



# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

January 16, 2026

Erie County Legislature  
92 Franklin Street, 4<sup>th</sup> Floor  
Buffalo, New York 14202

**RE: Contract for Household Hazardous Waste (HHW) and Conditionally Exempt  
Small Quantity Generator (CESQG) Services**

Dear Honorable Members:

Please find enclosed a resolution from the Department of Environment and Planning seeking legislative authorization for the contracting of HHW collection events, the HHW drop-off voucher program, and CESQG services.

Should your Honorable Body require further information, I encourage you to contact Deputy Commissioner Bonnie Lawrence at the Department of Environment and Planning. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in black ink, reading "Mark C. Poloncarz", with a long horizontal flourish extending to the right.

Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/nb  
Enclosure

cc: Daniel R. Castle, AICP, Commissioner of Environment and Planning  
Bonnie Lawrence, Deputy Commissioner of Environment and Planning

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Environment and Planning  
**Re:** Contract for Household Hazardous Waste (HHW) and Conditionally Exempt Small Quantity Generator (CESQG) Services  
**Date:** January 16, 2026

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### **SUMMARY**

It is recommended that the Legislature approve the attached resolution prepared by the Department of Environment and Planning (DEP) to authorize the County Executive or the Deputy County Executive to enter into contracts with Momentum Environmental Solutions, LLC / The Environmental Service Group (N.Y.) Inc. (ESG), the selected HHW voucher and CESQG services contractor, as well as with MXI Environmental Services LLC (MXI), the HHW event and CESQG contractor.

Erie County issued, publicly advertised, and posted a Request for Proposals for professional HHW and CESQG services on October 9, 2025. ESG and MXI were the only firms that submitted proposals. A three-member Proposal Selection Committee was established. They reviewed, scored, and ranked the proposals received. After discussing and ranking the proposals, the pricing envelopes were opened and assigned to the respective proposals. The Proposal Selection Committee focused primarily upon the quality of the proposal and qualifications of the firm.

Considering the scope of specified services for HHW collection events, the results from similar projects, as well as the prices for services provided, it was the unanimous decision of the Proposal Selection Committee to request the awarding of the HHW collection event contract to MXI.

ESG was the only vendor to respond and provide pricing for HHW drop-off voucher services. While the proposed voucher pricing has increased, resident satisfaction with the HHW drop-off option has been strong since the inception of the program in 2020. It was the unanimous decision of the Selection Committee to recommend the awarding of the HHW drop-off voucher contract to ESG.

The CESQG program is cost neutral to the County as the participants cover 100% of the costs. Both contractors have demonstrated the ability to provide this service, which will be included in both contracts. Evaluation matrices showing the scores assigned to each of the proposals by the Proposal Selection Committee included in this packet.

### **FISCAL IMPLICATIONS**

\$200,000 has been budgeted in SAP account 517629 of the County operating fund for HHW collection services for 2026. In addition, Erie County would realize a fiscal benefit from partial, up to fifty percent, State reimbursement for expenses associated with the collection and disposal of household hazardous waste.

## **REASONS FOR RECOMMENDATION**

The Erie County Household Hazardous Waste Collection Program provides residents with the opportunity for proper disposal of unwanted hazardous household chemicals. The Program protects the environment, as well as improves home safety and the safety of sanitation workers and first responders. Application for State assistance increases the fiscal sustainability of the program.

## **BACKGROUND INFORMATION**

Erie County provides single-day HHW collection events at least twice annually at no charge to participating residents. The HHW Program has been in existence since 1988 and has serviced well over 70,000 households. Current participation rates average 400-500 households per event, with over 3,000 residents utilizing the HHW drop-off voucher system last year. Participation in the program reduces the amount of hazardous chemical products stored in homes, garages, and sheds; reduces fire and poisoning risk; improves first responder and sanitation worker safety; while also protecting the environment.

The CESQG Hazardous Waste Program is a service providing a convenient, cost-effective, and environmentally acceptable method of disposal for generators of small amounts of hazardous waste. Any Western New York business, municipality, school, or other agency that meets the requirements of the regulations for a CESQG as defined in 6NYCRR Part 372 may participate.

## **CONSEQUENCES OF NEGATIVE ACTION**

The County would no longer be able to provide residents with safe and proper disposal options for Household Hazardous Wastes resulting in an increased amount of hazardous chemical products stored in residences, increasing fire and poisoning risk, reducing worker safety, and potentially increasing the likelihood of these dangerous wastes entering the environment. In addition, Erie County would forfeit the State Aid funding available to offset costs associated with the Household Hazardous Waste Collection Program.

## **STEPS FOLLOWING APPROVAL**

The necessary contracts with MXI and ESG will be executed and a schedule of HHW collection events for 2026 will be established.



**ERIE COUNTY DEPARTMENT OF ENVIRONMENT AND PLANNING**  
**Household Hazardous Waste (HHW) Collection Event Services**  
**and Conditionally Exempt Small Quantity Generator Services (CESQG)**  
**RFP#-2025-047VF**  
**PROPOSAL REVIEW COMMITTEE RATINGS - SUMMARY**

Maria C. Polonsky, Esq.  
COUNTY EXECUTIVE  
  
Daniel Castle  
COMMISSIONER  
  
Bonnie Lawrence  
DEPUTY COMMISSIONER

Rater	Proposer	
	MXI	Momentum Environmental
Reviewer 1	72	64
Reviewer 2	75	70
Reviewer 3	71	64
Total Points	218	198
Average Qualifications Scoring	72.7	65.8
QUALIFICATIONS RANKING	1	2
Estimated Total Cost*	\$32,231	\$53,433
FINAL RANKING	1	2

\* based on a typical HHW collection event with 400 residents according to provided pricing  
It is my opinion in recommending MXI, the Erie County Department of Environment and Planning (DEP) has complied with all applicable provisions of Section 26.08 of the Erie County Administrative Code. Scoring sheets and other materials related to this matter are available for review at the DEP offices during regular business hours.

