Filings are designed to provide a snapshot of transactions that occurred on a particular day. When a daily filing includes multiple days' worth of transactions, it complicates the reporting and accounting side of the process and increases the risk of errors. Furthermore, because cash receipts are deposited in an interest-bearing bank account, the failure to deposit payments daily increases the risk that assets are misplaced and deprives the County of interest revenue that it would otherwise earn.

Segregation of duties is an indispensable internal control designed to ensure that the risk of asset loss is minimized by virtue of a second individual verifying the financial record keeping of another. While the Auditor found no indication that any employee theft occurred during the audit period, the failure to segregate cashiering and review duties in particular transactions in contravention of written policy represents an opportunity that should have been prevented.

Finding 5: Policies for reviewing and documenting reconciliations between systems were missing.

In addition to accepting payments in cash and check form, RPTS accepts credit card and debit card payments at the counter. RPTS also supports a web portal through which taxpayers can make payments electronically. Because RPTS uses a single vendor to process card payments, any credit and debit card payments made in person are automatically included in the same report as web-based payments. Cash and check payments are compiled separately, as each cashier files his or her own report for collections in that format for each day.

The Auditor tested a sample of cash receipts covering 57 days which included cash, check, card, and web-based payments received by RPTS. The Cash Management Unit within the Comptroller's Office, Accounting Division is responsible for ensuring that all payments are properly reconciled with the bank's deposit record for a particular day. The Auditor found that for all payments received, there is no documented process for verifying whether such payments were received or tracing the movement of money to bank deposits in the appropriate account. The Auditor further found that the Cash Management Unit was not documenting these reconciliations and that the Accounting Division lacks a written and approved reconciliation policy in this area, thereby presenting an internal control issue relating to managerial review. The Auditor was informed that, at present, a supervisory employee performed these reconciliations and, in the event that a reconciliation was performed incorrectly, the system would reflect a non-zero balance. However, this account was not within the scope of the audit and the Auditor could not confirm this assertion with no documented reconciliation.

While conducting the review, the Auditor was able to verify the cash and check receipts to the bank statements in a straightforward manner. However, reconciling the card and web-based receipts to the bank statement was

a far more complex and time-intensive process due to timing issues, variation in card types, and adjustments which required referencing other supporting documentation and calculations. With the assistance of the Cash Management Unit, the Auditor was able to reconcile all 57 samples of daily transactions for card and web-based payments. However, the Auditor was unable to determine whether managerial oversight was being exercised due to lack of documentation.

Recommendation:

The Auditor recommends that the Comptroller's Office, Accounting Division establish a written procedure for reconciling cash receipts to bank deposit records reflecting cash, check, credit card and web-based transactions conducted by RPTS. The amount of difficulty that the Auditor experienced during the reconciliation process illustrates a rationale for written reconciliation policies. Given the complexity of the process, it is likely that in the event of sudden employee turnover, a new hire would find himself or herself in the same position as the Auditor without the benefit of their predecessor to walk through the process. Disruption of this nature increases the probability that mistakes are made.

The Auditor further recommends that any written policy include a process for managerial review of deposit reconciliations or a specific articulation of the systemic configuration rendering managerial review redundant. This would provide additional assurance that the records match, the data is factual, and that controls are functioning as intended. Managerial review also layers additional security for substantial County assets and minimizes the danger of loss or misuse.

AUDITOR'S COMMENTS:

Comment #1: GOVERN is an antiquated system that should be replaced.

The version of the GOVERN system that RPTS relies on to fulfill its core public obligations is dated, cumbersome, and cannot be modified or repaired without a substantial commitment of time, effort, and money. MS GOVERN, which is the product currently used by RPTS, is a "dead-end" system – the company supporting GOVERN provides basic maintenance services but no longer offers improvements or functional software updates. Thus, it is reasonably certain that the issues presented by the GOVERN system will continue to compound over time, and similarly certain that existing issues will remain unresolved. Furthermore, GOVERN does not communicate with other systems used by the County that are relevant to real property taxation, creating substantial impediments to accuracy, efficiency, and integrity of the tax collection process.

Because GOVERN is no longer receiving functional updates, it has become more prone to systemic malfunction. For instance, at one point prior to the audit period, an RPTS employee hit the "Enter" key several times in rapid succession. That solitary action by a single employee caused the entire system to freeze and crash, rendering it nonfunctional to the whole department. RPTS was unable to process any transactions for two full days while DISS worked to fix the problem. The Auditor was informed that the issue has been corrected and should not recur. However, this episode demonstrates the fragility of the GOVERN system.

By virtue of its incompatibility with the County's accounting system, GOVERN sets a ceiling for the efficiency of RPTS operations. This structural deficiency requires RPTS employees to extract data from GOVERN, translate it for accounting purposes, and separately input the data into the County's accounting system on a daily basis. Given the sheer volume of transactions processed on a daily basis, the inability of the two systems to integrate and communicate presents a difficult, tedious task for RPTS staff. Furthermore, the Auditor noted that the financial entries are only reconciled once annually. Having to manually translate and transfer volumes of

information from one system to another introduces the risk of human error which would not be present if there was portability between the two systems.

Another limitation noted by the Auditor was the inability of GOVERN to generate any reports that were not pre-programmed into the system. Unlike the County's accounting system, which allows systems managers to customize report generation as necessary to facilitate adequate review practices. The report generation functions in GOVERN are rigid, and while programmed reports allow for managerial review in some areas, GOVERN prohibits or substantially impedes the same in other areas. Prior to August 2023, overall managerial review practices were lacking or non-existent. These controls improved in the final third of the audit period, but remain ad hoc due to system-caused impossibility, or because the amount of managerial time spent on performing specific review tasks would be difficult to justify. Because managerial review is a crucial internal control designed to detect and address issues before the impact becomes significant, systemic obstacles to routine review practices present a variety of security risks to County assets.

Recommendation:

The Auditor recommends that RPTS take steps toward replacing the GOVERN system with a more capable alternative, which will necessarily involve the participation of DISS, the Division of Budget and Management, The Comptroller's Office and the County Legislature. In 2023, the County tax levy approximated \$300,000,000. The proper stewardship of those funds is a paramount County interest and, at present, the GOVERN system cannot be reasonably relied upon to ensure the accuracy, reliability, and integrity of the tax collection process.

For the reasons described in the Comment, any endeavor to replace the existing system should prioritize three particular criteria: (1) the system must interface directly with the County's accounting system and include the ability to attach supporting documentation directly to the specific transaction within the program, the (2) system should be customizable to the extent RPTS deems necessary to perform its work in an efficient, secure manner while providing for adequate managerial review; and (3) the entity behind the system should be capable of and available to service and update the software as necessary.

A new system that meets these criteria would resolve many of the issues described in this report. It would provide for a seamless transition between the systems used by RPTS and the Comptroller's Office, increase the efficacy of internal controls within RPTS, increase workflow efficiency by offering improved real-time performance in a reliable software apparatus, allow for reconciliation on a regular basis, and create greater opportunities for adequate managerial oversight. While the Auditor acknowledges that replacing any system within a county department is a massive undertaking requiring a significant expenditure of time, money, and effort, the Auditor believes that the benefits a new system would provide to RPTS, and the risks of inaction far outweigh the burden of inquiry, replacement, and adjustment.

Comment #2: RPTS is using a different department's one-time vendor account.

The Auditor noted that when refunds are issued by RPTS, the department uses the one-time vendor account under the Division of Budget and Management. Typically, each department uses their own one-time vendor account to issue checks to a recipient who is unlikely to have another check issued to them by Erie County. For RPTS, taxpayer refunds are an appropriate use of the one-time vendor.

The Auditor noted that a one-time vendor account has never been set up for RPTS. This was likely an oversight that was never addressed after the Department of Finance was abolished. Previously, RPTS and the Division of Budget and Management were both situated within the Department of Finance. When the components of that

office were subdivided, the one-time vendor account for Finance was likely transferred to the Division of Budget and a new one-time vendor account for RPTS was never created.

Recommendation:

The Auditor recommends that the Comptroller's Office set up a one-time vendor account for RPTS in the County's accounting system. Because circumstances giving rise to taxpayer refunds arise each year and the 2025 "busy season" for RPTS is approaching, this should be done promptly to ensure availability to RPTS in the coming year. Once created, RPTS should use that account instead of the one-time vendor account for Budget and Management. By using its own one-time vendor account, RPTS will be able to more easily confirm the accuracy and propriety of transactions by viewing overpayments and refunds within the context of its own budgeted actuals.

Comment #3: RPTS cashiers are not initializing deposit tickets.

The Auditor noted that RPTS has no procedure or other requirement that would obligate cashiers to initial or otherwise identify themselves when completing daily deposit tickets. During testing, the Auditor noted that 50 of 57 days tested included cash deposits. No deposit tickets included the initials, signature, name, or other identifying information of the cashier who completed the ticket.

Recommendation:

Including information identifying the individual who completes a deposit ticket is an important control that increases the security of assets and helps to protect the employee from deposit tampering. Because RPTS has multiple cashiers completing deposit tickets on a daily basis, the identity of the cashier is not immediately ascertainable. If an issue arises, management must retrieve and review separate documentation to determine who completed which ticket prior to addressing the issue. Therefore, the Auditor recommends that RPTS promulgate a written policy requiring cashiers to, at minimum, initial the deposit tickets that they complete.

Furthermore, an identification requirement would increase internal controls around asset security, ensure proper segregation of duties, serve as an indicator of authorization, render supporting documentation more complete, and safeguards employees from deposit tampering.

Comment #4: RPTS' existing policies and procedures are not dated and approved.

The Auditor reviewed multiple policy and procedure documents in effect within RPTS during the audit period, including the department's "Cash Management Procedures", GOVERN adjustment procedures, and overpayment refund procedures. These procedures do not contain a documented date or the signature of the preparer. Nor could the Auditor locate a date and signature indicating management approval. In certain documents, notations were inserted next to particular paragraphs, allowing the Auditor to determine that some updates were made and when. However, without the prior version of the policy, the Auditor was unable to determine when the original document was put into effect or whether the notations were limited to the particular paragraph marked as updated.

Recommendation:

The Auditor recommends that RPTS management review and confirm all existing policies. Once complete, RPTS management should sign, date, and document that approval. Management approval of policies and procedures, as well as the date approved, is essential to the validity of the policy or procedure. Without management approval, a policy is not binding on employees, which is a necessary prerequisite to office administration. Without an effective date, it cannot be determined when the obligations described in the policy became affirmative

obligations of employees. RPTS management should repeat this process whenever a new policy is implemented, or an existing policy is updated. Doing so will increase the likelihood that new or updated policies are considered, accurate, and achieve the objective that the policy is in place to promote.

RESULTS OF EXIT CONFERENCE

An exit conference was held on January 14, 2025, with the Erie County Director of Real Property Tax Services and members of the Division of Collection. In addition, a separate exit conference was held on January 8, 2025, with the Erie County Deputy Comptroller of the Comptroller's Office. At both meetings, findings and comments were discussed in detail and any appropriate adjustments were made prior to final report being issued.

The Erie County Comptroller would like to thank the Director of Real Property Tax Services and Deputy Comptroller and their respective participating staff members for the courtesy extended to the Division of Audit during the course of the audit.

ERIE COUNTY COMPTROLLER'S OFFICE

cc: Hon. Mark C. Poloncarz, Esq., Erie County Executive
Scott Bylewski, Esq., Director of Real Property Tax Services
Hon. Dr. Kevin Hardwick, Erie County Comptroller
Erie County Fiscal Stability Authority
Mark Cornell, Director of Budget and Management

APPENDIX A

Auditee's Response to the Draft Audit Report



County of Erie

DEPARTMENT OF REAL PROPERTY TAX SERVICES

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January 24, 2025

Honorable Kevin R. Hardwick
Erie County Comptroller
95 Franklin Street, Room 1100
Buffalo, New York 14202

Re: Audit of Tax Revenue Real Property Services (for the period January 1, 2023, through December 31, 2023)

Dear Comptroller Hardwick:

We thank you and your Audit Team for your thorough review of tax collection in Real Property Tax Services (RPTS) for the period January 1, 2023, through December 31, 2023. As you are aware, it is a very thorough process, involving a lot of moving parts given collection occurs across the local municipalities within the County and that Tax Collection is one of the three divisions within RPTS (the other two being Tax Preparation and Administration Division and Tax Mapping / Title Search). In addition to the collection of current taxes, the Tax Collection Division is also involved in collecting delinquent taxes, including but not limited to using the In Rem process. We also thank you for the opportunity to respond to the audit and ask that our response in totality be included as part of your audit report being submitted to the Erie County Legislature. RPTS has made great strides in documenting and overall oversight since 2020 and continues to add knowledge and skills and additional staff to accomplish our objectives and goals. We will address each of your findings and comments in order.

Finding #1: Physical security measures and Loomis Logs are not adequately maintained to preserve internal control over cash deposits.

Finding #1a: Security infrastructure is insufficient to conclusively prevent fraud.

RPTS Response:

The information that was preliminarily provided to RPTS, we discussed with and indicated to the Comptroller's Audit team that we recommended a meeting with Security, Building & Grounds, and RPTS would have to discuss further, as neither RPTS nor the Comptroller's Audit team are security experts. Further, we note that there are multiple security redundancies in existence. However, we are continuously trying to improve.

Finding #1b: Practices relating to physical cash deposits lack written policies and internal controls.

RPTS Response:

Bags are not provided by the Armored Car service (Loomis), bags are a general office supply item ordered through an office supply company. Based on the auditor's recommendation we have created the "Loomis bag log" and procedures for logging Loomis bags in, when they are ordered and received, and we have attached for the auditor's records. Although the procedure was not implemented until after the audit period, we appreciate the auditor's bringing this to our attention we believe this new procedure going forward addresses all their concerns regarding a bag not being used for any reason.

Cash shortages (if applicable) the Comptroller's Office Cash Management team does notify the Supervising Accountant and Supervising Tax Accountant on. There were procedures established prior to the audit period which were shared with the auditors by both the Comptroller's Office Cash Management team as well as the Supervising Tax Accountant where overages are reported on the over/short form, as outlined by the RPTS Cash Management Policy which is attached and was shared with the audit team who failed to acknowledge there are procedures in place, the emails were shared with the team as well as the form per the Comptroller's office cash management procedure.

Per the auditor's recommendation an email was sent from RPTS to Comptroller's Office Cash Management Team and Budget to start conversations regarding procedures and policies for Department deposits outside of RPTS Deposits. The email is included for your records on January 23, 2025, at 10:36 a.m.

Finding #2: User rights within GOVERN are not well defined and are not regularly reviewed.

RPTS Response: We agree that access and rights were not strictly monitored in the past during the audit period until August 2023 for Govern and those rights were assigned by DISS staff outside of RPTS. Although after receiving such report from the auditors and based on the Auditors recommendation management has requested the report on a quarterly basis to ensure users have the rights, they need to complete their job but at the same time are restricted to only those duties necessary to their job. Although we refute the fact that all users had rights to complete adjustments as they did not, and this was shown to the auditors during their month-long visit in the cashier area. As well as shown using the adjustment, abatement reports to show them as proof during the audit period.

Finding #3: Adjustment, modification, and refund transactions in GOVERN lack detail and controls.

RPTS Response: We thank the auditors for alerting us to what they referred to as an “Audit Report” from the DISS department, this was helpful as we were never told such a report exist in fact when we asked the DISS department whom oversees the Govern system indicated they had no idea which report the auditors were referring to as it was never provided to RPTS in the past. Despite RPTS having an adjustment and refund report of which we were aware, we were not aware of the modification data missing. Modification data is when a party taking a payment, backdates the payment as per procedure outlined to the post mark date, Govern would create a log of such unreported to RPTS called “Modifications” as this would automatically charge the interest or not based on the post mark date. Thanks to the Comptroller’s Office Audit team providing us a sample of said report, we were able to request such going forward from our DISS Team and have developed a written and approved procedure for those transactions referenced by the Comptroller’s Audit Team.

We do agree that prior to the arrival of the new Supervising Tax Accountant in August 2023, that some of the documentation for adjustments were not as thorough as they are in August 2023, since then the audit team has been showed all refunds and adjustments have been confirmed, reviewed, and have extensive backup provided for such.

Finding #3a: Adjustment transactions lacked necessary information on supporting documentation

RPTS Response: We thank the auditors for alerting us to what they referred to as an “Audit Report” from the DISS department, this was helpful as we were never told such a report exist in fact when we asked the DISS department whom oversees the Govern system indicated they had no idea which report the auditors were referring to as it was never provided to RPTS. Despite RPTS having an adjustment and refund report we were unaware of the modification data. Modification data is when a party taking a payment, backdates the payment as per procedure outlined to the post mark date, Govern would create a log of such unreported to RPTS called “Modifications”. Thanks to the Comptroller’s office Audit team providing us a sample of said report, we were able to request such going forward from our DISS Team and have developed a written and approved procedure for those transactions referenced by the Comptroller’s Audit Team. This procedure includes anyone changing a date received to a post mark date must include the envelope for the payment in their daily transaction folder which is reviewed and monitored by the Supervising Accountant.

We do agree that prior to the arrival of the new Supervising Tax Accountant in August 2023, that some of the documentation for adjustments were not as thorough as they are in August 2023, since then the audit team has been showed all refunds and adjustments have been confirmed, reviewed, and have extensive backup provided for such.

The auditor references that the supporting documentation for 12 of the 54 “other” adjustment transactions do not reflect the amount of the transaction, the date it was completed, or both. The notifications came directly from the City of Buffalo to change ownership to the City of Buffalo

for the 12 properties in question, as such and a condition for changing city properties to City owned properties the policy is to adjust the late fees as they are now owned by the city and the city would not pay itself late fees on its own properties. The emails and backup confirmation of such was provided to the auditors but because the City of Buffalo did not spell out how much to waive as it said all late fees, it is listed as a finding.

Finding #3b: Refund transactions lacked oversight, omitted information, and suffered delays.

RPTS Response: The Refund policy has been updated to include some of the items referenced based on the Audit Team's recommendations and are attached. The Auditor did find that the supporting documentation for 16 of the 67 refund transactions reviewed did not include the initials of the employee who processed the refund transaction. As such we have highlighted in bold that all refunds must be reviewed and initialed by both the employee issuing the refund and the Supervising Tax Accountant going forward.

We agree with the Auditor further found that 31 refunds of the 67 sampled were outstanding prior to 2023. Until August 2023, RPTS did not initiate the refund process unless the taxpayer personally contacted the office to request a reimbursement for amounts overpaid. Upon the arrival of new management in August 2023, the policy was changed to be more proactive and ensure all taxpayers that overpaid, had their overpayment applied to outstanding taxes and if no outstanding taxes existed, and a refund was determined to be warranted it would be refunded to the taxpayer who made the overpayment collected by RPTS.

Finding #4: Cash receipt transaction testing identified issues of timeliness and segregation of duties.

RPTS Response: We agree the Auditor determined that nine Daily Cashier Filings, which included cash or check transactions, were not deposited the next business day and that five of those transactions were not fully processed in GOVERN the day of the transaction. The Auditor also found that one full day of web-based or credit card transactions were not posted in GOVERN the day of receipt. The Auditor could not conclusively ascertain the cause of the delay. This was correct for a portion of the audit period, as the policy was changed sometime in 2023 based on conversations from then Budget Director that they needed to close out daily, since then staff have been reminded of such, it has been outlined in the procedures again and we consistently remind the team they need to close out each day. All staff have been reminded including but not limited to the Supervising Accountant that they cannot take payments, and post payments it has also been incorporated in a reviewed and approved procedure attached

Finding #5: Policies for reviewing and documenting reconciliations between systems were missing.

RPTS Response: As the Comptroller's Office Cash Management is very good at notifying RPTS, when a cash deposit was off, RPTS was under the impression that the Comptroller's Office Cash Management Team confirmed and reconciled both the cash and credit transactions

we send to them to the bank statements of the county. As RPTS has no access or need to access such this is an area of concern for our department as well.

AUDITOR'S COMMENTS:

Comment #1: GOVERN is an antiquated system that should be replaced.

RPTS Response: We are in agreement with the Auditors that we need a new tax collection system. RPTS for the past two years has been heavily involved in meeting with various town clerks for input as to what would be needed in a tax collection software. DISS staff, RPTS Staff various town clerks throughout the county have been instrumental in defining the parameters for a replacement tax collection system which include but are not limited to (1) the system must interface directly with the County's accounting system and include the ability to attach supporting documentation directly to the specific transaction within the program, the (2) system should be customizable to the extent RPTS deems necessary to perform its work in an efficient, secure manner while providing for adequate managerial review; and (3) the entity behind the system should be capable of and available to service and update the software as necessary. The Budget Director, Director of DISS, Director of RPTS, Supervising Tax Accountant and County Executive Team all have been instrumental in presenting the replacement software funds as a Capital Budget request item which has been approved and now included in the Legislatures approved 2025 Budget. Meetings have started to ensure that the RFP includes all items necessary and include DISS, Comptroller's Office, and RPTS Staff.

Comment #2: RPTS is using a different department's one-time vendor account.

RPTS Response: We have reached out to the Comptroller's Office Accounting Team which establishes and programs one-time vendors for input as well as to double check the status of the request from the audit department. Have included the email for your records. Per the Comptroller's Accounting side, all transactions under the one-time vendor being used were reviewed and determined they were all RPTS payments, so as such the name of the vendor was changed to properly reflect our department issuing the payment.

Comment #3: RPTS cashiers are not initializing deposit tickets.

RPTS Response: Upon hearing the recommendation from the Comptroller's Audit team we have updated our Cashier instructions to include in addition to writing the bag number and amount on the deposit slip, the cashier's initials as well. They are included in the cashier handling procedures provided.

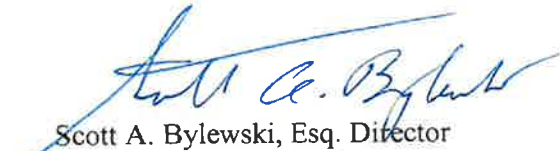
Comment #4: RPTS's existing policies and procedures are not dated and approved.

RPTS Response: Prior to the arrival of the new Supervising Tax Accountant in August 2023 of the audit period much of the procedures without dates referenced were already in place upon their arrival but were not dated or initialed. Once the new Supervising Tax Accountant had seen this, he then reviewed the procedures to ensure they were accurate and provided proper accounting and control measures, then sent those procedures to the Director of Real Property Tax

Services for review and approval, once it was received dates, notes, and the initials of both the Supervising Tax Accountant and Director were added to the procedures and shared with staff.

Again, we thank you for you and your Audit Team, this audit, and the approximately year long time period and the effort spent to conduct it. We appreciate all. Please do not hesitate to contact us if you have any questions.

Sincerely,



Scott A. Bylewski, Esq. Director
Real Property Tax Services

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-11	COUNTY EXECUTIVE	Cheektowaga Fire Tower Structural Assessment
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Attachments

25COMM. 3E-11



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 31, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Cheektowaga Fire Tower Structural Assessment

Dear Honorable Members:

This resolution, from the Department of Public Works, is seeking authorization for the County Executive to enter into an Agreement with the engineering firm Liro Engineers Inc., for professional engineering services related to the Cheektowaga Fire Tower Structural Assessment project. The Department of Public Works received professional Architectural/Engineering design services proposals for the project on December 5th 2024.

Should your Honorable Body require further information, I encourage you to contact Commissioner William E. Geary at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz", with a long horizontal flourish extending to the right.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/ks
Enclosure

cc: William Geary, Commissioner, Department of Public Works

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Cheektowaga Fire Tower Structural Assessment
Date: January 31, 2025

SUMMARY

The Department of Public Works (DPW), in conjunction with Erie County Emergency Services, is seeking authorization for the County Executive to enter into a contract with the firm of Liro Engineers, Inc. for the Cheektowaga Fire Tower Structural Assessment project, located at 3359 Broadway St. Cheektowaga, NY 14227.

This project involves a structural evaluation/ analysis of the fire training tower in its entirety including all structural elements (concrete and steel), railings, basement sump electrical repairs and the exterior fire escape ladder to determine the eligibility and cost of recommissioning the structure for service.

FISCAL IMPLICATIONS

Funds for the project are currently available from the approved 2024 Capital Budget, Funds Center 122, Fund 410, as follows:

A.24056 – Fire Safety - Training Tower Reconstruction	\$ 150,000.00
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REASONS FOR RECOMMENDATION

This project is necessary to perform a structural assessment of the existing 7-story training tower that has been out of service and decommissioned since 2017. To safely start resuming use of the building for training purposes by local fire departments, a full structural assessment of the existing structure needs to be performed with anticipated construction and/or repair costs are necessary to determine the viability of reinstating the Fire Training Tower located at 3359 Broadway St. Cheektowaga, NY 14227 with intentions to begin using the tower again for training.

BACKGROUND INFORMATION

In 1965 the training tower was constructed to assist in the training of local firefighters. The tower had been an asset to area volunteer fire companies, local municipality fire companies and the City of Buffalo firefighters, who have previously used the tower frequently until its closure in 2017. It stands as the largest and tallest fire training tower in the area and would be a continuing benefit to area firefighters if repairs were made and it was available for use again.

CONSEQUENCES OF NEGATIVE ACTION

If this project is not completed, the building will continue to sit unused and will fall further into neglect and disrepair eventually outweighing the cost to rehabilitate the building requiring a substantially larger cost to remove and replace.

STEPS FOLLOWING APPROVAL

The County Executive will enter into an Agreement with the engineering firm of Liro Engineers, Inc. so that design work can proceed.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

Handwritten signature of Timothy C. Callan and the date 1/21/25.

Timothy C. Callan
Deputy Comptroller
Comptroller's Office

A.24056 – Fire Safety - Training Tower Reconstruction

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Cheektowaga Fire Tower Structural Assessment

WHEREAS, the existing 7-story Fire Training Tower located at the Fire Training Academy at 3359 Broadway St. Cheektowaga, NY 14227 has been used for fire training purposes by several local volunteer and municipality fire companies to execute project training for its firefighters until the building had been decommissioned in 2017 due to unsafe conditions; and

WHEREAS, the Fire Training Tower is the only building of its kind in Western and Central New York for firefighter multi-story training purposes considering its height; and

WHEREAS, Erie County Emergency Services has expressed the need to have this building rehabilitated for training purposes and has worked in collaboration with the Department of Public Works (DPW) to begin the process of assessing the structure; and

WHEREAS, the Cheektowaga Fire Tower Structural Assessment project (herein called the “Project”) seeks structural assessment of the existing fire tower with recommendations to determine the extent of the repairs necessary along with associated construction cost estimates needed to bring the tower back into operation; and

WHEREAS, the completion of the Project will evaluate the current safety of the structure and identify the necessary repairs in order to determine if the County should move forward with repairs or look into removal and replacement of the tower; and

WHEREAS, the Department of Public Works (DPW) received proposals for the Cheektowaga Fire Tower Structural Assessment Project on December 5th 2024; and

WHEREAS, Liro Engineers, Inc. had shown the necessary expertise and manpower to provide professional design services for the project.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into an Agreement with Liro Engineers, Inc. for providing professional design services for the Erie County – Cheektowaga Fire Training Tower for an amount not to exceed \$150,000, including design contingency in the amount of \$19,214; and be it further

RESOLVED, that the Comptroller’s Office be authorized to make payment from the following capital project in Funds Center 122, Fund 410:

<u>A.24056 – Fire Safety - Training Tower Reconstruction</u>	<u>\$ 150,000</u>
Total Amount Not to Exceed	\$ 150,000

and be it further

RESOLVED, that two certified copies of this resolution be sent to Department of Public Works, and one copy each to the County Executive's Office, Comptroller's Office, Department of Homeland Security & Emergency Services and Division of Budget and Management.

TO: TIMOTHY CALLAN, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME LiRo Engineers Inc.
2. AMOUNT OF CONTRACT Not to exceed \$150,000
3. PROJECT NUMBER A.24056
4. PROJECT TITLE Cheektowaga Fire Tower Structural Assessment
5. DEPARTMENT CONTACT Funding questions: Kristofer Straus x7294
Letter pickup: Christy Weber at x8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS \$ 249,632.57
7. PERFORMED BY *Huyler*
- Date Sent to Comptroller's Office: 1/17/25

[55 compt_10]



It is my opinion in recommending firm Name, Address, City, NY ZIP The Erie County Department of Public Works has complied with all applicable provisions of Section 19.08 of the Erie County Administrative Code. Scoring sheets and other materials related to this matter are available for review at the Department of Public Works' office during regular business hours.

[Signature]
 William E. Geary
 Commissioner of Public Works
 Date 2 Jan 2025

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-12

COUNTY EXECUTIVE

Proposed Easement: EC to Niagara Mohawk
Power Corporation

Attachments

25COMM. 3E-12



EC LEG JAN 31 '25 PM 1:57

COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 31, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

**RE: Proposed Easement: Erie County to Niagara Mohawk Power Corporation
8443 Lake Shore Road, Angola, New York 14006
SBL No. 220.00-1-18**

Dear Honorable Members:

Enclosed please find an accompanying memorandum and proposed resolution from the Department of Environment and Planning, Division of Sewerage Management, pertaining to an Easement to Niagara Mohawk Power Corporation to install a utility pole and anchor.

Should your Honorable Body require further information, I encourage you to contact Joseph Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz", with a stylized flourish at the end.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP: bp
Encl.

Cc: Joseph Fiegl, Deputy Commissioner, Division of Sewerage Management

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Proposed Easement: Erie County to Niagara Mohawk Power Corporation
8443 Lake Shore Road, Angola, New York 14006
SBL No. 220.00-1-18
Date: January 31, 2025

SUMMARY

Authorization is requested for the County of Erie to issue Niagara Mohawk Power Corporation (National Grid or NMPC) an easement to install a utility pole and anchor.

FISCAL IMPLICATIONS

There are no adverse fiscal implications. NMPC will install the utility pole and anchor.

REASONS FOR RECOMMENDATION

The easement will facilitate NMPC's efforts to relocate a utility pole and anchor to accommodate the County of Erie's bike trail project. The Division of Sewerage Management has determined the proposed easement will not adversely impact the ability of the Erie County Sewer District No. 2 to operate and maintain its infrastructure on this parcel.

BACKGROUND INFORMATION

NMPC has plans to relocate a utility pole and anchor to accommodate the County of Erie's proposed bike trail alignment along Lake Shore Road in the Town of Evans. The new location for the relocated pole and anchor will be along the westerly property line of a County of Erie, Erie County Sewer District No. 2 parcel known as Section-Block-Lot (SBL) 220.00-1-18.

CONSEQUENCES OF A NEGATIVE ACTION

If the easement is not issued, NMPC will not be able to relocate the utility pole and anchor for the new bike trail alignment.

STEPS FOLLOWING APPROVAL

The County of Erie will execute an easement agreement and associated documents.

A RESOLUTION SUBMITTED BY
DEPARTMENT OF ENVIRONMENT AND PLANNING

RE: Proposed Easement: Erie County to Niagara Mohawk Power Corporation
8443 Lake Shore Road, Angola, New York 14006
SBL No. 220.00-1-18

WHEREAS, Niagara Mohawk Power Corporation (National Grid) has requested an easement of County owned land, Section-Block-Lot (SBL) No. 220.00-1-18, for relocating a utility pole and anchor to accommodate a bike trail project being completed by the County of Erie; and

WHEREAS, the Division of Sewerage Management has stated this easement would have no long-term adverse impacts on the ability of Erie County Sewer District No. 2 to operate and maintain the infrastructure within the proposed easement area; and

WHEREAS, Niagara Mohawk Power Corporation has offered \$1.00 for the easement; and

WHEREAS, the Division of Sewerage Management recommends entering into an easement agreement with Niagara Mohawk Power Corporation to assist with the bike trail project.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes an easement to Niagara Mohawk Power Corporation for use of a portion of parcel SBL No. 220.00-1-18, with the easement to be twenty (20) feet wide throughout its extent along the westerly boundary of the property and the centerline of the easement area being the centerline of the new facilities / utility pole; and be it further

RESOLVED, that authorization is hereby granted to the Commissioner of the Department of Environment and Planning to execute all documents associated with this easement, subject to approval by the County Attorney; and be it further

RESOLVED, that the Clerk of the Legislature be directed to send a certified copy of this resolution to the Office of the County Executive, the Department of Law, and the Division of Sewerage Management.

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-13	COUNTY EXECUTIVE	ECSD No. 4 - Engineering Term Contract Agreement (Work Order: WNDL-5)
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	Attachments
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25COMM. 3E-13



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 31, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

**RE: Erie County Sewer District No. 4
Engineering Term Contract Agreement
Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC
Work Order: WNDL-5**

Dear Honorable Members:

Enclosed please find a memorandum from the Department of Environment and Planning, Division of Sewerage Management, for the issuance of a work order as authorized by the Erie County Legislature, related to 3-year Term Agreements.

Should your Honorable Body require further information, I encourage you to contact Joseph Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration in this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz", with a long horizontal flourish extending to the right.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP:mas
Enclosure

cc: J. Fiegl – Deputy Commissioner, Division of Sewerage Management

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Erie County Sewer District No. 4
Engineer Term Contract Agreement
Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC
Work Order: WNDL-5
Date: January 31, 2025

SUMMARY

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's issuance of a work order with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC (Wendel) for Erie County Sewer District (ECSD) No. 4 in an amount not to exceed \$30,963.97.

FISCAL IMPLICATIONS

There will be no impact to the County's General Fund. The cost of the engineering work related to this communication will be paid from ECSD No. 4 Capital Bond Account C.17401.

REASONS FOR RECOMMENDATION

The Division of Sewerage Management has issued work order WNDL-5 for construction inspection services for the Depew Pumping Station force main replacement project – Phase 2.

BACKGROUND INFORMATION

Your Honorable Body passed Legislative Comm. 16E-11 (2022) authorizing a 3-year Term Agreement with Wendel for engineering services for small and/or time critical projects. At the time of the award, the DSM committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with engineering services required to complete various initiatives throughout the ECSDs. Wendel will provide construction inspection services for the Depew Pumping Station force main replacement project – Phase 2, which is expected to be completed by Spring 2025. This is the last work order of a phased approach to bring the project to completion.

CONSEQUENCES OF NEGATIVE ACTION

This is a receive and file item.

STEPS TO FOLLOW APPROVAL

This is a receive and file item.

COMPTROLLER'S OFFICE REVIEW

The proposed action has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

Signed Timothy C. Callan Date 1/8/25
Title Timothy C. Callan, Ph.D.
Deputy Comptroller

Work Order: WNDL-5
Capital Account No. C.17401

**ERIE COUNTY SEWER DISTRICT NO. 4
WORK ORDER NO. WNDL-5**

ENGINEER: Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC

CONTRACT DATE: November 21, 2022

1. **Title of Proposal:** Construction Inspection Services for the Depew Pumping Station force main replacement project – Phase 2 in ECSD No. 4
2. **Company/Address/Principal In-Charge:**
Timothy Walck, P.E.
Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC
375 Essjay Road, Suite 200, Buffalo, NY 14221
3. **Effective Dates of Proposal:**
January 6, 2025
4. **Brief Description of Work for Which Proposal is Submitted:**
The engineer will provide construction inspection services for the Depew pumping station force main replacement project -phase 2 in ECSD No. 4, as detailed in Wendel's letters, dated September 15, 2023.
5. **Engineering Total Cost:**
\$30,963.97
6. **Source of Funds:**
7. ECSD No. 4 Capital Bond Account C.17401
8. **Project No:** WNDL-5
9. **Attachments:** Wendel letters dated 9/15/2023 (3 pages)
10. **File:** 0.3.2. Wendel (23-25) Eng.

DATE: January 6, 2025

Accepted By: _____

Prepared By: _____
Matt A. Salah, P.E.

Authorized By: _____
Joseph Fiegl, P.E., BCEE
Deputy Commissioner

TO: COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

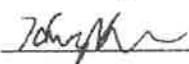
REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- | | | |
|----|--------------------|--|
| 1. | CONTRACTOR'S NAME | <u>Wendel</u> |
| 2. | AMOUNT OF CONTRACT | <u>\$30,693.97</u> |
| 3. | PROJECT NUMBER | <u>C.17401</u> |
| 4. | PROJECT TITLE | <u>Engineering Term Agreements Term Agreement Work Order: WNDL-5</u> |
| 5. | DEPARTMENT CONTACT | <u>Beth Pfalzer x6144</u> |

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

- | | | |
|------------------------------------|-----------------------|--|
| 6. | AVAILABILITY OF FUNDS | <u>\$3831,340.81</u> |
| 7. | PERFORMED BY | <u></u> |
| Date Sent to Comptroller's Office: | | <u>January 8, 2025</u> |

[55 compt_10]

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-14

COUNTY EXECUTIVE

GIS Technical Support Services Award of 2
Year On-Call Contract

Attachments

25COMM. 3E-14



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 31, 2025

Erie County Legislature
92 Franklin Street , 4th Floor
Buffalo, New York 14202

**RE: Geographic Informational System (GIS) Technical Support Services
Award of Two Year On-Call Contract – LaBella Associates, DPC**

Dear Honorable Members:

This resolution requests authorization for the County Executive to enter into a contract with Labella Associates. This contract is the On-Call Geographic Information Systems ("GIS") Support Services. This contract provides specialized technical support for public works GIS system and services during emergencies and for the development and implementation of DIS systems.

Should your Honorable Body require further information, I encourage you to contact Deputy Commissioner William Geary of the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz", with a long, sweeping horizontal line extending to the right.

Mark C. Poloncarz, Esq.
Erie County Executive

cc: William Geary Jr., Commissioner Department of Public Works
Karen Hoak, Deputy Commissioner Highways

MEMORANDUM

To: Erie County Legislature
From: Department of Public Works
Re: Geographic Informational System (GIS) Technical Support Services
Award of Two Year On-Call Contract – LaBella Associates, DPC
Date: January 31, 2025

SUMMARY

It is recommended that the County Executive be authorized to execute a contract with Labella Associates for geographic information systems (“GIS”) application development, asset inventory development, technical services, and on-call services. Labella Associates was selected via a request for proposal (RFP) utilizing the County Selection Process.

FISCAL IMPLICATIONS

The Labella Associates contract will not exceed \$200,000. Funding is available in the amount of \$200,000 in Fund 410, Fund Center 122, Capital Project A.24050, 2024 IT & GIS Services. Tasks would be negotiated and assigned with the understanding that the aggregate costs of assigned tasks cannot exceed the above amount.

REASONS FOR RECOMMENDATION

Erie County Division of Highways (“Division”) is operating below its potential due to significant gaps in information needed to support efficient operations. GIS has proven to be an excellent platform to catalog and detail the assets and operations for DPW.

BACKGROUND INFORMATION

The Division maintains 772 highway structures, 1200 centerline miles of roads and hundreds of pieces of equipment. The age and lack of standardized data, labor shortage, time consuming asset research and the resulting reactive management cost the Division time and money. The Division needs to present information regarding road closures, restrictions and asset inventories utilizing GIS applications. GIS is required for filing reports for NYS and Federal agencies, grant applications, as well as tracking asset life cycles.

CONSEQUENCES OF NEGATIVE ACTION

Asset management, constituent response and proactive planning are all handicapped by the lack of consistent and accurate data. The efficiency of the division will not continue to improve without improved asset data and asset management systems to aid in responsive formal reporting.

STEPS FOLLOWING APPROVAL

The County Executive will execute a contract with Labella Associates. Information from the engineering consultant will determine follow-up actions.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Office of the Comptroller and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

Timothy C. Callan 1/15/25

**Timothy C. Callan
Deputy Comptroller
Comptroller's Office**

A.24050 – 2024 IT & GIS Services

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Geographic Informational System (GIS) Technical Support Services
Award of Two Year On-Call Contract – LaBella Associates, DPC

WHEREAS, the Department of Public Works, Division of Highways (DPW), maintains a Geographic Information Solutions (“GIS”) System for asset management; and

WHEREAS, as a result of this system, Erie County DPW will operate more efficiently as well as respond to the public with consistent and accurate data; and

WHEREAS, the Department of Public Works, Division of Highways, determined through a Request for proposals that Labella Associates has the appropriate experience in GIS technical services and application development, Labella was selected using Erie County consultant selection process; and

WHEREAS, funding for this contract is available from the capital project hereinafter noted.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to execute a contract with Labella Associates for providing consulting services to assist DPW with the implementation of GIS technology for an amount not to exceed \$200,000; and be it further

RESOLVED, that authorization is hereby given for the sum of \$200,000 be appropriated from Fund 410, Funds Center 122, Project WBS A.24050 2024 IT & GIS Services; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments to effectuate this resolution; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Office of the Commissioner, and one copy each to the County Executive’s Office, Comptroller’s Office and Division of Budget and Management.

TO: TIMOTHY CALLAN, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME Labella Associates
2. AMOUNT OF CONTRACT \$200,000
3. PROJECT NUMBER A.24050 = \$200,000
4. PROJECT TITLE GIS Technical Support Services – LaBella Associates
5. DEPARTMENT CONTACT Funding questions: William Geary Jr. at 7555
Letter pickup: Christy Weber, 8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS \$ 200,000.00
7. PERFORMED BY 
- Date Sent to Comptroller's Office: 01/13/2025

[55 compt_10]

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-15	COUNTY EXECUTIVE	EC Medical Examiner's Office Renovations, Phase 7 - Additional Funding
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Attachments

25COMM. 3E-15



1/31/25 1:57

COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 31, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Erie County Medical Examiner's Office Renovations – Phase 7 – Additional Funding

Dear Honorable Members:

The Department of Public Works seeks approval to enter into a contract amendment with Watts Architects & Engineers associated with the Erie County Medical Examiner's Office Renovations – Phase 7 project to compensate the firm for additional design efforts beyond the original scope of services.

This project involves the Erie County Medical Examiner's Office being updated to current standards. Currently, the Medical Examiner's Office renovation is the final Phase 7 of the long-range Master Plan.

Should your Honorable Body require further information, I encourage you to contact Commissioner William E. Geary, Jr., at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/dg
Enclosure

cc: William Geary, Commissioner

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Erie County Medical Examiner's Office Renovations – Phase 7 – Additional Funding
Date: January 31, 2025

SUMMARY

This resolution seeks approval to execute a contract amendment with Watts Architects & Engineers with respect to the Erie County Medical Examiner's Office Renovations – Phase 7; specifically additional hazardous material monitoring that were not on the initial pre-renovation investigation survey. The County previously awarded a contract amendment for Watts Architects and Engineers per certified resolution COMM 14E-12 (2023). Various locations needed caulk testing which were not marked prior to design along with an additional stairwell's tiles and stair treads. Added to the scope was air monitoring for the removal of all floor tile and their adjacent mastic along with testing for lead paint on exterior walls with an XRF reader.

The total fee will be increased by \$6,750 from the original fee of \$12,000 to a new total fee of \$18,750.

FISCAL IMPLICATIONS

A contract amendment for additional Hazardous Material Design will be executed with Watts Architects & Engineers for no more than \$6,750 from Fund 410, Funds Center 122, Project A.22006 – 2022 – Medical Examiners Toxicology/Pathology Renovations.

REASONS FOR RECOMMENDATION

These funds are needed to properly address the hazardous material in the building. In this project, suspicious materials at various locations were not identified prior to construction, needed to be tested as Asbestos-Containing Materials were suspected and then properly monitored/handled during construction.

BACKGROUND INFORMATION

This fund increase will allow the Project to be completed.

CONSEQUENCES OF NEGATIVE ACTION

If this project is not completed, the Medical Examiner's office renovations will not be completed, leaving the medical examiners office without the proper working environment for accreditation.

