COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

October 30, 2026

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Funding for improvements of Social Adult Day Care services

Dear Honorable Members:

Please find enclosed a resolution from the Department for the Aging seeking authorization to provide a total of $179,445 of funding, for organizational capacity and facility improvements, for social adult day care programing at three not-for-profit entities, selected through a request for proposal process, Cradle Beach Camp Inc. ($44,550), the Karen Society of Buffalo ($86,300), and West Side Community Services Inc ($48,595). The funds will expand and improve the entities' adult day care services and position them for inclusion in the Department's existing Social Adult Day Care Provider network.

Should your Honorable Body require any further information, I encourage you to contact Commissioner Randall Hoak. Thank you for your consideration in this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/mrc
Enclosure
cc: Randall Hoak, Commissioner, Department for the Aging

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department for the Aging
Re: Funding for improvements of Social Adult Day Care services
Date: October 30, 2026

SUMMARY

Approve the attached resolution to allow the Department for the Aging (Department) to provide a total of $179,445 of funding, for organizational capacity and facility improvements, for social adult day care programing at three not-for-profit entities, selected through a request for proposal process, Cradle Beach Camp Inc. ($44,550), the Karen Society of Buffalo ($86,300), and West Side Community Services Inc ($48,595). The funds will expand and improve the entities' adult day care services and position them for inclusion in the Department's existing Social Adult Day Care Provider network.

FISCAL IMPLICATIONS

No additional County Funds are required. The Department's 163Unmetneed2627 grant, which is 100% State funded, has appropriations in its Adult Day Care account (#516023) to fund these contracts.

REASONS FOR RECOMMENDATION

Social Adult Day Care (SADC) or Social Adult Day Services (SADS) program is defined as a structured, comprehensive program that provides functionally impaired individuals with long-term care services in a protective, congregate, community, or home setting for less than 24 hours a day.

To increase the availability of social adult day care opportunities in Erie County, the Department conducted a Request for Proposal (RFP) process, to identify and select for funding, not-for-profit entities desiring to expand or start social adult day care programs, to help meet the increasing need we see for such services.

This funding will strengthen, modernize, and expand the infrastructure of the Department's Day Care Provider Network. Through targeted investments in facilities, technology, equipment, accessibility, safety, program delivery, and organizational capacity, the Department seeks to ensure that County residents have continued access to high-quality community-based social engagement opportunities that support independence, wellness, and quality of life.

While the Department's existing Social Adult Day Programming provides respite annually to over 125 clients, not all eligible older adults who would benefit from the program do so. Utilizing existing Department funds to improve these Social Adult Day Program Providers will equip them to provide new opportunities to serve more older adults with more flexibility.

CONSEQUENCES OF NEGATIVE ACTION

The Department will be unable to meet the need for expanded Social Adult Day Program services for the benefit of older adults in Erie County.

STEPS FOLLOWING APPROVAL

The Department will complete the contractual process with each agency to improve and expand their Social Adult Day Care programs for older adults.

A RESOLUTION SUBMITTED BY:
DEPARTMENT FOR THE AGING

RE: Funding for improvements of Social Adult Day Care services

WHEREAS, the Department for the Aging (Department) continually looks to enhance and expand services to help seniors remain in their homes longer; and

WHEREAS, the Department wishes to increase the independence of older adults and reduce the long-term care costs by providing services to reduce or delay long-term admission to facilities; and

WHEREAS, the Department, desiring to increase Social Adult Day Care opportunities in the County, conducted a Request for Proposal (RFP) process to identify not-for-profit entities who want to expand or initiate Social Adult Day Care programs; and

WHEREAS, the Department now desires to contract, for the period October 1, 2026, through March 31, 2027, with three RFP selected entities and provide them with funding for facilities, technology, equipment, accessibility, safety, program delivery, and organizational capacity; and

WHEREAS, the three entities and their amounts are Cradle Beach Camp Inc. $44,550, the Karen Society of Buffalo $86,300, and West Side Community Services Inc $48,595; and

WHEREAS, no additional County funds are required as existing budgetary appropriations are available in the Department's 163UNMETNEED2627 grant's Adult Day Care account (#516023) to fund the contracts.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to contract, for the period October 1, 2026, through March 31, 2027 with: Cradle Beach Camp Inc for $44,550, the Karen Society of Buffalo for $86,300, and Westside Community Services for $48,595, to make necessary improvements to their organizations' adult day care programs in order to better serve older adults; and be it further

RESOLVED, that authorization is hereby given that existing appropriations in the Department's 163UNMETNEED2627 grant's Adult Day Care account (#516023) be utilized to fund the contracts; and be it further

RESOLVED, that authorization is hereby given to the Division of Budget and Management to make any technical adjustments necessary to effectuate this resolution; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, Comptroller's Office, Department for the Aging, Department of Law and Division of Budget and Management.

Department for the Aging

Recommendation for RFP #: 2026-045VF

Date: 9/10/2026

The review panel has completed its task of evaluating the proposals for the above-named RFP. The proposals were graded individually by each panel member as well by Administration as to compliance with the RFP requirements and fiscal compliance/soundness.

Agency	TOTAL SCORE	RANKING by Score	Current Funding Amount	Requested Amount	Recommended Award
Cradle Beach	79.1118	3	0	$44,550	$44,550
Karen Society of Buffalo	90.8184	2	0	$135,900	$86,300
West Side Community Services	94.3232	1	0	$48,595	$48,595

It is recommended that Cradle Beach, Karen Society of Buffalo and West Side Community Services receive funds to improve and bolster their social adult day services in Erie County in 2026. Supporting documentation is included in this packet.

The Department for the Aging has complied with all applicable provisions of Section 26.08 of the Erie County Administrative Code.

Committee Chair Signature: Rachael Vega	Printed Name: Rachael Vega	Date: 9/15/2026
Commissioner Signature: Randall Hoak	Printed Name: Randall Hoak	Date: 9/15/26
Deputy County Executive Signature: Lisa M Chimera	Printed Name: Lisa Chimera	Date: 9/16/26

Once reviewed and approved, please return to Rachael Vega at Rachael.Vega@erie.gov or Room # 1344 for processing. Thank you.