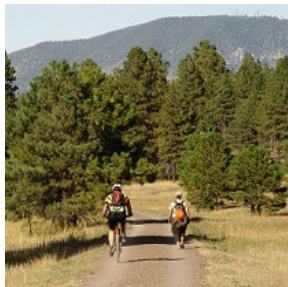
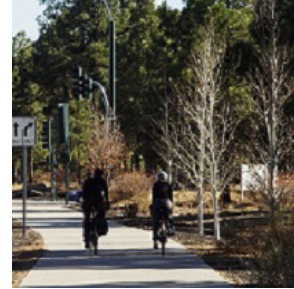
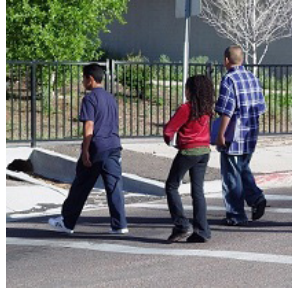


City of Flagstaff Active Transportation/FUTS Master Plans



Process and public engagement plan

January 2019



Prepared by

City of Flagstaff

211 West Aspen Avenue
Flagstaff, Arizona 86001

928 213 2685

mince@flagstaffaz.gov
www.flagstaff.az.gov/atmp

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biking, and trails.

- Create a shared vision for what needs to be done to improve walking, biking, and trails in Flagstaff.
- Lead to broad community endorsement for the master plans and their recommendations.
- Reach segments of Flagstaff's population who walk and bike, and for economic reasons rely on walking and biking, but do not typically participate in traditional planning processes.

The process for these two master plans will differ from traditional planning processes in that a significant amount of public engagement and background research has already been conducted in support of the master plans.

Work already done is described in Phase 0: Previous work and engagement in section 3 | [Process phases](#), and public engagement efforts to date are summarized in [Appendix A | Completed public engagement](#).

As a result, the process described in this document begins more toward the middle of a typical planning process, and allows the timeframe for adoption to be significantly shortened.

City of Flagstaff Public Participation Policy

In 2012, the Flagstaff City Council adopted Resolution 2012-39, which establishes a public participation policy for the City to promote transparency, two-way communication, and clear direction in planning processes. The policy incorporates five levels of engagement:

- **Inform** to provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions
- **Consult** to obtain public feedback on analysis, alternatives and/or decisions
- **Involve** to work directly with the public throughout the process to ensure that public issues and concerns are consistently understood and considered.
- **Collaborate** to partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution
- **Empower** to place final decision-making in the hands of the public.

Engagement levels for each phase in the process are indicated below:

Phase 0	Previous work and engagement	Collaborate
Phase 1	Process introduction	Inform and consult
Phase 2	Stakeholder engagement	Inform and collaborate
Phase 3	Public review	Involve
Phase 4	Detailed review	Collaborate
Phase 5	Final approval	Empower

Organization of this plan

2|Key messages This section outlines answers to important questions about the master plans; to help staff, stakeholders, policy makers, and the community understand the context for the planning process.

3|Process phases Describes a specific series of steps in six phases for preparation of the master plans, community engagement, and final approval.

4|Schedule Attaches tentative dates to steps in the process, commencing in January 2019 and concluding in July 2019.

5|Communication tools As the process moved forward, a variety of methods and mediums will be used to engage the community and convey information.

Appendix A|Completed public engagement Significant community outreach has already been done in support of the master plans. This section summarizes those efforts.

Appendix B|Stakeholders Lists individuals and community groups who have a stake in walking, biking, and trails and in the planning process, and who will be central to engagement.

Appendix C|Process requirements Outlines the procedural requirements for adoption of a specific plan, as described in Flagstaff City Code, the Zoning Ordinance, and the Flagstaff Regional Plan 2030.

2 | Key messages

What is the purpose of these master plans

- The Active Transportation Master Plan and FUTS Master Plan will serve as detailed policy and guidelines to make Flagstaff more walk and bike-friendly and enhance our urban trail system.
- The plans will identify goals, strategies, actions, programs, and projects for walking, biking, and trails.
- Having these master plans in place will help ensure that walking, biking, and trails are accommodated in new private development and public capital projects as Flagstaff continues to grow.
- As policy documents, the plans help guide regulatory changes needed to implement the policies regarding walking, biking and trails.
- Infrastructure projects identified in the master plans will become part of the City's capital planning process and facilitate a progression from plan to design to project to construction.
- Detailed plans help position the City to take advantage of grants, transportation tax dollars, and other sources of funding as opportunities become available.
- The plans will be guide pedestrian and bicycle accommodation in a future City streets master plan.
- The two master plans will implement the goals and policies of the *Flagstaff Regional Plan 2030: Place Matters* for walking, biking, and trails. The Regional Plan is a high-level policy guide that covers a variety of topics regarding the future physical development of Flagstaff; master plans are intended to fill-in the details for specific topics.

