



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

June 5, 2026

Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, New York 14202

RE: Old County Hall Service Elevator Modernization Project and Elevator Life Cycle Study

Dear Honorable Members:

Please find attached a proposed resolution requesting authorization to enter into an Agreement with the architectural firm of Architectural Resources to work on the Old County Hall Service Elevator Modernization Project as well as perform an elevator life cycle study for the fifteen remaining elevators in the New and Old Erie County Court Buildings.

Should your Honorable Body require further information, I encourage you to contact Commissioner William E. Geary, Jr., at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

Mark. C. Poloncarz, Esq.

Erie County Executive

MCP/dm
Enclosure

Cc: William E. Geary, Jr., Commissioner, Department of Public Works

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Old County Hall Service Elevator Modernization Project and Elevator Life Cycle Study
Date: June 5, 2026

SUMMARY

This resolution is seeking authorization for the County Executive to enter into an Agreement with the architectural firm of Architectural Resources to provide professional architectural design services for the service elevator modernization required at Old County Hall and to complete an elevator life cycle study for the fifteen elevators in the New and Old Erie County Court Buildings.

FISCAL IMPLICATIONS

The Architectural Resources design contract would not exceed \$195,000. Funds for the project are currently available in Funds Center 122, Fund 410, Capital Project A.24004 – Preservation of County Buildings and Facilities.

REASON FOR RECOMMENDATION

The existing service elevator, originally installed in 1964, has become increasingly unreliable and difficult to maintain as it has reached its end of its useful service life. As equipment and control systems continue to age service interruptions and maintenance requirements have become more frequent. Modernization of the elevator is recommended to reduce service interruptions, improve performance and reduce long-term maintenance costs.

The buildings remaining fifteen elevators were installed between 1999 and 2004 and are reaching an age where reliability concerns, increased maintenance demands, and escalating repair costs are anticipated. The life cycle study will be utilized by the Department of Public Works to identify recommendations, prioritizations, and general budgeting for prospective capital improvement projects.

BACKGROUND INFORMATION

The County is planning an elevator modernization project that involves new software, controls, and equipment for the service elevator at Old County Hall. The existing elevator systems are aging and require increased maintenance and servicing to remain operational. Modernization of the elevator will improve reliability, reduce long-term maintenance concerns, and help ensure continued operation of the facility.

The remaining elevator systems within the building have been in continuous operation for approximately 20 to 25 years. Due to the age of the equipment, the systems have begun to experience increased maintenance demands and more frequent repairs. A life cycle assessment is

being pursued to provide an evaluation of the elevators' condition, remaining useful life, and anticipated future modernization requirements.

The OGS Elevator Design Term Contract No. SG227-00 is being utilized to provide Elevator Design Services.

CONSEQUENCES OF NEGATIVE ACTION

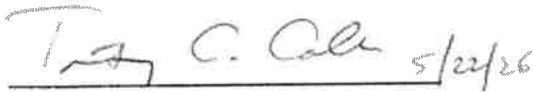
If the Old County Hall Service elevator is not modernized, the elevator will continue to go out of service, elevator controls will continue to become even more out of date, repairs and replacement parts will be almost impossible to find, and the cost of maintenance and repairs to the elevators will only increase exponentially. Furthermore, if the elevator life cycle study is not conducted there will be limited ability to proactively plan and budget for future repairs, upgrades and replacements.

STEPS FOLLOWING APPROVAL

The County Executive will enter into an Agreement Amendment with the engineering firm of Architectural Resources so that design work can proceed.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

 5/22/26

Timothy C. Callan
Deputy Comptroller
Comptroller's Office

A.24004 – Preservation of County Buildings and Facilities

File Copy (DPW Resolution_BG Old County Hall Elevators_AE.doc)

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Old County Hall Service Elevator Modernization Project and Elevator Life Cycle Study

WHEREAS, the existing service elevator was installed in 1964 and has exceeded its useful service life; and

WHEREAS, maintenance and repairs are becoming more frequent as well as more costly as time progresses due to the outdated controls, equipment, and software of the existing elevators; and

WHEREAS, modernization of the service elevator is necessary to improve reliability, reduce downtime, and enhance overall performance; and

WHEREAS, the County is pursuing a life cycle study to evaluate the condition, remaining useful life, and future modernization needs of the remaining elevator systems in order to assist with long-term capital planning and budgeting efforts; and

WHEREAS, Architectural Resources has the necessary expertise and manpower to provide professional design services for the project; and

WHEREAS, authorization is required for the County Executive to issue an Agreement with Architectural Resources for providing professional design services for the service elevator modernization project located in the Old Erie County Court Building as well as an elevator life cycle study in the New and Old Erie County Court Buildings utilizing the New York State Office of General Services (OGS) professional service Term Contract Number SG227-00.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into contract with Architectural Resources to providing professional design services for the elevator modernization project at the Rath Building for an amount not to exceed \$195,000.00, inclusive of a \$13,500.00 design contingency; and be further

RESOLVED, that the Comptroller's Office be authorized to make payment from the Capital Project A.24004 – Preservation of County Buildings and Facilities (Fund 410, Funds Center 122); and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the County Executive's Office, Comptroller's Office and Division of Budget and Management.

TO: TIMOTHY CALLAN, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST

CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

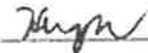
REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME Architectural Resources
2. AMOUNT OF CONTRACT Not to exceed \$195,000.00
3. PROJECT NUMBER A.24004
4. PROJECT TITLE Old County Hall Elevator Modernization Project
and Elevator Life Cycle Study
Funding questions: Kristofer Straus #7294
5. DEPARTMENT CONTACT Letter pickup: Christy Weber at 8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS \$ 519,241.49
 7. PERFORMED BY 
- Date sent to Comptroller's Office: May 22, 2026

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