



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

May 29, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Buffalo & Erie County Public Library – Various Capital Projects Term Agreement

Dear Honorable Members:

This resolution requests authorization for the County Executive to enter into a contract with the firm CPL for providing professional architectural and engineering services for the Buffalo & Erie County Public Library – Various Capital Projects Term Agreement. Qualifications and proposals were received by the Department of Public Works on March 17, 2025.

This project includes design of exterior marble panel stabilization and replacement of two chillers. Both projects are included within the on-call term agreement as initial assignments with other projects to be assigned per the terms of the initial RFP/RFQ. Projects assigned under this on-call will be prioritized based on their immediate need to the Library at that time.

Should your Honorable Body require further information, I encourage you to contact Commissioner William E. Geary at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/ks
Enclosure

cc: William Geary, Commissioner, Department of Public Works

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Buffalo & Erie County Public Library – Various Capital Projects Term Agreement
Date: May 29, 2025

SUMMARY

This resolution is requesting authorization for the County Executive to enter into a three (3) year Term Agreement with the firm of Clark Patterson Lee (CPL) on both a lump sum and on-call basis for providing professional engineering services for the Buffalo & Erie County Public Library – Various Capital Projects Term Agreement, with the possibility of two (2), one (1) year extensions subject to Legislative approval. Qualifications and proposals were received by the Department of Public Works on March 17, 2025.

The initial assignments as described within the RFP/Q includes the stabilization of the Downtown Library's exterior panels, miscellaneous exterior cleanings and the replacement of two chillers. Other on-call services for other needs will be assigned as they arise during the length of the term.

FISCAL IMPLICATIONS

Funds for the project are currently available from the approved capital budgets, Fund 490, Funds Center 122, as follows:

F.24001	BECPL Various Improvements and Upgrades	\$315,308.97
F.21101	BECPL Various Improvements and Upgrades	\$ 35,278.06
F.18002	2018 Buffalo and Erie County Main Library MEP Improvements	\$ 26,971.04
F.19002	2019 Buffalo and Erie County Main Library MEP Improvements	\$ 1,081.93
Total		\$378,640.00

REASONS FOR RECOMMENDATION

This project is necessary because Buffalo & Erie County Public Library's downtown location is in constant need of planned and emergency repairs. Retaining a term contract allows for immediate design without the need for numerous RFP processes while also maintaining a consistent Architectural and MEP term for the complicated building.

BACKGROUND INFORMATION

This project includes three parts. The first design will focus on evaluating the exterior of the building, removing and reinstalling any damaged or potentially hazardous marble panels. The second design will replace the building's two chillers, which have had repeated failures recently and are at the end of their expected lifespan. The final portion of this agreement is an on-call fee that will allow for the design of improvements and upgrades to the building that are included but

not limited to: Rare book room HVAC, air handler replacements, boiler replacements, and snow melt boiler replacements.

CONSEQUENCES OF NEGATIVE ACTION

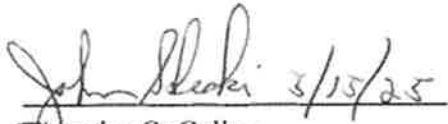
If this project is not completed, critical items will continue to fail and affect the Library's patron's and valuables. One of the chillers has recently broken and needs expensive repairs to be suitable for summer. The chillers play a crucial part in the library's summer environment as they ensure that the humidity in the library stays within a certain range. Too high humidity will damage the books, causing them to mildew and omit an unpleasant smell. Postponing the replacement of the Library's equipment will cost more in the long term due to paying for immediate repairs and replacement of damaged property.

STEPS FOLLOWING APPROVAL

Upon Legislative approval, contracts will be prepared and executed with CPL, with the necessary services being available shortly thereafter.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.



