

May 2, 2025

Erie County Legislature 92 Franklin Street, 4<sup>th</sup> Floor Buffalo, NY 14202

Re: Erie County Sewer District No. 3

**Engineering Term Contract Agreement** 

Brown & Caldwell Work Order: BC-3

Dear Honorable Members:

Enclosed please find a memorandum from the Department of Environment and Planning, Division of Sewerage Management, for the issuance of a work order as authorized by the Erie County Legislature, related to 3-year Term Agreements.

Should your Honorable Body require further information, I encourage you to contact Joseph Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration in this matter.

Sincerely yours,

Mark C. Poloncarz, Esq. Erie County Executive

MCP:mas Enclosure

cc: J. Fiegl – Deputy Commissioner, Division of Sewerage Management

#### **MEMORANDUM**

To: Honorable Members of the Erie County Legislature

From: Department of Environment and Planning

**Re:** Erie County Sewer District No. 3

Engineer Term Contract Agreement

Brown & Caldwell Work Order: BC-3

**Date:** April 14, 2025

### **SUMMARY**

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's issuance of a work order with Brown & Caldwell for Erie County Sewer District (ECSD) No. 3 in an amount not to exceed \$73,317.35.

#### FISCAL IMPLICATIONS

There will be no impact to the County's General Fund. The cost of the engineering work related to this communication will be paid from Capital Account No. C.17301.

#### REASONS FOR RECOMMENDATION

The Division of Sewerage Management has issued work order BC-3 to Brown & Caldwell to provide Engineering Services associated with evaluating relocation and expansion of the laboratory at the Southtowns Advanced Wastewater Treatment Facility (AWTF) in ECSD No. 3.

## BACKGROUND INFORMATION

Your Honorable Body passed Legislative Comm. 16E-11 (2022) authorizing a 3-year Term Agreement with Brown & Caldwell for Engineering Services associated with small and/or time critical projects. At the time of the contract award, the Division of Sewerage Management committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with engineering services required to complete various initiatives throughout the Erie County Sewer Districts. Brown & Caldwell will prepare a Technical Memorandum summarizing the evaluation of three potential locations for the relocation and/or expansion of the laboratory at the Southtowns AWTF.

## **CONSEQUENCES OF NEGATIVE ACTION**

This is a receive and file item.

## STEPS TO FOLLOW APPROVAL

This is a receive and file item.

## **COMPTROLLER'S OFFICE REVIEW**

The proposed action has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

Signed

Timothy C. Callan, Ph.D.

Deputy Comptroller

Work Order: BC-3

Capital Account No. C.17301

# ERIE COUNTY SEWER DISTRICT No. 3

WORK ORDER NO. BC-3							
	ENGINEE	R: Brown & Caldwell					
CONTRACT DATE:		E: <u>November 17, 2022</u>					
1.	Title of Proposal: Southtowns AWTF Laboratory Feasibility Study						
2.	Company/Add Bill Brower, P. Brown & Caldy 247 W Fayette Suite 204 Syracuse, NY	ell Street	=======================================				
3.	3. Effective Dates of Proposal: April 11, 2025						
4. <b>Brief Description of Work for Which Proposal is Submitted:</b> Brown & Caldwell will provide a Technical Memorandum summarizing the evaluation of three potential locations for the expansion of the laboratory at the Southtowns AWTF in ECSD No. 3, as detailed in their scope of work, dated April 11, 2025							
5.	<b>Engineering C</b> \$73,317.35	ost:					
Source of Funds:		Capital Account C.17301	=				
6.	Project No:	BC-3					
7. Attachments: B&C		B&C Scope of Work dated 4/11/2025 (4 pages)					
8. <b>File:</b> 0		.2. B&C (23-25) Eng					
DATE: April 11, 2025 Accepted By:							
Prepared By:N		Matt A. Salah, P.E.  Authorized By:  Joseph Fiegl, P.E., BCEE  Deputy Commissioner					

