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# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

March 21, 2025

Erie County Legislature  
92 Franklin Street, 4<sup>th</sup> Floor  
Buffalo, NY 14202

**RE: Erie County Sewer District No. 3  
Engineering Term Contract Agreement  
Arcadis of New York, Inc.  
Work Order: ARC-6**

Dear Honorable Members:

Enclosed please find a memorandum from the Department of Environment and Planning, Division of Sewerage Management, for the issuance of a work order as authorized by the Erie County Legislature, related to 3-year Term Agreements.

Should your Honorable Body require further information, I encourage you to contact Joseph Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration in this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.  
Erie County Executive

MCP:mas  
Enclosure

cc: J. Fiegl – Deputy Commissioner, Division of Sewerage Management

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Environment and Planning  
**Re:** Erie County Sewer District No. 3 Engineer Term Contract Agreement Arcadis of New York, Inc. Work Order: ARC-6  
**Date:** March 21, 2025

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### **SUMMARY**

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's issuance of a work order with Arcadis of New York, Inc. for Erie County Sewer District (ECSD) No. 3 in an amount not to exceed \$15,200.00.

### **FISCAL IMPLICATIONS**

There will be no impact to the County's General Fund. The cost of the engineering work related to this communication will be paid from ECSD No. 3 Professional Services Account No. 516020.

### **REASONS FOR RECOMMENDATION**

The Division of Sewerage Management has issued work order ARC-6 to Arcadis of New York, Inc. to provide Engineering Services associated with soil/ash samples and analysis to allow ECSD No. 3 to proceed with activities necessary to reclaim the closed landfill at the Southtowns Advanced Wastewater Treatment Facility (AWTF).

### **BACKGROUND INFORMATION**

Your Honorable Body passed Legislative Comm. 16E-11 (2022) authorizing a 3-year Term Agreement with Arcadis of New York, Inc. for Engineering Services for small and/or time critical projects. At the time of the contract award, the Division of Sewerage Management committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with engineering services required to complete various initiatives throughout the Erie County Sewer Districts. To reclaim the existing landfill at the Southtowns AWTF for the purpose of making the footprint available for other uses, Arcadis will complete soil/ash samples and analysis as required in a New York State Department of Environmental Conservation (DEC) approved work plan. The results will be submitted to the DEC for review and approval prior to construction.

### **CONSEQUENCES OF NEGATIVE ACTION**

This is a receive and file item.

### **STEPS TO FOLLOW APPROVAL**

This is a receive and file item.

**ERIE COUNTY SEWER DISTRICT NO. 3  
WORK ORDER NO. ARC-6**

**ENGINEER:**            Arcadis of New York, Inc.

**CONTRACT DATE:**    November 17, 2022

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**1. Title of Proposal:**

Arcadis of New York, Inc. will provide Engineering Services associated with soil/ash samples and analysis to allow ECSD No. 3 to proceed with activities necessary to reclaim the closed landfill at the Southtowns Advanced Wastewater Treatment Facility (AWTF).

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**2. Company/Address/Principal In-Charge:**

Jason J. Williams, P.E.  
Arcadis of New York, Inc.  
50 Fountain Plaza  
Suite 360  
Buffalo, NY 14202

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**3. Effective Dates of Proposal:**

March 5, 2025

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**4. Brief Description of Work for Which Proposal is Submitted:**

Arcadis will complete soil/ash sampling and analysis required by the New York State Department of Environmental Conservation (DEC) as a component of the work plan to reclaim the closed landfill. The analysis will be completed as detailed in Arcadis letter, dated March 4, 2025, and then submitted to the DEC for review and approval.

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**5. Engineering Cost:**

\$15,200.00

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**Source of Funds:** ECSD No. 3 Professional Services Account No. 516020.

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**6. Project No:**        ARC-6

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**7. Attachments:**    Arcadis letter dated 3/4/2025 (4 pages)

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**8. File:**                0.3.2. ARC (23-25) Eng

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DATE:    March 5, 2025

Accepted By: \_\_\_\_\_

Prepared By: \_\_\_\_\_  
                  Matt Salah, P.E.

Authorized By: \_\_\_\_\_  
   Joseph Fiegl, P.E., BCEE  
   Deputy Commissioner