STEPS FOLLOWING APPROVAL

Upon Legislative approval, the County Executive will execute a contract amendment with Watts Architecture & Engineering for additional services required due to unforeseen conditions during construction.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to authorized capital projects for which there are sufficient appropriations for the action proposed.

Handwritten signature of Timothy C. Callan and the date 1/15/25.

Timothy C. Callan
Deputy Comptroller
Comptroller's Office

JH/dg

A.22006 2022 Medical Examiner's
Toxicology/Pathology Renovations

File Copy

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Erie County Medical Examiner's Office Renovations – Phase 7 Amendment

WHEREAS, Watts Architecture and Engineering was previously approved per COMM 14E-12 (2023) to provide Countywide Hazardous Materials Design and/or Sample Testing and Air Monitoring services for the Erie County Medical Examiner's Office Renovations – Phase 7 project; and

WHEREAS, there were suspicious hazardous material items that were found during construction and are considered unforeseen by Watts Architects and Engineers during the initial pre-renovation hazardous materials survey; and

WHEREAS, additional air monitoring and XRF readings were added to the scope of the project after construction commenced to address the concern in compliance with the Department of Labor; and

WHEREAS, the additional fee for Watts' expanded scope is to address the unanticipated verification of lead paint on the exterior walls and air monitoring for the removal of the tile floor located under interior walls, and

WHEREAS, the County Executive is requesting authorization to issue an agreement amendment to the firm of Watts Architecture & Engineering for providing asbestos, air monitoring and testing services.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to execute a second Agreement Amendment with Watts Architects and Engineers under EC DPW Contract No. 22-676-PW to increase their Hazardous Material Design fee by a cost no greater than \$6,750, for a total contract value of \$18,750 specific to the Erie County Medical Examiner's Office – Phase 7 Project; and be it further

RESOLVED, that authorization is hereby given to the Comptroller's Office to make payments from Capital Project A.22006 – 2022 – Medical Examiners Toxicology/Pathology Renovations, Funds Center 122, Fund 410 for these services; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the County Executive's Office, Comptroller's Office and the Division of Budget and Management.

TO: TIMOTHY CALLAN COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST

CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME

Watts Architecture and Engineering, P.C.

2. AMOUNT OF CONTRACT

Additional funds \$6,750

3. PROJECT NUMBER

A.22006

4. PROJECT TITLE

Erie County Medical Examiner's Office
Renovations – Phase 7
Architecture & Engineering Services – Phase 7
Funding questions: Kristofer Straus x7294
Letter pickup: Christy Weber at x8301

5. DEPARTMENT CONTACT

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS

\$ 308,255.33

7. PERFORMED BY



Date Sent to Comptroller's Office:

01/15/2025

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-16

COUNTY EXECUTIVE

Adopted Budget Grant Fund Personnel
Adjustment

Attachments

25COMM. 3E-16



2025 JAN 31 '25 11:57

COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 31, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Adopted Budget Grant Fund Personnel Adjustment

Dear Honorable Members:

The attached resolution from the Department of Central Police Services requests authorization to make an amendment to the Adopted Budget Grant Fund to allow for one personnel adjustment approved by your Honorable Body within Department of Central Police Services' 165AIDCRLAB2425 grant. This grant does not fall within the standard calendar year and this amendment would align this personnel adjustment effective date with all others included as part of the 2025 Adopted Budget.

Should your Honorable Body require further information, I encourage you to contact Brian Ross, Commissioner of Central Police Services. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz", followed by a long horizontal flourish.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/tcc
Enclosure

cc: Brian Ross, Commissioner of Central Police Services

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Central Police Services
Re: Adopted Budget Grant Fund Personnel Adjustment
Date: January 31, 2025

SUMMARY

The attached resolution from the Department of Central Police Services request authorization to make an amendment to the Adopted Budget Grant Fund to allow for one personnel adjustment with the 165AIDCRLAB2425 grant to be made effective January 1, 2025. This grant does not fall within the standard calendar year and this amendment would align this personnel adjustment effective date with all others included as part of the 2025 Adopted Budget.

FISCAL IMPLICATIONS

Annualized Salary

Forensic Biologist III (Job Group 13)	\$103,490
Forensic Biologist II (Job Group 12)	<u>\$ 93,142</u>
Net Increase	<u>\$ 10,340</u>

<u>Salary for Balance of Grant Year</u> (1/1/2025 – 6/30/2025)	<u>\$5,174</u>
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Funding Source

Grant (25%)
County Share (75%)

If Grant funded:

Grant Source:	165AIDCRLAB2425
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Grant Duration:	7/1/2024 – 6/30/2025
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Remaining Grant Funding:	\$634,094
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Alternative Source of Funding

If Grant is not renewed:	Grant is renewed as 165AIDCRLAB2526
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REASONS FOR RECOMMENDATION

Whereas other authorized personnel adjustments within the 2025 Adopted Budget are effective January 1, 2025. However, because this grant period does not align with the calendar year, this adjustment would not be effective until 7/1/2025, respectively.

Central Police Services Forensic Laboratory- DNA Section has had an increase in their caseload, which requires additional supervision to train and approve laboratory work. Additionally, the DNA section is in the preparation stage of implementing the Rapid DNA system. Therefore, there is a need for an additional supervisory level position.

CONSEQUENCES OF NEGATIVE ACTION

Failure to allow for this personnel adjustment to be effective January 1, 2025, would cause more of a backlog in the department as well as a degradation of the ability to train personnel and approve reports for the public safety agencies we serve. Additionally, the manpower required to implement the upcoming Rapid DNA system, would degrade the abilities of the current supervisors to meet the already existing needs of the DNA section of the lab.

STEPS FOLLOWING APPROVAL

Central Police Services will work with the Department of Personnel and Division of Budget and Management to implement this request.

RESOLUTION SUBMITTED BY:
DEPARTMENT OF PURCHASING

RE: Adopted Budget Grant Fund Personnel Adjustment

WHEREAS, the 2025 Adopted Budget Grant Fund included one personnel adjustment approved by the Erie County Legislature on December 5, 2024, within the Department of Central Police Services' Aid to Crime Lab (AIDCRLAB) Grant; and

WHEREAS, the 165AIDCRLAB2526 grant period runs from July 1, 2025 to June 30, 2026; and

WHEREAS, because this 165AIDCRLAB2526 grant authorized as part of the 2025 Adopted Budget does have grant periods matching the calendar year, the authorized personnel adjustments would not go into effect until the start of the respective grant period; and

WHEREAS, to make this personnel adjustment effective as of January 1, 2025, as anticipated, authorization must be given to make this personnel adjustment within the current 165AIDCRLAB2425 grant.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the creation of a Forensic Biologist III position (Job Group 13) and deletion of a Forensic Biologist II position (Job Group 12) (B-100 #14651) within the Department of Central Police Services' 165AIDCRLAB2425 grant effective as of January 1, 2025, (as approved in the 2025 Adopted Budget for 165AIDCRLAB2526); and be it further

RESOLVED, that sufficient funding exists within the Central Polices' Aid to Crime Lab Grant 165AIDCRLAB2425 to cover the increased salary of \$5,174 from January 1, 2025 to June 30, 2025; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any additional adjustments necessary to effectuate the resolution; and be it further

RESOLVED, that the Clerk of the Legislature shall forward certified copies of this resolution to the Office of the County Executive, the Office of the Comptroller, the Department of Personnel, the Division of Budget and Management, and the Department of Central Police Services.

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-17

COUNTY EXECUTIVE

Authorization to Accept FY 23 Domestic
Terrorism Prevention Grant Funds

Attachments

25COMM. 3E-17



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 31, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

**Re: Authorization to Accept FY 23 Domestic Terrorism Prevention Grant
(DTPG) Funds**

Dear Honorable Members:

Please find an accompanying memorandum and proposed resolution from the Department of Homeland Security and Emergency Services requesting authorization to accept \$172,413 in funding from the NYS Division of Homeland Security and Emergency Services.

Should your Honorable Body require further information, I encourage you to contact Dan Neaverth Jr. at the Department of Homeland Security & Emergency Services. Thank you for your consideration regarding this request.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz", with a long, sweeping horizontal line extending to the right.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/crn
Enclosure

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Homeland Security & Emergency Services
Re: Authorization to Accept FY23 Domestic Terrorism Prevention Grant (DTPG)
Date: January 24, 2025

SUMMARY

Legislative authorization is requested to accept \$172,413 in funding from the NYS Department of Homeland Security and Emergency Services, for the Fiscal Year 2023 Domestic Terrorism Prevention Grant (September 1, 2024 – August 31, 2026). This funding will be used to support the continuing development, maintenance and scope expansion of our Threat Assessment Management (TAM) Team and the Erie County Threat Assessment Advisory Committee.

FISCAL IMPLICATIONS

The funding for this action is derived entirely from 100% State Aid dollars. No County tax dollars are necessary to support this request.

REASONS FOR RECOMMENDATION/BACKGROUND

INFORMATION

The Department of Homeland Security & Emergency Services has been awarded \$172,413 of NYS Department of Homeland Security and Emergency Services funds. Erie County Department of Homeland Security and Emergency Services (ECDHSES) has a long history of engaging with various community stakeholders to address a variety of public safety concerns. We are fortunate to have a thriving Threat Assessment Management (TAM) team that began as a partnership between the City of Buffalo Police Department and the Erie County Sheriff's Office. The structure of the local TAM team, known as the Erie County Threat Assessment Advisory Committee, includes community partners from local mental health organizations, educational affiliates and other local law enforcement. Through the upcoming grant period the ECDHSES, in partnership with both the Erie County Sheriff's Office and the Buffalo Police Department will expand the scope of what law enforcement jurisdictions, schools, private sector companies and community organizations participate in the Erie County Threat Assessment Advisory Committee.

CONSEQUENCES OF NEGATIVE ACTION

The Department of Homeland Security and Emergency Services would be unable to supplement the increasing cost of threat assessment, training and planning. DTPG

funding is vital for us to help ensure that we are able to continue to deliver and maintain our quality TAM and ECTAC.

STEPS FOLLOWING APPROVAL

The Department of Homeland Security and Emergency Services will work with the Division of Budget and Management to amend the 2025 Adopted Budget amounts.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF HOMELAND SECURITY & EMERGENCY
SERVICES

RE: Authorization to Accept FY23 Domestic Terrorism Prevention Grant (DTPG)

WHEREAS, the Erie County Department of Homeland Security and Emergency Services has been awarded \$172,413 in state aid funding to support the development and maintenance of our local comprehensive, risk based, all hazards emergency management plan and capabilities through the NYS Department of Homeland Security and Emergency Services in the FY23 Domestic Terrorism Prevention Grant (DTPG); and

WHEREAS, these funds will be utilized to ensure that DHSES are able to continue to deliver and maintain quality Domestic Terrorism Prevention Programming; and

WHEREAS, no County funds will be necessary for Erie County to accept this State aid to enhance public safety.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to accept \$172,413 from NYS Department of Homeland Security and Emergency Services and be made available as a multi-year grant to Department of Homeland Security and Emergency Services in Fund 281, Funds Center 1670030 as follows:

Department of Homeland Security & Emergency Services
FY 2023 DOMESTIC TERRORISM PREVENTION GRANT (DTPG)
(HS167DTPG2426)
9/1/2024-8/31/2026

<u>ACCOUNT</u>	<u>REVENUES</u>	<u>BUDGET</u>
409000	State Aid Revenue	<u>\$172,413</u>

<u>ACCOUNT</u>	<u>APPROPRIATIONS</u>	<u>BUDGET</u>
501000	Overtime	\$80,000
510100	Out of Area Travel	\$15,000
516020	Professional Services, Contracts and Fees	\$47,000
561410	Lab & Technical Equipment	<u>\$30,413</u>
	TOTAL	<u>\$172,413</u>

and be it further

RESOLVED, that authorization is hereby given to the Director of Budget and Management to adjust grant appropriations and revenues in accordance with the final grantor funding levels or grantor authorized changes to award amounts, provided there are no changes to authorized personnel levels and county share amounts; and be it further

RESOLVED, that authorization is hereby given to the County Executive or Deputy County Executive to amend contracts as necessary to implement any no-cost extensions that may be permitted by the grantor; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution be sent to the County Executive's Office, Comptroller's Office, Department of Homeland Security and Emergency Services, Department of Law, and Division of Budget and Management.

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-18 COUNTY EXECUTIVE Downtown Library Space Utilization Study

25COMM. 3E-18

Attachments



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 31, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Downtown Library Space Utilization Study

Dear Honorable Members:

This resolution is requesting authorization for the County Executive to enter into an Agreement for the Downtown Library Space Utilization Study project. Proposals were received by the Department of Public Works on July 9, 2024.

Buffalo's Downtown Central Library has been lacking in modernization efforts to properly serve the current generation of patrons. This project brings onboard a team of experienced staff who will collaborate with Library employees and the public to determine what kind of library programming will best serve its patrons. From this information, the architect will design a new layout of the existing library that will engage the public. These renovations will be phased over a few years to ensure that the project is affordable and that the library is always open and accessible to its patrons.

Should your Honorable Body require further information, I encourage you to contact Commissioner William E. Geary, Jr., at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/dm
Enclosure

cc: William E. Geary, Jr., Commissioner, Department of Public Works

RATH BUILDING • 95 FRANKLIN STREET • BUFFALO, N.Y. • 14202 • (716) 858-8500 • WWW.ERIE.GOV

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Downtown Library Space Utilization Study
Date: January 31, 2025

SUMMARY

The Department of Public Works (DPW) is seeking authorization for the County Executive to enter into a contract with the lowest responsible bidder for the Downtown Library Space Utilization Study project, located at 1 Lafayette Square, Buffalo, New York 14203.

This project involves a phased overhaul of the library's existing public and staff-only spaces. The selected firm will conduct multiple engagement sessions to determine what the library's core needs are. Concurrently with these sessions, the building's existing spaces will be evaluated to see their potential for re-imagining. The architect and their team will use the information gathered through these assessments to create multiple programming/layout options for the library to review and approve. The end of this process will result in the new conceptual layout of the library with a clear phasing schedule of construction and implementation over the course of a few years. The phasing schedule will allow for the renovations to be broken out to not exceed yearly budget allowances and keep the library open with no downtime due to construction.

FISCAL IMPLICATIONS

Funds for this project will be from library funding and, upon approval of this resolution, available as follows:

F.24001 – 2024 Erie County Public Library Various Improvements & Upgrades \$290,000.00

REASONS FOR RECOMMENDATION

The library has not had a significant remodel in decades. The current staff spaces do not properly reflect the current workforce size and results in significant inefficiencies for employees. There is a current lack of adequate storage space, meeting spaces, dedicated maker space, proper spaces for library tenants, and spaces for casual social interaction.

BACKGROUND INFORMATION

Modernizing the interior of the building will allow the library to better serve its patrons by changing its programming to reflect changing technologies and interests. The library wants to create high-functioning spaces for their staff to better serve their patrons. With various staff reductions over the years, there is extra staff space that is not optimized for the current amount of employees on staff. A study would analyze these spaces and their locations in the library to determine whether a re-configuration would serve the library better.

A previous study was conducted in 2012, but the resulting estimated cost for the changes came in excessively out of budget and the project was shelved. The phased approach of this current project is to keep the yearly construction costs low and affordable for the library.

CONSEQUENCES OF NEGATIVE ACTION

If this project is not completed, the library will see a decrease of enthusiastic patronage directly correlating from its lack of updated amenities and inability to appeal to modern generations.

STEPS FOLLOWING APPROVAL

Upon Legislative approval, the County Executive will enter into a contract with the lowest responsible bidders.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to authorized capital projects for which there are sufficient appropriations for the action proposed.

 1/15/25

Timothy C. Callan
Deputy Comptroller
Comptroller's Office

F.24001 – 2024 Erie County Public Library Various Improvements & Upgrades \$290,000.00

**A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS**

RE: Buffalo and Erie County Central Library Emergency Egress and Systems Renovations construction Award

WHEREAS, the library has not had a significant remodel in decades. The current staff spaces do not properly reflect the current workforce size and results in significant inefficiencies for employees; and

WHEREAS, Buffalo's Downtown Central Library has been lacking in modernization efforts to properly serve the current generation of patrons; and

WHEREAS, modernizing the interior of the building will allow the library to better serve its patrons by changing its programming to reflect changing technologies and interests to be more conducive to current Library operations; and

WHEREAS, the Department of Public Works has solicited RFP's to begin a standard consultant selection process to design a phased approach to an interior redesign of the library that will strengthen community partnerships and increase usership of the library; and

WHEREAS, Bostwick Design Partnership has shown the necessary expertise and manpower to provide professional design services for the project through a qualifications based selection process to conduct a space utilization study; and

WHEREAS, authorization is required for the County Executive to issue an Agreement with Bostwick Design Partnership to provide professional design services for the Utilization Study project.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes Erie County to accept the transfer of \$290,000 in funding from the Buffalo & Erie County Public Library (Fund 820, Funds Center 420, Account #570028 – Interfund County Share Library) into the Division of Buildings and Grounds (Fund 490, Funds Center 12220) Capital Project F.24001 – 2024 Erie County Public Library Various Improvements & Upgrades as follows:

Project F.24001
2024 Erie County Public Library Various Improvements & Upgrades
Fund 490, Funds Center 12220

REVENUES	BUDGET	CHANGE	REVISED BUDGET
466000 Miscellaneous Receipts	\$ 0	\$290,000	\$290,000
475000 General Obligation Bond Proceeds	<u>\$700,000</u>	<u>\$ 0</u>	<u>\$700,000</u>
	<u>\$700,000</u>	<u>\$290,000</u>	<u>\$990,000</u>

APPROPRIATIONS

Capital Project Expense	<u>\$700,000</u>	<u>\$290,000</u>	<u>\$990,000</u>
TOTAL	<u>\$700,000</u>	<u>\$290,000</u>	<u>\$990,000</u>

and be it further

RESOLVED, that authorization is hereby given for the County Executive or Deputy County Executive to enter into an Agreement with Bostwick Design Partnership in an amount not to exceed \$290,000.00 to provide professional Design services for the Downtown Library Space Utilization Study; and be it further

RESOLVED, a design contingency will be included as part of the Project in the amount of \$59,700.00; and be it further

RESOLVED, that any unused design contingency will be returned to the Design Contingency Fund; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above and approved capital budgets, Fund 490, Funds Center 12220, as follows:

F.24001 – 2024 Erie County Public Library Various Improvements & Upgrades \$290,000.00

and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the County Executive's Office, Comptroller's Office, Division of Budget and Management, and Buffalo & Erie County Central Library, Andrew Wiede.

TO: TIMOTHY CALLAN, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- | | | | |
|----|--------------------|---|---------------------|
| 1. | CONTRACTOR'S NAME | <u>Bostwick Design</u> | |
| 2. | AMOUNT OF CONTRACT | <u>Bostwick Design</u> | <u>\$290,000.00</u> |
| 3. | PROJECT NUMBER | <u>F.24001</u> | <u>\$290,000.00</u> |
| 4. | PROJECT TITLE | <u>Downtown Library Space Utilization Study</u> | |
| 5. | DEPARTMENT CONTACT | <u>Funding questions: Kristofer Straus, PE at x7294</u>
<u>Letter pickup: Christy Weber at x8301</u> | |

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

- | | | |
|------------------------------------|-----------------------|---|
| 6. | AVAILABILITY OF FUNDS | <u>\$ 200,000.00</u> |
| 7. | PERFORMED BY | <u></u> |
| Date Sent to Comptroller's Office: | | <u>01/13/2025</u> |

[55 compt_10]



ERIE COUNTY DEPARTMENT OF PUBLIC WORKS - BUILDINGS & GROUNDS
Library Space Utilization Study
PROPOSAL REVIEW COMMITTEE RATINGS - SUMMARY

Proposer	Understanding of Work to be Done			Staff Experience / Qualifications			Firm Experience with Similar Projects, and Quality of Any Past Experience with County			Organization and Scheduling			Percentage of M/WBE Participation			Weighted Average Qualifications Score (0 - 10)	Qualifications Ranking						
	Weight = 30%			Weight = 30%			Weight = 20%			Weight = 15%			Weight = 5%										
	Committee Member Raw Score (0 - 10)	Avg. Score	Committee Member Raw Score (0 - 10)	Avg. Score	Committee Member Raw Score (0 - 10)	Avg. Score	Committee Member Raw Score (0 - 10)	Avg. Score	Committee Member Raw Score (0 - 10)	Avg. Score	Committee Member Raw Score (0 - 10)	Avg. Score											
HBM	7	9	7	7	6.7	7	9.5	9	8.50	6	9	8	7.67	7	8.5	8	7.83	10	9	5	8.00	7.96	2
Canon Design	7	9	7	7	7.67	7	8.5	9	8.17	7	8	7	7.33	7	9	9	8.33	10	9	8	9.00	7.92	3
MSR	6	8	8	8	7.33	6	8	8	7.33	8	8	7	7.67	7	7	8	7.33	10	9	7	8.67	7.47	4
Diamond Schmidt	6	6	7	7	6.33	6	7.5	7	6.83	7	6	6	6.33	7	6	7	6.67	10	9	7	8.67	6.65	5
Bosworth	7	8	10	8.33	7	8	10	8.33	7	8	9	8.00	8	6.5	10	8.17	10	9	6	10	9.67	8.31	1
Loriotop	6	7	6	6.33	5	6.5	5	5.50	8	6.5	6	6.83	6	7	7	6.67	10	9	6	8.33	6.33	8	
Marcel	6	7.5	6	6.50	7	7	7	7.00	7	5	5	5.67	6	8	6	6.67	10	9	6	8.33	6.60	6	
SWBR	6	5	7	6.00	7	7	7	7.00	7	6	6	6.33	6	5	6	5.67	10	5	7	7.33	6.36	7	
Kidney	6	6.5	6	6.17	6	6	6	6.00	7	5	7	6.33	6	6	6	6.00	10	8	8	8.67	6.25	9	
C&S	5	6	5	5.33	6	6	5	5.67	6	5.5	6	5.83	7	4.5	5	5.50	10	9	7	8.67	5.73	11	
Foti Albert	5	5.5	5	5.17	5	6	5	5.33	6	5.5	6	5.83	6	5.5	5	5.50	10	9	7	8.67	5.58	12	
Thaler Reilly Wilson	6	6	6	6.00	7	7	6	6.67	6	4	6	5.33	5	4	6	5.00	10	9	7	8.67	6.05	10	
EI Team	5	3.5	5	4.50	5	4	5	4.67	6	4.5	6	5.50	5	3	5	4.33	10	9	6	8.33	4.92	13	

It is my opinion in recommending Firm Name, Address, City, NY ZIP, The Erie County Department of Public Works has complied with all applicable provisions of Section 19.08 of the Erie County Administrative Code. Scoring sheets and other materials related to this matter are available for review at the Department of Public Works' office during regular business hours.

William E. Geary
Commissioner of Public Works
Date: 4 Nov 2024

Lisa Granger
Deputy County Executive
Date: 11/20/24

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-19

COUNTY EXECUTIVE

EC Department of Parks, Recreation and
Forestry Partnership Agreements

Attachments

25COMM. 3E-19



CC-LEG JAN 31 '25 PM1:57

COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 31, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

RE: Erie County Department of Parks, Recreation and Forestry Partnership Agreements

Dear Honorable Members:

I am enclosing a proposed resolution and accompanying memorandum from the Department of Parks, Recreation & Forestry requesting authorization to enter into agreements with additional community partners.

Should your Honorable Body require further information, I encourage you to contact Troy P. Schinzel, Commissioner of Parks, Recreation & Forestry. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz", followed by a long horizontal flourish.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/kmh
Enclosure

cc: Troy P. Schinzel, Commissioner of Parks, Recreation & Forestry

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Parks, Recreation & Forestry
Re: Erie County Department of Parks, Recreation and Forestry Partnership Agreements
Date: January 24, 2025

SUMMARY

Erie County Department of Parks, Recreation & Forestry wishes to enter into agreements with several additional community partners for the purpose of enhancing Parks amenities and offerings through collaborations with like entities.

FISCAL IMPLICATIONS

Partners often conduct fundraising efforts or obtain grants for projects which directly benefit Erie County Parks and its patrons.

REASONS FOR RECOMMENDATION

Erie County Parks requests authorization to enter into formal agreements with community partners which support the Department's mission of providing high-quality recreation and outdoor experiences for the residents of Erie County.

BACKGROUND INFORMATION

Community partners increase the Department's capacity and ability to offer recreation experiences and amenities to the fullest extent possible and assist the Department in reaching and communicating with recreation user groups.

CONSEQUENCES OF NEGATIVE ACTION

Lack of partners will result in the dissatisfaction of park patrons and reduction in support for expanded recreation offerings and experiences which Erie County residents demand.

STEPS FOLLOWING APPROVAL

Erie County will draft agreements to be reviewed and signed by all parties which outline the scope of the partnerships.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PARKS, RECREATION & FORESTRY

RE: Erie County Parks Partnerships

WHEREAS, support can be obtained at both the technical and financial level through agencies and volunteer groups included but not limited to: environmental and cultural heritage restoration, habitat enhancement projects, trails development and management, events coordination, and park programming; and

WHEREAS, the approved Erie County Parks Master Plan specifically calls for the Department of Parks, Recreation & Forestry to formalize agreements with current and potential partners when practicable.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive and/or Deputy County Executive to enter into agreements with the following organizations for the purpose of providing greater levels of maintenance and enhancements to the Erie County Parks System that might not otherwise be able to be provided through the County's efforts alone:

Rotary Club of the Tonawandas
Buffalo Niagara Disc Golf
Friends of the Riverline, Inc.

and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the Erie County Executive's Office, Department of Parks, Recreation & Forestry, and Department of Law.

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-20

COUNTY EXECUTIVE

Elma Meadows Golf Course Concession
Agreement

Attachments

25COMM. 3E-20



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 31, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

RE: Elma Meadows Golf Course Concession Agreement

Dear Honorable Members:

I am enclosing a proposed resolution and accompanying memorandum from the Department of Parks, Recreation & Forestry requesting authorization to enter into an agreement for operation of the Concessions at Elma Meadows Golf Course.

Should your Honorable Body require further information, I encourage you to contact Troy P. Schinzel, Commissioner of Parks, Recreation & Forestry. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink that reads "Mark C. Poloncarz". The signature is fluid and cursive, with the first name "Mark" and last name "Poloncarz" clearly visible.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/jkm
Enclosure

cc: Troy P. Schinzel, Commissioner of Parks, Recreation & Forestry

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Parks, Recreation & Forestry
Re: Elma Meadows Golf Course Concession Agreement
Date: January 24, 2025

SUMMARY

Erie County Department of Parks, Recreation & Forestry wishes to enter into an agreement for the operation of the concessions at Elma Meadows Golf Course Legacy Hospitality and Entertainment Group, an experienced food, beverage and hospitality company based in Albany, NY.

FISCAL IMPLICATIONS

The County of Erie will receive \$1,250 per month in rent for the first year, \$1,500 per month in rent in the second year, and \$1,750 per month in rent in the third year from the concessionaire contract.

REASONS FOR RECOMMENDATION

The vendor's proposal, as a result of a Request for Proposal, was the only proposal submitted to the Department. The applicant currently operates several food and beverage concessions throughout New York State, including several seasonal facilities and golf courses. Legacy Hospitality and Entertainment group has many years of experience in the food service and public recreation business, particularly in seasonal establishments.

BACKGROUND INFORMATION

The need for a concessionaire at Elma Meadows Golf Course has proven to be a necessity for golf course patrons, who often seek to purchase a light breakfast prior to golfing or enjoy a meal and beverages during or after their game. Food and beverage concessions are a standard at golf courses and something our patrons expect as part of the public amenities available.

CONSEQUENCES OF NEGATIVE ACTION

Lack of a concessionaire will result in the dissatisfaction of park patrons, as well as the loss of annual revenue for the next three years.

STEPS FOLLOWING APPROVAL

Agreements will be signed between the vendor and the County of Erie. Legacy Hospitality and Entertainment Group will set up their operation at the Elma Meadows Golf Course by the start of the golf season.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PARKS, RECREATION & FORESTRY

RE: Elma Meadows Golf Course Concession Agreement

WHEREAS, the Erie County Department of Parks, Recreation & Forestry has contracted with an outside vendor for a number of years to operate the concession area at the Elma Meadows Golf Course; and

WHEREAS, the concessionaire has provided food and refreshments for golf patrons to enjoy throughout the year; and

WHEREAS, Elma Meadows Golf Course has been without a vendor for a period of two years, leading to dissatisfaction by golf course patrons and a lack of service considered standard at public golf courses; and

WHEREAS, Legacy Hospitality and Entertainment Group submitted a proposal for concession service in response to a Request for Proposal (RFP) 2024-040VF and was the only bidder.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive and/or Deputy County Executive to enter into a three-year agreement with Legacy Hospitality and Entertainment Group for operation of the concession at Elma Meadows Golf Course; and be it further

RESOLVED, the Erie County Department of Parks, Recreation & Forestry will receive \$1,250 in monthly rent from Legacy Hospitality and Entertainment Group for the first year of the contract, \$1,500 per month for the second year, and \$1,750 per month for the third year; and be it further

RESOLVED, the certified copies of this resolution be sent to the County Executive's Office, Comptroller's Office, Department of Law, and Department of Parks, Recreation & Forestry.



Department of Parks, Recreation & Forestry

Recommendation for RFP#: 2024-040VF

Date: 12/17/2024

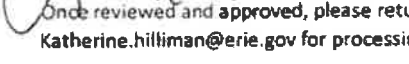
The review panel has completed its task of evaluating the proposals for the above-named RFP, the proposals were graded individually by each panel member as well by Administration as to compliance with the RFP requirements and fiscal compliance/soundness.

Agency	Total Score	Ranking by Score	Current Funding Amount	Requested Amount	Recommended Award
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Legacy Hospitality and Entertainment Group	100%				
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It is recommended that Legacy Hospitality and Entertainment Group provide Concessionaire Services in Erie County in 2025. Supporting documentation is included in this packet.

The Department of Parks, Recreation & Forestry has complied with all applicable provisions of Section 26.08 of the Erie County Administrative Code.

	Committee Chair Signature	Printed Name	Date
	Committee Member Signature	Kate Hillman	12/17/24
	Deputy County Executive Signature	Troy Schinzel	12/25
		Lisa Chimera	1/3/25

Once reviewed and approved, please return to Kate Hillman at Katherine.hilliman@erie.gov for processing. Thank you.

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-21 COUNTY EXECUTIVE Acceptance of NACCHO Grant for MRC

25COMM. 3E-21

Attachments



2025 JAN 31 12:58 PM

COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 31, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Acceptance of NACCHO Grant for MRC

Dear Honorable Members:

The Erie County Department of Health (ECDOH) is seeking authorization to accept an award from The National Association of County and City Health Officials (NACCHO) for \$10,000 for training, clothing, supplies, and other costs related to Erie County's Medical Reserve Corps.

Should your Honorable Body require further information, please contact Commissioner of Health Gale Burstein. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/jah
Enclosure

cc: Dr. Gale Burstein, Commissioner of Health

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Health
Re: Acceptance of NACCHO Grant for MRC
Date: January 24, 2025

SUMMARY

ECDOH is seeking authorization to accept a grant from The National Association of County and City Health Officials (NACCHO) for \$10,000 to assist with costs for training, clothing, supplies, and other miscellaneous items for Erie County Medical Reserve Corps. ECMRC provides support to all of Erie County and its municipalities during public health emergencies and disasters. Trainings are encouraged by New York State for local MRCs to gain the knowledge of developing their own policies and properly prepare, deploy, demobilize, and recover for planned and unplanned operations that involve volunteers of the MRC. This award will specifically help with training MRC volunteers into Tier Level 3 status, allowing them to be deployed to emergencies, and provide the deployment bags filled with first aid kits and other supplies.

FISCAL IMPLICATIONS

Positive.

REASONS FOR RECOMMENDATION

This award is to ensure that Public Health Preparedness staff and MRC volunteers have the necessary skills and knowledge to assist during public health and emergency operations.

CONSEQUENCES OF NEGATIVE ACTION

Erie County's MRC will not have the necessary knowledge and skills to carry out the policies of the MRC as encouraged by New York State.

STEPS FOLLOWING APPROVAL

ECDOH will work with Budget and Management to add the award to their operating budget.

**A RESOLUTION SUBMITTED BY:
DEPARTMENT OF HEALTH**

Re: Acceptance of NACCHO Grant for MRC

WHEREAS, the Erie County Department of Health's Public Health Preparedness division works directly with the Medical Reserve Corps, a volunteer organization that assists in public health and emergency operations; and

WHEREAS, The National Association of County and City Health Officials (NACCHO) has awarded \$10,000 for trainings and supplies for the Erie County Medical Reserve Corps; and

WHEREAS, this award will be used to train MRC volunteers into Level 3 Tier so they may be deployed to emergencies outside local jurisdictions, and provide the necessary deployment bags and supplies; and

WHEREAS, the funds will provide the necessary training for the skills and knowledge for MRC volunteers as well as supplies and clothing to participate in other community events and trainings throughout Erie County and its 44 municipalities.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to accept \$10,000 from The National Association of County and City Health Officials (NACCHO) and amend the Department of Health Division of Emergency Medical Services' 2025 General Fund Budget (Fund 110, Funds Center 12720) as follows:

Department of Health
Division of EMS
Fund 110, Funds Center 12720

<u>ACCOUNT</u>	<u>REVENUE</u>	<u>CHANGE</u>
479100	Other Contributions	<u>\$10,000</u>
	TOTAL	<u>\$10,000</u>

<u>ACCOUNT</u>	<u>APPROPRIATION</u>	<u>CHANGE</u>
505000	Office Supplies	\$ 392
505200	Clothing Supplies	3,450
505400	Food & Kitchen Supplies	1,750
505200	Medical Supplies	4,096
530000	Other Expenses	<u>\$ 312</u>
	TOTAL	<u>\$10,000</u>

and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to implement any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the Erie County Executive's Office, Comptroller's Office, Department of Health, and Division of Budget and Management.

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-22

COUNTY EXECUTIVE

Authorization to Contract with Journey's End
Refugee Services

Attachments

25COMM. 3E-22



2025 JAN 31 '25 PM 1:58

COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 31, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Authorization to Contract with Journey's End Refugee Services

Dear Honorable Members:

The Erie County Department of Health (ECDOH) is seeking authorization to enter into contract with Journey's End Refugee Services for in-person interpretation and translation services for Environmental Health's programs, inspections, and services.

Should your Honorable Body require further information, please contact Commissioner of Health Gale Burstein. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz", with a long, sweeping horizontal line extending to the right.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/jah
Enclosure

cc: Dr. Gale Burstein, Commissioner of Health

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Health
Re: Authorization to Contract with Journey's End Refugee Services
Date: January 24, 2025

SUMMARY

ECDOH's Environmental Health Division is seeking authorization to contract with Journey's End Refugee Services for in-person interpretation and translation services to bridge language barriers for non-English speaking county residents. This contract would specifically help with conveying information about programs, services, and results of inspections. ECDOH is seeking authorization to waive the RFP procedures because they are the only known qualified agency to provide the in-person translation needed to meet on location.

FISCAL IMPLICATIONS

Funding was budgeted for and is currently available for the contract in account 516020 Professional Services as well as various grant funds that could be used for specific programs.

REASONS FOR RECOMMENDATION

ECDOH would ensure fair and equitable access to various programs and services to all Erie County residents regardless of language spoken. This contract would also assist inspectors working with residents on correcting various hazards including lead hazards in homes that have children under 5.

CONSEQUENCES OF NEGATIVE ACTION

Erie County would not be providing adequate translation services for in person services, programs, and inspections done by Environmental Health.

STEPS FOLLOWING APPROVAL

ECDOH will work with Budget and Management and County Attorney's Office on executing all terms of the contract.

RESOLUTION SUBMITTED BY:
DEPARTMENT OF HEALTH

Re: Authorization to Contract with Journey's End Refugee Services

WHEREAS, the Erie County Department of Health's Environmental Health Division provides education, outreach, and inspections for various issues including safe drinking water, lead hazards, rabies clinics, food service inspections, tobacco enforcement, and many other issues; and

WHEREAS, Erie County has a growing New Americans population who own homes, business, and participate in various department programming; and

WHEREAS, ECDOH would like to contract with Journey's End Refugee Services for in person translation services to meet New Americans where they are; and

WHEREAS, in person translation services help facilitate and ensure all residents are aware of available programs and how to mitigate or remediate any environmental hazards to protect their health; and

WHEREAS, ECDOH is not aware of any other local agencies who provide in person services at various locations to help with issues specifically around inspections; and

WHEREAS, funds are available in account 516020 Professional Services to cover the cost of the services.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into a contract with Journey's End Refugee Services, waiving the procedures in Section 26.08 of the Erie County Administrative Code; and be it further

RESOLVED, that sufficient funds to cover the cost of this contract already exist within the Health Department (Fund 110, Funds Center 12730) 2025 General Fund Budget in Account 516020 - Professional Services, Contracts and Fees; and be it further

RESOLVED, authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it

RESOLVED, that certified copies of this resolution will be forwarded to the Erie County Executive's Office, Comptroller's Office, Department of Health and Division of Budget and Management.

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-23

COUNTY EXECUTIVE

Acceptance of Farmers Market Promotion
Grant

Attachments

25COMM. 3E-23



FILED FEB 3 25 PM 1:51

COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 31, 2025

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

RE: Acceptance of Farmers Market Promotion Grant

Dear Honorable Members:

The Erie County Department of Health's (ECDOH) Office of Health Equity is seeking authorization to accept an award from the U.S. Department of Agriculture for \$99,708 to begin a Farmers Market Promotion program in partnership with the Food Policy Council of Buffalo and Erie County and 211 WNY.

Due to the recent freeze on Federal funds, the passage of this resolution does not guarantee its execution. I have directed the Office of Budget and Management to closely monitor and place holds on certain Federal contracts so that no significant cost is accrued by Erie County while the freeze by the Trump administration is resolved.

Should your Honorable Body require further information, please contact Commissioner of Health Gale Burstein. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark Poloncarz", with a long, sweeping flourish extending to the right.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/jah
Enclosure

cc: Dr. Gale Burstein, Commissioner of Health

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Health
Re: Acceptance of Farmers Market Promotion Grant
Date: January 24, 2025

SUMMARY

The Erie County Department of Health's (ECDOH) Office of Health Equity (OHE) is seeking authorization to accept an award from the U.S. Department of Agriculture for \$99,708 to begin a Farmers Market Promotion program in partnership with the Food Policy Council of Buffalo and Erie County (FPC) and 211 WNY. OHE will work with 211 WNY and the FPC to connect residents with local farmers and farmers markets for fresh foods. As part of the grant, OHE, FPC, and 211 WNY will collate a live database of local fresh food purchasing locations, including grocery and community stores, mobile markets, and farmers' markets, utilizing 211 WNY's essential community information text services to help Erie County residents find nearby locations selling fresh produce. The OHE and FPC will also create a promotional campaign for three underutilized market locations within low-food access communities in Erie County. This program will improve health outcomes and food access while supporting our local agricultural community.

This program has a marketing and targeted outreach approach with extensive data collection. The data aggregated from this project will help Erie County and other food access support networks identify where the majority of food access needs are, where fresh food access locations are currently located, and customer interest in finding fresh food resources. This data may be utilized by subsequent fresh food access initiatives championed by Erie County as well as retail food markets that may be looking to expand to into areas with low food access.

FISCAL IMPLICATIONS

Positive.

REASONS FOR RECOMMENDATION

This program aligns with and supports other OHE and Food Policy Council initiatives, such as Erie Grown, on improving access to fresh, healthy foods while supporting local farmers, producers, and growers. This program includes a marketing campaign plus targeted outreach with data collection to measure impact.

CONSEQUENCES OF NEGATIVE ACTION

Erie County will miss an opportunity to support our agricultural community and improve access to fresh, health foods in communities that lack access.

STEPS FOLLOWING APPROVAL

ECDOH will work with Budget and Management to add the award to their operating budget.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF HEALTH

Re: Acceptance of Farmers Market Promotion Grant

WHEREAS, Erie County's Office of Health Equity (OHE) was created in 2021 to evaluate a wide variety of specific health outcomes among diverse populations to fully understand the depth of health disparities in Erie County and to partner with community members, healthcare providers, faith and philanthropic leaders, and organizations to enact programs that help disadvantaged, marginalized, and diverse populations in Erie County achieve maximum health and wellness; and

WHEREAS, OHE, in partnership with 211 WNY and the Food Policy Council of Buffalo and Erie County, was awarded \$99,708 from the U.S. Department of Agriculture for a Farmers Market Promotion program; and

WHEREAS, the program will connect residents who lack access to fresh, healthy foods to local farmers and farmers markets, both improving health outcomes and supporting our local agricultural community; and

WHEREAS, the funds will be used for marketing and targeted outreach approach with extensive data collection with goals of improving food systems, support future initiatives, and assist the expansion of food markets into underserved areas.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into contract with U.S. Department of Agriculture to accept \$99,708 in funding to be budgeted as a multi-year grant as follows:

Department of Health
Farmers Market Promotion Grant
Fund 281, Funds Center 12700
127FMPP2426
9/30/2024-9/29/2026

<u>ACCOUNT</u>	<u>REVENUE</u>	<u>BUDGET</u>
414000	Federal Revenue	<u>\$99,708</u>
	TOTAL	<u>\$99,708</u>

<u>ACCOUNT</u>	<u>APPROPRIATION</u>	<u>BUDGET</u>
516020	Professional Services, Contracts and Fees	<u>\$95,708</u>
912700	ID Health Services	<u>\$2,000</u>
980000	ID DISS Services	<u>\$2,000</u>
	TOTAL	<u>\$99,708</u>

and be it further

RESOLVED, that authorization is hereby given to enter into contract with 211 WNY, waiving the procedures in Section 26.08 of the Erie County Administrative Code; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to adjust grant appropriations and revenues including those required to comply with the grantor funding changes provided there are no changes to authorized personnel levels or county share amounts; and be it further

RESOLVED, that authorization is hereby given to the County Executive or Deputy County Executive to amend contracts as necessary to implement any no-cost extensions that may be permitted by the grantor; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to implement any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the Erie County Executive's Office, Comptroller's Office, Department of Health, and Division of Budget and Management.

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

COMM. 3E-24 SHERIFF ECSO Response Regarding the ECCSAB

25COMM. 3E-24 Attachments

JOHN C. GARCIA
SHERIFF
WILLIAM J. COOLEY
UNDERSHERIFF



EC LEG FEB 3 '25 PM 2:36
ADMINISTRATIVE OFFICES
10 DELAWARE AVENUE
BUFFALO, NEW YORK 14202-3913
(716) 858-7618
FAX: (716) 858-7882
WEBSITE: <http://www.erie.gov/sheriff>

SHERIFF OF ERIE COUNTY

January 31, 2025

Honorable Taisha St. Jean Tard
Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

Dear Honorable Member St. Jean Tard:

I am writing to you to inform you about the Erie County Sheriff's Office's (ECSO) experience relating to the Erie County Corrections Specialist Advisory Board. Upon taking office as the Erie County Sheriff on January 1, 2022, I welcomed the opportunity to participate in the monthly advisory board meetings. It was my understanding that the Advisory Board was intended to focus on restorative justice, serve as a bridge between the community, the Erie County Department of Mental Health, and the Erie County Sheriff's Office's Jail Management Division, and would be dedicated to enhancing the safety and conditions in the Erie County Holding Center and Correctional Facility. I was fully supportive of the Board's mission to bring leaders and professionals in our community together to help monitor and improve the County's correctional facilities, reduce recidivism, help with re-entry to society, and work together for solutions to problems while continually looking for ways to improve.

