



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

2025 SEP 5 12:40

September 5, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Transfer of Funds – Operating Budget Department of Social Services

Dear Honorable Members:

Enclosed please find a proposed resolution from the Erie County Department of Social Services requesting authorization to amend its 2025 General Fund Budget in the amount of \$200,000 to purchase 500 HP Pro t550 Thin Client computers to replace aging equipment.

Should your Honorable Body require further information, I encourage you to contact Karen Rybicki, Commissioner of the Department of Social Services. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in black ink that reads "Mark C. Poloncarz". The signature is fluid and cursive, with a long horizontal line extending from the end.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/mmk
Enclosure

cc: Karen Rybicki, Commissioner of Social Services

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Social Services
Re: Transfer of Funds – Operating Budget Department of Social Services
Date: September 5, 2025

SUMMARY

The Department of Social Services is requesting authorization to amend its 2025 General Fund Budget in order to purchase 500 HP Pro t550 Thin Client computers to replace aging equipment that will no longer be compatible with Erie County systems. This request encompasses approximately 45% of thin clients currently in use in the Department.

FISCAL IMPLICATIONS

The total cost of equipment is \$200,000. Sufficient funds will be moved from Fund 110, Funds Center 120, Account 530000 – Other Expenses into Account 561410 – Lab & Technical Equipment to purchase 500 HP Pro t550 Thin Client computers.

REASONS FOR RECOMMENDATION

We are seeking approval of this resolution so that the Department of Social Services can replace outdated HP Pro t530 Thin Client computers with HP Pro t550 Thin Client computers to ensure that our equipment stays compatible with Erie County systems.

BACKGROUND INFORMATION

The Department of Social Services is in need of upgraded computer equipment that will allow us to stay compatible with Erie County systems. The HP Pro t530 computers will soon fall out of warranty, which will prove costly if they begin to fail. Another challenge we will be facing is rising costs due to higher tariffs.

CONSEQUENCES OF NEGATIVE ACTION

The Department of Social Services would be unable to purchase the needed upgraded computers for use by staff to effectively perform their duties.

STEPS FOLLOWING APPROVAL

The Department of Social Services will work with the Division of Budget and Management to execute the budget modification and then purchase the necessary equipment.

**A RESOLUTION SUBMITTED BY:
DEPARTMENT OF SOCIAL SERVICES**

Re: Transfer of Funds – Operating Budget Department of Social Services

WHEREAS, the Department of Social Services is in need of equipment to efficiently perform our job duties; and

WHEREAS, the Department of Social Services would like to purchase 500 HP Pro t550 Thin Client computers; and

WHEREAS, the funds needed for these purchases are included in the Department of Social Services' 2025 General Fund Budget (Fund 110, Funds Center 120); and

WHEREAS, purchase of this equipment will benefit various areas throughout the Erie County Department of Social Services.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the Department of Social Services' 2025 General Fund Budget (Fund 110, Funds Center 120) to be amended as follows:

Department of Social Services
Fund 110, Funds Center 120

<u>ACCOUNT</u>	<u>APPROPRIATION</u>	<u>CHANGE</u>
561410	Lab & Technical Equipment	\$200,000
530000	Other Expenses	(\$200,000)
	TOTAL	<u>\$ 0</u>

and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to implement any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the Erie County Executive's Office, Comptroller's Office, Department of Law, Department of Social Services, and the Division of Budget and Management.