Lisa Chimera, Deputy County Executive

Daniel Castle, Commissioner, Erie County Department of Environment and Planning



**ERIE COUNTY DEPARTMENT OF ENVIRONMENT AND PLANNING**  
**Household Hazardous Waste (HHW) Voucher Services (CESQG)**  
**and Conditionally Exempt Small Quantity Generator Services (CESQG)**  
**RFP#-2025-047VF**

Mark C Palonsky, Esq.  
COUNTY EXECUTIVE

Daniel Castle  
COMMISSIONER

Bonnie Lawrence  
DEPUTY COMMISSIONER

**PROPOSAL REVIEW COMMITTEE RATINGS - SUMMARY**

Rater		Proposer	
	MXI	Momentum Environmental	
Reviewer 1	0	71	
Reviewer 2	0	75	
Reviewer 3	0	74	
Total Points	0	220	
Average Qualifications Scoring	0.0	73.2	
QUALIFICATIONS RANKING	0	1	
Estimated Total Cost Per Drop-Off *	not provided	\$100	
FINAL RANKING	0	1	

\* based on a 50 lb hhw drop-off per resident

It is my opinion in recommending Momentum Environmental for the HHW Voucher and CESQG programs, the Erie County Department of Environment and Planning (DEP) has complied with all applicable provisions of Section 26.08 of the Erie County Administrative Code. Scoring sheets and other materials related to this matter are available for review at the DEP offices during regular business hours.

Lisa Chimera, Deputy County Executive

Daniel Castle, Commissioner, Erie County Department of Environment and Planning

A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF ENVIRONMENT AND PLANNING

RE: Contract for Household Hazardous Waste (HHW) and Conditionally Exempt Small Quantity Generator (CESQG) Services

WHEREAS, Erie County has a Household Hazardous Waste (HHW) Collection Program to provide residents with a safe, effective, and cost-free opportunity to dispose of household generated hazardous waste; and

WHEREAS, the Erie County Conditionally Exempt Small Quantity Generator (CESQG) Hazardous Waste Program provides a convenient, cost-effective, and environmentally acceptable method of disposal for generators of small amounts of hazardous waste to any Western New York business, municipality, school district, or other agency that meets the requirements of the regulations for a CESQG as defined in 6NYCRR Part 372; and

WHEREAS, every year, Erie County hosts periodic household hazardous waste events, servicing over 1,000 households per year to properly dispose of chemicals that pose a health and safety hazard and might otherwise contaminate our water, land, or air; and

WHEREAS, Erie County introduced a HHW drop-off voucher service in 2020, with now more than 3,000 residents participating annually, that enables residents to make an appointment with a licensed HHW facility to drop-off up to 50lbs of acceptable HHW at no charge; and

WHEREAS, \$200,000 has been budgeted in SAP account 517629 of the County operating fund for HHW services for 2026 and \$87,500 for CESQG services in SAP account 517577; and

WHEREAS, Erie County would realize a fiscal benefit from partial, up to fifty percent, State reimbursement for expenses associated with the collection and disposal of household hazardous waste; and

WHEREAS, the Department of Environment and Planning (DEP) issued a Request for Proposals (RFP) on October 9, 2025, seeking proposals from qualified firms interested in providing Erie County with HHW and CESQG Collection and Management Services; and

WHEREAS, the following two (2) firms submitted proposals by the RFP deadline: MXI Environmental Services LLC (MXI); and Momentum Environmental Solutions, LLC/ The Environmental Service Group (N.Y.) Inc. (ESG); and

WHEREAS, Erie County assembled a Proposal Selection Committee, which has conducted a review and selection process for the proposals; and

WHEREAS, considering the scope of specified services, and the results from the tallied matrices, it was the unanimous recommendation of the Committee members to award the HHW

Collection Event and CESQG services contract to MXI, and the HHW drop-off voucher program and CESQG services to ESG;

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into contract with MXI Environmental Services LLC for HHW collection event and CESQG services; and be it further

RESOLVED, that the authorization is hereby given for the County Executive or Deputy County Executive to enter into contract with Momentum Environmental Solutions, LLC/ The Environmental Service Group (N.Y.) Inc. (ESG) for HHW voucher drop-off and CESQG services; and be it further

RESOLVED, a budget of \$200,000 is in Fund 110, Funds Center 16200, Account 517629 for the cost of the HHW program; and be it further

RESOLVED, a budget of \$87,500 is in Fund 110, Funds Center 16200, Account 517577 for the CESQG program; and be it further

RESOLVED, that the County Executive or the Deputy County Executive is hereby authorized to renew the contracts twice if the contractors are performing satisfactorily; and be it further

RESOLVED, that authorization is hereby given to the Division of Budget and Management to make any budget adjustments necessary to comply with State and local funding requirements; and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the Erie County Executive's Office, Comptroller's Office, Division of Budget and Management, Department of Law, and Department of Environment and Planning.