For the first two and a half years, Tom Diina, Chief of Community Reintegration, and Michael Phillips, Superintendent of the Jail Management Division attended almost every monthly Board meeting. Currently, Kevin Ryan serves on the Board as the member recommended by the Minority Leader of the County Legislature, and Bishop Moses serves as the member recommended by the Sheriff.

Initially, under the Chairmanship of Cindi McEachon, our representatives found the monthly meetings productive and looked forward to dialogue to update the Board on jail related matters, accomplishments, address concerns presented by the Board, and work collectively to earn the public's trust. Things changed when Ms. McEachon resigned from her post as Chair, and new members were elected to the Board. Eventually, the Superintendent concluded that participating in the monthly meetings had become counterproductive and was not a good use of his time. There were no longer any positive outcomes resulting from his participation. The tone of the meetings had gradually become more adversarial amongst some Board members towards the Sheriff's Office and the meetings had become a distraction from efforts to build on the great work being done at the correctional facilities. At the last meeting the Superintendent attended, he was proud to announce that the Sheriff's Office was awarded national accreditation from the National Commission on Correctional Health Care (NCCHC). This is a prestigious award that was achieved through a lot of hard work from our Correctional Health leadership and staff. Rather than applaud that accomplishment, the Board Chair questioned how that could be accomplished when people are being "murdered" at the jails.

JOHN C. GARCIA
SHERIFF
WILLIAM J. COOLEY
UNDERSHERIFF



ADMINISTRATIVE OFFICES
10 DELAWARE AVENUE
BUFFALO, NEW YORK 14202-3913
(716) 858-7618
FAX: (716) 858-7882
WEBSITE: <http://www.erie.gov/sheriff>

SHERIFF OF ERIE COUNTY

Honorable Taisha St. Jean Tard, Legislator
Erie County Corrections Specialist Advisory Board
January 31, 2025
Page Two

Chief Diina reports that the Board started out as an opportunity to inform the community of the positive initiatives going on within the jail. It was hoped that Board members would be open-minded and curious about the programming going on within the facilities and carry this information back to their communities. While this was occurring during the Board's infancy, it did not last. It was intended that the Board would assist the ECSO in securing funding for additional programming within the jails. Early on, the Board was helpful in the implementation of the Medication Assisted Treatment (MAT) program. In Chief Diina's opinion, the Board became highly dysfunctional upon the appointment of individuals who were only there to pursue their own agendas. This led to other members being disillusioned and not attending meetings.

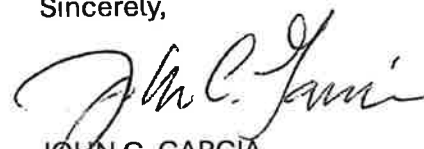
Kevin Ryan has served on the Board since January of 2024. He regularly attends the monthly meetings. He has indicated that attendance varied at Board meetings, with some Board members frequently absent, impacting on the Board's ability to conduct business effectively. He said the Board sent a letter to the Chairperson of the Erie County Legislature and the heads of various nominating agencies addressing the issue of low attendance at Board meetings.

Bishop Moses is the current Board member recommended by the ECSO. He has been a Board member for the past seven months. He was out of town and unable to attend the November meeting. However, he has attended the meetings since his selection. He also claims there are a different group of people attending the meetings from month to month and it is not unusual for the Board to be unable to conduct any business due to a lack of quorum.

During the time that ECSO representatives were participating in the monthly meetings, it appeared as though the Board was not following the bylaws. The Chairperson was not present at all the meetings and there were several meetings in which there were not enough board members (seven) to constitute a quorum for the transaction of business.

I hope that you find this information helpful as you assume your role within the County Legislature. Please feel free to contact me if you have any questions.

Sincerely,


JOHN C. GARCIA
SHERIFF OF ERIE COUNTY

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

COMM. 3D-1	DIRECTOR OF BUDGET & MANAGEMENT	November 2024 Budget Monitoring Report
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	Attachments
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25COMM. 3D-1



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 17, 2025

Erie County Legislature
92 Franklin Street
Buffalo, NY 14202

Re: November 2024 Budget Monitoring Report

Dear Honorable Members:

Please find attached the Budget Monitoring Report (BMR) for the period ending November 30, 2024. Additionally, please see a position vacancy report as of November 30, 2024.

The BMR shows that for the first eleven (11) months of 2024 the County has a \$12,883,472 positive variance, which can be attributed to several key factors.

On the positive, total Interest Earnings revenue is more than \$15.8 million over budget for the period and has exceeded the total budgeted amount for the year by more than \$15.6 million (\$23.7 million total earned; \$8.1 million budgeted).

Also, the County has realized more than \$6.1 million in county-share savings for the period on total personnel related costs which can be mostly attributed to vacancy savings. This is despite being more than \$5.4 million over budget on overtime expenses for the period, nearly 90% of which (\$4.7 million) is exclusively within the Sheriff's Office (\$3.3 million - Police Services; \$1.4 million - Jail Management). Across all divisions, the Sheriff's Office has exceeded its annual budget by more than \$2.9 million (\$2.8 million - Police Services; \$359,000 - Jail Management; (\$214,000) - Correctional Health) with one month remaining in the year. All other County offices and departments are over budget on overtime expenses for the period \$842,148 and per their annual budgets by \$120,008.

On the negative side, sales tax receipts continue to be a concern. While November-related payments were 4.68% (or \$2.7 million) greater than for November 2023, year-to-date sales tax receipts remain roughly even (0.1% or \$467,413 growth) with 2023. We have seen the development of a trend over the last several quarters where we are receiving regular monthly payments with little or negative growth followed by a quarterly reconciliation adjustment with significant growth. This seems demonstrative of what we have been told about the continued difficulty the State has had in accurately estimating the split of sales tax revenues between the counties and New York City after the onset of internet sales tax collections.

With two 2024-related sales tax payments remaining, we are projecting final sales tax receipts of \$615.3 million. While we expect very modest overall growth versus 2023 actuals of \$1.2 million (0.2%), we also expect a year-end 2024 budget shortfall of approximately \$24 million (or -3.8%), which has increased slightly from (\$22.5 million) last month. In light of additional data we have received over the last several months, we are increasingly confident in the reasonableness of budgeted sales tax revenues for 2025.

The BMR also includes a projected year-end 2024 surplus of \$10,094,858. This is a projection, subject to change due to sales tax receipts, New York State or Federal actions or the impact to other key accounts due to 2024 closing calculations.

As always, I am available to attend a meeting of your Honorable Body's Finance and Management Committee to report on the BMR or any other fiscal matters.

Sincerely,

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke extending to the right.

Mark Cornell

Director of Budget and Management

cc: County Executive Mark C. Poloncarz
Erie County Fiscal Stability Authority

January-November 2024 Budget Monitoring Report (BMR) Summary by Account Type

Account Type	Annual Budget	Period Budget January-November	Actuals January-November	Period Available Budget	% of Period Budget Consumed	Annual Available Budget	% of Annual Budget Consumed
Revenue							
** Property Tax	(299,034,343)	(299,034,343)	(299,034,343)	0	100%	(0)	100%
** Property Tax Related	(16,308,176)	(7,092,079)	(6,601,682)	(490,397)	93%	(9,706,494)	40%
** Sales Tax	(639,334,423)	(582,347,475)	(560,547,476)	(21,799,999)	96%	(78,786,947)	88%
** Sales Tax to Local Govt.	(441,736,833)	(402,347,263)	(387,284,938)	(15,062,325)	96%	(54,451,895)	89%
** Other Sources	(54,767,393)	(51,476,665)	(71,566,751)	20,090,086	139%	16,799,357	131%
** Fees, Fines or Charges	(34,659,832)	(32,784,623)	(33,059,365)	274,742	101%	(1,600,467)	95%
*** Local Source Revenue	(1,485,841,000)	(1,375,082,449)	(1,358,094,555)	(16,987,894)	99%	(127,746,445)	91%
*** Federal Revenue	(210,529,865)	(200,940,219)	(215,833,674)	14,893,455	107%	5,303,809	103%
*** State Revenue	(266,958,538)	(223,883,212)	(198,453,370)	(25,429,841)	89%	(68,505,168)	74%
*** Interfund Revenue	(11,881,592)	(9,823,386)	(9,823,386)	0	100%	(2,058,206)	83%
**** County Revenue	(1,975,210,995)	(1,809,729,266)	(1,782,204,986)	(27,524,280)	98%	(193,006,010)	90%
Expenses							
** Salaries	298,832,755	268,667,306	247,471,198	21,196,108	92%	51,361,557	83%
** Non-Salaries	37,375,055	33,781,229	38,699,644	(4,918,416)	115%	(1,324,589)	104%
** Countywide Adjustments	(5,706,309)	(4,905,523)	0	(4,905,523)	0%	(5,706,309)	0%
*** Personnel Related Expense	330,501,501	297,543,012	286,170,842	11,372,169	96%	44,330,659	87%
*** Fringe Benefit Total	176,052,462	158,507,623	148,645,221	9,862,402	94%	27,407,241	84%
** Supplies and Repairs	13,352,302	9,882,251	7,789,820	2,092,430	79%	5,562,482	58%
** Other	46,435,731	33,266,633	31,095,438	2,171,194	93%	15,340,293	67%
** Contractual	769,537,577	658,877,335	637,354,081	21,523,254	97%	132,183,495	83%
** Equipment	12,850,673	8,888,308	8,888,308	0	100%	3,962,365	69%
** Allocations	158,125,442	104,683,794	105,040,369	(356,575)	100%	53,085,073	66%
** Program Specific	678,239,184	563,354,108	569,611,231	(6,257,123)	101%	108,627,953	84%
** Debt Services	45,281,873	35,300,101	35,300,101	0	100%	9,981,772	78%
*** All Other Operating Expense	1,723,822,781	1,414,252,530	1,395,079,349	19,173,181	99%	328,743,432	81%
**** County Expense	2,230,376,744	1,870,303,165	1,829,895,412	40,407,752	98%	400,481,332	82%
***** Net	255,165,749	60,573,899	47,690,427	12,883,472		207,475,322	

Note on the BMR:

The BMR helps the Budget Office identify, understand and resolve financial issues that may emerge during the year. The positive period variance indicated should not be interpreted as a projection of a year-end positive balance

January-November 2024 Budget Monitoring Report (BMR)
Detail by Account

Account Type	Annual Budget	Period Budget January-November	Actuals January-November	Period Available Budget	% of Period Budget Consumed	Annual Available Budget	% of Annual Budget Consumed	Comments/Key Items
Revenue								
400000 Real Property Taxes	(299,034,343)	(299,034,343)	(299,034,343)	0	100%	(0)	100%	
** Property Tax	(299,034,343)	(299,034,343)	(299,034,343)	0	100%	(0)	100%	
400010 Exemption Removal	(980,000)	(980,000)	(980,000)	(175,052)	82%	(175,052)	82%	
400030 GrnSale- Tax Acq Prop	(10,000)	0	0	0	0%	(10,000)	0%	
400040 Other Pay/Leu-Tax	(4,800,000)	(4,770,052)	(4,455,736)	(314,315)	93%	(344,264)	93%	
400050 IntsPen on R P Taxes	(15,533,598)	(1,872,636)	(1,872,636)	0	100%	(13,660,962)	12%	
400060 Omitted Taxes	(4,000)	(4,000)	(2,970)	(1,030)	74%	(1,030)	74%	
466060 Prop Tax Rev Adjust	5,019,422	534,608	534,608	0	100%	4,484,814	11%	
** Property Tax Related	(16,308,176)	(7,092,079)	(6,601,682)	(490,397)	93%	(9,706,494)	40%	
402000 Sales Tax EC Purp	(241,067,475)	(219,571,166)	(211,351,260)	(8,219,908)	96%	(29,716,215)	88%	County Share of sales tax is showing a
402100 1% Sales Tax-EC Purp	(227,615,560)	(207,306,959)	(199,545,732)	(7,761,226)	96%	(28,069,828)	88%	neg variance of \$21.8M through
402120 .25% Sales Tax	(56,883,796)	(51,823,449)	(49,883,828)	(1,938,621)	96%	(6,999,968)	88%	November.
402130 .5% Sales Tax	(113,767,592)	(103,645,899)	(99,766,655)	(3,879,243)	96%	(14,000,936)	88%	
** Sales Tax	(639,334,423)	(582,347,475)	(560,547,476)	(21,799,999)	96%	(78,786,947)	88%	
402140 Sales Tax to Loc Gov	(441,736,833)	(402,347,263)	(387,284,938)	(15,062,325)	96%	(54,451,895)	88%	
** Sales Tax to Local Govt	(441,736,833)	(402,347,263)	(387,284,938)	(15,062,325)	96%	(54,451,895)	88%	
402300 Hotel Occupancy Tax	(13,000,000)	(12,413,928)	(14,034,691)	1,620,763	113%	1,034,691	108%	Per LL Intro 3-1 (2023) all Hotel
402500 OTB Betting & Gaming	(2,190,000)	(2,050,488)	(1,801,708)	(248,780)	88%	(388,292)	82%	Occupancy Tax positive variance will be
402510 Video Lottery Aid	(288,560)	(288,560)	(288,560)	0	100%	0	100%	remitted to Visit Buffalo Niagara and will
402520 Gaming Facilities Aid	(413,597)	(413,597)	(650,486)	236,901	157%	236,901	157%	not contribute to any projected surplus.
402610 Medical Marj Exc Tax	(160,000)	(133,333)	(99,213)	(34,121)	74%	(60,787)	62%	
402620 Tax-Cannabis	0	0	(284,999)	284,999	0%	284,999	0%	
415010 Post Modern Toxicol	(5,000)	(4,583)	(55,630)	51,046	1214%	50,630	1113%	Under the now expired Seneca
415100 Real Property Trans	(228,045)	(209,041)	(180,964)	(28,087)	87%	(47,091)	79%	Compact, the one remaining gaming
415160 Mortgage Tax	(617,104)	(565,679)	(558,720)	(6,959)	99%	(58,384)	91%	payment originally expected in July will
415500 Prisoner Transport	(25,200)	(23,100)	(17,150)	(11,520)	50%	(13,620)	46%	be held in escrow until a new Compact is
415620 Commissary Reimb	(193,282)	(177,175)	(177,175)	0	100%	(16,107)	92%	signed.
415622 Jail Phone Revenue	(331,631)	(331,631)	(224,630)	(107,001)	68%	(107,001)	68%	
416570 Post Exposure Rabies	(133,048)	(126,214)	(127,000)	786	101%	(6,048)	95%	
417200 Day Care Repay Recov	(52,883)	(48,476)	(94,621)	46,145	195%	41,738	179%	
417500 Repay Em Asst/Adults	(288,602)	(264,552)	(278,264)	13,712	105%	(10,338)	96%	
417510 Repay Medical Asst	(2,143,048)	(1,964,461)	(1,569,435)	(395,026)	80%	(573,613)	73%	
417520 Repay-Family Assist	(287,277)	(263,337)	(230,232)	(33,105)	87%	(57,045)	80%	
417530 Repay-Foster Care/Ad	(1,219,938)	(1,118,277)	(1,010,435)	(107,842)	90%	(208,503)	83%	
417550 Repay-SafetyNetAsst	(3,699,123)	(3,565,863)	(4,512,145)	946,282	127%	813,022	122%	
417560 Repay-Serv For Recip	(20,966)	(19,219)	(9,056)	(10,163)	47%	(11,910)	43%	
417570 SNAP Fraud Incentives	(51,213)	(46,945)	(38,916)	(8,029)	83%	(12,297)	76%	
417580 Repaymnts-Handi Child	(131,824)	(120,839)	(76,563)	(44,275)	63%	(55,261)	58%	
418025 Recov-SafetyNet Bur	0	0	(55,171)	55,171	0%	55,171	0%	
418030 Repaymnts-IV D Adm	(4,283,586)	(4,075,435)	(3,489,807)	(575,628)	86%	(783,779)	82%	
418110 Comm Coll Respreads	(7,784,245)	(7,784,245)	(7,784,245)	0	100%	0	100%	
418130 Comm Coll Reimb	(68,753)	(63,024)	(49,172)	(13,852)	78%	(19,581)	72%	
418410 OCSE Medical Payments	(1,182,624)	(1,084,072)	(945,618)	(138,454)	87%	(237,006)	80%	
418430 Donated Funds	(929,000)	(669,606)	(416,060)	(253,526)	62%	(512,920)	45%	
420020 ECC Cap Cons-Or Gvt	(95,000)	(95,000)	(95,000)	0	100%	0	100%	
420499 Cntl local Source Rev	(94,484)	(86,620)	(94,639)	8,020	109%	145	100%	
420500 Rent-RI Prop-Concess	(42,500)	(38,958)	(44,695)	5,737	115%	2,195	105%	
420520 Rent-RI Prop-Rtw-Eas	(2,500)	(2,292)	(704)	(1,587)	31%	(1,796)	28%	
420540 Rent - 608 William	0	0	(33,180)	33,180	0%	33,180	0%	
420550 Rent-663 Kensington	(14,292)	(13,101)	(11,910)	(1,191)	91%	(2,382)	83%	
420560 Rent-1500 Broadway	(230,768)	(211,537)	(216,093)	4,556	102%	(14,675)	94%	

January-November 2024 Budget Monitoring Report (BMR) Detail by Account

Account Type	Annual Budget	Period Budget January-November	Actuals January-November	Period Available Budget	% of Period Budget Consumed	Annual Available Budget	% of Annual Budget Consumed	Comments/Key Items
421550 Fort Crime Proceed	(52,105)	(18,333)	(163,013)	144,680	889%	110,908	313%	
421560 Shared Revenue (ICE)	(300,000)	(300,000)	(300,000)	0	100%	0	100%	
422000 Copies	(8,100)	(7,425)	(9,286)	1,841	125%	1,166	114%	
422040 Gas Well Drill Rents	(1,375)	(1,500)	(500)	(875)	36%	(1,000)	33%	
422050 E-Payable Rebates	0	0	(419)	419	0%	419	0%	
423000 Refunds P/Y Expnd	(1,301,000)	(1,300,917)	(3,467,627)	2,166,710	267%	2,166,627	267%	Refund P/Y Expenses related to the
445000 Recovery Int - SID	(286,728)	(282,834)	(166,256)	(96,578)	63%	(120,472)	58%	return of prior year surpluses from
445030 Int & Earn - Gen Inv	(7,586,215)	(7,385,692)	(21,114,547)	13,728,854	286%	13,548,332	279%	Indigent Legal Services subcontractors.
445040 Int & Earn-3rd Party	(500,000)	(458,334)	(2,601,854)	2,143,520	568%	2,101,854	520%	Through 91% of the year, interest
466000 Misc Receipts	(388,650)	(356,263)	(515,896)	159,634	145%	127,246	133%	earnings stand at \$23.7M and have
466020 Minor Sale - Other	(26,500)	(24,292)	(7,228)	(17,063)	30%	(19,272)	27%	exceeded the total annual budget by
466070 Refunds P/Y Expenses	(1,821,646)	(904,842)	(1,167,276)	282,434	129%	(654,370)	64%	\$15.8M.
466080 Canc-P/Y Liabilities	0	0	(190,000)	190,000	0%	190,000	0%	
466120 Other Misc DISS Rev	(3,400)	(3,117)	(3,144)	27	101%	(256)	92%	
466130 Oth Unclass Rev	0	0	(38,560)	38,560	0%	38,560	0%	
466150 Chlamydia Study Forms	(8,000)	(7,333)	(4,904)	(2,429)	67%	(3,096)	61%	
466180 Unanticipated P/Y Rev	0	0	(72,891)	72,891	0%	72,891	0%	
466260 Intercept-LocalShare	(90,471)	(82,932)	(131,559)	48,628	159%	41,088	145%	
466280 Local Store - ECOMCC	(20,000)	(18,333)	(23,082)	4,749	126%	3,082	115%	
466360 Stadium Reimbursement	(790,000)	(718,333)	(891,423)	173,090	124%	101,423	113%	
466370 Key Bnk Cr Reimb	(360,000)	(360,000)	(375,000)	15,000	104%	15,000	104%	
467000 Misc Depart Income	(8,653)	(7,932)	(2,067)	(5,965)	28%	(6,586)	24%	
479100 Other Contributions	(61,437)	(61,437)	(45,653)	(15,784)	74%	(21,369)	68%	Through 91% of the year, the County
480020 Sale-Excess Material	(925,250)	(892,542)	(663,102)	(229,439)	74%	(262,148)	72%	has achieved 131% of the annual Other
480030 Recycling Revenue	(34,050)	(31,213)	(50,145)	18,932	161%	16,095	147%	Sources revenue budget.
** Other Sources	(54,767,393)	(51,476,665)	(71,566,751)	20,090,086	139%	16,798,357	131%	
406610 STD Clinic Fees	(222,470)	(203,931)	(261,836)	57,905	128%	39,366	118%	
415000 Medical Exam Fees	(780,000)	(715,000)	(715,000)	(41,522)	94%	(106,522)	86%	
415050 Treasurer Fees	(125,000)	(114,583)	(128,167)	13,584	112%	3,167	103%	
415105 Passport Fees	(50,000)	(45,833)	(79,940)	34,107	174%	29,940	160%	
415110 Court Fees	(368,755)	(338,025)	(373,025)	35,725	111%	4,996	101%	
415120 Small Claims AR Fees	(600)	(550)	(1,270)	720	231%	670	212%	
415130 Auto Fees	(5,405,763)	(5,107,596)	(5,441,742)	334,146	107%	35,959	101%	
415140 Comm of Educ Fees	(129,463)	(118,674)	(90,471)	(28,203)	76%	(38,992)	70%	
415150 Recording Fees	(4,500,000)	(4,307,404)	(4,804,553)	497,149	112%	304,553	107%	
415180 Vehicle Use Tax	(5,995,431)	(5,495,812)	(5,203,999)	(291,813)	95%	(791,432)	87%	
415185 E-Z Pass Tag Sales	(8,750)	(8,021)	(6,825)	(1,196)	85%	(1,925)	78%	
415200 Civil Serv Exam Fees	(47,500)	0	0	0	0%	(47,500)	0%	
415210 3rd Party Deduct Fee	0	0	5,000	(5,000)	0%	(5,000)	0%	
415510 Civil Proc Fees-Sher	(1,102,000)	(1,031,471)	(1,184,194)	152,722	115%	82,194	107%	
415520 Sheriff Fees	(45,000)	(41,250)	(32,507)	(8,743)	79%	(12,493)	72%	
415600 Innate Dispo Surch	(17,500)	(16,042)	(6,862)	(9,179)	43%	(10,638)	39%	
415605 Drug Testing Charge	(30,000)	(27,500)	(20,900)	(6,500)	76%	(9,100)	70%	
415610 Restitution Surcharge	(20,000)	(18,333)	(7,948)	(10,385)	43%	(12,052)	40%	
415630 Bail Fee-Alt / Incar	(4,500)	(4,125)	(5,953)	1,828	144%	1,453	132%	
415640 Probation Fees	(400,000)	(366,667)	(302,541)	(64,126)	83%	(97,459)	76%	
415650 DVI Program	(745,569)	(621,308)	0	(621,308)	0%	(745,569)	0%	
415670 Elec Monitoring Ch	(8,000)	(7,333)	(12,705)	5,371	173%	4,705	159%	
415680 Pmt-Home Care Review	(10,000)	(9,167)	(490)	(8,677)	5%	(9,510)	5%	
416020 Comm Sanitat & Food	(1,175,000)	(1,077,083)	(1,156,465)	79,381	107%	(18,535)	98%	
416030 Realty Subdivisions	(11,000)	(11,000)	(6,029)	(4,971)	55%	(5,971)	50%	
416040 Indivd Sewr Sys Opt	(425,000)	(389,583)	(428,528)	38,945	110%	3,528	101%	
416090 Pen & Fines-Health	(20,000)	(18,333)	(26,100)	7,767	142%	6,100	131%	

January-November 2024 Budget Monitoring Report (BMR)
Detail by Account

Account Type	Annual Budget	Period Budget January-November	Actuals January-November	Period Available Budget	% of Period Budget Consumed	Annual Available Budget	% of Annual Budget Consumed	Comments/Key Items
416150 PPD Tests	(8,580)	(7,865)	(114)	(7,751)	1%	(8,466)	1%	
416160 TB Outreach	(47,380)	(43,432)	(38,234)	(5,197)	88%	(9,146)	81%	
416190 Immunizations/Service	(8,283)	(7,593)	(2,679)	(4,914)	35%	(5,604)	32%	
416580 Training Course Fees	(63,910)	(58,584)	(58,840)	256	100%	(5,070)	92%	
416610 Pub Health Lab Fees	(245,000)	(224,583)	(382,853)	158,269	170%	137,853	156%	
416920 Medical-Early Interv	(250,000)	(206,250)	(206,250)	(0)	100%	(18,750)	92%	
416930 Ambulance Services	(104,167)	(104,167)	(149,571)	45,404	144%	(100,429)	60%	
418040 Inspect Fee Wght/Meas	(135,546)	(124,251)	(120,666)	(3,585)	97%	(14,880)	89%	
418050 Item Price Waivr Fee	(227,000)	(208,083)	(214,958)	6,875	103%	(12,042)	95%	
418400 Subpoena Fees	(5,641)	(5,171)	(8,417)	3,246	163%	2,776	149%	
418500 Park & Rec Chgs-Camp	(240,000)	(220,000)	(218,257)	(1,743)	99%	(21,743)	91%	
418510 Park & Rec Chgs-Shel	(495,000)	(495,000)	(508,805)	13,805	103%	13,805	103%	
418520 Chgs-Park Emp Subst	(16,200)	(14,850)	(14,850)	0	100%	(1,350)	92%	
418530 Golf Chg-Other Fees	(360,000)	(360,000)	(339,543)	(20,457)	94%	(20,457)	94%	
418540 Golf Chg-Greens Fees	(795,000)	(792,891)	(820,139)	27,247	103%	25,139	103%	
418550 Sale of Forest Prod	(9,500)	(8,708)	(6,939)	(1,769)	80%	(2,561)	73%	
418590 Spec Events Receipts	(3,000)	(2,750)	(4,800)	2,050	175%	1,800	160%	
420000 Tx&Assm Sve-Oth Govt	(170,000)	(170,000)	(187,429)	17,429	110%	17,429	110%	
420010 Elec Exp Other Govt	(8,858,658)	(8,858,658)	(8,858,658)	0	100%	0	100%	
420030 Police Svcs-Oth Govt	(307,550)	(281,921)	(282,911)	990	100%	(24,639)	92%	
420040 Jail Facil - Oth Gov	0	0	(19,650)	19,650	0%	19,650	0%	
420190 Gen Svc-Oth Gov	(960)	(880)	(880)	0	100%	(80)	92%	
420271 CESQG Charges	(87,500)	(80,208)	(10,845)	(69,363)	14%	(76,655)	12%	
421000 Pistol Permits	(225,645)	(206,841)	(136,502)	(70,339)	66%	(89,143)	60%	
421500 Fines&Forfeited Bail	(6,000)	(5,500)	(14,620)	9,120	266%	8,620	244%	
421510 Fines and Penalties	(2,238)	(2,052)	(2,340)	289	114%	102	105%	
466010 NSF Check Fees	(2,920)	(2,677)	(3,046)	370	114%	126	104%	After 91% of the year, the County has
466190 Item Pricing Penalty	(200,000)	(183,333)	(182,181)	(1,152)	99%	(17,819)	91%	achieved 95% of the annual Fees, Fines,
466340 STOPWV VIP Pts Fees	(15,000)	(13,750)	(12,135)	(1,615)	88%	(2,865)	81%	or Charges revenue budget.
** Fees, Fines or Charges	(34,659,832)	(32,784,623)	(33,059,365)	274,742	101%	(1,600,467)	95%	
*** Local Source Revenue	(1,485,841,000)	(1,375,082,449)	(1,358,094,555)	(16,987,894)	99%	(127,746,445)	91%	
405570 ME 50% Fed Presch	(4,284,000)	(4,127,000)	(3,941,667)	(185,333)	96%	(342,333)	92%	
410070 FA-IV-B Preventive	(1,035,686)	(949,379)	(1,043,177)	93,798	110%	7,491	101%	
410080 FA-Admin Chargeback	1,835,629	460,784	1,682,660	(1,221,876)	365%	152,969	92%	
410120 FA-SNAP ET 100%	(1,277,842)	(1,171,355)	(347,082)	(824,273)	30%	(930,760)	27%	
410150 SSA-SSI Pti Inc Prg	(17,600)	(16,133)	(28,400)	12,267	176%	10,800	161%	
410240 HUD Rev D14.267 CoC	(6,736,386)	(5,812,320)	(5,932,338)	120,018	102%	(804,048)	89%	
410500 FA-Civil Defense	(351,547)	(322,251)	(310,517)	(11,734)	98%	(41,030)	88%	Federal Aid
410510 Fed Drug Enforcement	(19,841)	(18,188)	0	(18,188)	0%	(19,841)	0%	
410520 Buffalo Police Dept	(30,375)	(27,844)	(22,595)	(5,249)	81%	(7,780)	74%	Formula-driven Federal Aid
411000 Mlt Fed Medi Sal Sh	(1,062,541)	(931,704)	(884,550)	(47,154)	95%	(177,991)	74%	appears under budget, mainly in
411490 Fed Aid - TANF FFFS	(38,997,091)	(38,993,859)	(48,978,520)	10,064,661	126%	9,981,429	83%	Health and Human Service
411495 FA - SVEP	(2,199,422)	(1,991,718)	(2,939,411)	947,693	148%	739,869	134%	Departments, is offset by savings in
411500 Fed Aid - MA In House	1,643,550	1,301,144	1,176,663	124,461	90%	466,867	72%	associated expenditures.
411520 FA-Family Assistance	(35,525,442)	(30,921,893)	(28,139,337)	(2,782,556)	91%	(7,386,105)	79%	
411540 FA-Social Serv Admin	(21,532,936)	(21,293,192)	(25,226,310)	3,933,118	118%	3,693,374	117%	
411550 FA-Soc Serv Adm A-87	(1,883,161)	(1,737,507)	(859,164)	(878,343)	49%	(1,023,997)	46%	
411570 Fed Aid - SNAP Admin	(16,603,064)	(15,270,917)	(13,438,843)	(1,832,074)	88%	(3,164,221)	81%	
411580 Fed Aid - SNAP ET 50%	(4,485,073)	(4,111,317)	(2,367,692)	(1,743,625)	58%	(2,117,381)	53%	
411590 FA-HEAP	(4,902,090)	(4,880,821)	(3,016,144)	(1,864,678)	62%	(1,885,946)	62%	
411610 FA-Serv/Recipients	(5,178,420)	(4,996,150)	(8,715,250)	3,719,100	174%	3,536,830	168%	
411640 FA-Daycare Block Grt	(44,938,536)	(44,543,828)	(53,561,397)	8,917,569	120%	8,622,861	119%	
411670 FA-Refugee&Entrants	(126,706)	(123,727)	(199,136)	75,409	161%	72,430	157%	

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Account Type	Annual Budget	Period Budget January-November	Actuals January-November	Period Budget	% of Period Budget Consumed	Annual Available Budget	% of Annual Budget Consumed	Comments/Key Items
411680 FA-Foster Care/Adopt	(21,361,805)	(19,106,463)	(15,994,702)	(3,111,761)	84%	(5,367,103)	75%	
411690 FA-IV-D Incentives	(459,960)	(421,630)	(410,829)	(10,801)	97%	(49,131)	89%	
411700 FA-TANF Safety Net	(342,046)	(313,542)	(270,803)	(42,739)	86%	(71,243)	79%	
411780 Fed Aid-Medicaid Adm	(140,187)	(128,505)	(188,235)	60,730	147%	49,048	135%	
414000 Federal Aid	(418,082)	(379,966)	(998,519)	618,553	263%	580,437	239%	
414010 Federal Aid - Other	0	0	(33,429)	33,429	0%	33,429	0%	
414020 Misc Federal Aid	(99,205)	(90,938)	(158,207)	67,269	174%	59,002	159%	After 91% of the year, the County has achieved 103% of the budgeted Federal revenue.
414030 FMAP Revenue	0	0	(685,763)	685,763	0%	685,763	0%	
*** Federal Revenue	(210,529,865)	(200,940,219)	(215,833,674)	14,893,455	107%	5,303,809	103%	
405000 State Aid For DA Sal	(77,682)	(77,682)	(77,682)	0	100%	0	100%	
405010 St Re Indigent Care	(30,000)	(27,500)	(27,500)	100	100%	(2,400)	92%	
405170 SA-Crt Fac Ineen Aid	(4,349,812)	(3,720,192)	(2,359,506)	(1,360,886)	63%	(1,990,506)	54%	State Aid
405190 STAD-Octane Testing	(25,885)	(23,728)	(21,586)	(2,142)	91%	(4,299)	83%	
405500 SA-Spec Need Presch	(40,214,184)	(36,894,224)	(36,531,606)	(262,618)	99%	(3,582,578)	91%	
405520 SA-N'S DOH EI Serv	(4,293,914)	(3,936,088)	(3,339,851)	(596,137)	85%	(953,963)	78%	
405530 SA-Admin Preschool	(411,150)	(391,438)	(441,375)	49,938	113%	30,225	107%	Formula-driven State Aid appears under budget, mainly in Health and Human Service
405540 SA-Art VLP- H Work	(3,996,089)	(3,760,782)	(3,308,782)	(452,020)	88%	(687,327)	83%	Departments, is offset by savings in associated expenditures.
405560 SA-N'S DOH EI Admin	(546,946)	(501,369)	(501,369)	0	100%	(45,579)	92%	
405590 SA-Medicaid EI Admin	(140,187)	(128,505)	(189,234)	60,729	147%	49,047	135%	
405595 SA-Med Anil Fraud	(494,633)	(467,376)	(454,403)	(12,973)	97%	(40,230)	92%	
406000 SA-Fr Prob Serv	(1,399,470)	(1,282,848)	(1,290,348)	7,500	101%	(109,123)	92%	
406010 SA-Fr Nav Law Enforc	(80,500)	(73,792)	0	(73,792)	0%	(80,500)	0%	
406020 SA-Snomob Lw Enforc	(10,000)	(9,167)	(10,545)	1,378	115%	545	105%	
406500 Refugee Hlth Asmnt	(91,041)	(82,534)	(80,036)	(2,497)	97%	(11,005)	88%	
406550 Emerg Med Training	(447,420)	(410,135)	(270,090)	(140,045)	66%	(177,330)	60%	
406560 SA-Art VLP-Pub Health	(5,187,524)	(4,227,039)	(4,295,269)	68,230	102%	(882,255)	83%	
406810 SA-Foren Mntl Hea Str	(2,905,867)	(2,663,711)	(2,275,451)	(388,260)	85%	(630,416)	78%	
406830 SA-Mental Health II	(38,621,915)	(33,734,568)	(33,295,439)	(439,129)	99%	(5,326,476)	86%	
406860 State Aid - OASAS	(18,493,119)	(16,785,730)	(15,791,300)	(994,430)	94%	(2,701,819)	85%	
406880 State Aid - OPWDD	(604,886)	(548,291)	(540,393)	(7,898)	99%	(64,493)	89%	
406890 Handpd Park Surch	(14,000)	(12,833)	(14,729)	1,895	115%	729	105%	
407500 SA-MA In House	1,643,550	1,506,588	1,460,398	46,190	97%	183,152	89%	
407510 SA-Spec Need Adult	(2,310)	(2,118)	0	(2,118)	0%	(2,310)	0%	
407520 SA-Family Assistance	0	0	(38,606)	38,606	0%	38,606	0%	
407540 SA-Soc Serv Admin	(36,608,638)	(31,500,382)	(31,226,082)	(274,299)	99%	(5,382,556)	85%	
407550 SA-Ex Fr Smp Emp&Tr	0	0	(839,506)	839,506	0%	839,506	0%	
407600 SA-Sec Delc Other Co	(447,136)	(409,875)	(630,393)	220,518	154%	183,257	141%	
407610 SA-Sec Delc Loc Yth	(2,965,001)	(2,716,126)	(2,111,565)	(604,561)	78%	(853,436)	71%	
407625 SA-Raise the Age	(9,602,312)	(8,800,921)	(7,521,837)	(1,279,084)	85%	(2,080,476)	78%	
407630 SA-Safety Net Assist	(10,318,315)	(9,458,455)	(8,507,172)	(951,283)	90%	(1,811,143)	82%	
407640 SA-Emerg Assist/Adult	(502,801)	(460,901)	(366,830)	(94,071)	80%	(135,971)	73%	
407650 SA-Foster Care/Adopt	(39,937,079)	(24,378,904)	(18,237,547)	(6,141,357)	75%	(21,699,532)	46%	
407670 SA-EAR Prev POS	(5,591,938)	(4,781,938)	(3,045,139)	(1,736,390)	64%	(2,546,799)	54%	
407680 SA-Serv Fr Recipits	(7,674,682)	(7,129,832)	(6,390,346)	(739,486)	90%	(1,284,336)	83%	
407710 SA-Legal Serv/Disab	(105,504)	(96,712)	0	(96,712)	0%	(105,504)	0%	
407720 SA-Handicapped Child	0	0	11,795	(11,795)	0%	(11,795)	0%	
407730 State Aid - Burials	(1,034)	(948)	(522)	(426)	55%	(512)	50%	
407740 SA-Veterns Srv Agenc	(70,000)	0	0	0	0%	(70,000)	0%	
407780 SA-Daycare Block Gt	(3,769,160)	(3,455,063)	(2,646,036)	(809,027)	77%	(1,123,124)	70%	
407795 State Aid - Code Blue	(1,128,696)	(464,106)	(322,667)	(141,439)	70%	(806,029)	29%	
408000 SA-Youth Progs	(25,181)	(23,083)	(74,029)	50,946	321%	48,848	294%	
408020 Youth-Reimb Programs	(1,602,631)	(1,267,565)	(667,645)	(579,920)	54%	(914,986)	43%	
408030 Homeless/Run NR RH'Y1	(117,000)	(107,250)	(92,088)	(15,152)	86%	(24,902)	79%	

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Account Type	Annual Budget	Period Budget January-November	Actuals January-November	Period Available Budget	% of Period Budget Consumed	Annual Available Budget	% of Annual Budget Consumed	Comments/Key Items
408040 Homeless/Run Re RHY2	(84,000)	(77,000)	(48,966)	(28,034)	64%	(35,034)	58%	
408055 Youth Sports/Edu Opp	(639,742)	(524,564)	(233,689)	(290,875)	45%	(406,053)	37%	
408056 Youth Team Sports	(937,984)	(832,380)	(479,906)	(352,484)	58%	(458,078)	51%	
408061 STS,JP - RTA	(450,000)	(412,500)	(271,952)	(140,548)	66%	(178,048)	60%	
408065 Yth-Supervision	(1,112,531)	(852,109)	(303,727)	(548,382)	36%	(808,804)	27%	
408530 SA-Crim Justice Prog	(935,277)	(837,553)	(400,967)	(436,586)	48%	(534,310)	43%	
409000 State Aid Revenues	(12,465,529)	(8,538,802)	(4,815,107)	(3,723,695)	56%	(7,650,422)	39%	
409010 State Aid - Other	(8,042,174)	(7,561,048)	(3,888,207)	(3,672,841)	51%	(4,153,967)	48%	After 91% of the year, the County has
409020 SA-Misc	(56,615)	(51,897)	(92,577)	40,680	178%	35,962	164%	achieved 74% of the budgeted State
409030 SA-Main-Lieu of Rent	(157,578)	(144,447)	(145,533)	1,087	101%	(12,045)	92%	revenue.
409060 SA-Prob Pretrial Ser	(815,014)	(744,180)	(1,290,439)	546,249	173%	475,425	158%	
*** State Revenue	(266,958,538)	(223,883,212)	(198,453,370)	(25,429,841)	89%	(68,505,168)	74%	
450000 Interfrd Rev Non-Sub	(9,823,386)	(9,823,386)	(9,823,386)	0	100%	(2,058,206)	100%	
468000 Interfrd Rev Subsidy	(2,058,206)	0	0	0	0%	0	0%	
*** Interfund Revenue	(11,881,592)	(9,823,386)	(9,823,386)	0	100%	(2,058,206)	83%	
*** County Revenue	(1,975,210,995)	(1,809,729,266)	(1,782,204,986)	(27,524,280)	98%	(193,006,010)	90%	

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Account Type	Annual Budget	Period Budget January-November	Actuals January-November	Period Available Budget	% of Period Budget Consumed	Annual Available Budget	% of Annual Budget Consumed	Comments/Key Items
Expenses								
500000 Full Time - Salaries	290,558,838	261,390,365	241,650,305	19,740,061	92%	48,908,533	83%	
500010 Part Time - Wages	4,866,881	4,122,080	2,538,129	1,583,950	62%	2,328,752	52%	Through 91% of the year,
500020 Regular PT - Wages	2,013,109	1,867,045	1,867,045	(25,916)	101%	146,064	93%	the County has expended 83%
500030 Seasonal - Wages	1,393,927	1,313,733	1,415,719	(101,986)	108%	(21,792)	102%	of budgeted salaries.
** Salaries								
500300 Shift Differential	2,609,766	2,385,197	2,512,190	(126,993)	105%	97,596	96%	
500320 Uniform Allowance	677,700	393,425	319,500	73,925	81%	358,200	47%	After 91% of the year, overtime is
500330 Holiday Worked	2,969,750	2,755,894	2,642,520	113,374	96%	327,230	89%	showing a neg variance of \$5.4M, \$4.7M
500340 Line-up Pay	3,067,434	2,802,714	2,582,570	220,144	92%	484,864	84%	of which is related to the Sheriff's Office.
500350 Other Employee Pymts	2,469,132	2,256,453	2,041,933	214,519	90%	427,199	83%	They have now exceeded their annual
501000 Overtime	25,581,253	23,187,546	28,600,931	(5,413,385)	123%	(3,019,678)	112%	budget by \$2.9M.
** Non-Salaries								
504990 Reductions Per Srv	(2,000,000)	(1,827,400)	0	(1,827,400)	0%	(1,324,589)	104%	
504995 HELP-Personnel Reser	(7,706,309)	(6,744,789)	0	(6,744,789)	0%	(7,706,309)	0%	Teamsters & NYSNA Salary Reserves
504998 Net Impact Teamsters	2,300,000	2,108,333	0	2,108,333	0%	2,300,000	0%	will be utilized to address increased
504999 Net Impact NYSNA	1,700,000	1,558,333	0	1,558,333	0%	1,700,000	0%	personnel costs in the Sheriff's Office at
** Countywide Adjustments								
	(5,706,309)	(4,905,523)	0	(4,905,523)	0%	(5,706,309)	0%	year-end.
** Personnel Related Expense								
502000 Fringe Benefits	159,260,984	141,876,698	17,176,078	141,876,698	0%	159,260,984	87%	
502010 Employer FICA	0	0	17,176,078	(17,176,078)	0%	(17,176,078)	0%	All departmental Fringe Benefit expense
502020 Employer FICA-Medicare	0	0	4,041,629	(4,041,629)	0%	(4,041,629)	0%	is budgeted in account 502000. Actual
502030 Employee Health Ins	0	472,897	38,903,303	(38,430,406)	8227%	(38,903,303)	0%	expense is recorded at the detailed level
502040 Dental Plan	0	0	1,482,304	(1,482,304)	0%	(1,482,304)	0%	indicated. The exception is the budget
502050 Workers' Compensation	10,963,766	9,168,969	11,329,356	(2,160,386)	124%	(365,590)	103%	for Workers' Compensation and EC/MC
502060 Unemployment Ins	0	0	316,272	(316,272)	0%	(316,272)	0%	legacy-related expense.
502070 Hosp & Med-Retirees'	1,559,412	1,429,461	27,965,829	(26,536,368)	1956%	(26,406,417)	1793%	
502090 Hlth Ins Waiver	0	0	2,764,586	(2,764,586)	0%	(2,764,586)	0%	
502100 Retirement	14,600,000	14,600,000	51,843,891	(37,243,891)	355%	(37,243,891)	355%	After 91% of the year, the County has
502130 WksCamp OtherFld Reim	(9,126,357)	(7,989,125)	(5,816,889)	(2,172,226)	73%	(3,309,458)	64%	spent 84% of the total budgeted Fringe
502140 3rd Party Recoveries	(1,205,343)	(1,051,277)	(1,381,128)	309,851	129%	155,785	113%	Benefit expense.
** Fringe Benefit Total								
	176,052,462	158,507,623	148,645,221	9,862,402	94%	27,407,241	84%	
505000 Office Supplies	1,229,995	1,132,950	774,921	358,029	68%	455,074	63%	
505200 Clothing Supplies	898,069	686,622	321,864	364,757	47%	576,205	36%	
505400 Food & Kitchen Supp	2,399,303	1,583,494	1,537,347	46,147	97%	861,956	64%	
505600 Auto Tr & Hwy Eq Sup	2,931,931	2,401,121	1,748,233	652,888	73%	1,183,698	60%	
505800 Medical & Hlth Supp	2,415,860	1,660,595	1,461,337	199,258	88%	954,523	60%	
506200 Maintenance & Repair	3,474,469	2,415,101	1,946,118	468,982	81%	1,528,351	56%	
507000 E-Z-Pass Supplies	2,675	2,369	0	2,369	0%	2,675	0%	
** Supplies and Repairs								
	13,352,302	9,882,251	7,789,820	2,092,430	79%	5,562,482	58%	
555000 General Liability	11,244,652	5,950,009	(2,616)	5,952,625	0%	11,247,268	0%	
555010 Settlements/Jdgmts-Lit	0	13,197	2,349,889	(2,336,692)	17806%	(2,349,889)	0%	Risk Retention expense is budgeted in
555030 Litig & Rel Disburs.	0	38,288	259,878	(221,590)	679%	(259,878)	0%	account 555000 while actual expense is
555040 Exper/Cons Fees-Lit	0	279,889	2,520,340	(2,240,451)	900%	(2,520,340)	0%	recorded at a detailed level in the
555050 Insurance Premiums	0	0	1,153,892	(1,153,892)	0%	(1,153,892)	0%	accounts indicated. In total Risk
* Risk Retention								
	11,244,652	6,281,382	6,281,382	0	100%	4,963,270	56%	Retention is on budget for the period.
510000 Local Mileage Reimb	1,821,838	1,707,002	1,602,967	104,035	94%	218,871	88%	
510100 Out Of Area Travel	708,557	553,599	317,102	236,497	57%	391,455	45%	
510200 Training And Educat	808,783	749,872	472,839	277,033	63%	335,944	58%	
511000 Control Board Expense	647,575	515,703	180,000	335,703	35%	467,575	28%	
516000 Utility Charges	3,532,014	3,234,548	2,683,742	540,806	83%	838,272	76%	
516040 DSS Trng & Edu Pro	1,776,053	1,241,357	1,168,074	73,284	94%	607,980	66%	

