



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

July 3, 2026

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Seneca Bluffs Natural Habitat Park – Green Infrastructure Parking Lot

Dear Honorable Members:

This resolution requests authorization for the County Executive to enter into a contract with the lowest responsible bidder, including a construction contingency not to exceed \$1,200,256.92 for the Seneca Bluffs Natural Habitat Park – Green Infrastructure Parking Lot Project prior to the Legislative summer recess to not delay the project further during the short construction season. Bids should be received by the Department of Public Works on July 24, 2026.

Should your Honorable Body require further information, I encourage you to contact Commissioner Troy P. Schinzel, at the Department of Parks, Recreation & Forestry. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/maa
Enclosure

cc: William Geary, Commissioner, Department of Public Works
Troy P. Schinzel, Commissioner, Department of Parks, Recreation & Forestry

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works & Department of Parks, Recreation & Forestry
Re: Seneca Bluffs Natural Habitat Park – Green Infrastructure Parking Lot
Date: July 1, 2026

SUMMARY

The Department of Public Works (DPW) is seeking authorization for the County Executive to enter into a construction contract with the lowest responsible bidder and to establish a project contingency. This contract and contingency are for the Seneca Bluffs Natural Habitat Park – Green Infrastructure Parking Lot project. Bids for the subject Project should be received by the Department of Public Works on July 24, 2026.

FISCAL IMPLICATIONS

Funds for the project are currently available from the approved Capital Budget, Fund 410, Funds Center 164, and Grants Budget, Fund 281, Funds Center 16200 as follows:

162SBNHP1517 G/L 516020 – Professional Services	\$ 8,469.92
A.20022 –2020 Roads, Pathways and Parking Lots	\$ 3,200.00
A.22024 – Seneca Bluffs GIGP	\$1,138,587.00
A.24005 – 2024 Countywide Parks Improvements	\$ 26,382.46
A.25008 – 2025 Countywide Parks Improvements	\$ 23,617.54
Total not to Exceed	\$1,200,256.92

The contract with the lowest responsible bidder for construction, including a project contingency, is not to exceed \$1,200,256.92

REASONS FOR RECOMMENDATION

Award to the lowest responsible bidder for construction is recommended to allow a timely start to construction during the short construction season.

BACKGROUND INFORMATION

The Department of Parks, Recreation & Forestry has undertaken an accessibility initiative to ensure that as many park amenities as possible are accessible to individuals with limited and varied mobility. The accessibility enhancements at Seneca Bluffs Natural Habitat Park demonstrate the Department's commitment to expand accessibility of park areas. These enhancements also demonstrate a commitment to our neighborhood natural habitats parks and continued protection of Buffalo River water quality through the construction green infrastructure parking lot that will filter and retain stormwater runoff.

CONSEQUENCES OF NEGATIVE ACTION

If a contract is not authorized, the project will not commence during the short construction season.

STEPS FOLLOWING APPROVAL

Upon Legislative approval, the County Executive will enter into a contract with the lowest responsible bidder for construction. Once the contract is executed, construction work will begin immediately thereafter.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to ~~an~~ authorized capital project for which there are sufficient appropriations for the action proposed.

Tim C. Callan 5/24/25

Timothy C. Callan

Deputy Comptroller

Comptroller's Office

File Copy (DPW Resolution BG Seneca Bluffs.docx)

162SBNHP1517 G/L 516020 – Professional Services

A.22024 – Seneca Bluffs

A.24005 – 2024 Countywide Parks Improvements

A.25008 – 2025 Countywide Parks Improvements

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Seneca Bluffs Natural Habitat Park – Green Infrastructure Parking Lot

WHEREAS, the County Executive is seeking prior authorization to award a contract to the lowest responsible bidder for the Seneca Bluffs Natural Habitat Park – Green Infrastructure Parking Lot project; and

WHEREAS, the Department of Public Works (DPW) anticipates receiving bids for the construction of this project on 26 June 2026; and

WHEREAS, it is desired to execute a construction contract with the lowest responsible bidder and to establish a project contingency, in an amount not to exceed \$1,200,256.92; and

WHEREAS, the necessary funds for the construction contract and contingency are available in Fund 410, Funds Center 164, Capital Project A.20022 – 2020 Roads, Pathways and Parking Lots, A.22024 – Seneca Bluffs, A.24005 – 2024 Countywide Parks Improvements, A.25008 – 2025 Countywide Parks Improvements and Grants Budget, Fund 281, Funds Center 162, 162SBNHP1517 Account 516020 – Professional Services.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive to enter into a contract with the lowest responsible bidder for the Seneca Bluffs Natural Habitat Park – Green Infrastructure Parking Lot project in an amount not to exceed \$1,200,256.92; and be it further

