

RESOLUTION NO. 2019-16

A RESOLUTION AMENDING SECTION 5.2(A) OF THE SECTION 8 ADMINISTRATIVE PLAN

RECITALS:

WHEREAS, the City of Flagstaff (the "City") has adopted a Section 8 Administrative Plan for the administration of the Section 8 Housing Choice Voucher program; and

WHEREAS, pursuant to 24 C.F.R. 982.207 the City may establish waiting list selection preferences based on local housing needs and priorities; and

WHEREAS, the City Council has read and considered the staff summary report and finds that it is in the best interest of the City to amend Section 5.2 of the Section 8 Administrative Plan to adopt a residency preference for selection of applicants from the waiting list.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FLAGSTAFF AS FOLLOWS:

SECTION 1 That Section 5.2(A) of the Section 8 Administrative Plan is hereby amended to read as follows:

5.2 PREFERENCES

Consistent with the CFHA Agency Plan, the CFHA will select families based on the following preferences based on local housing needs and priorities.

A First Preference – ~~Applicants will be accepted from both residents and non-residents.~~ Local Residency. Applicants who qualify for the local preference are applicants:

- 1** Whose current primary residential address is in Flagstaff including incorporated and unincorporated areas with an 86001, 86004, 86004, 86005 or 86011 Zip Code (hereinafter referred to as Flagstaff);
- 2** Who are employed by a third party in Flagstaff;
- 3** Who are relocating to Flagstaff for purposes of employment; or
- 4** Who are self-employed in Flagstaff.

The following definitions will be used to determine qualification for local preference.

- a)** Primary residential address. This is the place where the household lives full time. In cases where more than one residence is maintained, or the household does not live together, the primary place of residence will be where a household member is on the lease or pays rent. If the household maintains one residence or lives together, the place where the Head of Household lives will be considered the

primary residence. A current lease for an address in Flagstaff or a current driver's license with a Flagstaff address will be accepted as verification of residency.

- b) Employed. The Head of Household, spouse or co-head of household must be currently employed by a third-party for at least the minimum wage, for a minimum of 20 hours per week, and for a minimum of 36 weeks per year. An employer statement, on employer letterhead, of current employment in Flagstaff will be accepted as verification of employment.
- c) Relocating for Employment. The Head of Household, spouse or co-head of household must have an offer of employment from a third party for at least the minimum wage, for a minimum of 20 hours per week, and for a minimum of 36 weeks per year. The offer must include a fixed start date. A voluntary transfer within the same company from another location will not be considered a valid offer of employment. An employer statement, on employer letterhead, of guaranteed future employment in Flagstaff will be accepted as verification of employment.
- d) Self-employment. The Head of Household, spouse or co-head of household must have income earned in Flagstaff, after allowable expenses, equal to at least 20 hours per week at the minimum wage. Schedule C of the most recent tax return and self-certification of earnings in Flagstaff will be accepted as verification of self-employment.

SECTION 2. This resolution and the amended Administrative Plan Section 5.2 shall become effective on the 4th day of June 2019.

PASSED AND ADOPTED by the City Council of the City of Flagstaff this 4th day of June 2019.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY