



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

July 3, 2026

Erie County Legislature
92 Franklin Street, Fourth Floor
Buffalo, New York 14202

**RE: Erie County Sewer District No. 3
Engineering Services – Elma Pumping Station and Force Main Upgrades Project
Request For Proposals**

Honorable Members:

Enclosed please find a resolution and accompanying memorandum from the Department of Environment and Planning pertaining to proposed agreement to perform engineering services for Erie County Sewer District No. 3.

Should your Honorable Body require further information, I encourage you to contact Joseph Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP:jlf
Enclosure

cc: Joseph Fiegl, Deputy Commissioner, Division of Sewerage Management

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Erie County Sewer District No. 3
Engineering Services – Elma Pumping Station and Force Main Upgrades Project
Request For Proposals
Date: July 3, 2026

SUMMARY

Award of a professional services agreement with GHD Consulting Services, Inc. (GHD) (285 Delaware Avenue #500, Buffalo, New York 14202) in an amount not-to-exceed \$2,830,000.00 for engineering related to the design and construction phase services required for the Elma Pumping Station and Force Main Upgrades project in Erie County Sewer District (ECSD) No. 3 is requested.

FISCAL IMPLICATIONS

There will be no impact on the County's General Fund. Initial tasks for the Elma Pumping Station and Force Main Upgrades project will be funded through a FAST-NY grant award, with local match by Moog and Steuben Foods.

REASONS FOR RECOMMENDATION

The Division of Sewerage Management (DSM) issued a request for proposals (RFP) for firms to provide engineering services for the Elma Pumping Station and Force Main Upgrades project in ECSD No. 3. After the review committee considered the qualifications for the respondents, their cost proposals, and conducted interviews, they unanimously recommended that GHD be retained for the requested professional services.

BACKGROUND INFORMATION

The Elma pumping station and force main were constructed in the mid-1980's to provide sanitary sewer services to a former Western Electric property on Maple Road in the Town of Elma. This work was funded through a Federal grant and was completed through a partnership between the Erie County Industrial Development Agency and the County of Erie. Steuben Foods subsequently set up production at this property and have manufactured various products at the site for over 40 years. ECSD No. 3 performs operation/maintenance and improvement of the sanitary sewer infrastructure servicing Steuben Foods. Steuben Foods is not within ECSD No. 3; rather, it is an out-of-district customer.

ECSD No. 3 retained the services of an engineering consultant to complete a study titled the "Erie County Sewer, District No. 3 Elma Pump Station and Force Main Evaluation" (February 2025 report). This effort was a high-level assessment of the sanitary sewer needs in this corridor targeted for industrial growth in the Town of Elma. As part of this analysis, capacity was included for a potential connection of Moog's main plant on Jamison Road, as Moog is

evaluating options to address its private wastewater treatment plant, which requires upgrades to meet its current and future needs. The recommendation in the February 2025 report to support Moog, Steuben Foods, and other potential connections in this commercial/industrial corridor in the Town of Elma consists of replacing the pumping station and force main with larger infrastructure. The total estimated cost of these proposed improvements approaches \$25 million.

As this infrastructure and the current/prospective customers are outside the bounds of ECSD No. 3, these costs would be borne by these out-of-district entities. To assist in proceeding with this potential project, the County of Erie submitted New York State Consolidated Funding Application #152059 to request funding via Empire State Development's FAST NY Grant Program. Under "Track B" of the FAST NY program, up to \$500,000.00 may be provided "to fund the cost of necessary pre-development site planning and reviews for future shovel ready sites." Through discussions with Moog and Steuben Foods, a scope of services was developed to satisfy Empire State Development's requirements, as well as bring the design of the proposed project to the 30% stage. The County of Erie received official notice on January 14, 2026, that this project was awarded a \$500,000.00 grant. Through Legislative Comm. 6E-14 (2026), agreements with Moog and Steuben Foods have been executed to supply the matching funding. No ECSD No. 3 funds are required.

With initial funding in place, the DSM issued an RFP in March 2026 for firms to provide engineering services to implement the recommendations from the February 2025 report. The RFP included Task 1 – services included in the "Track B" grant application, Task 2 – final design, and Task 3 – construction phase services. Six (6) firms submitted proposals in response to the RFP by the April 16, 2026 deadline. A committee of five total (5) members from the DSM, Moog, and Steuben Foods was assembled to review and evaluate all submitted proposals using the scoring matrix provided in the RFP, which includes factors contained in Section 26.08 of the County's Administrative Code.

On May 19, 2026, the proposal review committee met to tabulate scores for all proposals evaluated based on qualifications. Sealed cost proposals were subsequently opened. Based upon rankings for qualifications and considering the cost proposals, three (3) firms were shortlisted for interviews. Interviews were held on June 8, 2026 and June 9, 2026. After the interviews the proposal review committee met once again and unanimously recommended that GHD be retained for these services.

Funding is not presently available for all project tasks. Task 1 is fully funded through the "Track B" FAST NY grant and matching funds from Moog and Steuben Foods. A portion of Task 2 may be advanced under existing funding as well. Completion of Task 1 will position this project for potential funding sources for construction/implementation, such as "Track C" of the FAST NY program.

CONSEQUENCES OF NEGATIVE ACTION

ECSD No. 3 will not be able to advance the engineering necessary to address sanitary sewer capacity in this corridor, which would impact capacity constraints presently realized by Moog and Steuben Foods.

