JOINT WORK SESSION FLAGSTAFF CITY COUNCIL, COCONINO COUNTY BOARD OF SUPERVISORS, NORTHERN ARIZONA UNIVERSITY

AGENDA

MONDAY APRIL 1, 2019 COUNCIL CHAMBERS 211 WEST ASPEN AVENUE 4:00 P.M.

- 1. Call to Order
- 2. Pledge of Allegiance and Mission Statement

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

3. ROLL CALL

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

CHAIRMAN BABBOTT

VICE-CHAIRWOMAN FOWLER SUPERVISOR PARKS SUPERVISOR ARCHULETA SUPERVISOR RYAN

MAYOR EVANS

VICE MAYOR SHIMONI COUNCILMEMBER ODEGAARD COUNCILMEMBER ASLAN COUNCILMEMBER SALAS COUNCILMEMBER WHELAN

PRESIDENT CHENG

4. Public Participation:

Public Participation enables the public to address the Council about an items that are not on the agenda. Public Participation appears on the agenda twice, at the beginning and at the end of the work session. You may speak at one or the other, but not both. Anyone wishing to comment on an item that is on the agenda is asked to fill out a speaker card and submit it to the recording clerk. When the item comes up on the agenda, your name will be called. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak.

5. Update on 2020 Census efforts of the Coconino County-Flagstaff Census team

Update on Forest Health initiatives (Greater Flagstaff area).
 Discussion of Facility Planning and Organizational Updates.
 Transportation discussion including; City's 5 Year Plan highlights; Multi-Modal coordination; NAIPTA coordination; County coordination and; NAU coordination.
 Public Participation
 Informational Items To/From Chairman, Supervisors and County Manager/Mayor,

Council and City Manager/NAU President

11. Adjournment

| CERTIFICATE OF POSTING OF NOTICE | |
|---|-------|
| The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on, ata.m./p.m. in accordance with the statement filed by the City Council with the City Clerk. | |
| Dated this day of, 2 | 2019. |
| | |
| Stacy Saltzburg, MMC, City Clerk | |

CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council

From: Sara Dechter, AICP, Comprehensive Planning

Manager

Co-Submitter: Kim Musselman, Coconino County Director of Special

Projects

Date: 03/21/2019

Meeting Date: 04/01/2019



TITLE:

Update on 2020 Census efforts of the Coconino County-Flagstaff Census team

DESIRED OUTCOME:

Inform the Board of Supervisors and City Council on the progress of the Census Team towards ensuring a complete count in Coconino County, in particular the joint work of the NAU and Communications subcommittees on preparing to work with hard to reach populations among NAU students.

EXECUTIVE SUMMARY:

April 1st 2019 is National Census Day of Action, marking one year out from Census Day 2020. Tonight's presentation will give an update on the 2020 Census coordination and outreach related to recruiting for local Census jobs, completing Census Bureau data requests, and the preparations of the NAU and Communications subcommittees for outreach to hard to count populations.

INFORMATION:

National Census Day of Action

Communities throughout the United States are participating on April 1, 2019 with events, social media and press releases to mark the beginning of the one-year countdown to Census Day. The important work of ensuring a complete count for Flagstaff and Coconino County is just beginning. The Flagstaff City Council and Coconino County Board of Supervisors will be issuing a Joint Proclamation regarding the importance of Census 2020 and support of efforts to ensure a complete count for all of our communities across the County.

Participant Statistical Area Program (PSAP)

The 2020 Census Participant Statistical Areas Program (PSAP) was sent to Coconino County on January 28, 2019. The county-wide response is due on May 28, 2019. The County sent a letter to all municipalities asking for their feedback and participation.

Census Oversight Team

The Census Oversight Team met for the first time on Monday, February 25, 2019. At the meeting they approved a part-time Volunteer and Event Coordinator position that uses funding already allocated. The position was advertised and closed on March 15th. Applications are currently being reviewed by members of the Flagstaff Coconino-County Census Team. The Oversight Team also approved spending up to \$75,000 for a media and public relations contract that will be used to create a schedule and content for a local campaign to begin in summer 2019 and end in June 2020. The next meeting of the Oversight

Team will be held on May 25, 2019.

NAU Communications Capstone

The NAU School of Communication is working on a media and public outreach plan for students on campus as the Spring 2019 capstone course. Thirty-nine students are working in teams to produce a schedule and content for an in-person, advertising, media, and social media campaign that is designed to encourage NAU students to accurately be counted, in the right place, which is the community where they reside on April 1, 2020. Students will present their final proposals on Friday, May 3, 2019 to the Coconino County-Flagstaff Community Census Team from 9.a.m. to 3:30 p.m. Staff will send out a schedule to the City Council and Board of Supervisors, who are welcome to attend.

Attachments: Presentation







Census 2020 Coordination and Outreach Update

April 1, 2019

Joint City-County Meeting

Sara Dechter, Comprehensive Planning Manager

Kim Musselman, Director of Special Initiatives

Jerry Thull, Associate Director, NAU School of Communication

National Census Updates

Today is the National Census Day of Action

Shape your future START HERE >



- **Census Recruitment**
- Citizenship question hearing at US Supreme Court - April 23, 2019
- Flagstaff Office scheduled to open in June







Participant Statistical Areas Program

- County received the PSAP data at the end of January.
- Deadline for submission to Census is May
 - Letter was from the County to all towns and municipalities inviting them to participate







Census Oversight Committee

- First Meeting in February 2019
- Agreed to review events and purchase more than \$2,500
- Endorsed:
- Hiring a part-time Volunteer and Event coordinator
- Public Relations and Media firm contract up to \$75,000
- Quarterly spending reports from city and County







Community Census Team

- Subcommittees currently working:
- NAU
- Media and Outreach
- Subcommittees that will being in Summer
- and Fall 2019
- K12 Education Network
- Non-governmental organizations (NGOs)
- Employers and Businesses







Media and Outreach

Daily Sun working on a series of articles

about Census -related issues

- had good organic reach on Facebook and Social media regarding Census jobs have LinkedIn
- National Tagline: Shape Your Future → Start Here