What will be included in the master plans

- A comprehensive list of goals, strategies, actions needed to improve walking, biking, and trails in Flagstaff.
- Inventories of existing pedestrian and bicycle facilities – including sidewalks, bike lanes, FUTS trails, crossings, bridges and tunnels – and a plan for where future facilities are needed.

- A description of existing conditions relative to walking, biking, and trails; and analyses of what we do well and what we can do better.
- Discussion of potential non-infrastructure programmatic elements to support walking, biking, and trails in the areas of education, enforcement, encouragement, and evaluation.
- An evaluation of priorities; which projects and programs are most needed and will provide the most benefit.
- Guidance regarding best practices for trails, pedestrian and bicycle facilities; as well as basic design guidelines.
- Considerations to ensure successful implementation of the plans.
- Performance targets and measures, and a process for evaluation to assess how we are doing following adoption of the plan.



Is there funding to implement the master plans?

- The transportation tax renewal will bring in an anticipated \$29 million over the next 20 years specifically for pedestrian, bicycle, and trail infrastructure projects. This will fund a portion of missing sidewalks and bike lanes, in addition to the highest priority planned FUTS, crossings, and bridges/tunnels.

- Anticipated transportation tax funding for roadway widening projects – including Lone Tree Road, Butler Avenue, West Route 66, and J.W. Powell Boulevard – will also complete sidewalks, bike lanes, FUTS trails, crossings, and bridges/tunnels along these streets where they are missing or planned.
- Pedestrian, bicycle, and FUTS infrastructure identified in the plans will be constructed when they are part of private development projects and City public works projects.
- Other pedestrian, bicycle and FUTS infrastructure projects and programs in the plans do not have identified funding. However, identifying them in a planning document makes it more likely to find funding, grants, or other means for implementation.

3 | Process phases

This section generally describes the process to be followed for preparation and adoption of the master plans, and illustrates how public engagement will be incorporated into the overall process. A detailed schedule is included in the next section 4 | Schedule.



Phase 0 **Previous work and engagement**

A significant amount of foundational work has already been done in support of the Active Transportation Master Plan and FUTS Master Plan, as described below for public engagement, background research, and inventory and analysis of existing facilities.

0.1 **Background research** collected to date helps provide a better understanding of existing conditions and the context for the master plans:

- Working Paper 1: Existing plans, policies, regulations, and guidelines
- Working Paper 2: Resources and literature review
- Working Paper 3: Mode share trends and peer cities analysis
- Working Paper 4: Pedestrian and bicycle crash data

- 0.2 **Facilities inventories** have been compiled and analyzed in detail for existing pedestrian, bicycle, and trails infrastructure:
- FUTS priority evaluation
 - Working Paper 7: Missing sidewalk inventory and prioritization
 - Working Paper 8: Missing bike lane inventory and prioritization
 - Working Paper 9.1 At-grade pedestrian and bicycle crossings
 - Working Paper 9.2 Grade-separated pedestrian and bicycle crossing
- 0.3 **Previous public engagement** efforts have been conducted since 2014 in a variety of activities in support of the master plans. These efforts are described in more detail in [Appendix A | Completed public engagement](#).

Phase 1 **Process introduction**

- 1.1 **Draft outlines** for the two master plans will to be completed for the beginning of the process, based on information already collected and feedback already received. The City's Pedestrian Advisory Committee (PAC) and Bicycle Advisory Committee (BAC) will review the draft outlines at their meetings in early February.
- 1.2 **Introductory presentations** to the City Council, Planning and Zoning Commission, and Transportation Commission to make them aware of the master plans and the planning process.
- 1.3 **Commission presentations** to eight relevant City and regional boards and commissions, which are listed in the [Appendix B | Stakeholders](#) section.

Phase 2 **Stakeholder engagement**

- 2.1 **Stakeholder interviews** with a focused selection of 12 to 15 individuals representing internal and agency staff and representatives of community groups. Interviews will include these questions:
- What are the most critical actions we can take for walking, biking, and trails from among the draft goals, strategies, and actions in the plans?
 - What should be the highest priorities for planned pedestrian, bicycle, and trail infrastructure?
 - Have we missed anything in the plan?
 - How does walking, biking, and trails support the mission and work of your program or agency?