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Account Type	Annual Budget	January-November	January-November	Budget	Consumed	Budget	Consumed	Comments/Key Items
530000 Other Expenses	4,295,457	1,962,871	1,644,877	317,994	84%	2,650,580	38%	
530010 Chargebacks	1,482,248	1,459,730	2,002,714	(542,984)	137%	(520,466)	135%	
530030 Pivotal Wage Subsidies	2,588,524	1,582,213	1,584,794	(2,581)	100%	1,003,730	61%	
545000 Rental Charges	17,530,029	13,978,357	13,146,948	831,409	94%	4,383,081	75%	
** Other	46,435,731	33,266,633	31,095,438	2,171,194	93%	15,340,293	67%	
* Non Profit Agency Subsidy	33,520,063	25,630,694	25,630,694	0	100%	7,889,369	76%	
* Non Profit Purchase of Service	174,180,307	139,158,099	135,061,357	4,096,742	97%	39,118,950	78%	
516020 Pro Ser Cnl and Fees	40,364,351	18,382,402	16,502,298	1,880,104	90%	23,862,053	41%	
516021 Indep Procd Review	119,861	115,695	44,361	71,334	38%	75,500	37%	
516030 Maintenance Contracts	10,233,116	9,339,295	7,902,775	1,436,520	85%	2,330,341	77%	
516042 Foreclosure Action	2,346,130	2,170,083	2,170,083	0	100%	176,047	92%	
516039 Shelter Improvements	1,000,000	0	0	0	0%	1,000,000	0%	
516055 Dept Pymnts to ECC	15,000	0	0	0	0%	15,000	0%	
516080 Life Safety Contract	1,923,800	1,605,868	1,524,858	81,010	95%	398,942	79%	
520000 Municipal Assoc Fees	121,146	121,146	121,146	0	100%	0	100%	
516047 Warehouse Build-Out	25,912	0	0	0	0%	25,912	0%	
520010 Txs&Asses-Co Ownd Pr	600	450	226	224	50%	374	38%	
520020 Co Res Enrl Comm Col	7,900,842	7,276,035	10,065,597	(2,789,562)	138%	(2,164,755)	127%	
520040 Curr Pymnts Mass Tran	3,657,200	3,657,200	3,657,200	0	100%	0	100%	
520050 Garbage Disposal	128,824	118,157	97,258	20,899	82%	31,566	75%	
520070 Buffalo Bills Maint	3,147,784	3,147,784	3,148,181	(398)	100%	(397)	100%	
520072 Working Capital Asset	2,016,369	2,016,369	2,016,739	(370)	100%	(370)	100%	
* Professional Svcs Contracts a	73,000,935	47,950,483	47,250,723	699,760	99%	25,750,212	65%	
516050 Dept Payments-ECMCC	5,751,765	4,979,763	4,318,565	661,208	87%	1,433,210	75%	
516051 ECMCC Drug & Alcohol	397,493	397,493	364,368	33,125	92%	33,125	92%	
* ECMCC Payments	6,149,258	5,377,256	4,682,923	694,333	87%	1,466,333	76%	
516060 Sales Tax Loc Gov 3%	441,736,833	402,347,263	387,284,938	15,062,325	96%	54,451,895	88%	
516070 Flat Dist from 1%	12,500,000	12,500,000	12,500,000	0	100%	0	100%	
520030 NFTA-Share Sales Tax	28,450,180	25,913,539	24,943,446	970,093	96%	3,506,734	88%	
* Sales Tax to Local Government	482,687,013	440,760,802	424,728,384	16,032,418	96%	57,958,629	89%	
** Contractual	769,537,577	658,877,335	637,354,081	21,523,254	97%	132,183,495	83%	
561410 Lab & Tech Eqt	10,391,066	7,825,320	7,825,320	0	100%	2,565,746	75%	
561420 Office Furn & Fixt	2,029,601	713,753	713,753	0	100%	1,315,848	35%	
561430 Bldg Grs & Hwy Eq	9,985	9,985	9,985	0	100%	14,521	41%	
561440 Motor Vehicles	405,500	339,250	339,250	0	100%	66,250	84%	
** Equipment	12,850,673	8,888,308	8,888,308	0	100%	3,962,365	69%	
559000 County Share - Grants	16,606,489	3,986,813	3,986,813	0	100%	12,619,676	24%	
570000 Interfund Trans-Subs	5,000,000	5,000,000	5,000,000	0	100%	0	100%	
570020 Interfund - Road	21,542,267	15,166,408	15,166,408	0	100%	6,375,859	70%	
570025 Interf'd Co Share 911	8,171,021	6,063,978	6,063,978	0	100%	2,107,043	74%	
570028 Interf'd Co Share Lib	190,000	190,000	190,000	0	100%	0	100%	
570030 Interfund-ECC Sub	19,804,317	19,804,317	19,804,317	0	100%	0	100%	
570050 Interfund Trans-Cap	84,358,126	53,598,530	53,598,530	0	100%	30,759,596	64%	
575000 Interfund Exp Non-Sub	4,138,548	3,496,504	3,496,504	0	100%	642,044	84%	
575040 I/F Expense-Utility	4,752,299	3,202,401	2,932,043	270,358	92%	1,820,256	62%	
* Interfund Expense	164,563,068	110,508,950	110,238,582	270,358	100%	54,324,475	67%	
910600 ID Purchasing Srv	(283,281)	(259,674)	(239,270)	(20,404)	92%	(44,011)	84%	
910700 ID Fleet Services	(2,765,903)	(2,535,411)	(1,807,979)	(727,432)	71%	(957,924)	65%	
911400 ID District Atty Srv	(1,080,413)	(875,363)	(476,865)	(398,498)	54%	(603,548)	44%	
911500 ID Sheriff Div. Svcs	(232,070)	(212,731)	(275,565)	62,834	130%	43,495	119%	
911630 ID Correctional Fac	(28,846)	(26,442)	0	(26,442)	0%	(28,846)	0%	
912215 ID DPW Mail Svcs	(12,362)	(11,332)	(8,750)	(2,582)	77%	(3,612)	71%	
912300 ID Highways Services	32,000	29,333	4,992	24,341	17%	27,008	16%	

January-November 2024 Budget Monitoring Report (BMR) Detail by Account

Account Type	Annual Budget	Period Budget January-November	Actuals January-November	Period Available Budget	% of Period Budget Consumed	Annual Available Budget	% of Annual Budget Consumed	Comments/Key Items
912400 ID Mental Health Srv	(50,000)	(45,833)	0	(45,833)	0%	(50,000)	0%	
912600 ID Probation Services	0	0	(17,006)	17,006	0%	17,006	0%	
912700 ID Health Services	(46,700)	(42,581)	(101,836)	59,056	239%	54,936	218%	
912730 ID Health Lab Srv	11,723	10,743	10,687	59	99%	1,036	91%	
914000 ID CW Accts Budget	75,462	29,931	(7,800)	37,731	-26%	83,262	-10%	
916000 ID County Attny Srv	(18,443)	(16,906)	(16,906)	0	100%	(1,537)	92%	
916200 ID Env & Plan Srv	141,701	129,893	33,788	96,105	26%	107,913	24%	
916300 ID Senior Srvs Grant	24,770	22,706	(2,064)	(2,064)	109%	0	100%	
916400 ID Parks Services	(70,986)	(65,071)	(47,105)	(17,965)	72%	(23,881)	66%	
942000 ID Library Services	165,198	151,432	155,009	(3,577)	102%	10,190	94%	
980000 ID DISS Services	(2,289,476)	(2,107,853)	(2,428,587)	320,734	115%	129,111	106%	
* Interdepartmental Billings	(6,437,625)	(5,825,156)	(5,198,224)	(626,932)	89%	(1,239,402)	81%	
** Allocations	158,125,442	104,683,794	105,040,369	(356,575)	100%	53,085,073	66%	
525000 MMMS-Medicaid Loc Sh	214,648,032	194,893,422	194,893,422	0	100%	19,754,610	91%	The increased phase-out of eFMAP
525020 UPL Expense	15,450,000	5,066,300	5,066,300	0	100%	10,383,700	33%	credits by NYS increased weekly MMLIS
525030 MA - Gross Loc Pymts	38,572	32,143	12,144	19,999	38%	26,428	31%	payments by \$220,583, an increase of
525040 Family Assistance-FA	36,612,708	28,322,434	28,269,656	52,779	100%	8,343,052	77%	\$11.5M to \$214.6M for 2024.
525050 CWS - Foster Care	99,177,933	63,520,826	63,066,034	454,792	99%	36,111,899	64%	
525060 Safety Net Assist	39,741,862	36,186,144	36,450,037	(263,894)	101%	3,291,825	92%	
525070 Emer Assist To Adlts	1,294,204	1,186,354	1,001,845	184,509	84%	292,359	77%	
525080 Ed Handicapped Child	413,392	378,943	134,681	244,262	36%	278,711	33%	
525091 Child Care - Title XX	2,668,585	2,373,164	2,221,914	151,250	94%	446,671	83%	
525092 Child Care - CCBG	45,998,511	45,896,743	53,427,651	(7,530,908)	116%	(7,429,140)	116%	
525097 Emer Rental Assist	1,540,922	0	0	0	0%	1,540,922	0%	
525100 Housekeeping - DSS	5,000	4,583	0	4,583	0%	5,000	0%	
525110 Meals On Wheels WNY	70,000	64,167	70,000	(5,833)	109%	0	100%	
525120 Adult Special Needs	2,310	0	0	0	0%	2,310	0%	
525130 OCFS Yth Fac Charges	8,562,545	7,800,435	7,496,060	304,376	88%	1,066,485	88%	For DSH, no additional payments are
525140 HEAP Program Costs	1,021,244	675,565	651,842	23,724	96%	369,402	64%	expected in 2024. Because of the impact
525150 DSH Expense	121,363,860	94,398,348	94,398,348	0	100%	26,965,512	78%	of the eFMAP phase-out, \$6.8M in UPL
525160 Indigent Care DSH	10,479,656	10,479,656	10,479,656	0	100%	0	100%	expense was broken into 4 separate
528000 Svcs Spec Need Child	70,376,758	65,197,154	65,155,414	41,740	100%	5,221,344	93%	payments, 3 of which occurred in NOV
528010 Svcs Early Inv Prog	8,763,090	6,868,559	6,816,228	52,332	99%	1,946,862	78%	and the final \$1.8M occurring in DEC.
530020 Independent Living	10,000	9,167	0	9,167	0%	10,000	0%	
** Program Specific	678,239,184	563,354,108	569,611,231	(6,257,123)	101%	108,627,953	84%	
570040 J/F Subsidy Debt Srv	45,281,873	35,300,101	35,300,101	0	100%	9,981,772	78%	
** Debt Services	45,281,873	35,300,101	35,300,101	0	100%	9,981,772	78%	
*** All Other Operating Expense	1,723,822,781	1,414,252,530	1,395,079,349	19,173,181	99%	328,743,432	81%	
**** County Expense	2,230,376,744	1,870,303,165	1,829,895,412	40,407,752	98%	400,481,332	82%	
***** Net	255,165,749	60,573,899	47,690,427	12,883,472		207,475,322		

November 2024 Budget Monitoring Report (BMR) With Year-End Projections

Account Type	Annual Budget	Period Budget January-November	Actuals January-November	Period Available Budget	% of Period Budget Consumed	Year End 2024 Projections	Projected Year End Variance Save/(Cost)	Projected % of Annual Budget Consumed
Revenue								
** Property Tax	(299,034,343)	(299,034,343)	(299,034,343)	0	100%	(299,034,343)	0	100%
** Property Tax Related	(16,308,176)	(7,092,079)	(6,601,682)	(490,397)	93%	(16,568,021)	259,845	102%
** Sales Tax	(639,334,423)	(582,347,475)	(560,547,476)	(21,799,999)	96%	(619,377,513)	(19,956,910)	97%
** Sales Tax to Local Govt.	(441,736,833)	(402,347,263)	(387,284,938)	(15,062,325)	96%	(427,947,958)	(13,788,875)	97%
** Other Sources	(54,767,393)	(51,476,665)	(71,566,751)	20,090,086	139%	(79,682,814)	27,135,430	145%
** Fees, Fines or Charges	(34,659,832)	(32,784,623)	(33,059,365)	274,742	101%	(35,853,909)	1,194,077	103%
** Appropriated Fund Balance								
*** Local Source Revenue	(1,485,841,000)	(1,375,082,449)	(1,358,094,555)	(16,987,894)	99%	(1,478,464,557)	(5,156,434)	100%
*** Federal Revenue	(210,529,865)	(200,940,219)	(215,833,674)	14,893,455	107%	(215,361,656)	5,003,865	102%
*** State Revenue	(266,958,538)	(223,883,212)	(198,453,370)	(25,429,841)	89%	(221,275,497)	(33,484,479)	83%
*** Interfund Revenue	(11,881,592)	(9,823,386)	(9,823,386)	0	100%	(9,823,386)	0	83%
*** County Revenue	(1,975,210,995)	(1,809,729,266)	(1,782,204,986)	(27,524,280)	98%	(1,924,925,096)	(33,637,048)	97%
Expense								
** Salaries	298,832,755	268,667,306	247,471,198	21,196,108	92%	274,441,790	24,601,813	92%
** Non-Salaries	37,375,055	33,781,229	38,699,644	(4,918,416)	115%	40,726,074	(3,351,019)	109%
** Countywide Adjustments	(5,706,309)	(4,905,523)	0	(4,905,523)	0%	(5,706,309)	0	100%
*** Personnel Related Expense	330,501,501	297,543,012	286,170,842	11,372,169	96%	309,461,555	21,250,794	94%
*** Fringe Benefit Total	176,052,462	158,507,623	148,645,221	9,862,402	99%	170,597,291	5,020,759	97%
** Supplies and Repairs	13,352,302	9,882,251	7,789,820	2,092,430	79%	12,336,988	811,004	92%
** Other	46,435,731	33,266,633	31,095,438	2,171,194	93%	39,588,388	4,059,589	85%
** Contractual	769,537,577	658,877,335	637,354,081	21,523,254	97%	741,212,648	16,961,245	96%
** Equipment	12,850,673	8,888,308	8,888,308	0	100%	12,567,228	148,466	98%
** Allocations	158,125,442	104,683,794	105,040,369	(356,575)	100%	164,247,135	83,483	104%
** Program Specific	678,239,184	563,354,108	569,611,231	(6,257,123)	101%	681,301,698	(4,603,436)	100%
** Debt Services	45,281,873	35,300,101	35,300,101	0	100%	45,281,872	1	100%
*** All Other Operating Expense	1,723,822,781	1,414,252,530	1,395,079,349	19,173,181	99%	1,696,535,957	17,460,352	98%
*** County Expense	2,230,376,744	1,870,303,165	1,829,895,412	40,407,752	98%	2,176,594,803	43,731,906	98%
**** Net	255,165,749	60,573,899	47,690,427	12,883,472		251,669,707	10,094,858	

2024 Status
Total Revenue 1,924,925,096
Total Expense (2,176,594,803)
Net (251,669,707)

Adjustments
Add Appropriation from 2023 261,764,565
Net Projected YE 2024 Balance 10,094,858

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
ADM CL LEG	51008245	GRP 08	FT	P	09/12/2024	DISTRICT OFFICE STAFF	110		53,527.00		05	100.000
	53,527.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
FIR AD AS LE	51011829	GRP 10	FT	P	04/18/2023	LEGISLATURE MAJORITY STAFF	110		60,403.00		05	100.000
	60,403.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
JR AD AST LE	51017745	GRP 07	FT	P	02/23/2024	LEGISLATURE MAJORITY STAFF	110		50,446.00		05	100.000
	50,446.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
SP AS CH LEG	51017086	GRP 10	FT	P	01/04/2024	LEGISLATURE MAJORITY STAFF	110		60,403.00		07	100.000
	60,403.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
SR AD CL LEG	51014504	GRP 11	FT	P	11/30/2024	LEGISLATURE MINORITY STAFF	110		65,847.00		07	100.000
	65,847.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		

Totals for Legislative Branch

290,626.00 Perm Budget Amt 5 Perm Vac 0 Temp Budget Amt 0 Temp Vac 5

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
JR SEC CO EX	51010524	GRP 03	FT	P	06/15/2024	ERIE COUNTY EXECUTIVE'S OFFICE	110		41,521.00		04	100.000
	41,521.00	Perm Budget Amt			1	Perm Vac			0	Temp Vac		

Totals for County Executive Department

41,521.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
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SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
MGT CONS (CE)	51002809	GRP 15	FT	P	04/06/2024	BUDGET & MANAGEMENT DIVISION	110		91,896.00		02	100.000
	91,896.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
SYS ACCT	51018701	GRP 11	FT	P	11/27/2024	BUDGET & MANAGEMENT DIVISION	110		65,847.00		01	100.000
	65,847.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
Totals for Budget & Management												
	157,743.00	Perm Budget Amt		2	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	2		

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
DEP COM LA R	51016576	GRP 15	FT	P	09/26/2024	DEPARTMENT OF LABOR RELATIONS	110		91,896.00		07	100.000
	91,896.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac		1

Totals for Labor Relations

91,896.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
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SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
MIN WO OB ES	51017025	GRP 08	FT	P	11/01/2022	EQUAL EMP OPPORTUNITY, DIVERSITY & INCLUSION	110		53,527.00		01	100.000
	53,527.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		

Totals for Equal Employment Opportunity

53,527.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
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SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
TAX MAP TCH	51012601	GRP 06	FT	T	10/08/2024	DEPARTMENT OF REAL PROPERTY TAX	110		47,595.00		01	100.000
0.00	Perm Budget Amt			0	Perm Vac	47,595.00	Temp Budget Amt		1	Temp Vac		1

Totals for Real Property Tax Services

0.00	Perm Budget Amt			0	Perm Vac	47,595.00	Temp Budget Amt		1	Temp Vac		1
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SHORT DESC	POSITION NUMBER	JOB GROUP	BE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
ACCOUNTANT	51011177	GRP 09	FT	T	04/22/2023	ACCOUNTING	110		56,871.00		01	100.000
	0.00	Perm Budget Amt		0	Perm Vac		Temp Budget Amt	1	Temp Vac	1		
PR ACCT ANAL	51017151	GRP 13	FT	P	10/21/2023	ACCOUNTING	110		75,729.00		01	100.000
	75,729.00	Perm Budget Amt		1	Perm Vac		Temp Budget Amt	0	Temp Vac	1		
SR SYS ACCT	51015426	GRP 13	FT	T	10/05/2024	ACCOUNTING	110		75,729.00		01	100.000
	0.00	Perm Budget Amt		0	Perm Vac		Temp Budget Amt	1	Temp Vac	1		
STAFF AUD	51012879	GRP 11	FT	P	04/06/2024	AUDIT & CONTROL	110		65,847.00		01	100.000
	65,847.00	Perm Budget Amt		1	Perm Vac		Temp Budget Amt	0	Temp Vac	1		

Totals for Comptroller

141,576.00	Perm Budget Amt	2	Perm Vac	132,600.00	Temp Budget Amt	2	Temp Vac	4
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SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
ACCOUNTANT	51018230	GRP 09	FT	P	03/30/2024	RECORDING	110		56,871.00		01	100.000
	56,871.00	Perm Budget Amt			1	Perm Vac	0	Temp Vac		1		
DOC CLK	00003111	GRP 05	FT	T	09/21/2024	RECORDING	110		44,913.00		01	100.000
	51001423	GRP 05	FT	T	07/27/2024	ACTIONS AND PROCEEDINGS/PISTOL PERMITS	110		44,913.00		01	100.000
	0.00	Perm Budget Amt			0	Perm Vac	2	Temp Vac		2		
MV REP 55A	51005054	GRP 05	FT	P	07/13/2022	AUTO BUREAU BRANCH OFFICES	110		44,913.00		02	100.000
	44,913.00	Perm Budget Amt			1	Perm Vac	0	Temp Vac		1		
SR DOC CLK	00008731	GRP 06	FT	P	09/04/2023	RECORDING	110		47,595.00		01	100.000
	00008740	GRP 06	FT	T	10/20/2023	RECORDING	110		47,595.00		01	100.000
	00008741	GRP 06	FT	T	04/15/2023	ACTIONS AND PROCEEDINGS/PISTOL PERMITS	110		47,595.00		01	100.000
	00008744	GRP 06	FT	T	11/16/2024	RECORDING	110		47,595.00		01	100.000
	51008346	GRP 06	FT	T	07/27/2024	ACTIONS AND PROCEEDINGS/PISTOL PERMITS	110		47,595.00		01	100.000
	47,595.00	Perm Budget Amt			1	Perm Vac	4	Temp Vac		5		

Totals for County Clerk

149,379.00	Perm Budget Amt	3	Perm Vac	280,206.00	Temp Budget Amt	6	Temp Vac
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Report: ZHR_VACANT_POS_RPT
System: PRD/100/ZHR_VACANT_RPT
User: KAJDASZK
Department: 114 District Attorney

Erie County
POSITION CONTROL
FULL TIME VACANCY BY DEPARTMENT, JOB

Page: 9
Date: 01/17/2025
Time: 14:35:00
As of: 11/30/2024

SHORT DESC	POSITION NUMBER	JOB GROUP	BE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
ASST DA III	00000458	GRP 14	FT	P	11/30/2024	LOWER COURTS	110		83,635.00		04	100.000
	51017044	GRP 14	FT	P	11/30/2024	LOWER COURTS	110		83,635.00		04	100.000
167,270.00 Perm Budget Amt												
ASSTCHPROMBU	51017742	GRP 13	FT	P	04/09/2024	ADMINISTRATION	110		75,729.00		07	100.000
75,729.00 Perm Budget Amt												
AST CNF AD D	51016240	GRP 04	FT	T	01/13/2024	ADMINISTRATION	110		42,940.00		02	100.000
0.00 Perm Budget Amt												
AST CNF SC D	51017038	GRP 11	FT	P	10/21/2024	ADMINISTRATION	110		65,847.00		04	100.000
65,847.00 Perm Budget Amt												
SR CL TYP	51016229	GRP 04	FT	T	07/13/2024	LOWER COURTS	110		42,940.00		01	100.000
	51016231	GRP 04	FT	T	11/02/2024	LOWER COURTS	110		42,940.00		01	100.000
0.00 Perm Budget Amt												
SR PARALEGAL	51003270	GRP 07	FT	T	10/19/2024	LOWER COURTS	110		50,446.00		01	100.000
0.00 Perm Budget Amt												
SR VIC WIT C	51014153	GRP 07	FT	T	06/17/2024	SPECIAL PROGRAMS	281	VICTIMWITNESS2425	50,446.00		01	0.000
0.00 Perm Budget Amt												
Totals for District Attorney												
308,846.00 Perm Budget Amt												
229,712.00 Temp Budget Amt												
5 Temp Vac												
9												

SHORT DESC	POSITION NUMBER	JOB GROUP	BE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
CH ACT CL CV	51018678	GRP 07	FT	P	06/15/2024	CIVIL PROCESS	110		57,672.00		01	100.000
57,672.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
DEP SH CRIM	00002509	GRP 08	FT	T	11/30/2024	POLICE/PATROL SERVICES	110		68,863.00		01	100.000
0.00	Perm Budget Amt			0	Perm Vac	68,863.00	Temp Budget Amt	1	Temp Vac	1		
DISP SHER	51010670	GRP 08	FT	T	09/21/2024	SHERIFF DISPATCH	230		55,613.00		01	47.000
0.00	Perm Budget Amt			0	Perm Vac	55,613.00	Temp Budget Amt	1	Temp Vac	1		
EX ASST PR S	51009228	GRP 08	FT	T	10/19/2024	ADMINISTRATION AND PROFESSIONAL SERVICES	110		59,673.00		02	100.000
0.00	Perm Budget Amt			0	Perm Vac	59,673.00	Temp Budget Amt	1	Temp Vac	1		
REC CLK HC	51004832	GRP 06	FT	P	06/28/2024	ADMINISTRATION AND PROFESSIONAL SERVICES	110		49,583.00		01	100.000
49,583.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
SERGEANT	00009583	GRP 09	FT	P	11/06/2024	COMMUNITY PROGRAMS	110		72,856.00		01	100.000
72,856.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
SGT OFFICER	00009610	GRP 11	FT	P	11/14/2024	PROFESSIONAL STANDARDS	110		74,320.00		01	100.000
74,320.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
Totals for Office of the Sheriff												
254,431.00	Perm Budget Amt			4	Perm Vac	184,149.00	Temp Budget Amt	3	Temp Vac	7		

SHORT DESC	POSITION NUMBER	JOB GROUP	BE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
CAP OFFC	00000805	GRP 12	FT	T	07/10/2024	SECURITY HC	110		83,631.00		01	100.000
	0.00	Perm Budget Amt			0	Perm Vac		83,631.00	Temp Budget Amt	1	Temp Vac	
CN MD AS TR	51018826	GRP 08	FT	P	10/19/2024	COMMUNITY RE-INTEGRATION PROGRAM	110		81,989.00		01	100.000
	51018827	GRP 08	FT	P	10/19/2024	COMMUNITY RE-INTEGRATION PROGRAM	110		81,989.00		01	100.000
	163,978.00	Perm Budget Amt			2	Perm Vac		0.00	Temp Budget Amt	2	Temp Vac	
COR FAC MED	51007818	GRP 13	FT	P	11/06/2024	CORRECTIONAL FACILITY MEDICAL SERVICES	110		60,568.00		02	100.000
	51007820	GRP 13	FT	P	12/24/2024	CORRECTIONAL FACILITY MEDICAL SERVICES	110		60,568.00		02	100.000
	51010436	GRP 13	FT	P	10/15/2024	CORRECTIONAL FACILITY MEDICAL SERVICES	110		60,568.00		02	100.000
	51012333	GRP 13	FT	P	09/13/2024	CORRECTIONAL FACILITY MEDICAL SERVICES	110		60,568.00		02	100.000
	242,272.00	Perm Budget Amt			4	Perm Vac		0.00	Temp Budget Amt	4	Temp Vac	
COR OFF CF	51012739	GRP 11	FT	P	12/10/2024	SECURITY CF	110		57,824.00		01	100.000
	51018726	GRP 11	FT	P	11/04/2024	SECURITY CF	110		57,824.00		01	100.000
	51018829	GRP 11	FT	P	10/19/2024	SECURITY CF	110		57,824.00		01	100.000
	173,472.00	Perm Budget Amt			3	Perm Vac		0.00	Temp Budget Amt	3	Temp Vac	
COR SERG	00002118	GRP 12	FT	T	11/17/2024	SECURITY CF	110		63,109.00		01	100.000
	0.00	Perm Budget Amt			0	Perm Vac		63,109.00	Temp Budget Amt	1	Temp Vac	
COR SERG CF	51018570	GRP 12	FT	P	11/20/2024	SECURITY CF	110		62,042.00		01	100.000
	51018801	GRP 12	FT	P	11/20/2024	SECURITY CF	110		62,042.00		01	100.000
	124,084.00	Perm Budget Amt			2	Perm Vac		0.00	Temp Budget Amt	2	Temp Vac	
DEP SH OF	00002531	GRP 08	FT	T	11/16/2024	SECURITY HC	110		64,642.00		01	100.000
	00002568	GRP 08	FT	T	10/06/2024	SECURITY HC	110		64,642.00		01	100.000
	00002573	GRP 08	FT	T	11/16/2024	SECURITY HC	110		64,642.00		01	100.000
	00002711	GRP 08	FT	T	10/05/2024	SECURITY HC	110		64,642.00		01	100.000
	51002705	GRP 08	FT	T	11/03/2024	SECURITY HC	110		64,642.00		01	100.000
	51005349	GRP 08	FT	P	12/25/2024	SECURITY HC	110		64,642.00		01	100.000
	51017835	GRP 08	FT	T	10/06/2024	SECURITY HC	110		64,642.00		01	100.000

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND		GRANT	BUDGETED AMOUNT		TOT VAC	CS CD	COUNTY SHARE
							Temp Budget Amt	Budget Amt		6	Temp Vac			
HC MED AIDE	64,642.00	Perm Budget Amt			1	Perm Vac	387,852.00	Temp Budget Amt				7		
	51007721	GRP 07	FT	T	07/20/2024	HOLDING CENTER MEDICAL SERVICES				65,820.00			02	100.000
	51010447	GRP 07	FT	P	08/30/2024	HOLDING CENTER MEDICAL SERVICES				65,820.00			02	100.000
	51010448	GRP 07	FT	P	10/01/2024	HOLDING CENTER MEDICAL SERVICES				65,820.00			02	100.000
	51010506	GRP 07	FT	P	12/13/2024	HOLDING CENTER MEDICAL SERVICES				65,820.00			02	100.000
	51010508	GRP 07	FT	P	08/23/2024	HOLDING CENTER MEDICAL SERVICES				65,820.00			02	100.000
263,280.00	Perm Budget Amt			4	Perm Vac	65,820.00	Temp Budget Amt				1	Temp Vac	5	
HD NRS HC	51007834	GRP 10	FT	T	03/10/2024	CORRECTIONAL FACILITY MEDICAL SERVICES				92,075.00			02	100.000
	51010587	GRP 10	FT	P	09/07/2024	HOLDING CENTER MEDICAL SERVICES				92,075.00			02	100.000
92,075.00	Perm Budget Amt			1	Perm Vac	92,075.00	Temp Budget Amt				1	Temp Vac	2	
ID OFF 55A	51016671	GRP 11	FT	P	08/17/2024	SECURITY CF				58,885.00			02	100.000
58,885.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt				0	Temp Vac	1	
KIT HLP HC	00005417	GRP 03	FT	P	07/20/2024	FOOD SERVICES HC				43,389.00			03	100.000
	00005421	GRP 03	FT	T	11/02/2024	FOOD SERVICES HC				43,389.00			03	100.000
43,389.00	Perm Budget Amt			1	Perm Vac	43,389.00	Temp Budget Amt				1	Temp Vac	2	
MEDRECADM CF	51011707	GRP 10	FT	P	10/21/2024	HOLDING CENTER MEDICAL SERVICES				52,075.00			01	100.000
52,075.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt				0	Temp Vac	1	
REC CLK HC	00007793	GRP 06	FT	T	01/13/2024	SECURITY HC				49,583.00			01	100.000
	51004831	GRP 06	FT	P	01/05/2024	SECURITY HC				49,583.00			01	100.000
49,583.00	Perm Budget Amt			1	Perm Vac	49,583.00	Temp Budget Amt				1	Temp Vac	2	
REG NURS HC	51007845	GRP 08	FT	P	07/21/2024	HOLDING CENTER MEDICAL SERVICES				81,989.00			02	100.000
	51010471	GRP 08	FT	T	09/10/2022	HOLDING CENTER MEDICAL SERVICES				81,989.00			02	100.000
	51010474	GRP 08	FT	P	05/08/2024	HOLDING CENTER MEDICAL SERVICES				81,989.00			02	100.000
	51016085	GRP 08	FT	T	05/18/2024	HOLDING CENTER MEDICAL SERVICES				81,989.00			02	100.000
	51016087	GRP 08	FT	P	11/02/2024	HOLDING CENTER MEDICAL SERVICES				81,989.00			02	100.000
51016088	GRP 08	FT	P	10/05/2024	HOLDING CENTER MEDICAL SERVICES				81,989.00			02	100.000	

Erie County
POSITION CONTROL
FULL TIME VACANCY BY DEPARTMENT, JOB

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	2	Temp Vac	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
327,956.00	Perm Budget Amt				4	Perm Vac	163,978.00	Temp Budget Amt				6		
REG NURSE CH	51013385	GRP 08	FT	T	09/24/2023	CORRECTIONAL FACILITY MEDICAL SERVICES	110				81,457.00		02	100.000
	51013386	GRP 08	FT	P	09/04/2024	CORRECTIONAL FACILITY MEDICAL SERVICES	110				81,457.00		02	100.000
	51013387	GRP 08	FT	P	05/18/2024	CORRECTIONAL FACILITY MEDICAL SERVICES	110				81,457.00		02	100.000
162,914.00	Perm Budget Amt				2	Perm Vac	81,457.00	Temp Budget Amt		1	Temp Vac	3		
SGT OFFICER	00009606	GRP 11	FT	T	11/16/2024	SECURITY HC	110				74,320.00		01	100.000
	00009611	GRP 11	FT	P	12/30/2024	TRANSPORTATION	110				74,320.00		01	100.000
	51005313	GRP 11	FT	P	11/02/2024	SECURITY HC	110				74,320.00		01	100.000
148,640.00	Perm Budget Amt				2	Perm Vac	74,320.00	Temp Budget Amt		1	Temp Vac	3		
SR AC CL T C	00008138	GRP 06	FT	P	10/19/2024	SECURITY HC	110				49,583.00		01	100.000
49,583.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	1		
SR MD SC SH	51007811	GRP 04	FT	P	09/12/2024	HOLDING CENTER MEDICAL SERVICES	110				44,824.00		01	100.000
	51016919	GRP 04	FT	P	07/12/2024	HOLDING CENTER MEDICAL SERVICES	110				44,824.00		01	100.000
89,648.00	Perm Budget Amt				2	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	2		
SR NUR PR CH	51018061	GRP 16	FT	P	07/12/2024	HOLDING CENTER MEDICAL SERVICES	110				124,112.00		07	100.000
	51018064	GRP 16	FT	P	06/08/2023	HOLDING CENTER MEDICAL SERVICES	110				124,112.00		07	100.000
248,224.00	Perm Budget Amt				2	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	2		
Totals for Jail Management														
2,354,700.00	Perm Budget Amt				34	Perm Vac	1,105,214.00	Temp Budget Amt		16	Temp Vac	50		

Erie County
POSITION CONTROL
FULL TIME VACANCY BY DEPARTMENT, JOB

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
ACC CLK	51016977	GRP 04	FT	T	08/21/2024	SUPPORT COLLECTION UNIT	110		42,940.00	01	37.770	
	51017001	GRP 04	FT	T	09/10/2022	PERSONNEL/PAYROLL	110		42,940.00	01	47.220	
	0.00	Perm Budget Amt			0	Perm Vac	85,880.00	Temp Budget Amt	2	Temp Vac		
ACC CLK TYP	00000067	GRP 04	FT	P	07/01/2023	FINANCIAL RECORDS & SERVICES	110		42,940.00	01	47.370	
	00000089	GRP 04	FT	P	08/10/2024	EMPLOYMENT ASSESSMENT	110		42,940.00	01	32.690	
	51003940	GRP 04	FT	P	10/18/2023	FINANCIAL RECORDS & SERVICES	110		42,940.00	01	47.220	
	128,820.00	Perm Budget Amt			3	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac		
AST SP INV	51018705	GRP 07	FT	P	08/24/2024	INVESTIGATIONS AND COLLECTIONS	110		50,446.00	01	37.870	
	50,446.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac		
ATTORNEY SS	00002148	GRP 14	FT	T	09/21/2024	CHILDREN'S SERVICES	110		83,635.00	01	49.200	
	00002149	GRP 14	FT	T	02/25/2024	CHILDREN'S SERVICES	110		83,635.00	01	49.200	
	51015201	GRP 14	FT	T	11/17/2024	CHILDREN'S SERVICES	110		83,635.00	01	49.020	
	0.00	Perm Budget Amt			0	Perm Vac	250,905.00	Temp Budget Amt	3	Temp Vac		
CASE ASST SS	51017759	GRP 06	FT	T	08/24/2024	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		47,595.00	01	49.020	
	51018057	GRP 06	FT	P	09/07/2024	ADULT & FAMILY SERVICES	110		47,595.00	01	49.020	
	51018244	GRP 06	FT	P	08/10/2024	ADULT & FAMILY SERVICES	110		47,595.00	01	49.020	
	51018758	GRP 06	FT	P	11/16/2024	ADULT & FAMILY SERVICES	110		47,595.00	01	49.020	
	142,785.00	Perm Budget Amt			3	Perm Vac	47,595.00	Temp Budget Amt	1	Temp Vac		
CASEASTSSSPS	51017741	GRP 06	FT	P	01/01/2023	SERVICES DIVISION ADMINISTRATION	110		47,595.00	01	49.020	
	47,595.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac		
CASEWKR HP	00000927	GRP 09	FT	P	11/30/2024	CHILD PROTECTIVE SERVICES	110		56,871.00	02	49.020	
	51011952	GRP 09	FT	P	07/19/2023	CPS AFTER HOURS PROGRAM	110		56,871.00	02	49.020	
	51012513	GRP 09	FT	P	08/07/2024	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		56,871.00	02	49.020	
	51018444	GRP 09	FT	P	11/02/2024	CHILD PROTECTIVE SERVICES	110		56,871.00	02	49.020	
	51018590	GRP 09	FT	P	06/29/2024	CHILD PROTECTIVE SERVICES	110		56,871.00	02	49.020	
	51018591	GRP 09	FT	P	06/29/2024	CHILD PROTECTIVE SERVICES	110		56,871.00	02	49.020	
	51018592	GRP 09	FT	P	06/29/2024	CHILD PROTECTIVE SERVICES	110		56,871.00	02	49.020	
	51018593	GRP 09	FT	P	06/29/2024	CHILD PROTECTIVE SERVICES	110		56,871.00	02	49.020	
	51018594	GRP 09	FT	P	06/29/2024	CHILD PROTECTIVE SERVICES	110		56,871.00	02	49.020	
	51018595	GRP 09	FT	P	06/29/2024	CHILD PROTECTIVE SERVICES	110		56,871.00	02	49.020	
	51018596	GRP 09	FT	P	06/29/2024	CHILD PROTECTIVE SERVICES	110		56,871.00	02	49.020	
	51018597	GRP 09	FT	P	06/29/2024	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		56,871.00	02	49.020	
	51018598	GRP 09	FT	P	06/29/2024	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		56,871.00	02	49.020	
	51018609	GRP 09	FT	P	06/29/2024	CHILD PROTECTIVE SERVICES	110		56,871.00	02	49.020	

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	0	Temp Vac	20	Perm Vac	0.00	Temp Budget Amt	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
	51018610	GRP 09	FT	P	06/29/2024	CHILD PROTECTIVE SERVICES	110								56,871.00	02	49.020	
	51018611	GRP 09	FT	P	06/29/2024	CHILD PROTECTIVE SERVICES	110								56,871.00	02	49.020	
	51018612	GRP 09	FT	P	06/29/2024	CHILD PROTECTIVE SERVICES	110								56,871.00	02	49.020	
	51018613	GRP 09	FT	P	06/29/2024	CHILD PROTECTIVE SERVICES	110								56,871.00	02	49.020	
	51018614	GRP 09	FT	P	06/29/2024	CHILD PROTECTIVE SERVICES	110								56,871.00	02	49.020	
	51018616	GRP 09	FT	P	11/05/2024	CHILDREN'S SERVICES - DIRECT/INDIRECT	110								56,871.00	02	49.020	
1,137,420.00																20		
					20	Perm Vac												

SHORT DISC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT		BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
	51013304	GRP 09	FT	P	11/04/2024	EMPLOYMENT ASSESSMENT	110			56,871.00		01	32.690
	51013676	GRP 09	FT	T	11/16/2024	CHILDREN'S SERVICES - DIRECT/INDIRECT	110			56,871.00		01	49.020
	51014078	GRP 09	FT	P	08/24/2024	ADOPTION	110			56,871.00		01	49.020
1,137,420.00	Perm Budget Amt			20	Perm Vac	1,137,420.00	Temp Budget Amt		20	Temp Vac	40		
CH PR TM LDR	00001268	GRP 11	FT	P	12/06/2024	CHILD PROTECTIVE SERVICES	110			65,847.00		01	49.200
65,847.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	1		
CH SUP INV	00001346	GRP 07	FT	T	10/05/2024	CHILD SUPPORT ESTABLISHMENT/ENFORCEMENT	110			50,446.00		01	37.770
	00001356	GRP 07	FT	T	04/22/2024	CHILD SUPPORT ESTABLISHMENT/ENFORCEMENT	110			50,446.00		01	37.770
	00001389	GRP 07	FT	T	06/03/2024	CHILD SUPPORT ESTABLISHMENT/ENFORCEMENT	110			50,446.00		01	37.770
	51016871	GRP 07	FT	T	10/19/2024	CHILD SUPPORT ESTABLISHMENT/ENFORCEMENT	110			50,446.00		01	37.770
0.00	Perm Budget Amt			0	Perm Vac	201,784.00	Temp Budget Amt		4	Temp Vac	4		
CHD PROT CRD	51009978	GRP 12	FT	T	11/02/2024	CHILD PROTECTIVE SERVICES	110			69,952.00		01	49.200
0.00	Perm Budget Amt			0	Perm Vac	69,952.00	Temp Budget Amt		1	Temp Vac	1		
CHF ACT CLK	51010953	GRP 07	FT	T	02/01/2024	FINANCIAL RECORDS & SERVICES	110			50,446.00		01	47.220
0.00	Perm Budget Amt			0	Perm Vac	50,446.00	Temp Budget Amt		1	Temp Vac	1		
CLERK	51009639	GRP 01	FT	P	08/15/2024	EC WORKS CENTER	110			39,749.00		01	38.490
	51017002	GRP 01	FT	T	09/21/2024	EMPLOYMENT ASSESSMENT	110			39,749.00		01	32.690
39,749.00	Perm Budget Amt			1	Perm Vac	39,749.00	Temp Budget Amt		1	Temp Vac	2		
CLERK TYPIST	00001584	GRP 01	FT	T	09/07/2024	CHILD SUPPORT ESTABLISHMENT/ENFORCEMENT	110			39,749.00		01	37.770
	00001589	GRP 01	FT	T	11/13/2024	CHILDREN'S SERVICES	110			39,749.00		01	49.020
	51009665	GRP 01	FT	T	06/15/2024	FINANCIAL RECORDS & SERVICES	110			39,749.00		01	47.220
	51009667	GRP 01	FT	T	10/05/2024	FINANCIAL RECORDS & SERVICES	110			39,749.00		01	47.220
0.00	Perm Budget Amt			0	Perm Vac	158,996.00	Temp Budget Amt		4	Temp Vac	4		
SS 55A	00001523	GRP 01	FT	P	08/16/2024	FINANCIAL RECORDS & SERVICES	110			39,749.00		02	47.220