#### TO:

## COMPTROLLER'S OFFICE

#### PROPOSED RESOLUTIONS REQUIRING RULE 55

## CONTRACT APPROVAL CHECKLIST CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT		COMPLETE ITEMS 1 THROUGH 5
1.	CONTRACTOR'S NAME	Brown & Caldwell
2.	AMOUNT OF CONTRACT	\$73,317.35
3.	PROJECT NUMBER	Capital Acct. C.17301
4.	PROJECT TITLE	Engineering Term Agreement Work Order BC-3
5.	DEPARTMENT CONTACT	Beth Pfalzer x6144
COM	IPTROLLER'S OFFICE	COMPLETE ITEMS 6 AND 7
6.	AVAILABILITY OF FUNDS	\$4,288,009.40
7.	PERFORMED BY	Things
Date	e Sent to Comptroller's Office:	04/15/2025

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OFFICE OF THE COMPTROLLER REVIEW	DATE:	4/15/2025
PROJECT TITLE: C.17301 - ECSD No. 3 Inc & Imp. 10.5M		
1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH OF THE PROJECT: YES X NO	THE PURF	POSE
IF NO, RETURN THIS REQUEST TO THE DEPARTMENT		
IF YES, COMPLETE THE FOLLOWING VERIFICATION		
2) PROJECT AVAILABLE APPROPRIATION		
Total Project Revenues	\$	1,791,913.62
Total Project Appropriations	\$_	15,648,760.00
Less: Total Expenditure To Date	\$	8,982,253.64
Less: Total Commitments	_	2,378,496.96
Available Appropriations As Of Date Of Request	\$_	4,288,009.40
Less: Contract Amount	\$_	73,317.35
Net Available Appropriations	\$ =	4,214,692.05
Comments: There is no cash within the project.	11,114,-	
,		
Request Approved: Top CCA		
Request Denied:		
Request Denied:  Date: 4/15/25		

115,302.62-669,258.00-940,353.00-180,295,22 8,382,253.64 316,404.75 101,300.00 Countries. . . Leonals 1,731,913.62-7,250, 340.02 \$, 982,253.64 164,235,22 6,352,533,64 318,404,70 301,390,00 5,962,233,44 115, 302, a2 k/3, 258, 00 448, 333, 00 3, 731, 333, 6 3,296,23 1,250,340.02 54. UBB. 12 3 nf Drd 343 2, 378, 496.96 2,375,456.96 2,378,456.96 Citame: 100 Page: 42 b, 52 b, 12 42 b, 52 b, 13 250, 543 (2) 216, 5 m, 13 124 36--92' \$21 ED Credit. 10,500,000.00 5,146,360.00-5,146,740.00- 15,648,760.00-00 15,648,760.00 44/45/2049 ģ 15,640,760 14 RUNG Min 3 Inc a lang Chrosm ij, ٠ 426,539,78 264,929.31 TO STANSON IN 426,534 78 1,104,026,52 15,626,692 નું: Prar.Led: 5,148,760.00-MOLESTER 5, 148, 760.00 P.J 5,142,760.80 ÷ Ç ... (ECSD No 3 Inc + Ing 10.58 ≓°a 115, 332.e4-660, 256 00-960, 351.00-1, 731, 933.62-5, 272 01-180, 295, 22 8,117,448, 65 8,18, 404, 78 102, 800, 67 8,717,448, 89 6, 525, 525,03+ E. Projectal of 1999)  $\overline{\phantom{a}}$ Calebra Budge Press, To. 10,500,000.00-10,500,626.00 10,500,600,00 90. 慷 Date: 04/15/2025 10,500,000 ð, MAINTANNA - MARIN STRAINS AND PARTY AND PARTY. × y Gen do lig fond fired Columnii Padel Year: 3025 Terrod: 1 Projects Budget Consumption Report PERCENTANT PRIMITY 🙀 Column 430 1 Fundert Program C.17301 Ţ Item White Ittal Baltany Countraint Ives 41111 .. 393 Mad/Group Funds Center . Committeeds Espezzat tures **p**... Errpense Revenue Jevenues Jevenues 4 Balancia -8 1665200 1 þ чH 4 加 13 E T hi 19 T. Ţ. 厚 {{ **(( )**) **)**> 1 je, Open Trail
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iii) Funded Program

Fig. Fund 10 M Variation: Fund Funded Program Fscal Year Constron: Characteristics Funds Center Warderon: Fund **a b a** 00

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