



## COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

January 16, 2026

Erie County Legislature  
92 Franklin Street, 4<sup>th</sup> Floor  
Buffalo, New York 14202

**RE: SUNY Erie Community College North Campus Kittinger Hall Roof Replacement**

Dear Honorable Members:

This resolution requests authorization for the County Executive to enter into a contract with the lowest responsible bidders for the SUNY Erie Community College North Campus Kittinger Hall Roof Replacement project. Bids were received by the Department of Public Works on Tuesday December 16, 2025 and a copy of the bid tabulations is attached for your reference. The County will receive 50% reimbursement from New York State for this project.

Should your Honorable Body require further information, I encourage you to contact Commissioner William E. Geary, Jr., at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/nt  
Enclosure

cc: William E. Geary, Jr., Commissioner, Department of Public Works

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Public Works  
**Re:** SUNY Erie Community College North Campus Kittinger Hall Roof Replacement  
**Date:** January 16, 2026

---

### **SUMMARY**

The Department of Public Works (DPW) is requesting authorization for the County Executive to enter into a contract with the lowest responsible bidders for the SUNY Erie Community College (ECC) North Campus Kittinger Hall Roof Replacement project, located at 6205 Main Street, Williamsville, NY 14221. Bids were received by the department on December 16, 2025. A copy of the bid tabulations is attached for your reference.

The project involves roofing system replacement of the existing flat roof and some rooftop mechanical equipment, and other miscellaneous scope at Kittinger Hall.

### **FISCAL IMPLICATIONS**

Funds for the project are currently available from the approved Capital Budget, Funds Center 122, Fund 480, as follows:

E.23050	2023 SUNY Erie Facility Master Plan Phase 2	\$ 280,690.55
E.24051	2024 SUNY Erie Facility Master Plan Phase 3	\$ 611,345.53
E.25001	2025 SUNY Erie Facility Master Plan Phase 4	\$2,007,963.92
For a Total Amount Not to Exceed		\$2,900,000.00

The County will receive 50% reimbursement from New York State for this project.

### **REASONS FOR RECOMMENDATION**

The existing flat roof system has far exceeded its useful life and to reduce maintenance costs associated with temporary “stop-gap” measures to keep the building weather tight and functioning, a full flat roof replacement is warranted.

(2) of the AHU's are very old and in poor condition with various maintenance items needing to be addressed, contains R-22 refrigerant that is now banned from use, and should be replaced.

### **BACKGROUND INFORMATION**

Kittinger Hall was originally constructed in 1967 and the roof was replaced in 1994 with a PVC roof assembly. A non-reinforced restoration coating was completed in 2012. The existing roof is now over 30 years old. A recent roof survey indicates that while the welded original PVC laps appear intact, thermal movement in the insulation board joints is causing a breach in the roof membrane and non-reinforced coating.

There are abandoned equipment rails and lab exhaust fans, abandoned roof penetrations that have been capped, and original exhaust fans in poor condition on the roof. The (2) existing AHU's which are in poor condition serve the Nursing Lab and computer labs.

### **CONSEQUENCES OF NEGATIVE ACTION**

If this project is not completed, this project cannot be completed resulting in a deferred maintenance backlog for the College.

### **STEPS FOLLOWING APPROVAL**

Upon Legislative approval, the County Executive will enter into a contract with the lowest responsible bidders.

### **COMPTROLLER'S OFFICE REVIEW**

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

Timothy C. Callan 12/31/25

Timothy C. Callan  
Deputy Comptroller  
Comptroller's Office

E.23050	2023 SUNY Erie Facility Master Plan Phase 2
E.24051	2024 SUNY Erie Facility Master Plan Phase 3
E.25001	2025 SUNY Erie Facility Master Plan Phase 4

File Copy (DPW Resolution BG ECCN Kittinger Roof Repl\_Constr Award.docx)

**A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF PUBLIC WORKS**

**RE: SUNY Erie Community College North Campus  
Kittinger Hall Roof Replacement**

WHEREAS, the existing 30 year old flat roof system at SUNY Erie Community College (ECC) North Campus Kittinger Hall has far exceeded its useful life and to reduce maintenance costs associated with temporary “stop-gap” measures to keep the building weather-tight and functioning, a full flat roof replacement is warranted; and

WHEREAS, the County of Erie received bids for the SUNY ECC North Campus Kittinger Hall Roof Replacement project on Tuesday, December 16, 2025 in accordance with GML 103; and

WHEREAS, the lowest responsible bidder for the General Construction Work is Weaver Metal and Roofing, Inc., and Mechanical Construction Work is JW Danforth; and

WHEREAS, the County will receive 50% reimbursement from New York State for this project; and

WHEREAS, the Department of Public Works (“DPW”) and Bell & Spina Architects Planners P.C. are recommending award of the contract to the lowest responsible bidders.

