



# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

ES-LEG MAR 21 '25 4:12:04

March 21, 2025

Erie County Legislature  
92 Franklin Street, 4<sup>th</sup> Floor  
Buffalo, NY 14202

**RE: Erie County Sewer District No. 2  
Engineering Term Contract Agreement  
Brown & Caldwell  
Work Order: BC-2**

Dear Honorable Members:

Enclosed please find a memorandum from the Department of Environment and Planning, Division of Sewerage Management, for the issuance of a work order as authorized by the Erie County Legislature, related to 3-year Term Agreements.

Should your Honorable Body require further information, I encourage you to contact Joseph Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration in this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.  
Erie County Executive

MCP:mas

Enclosure

cc: J. Fiegl – Deputy Commissioner, Division of Sewerage Management

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Environment and Planning  
**Re:** Erie County Sewer District No. 2 Engineer Term Contract Agreement Brown & Caldwell Work Order: BC-2  
**Date:** March 21, 2025

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### **SUMMARY**

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's issuance of a work order with Brown & Caldwell for the Erie County Sewer District (ECSD) No. 2 in an amount not to exceed \$41,011.51.

### **FISCAL IMPLICATIONS**

There will be no impact to the County's General Fund. The cost of the engineering work related to this communication will be paid from ECSD No. 2 Professional Services Account No. 516020.

### **REASONS FOR RECOMMENDATION**

The Division of Sewerage Management has issued work order BC-2 to Brown & Caldwell to provide a technical memorandum summarizing an analysis of collected data, sampling/testing procedures and more related to whole effluent toxicity testing at the Big Sister Creek Water Resource Recovery Facility (WRRF) in ECSD No. 2.

### **BACKGROUND INFORMATION**

Your Honorable Body passed Legislative Comm. 16E-11 (2022) authorizing a 3-year Term Agreement with Brown & Caldwell for Engineering Services for small and/or time critical projects. At the time of the contract award, the Division of Sewerage Management committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with engineering services required to complete various initiatives throughout the Erie County Sewer Districts. Brown & Caldwell will provide a technical memorandum that summarizes their analysis of collected WRRF data, sampling/testing procedures, WRRF operational and test results, and more – with the goal of better and more consistent whole effluent toxicity testing results for the Big Sister Creek WRRF in ECSD No. 2.

### **CONSEQUENCES OF NEGATIVE ACTION**

This is a receive and file item.

### **STEPS TO FOLLOW APPROVAL**

This is a receive and file item.

**ERIE COUNTY SEWER DISTRICT No. 2  
WORK ORDER NO. BC-2**

**ENGINEER:** Brown & Caldwell

**CONTRACT DATE:** November 17, 2022

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**1. Title of Proposal:**

Assist with analyzing WET testing issues at the Big Sister Creek WRRF

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**2. Company/Address/Principal In-Charge:**

Daniel J. Porter, P.E.  
Brown & Caldwell  
247 W Fayette Street  
Suite 204  
Syracuse, NY 13202

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**3. Effective Dates of Proposal:**

March 10, 2025

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**4. Brief Description of Work for Which Proposal is Submitted:**

Brown & Caldwell will provide a technical memorandum summarizing an analysis of collected data, sampling/testing procedures and more related to whole effluent toxicity testing at the Big Sister Creek WRRF, as detailed in their email/scope, dated March 7, 2025.

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**5. Engineering Cost:**

\$41,011.51

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**Source of Funds:** ECSD No. 2 Professional Services Account No. 516020.

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**6. Project No:** BC-2

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**7. Attachments:** B&C Scope of Work dated 3/7/2025 (3 pages)

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**8. File:** 0.3.2. B&C (23-25) Eng

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DATE: March 10, 2025

Accepted By: \_\_\_\_\_

Prepared By: \_\_\_\_\_  
Matt A. Salah, P.E.

Authorized By: \_\_\_\_\_  
Joseph Fiegl, P.E., BCEE  
Deputy Commissioner