System: PRD/100/ZHR_VACANT_RPT

POSITION CONTROL

Date: 01/17/2025

User: KAJDASZK

FULL TIME VACANCY BY DEPARTMENT, JOB

Time: 14:35:00

Department: 120 Department of Social Services

As of: 11/30/2024

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	0	Temp	Vac	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
39,749.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt	295									
COM RES TECH	51017657	GRP 06	FT	T	07/14/2024	EMPLOYMENT ASSESSMENT	295					47,595.00	1	01	0.000
	0.00	Perm Budget Amt	0	Perm Vac	47,595.00	Temp Budget Amt									
CSWK ARAB HP	51017991	GRP 09	FT	P	05/04/2024	CHILD PROTECTIVE SERVICES	110					56,871.00	1	02	49.020
	56,871.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt									
CSWK BENG HP	51017990	GRP 09	FT	P	08/21/2024	CHILD PROTECTIVE SERVICES	110					56,871.00	1	02	49.020
	56,871.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt									
CSWK SPAN HP	00001327	GRP 09	FT	P	10/20/2021	CHILD PROTECTIVE SERVICES	110					56,871.00	4	02	49.020
	51006969	GRP 09	FT	P	02/22/2022	CHILD PROTECTIVE SERVICES	110					56,871.00		02	49.020
	51011555	GRP 09	FT	P	07/24/2023	CHILDREN'S SERVICES - DIRECT/INDIRECT	110					56,871.00		02	49.020
	51017351	GRP 09	FT	P	04/27/2022	CHILD PROTECTIVE SERVICES	110					56,871.00		02	49.020
227,484.00	Perm Budget Amt	4	Perm Vac	0.00	Temp Budget Amt										
CSWK SPAN SP	00000985	GRP 09	FT	P	06/15/2024	ADULT & FAMILY SERVICES	110					56,871.00	1	01	49.020
	51004745	GRP 09	FT	P	03/22/2024	CHILDREN'S SERVICES - DIRECT/INDIRECT	110					56,871.00		01	49.020
113,742.00	Perm Budget Amt	2	Perm Vac	0.00	Temp Budget Amt										
DIR CHD SP E	00003012	GRP 15	FT	T	04/06/2024	LEGAL SERVICES - IVD	110					91,896.00	2	01	37.770
	0.00	Perm Budget Amt	0	Perm Vac	91,896.00	Temp Budget Amt									
DIV EQ & INC	51018177	GRP 11	FT	P	10/13/2023	SERVICES DIVISION ADMINISTRATION	110					65,847.00	1	01	49.020
	65,847.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt									
EMP CO SPAN	51008450	GRP 09	FT	P	11/14/2023	EMPLOYMENT ASSESSMENT	110					56,871.00	1	01	32.690
	56,871.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt									
COMM COUNS	00003221	GRP 09	FT	T	09/21/2024	EMPLOYMENT ASSESSMENT	110					56,871.00	1	01	32.690
	51013182	GRP 09	FT	T	05/18/2024	EMPLOYMENT ASSESSMENT	110					56,871.00		01	32.690

Report: ZHR_VACANT_POS_RPT
System: PRD/100/ZHR_VACANT_RPT
User: KAJDASZK
Department: 120 Department of Social Services

Erie County
POSITION CONTROL
FULL TIME VACANCY BY DEPARTMENT, JOB

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Date: 01/17/2025
Time: 14:35:00
As of: 11/30/2024

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
	0.00	Perm Budget Amt			0	Perm Vac	113,742.00	Temp Budget Amt		2	Temp Vac	
EN CR 2	51017731	GRP 05	FT	T	09/07/2024	HEAP - HOME ENERGY ASSISTANCE PROGRAM	110		44,913.00		02	0.000
	0.00	Perm Budget Amt			0	Perm Vac	44,913.00	Temp Budget Amt		1	Temp Vac	
EN CR WK 1	00003315	GRP 02	FT	T	11/30/2024	HEAP - HOME ENERGY ASSISTANCE PROGRAM	110		40,346.00		02	0.000
	0.00	Perm Budget Amt			0	Perm Vac	40,346.00	Temp Budget Amt		1	Temp Vac	
FIR DP CO SS	51011563	GRP 18	FT	P	06/22/2024	DSS COMMISS. OFFICE & COMM RELATIONS	110		118,766.00		02	47.220
	118,766.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	
HD SWE	00004229	GRP 10	FT	P	12/26/2024	LONG TERM CARE ELIGIBILITY	110		60,403.00		01	0.000
	00004263	GRP 10	FT	P	12/16/2024	SNAP ELIGIBILITY TEAMS	110		60,403.00		01	50.000
	120,806.00	Perm Budget Amt			2	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	
MED CASE	00006431	GRP 09	FT	P	09/18/2024	MUR - MEDICAID UTILIZATION REVIEW	110		56,871.00		01	0.000
	56,871.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	
MGT&ORG CONS	00006354	GRP 14	FT	T	07/29/2023	FISCAL MANAGEMENT	110		83,635.00		01	47.220
	0.00	Perm Budget Amt			0	Perm Vac	83,635.00	Temp Budget Amt		1	Temp Vac	
PRIN CLERK	00007389	GRP 06	FT	T	09/21/2024	EMPLOYMENT ASSESSMENT	110		47,595.00		01	32.690
	0.00	Perm Budget Amt			0	Perm Vac	47,595.00	Temp Budget Amt		1	Temp Vac	
RECEPTIONIST	51016857	GRP 03	FT	T	07/15/2023	ADMIN. SUPPORT SERVICES ADMIN.	110		41,521.00		02	47.220
	0.00	Perm Budget Amt			0	Perm Vac	41,521.00	Temp Budget Amt		1	Temp Vac	
SOC W EX HP	00009798	GRP 06	FT	P	05/08/2024	TEMPORARY ASSISTANCE SERVICE TEAMS	110		47,595.00		02	38.490
	00009838	GRP 06	FT	T	08/10/2024	TEMPORARY ASSISTANCE SERVICE TEAMS	110		47,595.00		02	38.490
	00009913	GRP 06	FT	P	11/19/2024	SNAP ELIGIBILITY TEAMS	110		47,595.00		02	50.000
	51005503	GRP 06	FT	P	11/14/2024	COMMUNITY MEDICAID ELIGIBILITY TEAMS	110		47,595.00		02	0.000
	51009811	GRP 06	FT	P	10/08/2024	SNAP ELIGIBILITY TEAMS	110		47,595.00		02	50.000
	51018494	GRP 06	FT	P	09/17/2024	COMMUNITY MEDICAID ELIGIBILITY TEAMS	110		47,595.00		02	0.000
	51018623	GRP 06	FT	P	11/30/2024	TEMPORARY ASSISTANCE SERVICE TEAMS	110		47,595.00		02	38.490
	51018628	GRP 06	FT	P	06/29/2024	TEMPORARY ASSISTANCE SERVICE TEAMS	110		47,595.00		02	38.490
	51018629	GRP 06	FT	P	06/29/2024	TEMPORARY ASSISTANCE SERVICE TEAMS	110		47,595.00		02	38.490
	51018632	GRP 06	FT	P	06/29/2024	SNAP ELIGIBILITY TEAMS	110		47,595.00		02	50.000
	51018633	GRP 06	FT	P	06/29/2024	SNAP ELIGIBILITY TEAMS	110		47,595.00		02	50.000

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE	
SOC WEL EX	51018634	GRP 06	FT	P	06/29/2024	LONG TERM CARE ELTGIBILITY	110		47,595.00	02	0.000		
	51018637	GRP 06	FT	P	06/29/2024	SNAP ELTGIBILITY TEAMS	110		47,595.00	02	50.000		
	51018638	GRP 06	FT	P	06/29/2024	SNAP ELTGIBILITY TEAMS	110		47,595.00	02	50.000		
	51018639	GRP 06	FT	P	06/29/2024	SNAP ELTGIBILITY TEAMS	110		47,595.00	02	50.000		
	51018640	GRP 06	FT	P	11/06/2024	COMMUNITY MEDICAID ELTGIBILITY TEAMS	110		47,595.00	02	0.000		
	51018641	GRP 06	FT	P	06/29/2024	COMMUNITY MEDICAID ELTGIBILITY TEAMS	110		47,595.00	02	0.000		
	51018642	GRP 06	FT	P	06/29/2024	COMMUNITY MEDICAID ELTGIBILITY TEAMS	110		47,595.00	02	0.000		
	51018644	GRP 06	FT	P	06/29/2024	LONG TERM CARE ELTGIBILITY	110		47,595.00	02	0.000		
	51018645	GRP 06	FT	P	06/29/2024	COMMUNITY MEDICAID ELTGIBILITY TEAMS	110		47,595.00	02	0.000		
	51018646	GRP 06	FT	P	06/29/2024	COMMUNITY MEDICAID ELTGIBILITY TEAMS	110		47,595.00	02	0.000		
	51018647	GRP 06	FT	P	06/29/2024	COMMUNITY MEDICAID ELTGIBILITY TEAMS	110		47,595.00	02	0.000		
	51018648	GRP 06	FT	P	06/29/2024	COMMUNITY MEDICAID ELTGIBILITY TEAMS	110		47,595.00	02	0.000		
	1,047,090.00 Perm Budget Amt 22 Perm Vac 47,595.00 Temp Budget Amt 1 Temp Vac 23												
	SOC WEL EX	00009762	GRP 06	FT	T	06/17/2024	COMMUNITY MEDICAID ELTGIBILITY TEAMS	110		47,595.00	01	0.000	
		00009781	GRP 06	FT	P	07/02/2024	LONG TERM CARE ELTGIBILITY	110		47,595.00	01	0.000	
		00009789	GRP 06	FT	T	11/30/2024	CHILD DAY CARE	110		47,595.00	01	49.020	
00009797		GRP 06	FT	T	09/07/2024	SNAP ELTGIBILITY TEAMS	110		47,595.00	01	50.000		
00009832		GRP 06	FT	P	08/24/2024	INVESTIGATIONS AND COLLECTIONS	110		47,595.00	01	37.700		
00009834		GRP 06	FT	P	04/20/2024	LONG TERM CARE ELTGIBILITY	110		47,595.00	01	0.000		
00009837		GRP 06	FT	T	01/27/2024	TTW-TRANSITION TO WORK TEAMS	110		47,595.00	01	38.490		
00009858		GRP 06	FT	P	07/13/2024	SNAP ELTGIBILITY TEAMS	110		47,595.00	01	50.000		
00009864		GRP 06	FT	P	09/09/2024	TEMPORARY ASSISTANCE SERVICE TEAMS	110		47,595.00	01	38.490		
00009866		GRP 06	FT	P	08/24/2024	INVESTIGATIONS AND COLLECTIONS	110		47,595.00	01	37.700		
00009884		GRP 06	FT	P	12/10/2024	CHILD DAY CARE	110		47,595.00	01	49.020		
00009896		GRP 06	FT	T	06/03/2024	CHILD DAY CARE	110		47,595.00	01	49.020		
00009912		GRP 06	FT	T	06/01/2024	LONG TERM CARE ELTGIBILITY	110		47,595.00	01	0.000		
00009920		GRP 06	FT	P	04/22/2024	COMMUNITY MEDICAID ELTGIBILITY TEAMS	110		47,595.00	01	0.000		
00009921		GRP 06	FT	T	08/24/2024	EFP - EMPLOYMENT & FIN PLANNING TEAMS	110		47,595.00	01	38.490		
00009923		GRP 06	FT	T	09/07/2024	SNAP ELTGIBILITY TEAMS	110		47,595.00	01	50.000		
00009932	GRP 06	FT	P	06/21/2024	LONG TERM CARE ELTGIBILITY	110		47,595.00	01	0.000			
00009938	GRP 06	FT	T	10/05/2024	SNAP ELTGIBILITY TEAMS	110		47,595.00	01	0.000			
51002106	GRP 06	FT	T	08/24/2024	EFP - EMPLOYMENT & FIN PLANNING TEAMS	110		47,595.00	01	38.490			
51002536	GRP 06	FT	P	04/01/2024	COMMUNITY MEDICAID ELTGIBILITY TEAMS	110		47,595.00	01	0.000			
51002538	GRP 06	FT	T	09/07/2024	SNAP ELTGIBILITY TEAMS	110		47,595.00	01	50.000			
51005504	GRP 06	FT	T	09/07/2024	SNAP ELTGIBILITY TEAMS	110		47,595.00	01	50.000			
51005505	GRP 06	FT	T	08/10/2024	EFP - EMPLOYMENT & FIN PLANNING TEAMS	110		47,595.00	01	50.000			
51007113	GRP 06	FT	P	05/17/2024	TTW-TRANSITION TO WORK TEAMS	110		47,595.00	01	38.490			
51009784	GRP 06	FT	T	08/10/2024	TEMPORARY ASSISTANCE SERVICE TEAMS	110		47,595.00	01	38.490			
51009785	GRP 06	FT	T	03/09/2024	TTW-TRANSITION TO WORK TEAMS	110		47,595.00	01	38.490			
51009787	GRP 06	FT	P	10/16/2024	SNAP ELTGIBILITY TEAMS	110		47,595.00	01	50.000			
51009798	GRP 06	FT	P	08/27/2024	TEMPORARY ASSISTANCE SERVICE TEAMS	110		47,595.00	01	38.490			
51009807	GRP 06	FT	P	05/03/2024	COMMUNITY MEDICAID ELTGIBILITY TEAMS	110		47,595.00	01	0.000			
51009812	GRP 06	FT	P	03/09/2024	SNAP ELTGIBILITY TEAMS	110		47,595.00	01	50.000			
51009820	GRP 06	FT	T	03/11/2024	LONG TERM CARE ELTGIBILITY	110		47,595.00	01	0.000			

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SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT		BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
904,305.00 Perm Budget Amt 19 Perm Vac 951,900.00 Temp Budget Amt 20 Temp Vac 39													
SOC WEL EX S	00009946	GRP 06	FT	P	06/01/2024	LONG TERM CARE ELIGIBILITY	110			47,595.00		01	50.000
	00009948	GRP 06	FT	P	06/11/2024	TEMP ASSIST SPECIALIZED TEAMS	110			47,595.00		01	38.490
	00009956	GRP 06	FT	T	08/24/2024	TTW-TRANSITION TO WORK TEAMS	110			47,595.00		01	38.490
	51009779	GRP 06	FT	P	08/20/2024	LONG TERM CARE ELIGIBILITY	110			47,595.00		01	50.000
				P	07/27/2024	INVESTIGATIONS AND COLLECTIONS	110			47,595.00		01	37.700
				P	06/01/2024	SNAP ELIGIBILITY TEAMS	110			47,595.00		01	50.000
				T	01/27/2024	HEAP - HOME ENERGY ASSISTANCE PROGRAM	110			47,595.00		01	0.000
				T	08/24/2024	EFP - EMPLOYMENT & FIN PLANNING TEAMS	110			47,595.00		01	38.490
142,785.00 Perm Budget Amt 3 Perm Vac 47,595.00 Temp Budget Amt 1 Temp Vac 4													
SPE AS MA SS	51010454	GRP 05	FT	T	10/16/2024	ADMIN. SUPPORT SERVICES ADMIN.	110			44,913.00		01	47.220
	0.00	Perm Budget Amt			0	Perm Vac				44,913.00	1		
SPV CS INV	00010130	GRP 10	FT	T	10/06/2024	CHILD SUPPORT ESTABLISHMENT/ENFORCEMENT	110			60,403.00		01	37.770
	0.00	Perm Budget Amt			0	Perm Vac				60,403.00	1		
SR CASWRKER	00008326	GRP 10	FT	T	11/30/2024	CHILD PROTECTIVE SERVICES	110			60,403.00		01	49.020
	51010083	GRP 10	FT	P	07/31/2024	CHILD PROTECTIVE SERVICES	110			60,403.00		01	49.020
	51013131	GRP 10	FT	P	01/06/2025	CHILD PROTECTIVE SERVICES	110			60,403.00		01	49.020
120,806.00 Perm Budget Amt 2 Perm Vac 60,403.00 Temp Budget Amt 1 Temp Vac 3													
SR CL TYP	00008578	GRP 04	FT	T	10/20/2024	EC WORKS CENTER	110			42,940.00		01	38.490
	00008600	GRP 04	FT	T	07/14/2024	EC WORKS CENTER	110			42,940.00		01	37.700
	00008604	GRP 04	FT	P	04/20/2024	CHILD PROTECTIVE SERVICES	110			42,940.00		01	38.650
	00008680	GRP 04	FT	T	10/19/2024	CHILD SUPPORT ESTABLISHMENT/ENFORCEMENT	110			42,940.00		01	37.770
	00008682	GRP 04	FT	P	03/09/2024	COMMUNITY MEDICAID ELIGIBILITY TEAMS	110			42,940.00		01	0.000
	51009631	GRP 04	FT	T	04/21/2024	EC WORKS CENTER	110			42,940.00		01	38.490
	51013183	GRP 04	FT	T	05/18/2024	EMPLOYMENT ASSESSMENT	110			42,940.00		01	32.690

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
SR CLERK	85,880.00	Perm Budget Amt			2	Perm Vac	214,700.00	Temp Budget Amt	5	Temp Vac	7	
			FT	P	07/13/2024	CHILD DAY CARE	110		41,521.00		01	49.200
			FT	P	11/16/2024	INVESTIGATIONS AND COLLECTIONS	110		41,521.00		01	37.700
			FT	P	04/06/2024	EC WORKS CENTER	110		41,521.00		01	38.490
			FT	P	04/20/2024	EC WORKS CENTER	110		41,521.00		01	38.490
	51016862	GRP 03	FT	P	07/29/2024	FINANCIAL RECORDS & SERVICES	110		41,521.00		01	47.220
207,605.00 Perm Budget Amt												
SR CS AST SS	51014101	GRP 08	FT	P	06/25/2024	ADOPTION	110		53,527.00		01	49.020
	53,527.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
SR PARALEGAL	00009174	GRP 07	FT	T	11/03/2024	ADMINISTRATION	110		50,446.00		01	49.020
	00009176	GRP 07	FT	P	12/03/2024	CHILDREN'S SERVICES	110		50,446.00		01	49.200
50,446.00 Perm Budget Amt												
SR SWE			FT	T	10/05/2024	EC WORKS CENTER	110		50,446.00		01	39.520
			FT	P	10/23/2024	EFP - EMPLOYMENT & FIN PLANNING TEAMS	110		50,446.00		01	38.490
			FT	T	11/30/2024	SNAP ELIGIBILITY TEAMS	110		50,446.00		01	50.000
			FT	T	07/27/2024	TW-TRANSITION TO WORK TEAMS	110		50,446.00		01	38.490
			FT	T	10/05/2024	LONG TERM CARE ELIGIBILITY	110		50,446.00		01	0.000
			FT	T	09/07/2024	EFP - EMPLOYMENT & FIN PLANNING TEAMS	110		50,446.00		01	38.490
			FT	T	08/24/2024	SNAP ELIGIBILITY TEAMS	110		50,446.00		01	50.000
			FT	T	11/16/2024	SNAP ELIGIBILITY TEAMS	110		50,446.00		01	50.000
50,446.00 Perm Budget Amt												
SS CLIN SP	51017757	GRP 11	FT	P	10/21/2024	SERVICES DIVISION ADMINISTRATION	110		65,847.00		01	49.020
	65,847.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
SS TEC LIAIS	51016901	GRP 08	FT	P	10/22/2024	TECHNICAL SUPPORT	110		53,527.00		01	47.220
	53,527.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
COMM WKR			FT	T	11/02/2024	ADOPTION	110		44,913.00		01	49.020
			FT	P	05/04/2024	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		44,913.00		01	49.200
			FT	P	11/12/2024	ADULT & FAMILY SERVICES	110		44,913.00		01	49.200
			FT	T	10/20/2024	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		44,913.00		01	49.200
			FT	T	10/20/2024	CHILD PROTECTIVE SERVICES	110		44,913.00		01	49.020
			FT	P	10/19/2024	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		44,913.00		01	49.200

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SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
HTH SF CR PW	51004550	GRP 08	FT	P	10/24/2024	ADMINISTRATION - B&G	110		53,527.00		01	100.000
53,527.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
LABORER	00005535	GRP 03	FT	P	11/12/2024	UNIFIED COURT SYSTEM	110		37,552.00		03	11.000
	51001148	GRP 03	FT	T	08/01/2024	UNIFIED COURT SYSTEM	110		37,552.00		03	11.000
	51001155	GRP 03	FT	T	10/21/2023	UNIFIED COURT SYSTEM	110		37,552.00		03	11.000
	51016604	GRP 03	FT	T	11/16/2024	CUSTODIAL SERVICES	110		37,552.00		03	100.000
	51016606	GRP 03	FT	T	11/30/2024	UNIFIED COURT SYSTEM	110		37,552.00		03	11.000
	51016610	GRP 03	FT	P	10/31/2024	CUSTODIAL SERVICES	110		37,552.00		03	100.000
75,104.00	Perm Budget Amt				2	Perm Vac	150,208.00	Temp Budget Amt	4	Temp Vac	6	
RECEPTIONIST	51011575	GRP 03	FT	T	02/10/2024	ADMINISTRATION - B&G	110		41,521.00		02	100.000
0.00	Perm Budget Amt				0	Perm Vac	41,521.00	Temp Budget Amt	1	Temp Vac	1	
STATION ENG	00010085	GRP 09	FT	P	09/07/2024	PHYSICAL PLANT OPERATIONS	110		53,011.00		01	100.000
	51001143	GRP 09	FT	P	06/07/2024	CORR FAC/HOLDING CTR MAINT & REPAIRS	110		53,011.00		01	100.000
106,022.00	Perm Budget Amt				2	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	2	
234,653.00	Perm Budget Amt				5	Perm Vac	191,729.00	Temp Budget Amt	5	Temp Vac	10	

Totals for Dept of Public Works

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
AUTO MECH HW	51017054	GRP 09	FT	T	10/19/2024	LANCASTER DISTRICT	210		50,334.00		02	100.000
	0.00	Perm Budget Amt		0	Perm Vac	50,334.00	Temp Budget Amt	1	Temp Vac	1		
CREW CHF HWY	51012720	GRP 10	FT	P	02/21/2025	EAST AURORA DISTRICT	210		52,518.00		01	100.000
	52,518.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
JR PERMIT IN	51005564	GRP 09	FT	T	05/10/2024	DESIGN	210		56,871.00		01	100.000
	0.00	Perm Budget Amt		0	Perm Vac	56,871.00	Temp Budget Amt	1	Temp Vac	1		
LAB HWY	00005691	GRP 03	FT	T	08/10/2024	EAST AURORA DISTRICT	210		41,796.00		03	100.000
	0.00	Perm Budget Amt		0	Perm Vac	41,796.00	Temp Budget Amt	1	Temp Vac	1		
MOT EQ OP	00006490	GRP 05	FT	T	10/05/2024	LANCASTER DISTRICT	210		44,142.00		02	100.000
	00006499	GRP 05	FT	P	11/30/2024	EAST CONCORD DISTRICT	210		44,142.00		02	100.000
	00006529	GRP 05	FT	P	10/31/2024	EAST AURORA DISTRICT	210		44,142.00		02	100.000
	00006542	GRP 05	FT	T	06/15/2024	HAMBURG DISTRICT	210		44,142.00		02	100.000
	00006563	GRP 05	FT	T	08/24/2024	CLARENCE DISTRICT	210		44,142.00		02	100.000
	00006569	GRP 05	FT	P	08/02/2024	EAST AURORA DISTRICT	210		44,142.00		02	100.000
	00006578	GRP 05	FT	T	06/29/2024	CLARENCE DISTRICT	210		44,142.00		02	100.000
	51003499	GRP 05	FT	P	09/05/2024	EAST AURORA DISTRICT	210		44,142.00		02	100.000
	51003500	GRP 05	FT	P	06/26/2024	HAMBURG DISTRICT	210		44,142.00		02	100.000
	51003502	GRP 05	FT	P	10/01/2024	CLARENCE DISTRICT	210		44,142.00		02	100.000
	51012708	GRP 05	FT	T	06/29/2024	LANCASTER DISTRICT	210		44,142.00		02	100.000
	51012712	GRP 05	FT	T	03/11/2023	HAMBURG DISTRICT	210		44,142.00		02	100.000
	264,852.00	Perm Budget Amt		6	Perm Vac	264,852.00	Temp Budget Amt	6	Temp Vac	12		
MTR EQ OP II	51018711	GRP 07	FT	P	10/14/2024	EAST CONCORD DISTRICT	210		47,326.00		07	100.000
	47,326.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
PR ENG ASST	51009685	GRP 08	FT	T	07/14/2024	DESIGN	210		53,527.00		01	100.000

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT		BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
	0.00	Perm Budget Amt	0	Perm Vac		53,527.00	Temp Budget Amt	1	Temp Vac		1		
PROJ MGR-DPW	51018760	GRP 14	FT	P	11/20/2024	DESIGN	210			83,635.00		01	100.000
	83,635.00	Perm Budget Amt	1	Perm Vac		0.00	Temp Budget Amt	0	Temp Vac		1		
RECEPTIONIST	51009689	GRP 03	FT	T	02/10/2024	ADMINISTRATION	210			41,521.00		02	100.000
	0.00	Perm Budget Amt	0	Perm Vac		41,521.00	Temp Budget Amt	1	Temp Vac		1		
SPV CH AC CL	51012651	GRP 09	FT	P	08/04/2023	DESIGN	210			56,871.00		01	100.000
	56,871.00	Perm Budget Amt	1	Perm Vac		0.00	Temp Budget Amt	0	Temp Vac		1		
SR CIV ENG	00008349	GRP 14	FT	T	03/09/2024	DESIGN	210			83,635.00		01	100.000
	0.00	Perm Budget Amt	0	Perm Vac		83,635.00	Temp Budget Amt	1	Temp Vac		1		
Totals for Highways (DPW)													
505,202.00	Perm Budget Amt	10	Perm Vac		592,536.00	Temp Budget Amt	12	Temp Vac			22		

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
FOR MH S I A	51016701	GRP 11	FT	T	08/20/2024	ADULT MENTAL HEALTH SERVICES	110		65,847.00		01	50.000

0.00	Perm Budget Amt	0	Perm Vac	65,847.00	Temp Budget Amt	1	Temp Vac	1
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Totals for Dept of Mental Health

0.00	Perm Budget Amt	0	Perm Vac	65,847.00	Temp Budget Amt	1	Temp Vac	1
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SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
DET HM IN WK	00002973	GRP 09	FT	P	06/27/2024	INTAKE	110		56,871.00		01	51.000
	51016008	GRP 09	FT	P	09/30/2024	INTAKE	110		56,871.00		01	51.000
	113,742.00	Perm Budget Amt			2	Perm Vac		0	Temp Vac	2		
DET SEC GD	00002962	GRP 05	FT	T	05/06/2023	BUILDING SERVICES	110		40,579.00		01	51.000
	0.00	Perm Budget Amt			0	Perm Vac		1	Temp Vac	1		
DETFAC SG HP	00002965	GRP 05	FT	P	12/15/2023	BUILDING SERVICES	110		40,579.00		02	51.000
	51016805	GRP 05	FT	P	08/27/2022	BUILDING SERVICES	110		40,579.00		02	51.000
	51018533	GRP 05	FT	P	06/24/2024	BUILDING SERVICES	110		40,579.00		02	51.000
	121,737.00	Perm Budget Amt			3	Perm Vac		0	Temp Vac	3		
JR YDW	51017895	GRP 06	FT	P	08/31/2024	SECURE DIRECT CARE SUPPORT	110		43,358.00		07	51.000
	51017897	GRP 06	FT	P	01/01/2023	SECURE DIRECT CARE SUPPORT	110		43,358.00		07	51.000
	86,716.00	Perm Budget Amt			2	Perm Vac		0	Temp Vac	2		
JUV JU CO HP	51010687	GRP 10	FT	P	10/30/2024	NON-SECURE CHILDCARE	110		60,403.00		02	0.000
	51016393	GRP 10	FT	P	07/20/2024	JUVENILE DELINQUENCY SERVICES TEAM	110		60,403.00		02	51.000
	120,806.00	Perm Budget Amt			2	Perm Vac		0	Temp Vac	2		
JUVE JUS CON	51010680	GRP 10	FT	P	05/23/2024	JUVENILE DELINQUENCY SERVICES TEAM	110		60,403.00		01	51.000
	51010682	GRP 10	FT	T	06/10/2024	NON-SECURE CHILDCARE	110		60,403.00		01	0.000
	51010684	GRP 10	FT	T	01/27/2024	JUVENILE DELINQUENCY SERVICES TEAM	110		60,403.00		01	51.000
	60,403.00	Perm Budget Amt			1	Perm Vac		2	Temp Vac	3		
SR DIR YTH B	51015151	GRP 14	FT	P	06/19/2024	YOUTH DEV. DELINQUENCY PREVENTION	110		83,635.00		01	51.000
	83,635.00	Perm Budget Amt			1	Perm Vac		0	Temp Vac	1		
SR YTH DT WK	51017666	GRP 08	FT	P	10/26/2024	YOUTH DETENTION - RAISE THE AGE	110		49,581.00		01	51.000

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND		GRANT	BUDGETED		TOT VAC	CS CD	COUNTY SHARE	
							Temp	Budget Amt		Amount					
YTH DE WK HP	49,581.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	1			
		GRP 07	FT	P	09/17/2024	SECURE CHILD CARE		110			46,365.00	02	51.000		
		51013102	GRP 07	FT	08/09/2024	SECURE CHILD CARE		110			46,365.00	02	51.000		
		51015077	GRP 07	FT	03/08/2024	SECURE CHILD CARE		110			46,365.00	02	51.000		
		51015080	GRP 07	FT	07/13/2024	SECURE CHILD CARE		110			46,365.00	02	51.000		
		51016391	GRP 07	FT	08/08/2024	SECURE CHILD CARE		110			46,365.00	02	51.000		
		51018526	GRP 07	FT	07/15/2024	SECURE CHILD CARE		110			46,365.00	02	51.000		
		51018527	GRP 07	FT	07/15/2024	SECURE CHILD CARE		110			46,365.00	02	51.000		
		51018528	GRP 07	FT	07/15/2024	SECURE CHILD CARE		110			46,365.00	02	51.000		
		51018529	GRP 07	FT	07/15/2024	SECURE CHILD CARE		110			46,365.00	02	51.000		
		51018530	GRP 07	FT	07/15/2024	SECURE CHILD CARE		110			46,365.00	02	51.000		
		51018553	GRP 07	FT	07/15/2024	SECURE CHILD CARE		110			46,365.00	02	51.000		
602,745.00	Perm Budget Amt				13	Perm Vac	46,365.00	Temp Budget Amt		1	Temp Vac	14			
		GRP 07	FT	P	07/20/2024	SECURE CHILD CARE		110			46,365.00	01	51.000		
		00010506	GRP 07	FT	02/24/2024	SECURE CHILD CARE		110			46,365.00	01	51.000		
		51008656	GRP 07	FT	11/12/2024	SECURE CHILD CARE		110			46,365.00	01	51.000		
		51015081	GRP 07	FT	03/09/2024	SECURE CHILD CARE		110			46,365.00	01	51.000		
		51015086	GRP 07	FT	07/20/2024	SECURE CHILD CARE		110			46,365.00	01	51.000		
	139,095.00	Perm Budget Amt			3	Perm Vac	92,730.00	Temp Budget Amt		2	Temp Vac	5			
		51014361	GRP 08	FT	04/01/2024	YOUTH DEV. DELINQUENCY PREVENTION		110			53,527.00	01	38.000		
	53,527.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	1			
	Totals for Youth Services Division														
	1,431,987.00	Perm Budget Amt			29	Perm Vac	300,480.00	Temp Budget Amt		6	Temp Vac	35			

Report: ZHR_VACANT_POS_RPT
System: PRD/100/ZHR_VACANT_RPT
User: KAJDASZK
Department: 126 Probation

Erie County
POSITION CONTROL
FULL TIME VACANCY BY DEPARTMENT, JOB

Page: 29
Date: 01/17/2025
Time: 14:35:00
As of: 11/30/2024

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
BILL ACCT CL	51005932	GRP 06	FT	T	06/01/2024	PROBATION ADMINISTRATION & OPERATIONS	110		47,595.00	1	01	88.000
	0.00	Perm Budget Amt			0	Perm Vac	47,595.00	Temp Budget Amt		1		
PEER NAV SUD	51017664	GRP 03	FT	P	02/16/2024	PROBATION SERVICES - ADULT	295		41,521.00	01	0.000	
	41,521.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		1		
PROB ASST	51017860	GRP 07	FT	T	10/05/2024	PROBATION SERVICES - ADULT	110		50,446.00	01	88.000	
	0.00	Perm Budget Amt			0	Perm Vac	50,446.00	Temp Budget Amt		1		
PROB OFF SP	51005755	GRP 11	FT	T	03/09/2024	PROBATION SERVICES - ADULT	110		65,847.00	01	88.000	
	0.00	Perm Budget Amt			0	Perm Vac	65,847.00	Temp Budget Amt		1		
PROB OFFICER	51010433	GRP 11	FT	T	11/07/2024	PROBATION SERVICES - ADULT	110		65,847.00	01	88.000	
	51016699	GRP 11	FT	T	11/07/2024	PROBATION SERVICES - JUVENILE/FAM CRT.	110		65,847.00	01	88.000	
	0.00	Perm Budget Amt			0	Perm Vac	131,694.00	Temp Budget Amt		2		
PROB SUP 1	51005212	GRP 12	FT	P	09/14/2024	PROBATION SERVICES - ADULT	110		69,952.00	01	88.000	
	51016402	GRP 12	FT	P	10/30/2024	PROBATION SERVICES - ADULT	110		69,952.00	01	100.000	
	139,904.00	Perm Budget Amt			2	Perm Vac	0.00	Temp Budget Amt		2		
SR CL TYP	51016683	GRP 04	FT	P	10/19/2024	PROBATION SERVICES - ADULT	110		42,940.00	01	88.000	
	42,940.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		1		
VICTIM ADV	51018566	GRP 07	FT	P	08/21/2024	PROBATION SERVICES - ADULT	281	OVS2425	50,446.00	01	19.430	
	50,446.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		1		

Totals for Probation

274,811.00 Perm Budget Amt 5 Perm Vac 295,582.00 Temp Budget Amt 10

SHORT DISC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
ACC CLK	51013062	GRP 04	FT	P	08/23/2024	HARM REDUCTION	110		42,940.00		01	64.000
	42,940.00	Perm Budget Amt			1	Perm Vac	0	Temp Vac		1		
ACCOUNTANT	51016812	GRP 09	FT	T	01/02/2024	SURVEILLANCE & EPIDEMIOLOGY	281	ELCSCHOOLS2122	56,871.00		01	0.000
	51018537	GRP 09	FT	P	05/23/2024	HARM REDUCTION	295		56,871.00		01	0.000
	56,871.00	Perm Budget Amt			1	Perm Vac	56,871.00	Temp Budget Amt		2		
CHF ACT CLK	51018759	GRP 07	FT	P	11/07/2024	PRIMARY CARE SERVICES	281	WOMENHLTH2024	50,446.00		01	61.000
	50,446.00	Perm Budget Amt			1	Perm Vac	0	Temp Vac		1		
CLINICAL CRD	51018709	GRP 11	FT	P	09/26/2024	EMS AMBULANCE OPERATIONS	110		65,847.00		01	91.000
	65,847.00	Perm Budget Amt			1	Perm Vac	0	Temp Vac		1		
DENT HYG	51009235	GRP 07	FT	P	10/05/2024	DENTAL HEALTH EDUCATION	110		50,446.00		01	64.000
	50,446.00	Perm Budget Amt			1	Perm Vac	0	Temp Vac		1		
DIR HARM RED	51018365	GRP 13	FT	P	10/25/2024	HARM REDUCTION	110		75,729.00		01	64.000
	75,729.00	Perm Budget Amt			1	Perm Vac	0	Temp Vac		1		
ENV CHEMIST	51018440	GRP 12	FT	P	05/04/2024	PUBLIC HEALTH LAB ADMINISTRATION	281	SPHI2227	69,952.00		01	0.000
	69,952.00	Perm Budget Amt			1	Perm Vac	0	Temp Vac		1		
INV PH SAN	00005219	GRP 08	FT	T	11/17/2024	ENVIRONMENTAL HEALTH ADM& ASSESSMENT-PHL	110		53,527.00		01	64.000
	00005226	GRP 08	FT	T	11/17/2024	ENVIRONMENTAL HEALTH ADM& ASSESSMENT-PHL	110		53,527.00		01	64.000
	51002733	GRP 08	FT	P	11/16/2024	ENVIRONMENTAL HEALTH ADM& ASSESSMENT-PHL	110		53,527.00		01	64.000
	51018429	GRP 08	FT	P	11/15/2024	LEAD POISONING PREVENTION	281	LRR2425	53,527.00		01	0.000
	51018432	GRP 08	FT	P	10/05/2024	LEAD POISONING PREVENTION	281	LRR2425	53,527.00		01	0.000
	51018433	GRP 08	FT	T	11/16/2024	LEAD POISONING PREVENTION	281	LRR2425	53,527.00		01	0.000
	51018434	GRP 08	FT	P	10/09/2024	LEAD POISONING PREVENTION	281	LRR2425	53,527.00		01	0.000

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
214,108.00	Perm Budget Amt				4	Perm Vac	160,581.00	Temp Budget Amt	3	Temp Vac	7
JR ADM ASST	51018052	GRP 07	FT	P	10/10/2024	EMS ADMINISTRATION	110	50,446.00	01	100.000	
50,446.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
JR ED SP EH	51018753	GRP 08	FT	P	10/05/2024	ENVIRONMENTAL HEALTH ADM& ASSESSMENT-PHL	281	53,527.00	01	0.000	
53,527.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
PEER NAV SUD	51016691	GRP 03	FT	P	06/03/2023	HARM REDUCTION	295	41,521.00	01	0.000	
41,521.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
PH ED-HE EQ	51016732	GRP 08	FT	P	10/05/2024	OFFICE OF HEALTH EQUITY	110	53,527.00	01	64.000	
53,527.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
PHYS ASST	51018320	GRP 16	FT	P	11/19/2024	STD OUTREACH	110	100,786.00	01	64.000	
100,786.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
PRIN CLERK	51018307	GRP 06	FT	P	08/31/2024	YOUTH DETENTION HEALTH SERVICES	110	47,595.00	01	64.000	
51018438	GRP 06	FT	P	05/04/2024	LEAD POISONING PREVENTION	281	LRR2425	47,595.00	01	0.000	
95,190.00	Perm Budget Amt				2	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	2
RECEPTIONIST	51012602	GRP 03	FT	P	10/03/2024	STD OUTREACH	110	41,521.00	02	64.000	
41,521.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
SPV CH AC CL	51016835	GRP 09	FT	P	08/16/2024	CHILDREN WITH SPECIAL NEEDS ADMIN.	110	56,871.00	01	55.000	
56,871.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
SR ADM CLK	51018802	GRP 08	FT	P	11/29/2024	MEDICAL EXAMINER'S OFFICE	110	53,527.00	01	100.000	

SHORT		POSITION	JOB	EE	FILL	REFILL	FUNCTION		FUND	GRANT	BUDGETED		TOT	CS	COUNTY
DESC		NUMBER	GROUP	GRP	STAT	DATE					AMOUNT	VAC	CD	SHARE	
	53,527.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	1		
SR CL TYP	51018439	GRP 04	FT	T		10/25/2024	LEAD POISONING PREVENTION		281	LRR2425	42,940.00		01	0.000	
	0.00	Perm Budget Amt				0	Perm Vac	42,940.00	Temp Budget Amt		1	Temp Vac	1		
SR INV PH SN	51016430	GRP 10	FT	T		11/30/2024	ENVIRONMENTAL HEALTH ADM& ASSESSMENT-PHL	281	YTOB2425		60,403.00		01	0.000	
	0.00	Perm Budget Amt				0	Perm Vac	60,403.00	Temp Budget Amt		1	Temp Vac	1		
SR PH SANIT	51017056	GRP 12	FT	P		11/16/2024	ENVIRONMENTAL HEALTH ADM& ASSESSMENT-PHL	110			69,952.00		01	64.000	
	69,952.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	1		
SUP CHAIN AS	51016736	GRP 07	FT	P		10/25/2024	EMS ADMINISTRATION	110			50,446.00		01	100.000	
	50,446.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	1		
TOXICOLO III	51009365	GRP 13	FT	T		10/25/2024	TOXICOLOGY LAB	110			75,729.00		02	100.000	
	0.00	Perm Budget Amt				0	Perm Vac	75,729.00	Temp Budget Amt		1	Temp Vac	1		
Totals for Health															
	1,293,653.00	Perm Budget Amt				23	Perm Vac	396,524.00	Temp Budget Amt		7	Temp Vac	30		

