



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

May 16, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Acceptance of SHINE Grant Funding

Dear Honorable Members:

Enclosed please find a proposed resolution and accompanying memorandum from the Department of Senior Services requesting authorization to accept \$148,184 for the Seniors' Health Improvement and Nutrition Education (SHINE) grant funding from New York State Office for the Aging, for the period ending September 30, 2025, to increase the number of low-income older adults that receive nutrition education to promote healthier lifestyles and behaviors.

Due to the recent freeze on Federal funds, the passage of this resolution does not guarantee its execution. I have directed the Office of Budget and Management to closely monitor and place holds on certain Federal contracts so that no significant cost is accrued by Erie County while the freeze by the Trump administration is resolved.

Should your Honorable Body require any further information, I encourage you to contact Commissioner Randall Hoak in the Department of Senior Services. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/mrc

Enclosure

cc: Randall Hoak, Commissioner, Department of Senior Services

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Senior Services
Re: Acceptance of SHINE Grant Funding
Date: May 16, 2025

SUMMARY

Approve the attached resolution to allow the Department of Senior Services to accept \$148,184 of the Seniors' Health Improvement and Nutrition Education (SHINE) Program grant from the New York State Office for the Aging (NYSOFA), for the period ending September 30, 2025. This grant will allow the Department of Senior Services to increase the number of low-income older adults that receive nutrition education and increase health equity by promoting healthier lifestyles and behaviors.

FISCAL IMPLICATIONS

No additional county funds are required as the grant is 100% Federal grantor funded.

REASONS FOR RECOMMENDATION

The funding will support the Department's efforts to provide nutrition education to Erie County's low-income older adults, thus promoting healthier lifestyles and behaviors through food demonstrations, nutrition education material, and various workshops and associated materials. The funds will also cover Departmental payroll costs and staff conference travel expenses associated with the initiatives included above.

BACKGROUND INFORMATION

NYSOFA is making funds available to the Department in partnership with the New York State Office of Temporary and Disability Assistance (OTDA). This initiative is funded through OTDA under the Supplemental Nutrition Assistance Program (SNAP) of the United States Department of Agriculture, Food and Nutrition Service.

CONSEQUENCES OF NEGATIVE ACTION

The Department of Senior Services would be unable to expand nutrition education services for low-income older adults in Erie County.

STEPS FOLLOWING APPROVAL

Establish the budget for the SHINE grant and begin to expand nutrition education to low-income older adults throughout the entire County of Erie.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF SENIOR SERVICES

RE: Acceptance of SHINE Grant Funding

WHEREAS, the New York State Office for the Aging (NYSOFA) has recently awarded the Department of Senior Services \$148,184 of Seniors' Health Improvement and Education (SHINE) grant funds and requires no additional County funds as it is 100% grantor funded; and

WHEREAS, the SHINE grant funds are to be utilized to help address the nutritional needs, increase nutrition education, and promote healthy behaviors among the County's low-income older adult population; and

WHEREAS, the grant period runs from October 1, 2024, through September 30, 2025.

NOW, THEREFORE, BE IT

RESOLVED, the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to contract with NYSOFA to accept \$148,184 to be made available as a grant within the Department of Senior Services (Fund 281, Funds Center 1632010) for the period October 1, 2024 to September 30, 2025 as follows:

Department of Senior Services
Seniors' Health Improvement and Nutrition Education
163SHINE2425
10/1/24 – 9/30/25

REVENUES	BUDGET
414000 Federal Aid	<u>\$148,184</u>
TOTAL	<u>\$148,184</u>

APPROPRIATIONS	BUDGET
505000 Office Supplies	\$ 150
505400 Food & Kitchen Supplies	4,000
510100 Out of Area Travel	1,050
530000 Other Expenses	17,718
916390 ID Senior Services Grants	120,266
980000 ID DISS Services	<u>\$ 5,000</u>
TOTAL	<u>\$148,184</u>

and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to adjust grant appropriations and revenues including those required to comply with the grantor funding changes provided there are no changes to authorized personnel levels or county share amounts; and be it further

RESOLVED, that authorization is hereby given to the County Executive and/or Deputy County Executive to amend contracts as necessary to implement any no-cost extension that may be permitted by the grantor; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, Comptroller's Office, Division of Budget and Management and the Department of Senior Services.