**NOW, THEREFORE, BE IT**

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into a contract with the lowest responsible bidders for the SUNY ECC North Campus Kittinger Hall Roof Replacement project for an amount not to exceed as follows:

**General Construction Work**

Weaver Metal and Roofing, Inc.	Base Bid:	\$1,988,000.00
	Add Alternate No G-01	\$ 75,000.00
Total Award of General Construction Contract:		\$2,063,000.00

**Mechanical Construction Work**

JW Danforth	Base Bid:	\$ 763,400.00
Total Award of Mechanical Construction Contract:		\$ 763,400.00

and be it further

RESOLVED, that authorization is hereby given for the sum of \$73,600 be allocated to a Construction Contingency Fund with authorization for the County Executive or Deputy County Executive to approve change orders in an amount not to exceed the Contingency Fund; and be it further

RESOLVED, that change order reductions will result in these funds being returned to the Construction Contingency Fund; and be it further

RESOLVED, that authorization is hereby given for the Comptroller's Office to make payment for all the above from the approved Capital Budgets, Fund 480, Funds Center 122, as follows:

E.23050	2023 SUNY Erie Facility Master Plan Phase 2	\$ 280,690.55
E.24051	2024 SUNY Erie Facility Master Plan Phase 3	\$ 611,345.53
E.25001	2025 SUNY Erie Facility Master Plan Phase 4	\$2,007,963.92
For a Total Amount Not to Exceed		\$2,900,000.00

and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the County Executive's Office, Comptroller's Office, Division of Budget and Management, and Erie Community College Office of the Chief Administrative and Financial Officer.

TO: TIMOTHY CALLAN, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST  
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME	Construction Contingency Weaver Metal and Roofing, Inc. JW Danforth
2. AMOUNT OF CONTRACT	Construction Contingency \$ 73,600 Weaver Metal and Roofing \$2,063,000 JW Danforth \$ 763,400 TOTAL \$2,900,000
3. PROJECT NUMBER	E.23050 \$ 280,690.55 E.24051 \$ 611,345.53 E.25001 \$2,007,963.92
4. PROJECT TITLE	SUNY Erie Community College North Campus Kittinger Hall Roof Replacement
5. DEPARTMENT CONTACT	Funding questions: Kristofer Straus, PE at x7294 Letter pickup: Christy Weber at x8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS	\$ 8,032,432.29
7. PERFORMED BY	<i>Kayra</i>
Date Sent to Comptroller's Office:	December 29, 2025

[55 compt\_10]



**DEPARTMENT OF PUBLIC WORKS  
DIVISION OF BUILDINGS AND GROUNDS**  
Unofficial Bid Results

**Project Name:** SUNY ECC North Campus Kittinger Hall Roof  
Replacement

**Bid Date:** 12/16/2025

**Bid Time, Local:** 10:30 A.M.

**Project No.:** 2025-956-01, General Construction

<b>Bidder</b>	<b>Base Bid</b>	<b>Alt Bid G-01</b>
Jameson Roofing Co., Inc.	\$2,404,000.00	+ \$101,600.00
Weaver Metal & Roofing, Inc.	\$1,988,000.00	+ \$75,000.00
Titan Roofing, Inc.	\$2,054,000.00	+ \$62,000.00
Jos. A Sanders & Sons, Inc.	\$2,394,099.00	+ \$83,775.00
Elmer W. Davis	\$2,381,146.00	+ \$39,395.00



**DEPARTMENT OF PUBLIC WORKS  
DIVISION OF BUILDINGS AND GROUNDS**  
Unofficial Bid Results

**Project Name:** SUNY ECC North Campus Kittinger Hall Roof  
Replacement

**Project No.:** 2025-956-01, Mechanical/Plumbing Construction

**Bid Date:** 12/15/2025

**Bid Time, Local:** 10:30 A.M.

<b>Bidder</b>	<b>Base Bid</b>
John W Danforth Company	\$763,400.00
Quackenbush Co., Inc.	\$1,033,000.00