RESOLVED, that authorization is given for a Project Contingency Fund with authorization for the County Executive to approve change orders and amendments in an amount not to exceed the Contingency Fund; and be it further

RESOLVED, that the Department of Public Works will report to the Legislature the value of the contracts awarded and to whom; and be it further

RESOLVED, that sufficient funding for the Seneca Bluffs Natural Habitat Park – Green Infrastructure Parking Lot project is available in Fund 410, Fund Center 164 and Fund 281, Fund Center 162 in the amounts as follows:

162SBNHP1517 G/L 516020 – Professional Services	\$ 8,469.92
A.20022 – 2020 Roads, Pathways and Parking Lots	\$ 3,200.00
A.22024 – Seneca Bluffs GIGP	\$1,138,587.00
A.24005 – 2024 Countywide Parks Improvements	\$ 26,382.46
<u>A.25008 – 2025 Countywide Parks Improvements</u>	<u>\$ 23,617.54</u>
Total not to Exceed	\$1,200,256.92

and be it further

RESOLVED, that authorization is hereby given for the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that two certified copies each of this resolution be sent to the Department of Public Works, and one copy each to the County Executive's Office, Comptroller's Office, Department of Parks, Recreation and Forestry and the Division of Budget and Management.

TO: TIMOTHY CALLAN, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- | | |
|-----------------------|--|
| 1. CONTRACTOR'S NAME | <u>Lowest Responsible Bidder</u> |
| 2. AMOUNT OF CONTRACT | <u>Not To Exceed \$1,200,256.92</u> |
| 3. PROJECT NUMBER | <u>A.22024, A.24005, A.25008 and
162SBNHP1517 G/L 516020 – Professional
Services</u> |
| 4. PROJECT TITLE | <u>Seneca Bluffs natural Habitat Park – Green
Infrastructure Parking Lot</u> |
| 5. DEPARTMENT CONTACT | <u>Funding questions: Troy Schinzel at 8353
Letter pickup: Christy Weber at x8301</u> |

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

- | | |
|------------------------------------|--|
| 6. AVAILABILITY OF FUNDS | <u>\$ 2,414,681.65</u> |
| 7. PERFORMED BY | <u></u> |
| Date Sent to Comptroller's Office: | <u>May 22, 2026</u> |

[55 compt_10]

DATE: 5/22/2026

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE OF THE PROJECT: YES X NO

2) PROJECT AVAILABLE APPROPRIATION

Comments: There is \$131,974.00 cash in the project. This project is funded as a PAY-AS-YOU-GO.

Request Approved:

Request Denied:

Date:

DATE: 5/22/2026

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE OF THE PROJECT: YES X NO

2) PROJECT AVAILABLE APPROPRIATION

Total Project Revenues	\$ 2,300,000.00
Total Project Appropriations	\$ 2,300,000.00
Less: Total Expenditure To Date	\$ 945,474.24
Less: Total Commitments	\$ 220,370.27
Available Appropriations As Of Date Of Request	\$ 1,134,155.49
Less: Contract Amount	\$ 26,382.46
Net Available Appropriations	\$ 1,107,773.03

Comments: There is currently \$1,374,680.02 cash within the project. This is a bonded project funded though a Bond Sale

Request Approved: Yes

Request Denied: _____

Date: 5/22/26

DATE: 5/22/2026

IF NO, RETURN THIS REQUEST TO THE DEPARTMENT
IF YES, COMPLETE THE FOLLOWING VERIFICATION

2) PROJECT AVAILABLE APPROPRIATION

Total Project Revenues	\$ 750,000.00
Total Project Appropriations	\$ 750,000.00
Less: Total Expenditure To Date	\$ 578,661.84
Less: Total Commitments	\$ 127,612.00
Available Appropriations As Of Date Of Request	\$ 43,726.16
Less: Contract Amount	\$ 23,617.54
Net Available Appropriations	\$ 20,108.62

Comments: There is currently \$171,338.16 cash within the project. This is a bonded project funded through a Bond Sale.

