



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

September 3, 2026

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: SUNY Erie Community College Campus-wide Roof Replacement and Exterior Waterproofing Term Agreement – Additional Funding

Dear Honorable Members:

The Department of Public Works (DPW) previously advertised for SUNY Erie Community College Campus-wide Roof Replacement and Exterior Waterproofing Term Agreement. Qualifications and proposals were received by DPW on May 14, 2025. After careful review of all qualification submittals, Bell & Spina Architects Planners, DiDonato Associates, and Watts Architects & Engineers were selected.

DPW needs additional funding for this Term contract. The County will receive 50% reimbursement from New York State for this project.

Should your Honorable Body require further information, I encourage you to contact Commissioner William E. Geary, Jr., at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in black ink, reading "Mark C. Poloncarz". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mark. C. Poloncarz, Esq.
Erie County Executive

MCP/ks
Enclosure

cc: William E. Geary, Jr., Commissioner, Department of Public Works

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: SUNY Erie Community College Campus-wide Roof Replacement and Exterior Waterproofing Term Agreement – Additional Funding
Date: September 3, 2026

SUMMARY

The Department of Public Works (DPW) previously advertised for A/E services for the SUNY Erie Community College (ECC) Campus-wide Roof Replacement and Exterior Waterproofing Term Agreement project, located at 6205 Main Street, Williamsville, NY 14221 and 121 Ellicott Street, Buffalo NY 14203. Qualifications and proposals were received by DPW on May 14, 2025. After careful review of all qualification submittals, Bell & Spina Architects Planners, DiDonato Associates, and Watts Architects & Engineers were selected and \$200,000 funding was provided for the Term Agreement per COMM 12E-16 (2025).

At this time, DPW is seeking approval for additional funding for this Term Agreement as there have been new projects requiring additional exterior waterproofing work through the term agreement beyond what could have been anticipated.

FISCAL IMPLICATIONS

Funds for the project are currently available from the approved Capital Budget, Funds Center 122, Fund 480, E.25001 - SUNY Erie Facility Master Plan Phase 4 for a total amount not to exceed \$72,830.

The County will receive 50% reimbursement from New York State for this project.

REASONS FOR RECOMMENDATION

The existing roofing system at Nunan has exceeded their useful lives and to reduce maintenance costs associated with temporary “stop-gap” measures to keep the buildings weather tight, a full replacement is warranted.

BACKGROUND INFORMATION

New projects include the complete replacement of 31-year-old roof at Nunan. Other projects will be identified by DPW when capital funds are available.

CONSEQUENCES OF NEGATIVE ACTION

If this approval is not obtained, roof replacement work at some buildings on North and City campuses will not be completed, this will lead to further deterioration of the buildings and ultimately closure of the facilities because they will become unsafe to occupy.

STEPS FOLLOWING APPROVAL

Upon legislative approval, additional funding will be provided for the Term Agreement for the total amount not to exceed \$72,830.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

Handwritten signature of Timothy C. Callan and the date 8/14/26.

Timothy C. Callan
Deputy Comptroller
Comptroller's Office

E.25001 - SUNY Erie Facility Master Plan Phase 4
File Copy (DPW Resolution_BG ECC Roof + Ext WP Term – Additional Funds.docx)

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: SUNY Erie Community College Campus-wide
Roof Replacement and Exterior Waterproofing
Term Agreement – Additional Funding

WHEREAS, DPW received A/E professional design qualifications and proposals for the SUNY Erie Community College Campus-wide Roof Replacement and Exterior Waterproofing Term Agreement on May 14, 2025 through the County's standard Request for Qualification process; and

WHEREAS, Bell & Spina Architects Planners, DiDonato Associates, and Watts Architects & Engineers were previously approved to provide Roof Replacement and Exterior Waterproofing Term Agreement services at SUNY Erie Community College (ECC) for an amount of \$200,000 (COMM.12E-16 (2025)); and

WHEREAS, the previous funds allocated for the Roof Replacement and Exterior Waterproofing Term Agreement services have been previously utilized on construction projects; and DPW is requesting additional funding for new projects identified at North and City campuses for a total amount not to exceed \$72,830; and

WHEREAS, each assignment will be approved on a lump-sum basis negotiated based on the agreed-upon work scope prior to beginning any services, or on an on-call basis based on the hourly rate according to the rate schedule per their proposal; and

WHEREAS, the County will receive 50% reimbursement from New York State for this project.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to increase funding for the SUNY Erie Community College Campus-wide Roof Replacement and Exterior Waterproofing Term Agreement in an amount not to exceed \$72,830; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for all of the above from Capital Budget, Funds Center 122, Fund 480, E.25001 - SUNY Erie Facility Master Plan Phase 4; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the County Executive's Office, Comptroller's Office, Division of Budget and Management and Erie Community College Office of the Chief Administrative and Financial Officer.

TO: TIMOTHY C. CALLAN, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- | | |
|-----------------------|---|
| 1. CONTRACTOR'S NAME | Bell & Spina Architects Planners
DiDonato Associates
Watts Architects & Engineers |
| 2. AMOUNT OF CONTRACT | Additional funds not to exceed \$ 72,830 |
| 3. PROJECT NUMBER | E.25001 - SUNY Erie Facility Master Plan
Phase 4 |
| 4. PROJECT TITLE | SUNY Erie Community College Campus-wide
Roof Replacement and Exterior Waterproofing
Term Agreement – Additional Funding |
| 5. DEPARTMENT CONTACT | Funding questions: Tracy Cichocki x8572
Letter pickup: Christy Weber at x8301 |

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS

\$ 2012,980.39

7. PERFORMED BY

Timothy Donato

Date Sent to Comptroller's Office:

08/14/2026

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