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
CHF EL CL CU	51017706	GRP 09	FT	P	04/22/2023	ADMINISTRATION-BOE - REP.	110		56,871.00		05	100.000
56,871.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
COM OP BD EL	51004171	GRP 07	FT	P	01/17/2020	ADMINISTRATION-BOE - DEM.	110		50,446.00		05	100.000
51006950	GRP 07	FT	P	01/20/2018	ADMINISTRATION-BOE - DEM.	110			50,446.00		05	100.000
100,892.00	Perm Budget Amt				2	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	2	
ELEC INFSYAS	51016503	GRP 08	FT	P	01/01/2024	ADMINISTRATION-BOE - REP.	110		53,527.00		05	100.000
53,527.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
ELECT CLK	51004928	GRP 06	FT	P	01/28/2023	ADMINISTRATION-BOE - DEM.	110		47,595.00		05	100.000
51004934	GRP 06	FT	P	01/01/2022	ADMINISTRATION-BOE - REP.	110			47,595.00		05	100.000
51007031	GRP 06	FT	P	09/21/2024	ADMINISTRATION-BOE - DEM.	110			47,595.00		05	100.000
51008971	GRP 06	FT	P	07/01/2024	ADMINISTRATION-BOE - DEM.	110			47,595.00		05	100.000
51009356	GRP 06	FT	P	01/09/2021	ADMINISTRATION-BOE - REP.	110			47,595.00		05	100.000
51010510	GRP 06	FT	P	08/02/2019	ADMINISTRATION-BOE - REP.	110			47,595.00		05	100.000
51012978	GRP 06	FT	P	09/18/2023	ADMINISTRATION-BOE - REP.	110			47,595.00		05	100.000
51013177	GRP 06	FT	P	02/22/2021	ADMINISTRATION-BOE - REP.	110			47,595.00		05	100.000
51013451	GRP 06	FT	P	01/01/2024	ADMINISTRATION-BOE - REP.	110			47,595.00		05	100.000
51013458	GRP 06	FT	P	01/01/2024	ADMINISTRATION-BOE - REP.	110			47,595.00		05	0.000
51014311	GRP 06	FT	P	07/08/2024	ADMINISTRATION-BOE - REP.	110			47,595.00		05	100.000
523,545.00	Perm Budget Amt				11	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	11	
INF SY SP BO	51011939	GRP 11	FT	P	05/09/2024	ADMINISTRATION-BOE - REP.	110		65,847.00		05	100.000
65,847.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
JR ELECT CLK	51003563	GRP 04	FT	P	12/02/2023	ADMINISTRATION-BOE - DEM.	110		42,940.00		05	100.000
51003564	GRP 04	FT	P	12/17/2022	ADMINISTRATION-BOE - DEM.	110			42,940.00		05	100.000
51003565	GRP 04	FT	P	01/22/2024	ADMINISTRATION-BOE - DEM.	110			42,940.00		05	100.000
51003566	GRP 04	FT	P	03/23/2024	ADMINISTRATION-BOE - DEM.	110			42,940.00		05	100.000
51004714	GRP 04	FT	P	12/17/2022	ADMINISTRATION-BOE - DEM.	110			42,940.00		05	100.000
51004715	GRP 04	FT	P	03/23/2024	ADMINISTRATION-BOE - DEM.	110			42,940.00		05	100.000
51010579	GRP 04	FT	P	11/06/2021	ADMINISTRATION-BOE - DEM.	110			42,940.00		05	100.000

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
300,580.00	Perm Budget Amt				7	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	7	
SEC COM ELEC	51011881	GRP 08	FT	P	01/09/2014	ADMINISTRATION-BOE - REP.	110		53,527.00		05	100.000
53,527.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
SR ELEC CLK	51002174	GRP 07	FT	P	05/10/2024	ADMINISTRATION-BOE - DEM.	110		50,446.00		05	100.000
51003562	GRP 07	FT	P	P	01/03/2023	ADMINISTRATION-BOE - DEM.	110		50,446.00		05	100.000
51003617	GRP 07	FT	P	P	01/01/2024	ADMINISTRATION-BOE - REP.	110		50,446.00		05	100.000
151,338.00	Perm Budget Amt				3	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	3	
SUPV BA DES	51009102	GRP 12	FT	P	11/18/2023	ADMINISTRATION-BOE - DEM.	110		69,952.00		05	100.000
69,952.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
VOT MAC TECH	51008243	GRP 07	FT	P	03/28/2015	ADMINISTRATION-BOE - REP.	110		50,446.00		05	100.000
51010042	GRP 07	FT	P	P	04/06/2024	ADMINISTRATION-BOE - REP.	110		50,446.00		05	100.000
100,892.00	Perm Budget Amt				2	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	2	

Totals for Board of Elections

1,476,971.00 Perm Budget Amt 30 Temp Budget Amt 0 Temp Vac 30

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
ASST CA PGL7	00000341	GRP 17	FT	P	10/19/2024	LEGAL COUNSEL	110		109,579.00		04	100.000
	109,579.00	Perm Budget Amt		1	Perm Vac		0.00	Temp Budget Amt	0	Temp Vac		

Totals for County Attorney - Dept of Law

109,579.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
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SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
ACC CLK	51018351	GRP 04	FT	T	08/24/2024	PAYROLL	110		42,940.00		01	100.000
	0.00	Perm Budget Amt			0	Perm Vac			42,940.00	1		
INT PER SPEC	51006892	GRP 13	FT	T	09/14/2024	EXAMINATION SERVICES	110		75,729.00		02	100.000
	0.00	Perm Budget Amt			0	Perm Vac			75,729.00	1		

Totals for Personnel

0.00	Perm Budget Amt	0	Perm Vac	118,669.00	Temp Budget Amt	2	Temp Vac
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SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
ADMIN ASST	51018703	GRP 09	FT	P	08/24/2024	ENVIRONMENTAL COMPLIANCE	281	ECLIPSE1922	56,871.00		01	0.000
	56,871.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
HOUSING SPEC	51009715	GRP 10	FT	P	12/21/2023	COMMUNITY DEVELOPMENT	290		60,403.00		01	0.000
	60,403.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
INF TECH SPE	51016707	GRP 08	FT	P	05/04/2023	ENVIRONMENTAL COMPLIANCE	281	WNYSGISCPI821	53,527.00		01	0.000
	53,527.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
PLANNER	51006310	GRP 10	FT	T	07/01/2023	PLANNING	110		60,403.00		01	100.000
	0.00	Perm Budget Amt		0	Perm Vac	60,403.00	Temp Budget Amt	1	Temp Vac	1		
SR ENV CO SP	51015301	GRP 12	FT	T	09/21/2024	ENVIRONMENTAL COMPLIANCE	281	CTCEPP2429	69,952.00		01	18.000
	51018016	GRP 12	FT	T	04/02/2023	SOLID WASTE MANAGEMENT	281	HHWIP1823	69,952.00		01	0.000
	0.00	Perm Budget Amt		0	Perm Vac	139,904.00	Temp Budget Amt	2	Temp Vac	2		

Totals for Environment & Planning Divis'n

170,801.00 Perm Budget Amt 3 Perm Vac 200,307.00 Temp Budget Amt 3 Temp Vac 6

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
ADMIN CLERK	00000149	GRP 07	FT	P	08/24/2024	AREA AGENCY ON AGING	281	III-B2024	50,446.00		01	25.000
50,446.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
CA MG SRS HP	51018499	GRP 07	FT	P	04/01/2024	AREA AGENCY ON AGING	281	NYCONNECTS2425	50,446.00		02	0.000
50,446.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
CS MG SR SRV	00000859	GRP 07	FT	P	10/19/2024	COMMUNITY SERVICES COORDINATOR	110		50,446.00		01	50.000
	00000860	GRP 07	FT	P	04/01/2024	COMMUNITY SERVICES COORDINATOR	110		50,446.00		01	50.000
	00000870	GRP 07	FT	T	09/07/2024	AREA AGENCY ON AGING	281	ADCSI2425	50,446.00		01	0.000
	00000871	GRP 07	FT	T	04/07/2024	AREA AGENCY ON AGING	281	NYCONNECTS2425	50,446.00		01	0.000
	00000874	GRP 07	FT	T	04/01/2024	AREA AGENCY ON AGING	281	NYCONNECTS2425	50,446.00		01	0.000
	00000875	GRP 07	FT	T	10/07/2024	AREA AGENCY ON AGING	281	III-E2024	50,446.00		01	25.000
	51016454	GRP 07	FT	P	11/29/2024	AREA AGENCY ON AGING	281	UNMETNEED2425	50,446.00		01	0.000
151,338.00	Perm Budget Amt				3	Perm Vac	201,784.00	Temp Budget Amt	4	Temp Vac	7	
NUTRI COORD	51018388	GRP 09	FT	P	04/17/2024	AREA AGENCY ON AGING	281	III-B2024	56,871.00		01	25.000
56,871.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	

Totals for Senior Services

309,101.00 Perm Budget Amt 6 Perm Vac 201,784.00 Temp Budget Amt 4 Temp Vac 10

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SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
GEN CR CH PK	51016841	GRP 11	FT	P	11/04/2024	COMO LAKE PARK	110		54,698.00		02	100.000
	54,698.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
PK MN WK I	51009994	GRP 03	FT	T	11/16/2024	GROVER CLEVELAND PARK	110		41,796.00		03	100.000
	51010028	GRP 03	FT	T	11/06/2024	GROVER CLEVELAND PARK	110		41,796.00		03	100.000
	51016845	GRP 03	FT	P	10/29/2024	SPRAGUE BROOK PARK	110		41,796.00		03	100.000
	41,796.00	Perm Budget Amt			1	Perm Vac	83,592.00	Temp Budget Amt	2	Temp Vac	3	

Totals for Parks

96,494.00

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
FIRE EXA III	51010609	GRP 12	FT	T	11/30/2024	FORENSIC LABORATORY	281 AIDCRLAB2425	69,952.00	02	25.000	
	0.00	Perm Budget Amt			0	Perm Vac	69,952.00	Temp Budget Amt	1	Temp Vac	
POL COM WTR	00007317	GRP 07	FT	P	09/16/2024	E-911 SERVICES	230	50,446.00	01	47.000	
	00007324	GRP 07	FT	P	12/06/2024	E-911 SERVICES	230	50,446.00	01	47.000	
	51008502	GRP 07	FT	T	05/23/2023	E-911 SERVICES	230	50,446.00	01	47.000	
	51017061	GRP 07	FT	P	10/09/2024	E-911 SERVICES	230	50,446.00	01	47.000	
	51018329	GRP 07	FT	P	09/27/2024	E-911 SERVICES	230	50,446.00	01	47.000	
	201,784.00	Perm Budget Amt			4	Perm Vac	50,446.00	Temp Budget Amt	1	Temp Vac	
PUB SF DS I	51004317	GRP 08	FT	P	09/03/2024	E-911 SERVICES	230	53,527.00	01	47.000	
	53,527.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	
SR POL CM WT	00009209	GRP 09	FT	P	05/01/2024	E-911 SERVICES	230	56,871.00	01	47.000	
	56,871.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	

Totals for Central Police Services

312,182.00 Perm Budget Amt 6 Perm Vac 120,398.00 Temp Budget Amt 2 Temp Vac 8

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
BLDG GD	51015601	GRP 06	FT	T	07/27/2024	BUILDING SECURITY	110		43,358.00		01	100.000
	51018684	GRP 06	FT	P	11/16/2024	BUILDING SECURITY	110		43,358.00		01	100.000

43,358.00	Perm Budget Amt	1	Perm Vac	43,358.00	Temp Budget Amt	1	Temp Vac	2
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Totals for Emergency Services

43,358.00	Perm Budget Amt	1	Perm Vac	43,358.00	Temp Budget Amt	1	Temp Vac	2
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SHORT DESC	POSITION NUMBER	JOB GROUP	BE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT		BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
ACC CLK TYP	00000078	GRP 04	FT	P	09/23/2023	SEWER DISTRICT MANAGEMENT	220			42,940.00		01	100.000
	00000082	GRP 04	FT	P	10/05/2024	SEWER DISTRICT ADMINISTRATION	220			42,940.00		01	100.000
85,880.00	Perm Budget Amt				2	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	2		
ADMIN ASST	51016487	GRP 09	FT	P	09/26/2024	SEWER DISTRICT ADMINISTRATION	220			56,871.00		01	100.000
56,871.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
ASST CIV ENG	00000319	GRP 11	FT	P	07/03/2024	SEWER DISTRICT ADMINISTRATION	220			65,847.00		01	100.000
	00000321	GRP 11	FT	T	05/18/2024	SEWER DISTRICT ADMINISTRATION	220			65,847.00		01	100.000
65,847.00	Perm Budget Amt				1	Perm Vac	65,847.00	Temp Budget Amt	1	Temp Vac	2		
ASST SAN ENG	51005205	GRP 12	FT	T	05/18/2024	SEWER DISTRICT ADMINISTRATION	220			69,952.00		01	100.000
0.00	Perm Budget Amt				0	Perm Vac	69,952.00	Temp Budget Amt	1	Temp Vac	1		
AST CH MT EL	51012787	GRP 12	FT	P	12/12/2023	SEWER DISTRICT ADMINISTRATION	220			69,952.00		01	100.000
69,952.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
AST SW MGR	51016905	GRP 11	FT	T	07/01/2023	SEWER DISTRICT ADMINISTRATION	220			65,847.00		01	100.000
0.00	Perm Budget Amt				0	Perm Vac	65,847.00	Temp Budget Amt	1	Temp Vac	1		
CO SWR DI OP	51014308	GRP 13	FT	T	06/05/2021	SEWER DISTRICT ADMINISTRATION	220			75,729.00		01	100.000
0.00	Perm Budget Amt				0	Perm Vac	75,729.00	Temp Budget Amt	1	Temp Vac	1		
DAT PR CC	51009928	GRP 05	FT	P	09/25/2023	SEWER DISTRICT ADMINISTRATION	220			44,913.00		01	100.000
	51010077	GRP 05	FT	P	08/19/2024	SEWER DISTRICT MANAGEMENT	220			44,913.00		01	100.000
89,826.00	Perm Budget Amt				2	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	2		
JR MNT WK SE	00005336	GRP 04	FT	P	07/26/2024	SEWER DISTRICT OPERATIONS	220			38,574.00		07	100.000
	51010488	GRP 04	FT	P	10/05/2024	SEWER DISTRICT OPERATIONS	220			38,574.00		07	100.000

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND		BUDGETED AMOUNT	TOT		CS	COUNTY
							Perm	Temp		VAC	CD		
	77,148.00	Perm Budget Amt			2	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	2	
LABORER	00005570	GRP 03	FT	T	02/16/2024	SEWER DISTRICT OPERATIONS		220	37,552.00			03	100.000
	00005571	GRP 03	FT	T	05/18/2024	SEWER DISTRICT OPERATIONS		220	37,552.00			03	100.000
	51009246	GRP 03	FT	T	10/19/2024	SEWER DISTRICT OPERATIONS		220	37,552.00			03	100.000
	51010491	GRP 03	FT	T	08/27/2024	SEWER DISTRICT OPERATIONS		220	37,552.00			03	100.000
	0.00	Perm Budget Amt			0	Perm Vac	150,208.00	Temp Budget Amt		4	Temp Vac	4	
MNT WKR SEW	00006335	GRP 05	FT	P	05/21/2022	SEWER DISTRICT OPERATIONS		220	40,579.00			07	100.000
	00006337	GRP 05	FT	P	02/24/2024	SEWER DISTRICT OPERATIONS		220	40,579.00			07	100.000
	00006339	GRP 05	FT	P	06/20/2021	SEWER DISTRICT OPERATIONS		220	40,579.00			07	100.000
	00006340	GRP 05	FT	P	01/16/2020	SEWER DISTRICT ADMINISTRATION		220	40,579.00			07	100.000
	00006343	GRP 05	FT	P	06/02/2021	SEWER DISTRICT OPERATIONS		220	40,579.00			07	100.000
	00006345	GRP 05	FT	P	10/08/2022	SEWER DISTRICT OPERATIONS		220	40,579.00			07	100.000
	00006349	GRP 05	FT	P	05/18/2024	SEWER DISTRICT OPERATIONS		220	40,579.00			07	100.000
	00006350	GRP 05	FT	P	07/20/2024	SEWER DISTRICT OPERATIONS		220	40,579.00			07	100.000
	00006351	GRP 05	FT	P	04/09/2022	SEWER DISTRICT OPERATIONS		220	40,579.00			07	100.000
	51010493	GRP 05	FT	P	10/19/2019	SEWER DISTRICT OPERATIONS		220	40,579.00			07	100.000
	51010495	GRP 05	FT	P	05/18/2024	SEWER DISTRICT OPERATIONS		220	40,579.00			07	100.000
	51010496	GRP 05	FT	P	05/18/2024	SEWER DISTRICT OPERATIONS		220	40,579.00			07	100.000
	527,527.00	Perm Budget Amt			13	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	13	
RECEPTIONIST	51013130	GRP 03	FT	P	05/18/2024	SEWER DISTRICT ADMINISTRATION		220	41,521.00			02	100.000
	41,521.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	1	
SAN ENG	51010577	GRP 14	FT	P	10/24/2024	SEWER DISTRICT ADMINISTRATION		220	83,635.00			01	100.000
	83,635.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	1	
SR DP CON CL	51005616	GRP 07	FT	P	11/07/2024	SEWER DISTRICT ADMINISTRATION		220	50,446.00			01	100.000
	50,446.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	1	
RECEIV TCH WF	51012758	GRP 11	FT	P	06/20/2022	SEWER DISTRICT MANAGEMENT		220	65,847.00			01	100.000
	51012789	GRP 11	FT	P	08/05/2024	SEWER DISTRICT MANAGEMENT		220	65,847.00			01	100.000

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
131,694.00	Perm Budget Amt				2	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	2	
SR ENG ASST	51014627	GRP 06	FT	P	03/30/2024	SEWER DISTRICT ADMINISTRATION	220		47,595.00		01	100.000
47,595.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
SR SEW FAC M	00009279	GRP 09	FT	P	05/04/2022	SEWER DISTRICT OPERATIONS	220		53,011.00		02	100.000
51017134	GRP 09	FT	P		09/08/2022	SEWER DISTRICT OPERATIONS	220		53,011.00		02	100.000
106,022.00	Perm Budget Amt				2	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	2	
SR WSTR PL O	51002308	GRP 10	FT	P	12/26/2024	SEWER DISTRICT OPERATIONS	220		56,611.00		01	100.000
56,611.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
SWR FAC MEC	00009642	GRP 07	FT	P	11/18/2021	SEWER DISTRICT OPERATIONS	220		46,365.00		02	100.000
46,365.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
SWR MNT WRK	00009625	GRP 07	FT	T	05/04/2024	SEWER DISTRICT OPERATIONS	220		46,365.00		02	100.000
00009626	GRP 07	FT	T		05/03/2022	SEWER DISTRICT OPERATIONS	220		46,365.00		02	100.000
00009629	GRP 07	FT	P		05/15/2021	SEWER DISTRICT OPERATIONS	220		46,365.00		02	100.000
00009630	GRP 07	FT	P		05/09/2023	SEWER DISTRICT OPERATIONS	220		46,365.00		02	100.000
00009637	GRP 07	FT	P		06/01/2023	SEWER DISTRICT ADMINISTRATION	220		46,365.00		02	100.000
51001811	GRP 07	FT	T		05/06/2023	SEWER DISTRICT OPERATIONS	220		46,365.00		02	100.000
139,095.00	Perm Budget Amt				3	Perm Vac	139,095.00	Temp Budget Amt	3	Temp Vac	6	
WST TPO I	00010401	GRP 07	FT	T	11/16/2024	SEWER DISTRICT OPERATIONS	220		46,365.00		01	100.000
0.00	Perm Budget Amt				0	Perm Vac	46,365.00	Temp Budget Amt	1	Temp Vac	1	
WST TPO II	00010421	GRP 08	FT	P	10/19/2024	SEWER DISTRICT OPERATIONS	220		49,581.00		01	100.000
49,581.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
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Totals for Div. of Sewerage Management											36	Perm Vac	613,043.00	Temp Budget Amt	12	Temp Vac	48
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Erie County
POSITION CONTROL
FULL TIME VACANCY BY DEPARTMENT, JOB

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
ADM CLK LIB	51006952	GRP 07	FT	T	08/31/2024	LIBRARY SYSTEM ADMINISTRATION	820		50,446.00	1	01	100.000
	0.00	Perm Budget Amt			0	Perm Vac	50,446.00	Temp Budget Amt	1	Temp Vac		
BLDG GD LIB	51018231	GRP 06	FT	P	06/29/2024	SECURITY	820		43,358.00		01	100.000
	51018236	GRP 06	FT	P	02/17/2024	SECURITY	820		43,358.00		01	100.000
	86,716.00	Perm Budget Amt			2	Perm Vac	0.00	Temp Budget Amt	2	Temp Vac		
BOOK PRC	51003605	GRP 02	FT	T	10/13/2018	TECHNICAL SERVICES	820		36,373.00		03	100.000
	0.00	Perm Budget Amt			0	Perm Vac	36,373.00	Temp Budget Amt	1	Temp Vac		
COMP OPR	51012776	GRP 07	FT	P	09/07/2024	INFORMATION TECHNOLOGY	820		50,446.00		01	100.000
	50,446.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	1	Temp Vac		
DEPDIRLIBCOO	00002346	SPECIAL	FT	P	10/05/2024	LIBRARY SYSTEM ADMINISTRATION	820		0.00		02	100.000
	0.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	1	Temp Vac		
JR PER CLERK	51015076	GRP 05	FT	T	07/03/2021	HUMAN RESOURCES	820		44,913.00		01	100.000
	0.00	Perm Budget Amt			0	Perm Vac	44,913.00	Temp Budget Amt	1	Temp Vac		
JR TECH SUP	51010751	GRP 10	FT	T	06/01/2024	INFORMATION TECHNOLOGY	820		60,403.00		01	100.000
	0.00	Perm Budget Amt			0	Perm Vac	60,403.00	Temp Budget Amt	1	Temp Vac		
LIB ASSOC	51002191	GRP 05	FT	T	09/07/2024	MOBILE SERVICES	820		44,913.00		01	100.000
	51005027	GRP 05	FT	T	02/25/2023	CIRCULATION	820		44,913.00		01	100.000
	0.00	Perm Budget Amt			0	Perm Vac	89,826.00	Temp Budget Amt	2	Temp Vac		
LIB ASST	51018776	GRP 05	FT	P	11/16/2024	MOBILE SERVICES	820		44,913.00		01	100.000
	44,913.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	1	Temp Vac		
ASST (CL)	51014226	GRP 05	FT	P	12/09/2017	LACKAWANNA CONTRACTING LIBRARY	820		44,913.00		01	100.000

Report: ZHR_VACANT_POS_RPT
System: PRD/100/ZHR_VACANT_RPT
User: KAJDASZK
Department: 420 BEC Public Library

Erie County
POSITION CONTROL
FULL TIME VACANCY BY DEPARTMENT, JOB

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As of: 11/30/2024

SHORT DESC	POSITION NUMBER	JOB GROUP	BE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
44,913.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
LIB DIR II	51001878	GRP 11	FT	P	01/28/2012	ORCHARD PARK CONTRACTING LIBRARY	820		60,285.00		01	100.000
60,285.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
LIB TECH CLK	51012014	GRP 03	FT	P	11/16/2024	FRANK E. MERRIWEATHER BRANCH	820		41,521.00		01	100.000
41,521.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
LIB TR	51018104	GRP 07	FT	P	07/15/2023	ADULT OUTREACH SERVICES	820		42,646.00		02	100.000
42,646.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
LIBRARIAN I	00005877	GRP 09	FT	T	10/05/2024	SPECIAL COLLECTIONS	820		49,211.00		01	100.000
51003978	GRP 09	FT	P	P	03/11/2023	ADULT OUTREACH SERVICES	820		49,211.00		01	100.000
51008096	GRP 09	FT	P	P	01/01/2023	WEST SENECA CONTRACTING LIBRARY	820		49,211.00		01	100.000
98,422.00	Perm Budget Amt				2	Perm Vac	49,211.00	Temp Budget Amt	1	Temp Vac	3	
PR SEC OFF	51018355	GRP 09	FT	P	01/02/2024	SECURITY	820		56,871.00		01	100.000
56,871.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
RAREBOOKCL	51014751	GRP 03	FT	P	11/09/2024	CENTRAL PUBLIC SERVICE GRANTS	821	CLA2024	41,521.00		01	0.000
41,521.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
STATION ENG	00010079	GRP 09	FT	P	10/07/2023	MAINTENANCE	820		53,011.00		01	100.000
00010081	GRP 09	FT	P	P	09/28/2024	MAINTENANCE	820		53,011.00		01	100.000
00010082	GRP 09	FT	P	P	10/21/2023	MAINTENANCE	820		53,011.00		01	100.000
159,033.00	Perm Budget Amt				3	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	3	

Totals for BEC Public Library

727,287.00 Perm Budget Amt 16 Perm Vac 331,172.00 Temp Budget Amt 7 Temp Vac 23

SHORT DESC	POSITION NUMBER	JOB GROUP	BE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
Totals for FUND 110	15,109,313.00	Perm Fund Amt			274	Perm Vac	7,744,922.00	Temp Fund Amt	144	Temp Vac		418
Totals for FUND 281	751,154.00	Perm Fund Amt			14	Perm Vac	675,827.00	Temp Fund Amt	12	Temp Vac		26
Totals for FUND 230	312,182.00	Perm Fund Amt			6	Perm Vac	106,059.00	Temp Fund Amt	2	Temp Vac		8
Totals for FUND 295	139,913.00	Perm Fund Amt			3	Perm Vac	47,595.00	Temp Fund Amt	1	Temp Vac		4
Totals for FUND 210	505,202.00	Perm Fund Amt			10	Perm Vac	592,536.00	Temp Fund Amt	12	Temp Vac		22
Totals for FUND 290	60,403.00	Perm Fund Amt			1	Perm Vac	0.00	Temp Fund Amt	0	Temp Vac		1
Totals for FUND 220	1,725,616.00	Perm Fund Amt			36	Perm Vac	613,043.00	Temp Fund Amt	12	Temp Vac		48
Totals for FUND 820	685,766.00	Perm Fund Amt			15	Perm Vac	331,172.00	Temp Fund Amt	7	Temp Vac		22
Totals for FUND 821	41,521.00	Perm Fund Amt			1	Perm Vac	0.00	Temp Fund Amt	0	Temp Vac		1
Totals:	360	Total Perm Vac	190	Total Vacancies	550	Total Positions	5,194	Percent	11%			

SHORT DESC	POSITION NUMBER	JOB GRP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
CHF PRCL(P)	51016090	GRP 09	PT	P	10/08/2022	BUDGET & MANAGEMENT DIVISION	110		27,014.00		01	100.000

27,014.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
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Totals for Budget & Management

27,014.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
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SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
LARESTUIN SE	51016728	GRP 01	SeasonP		07/08/2021	DEPARTMENT OF LABOR RELATIONS	110		14,524.00		07	100.000

14,524.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
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Totals for Labor Relations

14,524.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
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SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
TAX ACCT PT	51015554	GRP 10	PT	P	01/01/2022	DEPARTMENT OF REAL PROPERTY TAX	110		28,692.00	01		100.000
	28,692.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		

Totals for Real Property Tax Services

28,692.00.	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
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SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
INTERN SEASO	51018322	GRP 01	SeasonP		09/26/2024	AUDIT & CONTROL	110		14,524.00		07	100.000

14,524.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
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Totals for Comptroller

14,524.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
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SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED		TOT VAC	COUNTY	
									AMOUNT	AMOUNT		CD	SHARE
CLERK PT	51002309	GRP 01	PT	P	08/01/2024	ACTIONS AND PROCEEDINGS/PISTOL PERMITS	110		18,881.00	18,881.00	02	100.000	
	51002354	GRP 01	PT	P	10/07/2023	RECORDING	110		18,881.00	18,881.00	02	100.000	
	51004349	GRP 01	PT	T	01/13/2024	RECORDING	110		18,881.00	18,881.00	02	100.000	
37,762.00	Perm Budget Amt				2	Perm Vac	18,881.00	Temp Budget Amt			1	Temp Vac	3
JR MT V CS P	51002288	GRP 05	PT	T	09/21/2024	AUTO BUREAU BRANCH OFFICES	110		21,334.00	21,334.00	02	100.000	
	51002290	GRP 05	PT	P	10/26/2024	AUTO BUREAU BRANCH OFFICES	110		21,334.00	21,334.00	02	100.000	
	51002291	GRP 05	PT	P	11/09/2024	AUTO BUREAU BRANCH OFFICES	110		21,334.00	21,334.00	02	100.000	
	51002296	GRP 05	PT	P	12/11/2023	AUTO BUREAU BRANCH OFFICES	110		21,334.00	21,334.00	02	100.000	
	51002300	GRP 05	PT	P	11/22/2024	AUTO BUREAU BRANCH OFFICES	110		21,334.00	21,334.00	02	100.000	
	51002331	GRP 05	PT	P	06/15/2024	AUTO BUREAU BRANCH OFFICES	110		21,334.00	21,334.00	02	100.000	
	51002332	GRP 05	PT	P	10/05/2024	AUTO BUREAU BRANCH OFFICES	110		21,334.00	21,334.00	02	100.000	
	51002333	GRP 05	PT	P	10/12/2024	AUTO BUREAU BRANCH OFFICES	110		21,334.00	21,334.00	02	100.000	
	51002340	GRP 05	PT	T	06/15/2024	AUTO BUREAU BRANCH OFFICES	110		21,334.00	21,334.00	02	100.000	
	51008178	GRP 05	PT	P	05/30/2023	AUTO BUREAU BRANCH OFFICES	110		21,334.00	21,334.00	02	100.000	
170,672.00	Perm Budget Amt				8	Perm Vac	42,668.00	Temp Budget Amt			2	Temp Vac	10

Totals for County Clerk

208,434.00 Perm Budget Amt 10 Perm Vac 61,549.00 Temp Budget Amt 3 Temp Vac 13

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
DS SE RE S S	51011332	GRP 51	SeasonP		07/15/2023	STADIUM DETAIL	110		4,590.00		07	0.000
	51011340	GRP 51	SeasonP		08/14/2021	STADIUM DETAIL	110		4,590.00		07	0.000
	51011342	GRP 51	SeasonP		08/13/2021	STADIUM DETAIL	110		4,590.00		07	0.000
	51011344	GRP 51	SeasonP		07/17/2021	STADIUM DETAIL	110		4,590.00		07	0.000
	51011348	GRP 51	SeasonP		06/29/2024	STADIUM DETAIL	110		4,590.00		07	0.000
22,950.00	Perm Budget Amt				5	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	5	
DS SEC RES S	51011483	GRP 50	SeasonP		07/18/2020	STADIUM DETAIL	110		2,785.00		07	0.000
	51011491	GRP 50	SeasonP		05/18/2024	STADIUM DETAIL	110		2,785.00		07	0.000
	51011499	GRP 50	SeasonP		05/18/2024	STADIUM DETAIL	110		2,785.00		07	0.000
	51011503	GRP 50	SeasonP		05/18/2024	STADIUM DETAIL	110		2,785.00		07	0.000
	51017493	GRP 50	SeasonP		06/17/2023	STADIUM DETAIL	110		1,392.00		07	0.000
	51017500	GRP 50	SeasonP		07/16/2023	STADIUM DETAIL	110		1,392.00		07	0.000
	51017502	GRP 50	SeasonP		05/18/2024	STADIUM DETAIL	110		1,392.00		07	0.000
	51017521	GRP 50	SeasonP		07/20/2024	STADIUM DETAIL	110		1,392.00		07	0.000
	51017542	GRP 50	SeasonP		06/23/2022	STADIUM DETAIL	110		1,392.00		07	0.000
	51017548	GRP 50	SeasonP		06/23/2022	STADIUM DETAIL	110		1,392.00		07	0.000
	51017549	GRP 50	SeasonP		06/23/2022	STADIUM DETAIL	110		1,392.00		07	0.000
	51017550	GRP 50	SeasonP		06/23/2022	STADIUM DETAIL	110		1,392.00		07	0.000
	51017552	GRP 50	SeasonP		06/23/2022	STADIUM DETAIL	110		1,392.00		07	0.000
	51017553	GRP 50	SeasonP		06/23/2022	STADIUM DETAIL	110		1,392.00		07	0.000
25,060.00	Perm Budget Amt				14	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	14	

DEP SH RES P 51011893 GRP 08 PT P 10/17/2024 POLICE SUPPORT SERVICES 110 7,753.00 02 100.000

7,753.00 Perm Budget Amt 1 Perm Vac 0 Temp Vac 1

Totals for Office of the Sheriff

55,763.00 Perm Budget Amt 20 Perm Vac 0 Temp Vac 20

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
HC GD PT	51017847	GRP 08	PT	P	11/02/2024	SECURITY HC	110		19,149.00		02	100.000
	51017855	GRP 08	PT	P	11/05/2024	SECURITY HC	110		19,149.00		02	100.000
	51017856	GRP 08	PT	P	11/15/2024	SECURITY HC	110		19,149.00		02	100.000
57,447.00	Perm Budget Amt			3	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac		3
RECEP PT CF	51016679	GRP 05	PT	P	10/28/2024	JAIL MANAGEMENT ADMINISTRATION	110		16,851.00		02	100.000
16,851.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac		1
Totals for Jail Management												
74,298.00	Perm Budget Amt			4	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac		4

Erie County POSITION CONTROL PART TIME VACANCY BY DEPARTMENT, JOB										TOT CS COUNTY		
SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	VAC	CD	SHARE
EN CR 1 SEA	00003290	GRP 02	Seasonp		03/16/2024	HEAP - HOME ENERGY ASSISTANCE PROGRAM	110		13,820.00		02	0.000
	51012143	GRP 02	Seasonp		09/03/2024	HEAP - HOME ENERGY ASSISTANCE PROGRAM	110		13,820.00		02	0.000
27,640.00	Perm Budget Amt				2	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	2	
CASEWKR PT	51011888	GRP 09	PT	P	09/04/2024	CHILD PROTECTIVE SERVICES	110		27,014.00		02	49.020
	51011889	GRP 09	PT	P	09/18/2024	CHILD PROTECTIVE SERVICES	110		27,014.00		02	49.020
54,028.00	Perm Budget Amt				2	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	2	
EN CR 1 PT	00003320	GRP 02	PT	P	11/23/2024	HEAP - HOME ENERGY ASSISTANCE PROGRAM	110		19,164.00		02	0.000
19,164.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
EN CR 2 PT	00003360	GRP 05	PT	P	04/15/2024	HEAP - HOME ENERGY ASSISTANCE PROGRAM	110		21,334.00		02	0.000
	00003367	GRP 05	PT	P	09/21/2024	HEAP - HOME ENERGY ASSISTANCE PROGRAM	110		21,334.00		02	0.000
	51002095	GRP 05	PT	P	05/13/2024	HEAP - HOME ENERGY ASSISTANCE PROGRAM	110		21,334.00		02	0.000
	51017071	GRP 05	PT	P	01/30/2024	HEAP - HOME ENERGY ASSISTANCE PROGRAM	110		21,334.00		02	0.000
	51017076	GRP 05	PT	P	03/23/2024	HEAP - HOME ENERGY ASSISTANCE PROGRAM	110		21,334.00		02	0.000
	51017081	GRP 05	PT	P	11/24/2023	HEAP - HOME ENERGY ASSISTANCE PROGRAM	110		21,334.00		02	0.000
128,004.00	Perm Budget Amt				6	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	6	
PR SVC IN PT	51012162	GRP 12	PT	P	10/19/2024	CHILD PROTECTIVE SERVICES	110		33,227.00		01	49.020
33,227.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	

Totals for Department of Social Services

262,063.00 Perm Budget Amt 12 Perm Vac 0 Temp Vac 12

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
DET HM IN PT	00002980	GRP 09	PT	P	03/15/2024	INTAKE	110		21,874.00		02	51.000
	00002982	GRP 09	PT	P	05/02/2022	INTAKE	110		21,874.00		02	51.000
43,748.00	Perm Budget Amt				2	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	2
DPSG PT HP	00002970	GRP 05	PT	P	07/09/2021	BUILDING SERVICES	110		12,876.00		02	51.000
12,876.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	1
YTH DET WK P	00010538	GRP 07	PT	P	07/20/2024	SECURE PART TIME YDW CHILD CARE	110		22,024.00		02	51.000
	51006935	GRP 07	PT	P	10/07/2023	SECURE PART TIME YDW CHILD CARE	110		14,712.00		02	51.000
	51006936	GRP 07	PT	T	02/25/2023	SECURE PART TIME YDW CHILD CARE	110		14,712.00		02	51.000
	51016801	GRP 07	PT	P	07/20/2024	SECURE PART TIME YDW CHILD CARE	110		14,712.00		02	51.000
	51016802	GRP 07	PT	T	06/15/2024	SECURE PART TIME YDW CHILD CARE	110		14,712.00		02	51.000
51,448.00	Perm Budget Amt				3	Perm Vac	29,424.00	Temp Budget Amt		2	Temp Vac	5

Totals for Youth Services Division.

108,072.00 Perm Budget Amt 6 Perm Vac 29,424.00 Temp Budget Amt 2 Temp Vac 8

Report: ZHR VACANT POS RPT
System: PRD/100/ZHR_VACANT_RPT
User: KAJDASZK
Department: 127 Health

Erie County
POSITION CONTROL
PART TIME VACANCY BY DEPARTMENT, JOB

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Date: 01/17/2025
Time: 14:37:35
As of: 11/30/2024

SHORT DESC	POSITION NUMBER	JOB GROUP	BE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
C IN C EMS P	51005153	GRP 15	PT	P	05/20/2023	EMS TRAINING	110		7,422.00		07	100.000
	51005155	GRP-15	PT	P	05/20/2023	EMS TRAINING	110		7,422.00		07	100.000
	51005156	GRP 15	PT	P	11/16/2024	EMS TRAINING	110		1,767.00		07	100.000
	51005158	GRP 15	PT	P	01/06/2020	EMS TRAINING	110		1,767.00		07	100.000
	51005164	GRP 15	PT	P	01/06/2020	EMS TRAINING	110		3,314.00		07	100.000
	51008194	GRP 15	PT	P	05/20/2023	EMS TRAINING	110		4,418.00		07	100.000
26,110.00	Perm Budget Amt				6	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	6	
C L IN EMS P	51005231	GRP 08	PT	P	05/20/2023	EMS TRAINING	110		3,397.00		07	100.000
	51005275	GRP 08	PT	P	05/20/2023	EMS TRAINING	110		3,397.00		07	100.000
	51011947	GRP 08	PT	P	05/19/2023	EMS TRAINING	110		1,029.00		07	100.000
7,823.00	Perm Budget Amt				3	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	3	
DEL SR CH PT	51018442	GRP 04	PT	P	05/04/2024	PUBLIC HEALTH LAB ADMINISTRATION	281	SPHT2227	18,322.00		02	0.000
18,322.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
EM MED TEC P	51018049	GRP 07	PT	P	11/16/2024	EMS AMBULANCE OPERATIONS	110		23,962.00		01	91.000
23,962.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
LAB TEC EC P	51017937	GRP 11	PT	P	07/31/2023	ENVIRONMENTAL HEALTH LAB	110		31,277.00		01	0.000
31,277.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
MED DIR PH P	51009099	GRP 18	PT	P	09/28/2019	EMS ADMINISTRATION	281	27BT2425	57.00		07	0.000
57.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
PARAMED I PT	51018035	GRP 09	PT	P	07/16/2024	EMS AMBULANCE OPERATIONS	110		27,014.00		01	91.000
27,014.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
PR WK IN PT	51005284	GRP 01	PT	P	10/19/2024	EMS TRAINING	110		1,166.00		07	100.000
	51005289	GRP 01	PT	P	05/26/2021	EMS TRAINING	110		803.00		07	100.000
	51005291	GRP 01	PT	P	05/20/2023	EMS TRAINING	110		803.00		07	100.000
	51005293	GRP 01	PT	P	01/15/2022	EMS TRAINING	110		1,166.00		07	100.000
	51006178	GRP 01	PT	P	05/19/2023	EMS TRAINING	110		573.00		07	100.000
	51006180	GRP 01	PT	P	04/20/2024	EMS TRAINING	110		573.00		07	100.000

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
5,084.00	51004136	GRP 18	PT	P	05/25/2019	EMS ADMINISTRATION	281	27BT2425	514.00	6	07	0.000
514.00		Perm Budget Amt			1	Perm Vac	0	Temp Vac		1		
38,692.00	51012177	GRP 08	PT	P	08/05/2022	YOUTH DETENTION HEALTH SERVICES	110		38,692.00		02	50.000
		Perm Budget Amt			1	Perm Vac	0	Temp Vac		1		

Totals for Health

178,855.00 Perm Budget Amt 22 Perm Vac 0 Temp Budget Amt 0 Temp Vac 22

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
CH EL CL C P	51003576	GRP 09	PT	P	01/08/2016	ADMINISTRATION-BOE - DEM.	110		27,014.00	1	05	100.000
27,014.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac		
DABAPRCPOE	51014951	GRP 13	PT	P	06/20/2020	ADMINISTRATION-BOE - REP.	110		10,194.00	1	05	100.000
10,194.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac		
ELC FIN CL P	51007156	GRP 06	PT	P	01/01/2020	ADMINISTRATION-BOE - REP.	110		22,607.00	1	05	100.000
22,607.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac		
ELC IN S S P	51007157	GRP 11	PT	P	03/19/2020	ADMINISTRATION-BOE - REP.	110		31,277.00	1	05	100.000
31,277.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac		
ELE WKR PTNB	00003139	GRP 01	PT	P	03/13/2021	ADMINISTRATION-BOE - REP.	110		10,396.00	05	100.000	
00003141	GRP 01	PT	P	P	08/20/2021	ADMINISTRATION-BOE - REP.	110		10,396.00	05	100.000	
00003145	GRP 01	PT	P	P	08/16/2024	ADMINISTRATION-BOE - REP.	110		10,396.00	05	100.000	
00003150	GRP 01	PT	P	P	07/24/2020	ADMINISTRATION-BOE - REP.	110		10,396.00	05	100.000	
00003153	GRP 01	PT	P	P	08/06/2024	ADMINISTRATION-BOE - DEM.	110		10,396.00	05	100.000	
00003157	GRP 01	PT	P	P	01/18/2020	ADMINISTRATION-BOE - REP.	110		3,784.00	05	100.000	
00003161	GRP 01	PT	P	P	05/01/2021	ADMINISTRATION-BOE - REP.	110		6,650.00	05	100.000	
00003165	GRP 01	PT	P	P	11/05/2022	ADMINISTRATION-BOE - REP.	110		3,784.00	05	100.000	
51007645	GRP 01	PT	P	P	11/29/2024	ADMINISTRATION-BOE - DEM.	110		18,881.00	05	100.000	
51012655	GRP 01	PT	P	P	11/18/2024	ADMINISTRATION-BOE - DEM.	110		18,881.00	05	100.000	
51016026	GRP 01	PT	P	P	08/17/2023	ADMINISTRATION-BOE - REP.	110		18,881.00	05	100.000	
51016027	GRP 01	PT	P	P	08/21/2021	ADMINISTRATION-BOE - REP.	110		18,881.00	05	100.000	
51016028	GRP 01	PT	P	P	10/21/2023	ADMINISTRATION-BOE - REP.	110		18,881.00	05	100.000	
51016029	GRP 01	PT	P	P	08/16/2019	ADMINISTRATION-BOE - REP.	110		18,881.00	05	100.000	
51016030	GRP 01	PT	P	P	08/27/2022	ADMINISTRATION-BOE - REP.	110		18,881.00	05	100.000	
51016105	GRP 01	PT	P	P	08/27/2022	ADMINISTRATION-BOE - REP.	110		18,881.00	05	100.000	
217,246.00	Perm Budget Amt				16	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac		
JR EL CL PT	51008264	GRP 04	PT	P	11/29/2024	ADMINISTRATION-BOE - DEM.	110		20,396.00	05	100.000	
51012979	GRP 04	PT	P	P	01/01/2016	ADMINISTRATION-BOE - REP.	110		20,396.00	05	100.000	

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
	40,792.00	Perm Budget Amt			2	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	2	
MATECBOE PT	51007110	GRP 07	PT	P	12/17/2022	ADMINISTRATION-BOE - DEM.	110		23,962.00		05	100.000
	51008695	GRP 07	PT	P	08/16/2024	ADMINISTRATION-BOE - DEM.	110		23,962.00		05	100.000
	47,924.00	Perm Budget Amt			2	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	2	
PR EL C A PT	51016471	GRP 08	PT	P	01/01/2022	ADMINISTRATION-BOE - REP.	110		25,425.00		05	100.000
	25,425.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
PR SUVP EL P	51005970	GRP 09	PT	P	04/26/2021	ADMINISTRATION-BOE - DEM.	110		27,014.00		05	100.000
	27,014.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
SR EL CL PT	51004839	GRP 07	PT	P	05/07/2022	ADMINISTRATION-BOE - DEM.	110		23,962.00		05	100.000
	51014079	GRP 07	PT	P	09/02/2017	ADMINISTRATION-BOE - REP.	110		23,962.00		05	100.000
	47,924.00	Perm Budget Amt			2	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	2	