NAU Capstone

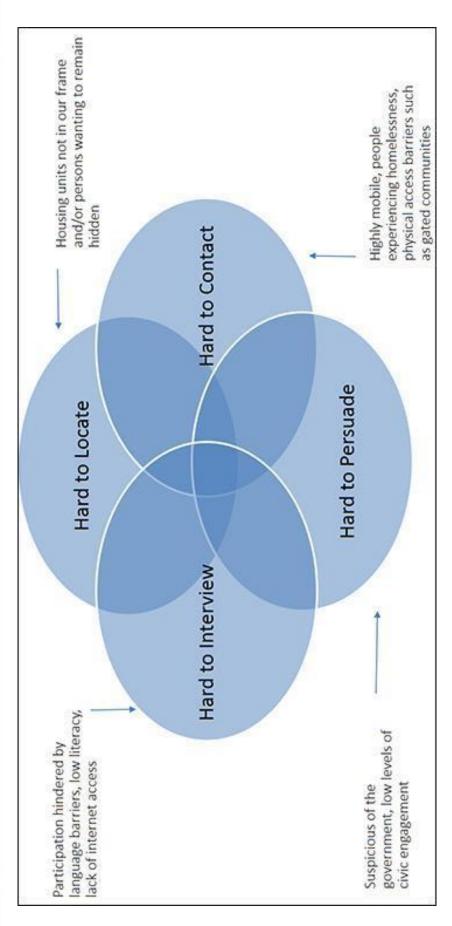
- Communication majors at NAU working on a capstone project designing on-campus outreach for the 2020 Census
- University students are a hard to count contact, hard to interview and hard to population because they are hard to persuade.







Hard to Reach Populations









တ

Strategic Communication

Challenges for 2020 on-campus outreach

- Low awareness of the Census
- . Mailer delivery
- Preference to be counted at home







Strategic Communication

Motivators for 2020 on-campus outreach

- Funding for helping the community
- Additional representative for Arizona







NAU Outreach Methods

- Face-to-face will be very important
- Instagram and Twitter for social media
- Mix of paid and organic online outreach
- Use of on-campus visuals like posters on trash receptacle
- Memes, videos and interesting content











ONESTIONS?

CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council

From: Paul Summerfelt, Wildland Fire Manager

Date: 03/26/2019

Meeting Date: 04/01/2019



TITLE

Update on Forest Health initiatives (Greater Flagstaff area).

STAFF RECOMMENDED ACTION:

Informational presentation only.

EXECUTIVE SUMMARY:

Presentation will be provided by, and topics will include:

- City: Paul Summerfelt Flagstaff Watershed Protection Project and City's Climate Adaptation & Action Plan
- County: Jay Smith Forest Industry and Legislative/Administrative involvement
- Greater Flagstaff Forests Partnership: Ann Mottek 2019 Wildfire Mitigation Award and recent efforts
- NAU ERI: Dr Han Sup Han Forest Biomass

INFORMATION:

General discussion on current status and accomplishments, challenges, and possible outcomes moving forward.

Attachments: Presentation

City-County-NAU Joint Meeting <u>Forest Health</u>

Apr 1, 2019



Line-Up

- Paul Summerfelt City: FWPP & CAAP
- Jay Smith County: Industry, Legislative, and Admin Updates
- Anne Mottek GFFP: 2019 Wildfire Mitigation Award and recent efforts
- Han Sup Han NAU ERI: Forest Biomass



Why - What







- Its about . . .
 - Exceptional danger,
 - Reducing risk,
 - Partnering with others,
 - Qualify of life,
 - Forests as integral part of our community and water system,
 - Investment in our future,
 - Recognition we can't wait for others to act
- Nov 2012 \$10M Bond, w/74% approval by Flagstaff voters



City: 2,150 acres 89% complete

State: 1,035 acres 100% complete

Navajo: 120 acres 42% complete

USFS:

Phase I: 1,040 acres 100% complete

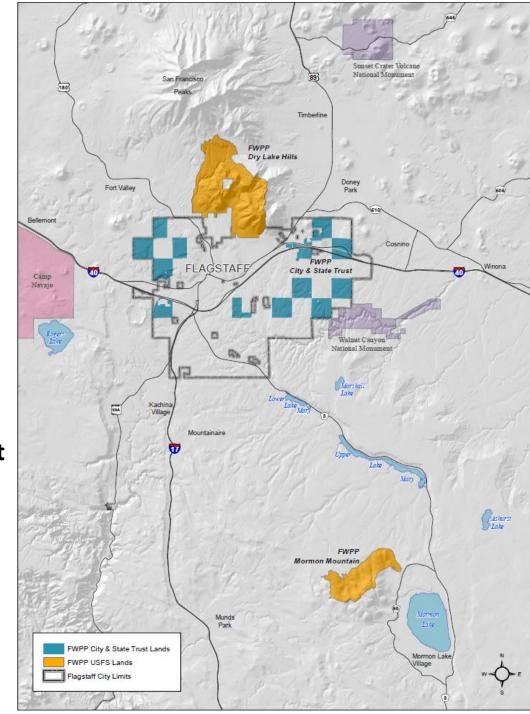
Phase II:

1,900 acres contract
40% complete

1,400 acres – soon

Phase III:

Est 2,600 acres
Op Planning to
begin soon



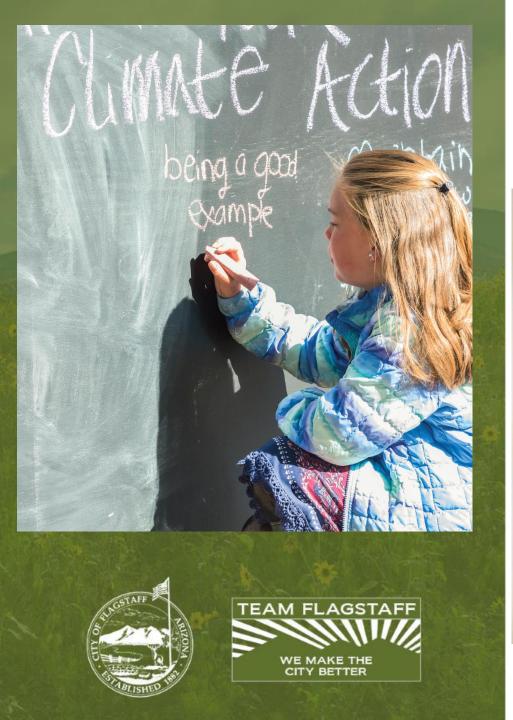
What











Climate Adaptation & Action Plan

Adopted Nov 2018

Flagstaff's climate vulnerability assessment looked at how key resources and sectors could be impacted by identified climate risks:





FOREST RESTORATION

FOREST INDUSTRY UPDATE





FOREST RESTORATION

FOREST INDUSTRY UPDATE

- The Coconino County Industry Partnership met with local and regional Forest Service personnel as well as FWPP leaders to discuss the reasons for multiple no-bids in 2018
- The Coconino County Industry Partnership also met with Congressman O'Halleran to discuss ways to improve and increase forest industry in Coconino County
- Good Earth Power AZ / NewLife Forest Products has new investors and have begun installation of a new mill in Williams area.
- Joe Dirt Excavating has also begun installation of a mill in the Williams area.



FOREST RESTORATION

COUNTY LEGISLATIVE & ADMINISTRATIVE INVOLVEMENT

- Supervisor Babbott and Supervisor Whiting (Navajo County) requested feedback from industry and organizations involved with Forest Restoration in AZ to identify top priorities
- County officials met with AZ Senate and Congressional delegation and top USFS leaders to discuss potential appropriations and administrative changes that will accelerate forest restoration in AZ
- County Forest Restoration Director continues to work with NAU-ERI, The Nature Conservancy and USFS to develop efficiencies and models to improve USFS practices



Recipient 2019 Wildfire Mitigation Award

Established in 2014 and co-sponsored by

- National Association of State Foresters
- International Association of Fire Chiefs
- National Fire Protection Association
- USDA Forest Service

The highest national honor for outstanding work and significant program impact in wildfire preparedness and mitigation

7 awardees recognized -> WUI Conference, Reno, NV March 27, 2019

Coconino County Board of Supervisors tour Ft Tuthill Thinning Project

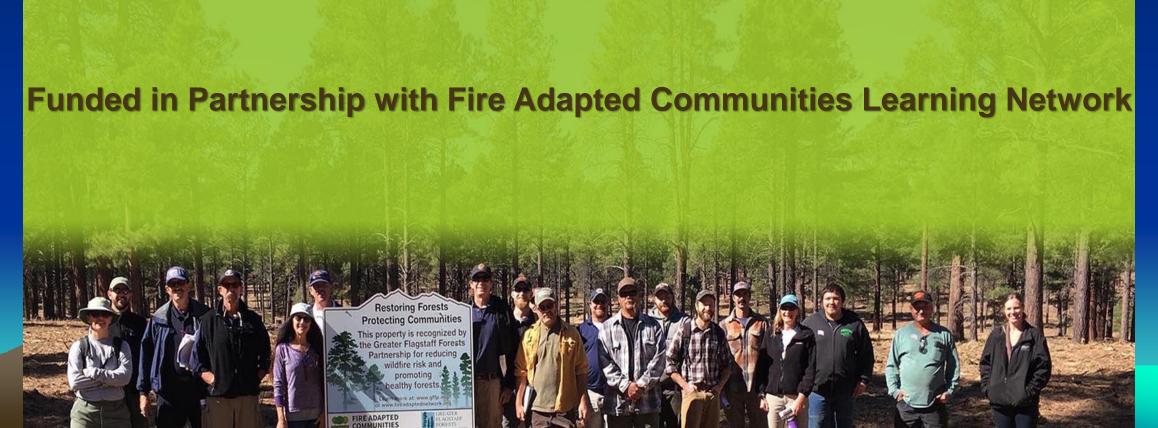
City Council Congratulates Firewise Winners

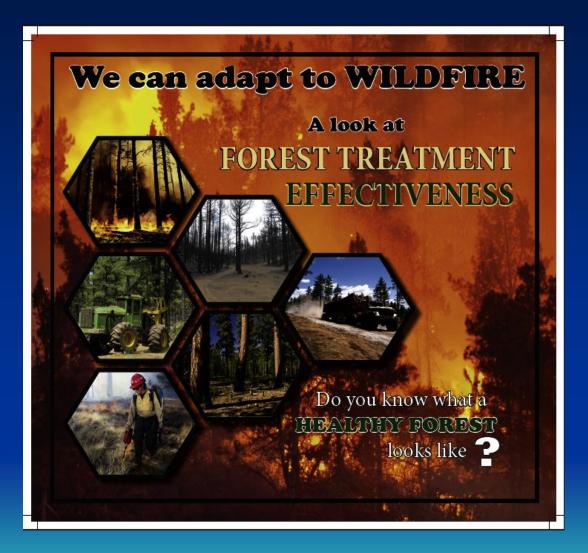




Two Educational Kiosks at Ft Tuthill







DEFEND WHAT MATTERS

- **Our Homes**
- **49** Our Communities
- Our Forests

A century of fire suppression led to today's overly dense forests.



Unnaturally dense forests are prone to uncharacteristically severe wildfires.

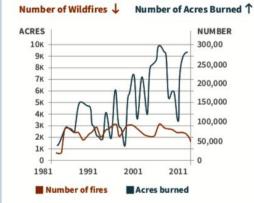


Low-severity surface fires play a natural role in our forests—they reduce the risk of severe fires and improve ecosystem health.

LIVING WITH WILDFIRE

- Recent trends show fires have become larger and more destructive.
- With a drier and hotter climate, fire and smoke will likely increase.
- Land managers and policy makers are working to increase the pace and scale of thinning trees and prescribed fires.
- Thinning small trees and applying prescribed fires across the landscape reduces the risk of damaging wildfires.