Timothy C. Callan
Deputy Comptroller
Comptroller's Office

John Solich
Director of Accounting Services & Cash Management

F.24001 - BECPL Various Improvements and Upgrades
F.21101 - BECPL Various Improvements and Upgrades
F.18002 - 2018 Buffalo and Erie County Main Library MEP Improvements
F.19002 - 2019 Buffalo and Erie County Main Library MEP Improvements

File Copy (DPW BG Resolution BECPL Term Agreement 2025.doc)

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Buffalo & Erie County Public Library – Various Capital Projects Term Agreement

WHEREAS, the Erie County Department of Public Works and the Buffalo & Erie County Public Library have identified various capital improvement projects at the Central Library requiring professional design services; and

WHEREAS, the Erie County Department of Public Works received A/E professional design qualifications and proposals for the Buffalo & Erie County Public Library – Various Capital Projects Term Agreement on March 17, 2025; and

WHEREAS, a review of qualifications evaluated each firm’s expertise, experience, and manpower to provide the required services; and

WHEREAS, it has been determined via the County’s consultant selection process that Clark Patterson Lee (CPL) has the appropriate expertise and resources to provide such services as required; and

WHEREAS, the County Executive is requesting authorization to enter into a three (3) year Term Agreement with the firm of CPL for both a design fee and on-call basis for providing professional architectural and engineering services for the Buffalo & Erie County Public Library – Various Capital Projects, with the possibility of two (2) one (1) year extensions, such extensions being subject to Legislative approval.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into a three (3) year Term Agreement with the firm of CPL, with the possibility of two (2) one (1) year extensions, for providing professional architectural and engineering services for the Buffalo & Erie County Public Library – Various Capital Projects for an amount not to exceed \$378,640.00, including a hazardous materials allowance and reimbursables; and be it further

RESOLVED, that such contract extensions are subject to Legislative approval; and be it further

RESOLVED, that the Comptroller’s Office be authorized to make payment for all the above from the following Capital Projects in the approved and adopted capital budgets, Fund 490, Funds Center 122:

F.24001	BECPL Various Improvements and Upgrades	\$315,308.97
F.21101	BECPL Various Improvements and Upgrades	\$ 35,278.06
F.18002	2018 Buffalo and Erie County Main Library MEP Improvements	\$ 26,971.04
F.19002	2019 Buffalo and Erie County Main Library MEP Improvements	\$ 1,081.93
Total		\$378,640.00

and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the County Executive's Office, Comptroller's Office, Division of Budget and Management and the Buffalo & Erie County Central Library, Andrew Wiede.

TO: TIMOTHY CALLAN, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- | | | |
|-----------------------|---|----------------------|
| 1. CONTRACTOR'S NAME | <u>Clark Patterson Lee</u> | |
| 2. AMOUNT OF CONTRACT | CPL (Assignment A) | \$139,640 |
| | CPL (Assignment B) | \$139,000 |
| | <u>CPL (On-Call)</u> | <u>\$100,000</u> |
| | Total | <u>\$378,640</u> |
| 3. PROJECT NUMBER | F.24001 | \$ 315,308.97 |
| | F.21101 | \$ 35,278.06 |
| | F.18002 | \$ 26,971.04 |
| | F.19002 | \$ 1,081.93 |
| | Total | <u>\$ 378,640.00</u> |
| 4. PROJECT TITLE | <u>BECPL – Various Capital Projects Term Agreement</u> | |
| 5. DEPARTMENT CONTACT | <u>Funding questions: Kristofer Straus, PE at x7294</u>
<u>Letter pickup: Christy Weber at x8301</u> | |

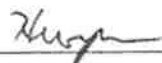
COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS

\$ 714,414.99

7. PERFORMED BY



Date Sent to Comptroller's Office:

5/13/2025

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ERIE COUNTY DEPARTMENT OF PUBLIC WORKS - BUILDINGS & GROUNDS
BECPL Various Capital Projects Term Agreement
PROPOSAL REVIEW COMMITTEE RATINGS - SUMMARY

[illegible]

It is my opinion in recommending Firm Name, Address, City, NY ZIP, The Erie County Department of Public Works has complied with all applicable provisions of Section 19.08 of the Erie County Administrative Code. Scoring sheets and other materials related to this matter are available for review at the Department of Public Works' office during regular business hours.

WILLIAM E. GEARY
Commissioner of Public Works

Date 25 Apr 2025

Deputy County Executive

4/25/25
Date