



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

October 3, 2025

Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, NY 14202

RE: Erie County Sewer District No. 2 Engineering Term Contract Agreement AECOM USA, Inc. Work Order: AECOM-4

Dear Honorable Members:

Enclosed please find a memorandum from the Department of Environment and Planning, Division of Sewerage Management, for the issuance of a work order as authorized by the Erie County Legislature, related to 3-year Term Agreements.

Should your Honorable Body require further information, I encourage you to contact Joseph Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration in this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz", with a long horizontal flourish extending to the right.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP:
Enclosure

cc: J. Fiegl – Deputy Commissioner, Division of Sewerage Management

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Erie County Sewer District No. 2 Engineer Term Contract Agreement AECOM USA, Inc. Work Order: AECOM-4
Date: October 3, 2025

SUMMARY

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's issuance of a work order with AECOM USA, Inc. for Erie County Sewer District (ECSD) No. 2 in an amount not to exceed \$74,675.19.

FISCAL IMPLICATIONS

There will be no impact to the County's General Fund. The cost of the engineering work related to this communication will be paid from ECSD No. 2 Capital Account C.17201.

REASONS FOR RECOMMENDATION

The Division of Sewerage Management has issued work order AECOM-4 to AECOM USA, Inc. to provide engineering services associated with the preparation of a work plan to clean and inspect the aeration tanks at the Big Sister Creek Water Recovery Facility (WRRF) in ECSD No. 2.

BACKGROUND INFORMATION

Your Honorable Body passed Legislative Comm. 16E-11 (2022) authorizing a 3-year Term Agreement with AECOM USA, Inc. for Engineering Services for small and/or time critical projects. At the time of the contract award, the Division of Sewerage Management committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with engineering services required to complete various initiatives throughout the Erie County Sewer Districts. AECOM USA, Inc. will complete a full evaluation of the setup of the aeration system at Big Sister Creek WRRF and provide a technical memo consisting of a work plan to clean and inspect these facilities.

CONSEQUENCES OF NEGATIVE ACTION

This is a receive and file item.

STEPS TO FOLLOW APPROVAL

This is a receive and file item.

COMPTROLLER'S OFFICE REVIEW

The proposed action has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

Signed Timothy C. Callan Date 9/25/25
Timothy C. Callan, Ph.D.
Deputy Comptroller

Erie County Sewer District No. 2
Work Order: AECOM-4
Capital Bond Account C.17201

**ERIE COUNTY SEWER DISTRICT NO. 2
WORK ORDER NO. AECOM - 4**

ENGINEER: AECOM USA, Inc.

CONTRACT DATE: November 17, 2022

1. Title of Proposal:

Work Plan – Aeration Tanks Cleaning & Inspection at Big Sisters Creek WRRF

2. Company/Address/Principal In-Charge:

Jeffrey Tudini, P.E.
AECOM USA, Inc.
50 Lakefront Blvd
Suite 111
Buffalo, NY 14202

3. Effective Dates of Proposal:

September 24, 2025

4. Brief Description of Work for Which Proposal is Submitted:

AECOM USA, Inc. will prepare and provide a technical memo that will consist of a work plan to clean and inspect the aeration tanks at the Big Sisters Creek WRRF in ECSD No. 2.

5. Engineering Cost:

\$74,675.19

Source of Funds: ECSD No. 2 Capital Account C.17201

6. Project No: AECOM-4

7. Attachments: AECOM letter dated 9/22/2025 (8 pages)

8. File: 0.3.2. AECOM (23-25) Eng

DATE: September 24, 2025

Accepted By: _____

Prepared By: _____
Matt Salah, P.E.

Authorized By: _____
Joseph Fiegl, P.E., BCEE
Deputy Commissioner

TO: COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- | | | |
|----|--------------------|--|
| 1. | CONTRACTOR'S NAME | <u>AECOM USA Inc</u> |
| 2. | AMOUNT OF CONTRACT | <u>\$74,675.19</u> |
| 3. | PROJECT NUMBER | <u>C.17201</u> |
| 4. | PROJECT TITLE | <u>Engineering Term Agreement
Work Order AECOM-4</u> |
| 5. | DEPARTMENT CONTACT | <u>Beth Pfalzer x6144</u> |

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

- | | | |
|------------------------------------|-----------------------|---------------------------|
| 6. | AVAILABILITY OF FUNDS | <u>\$ 2, 244, 735.71</u> |
| 7. | PERFORMED BY | <u><i>King</i></u> |
| Date Sent to Comptroller's Office: | | <u>September 24, 2025</u> |

[55 compt_10]

DATE: 9/24/2025

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE OF THE PROJECT: YES X NO

2) PROJECT AVAILABLE APPROPRIATION

Comments: There is currently \$10,047.99 cash within the project.

Request Approved: T. J. C. C.

Request Denied:

Date: 9/25/25

Project Budget Consumption

Version Characteristics • Fund • Funds Center • Funded Program • Fiscal Year	
Version Fund • Fund • 310 Debt Service • 430 Street Cap. Projects	

Projects Budget Consumption Report Date: 09/24/2025 Page: 1 / 4					
Fund/Group Tulsa Center : Funded Program C.1720:		18CSD No 2 Inc & Imp 2.00		1*	
Commitment Item	Original Budget	Adjustments	Current Budget	Commitment	Actuals
430040 Capital Service					
430040 Pay On Obligations					
430040 Risk Pooling					
430040 Risk Pooling	2,809,009.00-		2,809,009.00-		
• Revenue	2,809,009.00-	100,000.00-	2,909,009.00-		
• Expense					
• Capital Projects	2,809,009.00	100,000.00	2,909,009.00		
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Capital Trial Balance

Reports • Capital Trial Balance • Debt Trial Balance • CDS Trial Balance • Project Comparison Debt Trial Balance	
Version Characteristics • Fund • Funds Center • Funded Program • Fiscal Year	430 18CSD No 2 Inc & Imp 2.00

Capital Trial Balance				Date Printed: 09/24/2025 Client: 100 Page: 2 of 2	
Fund 001, 000, 000		Fiscal Year: 2025		Project 001, 000, 000	
Period: 1 to 9				Date: 09/24/2025	
Balance	YTD Debit	YTD Credit	Total	YTD Debit	YTD Credit
117000 000-Capital Service	200,000.00	1,000,000.00	1,000,000.00	2,001,335.19	10,000.79
117010 000-Capital Service	279,751.00	1,134,212.54	1,413,963.54	3,059,113.10	412,741.00
117020 000-Capital Service	10,000.00	37,000.00	47,000.00	45,016.64	
117030 000-Capital Service	5,128.11	722,910.00	728,038.11	727,820.64	
• Revenue	94,874.26	4,229,210.00	4,324,084.26	4,229,210.00	9,035.29
• Expense	100,000.00	100,000.00	200,000.00	150,000.00	150,000.00
• Capital Projects	204,045.00	204,045.00	408,090.00	14,090.78	84,937.38
• Expense	384,200.22	722,771.77	1,106,971.99	204,045.00	204,045.00
• Capital Projects	227,641.00	45,411.42	273,052.42	124,109.22	432,409.44
• Expense	817,641.00	45,411.42	863,052.42	844,446.00	871,979.73
• Capital Projects	817,641.00	45,411.42	863,052.42	9,782.59	543,956.32
• Expense	817,641.00	45,411.42	863,052.42	9,782.59	543,956.32
• Capital Projects	817,641.00	45,411.42	863,052.42	9,782.59	543,956.32
• Expense	817,641.00	45,411.42	863,052.42	9,782.59	543,956.32