From 1982 to 2013 the number of individual fires decreased while the total acres burned increased. NWCG Smoke Management Guide for Prescribed Fire, Feb. 2018



Forest Biomass Context







Biomass Issues:

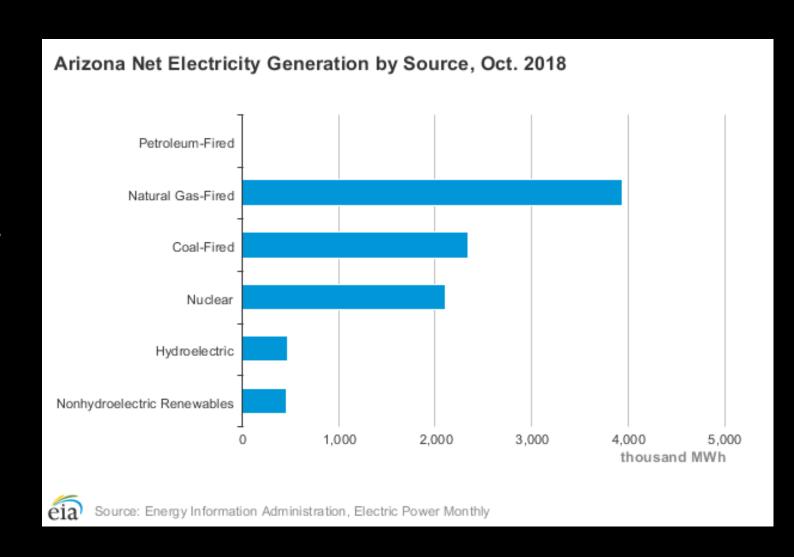
- Needs to be removed from the site
 - ⇒ Cause fire hazard
 - ⇒ Attract forest insects
 - ⇒ Within 30days (summer) or 60days (winter)
- Issues with lack of market and demand for biomass in western Arizona
- Stops or delays restoration treatments until the biomass is removed.
 - ⇒ Creates bottleneck





Biomass power plant in Arizona

- Novo BioPower in Snowflake
- Produce 27 MWh
- Currently less than 0.5% of the total electricity production in Arizona
- Renewable energy resources defined by Arizona Administrative Code (R14-2-1802): ≥60MW



(ACC Policy Statement, 1/16/2019)

Lack of markets for wood...in western Arizona



Pilot Project:

Export wood chips and other forest products to South Korea

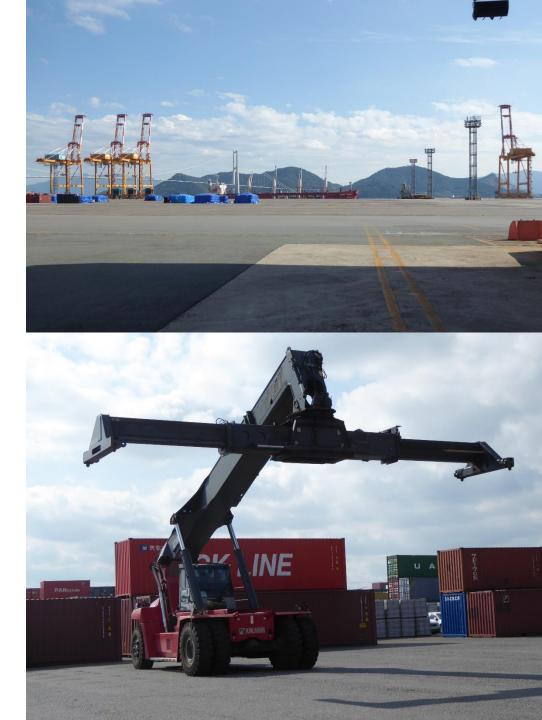




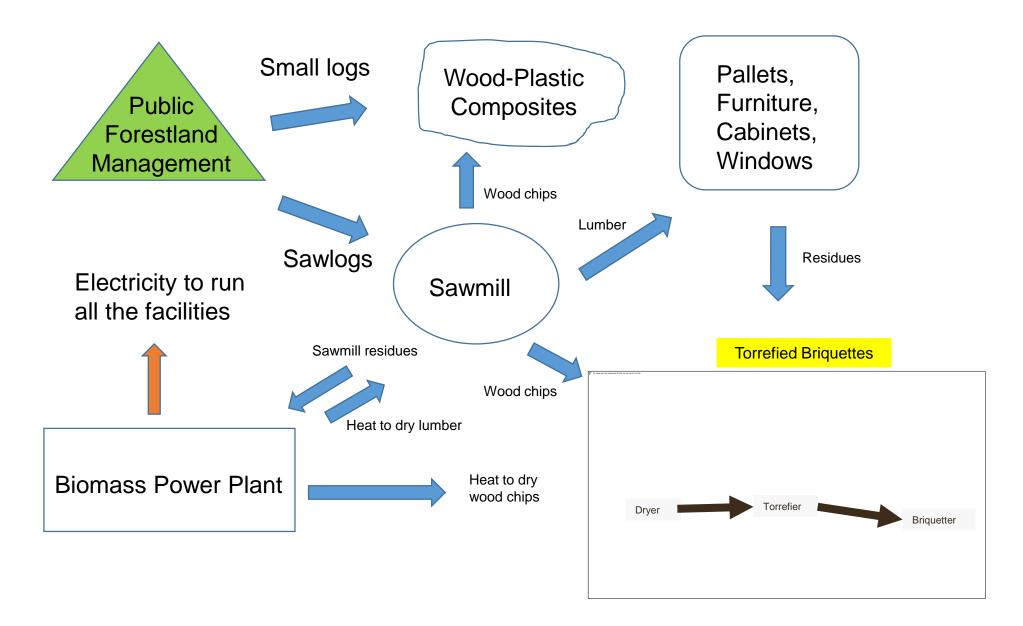


JA International, LLC South Korea

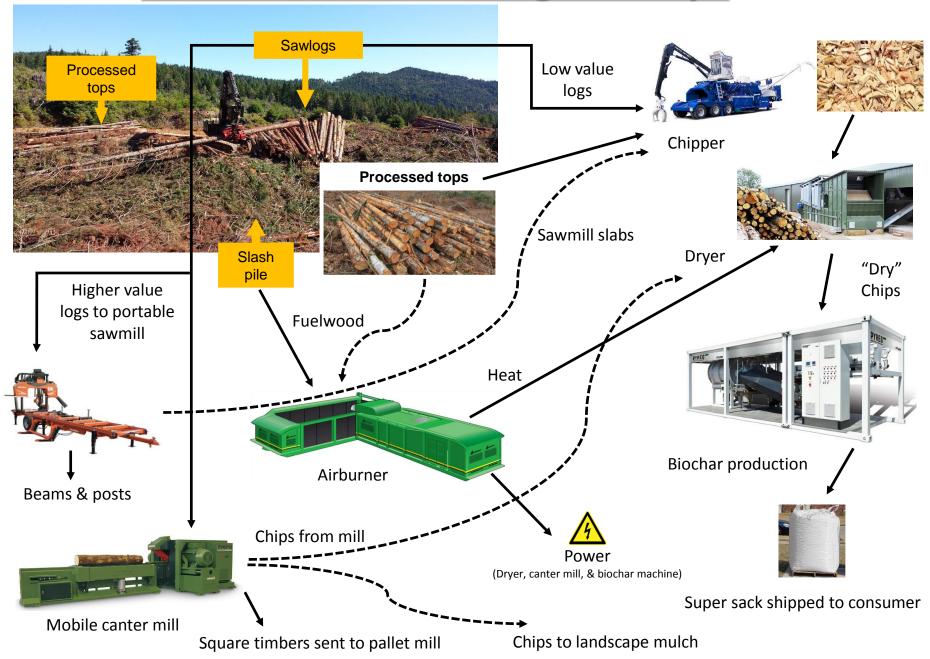




Business Cluster at Camp Navajo



In-Woods Processing Concept



Questions?





CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council

From: Andy Bertelsen, Public Works Director

Date: 03/28/2019

Meeting Date: 04/01/2019



TITLE:

Discussion of Facility Planning and Organizational Updates.

DESIRED OUTCOME:

With this worksession, the City of Flagstaff, Coconino County, and Northern Arizona University will have the opportunity to discuss such topics as an update on the Census process, forest health initiatives, facility planning efforts, and transportation initiatives taking place in our Flagstaff and greater Flagstaff community. The purpose of this worksession is a shared discussion of these community efforts.

EXECUTIVE SUMMARY:

This worksession with the City of Flagstaff, Coconino County, and Northern Arizona University is an opportunity to discuss broader initiatives taking places in our Community.

INFORMATION:

Staff representatives from the City of Flagstaff, Coconino County, and Northern Arizona University will take the opportunity to present facilities planning efforts underway within each organization.

Attachments: Joint Worksession City Facilities Presentation

County Presentation

NAU Presentation





Facilities Planning and Projects



Overview

Current inventory of 107 Buildings/900,000 sq. ft:

- ➤ Construction Efforts Underway
 - City Courthouse Project
 - Re-location of Building Plan Review, Risk Management, and Sustainability
 - Pulliam Airport Upgrades to Accommodate New Carrier Services
 - Water Services And Housing Office Relocation
 - J. Lively Roof and Locker Room Improvements
 - Small remodel projects capital repair and replacements



Facilities Planning and Projects



Background Information for New Council Members

- Planning Efforts Underway
 - Mogollon Property Redevelopment Planning
 - Future of Current City Courthouse location
 - Rio De Flag Flood Mitigation Project
 - Leasing Partners
 - United States Geological Survey (USGS) Office Complex
 - Parks, Recreation and Open Space
 - West Side Park Design and Community Engagement
 - Buffalo Park Restrooms
 - Schultz Trailhead Community Engagement and Planning



Facilities Planning and Projects



QUESTIONS?

FACILITIES PLANNING SERVICE & SPACE REIMAGINED

Sue Brown, Facilities Management Director Joint Meeting April 1, 2019





- Policy Discussions from September to December
 - Public discussions and feedback with the Board of Supervisors, County Leadership, Community
 Partners and the Public
 - Focus on customer experience, access and service enhancements
 - Opportunities for partnership and space sharing



City of Flagstaff

NAU





- The Path Forward: Across the County
 - Sheriff/Jail District: Page Substation Detention Remodel
 - Small remodel projects and Capital Repair and Replacement projects in outlaying areas
 - Tuba City
 - Williams
 - Page
 - Fredonia



- The Path Forward: Flagstaff
 - Completion of New Medical Examiner's Facility; Open House on April 30
 - Exploring a Remodel and Addition to King Street facility
 - Master Plan for Public Works on Commerce



- The Path Forward: Flagstaff
 - Downtown Master Plan
 - Courthouse
 - 110 E Cherry
 - Administration Center
 - Chase Parking lot
 - Reduce existing leases



- Sheriff/Jail
 - Jail Intake Upgrade Concepts
- Parks and Recreation
 - Parks and Recreation Master Plan Countywide
 - Frontiere At Rogers Lake recently opened for facility rental

McConnell Sidewalk & Multimodal Improvements Project

Project Mission

The Mission of the Project is to provide the best design solution for multimodal circulation & safety improvements to minimize congestion and confusion of all modes along a section of the McConnell Drive Corridor on NAU's Flagstaff campus.

Project Highlights

- Partnership With NAIPTA
- Partial FTA Grant Funding from NAIPTA to Start Design
- New Transit Station Improvements Planned
- 10' wide Accessible Sidewalk Along N. Side of McConnell
- Connection to FUTS Trail
- ADOT Interstate Off-Ramp Coordination

- Connection to Future ADOT Sidewalk
- New Campus Gateway Entry Opportunity
- Proposed Roundabout & Stop Light Intersections
- Proposed Buffered Bike Lanes
- Cross Agency Stakeholder Collaboration (ADOT, NAIPTA, COF)
- Sinclair Wash Impact & Restoration Opportunity

Project Milestones

- 1. Design Team Request for Qualifications & Selection
- 2. Design Development Start:
- 3. Phased Construction (2-3 Years):

January-April 2019

May 2019

TBD



Milton/Route 66 New Campus Entry Study

Project Mission

The primary mission of this study is to determine the feasibility, benefits, constraints, challenges, conceptual layout, and assumed costs of construction to add an additional 4th leg at the intersection of Milton Road and Arizona State Route 66, and to provide vehicle, transit, bike and pedestrian access to NAU's Flagstaff campus.

