



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

October 3, 2025

Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, NY 14202

**RE: Erie County Sewer District No. 2 Engineering Term Contract Agreement Wendel
WD Architecture, Engineering, Surveying & Landscape Architecture, PC Work
Order: WNDL-7**

Dear Honorable Members:

Enclosed please find a memorandum from the Department of Environment and Planning, Division of Sewerage Management, for the issuance of a work order as authorized by the Erie County Legislature, related to 3-year Term Agreements.

Should your Honorable Body require further information, I encourage you to contact Joseph Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz", with a long horizontal flourish extending to the right.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP:mas
Enclosure

cc: J. Fiegl – Deputy Commissioner, Division of Sewerage Management

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Erie County Sewer District No. 2 Engineer Term Contract Agreement Wendel
WD Architecture, Engineering, Surveying & Landscape Architecture, PC Work
Order: WNDL-7
Date: October 3, 2025

SUMMARY

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's issuance of a work order with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC (Wendel) for Erie County Sewer District (ECSD) No. 2 in an amount not to exceed \$4,242.00.

FISCAL IMPLICATIONS

There will be no impact to the County's General Fund. The cost of the engineering work related to this communication will be paid from the Sewer Fund Operating Budget; Sewer Professional Services Account 516020 of Erie County Sewer District No. 2.

REASONS FOR RECOMMENDATION

The Division of Sewerage Management has issued work order WNDL-7 to Wendel to provide services associated with improvements for the blower system at the Big Sister Creek Water Resource Recovery Facility (BSC-WRRF) in ECSD No. 2.

BACKGROUND INFORMATION

Your Honorable Body passed Legislative Comm. 16E-11 (2022) authorizing a 3-year Term Agreement with Wendel for Engineering Services for small and/or time critical projects. At the time of the contract award, the Division of Sewerage Management committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with engineering services required to complete various initiatives throughout the ECSDs. Wendel will provide engineering services associated with construction administration for improvements to the blower system at the BSC-WRRF in ECSD No. 2.

CONSEQUENCES OF NEGATIVE ACTION

This is a receive and file item.

STEPS TO FOLLOW APPROVAL

This is a receive and file item.

**ERIE COUNTY SEWER DISTRICT No. 2
WORK ORDER NO. WNDL-7**

ENGINEER: Wendel WD Architecture, Engineering, Surveying & Landscape
Architecture, PC

CONTRACT DATE: November 17, 2022

1. Title of Proposal:

Provide additional engineering services associated with the preparation of construction documents for additional improvements for the blower system at the BSC-WRRF in ECSD No. 2

2. Company/Address/Principal In-Charge:

Timothy Walck, P.E.

Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC

375 Essjay Road, Suite 200, Buffalo, NY 14221

3. Effective Dates of Proposal:

September 11, 2025

4. Brief Description of Work for Which Proposal is Submitted:

Provide additional engineering services associated with construction administration for improvements to the blower system at the BSC-WRRF in ECSD No. 2, and as detailed in Wendel's letter, dated August 27, 2025.

5. Engineering Total Cost:

\$4,242.00

6. Source of Funds: ECSD No. 2 - Professional Services Acct. 516020

7. Project No: WNDL-7

8. Attachments: Wendel letter dated 8/27/2025 (3 pages)

9. File: 0.3.2. Wendel (23-25) Eng.

DATE: Sep. 16, 2025

Accepted By: _____

Prepared By: _____
Matt A. Salah, P.E.

Authorized By: _____
Joseph Fiegl, P.E., BCEE
Deputy Commissioner