Request Approved:

Request Denied:

Date:

Variation: ChinaCentrics
 * Fund
 * Funds Center
 * Funded Program
 * Fiscal Year

Variation: Funded Program
 * Funded Program
 * A.24004 2022 Pres of Cty Bui
 * B.22010 2022 Criminal Inodge
 * B.24012 2024 Fed Aid Brd Pr
 * A.21161 2021 Parks Exp Cap
 * A.22024 2022 ~~Seneca~~ Buile G
 * A.24005 2024 Ctwide Parks Imp
 * A.25008 2025 Ctwide Parks Imp

Projects Budget Consumption Report Date: 05/22/2028						Page: 1 / 4
Fund/Group	410					
Funds Center *						{ }
Fundset Program A.22024	(2022 Seneca Bluffs GICP Project					{ }
Commitment Item	Original Budget	Adjustments	Cumulative Budget	Commit		
450000 Interfund Rev Non-Sub	1,450,000.00		1,450,000.00			
496000 Interfund Rev Subsidy						
* Revenue	1,450,000.00		1,450,000.00			
516000 Pro Ser Cnt and Facs					77,	
CAPITALPROJECTS Capital Project Exp	1,450,000.00		1,450,000.00		1,450,000.00	
* Expense	1,450,000.00		1,450,000.00		1,450,000.00	77,
** Commitment Item						77,

Capital Trial Balance

Report	Capital Trial Balance	Debt Trial Balance	ODIG Trial Balance	Project Comparison Debt Trial Balan
Variation: Characteristics ☐ Funded Program ☐ Fund				

Capital Trial Balance		Date Printed: 05/22/2026 Client: LMO Page: 2 of 2	
Fund(s): 400-555		2022 Seneca Bluffs GIG Project	
Fiscal Year: 2026		Project(s): A, 22024	
Period: 1 to 5			
Account	Prev. Yr.	YTD Debit	YTD Credit
117000 CASE CONTROL ACCOUNT	74,034.50		
121000 AR CONTROL - STATE CUSTOMERS		57,539.50	
240000 ACCOUNTS PAYABLE CONTROL NCT		57,539.50	57,539.50
200200 GR/IN ACCOUNT			
389999 UNRESERVED/UNDESIGNATED FUND BALANCE			
* Balance Sheet	74,034.50	115,079.00	57,539.50
450000 INTERIM BUDGET NON-SUBSIDY	145,000.00		
460000 INTERIM BUDGET SUBSIDY	64,413.00	180,282.00	122,352.50
* Revenue	209,413.00	180,282.00	115,879.00
515000 PROFESSIONAL SERVICE CONTRACTS AND FEES	135,378.50		
* Expenditures	135,378.50		238,231.50
(Total)		296,171.00	296,171.00

Project Budget Consumption

Variations Characteristics				Projects Budget Consumption Report Date: 05/22/2026 Page: 1 / 4			
• Fund							
• Funds Center							
• Funded Program							
• Fiscal Year							
Variations: Funded Program							
• A.24004 2024 Pres of Cty Bui							
• B.22010 2022 Capital Bridge							
• B.24012 2024 Fed Aid Brd Pr							
• A.21161 2021 Parks Exp Cap							
• A.22024 2022 Seneca Bluffs G							
• A.24005 2024 Ctwde Parks Impr							
• A.25008 2025 Ctwde Parks Impr							
Variations: Funded Program							
• A.24004 2024 Pres of Cty Bui							
• B.22010 2022 Capital Bridge							
• B.24012 2024 Fed Aid Brd Pr							
• A.21161 2021 Parks Exp Cap							
• A.22024 2022 Seneca Bluffs G							
• A.24005 2024 Ctwde Parks Impr							
• A.25008 2025 Ctwde Parks Impr							

Capital Trial Balance

Variations Characteristics				Date Printed: 05/22/2026 Client: 100 Page: 2 of 2			
• Capital Trial Balance							
• Debt Trial Balance							
• CDBG Trial Balance							
• Project Comparison Debt Trial Balan							
Variations: Funded Program							
• A.24004 2024 Pres of Cty Bui							
• B.22010 2022 Capital Bridge							
• B.24012 2024 Fed Aid Brd Pr							
• A.21161 2021 Parks Exp Cap							
• A.22024 2022 Seneca Bluffs G							
• A.24005 2024 Ctwde Parks Impr							
• A.25008 2025 Ctwde Parks Impr							
Variations: Funded Program							
• A.24004 2024 Pres of Cty Bui							
• B.22010 2022 Capital Bridge							
• B.24012 2024 Fed Aid Brd Pr							
• A.21161 2021 Parks Exp Cap							
• A.22024 2022 Seneca Bluffs G							
• A.24005 2024 Ctwde Parks Impr							
• A.25008 2025 Ctwde Parks Impr							

COMM. 14E-22
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