- 2.2 **Stakeholder survey** will ask the same questions as the stakeholder interviews, but will be administered via an online survey for a broader group of internal and agency staff and representatives of community groups.
- 2.3 **Community group presentations** will be offered and made available to community groups.
- 2.4 **Draft plans** will be completed toward the end of the stakeholder engagement phase. The draft documents will be reviewed first at the March PAC and PAC meetings, then submitted to internal and agency technical review staff for their review and comment.



Phase 3 **Public review**

- 3.1 **Community survey** hosted on the Flagstaff Community Forum to facilitate public review of the draft plans and to solicit comments on their content and recommendations.
- 3.2 **Public open houses** will be planned on two occasions. The open houses will follow a drop-in format, with a series of boards and displays illustrating the content of the plans and providing opportunities to submit com-

ments. The two open houses will be held in locations, generally corresponding to the east and west sides of town.

- 3.3 **Other public opportunities** for engagement may be available during the planning process, such as the All Hands on Deck climate meeting, Earth Day, and Bike to Work Week.
- 3.4 **60-day public comment period** copies of the draft plans will be made available to the public for the required comment period at the beginning of March.
- 3.5 **Revised plans** will be prepared at the conclusion of the public review phase. The draft documents will be revised to incorporate comments received from both the public and internal/agency technical review staff. Revised plans will be reviewed first by PAC and BAC at their May regular meetings.

Phase 4 Detailed review

- 4.1 **Detailed presentations** to the Transportation Commission, Planning and Zoning Commission, and City Council will allow for in-depth review and discussions. The intent of this step is to make sure the content of the plans are fully understood and to allow policy makers adequate time for detailed review and discussion.
- 4.2 **Final plans** will be updated at the conclusion of the detailed review phase to reflect any final comments received.

Phase 5 Final approval

- 5.1 **Combined PAC/BAC/Transportation Commission meeting** a combined meeting is planned for the Transportation Commission and its two sub-committees. BAC and PAC make a recommendation regarding the plan to the Transportation Commission, which in turn makes a recommendation to the City Council. This combined meeting will serve as the required neighborhood meeting.
- 5.2 **Planning and Zoning Commission** makes a recommendation to the City Council. Two public hearings are required - at two different locations - before the Planning and Zoning Commission.
- 5.3 **City Council** approves the master plans via resolution following a public hearing.

4 | Schedule

The table and graphic below describe a detailed schedule for preparation and adoption of the master plans. The process is anticipated to be fairly short, because significant background work and community engagement has already been done. This process commences in January 2019 with preparation of the first master plan drafts, and is anticipated to conclude in July 2019 with City Council adoption.

