



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

September 19, 2025

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

**RE: Erie County Sewer District Nos. 1, 4, & 5
Construction Inspection Term Contract Agreement
Greenman-Pederson, Inc.
Work Order: GPI-3**

Honorable Members:

Enclosed please find a memorandum from the Department of Environment and Planning, Division of Sewerage Management for the issuance of a work order as authorized by the resolution passed by the Erie County Legislature on December 15, 2022, related to 3-year Term Agreements.

Should your Honorable Body require further information, I encourage you to contact Joseph Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz", with a long horizontal flourish extending to the right.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP:cf
Enclosure

cc: J. Fiegl – Deputy Commissioner, Division of Sewerage Management

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Erie County Sewer District Nos. 1, 4, & 5
Construction Inspection Term Contract Agreement
Greenman-Pederson, Inc.
Work Order: GPI-3
Date: September 19, 2025

SUMMARY

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's issuance of a work order with Greenman-Pederson, Inc. (GPI) for Erie County Sewer District (ECSD) Nos. 1, 4, & 5 in an amount not to exceed \$50,000.00.

FISCAL IMPLICATIONS

There will be no impact to the County's General Fund. The cost of the engineering inspection work related to this communication will be paid from the Sewer Fund Operating Budget; Sewer Professional Services Account 516020 of Erie County Sewer District Nos. 1, 4, & 5.

REASONS FOR RECOMMENDATION

The Division of Sewerage Management has issued work order GPI-3 to GPI to provide resident engineering services. GPI will provide inspection for construction and subdivision projects in Erie County Sewer District Nos. 1, 4, & 5.

BACKGROUND INFORMATION

On December 15, 2022, the Erie County Legislature passed a resolution [Comm. 19E-17 (2022)] authorizing a 3-year Term Agreement with GPI for construction inspection. At the time of the contract award, the Division of Sewerage Management committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with engineering services required to complete construction inspections throughout the Erie County Sewer Districts. Accordingly, the Department has approved work order GPI-3 in the amount of \$50,000.00 to provide sanitary sewer construction inspection for various subdivisions.

CONSEQUENCES OF NEGATIVE ACTION

This is a receive and file item.

STEPS TO FOLLOW APPROVAL

This is a receive and file item.

**ERIE COUNTY SEWER DISTRICT NOS. 1, 4, & 5
WORK ORDER NO. GPI-3**

ENGINEER: Greenman-Pederson, Inc. (GPI)

CONTRACT DATE: December 15, 2022

1. Title of Proposal:

Provide Resident Engineer for various construction and subdivision sewer installation projects in ECSD Nos. 1, 4, & 5.

2. Company/Address/Principal In-Charge:

Kenneth Zollitsch, LEED AP
GPI, Inc.
Suite 100
4950 Genesee Street
Buffalo, NY 14225

3. Effective Dates of Proposal:

August 27, 2025

4. Brief Description of Work for Which Proposal is Submitted:

The Engineer will provide construction inspection for various construction and subdivision projects in ECSD Nos. 1, 4, & 5.

5. Engineering Cost:

\$50,000.00

6. Source of Funds:

2023 Sewer Fund Operating Budget Professional Services Account 516020 of ECSD Nos. 1, 4, & 5.

7. Project No: GPI-3

8. Attachments: None

9. File: 0.3.2. GPI (23-25/26) Insp

DATE: August 27, 2025

Accepted By: _____

Prepared By: _____
Christopher Fiume, P.E.

Authorized By: _____
Joseph Fiegl, P.E., BCEE
Deputy Commissioner