Project Highlights

- Partnership With NAIPTA
- Partial FTA Grant Funding from NAIPTA to perform Feasibility Study
- AECOM Design Team Performing Study through NAIPTA On-Call Task Order
- Parcel Optimization for New Campus Gateway Entry & Development Outcome Intended to Inform Future Campus Master Plan
- Intended to Improve Campus Circulation of all modes for Current & Future Growth on & off Campus
- Possible Solutions Proposed Include Connectivity to Riordan Ranch Rd. or Knoles Drive

Project Milestones

- 1. Project Scope Development
- 2. Traffic Impact Analysis & Feasibility Study

January-March 2019

March-July 2019



Strategic Space Utilization Study

Project Mission

The Mission of the study is to examine the utilization and appropriateness of spaces for current and desired methods of teaching, research learning, and student life; identify programmatic needs to support the university's mission; and develop a set of recommendations to improve and enhance spaces to meet programmatic needs and overarching goals.

Project Highlights

- Study being performed by the leading national space and master planning firm Sasaki
- Series of Onsite Work Sessions with Steering Committee & Focus Groups representing all areas of campus
- Stakeholder Interviews, Data & Space Analysis, Space Needs Assessments, and Collaboration Surveys
- First Phase of an Overall Campus Master Plan

Project Milestones

| 1. | Discovery & Analysis | March-June 2019 |
|----|---|------------------|
| 2. | Program Accommodation Strategy | July-August 2019 |
| 3. | Final Recommendations & Study Deliverable | September 2019 |



CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council

From: Rick Barrett, City Engineer

Date: 03/11/2019 **Meeting Date:** 04/01/2019



TITLE:

Transportation discussion including; City's 5 Year Plan highlights; Multi-Modal coordination; NAIPTA coordination; County coordination and; NAU coordination.

DESIRED OUTCOME:

Information only

EXECUTIVE SUMMARY:

Staff will provide highlights of transportation-related coordination efforts that are ongoing between the City, NAU and NAIPTA and will be prepared to address any questions, comments or concerns that may arise.

INFORMATION:

See attached slide presentation.

Attachments: <u>Presentation</u>

Joint City/County/NAU Work Session April 1, 2019

Transportation

Climate Action and Adaptation Plan

- Rio De Flag Flood Control
- Dark Skies Lighting
- Multi-Modal
 - Bicycle Paths (FUTS)
 - Missing Sidewalks
 - Coordination with Transit
 - "Complete Streets"
- Butler Adaptive Signal Control Project
 - Fiber optic connection Fourth Beaver (eight signals)
 - Live video and control cabinet control capability
 - Goal is to maximize green time for the traveling public (efficient driving practices)

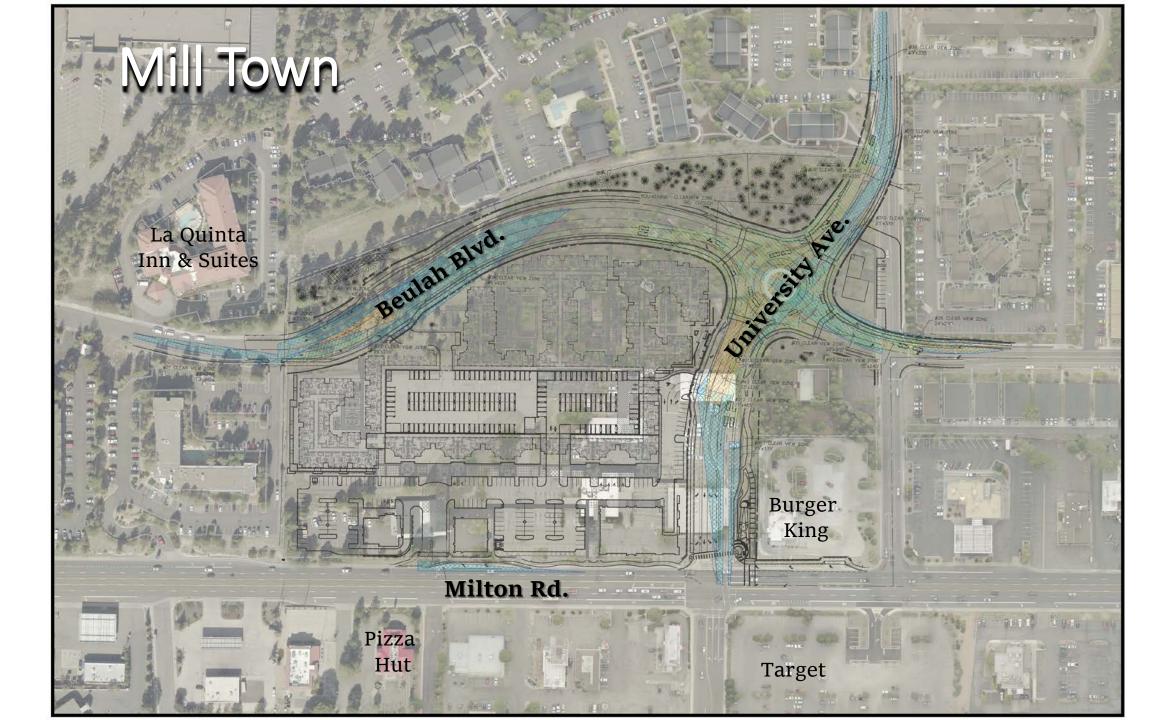
City Transportation Commission

- Oversight of Transportation Tax
 - Expansion & missing links (capacity)
 - Bicycle/Pedestrian
- Oversight of Road Repair & Street Safety Tax
 - Maintenance of all city roadways to an OCI of 70 or better
- Bicycle Advisory Committee
- Pedestrian Advisory Committee
- Neighborhood Traffic Calming
 - Studies
 - Public hearings

