



ERIE COUNTY COMPTROLLER
KEVIN R. HARDWICK

February 17, 2026

Dr. Timothy Callan
Deputy Comptroller
Division of Accounting Services and Cash Management
95 Franklin Street, Room 1100
Buffalo, NY 14202

RE: Performance Audit of the Erie County Comptroller's Office, Division of Accounting Services & Cash Management – Investment of County Funds

Dear Dr. Callan:

The Erie County Comptroller's Office, Division of Audit and Control, is commencing a performance audit of the Division of Accounting Services & Cash Management focused on the investment of County funds and related internal controls, including custody and collateralization practices. This audit will be conducted in accordance with Generally Accepted Government Auditing Standards (GAGAS).

The period under review will be January 1, 2024, through December 31, 2024. Certain investment activity from 2021, 2022, 2023 and 2025 may also be reviewed at a high level solely for the purpose of analyzing trends.

The objectives of this audit are to evaluate whether the Division of Accounting Services & Cash Management's investment activities are designed and operating to provide reasonable assurance that they comply with applicable laws, regulations, policies, and contractual requirements.

Specifically, the audit objectives include evaluating whether:

- Investment policies and procedures are adequately designed and implemented to guide the management and investment of County funds.
- Investments are limited to authorized instruments and comply with established limits and risk parameters.
- Internal controls over investment activities are appropriately designed and implemented to safeguard County investment assets and reduce the risk of loss, misuse, or unauthorized activity.
- Investment transactions are properly authorized, recorded, reconciled, and monitored.

- Custody, collateralization, and other safeguarding practices, including the use of third-party custodians, comply with New York General Municipal Law §10 and County investment policy, and adequately protect County investment assets.

We will contact your office to schedule an entrance conference to discuss the audit scope, objectives, and applicable policies and procedures. Please ensure that personnel responsible for investment and collateral oversight are available. If there are specific matters you would like us to consider, please bring them to our attention at that time.

If you have any questions, I may be reached at 716-858-6927 or by email at Mary.Nytz-Hosler@Erie.gov. Thank you for your cooperation.

Sincerely,



Mary Nytz-Hosler
Deputy Comptroller of Audit and Control

cc:

Hon. Mark C. Poloncarz, Erie County Executive
Hon. Erie County Legislature
Hon. Kevin Hardwick, Erie County Comptroller
Erie County Fiscal Stability Authority