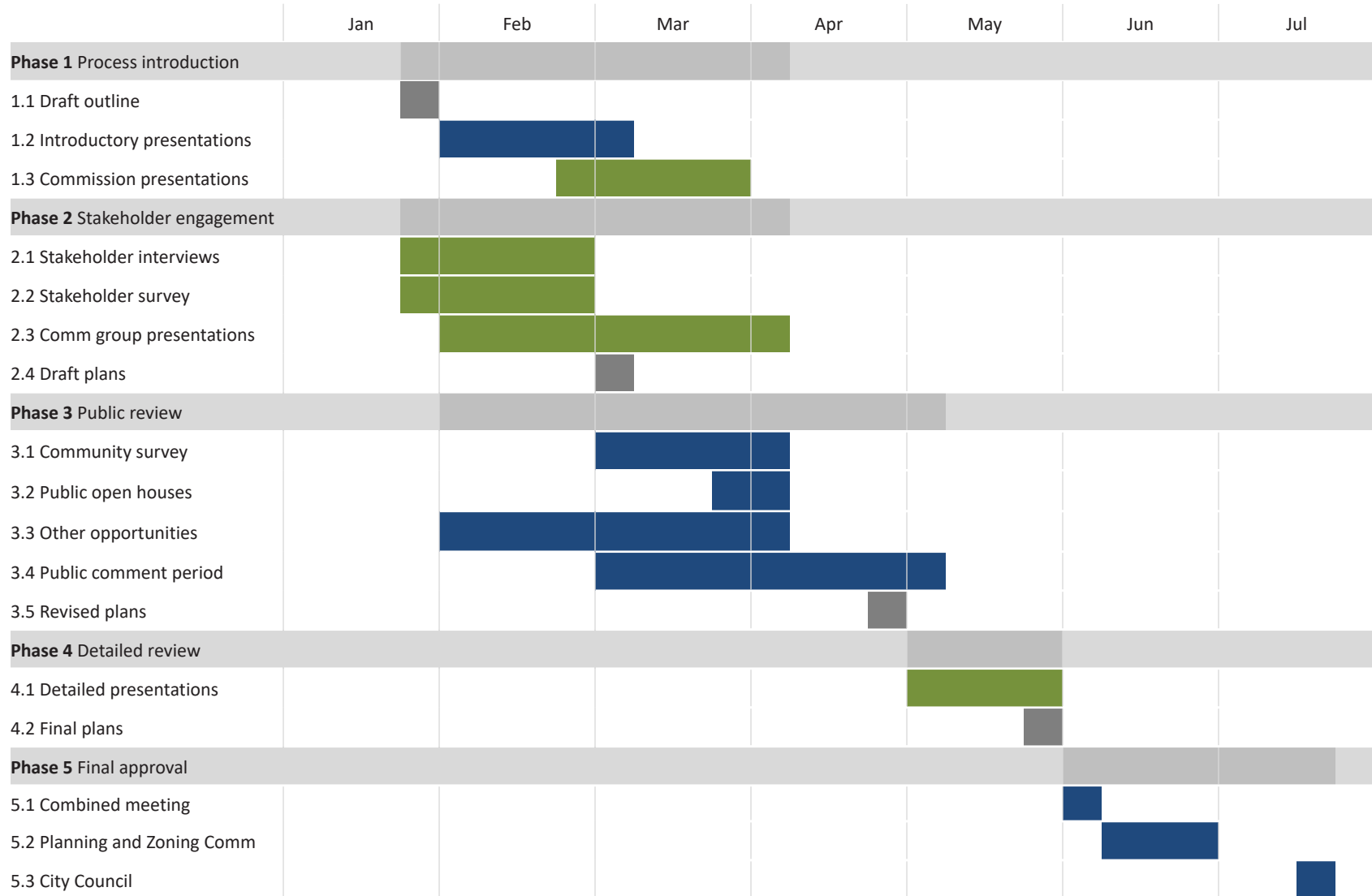
It should be noted that specific dates on this schedule are tentative and could be changed for a variety of reasons.

Detailed schedule

Phase 1 Process introduction	
1.1 Draft outlines	
▪ Complete draft outlines	Jan 25
▪ BAC review	Feb 7
▪ PAC review	Feb 14
1.2 Introductory presentations	
▪ Transportation Commission	Feb 6
▪ Planning and Zoning Commission	Feb 13
▪ City Council	Mar 5
1.3 Commission presentations	
▪ FMPO/NAIPTA Coordinated Mobility Council	Feb 16
▪ NAIPTA Transit Advisory Committee	Mar 7
▪ FMPO Technical Advisory Committee	Mar 7
▪ NAIPTA Board of Directors	Mar 20
▪ Parks and Recreation Commission	Mar 20
▪ Open Spaces Commission	Mar 25
▪ Inclusion and Adaptive Living Commission	Mar 26
▪ Tourism Commission	Mar 26
▪ Sustainability Commission	Mar 28
Phase 2 Stakeholder engagement	
2.1 Stakeholder interviews	Jan 28 - Feb 28

2.2 Stakeholder survey	Jan 28 - Feb 28
2.3 Community group presentations	Feb 1 - Apr 5
2.4 Draft plans	
▪ Prepare draft plans	Jan 25 - Mar 1
▪ Complete draft plans	Mar 1
▪ BAC review	Mar 7
▪ PAC review	Mar 14
▪ Internal/agency review	Mar 4 - Mar 29
Phase 3 Public review	
3.1 Community survey	Mar 4 - Apr 5
3.2 Public open houses	Mar 25 - Apr 5
3.3 Other public opportunities	Feb 1 - Apr 5
3.4 60-day public comment period	Mar 4 - May 3
3.5 Revised plans	
▪ Prepare revised plans	Apr 5 - Apr 26
▪ Complete revised plans	Apr 26
▪ BAC review	May 2
▪ PAC review	May 9
▪ Internal/agency review	Apr 29 - May 17
Phase 4 Detailed review	
4.1 Detailed presentations	
▪ Transportation Commission	TBD
▪ Planning and Zoning Commission	May 22
▪ City Council	May 28
4.2 Final plans	May 31
Phase 5 Approval process	
5.1 Combined BAC/PAC/Trans Comm meeting	Jun 6
5.2 Planning and Zoning Commission	
▪ P&Z public hearing 1	Jun 12
▪ P&Z public hearing 2	Jun 26
5.3 City Council	Jul 16

Schedule graphic



5 | Communication tools

Communication tools

- **Website**

An Active Transportation Master Plan web page on the City of Flagstaff website is the primary repository for information regarding the master plans and the planning process.

www.flagstaff.az.gov/ATMP

The site includes a description of the plans and process, a collection of relevant information and documents, topical and timely information, and opportunities for getting involved. The page also links from other related City of Flagstaff web pages, including:

[Flagstaff Urban Trails System](#)
[Pedestrian Program](#)
[Bicycle Program](#)

Staff will also seek opportunities to link to other related websites.