City's 5 Year Plan Highlights

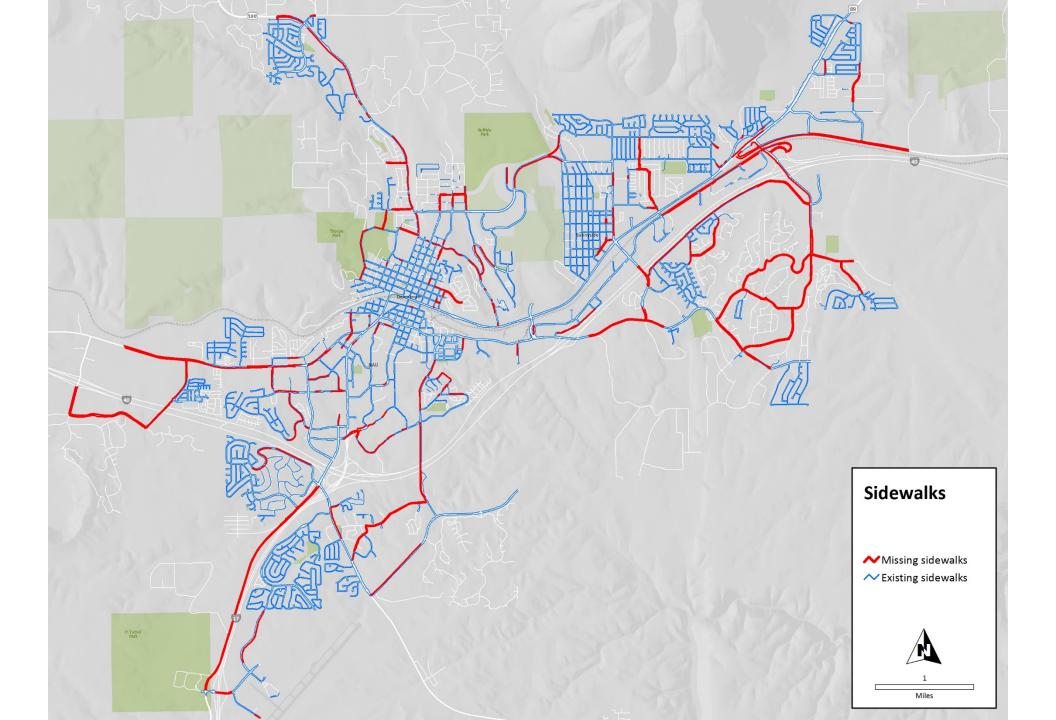
- San Francisco/Franklin Traffic Signal
- Lone Tree Overpass
- Lone Tree Road (Butler to JWP)
- University Realignment/Beulah Extension (Mill Town)

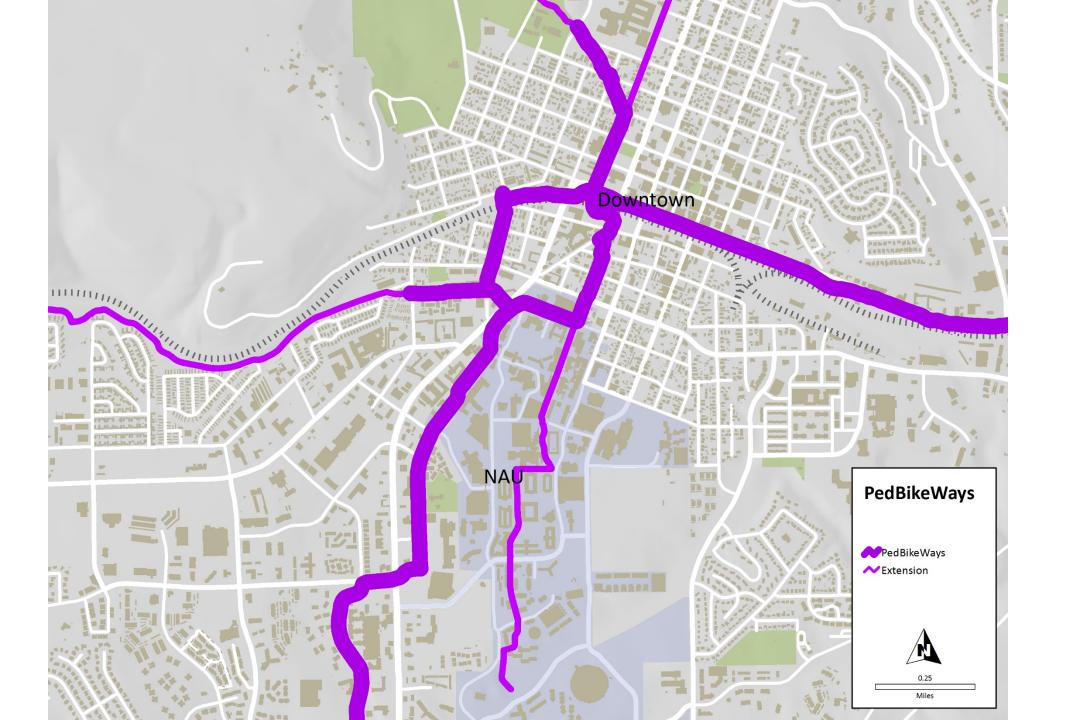




Multi-Modal Project Highlights

- \$2M/year for first 7 years of the program
 - Mountain View/Hoskins Urban Trail Connector





Arizona Department Of Transportation

- State Transportation Board (appointed by Governor)
- McConnell/I-17 Bridge Rehabilitation & Widening
 - sidewalk and multi-modal improvements
- Fourth Street Bridges over I-40
- Rt. 66/Rio De Flag Bridge/Humphreys Right Turn Lanes
- Milton Corridor Master Plan
- I-40 Pavement Preservation
 - Possibility for City to consider replacing existing Lone Tree bridges