Totals for Board of Elections

497,417.00 Perm Budget Amt 28 Perm Vac 0 Temp Vac 28

SHORT DESC	POSITION NUMBER	JOB GROUP	BE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
INTERN SEAS	51014777	GRP 01	SeasonP		08/17/2019	ENVIRONMENTAL COMPLIANCE	281	BRRPMPH21516	14,524.00		07	0.000
	51016686	GRP 01	SeasonP		09/14/2024	ENVIRONMENTAL COMPLIANCE	281	RNRLEWMP2025	14,524.00		07	0.000
	51016688	GRP 01	SeasonP		11/30/2024	ENVIRONMENTAL COMPLIANCE	281	RNRLEWMP2025	14,524.00		07	0.000
	51016836	GRP 01	SeasonP		05/11/2024	PLANNING	110		14,524.00		07	100.000
	51016837	GRP 01	SeasonP		03/16/2024	PLANNING	110		14,524.00		07	100.000
	51016908	GRP 01	SeasonP		05/07/2024	SOLID WASTE MANAGEMENT	281	HHWIP1823	14,524.00		07	0.000
	51017359	GRP 01	SeasonP		05/17/2024	ENVIRONMENTAL COMPLIANCE	110		9,173.00		07	32.400
	51017360	GRP 01	SeasonP		11/12/2024	ENVIRONMENTAL COMPLIANCE	110		9,173.00		07	32.400
	51017361	GRP 01	SeasonP		02/13/2024	ENVIRONMENTAL COMPLIANCE	110		9,173.00		07	32.400
	51017362	GRP 01	SeasonP		08/14/2023	ENVIRONMENTAL COMPLIANCE	110		9,173.00		07	32.400
	51017363	GRP 01	SeasonP		10/22/2024	ENVIRONMENTAL COMPLIANCE	110		9,173.00		07	32.400
	51017676	GRP 01	SeasonP		11/26/2024	SOLID WASTE MANAGEMENT	281	WRRCG2024	14,524.00		07	38.360
	51018055	GRP 01	SeasonP		12/27/2023	ENVIRONMENTAL COMPLIANCE	281	ECLIPSE1922	14,524.00		07	0.000

162,057.00	Perm Budget Amt	13	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	13
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JRENCOSP PT	51017135	GRP 07	PT	P	09/28/2022	ENVIRONMENTAL COMPLIANCE	281	ECCSCC2025	23,962.00		07	0.000
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23,962.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1
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Totals for Environment & Planning Division

186,019.00	Perm Budget Amt	14	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	14
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SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
BEAC SUPV SE	51006350	GRP 49	SeasonP		08/21/2024	WENDT/BENNETT BEACH PARK	110		9,120.00		07	100.000
9,120.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac		1		
DEL SVC CH S	51017251	GRP 33	SeasonP		11/19/2024	GROVER CLEVELAND PARK	110		10,080.00		02	100.000
10,080.00	Perm Budget Amt		1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac		1		
LIFEGD CP S	51003312	GRP 47	SeasonP		09/08/2024	WENDT/BENNETT BEACH PARK	110		8,720.00		02	100.000
51005651	GRP 47	SeasonP		08/23/2024	WENDT/BENNETT BEACH PARK	110			8,720.00		02	100.000
17,440.00	Perm Budget Amt		2	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac		2		
LIFEGD SEAS	51003309	GRP 45	SeasonP		08/26/2024	WENDT/BENNETT BEACH PARK	110		8,320.00		02	100.000
51003603	GRP 45	SeasonP		08/12/2024	WENDT/BENNETT BEACH PARK	110			8,320.00		02	100.000
51004452	GRP 45	SeasonP		09/01/2024	WENDT/BENNETT BEACH PARK	110			8,320.00		02	100.000
51005656	GRP 45	SeasonP		09/08/2024	WENDT/BENNETT BEACH PARK	110			4,160.00		02	100.000
51005657	GRP 45	SeasonP		08/14/2024	WENDT/BENNETT BEACH PARK	110			8,320.00		02	100.000
51013372	GRP 45	SeasonP		08/14/2024	WENDT/BENNETT BEACH PARK	110			4,160.00		02	100.000
51017911	GRP 45	SeasonP		08/09/2024	WENDT/BENNETT BEACH PARK	110			8,320.00		02	100.000
51017912	GRP 45	SeasonP		08/23/2024	WENDT/BENNETT BEACH PARK	110			8,320.00		02	100.000
58,240.00	Perm Budget Amt		8	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac		8		
PARK ATT SEA	51011821	GRP 33	SeasonP		11/09/2024	EMERY PARK	110		5,645.00		03	100.000
51011822	GRP 33	SeasonP		10/28/2024	CHESTNUT RIDGE PARK	110			5,645.00		03	100.000
51011823	GRP 33	SeasonP		11/16/2024	COMO LAKE PARK	110			5,645.00		03	100.000
51011824	GRP 33	SeasonP		05/22/2024	ELLCOTT CREEK PARK	110			5,645.00		03	100.000
51011825	GRP 33	SeasonP		11/01/2024	WENDT/BENNETT BEACH PARK	110			5,645.00		03	100.000
51012680	GRP 33	SeasonP		08/17/2024	ELMA MEADOWS PARK	110			12,096.00		03	100.000
51012681	GRP 33	SeasonP		09/09/2024	GROVER CLEVELAND PARK	110			12,096.00		03	100.000
51018542	GRP 33	SeasonP		05/23/2024	PARKS ADMINISTRATION	110			12,768.00		03	100.000
51018543	GRP 33	SeasonP		05/23/2024	PARKS ADMINISTRATION	110			12,768.00		03	100.000
51018544	GRP 33	SeasonP		05/23/2024	PARKS ADMINISTRATION	110			12,768.00		03	100.000
51018546	GRP 33	SeasonP		05/23/2024	PARKS ADMINISTRATION	110			12,768.00		03	100.000
51018550	GRP 33	SeasonP		05/23/2024	PARKS ADMINISTRATION	110			12,768.00		03	100.000
51018577	GRP 33	SeasonP		05/23/2024	PARKS ADMINISTRATION	110			12,768.00		03	100.000
51018578	GRP 33	SeasonP		05/23/2024	PARKS ADMINISTRATION	110			12,768.00		03	100.000

Report: ZHR_VACANT_POS_RPT
System: PRD/100/ZHR_VACANT_RPT
User: KAJDASZK
Department: 164 Parks

Erie County
POSITION CONTROL
PART TIME VACANCY BY DEPARTMENT, JOB

Page: 16
Date: 01/17/2025
Time: 14:37:35
As of: 11/30/2024

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND		GRANT	BUDGETED		TOT		CS		COUNTY
							14	Perm Vac		0	Temp Vac	VAC	CD	CD	SHARE	
141,793.00	Perm Budget Amt				14	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	14				
REC ATT II S	51017286	GRP 35	SeasonP		10/31/2024	ELMA MEADOWS PARK	110			18,800.00		07			100.000	
	51017287	GRP 35	SeasonP		10/30/2024	GROVER CLEVELAND PARK	110			18,800.00		07			100.000	
	51017913	GRP 35	SeasonP		11/18/2024	ELMA MEADOWS PARK	110			18,800.00		07			100.000	
	51017914	GRP 35	SeasonP		11/18/2024	GROVER CLEVELAND PARK	110			18,800.00		07			100.000	
75,200.00	Perm Budget Amt				4	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	4				
REC ATT SEAS	51017278	GRP 33	SeasonP		11/18/2024	ELMA MEADOWS PARK	110			16,800.00		03			100.000	
	51017279	GRP 33	SeasonP		11/03/2024	ELMA MEADOWS PARK	110			16,800.00		03			100.000	
	51017280	GRP 33	SeasonP		11/18/2024	ELMA MEADOWS PARK	110			16,800.00		03			100.000	
	51017281	GRP 33	SeasonP		11/16/2024	ELMA MEADOWS PARK	110			16,800.00		03			100.000	
	51017282	GRP 33	SeasonP		11/18/2024	GROVER CLEVELAND PARK	110			16,800.00		03			100.000	
	51017283	GRP 33	SeasonP		11/16/2024	GROVER CLEVELAND PARK	110			16,800.00		03			100.000	
	51017284	GRP 33	SeasonP		11/12/2024	GROVER CLEVELAND PARK	110			16,800.00		03			100.000	
	51017285	GRP 33	SeasonP		11/01/2024	GROVER CLEVELAND PARK	110			16,800.00		03			100.000	
134,400.00	Perm Budget Amt				8	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	8				
RBC ATT PT	51017220	GRP 33	PT	P	11/17/2024	ELMA MEADOWS PARK	110			11,172.00		03			100.000	
	51017221	GRP 33	PT	P	08/12/2024	ELMA MEADOWS PARK	110			11,172.00		03			100.000	
	51017222	GRP 33	PT	P	11/02/2024	ELMA MEADOWS PARK	110			11,172.00		03			100.000	
	51017223	GRP 33	PT	P	10/28/2024	ELMA MEADOWS PARK	110			11,172.00		03			100.000	
	51017224	GRP 33	PT	P	11/03/2024	GROVER CLEVELAND PARK	110			11,172.00		03			100.000	
	51017225	GRP 33	PT	P	11/18/2024	GROVER CLEVELAND PARK	110			11,172.00		03			100.000	
	51017276	GRP 33	PT	P	11/15/2024	GROVER CLEVELAND PARK	110			11,172.00		03			100.000	
	51017277	GRP 33	PT	P	11/03/2024	GROVER CLEVELAND PARK	110			11,172.00		03			100.000	
89,376.00	Perm Budget Amt				8	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	8				

Totals for Parks

535,649.00 Perm Budget Amt 46 Perm Vac 0 Temp Vac 46

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
FIRE INST PT	51002955	GRP 11	PT	P	01/31/2022	FIRE SAFETY	110		2,469.00		02	100.000
	51002960	GRP 11	PT	P	06/18/2024	FIRE SAFETY	110		2,469.00		02	100.000
	4,938.00	Perm Budget Amt			2	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	2
INT EM CC PT	51009919	GRP 14	PT	P	05/17/2024	DISASTER PREPAREDNESS	281	67SHSP2225	39,726.00		01	0.000
	39,726.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	1

Totals for Emergency Services

44,664.00 Perm Budget Amt 3 Perm Vac 0.00 Temp Budget Amt 0 Temp Vac 3

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
CL TYP (SEA)	00001753	GRP 01	SeasonP		03/15/2014	SEWER DISTRICT OPERATIONS	220		14,524.00	02	100.000	
	00001754	GRP 01	SeasonP		06/29/2016	SEWER DISTRICT OPERATIONS	220		14,524.00	02	100.000	
	00001755	GRP 01	SeasonP		08/06/2016	SEWER DISTRICT OPERATIONS	220		14,524.00	02	100.000	
	51001773	GRP 01	SeasonP		07/20/2018	SEWER DISTRICT OPERATIONS	220		14,524.00	02	100.000	
	51005633	GRP 01	SeasonP		06/02/2020	SEWER DISTRICT OPERATIONS	220		14,524.00	02	100.000	
	51005634	GRP 01	SeasonP		08/12/2015	SEWER DISTRICT OPERATIONS	220		14,524.00	02	100.000	
	51005635	GRP 01	SeasonP		01/14/2023	SEWER DISTRICT OPERATIONS	220		14,524.00	02	100.000	
101,668.00	Perm Budget Amt				7	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	7
INTERN SEAS	51001460	GRP 01	SeasonP		01/11/2024	SEWER DISTRICT ADMINISTRATION	220		14,524.00	07	100.000	
	51001819	GRP 01	SeasonP		01/22/2024	SEWER DISTRICT ADMINISTRATION	220		14,524.00	07	100.000	
	51001822	GRP 01	SeasonP		01/24/2024	SEWER DISTRICT OPERATIONS	220		14,524.00	07	100.000	
43,572.00	Perm Budget Amt				3	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac	3
LABORER SEA	00005637	GRP 40	SeasonP		08/17/2024	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	00005650	GRP 40	SeasonP		09/21/2024	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	00005651	GRP 40	SeasonP		04/14/2018	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	00005670	GRP 40	SeasonP		10/05/2024	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	00005671	GRP 40	SeasonP		08/28/2021	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	00005672	GRP 40	SeasonP		03/25/2017	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	00005673	GRP 40	SeasonP		11/01/2014	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001600	GRP 40	SeasonP		05/10/2024	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001651	GRP 40	SeasonP		06/24/2020	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001652	GRP 40	SeasonP		06/13/2017	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001653	GRP 40	SeasonP		10/05/2024	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001654	GRP 40	SeasonP		10/15/2024	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001655	GRP 40	SeasonP		10/21/2018	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001656	GRP 40	SeasonP		09/10/2024	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001657	GRP 40	SeasonP		11/14/2023	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001658	GRP 40	SeasonP		12/09/2017	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001659	GRP 40	SeasonP		04/14/2018	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001660	GRP 40	SeasonP		12/08/2020	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001661	GRP 40	SeasonP		12/27/2013	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001662	GRP 40	SeasonP		11/17/2012	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001663	GRP 40	SeasonP		03/11/2017	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001664	GRP 40	SeasonP		09/29/2022	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001665	GRP 40	SeasonP		11/23/2017	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001666	GRP 40	SeasonP		07/26/2022	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001667	GRP 40	SeasonP		11/19/2022	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001765	GRP 40	SeasonP		07/13/2018	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001766	GRP 40	SeasonP		10/21/2019	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001856	GRP 40	SeasonP		08/17/2017	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001857	GRP 40	SeasonP		06/06/2022	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	
	51001858	GRP 40	SeasonP		10/20/2018	SEWER DISTRICT OPERATIONS	220		11,804.00	03	100.000	

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
	51001859	GRP 40	SeasonP		11/03/2018	SEWER DISTRICT OPERATIONS	220		11,804.00		03	100.000
	51001860	GRP 40	SeasonP		10/22/2018	SEWER DISTRICT OPERATIONS	220		11,804.00		03	100.000
	51001861	GRP 40	SeasonP		12/03/2022	SEWER DISTRICT OPERATIONS	220		11,804.00		03	100.000
	51001862	GRP 40	SeasonP		11/09/2024	SEWER DISTRICT OPERATIONS	220		11,804.00		03	100.000
401,336.00	Perm Budget Amt				34	Perm Vac	0	Temp Vac		34		
ACC CL TY PT	51003549	GRP 04	PT	P	06/25/2020	SEWER DISTRICT MANAGEMENT	220		20,396.00		02	100.000
20,396.00	Perm Budget Amt				1	Perm Vac	0	Temp Vac		1		
EL TEC-WWF P	51005866	GRP 10	PT	P	04/22/2023	SEWER DISTRICT MANAGEMENT	220		28,692.00		01	100.000
28,692.00	Perm Budget Amt				1	Perm Vac	0	Temp Vac		1		

Totals for Div. of Sewerage Management

595,664.00 Perm Budget Amt 46 Perm Vac 0.00 Temp Budget Amt 0 Temp Vac 46

SHORT DISC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
BLD GD LIB P	51017207	GRP 06	PT	T	10/05/2024	SECURITY	820		20,595.00		02	100.000
	51017208	GRP 06	PT	T	09/07/2024	SECURITY	820		19,511.00		02	100.000
	0.00	Perm Budget Amt			0	Perm Vac	40,106.00	Temp Budget Amt		2	Temp Vac	
CL TY PT CL	51003031	GRP 01	PT	P	09/07/2024	EAST AURORA LIBRARY	820		994.00		02	100.000
	51004045	GRP 01	PT	P	01/18/2020	JULIA BOYER REINSTEIN LIBRARY	820		17,887.00		02	100.000
	51006452	GRP 01	PT	P	02/22/2024	CONCORD CONTRACTING LIBRARY	820		18,881.00		02	100.000
	37,762.00	Perm Budget Amt			3	Perm Vac	0.00	Temp Budget Amt		3	Temp Vac	
CLEANER PT	00001406	GRP 01	PT	P	03/19/2020	MAINTENANCE	820		14,304.00		03	100.000
	51001099	GRP 01	PT	P	01/18/2020	MAINTENANCE	820		14,304.00		03	100.000
	51005551	GRP 01	PT	P	03/12/2024	MAINTENANCE	820		15,198.00		03	100.000
	51012735	GRP 01	PT	P	06/13/2023	MAINTENANCE	820		14,304.00		03	100.000
	58,110.00	Perm Budget Amt			4	Perm Vac	0.00	Temp Budget Amt		4	Temp Vac	
CLN PT FR CL	00001422	GRP 01	PT	P	04/09/2022	MARILLA CONTRACTING LIBRARY	820		2,913.00		06	100.000
	2,913.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		1	Temp Vac	
COM OP PT	00001837	GRP 07	PT	P	09/02/2020	INFORMATION TECHNOLOGY	820		22,701.00		02	100.000
	22,701.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		1	Temp Vac	
LIB I PT	51001503	GRP 09	PT	P	08/10/2024	EAST AURORA LIBRARY	820		23,375.00		02	100.000
	51003808	GRP 09	PT	P	06/01/2024	GRAND ISLAND CONTRACTING LIBRARY	820		6,151.00		02	100.000
	51012911	GRP 09	PT	P	11/05/2024	ORCHARD PARK CONTRACTING LIBRARY	820		1,230.00		02	100.000
	30,756.00	Perm Budget Amt			3	Perm Vac	0.00	Temp Budget Amt		3	Temp Vac	
LIBASST PTCL	51018109	GRP 05	PT	P	09/07/2024	BOSTON CONTRACTING LIBRARY	820		16,843.00		02	100.000
	16,843.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		1	Temp Vac	
PTCL PTCL	51016693	GRP 03	PT	P	05/22/2021	COLLINS CONTRACTING LIBRARY	820		16,608.00		01	100.000

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND Amt	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
16,608.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
PAGE PT												
	00006887	GRP 34	PT	P	06/30/2024	NEWSTEAD CONTRACTING LIBRARY	820		7,800.00		03	100.000
	51001981	GRP 34	PT	P	11/16/2024	ORCHARD PARK CONTRACTING LIBRARY	820		7,800.00		03	100.000
	51005546	GRP 34	PT	P	09/07/2024	GRAND ISLAND CONTRACTING LIBRARY	820		9,360.00		03	100.000
	51006065	GRP 34	PT	P	08/12/2023	EGGERTSVILLE-SNYDER LIBRARY	820		4,680.00		03	100.000
	51006140	GRP 34	PT	P	08/31/2023	WILLIAMSVILLE LIBRARY	820		3,900.00		03	100.000
	51006141	GRP 34	PT	P	02/28/2024	AUDUBON LIBRARY	820		9,360.00		03	100.000
	51017777	GRP 34	PT	P	07/27/2024	CONCORD CONTRACTING LIBRARY	820		4,680.00		03	100.000
47,580.00	Perm Budget Amt				7	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	7	
SR PAGE PT												
	00009162	GRP 38	PT	P	09/22/2022	SHIPPING AND RECEIVING	820		15,808.00		03	100.000
	51001943	GRP 38	PT	P	06/23/2022	ORCHARD PARK CONTRACTING LIBRARY	820		13,312.00		03	100.000
	51002375	GRP 38	PT	P	11/07/2024	FRANK E. MERRIWEATHER BRANCH	820		15,808.00		03	100.000
	51002428	GRP 38	PT	P	09/21/2024	ISAIAS GONZALEZ-SOTO BRANCH	820		15,808.00		03	100.000
	51003847	GRP 38	PT	P	11/16/2024	MOBILE SERVICES	820		15,808.00		03	100.000
	51006111	GRP 38	PT	P	10/25/2024	EGGERTSVILLE-SNYDER LIBRARY	820		8,320.00		03	100.000
	51006133	GRP 38	PT	P	05/21/2022	ANGOLA CONTRACTING LIBRARY	820		8,112.00		03	100.000
	51010090	GRP 38	PT	P	06/27/2024	TONAWANDA (CITY) CONTRACTING LIBRARY	820		4,160.00		03	100.000
	51011087	GRP 38	PT	P	10/18/2020	INSTITUTIONAL GRANTS	821	STATECORR2024	15,808.00		03	0.000
	51011093	GRP 38	PT	P	03/09/2013	INFORMATION SERVICES	820		15,808.00		03	100.000
	51017704	GRP 38	PT	P	04/30/2024	TONAWANDA (CITY) CONTRACTING LIBRARY	820		4,160.00		03	100.000
132,912.00	Perm Budget Amt				11	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	11	
SR PAGE PT												
	51007002	GRP 38	PT	P	06/19/2021	MARILLA CONTRACTING LIBRARY	820		6,656.00		06	100.000
6,656.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
TRK DRV PT												
	51014004	GRP 04	PT	P	10/05/2024	SHIPPING AND RECEIVING	820		18,322.00		02	100.000
18,322.00	Perm Budget Amt				1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1	
WATCH ATT PT												
	51016651	GRP 04	PT	P	05/15/2024	SECURITY	820		15,429.00		03	100.000
406,592.00	Perm Budget Amt				35	Perm Vac	40,106.00	Temp Budget Amt	2	Temp Vac	37	

SHORT DESC	POSITION NUMBER	JOB GROUP	EE GRP	FILL STAT	REFILL DATE	FUNCTION	FUND	GRANT	BUDGETED AMOUNT	TOT VAC	CS CD	COUNTY SHARE
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Totals for FUND 110

2,066,263.00 Perm Fund Amt 158 Perm Vac 90,973.00 Temp Fund Amt 5 Temp Vac 163

Totals for FUND 281

169,725.00 Perm Fund Amt 11 Perm Vac 0.00 Temp Fund Amt 0 Temp Vac 11

Totals for FUND 220

595,664.00 Perm Fund Amt 46 Perm Vac 0.00 Temp Fund Amt 0 Temp Vac 46

Totals for FUND 820

390,784.00 Perm Fund Amt 34 Perm Vac 40,106.00 Temp Fund Amt 2 Temp Vac 36

Totals for FUND 821

15,808.00 Perm Fund Amt 1 Perm Vac 0.00 Temp Fund Amt 0 Temp Vac 1

Run Totals: Total Perm Vac 250 Total Temp Vac 7 Total Vacancies 257 Total Positions 1,100 Percent 23%

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

COMM. 3D-2	REAL PROPERTY TAX SERVICES DIRECTOR	Response Regarding 5960 Camp Rd., Hamburg, NY 14075
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	Attachments
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25COMM. 3D-2

EC LEG JAN 24 '25 PM 12:31



County of Erie

DEPARTMENT OF REAL PROPERTY TAX SERVICES

SCOTT A. BYLEWSKI
DIRECTOR REAL PROPERTY
Email: Scott.Bylewski@erie.gov

Office 716-858-2715
Fax 716-858-6440

January 23, 2025

Honorable Timothy Meyers
Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, New York 14202

Re: 5960 Camp Rd, Hamburg, NY 14075

Dear Chair Meyers:

Thank you for forwarding the letter from Domenic Migliaccio, Esq., dated January 13, 2025, to Real Property Tax Services regarding property on Camp Road. I know that you are in discussion with the County Attorney's office regarding the parameters of your authority under the Erie County Tax Act, and I will not address the significant legal complications involved with what is being proposed. However, as a matter of public policy, the County Executive does not believe a parcel should be divided to sell one portion of that parcel in exchange for a small fraction of the back taxes owed.

Thank you again for your courtesies.

Very truly yours,

A handwritten signature in dark ink, appearing to read "S. Bylewski", is written over a horizontal line.

Scott A. Bylewski, Esq. Director
Real Property Tax Services

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3M-1

ERIE COUNTY BOARD
OF HEALTH CHAIR

Erie County Board of Health Meeting Minutes

Attachments

25COMM. 3M-1



EC LEG JAN 15 '25 PM 11:23

COUNTY OF ERIE

GALE R. BURSTEIN, MD, MPH
COMMISSIONER OF HEALTH

December 27, 2024

Dear Board of Health Member:

The next Board of Health meeting is scheduled for Tuesday, February 4, 2025 at 3:00 P.M. The meeting will be held at the Lincoln Building, 4th floor, 110 Franklin Street, Buffalo, New York 14202. We will also be offering a virtual option if you prefer.

The minutes from the October 15, 2024 meeting, as well as the agenda for the February meeting, will follow under separate cover.

Please make every effort to attend the meeting. If you are unable to attend please notify Lynn Morabito at 858-8640. Thank you.

Sincerely,

A handwritten signature in red ink, appearing to read "Robert Free", followed by a long horizontal line extending to the right.

Robert Free, Chairman
Erie County Board of Health

ERIE COUNTY BOARD OF HEALTH

MINUTES

October 15, 2024

PRESENT: Robert Free, Vice President, Food & Beverages, Bisons
Baseball/Canalside/Outer Harbor, Chairman, BOH
Gale Burstein, M.D., Erie County Commissioner of Health
Dolores Funke, Secretary
Lawrence Dupre, Erie County Legislature – New Member

VIA WEBEX: Katie Dyson, M.D. – New member
Maureen Montgomery, M.D.

GUEST: Colette McDonald, FPC Coordinator

Robert Free opened the meeting by everyone introducing themselves.

BOARD OF HEALTH MINUTES

REVIEW OF MINUTES May 29, 2024

Rob motioned to approve the minutes – minutes approved.

I. FOOD POLICY COUNCIL

Collette McDonald, Coordinator for Food Policy Council presented the Food Policy Updates

- A grant by NYS Agriculture and Markets was awarded to the FPC in June 2024. This grant will be used to fund a new pilot program, “Erie County Farm to Families.” This program will support the purchase of local produce and food product boxes to be distributed to families each week to childcare facilities who service no income, low income, and asset limited, income constrained, employed (ALICE) communities.
- The council has compiled recipes for emergency situations and are planning to publish a recipe book.
- Initial outreach has been made to 34 childcare facilities, with the option to expand to additional facilities.
- The Legislature approved to accept the grant funds and contract with Fresh Fix. The County has executed a contract with them and is awaiting the approved contract.

- Several initiatives, including the New York Food for New York Families “Farm to Families” Program, and upcoming release of the Emergency Eats Cookbook, are ways that the FPC is addressing food insecurity and emergency preparedness within our community.
- The FPC has made significant progress toward its 2024 objectives, laying a strong foundation for future initiatives. With several goals nearing completion and new projects underway, the FPC remains focused on enhancing food access, supporting local agriculture, and advocating for policy changes that promote equity and sustainability in Erie County's food system.
- In the last quarter of 2024, the FPC will continue working on projects that are in progress and identify new and ongoing tasks to focus on in 2025.

II. SANITARY CODE UPDATE – Dr. Burstein

- Dr. Burstein gave a brief update on the gyms, we are working on getting the gyms to register for permits.
- The tobacco enforcement program has implemented a permitting process and is reviewing applications for approval or denial. There is concern about the sale of unregulated and illegal products, and the need for enforcement. There is a backlog of applications pending review, but we anticipate that all applications will be reviewed, and a decision made on approval by the end of November.
- Urban municipalities are not being trusted for inspections, so Environmental inspectors will do the inspections.
- Larry Dupre mentions that the Health Department does great work, and the community wants to see action taken and wants to be informed about the work being done. It is important to get that information publicized.
- Dr. Burstein will work with Kara Kane on a way to make this known to the public.

III. COMMISSIONER’S UPDATE

- We received awards from the Attorney General’s office that has helped us expand our tobacco enforcement program and has also helped us to hire a new county attorney. Along with her usual work she will help with enforcement in commissioners court and environmental health with enforcing landlords.
- Our sexual health clinic is offering a new service called a doxy test for men and transgender women who have unprotected sex and have had a bacterial STI in the past 12 months. If they take a dose of Doxycycline within 72 hours it reduces their risk of acquiring STD’s.
- Our Family Planning Clinic is offering medical abortion’s. We are doing one to two a week.
- Endeavor Health has moved in at 608 William Street. There will be a ribbon cutting in the next couple of weeks.
- NYS Health Department passed a new law that expands lead enforcement in high-risk zip codes. Erie County has the highest lead levels in New York State so there will be a lead registry. All single and double homes must register and need to be inspected every 3 years. We are building the lead registry now and will be hiring more Sanitarians to do these inspections.

- There has been a national and state trend in decreasing numbers of fatal overdoses. We are hoping we are part of that band but can't say yet.
- We are continuing to be aggressive in outreach with our Harm Reduction to expand their services.
- We now have an ambulance service with our EMS. We are servicing rural areas.
- Dr. Burstein gave an update that we continue to see increases in our Opioid related overdose deaths and our total overdose deaths. Through our pharmaceutical settlement funds, we've been able to be in contact with a media company called Impact about fentanyl and cocaine, and harm reduction and getting Narcan. In the meantime they did research, key informant interviews and focus groups to get more information about the community at risk and what their knowledge, attitudes and perceptions are. They sent us pilots of their bigger media campaign, we provided them with feedback. Now their scouting out locations to do shoots of individuals for the billboards and TV ads. They also have a set of demographic profiles of people in Erie County to be in those ads.

VI. OLD/NEW BUSINESS

- No old business
- The next meeting will be held February 4, 2025, at 3:00 PM
- Meeting adjourned

ERIE COUNTY BOARD OF HEALTH MEETING

February 4, 2025

AGENDA

1. Review of minutes from Oct 15, 2024 meeting
2. Update on Food Policy Council from Public Health Fellow/FPC
(possible introduction of new coordinator)
3. Commissioner's update
4. Old/New Business

Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

COMM. 3M-2	MIGLIACCIO LAW OFFICES	Letter Regarding 5690 Camp Rd., Hamburg, NY 14075
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25COMM. 3M-2	Attachments
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EC LEG JAN 14 '25 AM 11:56

MIGLIACCIO LAW OFFICES
ATTORNEYS AT LAW

Attorneys:

Domenic J. Migliaccio, Esq.
Ext. 501, *dom@miglaw.com*

Thomas D. Migliaccio, Esq.
Ext. 503, *tom@miglaw.com*

5350 MAIN STREET, SUITE 200
WILLIAMSVILLE, NEW YORK 14221
PHONE – (716) 856-1010
FAX – (716) 856-1008

Legal Assistants:

Brandon D. McCrohan, Ext. 500
Elizabeth A. Campese, Ext. 403

Office Assistants:

Mary Lou Mangione, Ext. 402
Rachel K. Migliaccio, Ext. 402

January 13, 2025

Hon. Timothy J. Meyers
Chairman Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: 5690 Camp Rd., Hamburg, NY 14075

Dear Chairman Meyers:

I represent Cheektowaga Concrete LLC in connection with the sale of approximately 1.3 acres out of the total 52 acre parcel located at 5690 Camp Road, Hamburg, New York. Enclosed is a copy of the Purchase and Sale Agreement between the Buyer, Sean Schindler, and my client with a purchase price of \$50,000 with the exact metes and bounds description for the 1.3 acre parcel in the Purchase and Sale Agreement.

There is a substantial amount of Real Property Taxes due and owing on the entire 52 acre parcel, in addition to a judgment lien and two mortgages. The Seller acknowledges it is not expecting, or requesting to receive any portion of the sale proceeds. Despite that fact, we would like to pay a fair amount toward Erie County property taxes, the two mortgages and the judgment lien. In consideration for those payments, we would like a release of the 1.3 acres of property from all of those encumbrances so we can convey clear title to the 1.3 acres out of the 52 acre total parcel.

We respectfully propose to pay Erie County \$38,500 toward the total property taxes due on the entire 52 acres so that the desired 1.3 acres may be sold, for the following reasons:

1. The 1.3 acres to be sold are vacant and there are no buildings or improvements on it unlike the rest of the 52 acres. We request that the value of the 1.3 acres be considered and suggest that \$38,500 is a fair representation of the percentage of taxes allocated to the 1.3 acres out of the total taxes due on the 52 acre master parcel.
2. The sale does not violate or adversely affect any zoning, or municipal building or fire safety codes or any restrictions on the parcel to be sold or the remaining master parcel.

3. The buyer is a long-standing and well-respected business resident of the community and would obtain a separate SBL number and begin to pay its own real property taxes.
4. The balance of the 52-acre parcel, (50.7 acres) containing various improvements, will continue to be encumbered by the unpaid taxes owed, until they are eventually sold and the taxes paid by the Seller.

Several disbursements and expenses are required to be paid out of the \$50,000 sale price so that the Seller may convey clear and marketable title to the Buyer. Those disbursements and expenses are as follows:

I.)	Purchase Price.....		\$50,000.00
II.)	Less customary closing costs:		
A.	Creation of title search for premises.....	\$1,200.00	
B.	Survey for new parcel	\$ 750.00	
C.	Recording of Erie County Release	\$ 75.00	
D.	NYS and Erie County Transfer Tax ...	\$ 450.00	
E.	New York State TP-584.....	\$ 10.00	
F.	Legal Fee.....	<u>\$1,950.00</u>	
	Total Closing Costs	\$4,450.00.....	<u>\$ 4,450.00</u>
	BALANCE.....		\$45,550.00
	BALANCE		\$45,550.00
III.)	Payment for Release of Liens from creditors:		
A.	Wells Fargo Mortgage.....	\$5,000.00	
B.	SBA Mortgage.....	\$1,050.00	
C.	M&T Bank Judgments.....	<u>\$1,000.00</u>	
		\$7,050.00.....	<u>\$ 7,050.00</u>
	BALANCE.....		\$38,500.00
IV.)	Entire Remaining Balance to be paid to Erie County.....		\$38,500.00

Based upon all of the above, and the Erie County Legislature's authority to compromise and cancel taxes under Article XII of the Erie County Tax Act, we would respectfully request you consider presenting a motion to the Legislature to take the following action:

- a.) allocate \$38,500 in County taxes owed, (both current and arrears) to the 1.3-acre parcel under Contract for Sale out of the total owed on the 52 acres; and
- b.) accept payment of \$38,500.00, as payment in full for the fair allocation of the taxes owed on the 1.3 acres; and
- c.) ultimately, upon payment of the \$38,500, provide a release in recordable form of the 1.3 acres to be sold, from the balance of the total taxes due and owing on the entire remaining acreage located at 5690 Camp Road, Hamburg, New York.

Thank you for your time and the Legislature's in considering our request.

Very Truly Yours,



Domenic J. Migliaccio

Erie County Legislature

Meeting Date: 02/06/2025

SUBJECT

COMM. 3M-3

ASSIGNED COUNSEL
PROGRAM

Financial Report, Minutes of Board of
Directors' Meetings

Attachments

25COMM. 3M-3



**Real Attorneys
Professional Defenders**

ASSIGNED COUNSEL PROGRAM

Michelle Parker, Executive Director

The Brisbane Building
403 Main Street, Suite 215
Buffalo, NY 14203

Phone (716) 856-8804
Fax (716) 856-0424

Officers 2024-2025

Joseph Terranova
President

Anne Joynt
Vice President

Pamela Thibodeau
Secretary

Ayoka Tucker
Treasurer

Kevin Stadelmaier
First Deputy Defender
Criminal Division

Yvonne Vertlieb
Second Deputy Administrator
Family Division

Lori A. Hoffman
Deputy for Quality Assurance

David Heraty
Deputy for Litigation Support
And Appellate Bureau

Matthew Powers
Deputy for Legal Education
Director of the
John R. Nucheren
Center for Legal Excellence

Kevin C. Condon
Deputy for Child Welfare

Mission Statement

We strive to help those who cannot help themselves; who face steep odds against the power of the State; and who struggle with poverty, mental issues, helplessness, and dread. We save lives and we save families. We are the first line of defense for the freedoms granted to us by the U.S. Constitution and the Bill of Rights.

January 17, 2025

Olivia M. Owens
Clerk of the Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

Re: Resolution 233 of May 6, 1975

Dear Ms. Owens,

Pursuant to the above-referenced Resolution, I am enclosing a financial report, cash basis, for the period 7/1/24-12/31/24, along with a list of attorneys who are currently on our panel. I am also enclosing copies of the minutes of each meeting of our Board of Directors that has been held within that six month period.

Thank you.

Very truly yours,

Michelle Parker
Director/Chief Defender

MP:hpk
Encs.

**ECBA AIP
Assigned Counsel Program**

Report to the Clerk of Erie County Legislature		Period 7/1/2024-12/31/2024
Source of Funds:		
County of Erie		\$10,161,217
NYS: ILS (2021/2022)		\$458
NYS: ILS (2023)		\$0
NYS: ILS (2024)		\$3,381,435
NYS:ATD (2023)		\$0
NYS:ATD (2024)		\$104,484
NYS:DCJS - HATE CRIME GRANT DIRECT PAY TO AGENCY		\$66,442
Niagara County		\$66,941
Redlich Horwitz Foundation - Restricted Funds		\$75,000
Donation - Training Restricted		\$12,525
Donation - Attorney Recognition Event		\$0
Interest Revenue - Collateral Account		\$145,421
LESS 2023 UNUSED FUNDS - payback to Erie County		-\$3,260,301
Total Revenue rec'd (Cash Basis):		\$10,753,621
Program Expenditures:		
Attorney Fees		\$10,273,952
Transcripts		\$52,112
Experts		\$173,417
Investigators		\$15,887
Total Program/Atty Fees:		\$10,515,368
Administration:		
Personnel (Wages, Hosp. FICA, Unemploy, Disability, Work. Comp & Pension)		\$2,211,126
Util/Telephone		\$21,987
Space Rental		\$114,947
Office Supplies		\$11,880
Postage		\$6,605
Travel/Conferences		\$8,839
Vehicle Lease (ILS/NYS approved)		\$9,070
Insurance		\$16,651
Legal/accounting (Accountant)		\$10,000
Dues & Assoc. Membership Fees		\$3,274
Office Printing/copying (Reproduction)		\$3,688
Training		\$5,217
Equipment Purchase		\$1,051
Computer Maintenance/Support/Software Licenses		\$151,380
Legal Publications		\$12,482
Temps/Recruitment		\$7,370
Consultants		\$10,458
Payroll Service		\$2,368
Bank Charges		\$1,491
Online Billing Software fees		\$30,561
Intern/Law Student		\$2,000
Attorney Recognition Event		\$384
Misc (Misc & Misc Volunteer Support)		\$3,436
Total Administration:		\$2,646,264
Grand Total Expenses:		\$13,161,632
<i>*Expenses include all expended to Erie County 18b, ILS, ATD, DCJS, Niagara Cty, Redlich Horowitz Fo</i>		

Assigned Counsel Panel

Active

As of December 31, 2024

JEFFREY	ABATE	CONNOR	DOUGHERTY
ANTHONY	ABBARNO	DANIEL	DUBOIS
JESTOWO	ADENIJI	THEARTHUR	DUNCAN
SAMUAL	ALBA	WINTER	EATON
FLORINA	ALTSHIER	ANDREW	EMBORSKY
FRANCIS	AMENDOLA	JASON	EVANS
ELENA	ANCONA	LEE	FABIATOS
RYAN	ANDERSON	ELIAS	FARAH
HEATHER	ANDERSON	BETH	FARRELL
JOHN	ANGE	M. KREAG	FERULLO
SARA LEE	ANTHIS	GREGORY	FINA
JAMES	AURICCHIO	ROBERT	FLYNN
TIBOR	BARANSKI	CHRISTOPHER	FRANGIONE
ARIEL	BAUERLE	LUCAS	FROMAN
JEFFREY	BAUMANN	JOYCE	FUNDA
WILLIAM	BECK	MATTHEW	GABALSKI
JOHN	BEDASKA	TIMOTHY	GALLAGHER
DEBRA	BENDER	TYLER	GATELY
CARLA	BENZ	GIOVANNI	GENOVESE
CATHERINE	BERCHOU	KENNETH	GIBBONS
PETER	BERGENSTOCK	KEVIN	GIBBONS
SCOTT	BERNARD	BRENDAN	GILBERT
CATHERINE	BILLANTI	MICHAEL	GIOIA
ASHLEY	BLAHOWICZ	REBECCA	GIOIA
FRANK	BOGULSKI	ROBERT	GOLDSTEIN
ADAM	BOJAK	CHARLES	GREENBERG
DANIEL	BRADY	ALVIN	GREENE
WILLIAM	BRODERICK JR	SHANE	GREENE
MATTHEW	BROOKS	JOHN	GRENNELL
TIMOTHY	BROOKS	DANIEL	GRIEBEL
ANGELO	BUFFOMANTE	DAVID	GUTOWSKI
DANIEL	CAFFERY	LYLE	HADJU
IAN	CANTERBURY	SHAWN	HENNESSY
CATHERINE	CAREY	TIMOTHY	HENNESSY
RYAN	CARNEY	THOMAS	HEUBUSCH
JAKE	CERCONI	KAITLYN	HOERNER
ANTHONY	CHABALA	ALAN	HOFFMAN
MARY	CHAN	STEPHEN	HUGHES
ALEXANDRIA	CHIARELLI	FRANK	IERACI
REBECCA	CIARROCCA	JUSTIN	JABLONSKI
MICHAEL	CIMASI	JOSEPH	JARZEMBOK
JAMES	CIMINELLI	ROBERT	JOHNSON
KEVIN	COAD	DEONNA	JONES
RICHARD W.	COLE	KEVIN	KANE
CAITLIN	CONNELLY	KELLY	KAPPERMAN
MICHAEL	CONROY	SUSAN	KARALUS
CHRISTY	COOPER	SEAN	KELLY
CINDY	COOPER	MICHAEL	KOBIOLKA
WILLIAM	CURTIN	MARK	KOTNIS
ROBERT	CUTTING	JEFFREY	KRAJEWSKI
PAUL G.	DELL	JESSICA	KULPIT
JAMES	DEMATTEO	JOHN	LADUCA
LAWRENCE	DESIDERIO	DILLON	LAURINCELLA
EDWARD	DINKI	EVAN	LEFFLER
BARRY	DOLGOFF	CLAYTON	LENHARDT
ANTHONY	DOMENICO	DEAN	LILAC
ALAN	DONATELLI	FRANK	LONGO
CECILE	DORLIAE	KATRINA	LOSS

Assigned Counsel Panel

Active

As of December 31, 2024

BRIAN	MACDONALD	BRIAN	RUFFINO
PARKER	MACKAY	LISSETTE	RUOTOLO
KEVIN	MAHONEY	KARIN	RUPP
JAMES	MALONEY	MARK	SACHA
CORINNE	MANFREDI	STEVEN	SALCEDO
ALIXANDRA	MARINERO	BRENT	SALEVSKY
MINDY	MARRANCA	SALVATORE	SANFILIPPO
RACHEL	MARRERO	SABBY	SANTARPIA
ALEXANDER	MARTIN	JEFFREY	SANTORO
EDWARD	MARTINSHIN	DAVID	SARKOVICS
WILLIAM	MATHEWSON	DANIEL	SCHAUS
STEPHEN	MCCANN	JEFFREY	SCHERER
PETER	MCGRATH	LAWRENCE	SCHWEGLER
JAMES	MCIVER	SETH	SEEGERT
PATRICK	MCLAUGHLIN	JOSEPH	SCINTA
PAUL	MICHALEK JR	MARC	SHATKIN
TARA	MIDLIK	ADELA	SMEHLIK
MICHAEL	MINGO	JENNIFER	SMITH
SAMUEL	MISERENDINO	MICHAEL	STACHOWSKI
CORY	MISSELL	JOSEPH	STADLER
MICHELLE	MONCHER	JONATHAN	STAEHR
RICHARD	MORRISROE	PATRICK	STAFFORD
JOSEPH	MUSCATO	ANDREW	STEINHAUS
LOUIS	MUSSARI	ROBERT	STEINHAUS
ABRAHAM	NASSAR	DOUGLAS	STILLER
TERENCE	NEWCOMB	LISA	STRAND
ANN	NICHOLS	MATTHEW	SWERDLIN
KATE	NOWADLY	CELIA	SZCZUR
OJEME	OSEMUDIAMEN	ANDREW	TABASHNECK
TYLER	O'NEILL	DANIEL	TARANTINO
EVELYNE	O'SULLIVAN	FRANCIS	TESSEYMAN JR
MAYADA	OSMAN	NICHOLAS	TEXIDO
MARK	OVERALL	THOMAS	THEOPOILIS
DAVID	PAJAK	PAMELA	THIBODEAU
BRIAN	PARKER	DELREASE	TOTA-NEAL
VINCENT	PARLATO	BRIAN	TOWEY
KIM	PAUL	EMILY	TROTT
TIMOTHY	PAWARSKI	LANA	TUPCHIK
ANTHONY	PENDERGRASS	JOSEPH	TURNER
BRITTANY LEE	PENBERTHY	GINA	VALLONE-BACON
MARY	PENN	JAMES	VANDETTE
CORTNEY	PETERKIN	RADHIKA	VARAVENKATARAMAN
FREDRICK	PETERSEN	PETER	VASILION
KATHLEEN	PLATZER	CATHARINE	VENZON
MICHAEL	PORETTA	JESSICA	VESPER
MATTHEW	POTENZA	LOUIS	VIOLANTI
TODD	POTTER	JEFFREY	VOELKL
AMBER	POULUS	DANIEL	WARD
BECKY	POWELL	PIETER	WEINRIEB
PATRICK	QUINLIVAN	DANIEL	WHORLEY
ANDREW	RADACK	WALLACE	WIENS
RJAMES	REMMES	DAVID	WILSON
CRYSTAL	REPKA	THOMAS	WOJTAN
LINWOOD	ROBERTS	LISA	YAEGER
NORA	ROBSHAW	ROBERT	ZISKE
WALTER	ROOTH III	MICHAEL	ZOSH
MARIA	ROSCIGLIONE		
WILLIAM	ROSSI		

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Regular Meeting of the Board of Directors
Erie County Bar Association Aid to Indigent Prisoners Society, Inc.
June 10, 2024

Board Members Present: Kristin Arcuri, Stephen Earnhart, Giovanni Genovese, Hon. Michael Hudson (ret.), Anne Joynt, Matthew Kibler, Rachel Marrero, Brian Melber, Michelle Parker, Linwood Roberts, Joseph Terranova, Pamela Thibodeau, Delrease Tota-Neal, Ayoka Tucker, Lana Tupchik, Peter Vasilion.