- **Facebook**

The City has maintained a Facebook page for the Flagstaff Urban Trails system since 2009. At present the page has just over 2,900 likes.

www.facebook.com/Flagstaff-Urban-Trails-System-207094295408/

This page is used to communicate information not just for the FUTS system, but also for walking, biking, and general multimodal transportation. Select posts are financially “boosted” to increase the audience that will view the post.

In addition to the FUTS Facebook page, staff regularly works with administrators of other Facebook pages, both inside and outside of the City, to cross-post on items of mutual interest.



- **Notify Me**

This feature on the City’s website allows citizens to subscribe to a variety of email lists to receive information from the City.

www.flagstaff.az.gov/list.aspx

Subscribers to the “Pedestrian-Bicycle-FUTS” list are sent information of interest related to the Flagstaff Urban Trails System (FUTS), walking, and bicycling. Subscribers are also sent monthly meeting agendas for the City’s Pedestrian Advisory Committee and Bicycle Advisory Committee. This list currently has about 940 subscribers.

- **Flagstaff Community Forum**

The Flagstaff Community Forum is an online platform for civic engagement that is hosted on the City of Flagstaff website.

www.flagstaff.az.gov/FCF

Most of the surveys already conducted in support of this planning process were hosted on the Forum, and any future surveys will use the Forum as well.

- **Story maps**

Esri story maps combine maps, narrative text, images, charts and graphics, and other media in a single interactive webpage, and provide an effective and compelling way to communicate information.

storymaps.arcgis.com/en/

Several story maps have already been created for these master plans to illustrate existing and planned facilities. It is anticipated that additional story maps will be used to convey information from the plans.

- **Media releases**

Staff will work with the City’s communications manager to issue media releases at appropriate milestones in the planning process to convey information about the plan and process to the public.

- **Radio/television spots**

There may be opportunities for staff and members of the PAC and BAC to appear on local radio and television outlets to discuss the master plans.

Appendix A | Completed public engagement

A significant amount of public outreach has already been done, beginning in 2014, in support of the Active Transportation and FUTS Master Plans. Staff has conducted eight community surveys, hosted two public open houses, talked to hundreds of citizens about walking and biking at dozens of community events, and held monthly discussions at PAC and BAC about pedestrian and bicycle issues. This appendix summarizes those engagement efforts.

Community surveys

- **Walking and biking survey** Summer 2014 | 458 responses

Open-ended survey intended to gather information about where walking and biking is good and where there are issues, what are the factors that making walking and biking good or problematic, and what could be done to improve walking and biking in Flagstaff.

For this survey, the City worked with North Country and Hermosa Vida to target populations that are not typically reached in surveys and public engagement, including low income and minority communities.

- **Pedestrian and bicycle project survey** Summer 2016 | 294 responses

Respondents were asked to rate the importance and priority of a variety of pedestrian and bicycle projects in five categories: missing sidewalks, missing bike lanes, planned FUTS trails, enhanced at-grade crossings, and potential overpasses/underpasses.

- **Milton Road survey** Fall 2016 | 189 responses

This survey was conducted to gain a better understanding of the walking and bicycling issues along Milton Road. Respondents were invited to share their thoughts about walking and biking along or across Milton Road, and were asked to rate a variety of potential facilities to accommodate pedestrians and bicyclists on Milton Road.

- **Regional Transportation Plan surveys**

Transportation values survey: Winter 2016, 460 responses
Future transportation spending survey: Spring 2016, 372 responses
Transportation project priorities survey: Fall 2016, 84 responses
Have your say survey: Spring 2017, 125 responses

A series of four public surveys were conducted in support of the Regional Transportation Plan. Although the focus of the RTP surveys is transportation more broadly defined, there are significant results in the surveys for walking and biking.

- **FUTS trail users survey** Summer 2017 | 375 responses

Survey of users of the Flagstaff Urban Trails System, conducted to determine patterns of trail use and solicit users' perceptions of the FUTS system. The survey updated a previous FUTS survey from 2011.