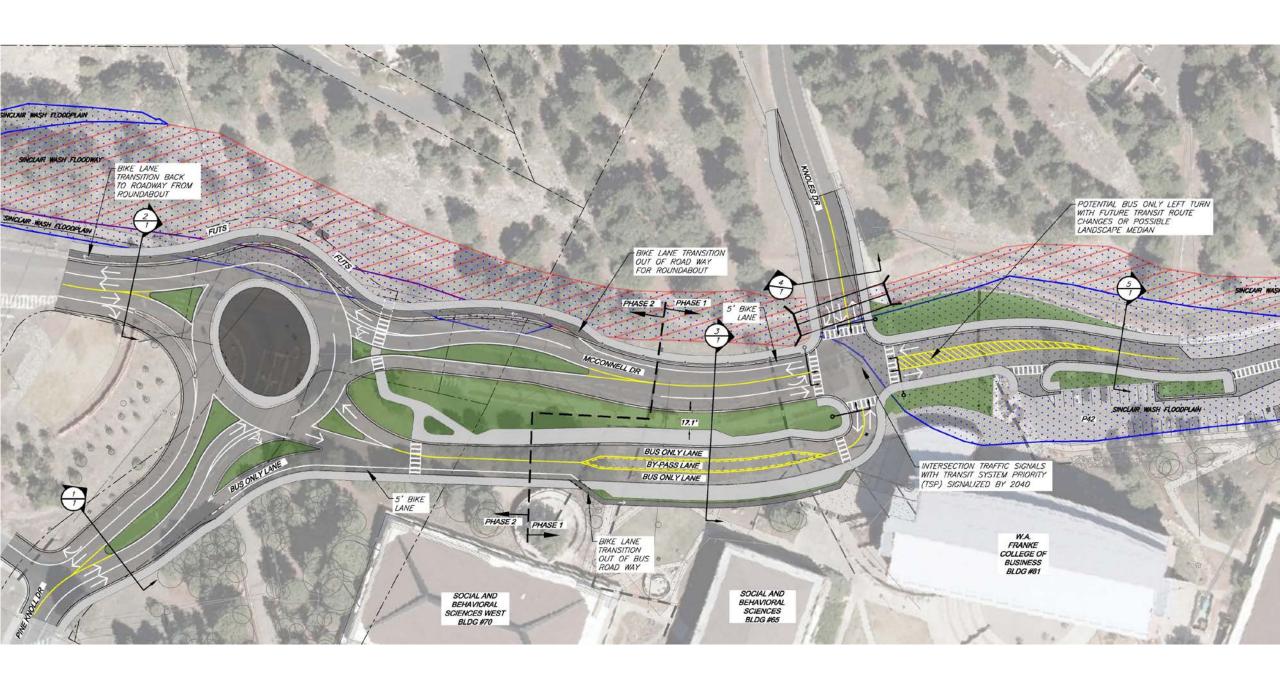
Flagstaff Metropolitan Planning Organization

- Executive Board, Management Committee and Technical Advisory Committee
 - ADOT, County, City & NAIPTA
- Planning for "Roads of Regional Significance"
 - Major & Minor Arterials
 - Major Collectors
- Highway Safety Improvements Program
 - Fourth/Lockett/Cedar Roundabout
- Continue to pursue funding for Lone Tree Traffic Interchange on I-40



Northern Arizona University Project Highlights

- Student Athlete High Performance Center
- STEM Building (160,000 s.f. @ Petersen Hall)
- Campus Entrance from Milton/Rt. 66
- McConnell/Pine Knoll intersection



Flagstaff Unified School District

- Seat on the Transportation Commission
- Discussions to relocate Kinsey Elementary School

BNSF Railway

- 5 at-grade Crossings in City limits
- Approximately 100 trains/day on two (2) main lines
- Amtrak Passenger Service
- We continue to hear desire to add a third (3rd) rail line
- Projects to be coordinated:
 - Elimination of wayside horns (Steves/Fanning)
 - Lone Tree Overpass rail realignment
 - Amtrak Boarding Platform
 - Rio De Flag Flood Control Project
 - Milton Road Underpass
 - Florence/Walnut Pedestrian/Bicycle Underpass













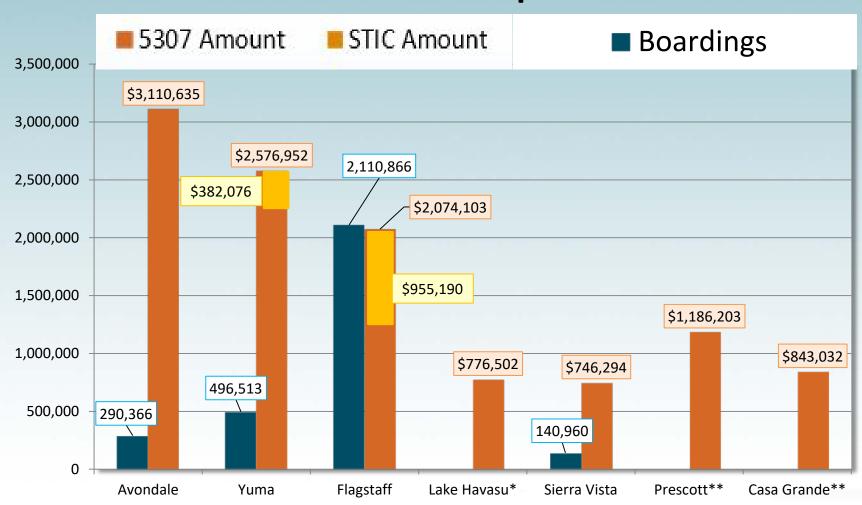
Mountain Line Programs







Census Impacts



^{*}The City of Lake Havasu discontinued fixed-route transit in FY15 and now only provides curb-to-curb service

^{**}Prescott and Casa Grande areas did not have municipally-operated fixed-route transit in FY17







Infrastructure Partnerships

- Kaspar and Rt 66
- Linda Vista Planning
- SBS & Milton
- Electric Vehicle Grant with NAU
- Connectivity of our system
- Signal Priority –
 Traffic Lights
- FAST Plan: Intersection improvements
- Queue jumps
- DCC Development

Coconino County

- Franchise Utility Coordination Meetings
- Road Repair Tax
 - Maintenance of County roadways and Forest Service roads

Prop. 403 – Promises Made & Kept

- Pinewood Blvd. \$1.6M
- Munds Wash Bridge \$460,000
- Koch Field Road \$1.4M
- Townsend-Winona Road \$5.1M
- Cosnino Road \$1.9M
- Kachina Trail \$1.6M



- Burris Lane Reconstruction \$2.2M
- Pavement Preservation \$ 8.1M, 192 Miles
- Total Cost: \$30.6M





Upcoming Projects

Mormon Lake Central Federal Lands

\$5.5M (County), \$9.5M Total

Bellemont Access & Safety

\$2.3M Roundabout,Reconstruction, & Widening

Townsend Winona US 89 to Rio Rancho

Likely \$1.6M Mill & Overlay

Spring Valley

\$300,000 Low Water Crossing







Building a 21st Century Organization



- Equipment Replacement
- Growing our Own Workforce
 - Apprentice & Trainee Programs
- Creating a Thriving Culture