Excused: Catherine Nagel, Todd Potter, Samantha White

Guests: Hope Keilman, CFO; Amy Brown, Supervising Administrative Assistant

1. A quorum being present, ED Michelle Parker called the meeting to order at 12:21 p.m.
2. Approval from the Board Minutes for the meeting from April 17, 2024; motion to approve by Joseph Terranova; seconded by Kristin Arcuri. Passed unanimously.
3. Approval from the Board Minutes for the Executive Session from April 17, 2024; motion to approve by Pamela Thibodeau; seconded by Kristin Arcuri. Passed unanimously.
4. Board Governance
 - a. Conflict of Interest form – for signatures of all Directors
 - b. Audit Committee – name 3 Directors (in the past, chaired by VP)
 - i. Chair: VP Anne Joynt
 1. Kristinn Arcuri
 2. Hon. Michael Hudson (ret.)
 - ii. Whistleblower Policy –Chair of the Audit Committee VP Anne Joynt will be named as the contact person.
5. Old Business
 - a. Recruitment Committee – continues to meet bimonthly.
 - b. Annual Awards Party Committee – Party held on Thursday, 4/18
 - iii. Paid for exclusively by donations.
 - c. Revising the Board Policy re: timeliness of voucher submission pursuant to the request by the County Division of Management & Budget; draft resolution circulated with agenda.
 - i. Peter Vasilion and Rachel Marrero described this will be too burdensome for high-volume Family Court practitioners such as them because they outsource their billing; it would require changes to their office practices.
 - ii. Delrease Tota-Neal noted her preference to exempt currently delinquent vouchers.
 - iii. Joseph Terranova outlined that such a proposal would have to be accompanied by a communication to the panel about the upcoming

voucher changes and a list of FAQs about the changes and the definition of “conclusion of legal work.” ED Parker proposed that the start date be September 1, 2024.

- iv. Motion to terminate discussion by Joseph Terranova; seconded by Giovanni Genovese; Delrease Tota-Neal opposed; motion carried.
- v. Motion to approve the resolution in the form included in the agenda by Joseph Terranova; seconded by Giovanni Genovese; motion did not pass.
- vi. Motion by Joseph Terranova to approve the resolution with an amendment to:
 - 1. add the word “encouraged” to paragraph numbered 1;
 - 2. that the resolution will be posted on the Program’s website in a location where it is available only to the panel members.
 - 3. that communication to the panel about the change will be accompanied by a communication to the panel about the upcoming voucher changes, the reasons why, and the flexibility that will be employed, a list of FAQs about the changes and the definition of “conclusion of legal work.”
 - 4. that the start date will be September 1, 2024.
- vii. Motion seconded by Kristin Arcuri; opposed by Delrease Tota-Neal; motion passed.
- viii. The language of the resolution is as follows:

Whereas the Erie County Bar Association Aid to Indigent Prisoners Society, Inc. (hereinafter referred to as the Society) maintains a practice as to the timeliness of vouchers submitted by the panel attorneys,

Whereby the panel attorneys are to submit their voucher within six (6) months of the conclusion of the file: if the voucher is submitted in excess of six (6) months, then the panel attorney is to provide a written explanation for the late submission; and if the voucher is submitted in excess of eighteen (18) months, then the voucher is deemed abandoned and the panel attorney is instructed as to why the voucher will not be paid.

Whereas the County of Erie is the funding agency for payment of the Society’s vouchers and has requested that the panel attorneys submit their vouchers closer in time to the conclusion of a matter, to maximize the County’s recovery of the State’s 50% reimbursement of the 2023 18-b rate increase, which reimbursement is currently scheduled to conclude at the close of the State’s fiscal year on March 31, 2025,

RESOLVED that the Board of Directors issues this policy:

- 1) That the panel attorneys are encouraged to submit their voucher within seven (7) days of the conclusion of the legal work on the file and no longer than thirty (30) days of the conclusion of the legal work on the file.
- 2) If the voucher is submitted more than thirty (30) days from such conclusion, then the panel attorney is to provide a written explanation in DefenderData7-Notes as to why

the voucher was submitted late. The Chief Defender/Administrator will exercise their judgment as to whether the explanation for the late submission is acceptable and approve payment if that is the finding.

- 3) If the voucher is submitted more than six (6) months from the conclusion of the file, then the voucher will be deemed abandoned and not paid.

d. Convene a Bylaws Committee: tabled to August.

6. New Business

- a. Status of County proposal for an in-house Office of the Public Defender
 - i. Status of Working Group (two proposed members that are known.)
 - ii. ED Parker has volunteered to serve in communications with the County Executive and the County Attorney; CFO Hope Keilman has volunteered to the Minority Chair John Mills (the legislator where she resides.
 - iii. ED Parker discussed a recent meeting with principals from the Bar Association of Erie County regarding the issue.
 - iv. Proceeding on two tracks: the ACP being a 501c(3) not-for-profit, we don't engage in political activity during working hours. ED Parker had copied to the Board her email from her personal account on her personal time with respect to her suggestions to the panel about a political response to this; that will not be discussed at this time because that constitutes political activity.
 - v. Discussion of the differences between Criminal and Family Court. The Monroe County PD is offering a \$1,000 per quarter retention bonus as part of its effort to attract attorneys.

7. Report of Executive Director/Chief Defender

Update as to Operations

A. Erie County Department of Law

Outstanding ILS Contracts

We have followed-up with the County Dep't of Law regarding pending contract items:

CSTWIDEHH14 (1 yr extension), CAFA3 & Dist #11 (extensions)– ILS sent to County with their final signature (11/17/23); awaiting County to fully execute contract with ACP (County is awaiting on Legislature approval)

ILS 2nd Family Court Upstate - This was a competitive grant that we won. ILS sent to County with their final signature (10/25/23); Awaiting County to fully execute contract with ACP.

ILS CAFA4 – ILS approved and sent to County with their final signature (5/21/24)

This distribution is awaiting ILS approval.: **ILS #14** (County sent to ILS on 10/27/23.)

B. Criminal Division –

From April 23rd through May 1st, the April 2024 New/Misdemeanor Attorney Training Program was held. After completion of that training, and 9 mock trials, we added 11 new panel attorneys. They began receiving assignments on June 3rd. In the coming weeks, we will add two (2) additional attorneys following admission (1) and entry into private practice (1). Our Criminal panel now stands at 157 attorneys.

Our outstanding Deputy Staff of Lori Hoffman, Matt Powers and Dave Heraty (collectively “The Brain Trust”) continues to work diligently with our panel attorneys on supporting their outstanding representation. Substantial litigation support was offered in two recent homicide trials by David Heraty. Matt Powers continues to coordinate outstanding trainings including one by renowned Albany Law School Evidence professor Michael Hutter on May 30th, 2024. Lori Hoffman continues to work with our new attorneys through our mentorship program and is responsive to the needs of our more experienced attorneys in accessing our many resources.

On May 6th, we welcomed a new member to the Criminal Division team with the hire of Jennifer Beagle as our Court Liaison/Administrative Assistant. A Mercyhurst University graduate, Jennifer has already been providing outstanding service to our panel and we are extremely happy to have her.

Our LEAD Social Work and Investigator teams continue to offer support to the panel on a wide variety of matters. Sadly, we have said farewell to ACP Investigators Tim McDonald and John Trabert, who retired. We have hired three new investigators:

- Kathy Piotrowski is retired law enforcement from City of Phoenix where she worked the Maryvale district on patrol; as a Detective, she was assigned to various task forces including robbery and kidnapping specializing in digital forensics. Kathy has since worked in the Fresno CA District Attorney’s office and then the last three years as an investigator in the State of Wisconsin Public Defenders Office. Kathy has qualified as an expert in Digital Forensics and is very familiar with Cellebrite Phone extractions and reporting as well as cellphone record mapping. Kathy has experience in federal court as well as various state court systems.
- Matt Gould is retired from 30 years on the Amherst Police Dept. where he retired as a detective. He had assignments to the special victims unit, the general case bureau handling everything from misdemeanors to homicide investigations before taking a DEA task force position for three years and retiring from there. Matt also has federal and state court experience.
- Shannon Petrinec comes to the ACP with a master’s degree from Hilbert College in criminal justice administration and a bachelor’s degree in forensic science / crime scene investigation. Shannon worked in the NYS Department of Corrections System as a Corrections officer and was most recently a Scene Investigator for the Erie County Medical Examiner’s Office.

C. Family Court Division -

The Family Court leaders Yvonne Vertlieb and Kevin Condon just completed the Monday night FC training classes with a two-part Art 10 lecture; there was good attendance/participation and good reviews.

ILS has asked the Erie ACP to be a leader in the planning & execution of an ILS statewide FC training that will take place in 2025.

Yvonne continues to participate in the formulation of statewide written ILS standards for FC. As the result of outreach during a session of the BAEC Family Court P&P (which she co-chairs with Board member Todd Potter), she drew the attention of a Harvard graduate who specializes in appeals to join our FC appeals panel.

Yvonne will continue her quarterly Appellate Division update as co-chair of the BAEC Family Court P & P; she is advised that, outside NYC, the Erie ACP is the only entity that consistently engages in this practice.

Since Intake Team Leader Taylor Leicht has taken over FC assignments, complaints regarding the wait for attorneys has literally stopped. When she took over, there were 300 matters awaiting an attorney assignment. That is down to 182; there are zero cases without a pending attorney assignment (which means everything is out for assignment and awaiting acceptance.)

Paralegal Kyle Dominiak has been working on the FC portion of the ACP website among many other duties, including setting up & running CLEs with amazing efficiency. Social worker Jessica Wence has transitioned from pre-petition to working with clients at Family court; she has proven very popular with the panel & is very busy serving clients. Social Worker Mary Ieraci is a natural in our pre-petition outreach program, with a bubbly bright personality that engages her audience.

Trial Technique training is in the planning stages for the Fall.

Last: the Family Court leaders are in the process of setting up the annual attorney review sessions.

D. Staff Demographics

At the time of this meeting (6/10/2024)

	Erie County	ACP	3/31/2024 ACP
Female	52%	78%	75%
Male	48%	23%	25%
Born outside USA	10%	2.5%	unchanged

Caucasian	74.9%	77.5%	75%
Black	13.1%	17.5%	19.4%
Native American	0.53%	2.5%	2.5%
Hispanic	4.5%	2.5%	2.5%
Asian	3.81%	0%	unchanged
Native Hawaiian	0.03%	0%	unchanged
Black/Hispanic	0.53%	0%	unchanged
Multi-racial	2.27%	0%	unchanged
Other	0.33%	0%	unchanged

E. Other

- The Erie ACP hosted and led the 2024 Second Quarter meeting of the Chief Defenders for the Eighth Judicial District on Friday, May 17 at Cloverbank Country Club. We continue to make this an opportunity to discuss opportunities for collaboration with the other counties whereby the Erie ACP can provide social worker supervision and investigator support pursuant to contract (all paid by ILS.) There was an opportunity to gain insight on the effort in Orleans County to develop a Centralized Arraignment Part (or “CAP Court”) which is opposed by the town and village courts.
- At the request of the Chief Defenders, the Erie ACP will host the 2024 Third Quarter meeting of the Chief Defenders for the Eighth Judicial District on Friday, August 16 at Cloverbank Country Club.
- Annual Performance Measures Report to ILS – This 50-page narrative report was timely filed with ILS on April 30, 2024. We shared with the Board’s Executive Committee; we also tendered a copy to our usual contacts at the County -- the Deputy County Attorney and Deputy County Budget Director. We wanted to show how the ACP uses ILS funding to contribute to high-quality defense work: avoiding crushing caseloads; providing legal support to the panel members; providing social worker support that “connects the clients with vital social services, mental health resources and rehabilitative programs”; and providing mitigation support to prepare for sentencing with the goal of turning to non-incarceral outcomes or reducing sentencing.

F. Update re: NYS Budget

On April 20, 2024, the State legislature passed the FY 2024-25 budget:

- The enacted budget appropriates \$250 million to ILS to implement the statewide extension of the *Hurrell-Harring* (HH) settlement under Executive Law § 832(4), \$23.97 million for these reforms in the five HH counties, and \$81 million for ILS distributions and grants. This funding is essentially the same as in FY 2023-24

and **does not** include the 3% COLA increases ILS had requested for these programs.

- The budget includes \$19.5 million to ILS for improvements in the quality of legal representation provided to parents in Family Court matters, which is a \$5 million increase over FY 2023-24. It is \$30.5 million less than the \$50 million ILS requested, and \$130.5 short of the \$150 million that ILS estimates is needed to address the crisis in Family Court through compliance with the ILS caseload standards for parent representation.
- Like last year, this year's budget includes an appropriation of \$92 million to reimburse counties for 50% of their expenditures for the increased assigned counsel representation rates that were enacted last year.
- The final budget authorizes the State to transfer \$234 million from the Indigent Legal Services Fund (ILSF) to the General Fund which is contrary to the statutory purpose – improved quality mandated representation. [Note: according to the ILS Board meeting minutes for 4/05/2024, “the fund currently has close to \$1 billion, but a lot of the money is needed to cover expenditures counties and New York City have made to implement the settlement and its expansion statewide but have not yet claimed....[S]everal counties and New York City are behind in claiming.”
 - We note that Erie County is not one of these counties.

8. Report of CFO

- e. April 2024 Preliminary Financials (pre-audit); under budget by \$640,000; the program expenses were under budget by \$643,000 and administrative expenses are under by \$6,600.
 - f. Upgrades to DefenderData7 – there is now a mobile app; plus, a feature was added to speed up assignment, with an automatic rejection if the attorney has not responded. Criminal: 24 hours; Family Court: 48 hours.
 - g. Status of the Evans Bank line of credit: \$0
2. Executive Session – motion to go into Executive session at 1:49 p.m. by Joseph Terranova; seconded by Pamela Thibodeau; passed unanimously.
3. Adjourned at 1:53 p.m.
- a) Next meeting: Wednesday, August 14, 2024, at 12:15 pm (not the third Wednesday as usual, due to Amy Brown's vacation schedule.)
 - b) Thereafter: Third Wednesdays: November 20 (the week before Thanksgiving); February 19, 2025 (the week of the primary/secondary school Mid-Winter recess); April 16, 2025 (the week of the primary/secondary school Spring recess and the Good Friday holiday.)

**Regular Meeting of the Board of Directors
Erie County Bar Association Aid to Indigent Prisoners Society Inc.
November 20, 2024 DRAFT**

12:15 p.m., Virtual and 403 Main Street, Suite 215

Board Members Present: Stephen Earnhart, Giovanni Genovese, Anne Joynt, Hon. Keith Kibler, Matthew Kibler, Rachel Marrero, Hon. Suzanne Maxwell Barnes, Michelle Parker, Todd Potter, Jr., Linwood Roberts, Nora Robshaw, Joseph Terranova, Pamela Thibodeau, Delrease Tota-Neal, Lana Tupchik, Peter Vasilion.

Excused: Hon. Michael Hudson (ret.), Ayoka Tucker

Guests: Hope Keilman, CFO; Amy Brown, Supervising Administrative Assistant

1. A quorum being present, ED Michelle Parker called the meeting to order at 12:21 p.m.
2. Approval from the Board minutes from August 14, 2024; motion to approve by Joseph Terranova; seconded by Rachel Marrero. Passed unanimously.
3. Approval from the Board minutes for the Executive session from August 14, 2024; motion to approve by Todd Potter; seconded by Stephen Earnhart. Passed unanimously.
4. Board Governance
 - a. Conflict of Interest Form-There are a few forms that need to be submitted by Board members, ED Michelle Parker will continue to follow-up.
5. Old Business
 - a. Status of County Proposal for an in-house Office of the Public Defender
 - i. The Program leadership and Board President Joseph Terranova attended a meeting with members of the Task Force on August 27, 2024.
 - ii. The Program leadership and Board President Joseph Terranova attended a meeting with a Task Force subcommittee on October 22, 2024; thereafter we memorialized our responses to the inquiries by a lengthy letter.
 - iii. On November 19, 2024, we responded to the Task Force's 2nd request for further information.
 - iv. There has been local media coverage; our responses are all memorialized. We submitted an article in response to the last Buffalo News article interviewing LABB's David Schopp how his program could take over a large town court.
 - b. Recruitment Committee-Adjourned to Friday, November 22, 2024.
 - c. Bylaws Committee-Met on October 8, 2024, discussed the 2021 proposed changes; a copy of Onondaga County ACP Bylaws was circulated with the Committee. The next meeting is scheduled for November 25, 2024.

6. New Business-No new business to report.
7. Report of Executive Director/Chief Defender:

Update as to Operations

<u>CASE TYPE BREAKDOWN %'s (ANNUAL/2024)</u>			<u>2023</u>
Criminal cases	17,329 (69%)	\$13,855,704 (62%)	69%#/ 62%\$
Family cases	7,841 (31%)	\$ 8,357,103 (38%)	31% #/38%\$
Cost per voucher average		\$879	\$652

An update to the Panel Attorney Handbook was issued to the panel attorneys on October 18, 2024.

A. Erie County Department of Law

ILS Contracts - Completed

ILS 2nd Family Court Upstate - This was a competitive grant that we won. The contract between ILS and the County was fully executed and finalized in October. The funding is for a Family Court Deputy for Litigation Support for 3 years for 2023, 2024, and 2025 (i.e., akin to Dave Heraty's position on the Criminal side.) Pending: confirmation with ILS that it will be for 3 years going forward (i.e., 2025, 2026, 2027; not just 1 year – 2025.)

Outstanding ILS Contracts

We continue to followed-up with the County Dept. of Law regarding pending contract items:

CSTWIDEHH14 (1 yr extension), CAFA3 & Dist #11 (extensions)– ILS sent final contract to County (11/14/24); awaiting County to fully execute contract with ACP.

ILS CAFA4 – ILS approved and sent to County with their final signature (5/21/24.)

ILS #14 – ILS approved and sent to County for their final signature (8/9/24)

CSTWIDE214 Hurrell-Haring – years 6-8 – ILS approved and sent to County for their signature (9/9/24)

B. Criminal Division –

The Criminal Division held a CLE on *DeBour* (street and traffic stops) on September 17, a Criminal Immigration update on October 15, and an update on SORA on November 12.

The Criminal Division conducted the “New/Misdemeanor Attorney Training Program” in October of 2024. Thirteen attorneys attended; so far, 12 have successfully completed their mock trial with 1 to go.

Deputy- QA Lori Hoffman completed the biannual attorney billing audits which were reviewed by First Deputy Kevin Stadelmaier and ED/Chief Defender Parker. There were in-person conferences held with attorneys to review their billing practices.

First Deputy Defender Kevin Stadelmaier had previously convened a “Centralized Arraignment Part” Task Force with the goal of creating a CAP in Erie County. Stakeholders from the Erie County DA’s Office, Buffalo City Court Judiciary, Office of Court Administration, NYS Office of Indigent Legal Services, Legal Aid Buffalo and the Erie County Sheriff have met on two occasions already. Currently there is not another meeting scheduled as NYS OCA has to work out some issues with the representatives from the 8th JD and Buffalo City Court.

The Criminal Division kicked off Beta testing of our “Electronic Discovery Review” for incarcerated clients on 7/1. This was rolled out for use by the Felony panel. We are looking to expand to the Misdemeanor Panel by January 2025.

Our LEAD Social Work and Investigator teams continue to offer support to the panel on a wide variety of matters: Program Director Holly Edwards LMSW has done an incredible job moving our Social Work Program forward by identifying core functions and focusing on resource coordination. Supervising Investigator Dave Kubiak continues to provide high level investigatory services on extremely short turnarounds with excellent results for our attorneys and their clients. He has been named to an ILS Investigation Work Group that is going to develop a written Investigation Standards in the next few months and then participate in a statewide meeting held in Albany in March to review. Mitigation Supervisor Tara Evans, Esq., continues to supervise her mitigation writing team in producing outstanding materials invaluable to the defense.

Deputy for QA Lori Hoffman completed and posted on the ACP website a form for any client who contacts us with feedback, questions, a complaint or other communication with the Program: <https://www.assigned.org/client-information-and-complaint-form/>

C. Family Court Division -

Yvonne Vertlieb succeeded in obtaining a 3-year extension to the Redlich Horowitz Foundation grant which funds the Deputy for Child Welfare position held by Kevin Condon.

ILS invited Yvonne and Social Work Program Director Holly Edwards, LMSW, to present at the in-person Second Annual ILS Family Defense Grantee Consortium held in Albany in September.

Yvonne and Kevin are amid the annual FC training session; there are 7 new attorneys attending. Attendance is between 10-20 since current panel attorneys sometimes attend as well.

Yvonne co-presented with FC mentor Frank Ieraci a CLE on Appellate Updates at the October meeting of the BAEC FC P & P Meeting. This presentation is held 3 times per year and covers all Appellate Departments; this is the only program outside NYC to do so.

The Family Court Case lunchtime virtual case conferences continue to be held on the 4th Tuesday of the month; since the last meeting, it was held on 8/27, 9/24 and 10/22. Coming up: it is scheduled for 11/26, there is no date in December, and for 1/28/25.

NYSDA invited Yvonne and Social Work Program Director Holly Edwards, LMSW to present at their conference on 12/6 to discuss how the Erie ACP FC Division created their pre-petition program.

Yvonne succeeded in her efforts directed to DSS to get immediate notification when a Petition is to be filed so that we can work with the family to get immediate meaningful representation to the family. This is the first time that we are getting any pre-petition information from DSS. We receive 3-4 a day that are directed to Kevin Condon, who reviews and directs to the AODs.

Yvonne participated in the working group to plan the ILS statewide 'Families Matter' seminar for 2025 which will take place in Albany over 2 days next Spring as part of the ILS Annual FC Convening.

D. Staff Demographics

End of third quarter (9/30/2024):

	Erie <u>County</u>	<u>ACP</u>	6/30/2024 <u>ACP</u>
Female	52%	79%	52/78
Male	48%	21%	48/23
Born outside USA	10%	0%	unchanged
Caucasian	74.9%	76.92%	77.5%
Black	13.1%	15.38%	17.5%
Native American	0.53%	2.56%	change .06%
Hispanic	4.5%	2.56%	change .06%
MENA		2.56%	
Asian	3.81%	0%	unchanged
Native Hawaiian	0.03%	0%	unchanged
Black/Hispanic	0.53%	0%	unchanged
Multi-racial	2.27%	0%	unchanged
Other	0.33%	0%	unchanged

MENA – Starting April 2024, a new EEOC race and ethnic category for a person of Middle Eastern or North African descent.

E. Other

- The Erie ACP hosted and led the 2024 Third Quarter meeting of the Chief Defenders for the Eighth Judicial District on Friday, August 16 at Cloverbank Country Club. We arranged for a speaker from Erie County (Mindy Czechowski, Chief of Classification & Compensation) on “*Public Employers: How To Navigate NYS Civil Service*”, a topic which emerged as an item of interest to the County-based institutional defenders who discussed their various hiring roadblocks during the Second Quarter meeting. Those problems are not an issue for a not-for-profit 501-c(3) like the Erie ACP which is not subject to the Civil Service Law. We continued to discuss opportunities for collaboration with the other counties whereby the Erie ACP can provide support as to ILS-funded resources.
- We timely filed the 2025 Erie County Indigent Defense Funding Application to the County’s Division of Budget & Management on August 30; this was shared with the Executive Committee.
- On September 9, we reported to Treasurer Tucker and CFO Keilman about the merger talks between the Program’s bank, Evans Bank, and another institution, NTS Bancorp. There have been no changes to our banking since the announcement.
- ED Parker appeared by invitation before the Franklin H. Williams Judicial Commission’s Jury Initiatives Committee on September 24 to testify at a hearing on the need to obtain the Governor’s signature on the “Jury of Our Peers” bill. In advance, a letter was submitted to the Commission outlining our position.
- On October 30, we timely submitted to ILS the Semi-annual Performance Measures Progress Report, outlining to ILS the Program’s use of ILS-funded resources for April – September FY 24-25. This report was shared with the Board, the County Department of Law, and the County Division of Budget & Management.
- The Erie ACP leaders attended the first meeting of 7th and 8th JD ACPs on October 25 at the Batavia Downs’ Kane Boardroom. This was convened by Genesee Co. ACP Ben Bonarigo. Discussed recruitment and retention, method of assignments, vouchering, budgets, services, case management systems, and attorney training.
 - The Erie ACP will host a DD7 training for Chief Defenders of ACPs in the 7th and 8th Judicial Districts on Tuesday, December 3 at 2 pm. The smaller ACP programs are still relying upon paper vouchers. So far, these counties have confirmed their attendance: Genesee, Ontario, Yates.
- CFO Hope Keilman and ED Parker met with Kathleen Kugler, the Niagara County Conflict Defender and ACP Administrator on October 30, to discuss the DefenderData vouchering system and how Niagara Co. could fund an MOU to obtain vouchering support from the Erie ACP.
- The Erie ACP hosted and led the 2024 Fourth Quarter meeting of the Chief Defenders for the Eighth Judicial District on Friday, November 10 at Cloverbank Country Club.

There were presentations by Erie ACP Social Work Program Director Holly Edwards, LMSW, and Supervising Investigator David Kubiak regarding how the Erie ACP collaborates with the other counties to support as to ILS-funded resources. NYSDA's new Director of Public Defense Recruitment and Retention Isabella Ramos also spoke; as well as Wedade Abdallah, Managing Attorney for the WNYRIAC at the LABB.

- The Erie ACP will host and lead the 2025 First Quarter meeting of the Chief Defenders for the Eighth Judicial District on Friday, February 21, 2025, at Cloverbank Country Club.
- ED Parker and CFO Keilman did a virtual training session for the local judges/support magistrates on DefenderData (DD7, the ACP's Case Management System) on November 18. Another session is scheduled for January 21 and will continue to be scheduled for each January going forward.
- ED Parker presented to the sole member of the Erie County Bar Association's Aid To Indigent Prisoners Society, Inc., the Bar Association of Erie County's Board of Directors, on November 19. This is an annual visit arising from the submission of the report of the annual audit of the ACP's operations.
- ILS held its third quarter meeting on Friday, September 20 at the Association of the Bar of the City of New York. Director Patricia Warth noted that the State DOB requested that state agencies keep their budget requests to no more than what was appropriated in FY 24-25.
 - As to Aid To Localities, ILS is seeking a 6% COLA increase since this has remained flat since FY 13-14. ILS also seeks to combine both the *Hurrell-Harring* settlement program with the statewide implementation for all counties, since the *H-H* settlement period is concluded. ILS is not seeking an increase but reached an agreement with DOB to use unspent reappropriated funding to increase the current statement and settlement implementation contracts.
 - The FY 2023-24 budget amended County Law § 722-b to increase the assigned counsel hourly rates and included an appropriation of \$92M for ILS to reimburse 50% of the new expenditure to the increase. This continued by budget language in FY 24-25. Going forward, ILS is looking to reimburse counties via a certification rather than a contract. ILS will continue to collect data on the rate increase for a future discussion on whether the state should pay for the full increase, which ILS has historically supported.
 - Ian Harrington, the attorney in charge of the WNY Regional Support Center (Region H - 8th JD plus Livingston County of the 7th JD) discussed that his office is working on strategies to use ILS funding to build these

important infrastructures, including strategies for regional Assigned Counsel Programs. Harrington discussed relying upon one of the counties to serve as an anchor for support; that the Erie County ACP has a very large and robust program with a sophisticated case management system which could serve to provide back-office support to the smaller ACP programs.

8. Report of CFO-

- a. September 2024 Preliminary Financials (pre-audit)-Under budget by \$1.9M; \$71,000 under budget for administrative expenses. Business and liability insurance is up about \$4,000. Fringe benefits and wages are down, and cash flow is in a good spot.
- b. 2025 Erie County Budget – Our proposal was adopted by the County Executive.
- c. Status of cybersecurity testing pursuant to DCJS Grant - Avalon did penetration testing on our server and website; they looked to identify common security misconfigurations and vulnerabilities within our network. Avalon also conducted an adversarial simulation of an attack on our system. For our server and network, they did a dark web search which turned out favorable results. There were a few weaknesses that were found in our network which were rectified, and password policies will need to change (employees will need to change their passwords more often) and there will be staff training on phishing emails. No vulnerabilities were found on the Website.
- d. Status of Evans Bank Line of Credit-\$0

9. Motion to go into Executive session at 1:19 p.m., by Joseph Terranova; seconded by Todd Potter. Passed unanimously.

10. Hope Keilman, CFO and Amy Brown, Supervising Administrative Assistant, left the meeting.

11. Adjourned at 2:05 p.m.

- a. Next meeting: Wednesday, February 5, 2025, at 12:15 p.m. (changed from third Wednesday due to a Program CLE scheduled for February 12, 2025).
- b. Thereafter: Wednesday, April 9, 2025 (changed from third Wednesday due to school holiday schedules.)

SUBJECT		
COMM. 3M-4	ASSIGNED COUNSEL PROGRAM	2024 4th Quarter Report of the Assigned Counsel Program
Attachments		
25COMM. 3M-4		



**Real Attorneys
Professional Defenders**

Assigned Counsel Program

Michelle Parker, Executive Director/Chief Defender

The Brisbane Building
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Buffalo, NY 14203

Phone (716) 856-8804
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Officers 2023-2024

Joseph Terranova
President

Anne Joynt
Vice President

Pamela Thibodeau
Secretary

Ayoka Tucker
Treasurer

Kevin Stadelmaier
First Deputy Defender
Criminal Division

Yvonne Vertlieb
Second Deputy Administrator
Family Division

Lori A. Hoffman
Deputy for Quality Assurance

David Heraty
Deputy for Litigation Support
And Appellate Bureau

Matthew Powers
Deputy for Legal Education
Director of the
John R. Nucheren
Center for Legal Excellence

Kevin Condon
Deputy for Child Welfare

Mission Statement

We strive to help those who cannot help themselves; who face steep odds against the power of the State; and who struggle with poverty, mental issues, helplessness, and dread. We save lives and we save families. We are the first line of defense for the freedoms granted to us by the U.S. Constitution and the Bill of Rights.

January 17, 2025

Olivia M. Owens
Clerk of the Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, NY 14202

RE: Erie County Legislature Resolution of March 4, 2004
Comm. 5E-24 (2004)

Dear Ms. Owens,

Pursuant to the above-referenced Resolution and the related letter from the Erie County Attorney to the Chairman of the Legislature dated March 16, 2004, this letter with enclosure constitutes the Quarterly Report of the Assigned Counsel Program for the 4th quarter of 2024.

County funds appropriated for 2024 fiscal year: \$20,322,433

Portion of appropriation allocated to 4th quarter: \$5,080,608.25

Portion of appropriation allocated for year to date: \$20,322,433

Funds disbursed by Erie County to Assigned Counsel Program in 4th quarter:
\$10,161,216.50

Funds disbursed by Erie County to Assigned Counsel Program, year to date:
\$20,322,433

Administrative/Program expenses in 4th quarter: \$1,418,411

Administrative/Program expenses, year to date: \$5,215,938

Payments made to attorneys for legal services in 4th quarter: \$4,997,764

Payments made to attorneys for legal services, year to date: \$20,878,478

Payments made to investigators in 4th quarter: \$6,512

Payments made to investigators, year to date: \$28,536

Payments made to experts in 4th quarter: \$99,967

Payments made to experts, year to date: \$286,371

Payments made for transcripts in 4th quarter: \$28,398

Erie County Bar Association Aid to Indigent Prisoners Society, Inc.
WWW.ASSIGNED.ORG

Payments made for transcripts, year to date: \$115,738

Of these above expenses, approximately \$7M are expenses to be reimbursed through the ILS Contracts with NYS and the County, for 2024, and not part of the \$20,322,433 appropriated funds.

Please note that the figures for payments made to attorneys, year to date, are payments actually made and do not include liability incurred for legal work performed but either not yet billed or billed and not actually paid as of the end of the quarter.

A list of all attorneys who have received payments during the 4th quarter of this year for legal services rendered is enclosed with this letter.

Thank you.

Very truly yours,

A handwritten signature in black ink, appearing to read "Michelle Parker". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michelle Parker
Director/Chief Defender

MP:hpk

Enc.

cc: Jeremy C. Toth, Erie County Attorney
Mark Cornell, Erie County Director of Budget & Management

ATTORNEYS RECEIVING ASSIGNED COUNSEL PAYMENTS
4th QUARTER 2024

Abate, Jeffrey	Conroy, Michael	Goldstein, Robert
Abbarno, Anthony	Cooper, Christy	Greenberg, Charles
Adeniji, Jesutowo	Cooper, Cindy	Greene, Alvin
Albá, Samuel	Creighton, Lauren	Greene, Shawn
Altshiler, Florina	Curtin, William	Grennell, John
Amendola, Francis	Cutting, Robert	Griebel, Daniel
Ancona, Elena	DeMatteo, James	Hajdu, Lyle
Anderson, Heather	Desiderio, Lawrence	Harrington, Jeffrey
Anderson, Ryan	Dinki, Edward	Harris, Kevin
Ange, John	Dolgoft, Barry	Hennessy, Shawn
Anthis, Sara	Domenico, Anthony	Jones, Deonna
Auricchio, James	Donatelli, Alan	Kaiser, Nicholas
Baranski Jr, Tibor	Dorliae, Cecile	Kample, Tara
Bauerle, Ariel	Dougherty, Connor	Kane, Kevin
Baumann, Jeffrey	Dubois, Daniel	Kapperman, Kelly
Beck, William	Duncan, TheArthur	Karalus, Susan
Bedaska, John	Emborsky, Andrew	Kelly, Sean
Bellrose Lloyd, Jacqueline	Evans, Jason	Kobiolka, Michael
Bender, Debra	Fabiatos, Lee	Kotnis, Mark
Benz, Carla	Farah, Elias	Krajewski, Jeffrey
Berchou, Catherine	Farrell, Bethany	Kullman, Paul
Bernard, Scott	Ferullo, Michael	Kulpit, Jessica
Billanti, Catherine	Fiske, Andrew	Lauricella, Dillon
Blahowicz, Ashley	Flynn, Robert	Lenhardt, Clayton
Bogulski, Frank	Franczyk, Thomas	Lilac, Dean
Bojak, Adam	Fromen, Lucas	Longo, Frank
Brady, Daniel	Funda, Joyce	Loss, Katrina
Broderick, William	Gabalski, Matthew	MacDonald, Brian
Brooks, Matthew	Gallagher, Timothy	MacKay, Parker
Brooks, Timothy	Garrity, Patrick	Mahoney, Kevin
Buffamonte, Angelo	Gartner, Peter	Maloney, James
Buscaglia, Kara	Genovese, Giovanni	Marinero, Alixandra
Caffrey, Daniel	Gibbons, Kenneth	Marranca, Mindy
Candino, Dominec	Gibbons, Kevin	Marrero, Rachel
Canterbury, Ian	Gioia, Michael	Martin, Alexander
Cardorelli, Anthony	Hennessy, Timothy	Martnshin, Edward
Carey, Catherine	Heubusch, Thomas	McCann, Stephen
Carney, Ryan	Hoerner, Kaitlyn	McGrath, Peter
Cercone, Jake	Hoffman, Alan	McIver, James
Chabala, Anthony	Hughes, Stephen	McKeating, Michael
Chan, Mary	Ieraci, Frank	McLaughlin, Bonnie
Ciarrocca, Rebecca	Jablonski, Justin	McLaughlin, Patrick
Cimasi, Michael	Jarzembek, Joseph	Meehan, Brooke
Ciminelli, James	Jay, Hope	Michalek, Jr., Paul
Coad, Kevin	Johnson, Katelyn	Midlik, Tara
Cole, Richard	Johnson, Robert	Mingo, Michael
Connelly, Caitlin	Gioia, Rebecca	Miserendino, Samuel

ATTORNEYS RECEIVING ASSIGNED COUNSEL PAYMENTS
4th QUARTER 2024

Moncher, Michelle	Schwegler, Lawrence	Zosh, Michael
Muscato, Joseph	Scinta, Joseph	
Mussari, Louis	Seegert, Seth	
Newcomb, Terence	Shatkin, Marc	
Nowadly, Kate	Smith, Cara	
Ojeme, Osemudiamen	Smith, Jennifer	
O'Neill, Bonnie	Smith, Victoria	
O'Neill, Tyler	Spitler, Kevin	
Osman, Mayada	Stadler, Joseph	
O'Sullivan, Evelynne	Stafford, Patrick C	
Pajak, David	Starr, Suzanne	
Parisi, Ryan	Steinhaus, Andrew	
Parker, Brian	Steinhaus, Robert	
Parlato, Vincent	Stiller, Douglas	
Paul, Kim	Strand, Lisa	
Pawarski, Timothy	Swerdlin, Matthew	
Penberthy, Brittany Lee	Szczur, Celia	
Penn, Mary	Tabashneck, Andrew	
Peterkin, Cortney	Tarantino, Daniel	
Petersen, Frederick	Terranova, Joseph	
Platzer, Kathleen	Tesseyman, Francis	
Popoola, Ifeoluwa	Texido, Nicholas	
Poretta, Michael	Thibodeau, Pamela	
Potenza, Matthew	Tota-Neal, Delrease	
Potter, Todd	Towey, Brian	
Poulos, Amber	Trott, Emily	
Quinlivan, Patrick	Tupchik, Lana	
Radack, Andrew	Turner, Joseph	
Remmes, James	Underwood, Stephen	
Repka, Crystal	Vallone-Bacon, Gina	
Roberts, Jr., Linwood	VanDette, James	
Robshaw, Nora	Varavenkataraman, Radhika	
Rooth III, Walter	Vasilion, Peter	
Rosciglione, Maria	Venzon, Catherine	
Rossi, William	Vesper, Jessica	
Ruffino, Brian	Violanti, Louis	
Ruotolo, Lissette	Voelkl, Jeffrey	
Rupp, Karin	Ward, Daniel	
Sacha, Mark	Weinrieb, Pieter	
Salevsky, Brent	Whorley, Daniel	
Sanfilippo, Salvatore	Wiens, Wallace	
Santoro, Jeffrey	Wilson, David	
Sarkovics, David	Wojtan, Thomas	
Schaus, Daniel	Worrell, Mark	
Scherer, Jeffrey	Ziske Jr, Robert	

ATTORNEYS RECEIVING ASSIGNED COUNSEL PAYMENTS
4th QUARTER 2024

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Erie County Legislature
Meeting Date: 02/06/2025

SUBJECT

COMM. 3M-5 ECCSAB MEMBERS Members Responses Regarding ECCSAB

25COMM. 3M-5

Attachments

Legislator, St. Jean Tard,

I am writing to share my experience with the Erie County Corrections Specialist Advisory Board. I was appointed in 2020, by then Legislator April Baskin because of my knowledge in reentry, professional career and personal lived experience. During my tenure, I attended and regularly participated in all scheduled meetings, many subcommittees and anything else required of us. Shockingly, as my first term ended, I was quietly removed from the board without my knowledge and replaced by another member. I was never notified of this change and only learned of it when I reached out to the board chair at the time, wondering why I had not received the meeting notice, she looked into it and informed me that I was no longer on the board.

Despite this, to this day, I am still listed on the ECCSAB webpage as a member, this is very disheartening and frustrating.

Respectfully,
Kenneth Colon

I served on the advisory board from its beginning and left at the end of my term. I feel we were able to accomplish quite a few very positive changes for all involved parties. However, after some time things began to fall apart with the board. I feel as if we became much less productive and much more argumentative. Sadly I chose to step down at that time.

Thank you

Corey McCarthy

McCarthy Integrity Efficiency

Dear Legislator St. Jean-Tard

I have been asked to provide you with a summary of my experience as a member of the ECCSAB. I was appointed to the Board after my retirement as Commissioner of Mental Health and former Director of Forensic Mental Health. I was a Board member from 2020 to December 2022 and resigned at the end of my term as Secretary, often chairing meetings during absences.

While the board was initially successful moving forward with our agenda and mission, the board eventually became an entity that seemed to be a burden to others. Evidence of this related to a lack of commitment by members to actively participate in work groups and meetings. Additionally, the assigned staff of the Legislature were either unable or unwilling to maintain the website with simple tasks of posting minutes, public meeting announcements and reports. Sadly, at times, other members used the meeting forums to garnish support for personal reasons that included termination of their paid positions inside of the Holding Center. It was not uncommon for some members to hijack the meeting agenda and spend time ranting, attacking and accusing the Sheriff's Office and some board members of favoritism and racism. While confrontation is at times needed, methods used by some members were inappropriate and sarcastic.

On a positive note, the Board had developed a positive collaborative working relationship with the Sheriff's Office, revised the board bylaws, reviewed complaints, policy and incidents. We supported a work force initiative as well as use of body cameras and additional cameras within the facilities. Major challenges did exist if the Board was requested to investigate serious incidents that involved a death. The reason being that often legal litigation exists, thus stymying openness particularly in a public meeting. It may not be appropriate for such tasks to be given to the Board, especially if it remains dysfunctional.

If you have further questions, please feel free to request a call or meeting.

Respectfully,

Michael Ranney