- **Draft goals and strategies survey** Fall 2017 | 167 responses

Intended to gather public feedback regarding a number of proposed goals and strategies to improve walking and biking in Flagstaff. The goals and strategies were developed for the Active Transportation Master Plan.

- **PedBikeWays survey** Winter 2018 | 277 responses

This survey introduced the concept of PedBikeWays to the public and helped gauge the level of interest and support for the concept. Respondents were also asked which segments or features they think are most important, and if any additional facilities should be added to the plans.

- **Bicycle Friendly Community survey** Fall 2018 | 284 responses

The League of American Bicyclists conducted a survey in conjunction with the City's application for renewal of Bicycle Friendly Community status to gain a better understanding of local bicyclists' experiences in Flagstaff.

Walking-Biking-Trail Summits

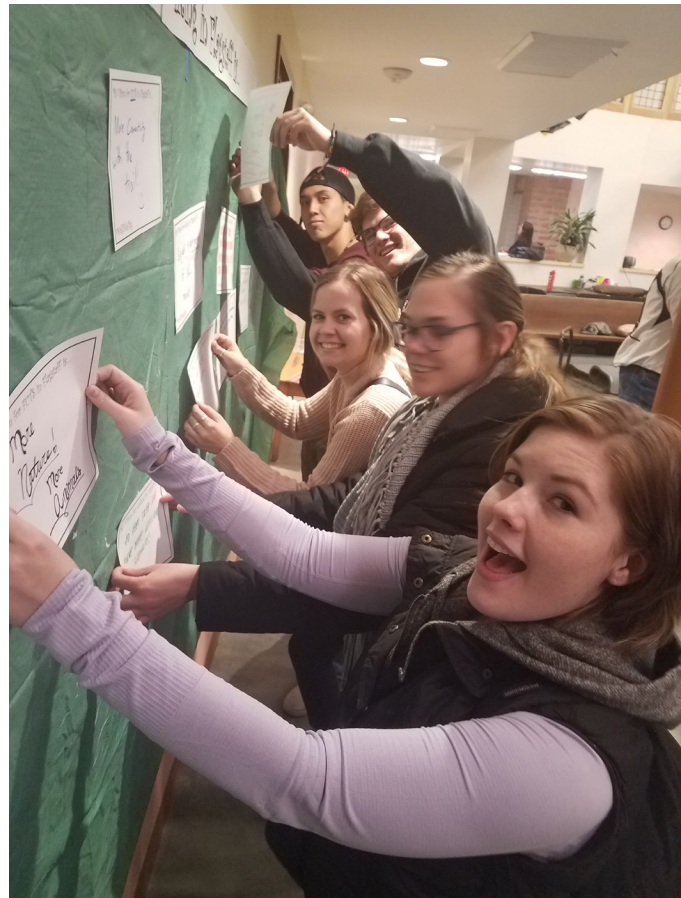
Two summits were hosted in late 2017: on November 1 at the Joe Montoya Center on the west side, and November 15 at Pine Forest Charter School on the east side. Approximately 100 residents attended the two summits.

The summits were structured in a drop-in open house format. Attendees were able to participate in a variety of activities:

- **Facilities voting maps** Participants placed dots on a series of six large-scale maps that depicted existing and missing/planned sidewalks, bike lanes, FUTS trails, crossings, PedBikeWays, and the bikeway network. Dots were color coded by priority.
- **Goals and strategies survey** A paper version of the online survey described

above was made available for participants to complete. Submitted surveys are folded into the results of the online survey, summarized above.

- **Strategies voting chart** Draft goals and strategies were printed on a series of large posters; dots were placed adjacent to strategies that participants consider most important or highest priority.
- **Vision board** Participants were invited to express their vision for walking or biking on a sheet of paper, which was then attached to a wall with other vision statements.
- **Comment cards** Provided a medium for participants to express any additional thoughts and comments about the master plan and the summits.



Tabling events

Over the past several years, staff and PAC/BAC members have engaged with the public at a variety of community events, including

- Earth Day
- Bike Bazaar/Bike to Work Week
- Arizona Trail Day
- Flagstaff Community Market

For these events staff has a series of maps on hand illustrating existing and future FUTS trails, sidewalks, bike lanes and crossings. FUTS trail maps and other pedestrian and bicycle literature are also distributed.

Discussions with the public at these events typically focused on future plans for multimodal facilities, existing concerns with walking, biking, and trails, the Active Transportation Master Plan, and the upcoming transportation tax renewal.

