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# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

July 2, 2025

Erie County Legislature  
92 Franklin Street, 4<sup>th</sup> Floor  
Buffalo, New York 14202

**RE: Amendment of Wendel WD Architecture, Engineering, Surveying and  
Landscape Architect PC Professional Services Agreement for New Road (CR186)  
Rehabilitation and Drainage Improvements Town of Amherst**

Dear Honorable Members:

We are forwarding for your approval a proposed resolution seeking authorization for the County Executive to execute an amendment to the existing Engineering Design Services Agreement with Wendel WD Architecture, Engineering, Surveying and Landscape Architect PC. This agreement is for the rehabilitation of New Road (CR186) in the Town of Amherst.

Should your Honorable Body require further information, I encourage you to contact William E. Geary, Jr., Commissioner of the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink that reads "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/gmh  
Enclosure

cc: William E. Geary, Jr. Department of Public Works

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Public Works  
**Re:** Amendment of Wendel WD Architecture, Engineering, Surveying and  
Landscape Architect PC Professional Services Agreement for New Road (CR186)  
Rehabilitation and Drainage Improvements  
Town of Amherst  
**Date:** July 2, 2025

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### **SUMMARY**

The accompanying resolution requests authority for the County Executive to execute an amendment to Wendel WD Architecture's professional services agreement for the New Road (CR186) Rehabilitation and Drainage Improvements (the "Agreement"). This agreement was authorized under COMM. 6E-20 (2022) dated April 7, 2022.

Wendel is required to perform additional engineering design services. These service includes modifications to design plans incorporating concrete gutter and curbing along the project corridor for Phase II construction which extends from Smith Rd. to the Niagara County line.

### **FISCAL IMPLICATIONS**

Funding for this Amendment is not to exceed \$150,000.00 and is available in Fund 420, Funds Center 123, Capital Project B.21150.6 – 2021 Capital Overlay

### **REASONS FOR RECOMMENDATION**

Wendel WD Architecture, Engineering, Surveying and Landscape Architect PC is required to perform additional design work required to construct the project.

### **BACKGROUND INFORMATION**

This project includes the rehabilitation of travel lanes, full reconstruction of widen shoulders, install a closed drainage system, and providing storm water quality control measures.

### **STEPS FOLLOWING APPROVAL**

The County Executive will execute an amendment to the Professional Services Agreement with Wendel WD Architecture, Engineering, Surveying and Landscape Architect PC. Upon full execution.

## **COMPTROLLER'S OFFICE REVIEW**

The proposed legislation has been reviewed by the Office of the Comptroller and is related to authorized capital projects for which there are sufficient appropriations for the action proposed.

*Timothy C. Callan 6/6/25*

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Timothy C. Callan  
Deputy Comptroller  
Comptroller's Office

Project B.21150.- 2021 Capital Overlay

A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF PUBLIC WORKS  
DIVISION OF HIGHWAYS

RE: Amendment of Wendel WD Architecture, Engineering, Surveying and Landscape Architect PC Professional Services Agreement for New Road (CR186) Rehabilitation and Drainage Improvements Town of Amherst

WHEREAS, your Honorable Body authorized an engineering contract with Wendel WD Architecture, Engineering, Surveying, and Landscape Architect, PC for New Road (CR186) Rehabilitation and Drainage Improvements, via COMM. 6E-20 (2022) dated April 7, 2022; and

WHEREAS, the Dept. of Public Works is requesting the authority for the County Executive to execute an amendment for additional engineering services to the Agreement; and

WHEREAS, the total cost of the amendment shall not exceed \$150,000.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to amend the engineering contract with Wendel WD Architecture, Engineering, Surveying, and Landscape Architect, PC for New Road (CR186) Rehabilitation and Drainage Improvements in an amount not to exceed \$150,000; and be it further

RESOLVED, that authorization is hereby given for the sum of \$150,000 be appropriated from Fund 420, Funds Center 123, Capital Project B.21150, 2021 Capital Overlay; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that the Clerk of the Legislature be instructed to forward three (3) certified copies of this resolution to the Department of Public Works, Division of Highways, and one (1) certified copy each to the County Executive's Office, Comptroller's Office and Division of Budget and Management.

TO: TIMOTHY C. CALLAN, COMPTROLLER'S OFFICE

RE: PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST  
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- |       |                    |   |
|-------|--------------------|---|
| 1.    | CONTRACTOR'S NAME  | Wendel WD Architecture, Engineering,<br>Surveying and Landscape Architect PC            |
| <hr/> |                    |   |
| 2.    | AMOUNT OF CONTRACT | \$150,000   |
| <hr/> |                    |   |
| 3.    | PROJECT NUMBER     | B.21150. -2021 Capital Overlay  |
| <hr/> |                    |   |
| 4.    | PROJECT TITLE      | New Road (CR186) Rehabilitation and Drainage<br>Improvements                            |
| <hr/> |                    |   |
| 5.    | DEPARTMENT CONTACT | Funding questions: Darlene Svilokos at 7801<br><br>Letter pickup: Christy Weber at 8301 |
| <hr/> |                    |   |

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

- |       |                                    |           |
|-------|------------------------------------|-----------|
| 6.    | AVAILABILITY OF FUNDS              | \$        |
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| 7.    | PERFORMED BY                       |           |
| <hr/> |                                    |           |
|       | Date Sent to Comptroller's Office: | 6/06/2025 |
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