STEPS TO FOLLOW APPROVAL

The County Executive will be requested to execute an agreement with GHD in an amount not to exceed \$2,830,000.00. Further, the County Executive will be requested to enter into an agreement with Empire State Development for "Track B" FAST NY program funding. Tasks in GHD's agreement will be authorized as funding is available.

**A RESOLUTION SUBMITTED BY:
DEPARTMENT OF ENVIRONMENT AND PLANNING**

RE: Erie County Sewer District No. 3
Engineering Services – Elma Pumping Station and Force Main Upgrades Project
Request For Proposals

WHEREAS, the County of Erie issued a Request for Proposals to retain an engineering firm to perform professional services for the Elma Pumping Station and Force Main Upgrades project in Erie County Sewer District (ECSD) No. 3; and

WHEREAS, a review committee evaluated the responses to the Request for Proposals using a consistent scoring matrix; and

WHEREAS, after ranking proposals, considering cost, and conducting interviews, the review committee recommends GHD Consulting Services, Inc. to complete the professional services requested; and

WHEREAS, funding for initial tasks has been identified from “Track B” Empire State Development’s FAST NY Grant Program, with Moog and Steuben Foods supplying the matching funding.

NOW, THEREFORE, BE IT,

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to enter into contract with Empire State Development Corporation to accept \$500,000 as part of the “Track B” FAST NY program and Moog and Steuben Foods to accept \$300,000 each, and to create a Division of Sewerage Management’s ECSD No. 3 (Fund 430, Funds Center 183) Capital Project C.26350 – Elma Pumping Station and Force Main Upgrades Project as follows:

Project C.26350
Elma Pumping Station and Force Main Upgrades Project
Fund 430, Funds Center 183

REVENUES

409040 State Aid - Capital Grant
420499 Other Local Source Revenue

BUDGET

\$ 500,000
\$ 600,000
\$1,100,000

APPROPRIATIONS

Capital Project Expense
TOTAL

\$1,100,000
\$1,100,000

and be it further

RESOLVED, that authorization is hereby given to the County Executive or Deputy County Executive to execute an agreement with GHD Consulting Services, Inc. (285 Delaware Avenue #500, Buffalo, New York 14202) for professional services associated with this project in an amount not to exceed \$2,830,000.00, subject to approval as to content by the Commissioner of the Department of Environment and Planning, and approval as to form by the County Attorney's Office; and be it further

RESOLVED, that authorization is hereby given for the Director of Budget and Management and the County Comptroller to allocate costs up to \$1,100,000 for these professional services in Erie County Sewer District No. 3 Capital Account No. C.26350, Fund 430, Funds Center 183; and be it further

RESOLVED, that separate Legislative authorization shall be required for any additional costs beyond \$1,100,000 for these professional services; and be it further

RESOLVED, that the professional services agreement with GHD Consulting Services, Inc. shall be structured such that tasks within this professional services agreement shall only proceed as funding is secured; and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the Erie County Executive's Office, Comptroller's Office, Division of Budget and Management, Department of Personnel, Department of Law, and Division of Sewerage Management.



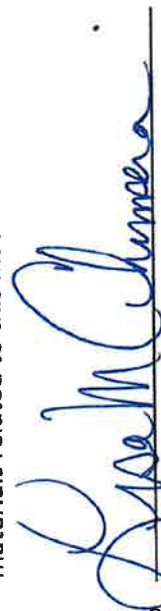
ERIE COUNTY DIVISION OF SEWERAGE MANAGEMENT ELMA PUMPING STATION AND FORCE MAIN UPGRADES PROPOSAL REVIEW COMMITTEE RATINGS - SUMMARY

Daniel Castle, AICP
COMMISSIONER
Joseph Fiegl, P.E., BCEE
DEPUTY COMMISSIONER

Rater	Proposer					
	AECOM	ARCADIS	GHD	GPI	RAMBOLL	TYLIN
Rater #1	#2	#4	#1	#6	#5	#3
Rater #2	#2	#3	#4	#6	#5	#1
Rater #3	#2	#4	#1	#6	#5	#3
Rater #4	#4	#3	#2	#6	#5	#1
Rater #5	#2	#4	#1	#6	#5	#3
Average Qualifications Scoring	2.40	3.60	1.80	6.00	5.00	2.20
QUALIFICATIONS RANKING	#3	#4	#1	#6	#5	#2
PROPOSED TASK 1 COST	\$753,293	\$684,848	\$789,900	\$684,382	\$841,644	\$1,037,888
TOTAL PROPOSED COST	\$2,599,813	\$2,436,067	\$2,829,700	not provided	\$3,096,277	\$4,429,765
QUALIFICATIONS & COST RANKING	#2	#3	#1	#6	#5	#4
FINAL RANKING AFTER INTERVIEWS	#3	#2	#1	--	--	--

- Top three ranked firms after review of qualifications and cost were interviewed.

It is my opinion in recommending GHD Consulting Services, Inc. (GHD) that the Erie County Department of Environment and Planning - Division of Sewerage Management (DSM) has complied with all applicable provisions of Section 26.08 of the Erie County Administrative Code. Scoring sheets and other materials related to this matter are available for review at the DSM offices during regular business hours.


 Lisa Chimera
 Deputy County Executive