Transportation tax open houses

Five open houses were held in conjunction with the informational campaign for the three transportation-related sales tax propositions on the ballot in November of 2018:

- September 18, 2018: Flagstaff City Hall Lobby
- September 26, 2018: Flagstaff Aquaplex
- October 5, 2018: Heritage Square, First Friday Art Walk
- October 8, 2018: FUSD Board Room
- October 17, 2018: Murdoch Center

Maps of existing and planned sidewalks, bike lanes, FUTS trails, and crossings were available during these open houses. In addition to answering questions about the tax propositions, staff discussed information on the maps with attendees and had more general conversations about walking and biking in Flagstaff.



PAC/BAC meetings

For the past several years, discussion of the Active Transportation Master Plan and FUTS Master Plan has been essentially a standing item on the agendas of the City's Pedestrian Advisory Committee and Bicycle Advisory Committee.

As the process moves forward, PAC and BAC meetings will continue to serve as primary review and discussion forums for the various aspects of the plan. Both meetings are open to the public and can be live-streamed from the City's website.

Appendix B | Stakeholders

Pedestrian Advisory Committee/Bicycle Advisory Committee

For the past several years, PAC and BAC have discussed a wide variety of topics relative to the master plans nearly every month at their regular meetings. As this process moves forward, PAC and BAC will continue to serve as primary review and discussion bodies for the various aspects of the plan.

Boards and commissions

- Parks and Recreation Commission
- Open Spaces Commission
- Sustainability Commission
- Inclusion and Adaptive Living Commission
- Tourism Commission
- NAIPTA Transit Advisory Committee
- FMPO Technical Advisory Committee
- FMPO/NAIPTA Coordinated Mobility Council

Internal/agency technical review staff

City of Flagstaff

- Tiffany Antol, Interim Planning Director
- Nicole Antonopoulos, Sustainability Manager
- Rick Barrett, City Engineer
- Jeff Bauman, Traffic Engineer
- Sara Dechter, Comprehensive Planning Manager
- Dan Folke, Interim Community Development Director
- Amy Hagin, Parks Manager
- Carlton Johnson, Associate Planner
- Scott Overton, Streets Section Director
- Gary Miller, Development Engineer
- Jenny Nieman, Sustainability Specialist
- Bret Petersen, Capital Improvements Engineer

FMPO

- David Wessel, Manager

Coconino County

- Tim Dalegowski, Transportation Planner
- Jess McNeely, Community Development Assistant Director
- Brian Grube, Parks and Recreation Assistant Director

ADOT

- Donna Lewandowski, Bicycle/ Pedestrian Program Coordinator
- Nathan Reisner, Northcentral District Development Engineer

Northern Arizona University

- Greg Mace, Facility Services Associate Director
- Erin Stam, Parking Services Director

NAIPTA

- Kate Morley, Development Director
- Estella Hollander, Associate Transit Planner

Extended internal/agency staff

City of Flagstaff

- Reid Miller
- Stephanie Sarty
- Eli Reisner
- Shane Dille, Deputy City Manager
- Andy Bertlesen, Public Works Director
- Adam Miele
- Rebecca Sayers
- Alan Sanderson, Traffic Engineering Project Manager

Coconino County

- Jay Christelman, Community Development Director
- Norma Gallegos, Community Services Interim Director
- Cynthia Nemeth, Parks and Recreation Director
- Melissa Shaw, Long Range Planner
- Melinda Tracey, Senior Services Program Director
- Christopher Tressler, County Engineer

Coconino County Public Health Services District

- Kim Austin, Coconino County Safekids
- Denise Burley, Division Manager
- Heather Williams, Injury Prevention Program Manager
- Mare Schumacher, Epidemiologist
- Amy Young, Healthy Policy Analyst

ADOT

- Dan Gabiou, Planning Studies Program Manager
- Audra Merrick, Flagstaff District Engineer
- John Wennes, Transportation Planning Program Manager

NAU

- Daniel Okoli, Vice President for Capital Planning and Campus Operations
- Janel Wilcox, Landscape Architect
- Cori Cusker, First Year Experience Instructor

NAIPTA

- Anne Dunno, Capital Project Manager
- Erika Mazza, Chief Executive Officer

NACOG

- Jason James, Transportation Planner
- Tod Morris, Mobility Management Planner
- Jen O'Connor, Transit Planner

Community groups

Walking/biking/running groups

- Flagstaff Biking Organization
- Northern Arizona Trail Runners Association
- Flagstaff Ultrarunning Club
- Flagstaff Trail Divas
- Girls on the Run
- Jack's Walks
- Team Run Flagstaff
- Latino Outdoors Flagstaff

Community groups

- Friends of Flagstaff's Future
- Stand Up for Flagstaff
- Coconino Hispanic Advisory Council

Tourism

- Convention and Visitors Bureau
- Flagstaff Visitors Center
- Flagstaff Lodging, Restaurant, and Tourism Association

Business/economic development groups

- Downtown Business Alliance
- Economic Collaborative of Northern Arizona
- Flagstaff Independent Business Alliance
- Greater Flagstaff Area Chamber of Commerce
- Northern Arizona Association of Realtors
- Northern Arizona Building Association
- Sustainable Economic Development Initiative

Environmental groups

- Sierra Club
- Citizens Climate Lobby
- Willow Bend Center
- Grand Canyon Trust

Public Health

- Coconino County Public Health Services District
- Flagstaff Medical Center – Fit Kids
- NAPEBT Wellness Program
- Native Americans for Community Action
- NAU Employee Assistance and Wellness Office
- North Country Health Care
- Northern Arizona Healthcare Foundation

NAU groups

- NAU Office of Sustainability
- GPR faculty
- Sustainable Communities faculty
- NAU Cycling Club
- NAU Hiking Club

- Run NAU
- Student Health and Physical Education Club
- College Health Education Club
- Fossil Free NAU
- NAU Our Climate
- Student Health Advocacy Committee
- Res-Life Coordinator, Sustainability
- Associate Vice President
- Bike Hub
- Green Jacks

Neighborhood associations

- La Plaza Vieja Neighborhood Association
- Southside Community Association
- Sunnyside Neighborhood Association
- Townsite Neighborhood Association

Bike/running shops

- Absolute Bikes
- Arizona Pedal Tours
- Cosmic Cycles
- Flag Bike Revolution
- Flagstaff Bicycle & Fitness
- Flagstaff Bikes
- REI
- Run Flagstaff
- Single Track Bikes

Appendix C | Process requirements

Flagstaff Regional Plan 2030

The Flagstaff Regional Plan 2030 indicates the purpose of a specific plan as providing a greater level of detail for a geographic area or element of the Regional Plan. The Regional Plan further describes specific plans as follows:

- Specific plans provide for the systematic implementation of the Regional Plan
- The development of specific plans is essential for implementation of the Flagstaff Regional Plan and its vision.
- Specific plans adopted by resolution are official City policy providing direction on how to implement the Regional Plan.
- Specific plans are processed as a minor amendment but follow the enhanced procedural requirements for public participation and notification required of major plan amendments.

Flagstaff City Code

Procedural requirements for adopting a specific plan are found in several locations in Title 10 (Zoning Code) and Title 11 of the Flagstaff City Code:

- 10-20.30.060 Neighborhood Meeting
- 10-20.30.070 Additional Requirements for Citizen Outreach
- 10-20.30.080 Notice of Public Hearings
- 11-10.10.020 Common Procedures
- 11-10.20.010 Comprehensive Plan Updates
- 11-10.20.020 Major Plan Amendments and New Elements
- 11-10.30.020 Elements of a Specific Plan
- 11-10.30.030 Specific Plan Adoption/Amendment

Relevant process and notice requirements for adoption of a specific plan are listed below:

Additional notice

- Notice must be provided to other jurisdictions and agencies to ensure coordination.
- At least 60 days before the first public hearing at the Planning and Zoning

Commission, the proposal must be transmitted to the Planning and Zoning Commission and City Council, submitted to a variety of outside agencies for review and comment, and made available to the public.

Neighborhood meeting

- A neighborhood meeting must be conducted for the Specific Plan.
- A plan for the neighborhood meeting must be approved by the Planning Director.
- The meeting must be noticed in compliance with 11-10.10.020.D.3.b and 10-20.30.060.D.
- Notice of the meetings must be provided to the registry of interested persons or groups.
- A record of proceedings must be kept.

Planning and Zoning Commission

- Two public hearings must be conducted at the Planning and Zoning Commission.
- Notice of the hearings must be published in the newspaper at least 15 but not more than 30 days prior.
- The two hearings must be held within 30 days of each other on consecutive Planning and Zoning Commission regular meeting dates.
- Notice of the meetings must be provided to the registry of interested persons or groups.
- General notice requirements for public hearings are described in 10-20.30.080, 11-10.10.020.J, 11-10.20.020.B.3, and 11-10.20.020.B.4.

City Council

- One public hearing must be held before the City Council.
- Specific plans are adopted by the City Council by resolution.