



FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

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Approved Minutes

Technical Advisory Committee

1:30 p.m. – 3:30 p.m. – Thursday, April 6, 2017

Coconino County Human Resources Building – Weatherford Room
420 S San Francisco Street, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Coconino County Human Resources Department at 928-679-7100. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the FMPO Executive Board may be present.***

CALL TO ORDER: Vice Chair Gabiou called the meeting to order at 1:32 pm.

COMMITTEE MEMBERS

Dan Gabiou, ADOT Transportation Planner, Vice-Chair Present (Telephonically)

Rick Barrett, City of Flagstaff Engineer Present

Nate Reisner, ADOT North Central District Development Engineer

(for Audra Merrick, ADOT Flagstaff District Engineer) Present

Anne Dunno, NAIPTA Capital Program Manager Present

Jeff Bauman, City of Flagstaff Transportation Manager Present

Joe Rumann, Coconino County Development Services Engineer (for Jay Christelman, Director) Absent

Dan Folke, City of Flagstaff Development Services Director Present (Arrived at 1:57 pm)

J.D. Brice, Interim Engineering Manager (for Lucinda Andreani, Public Works Director) Absent

FMPO STAFF

David Wessel, FMPO Manager Present

Martin Ince, Multimodal Planner Present

Dusty Rhoton, FMPO Administrative Specialist Present

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

There was no public comment.

B. ANNOUNCEMENTS

(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

Mr. Gabiou noted that a new chair needed to be selected and suggested asking Mr. Rumann from Coconino County. Mr. Gabiou also noted now was a good time for any studies as a call for projects would be occurring later in the month. (Fire Program)

Mr. Gabiou then asked for the TAC members to all provide an update to the TAC. Mr. Wessel noted a letter of interest – table top exercise to develop recovery and evacuation. Then would select 6 MPOs to represent that workshop, use of transit, use of social media, etc.

Ms. Dunno spoke of NAIPTA's funding for Hwy. 180 project and First Mile – Last Mile Grant.

Mr. Gabiou noted the HURF Swap will be coming back and could be a possible future agenda item.

C. APPROVAL of MINUTES (pages 4-7)

1) Meeting of January 5, 2017

2) Meeting of February 17, 2017 (pages 8-11)

Motion: Mr. Reisner moved to approve the meeting minutes of January 5, 2017 and February 17, 2017 as written. Mr. Barrett seconded the motion. Motion passed unanimously.

II. OLD BUSINESS (Continued, postponed, and tabled items.)

1. Regional Transportation Plan (RTP) Update - Adoption (pages 12-17)

FMPO Staff: David Wessel, Manager

REQUESTED ACTION: Discussion and Possible Action

Staff will seek a recommendation for adoption of the RTP from the TAC following a presentation of public comment, recommended responses, and other staff recommended amendments.

RECOMMENDED ACTION: Recommend the Executive Board adopt the RTP

Mr. Wessel directed the TAC members to the authorized comments to the public comment. He added that no changes to the maps had been made but a few amendments were still required. He added that 45 persons had left public comments on the online survey. He continued that many of the concerns were to manage congestion, increase investments in pedestrian and bicycle facilities, to identify the value of sidewalks and infrastructure, and questions regarding growth. He directed the TAC to see page 13 of the packet for a series of changes and recommendations by staff.

He continued that there were changes to the Executive Summary (move explanation to the front and highlight the upcoming study and future opportunities). Mr. Barrett asked for further clarification for the new language which Mr. Wessel explained. Mr. Reisner noted that there were current federal administration which may affect future opportunities. Discussion ensued and Mr. Wessel added that Ms. Rhoton would update the Railroad Picture on the cover due to observance made at the recent NAAR Breakfast meeting held. Mr. Wessel continued that in the Transit Chapter adding rules of thumb and Mr. Wessel to add 20% of trip time.

Mr. Wessel noted that the RTP didn't tackle the financial as the Executive Board wants to explore the use of the \$450,000 and this was confirmed with FHWA that would be acceptable. Mr. Barrett inquired how much of the \$450,000 was paid for staffing and Mr. Wessel responded it was to pay for studies and data collection, along with construction efforts and used for gap funding on highway projects. Mr. Barrett suggested that perhaps it could be updated to reflect what does the RTP cost every 5 years and just list closing projects. Mr. Folke inquired if staffing was paid out of member fees and Mr. Wessel answered it was planning.

Mr. Wessel overviewed the map amendments and noted that he wanted to add project table labels to the maps and also list the top 34 projects instead of 100. He added that ROW accession was a policy implication and added that at the end of each section is a strategy initiative. Mr. Gabio suggested to bring up amendments at a later date and perhaps add a place holder. In closing, Mr. Wessel noted that at the recent NAAR meeting he presented to, it was noted that Ms. Rhoton would be changing the railroad cover photo.

Motion: Mr. Barrett moved to recommended to adopt the RTP from the TAC following a presentation of public comments, recommended responses and updates. Mr. Reisner seconded the motion. Motion passed unanimously.

2. Milton Road Operational Alternatives Analysis – Update (no handout)

FMPO Staff: David Wessel, Manager

REQUESTED ACTION: Discussion and Possible Action

Staff is still reviewing VISSIM video clips and preparing a report and individual meetings.

RECOMMENDED ACTION: Table

Mr. Barrett inquired what the status of the analysis was since we have the corridor master plan and how everything would come together. Mr. Gabiou acknowledged that this would be the foundation for the study and was certain that it would be moving forward with recommendations. Ms. Dunno suggested a lunch together to peruse the VISSIM videos and Mr. Wessel responded he would like to review them first and then provide a narrative. Mr. Barrett inquired how close KHA was to being done and Mr. Wessel answered they were pretty much done.

This item was tabled.

3. FY 2018 Work Program and FY2018-2022 Transportation Improvement Program

(pages 18-22)

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion and Direction

Staff will present a rough draft of the FY 18 Work Program. An overview of the retreat findings, subsequent Executive Board action, and Intermodal Planning Group reaction to a draft plan will be provided for discussion. The impacts on the transportation improvement program of prospective Work Program use of surface transportation program funds will be discussed.

RECOMMENDED ACTION:

Discussion and Direction

Mr. Wessel stated that a variety of organization review would still take a bit of staff time to review and noted the FMPO Executive Board is aware of the various support roles the FMPO must play and directed the TAC to review page 19 of the Staff Report. He continued that most of the technical work will be participation and he still did not have dollar figures (translating to staff time).

Mr. Wessel continued that the primary role of the TIP is to direct federal monies and added if the Executive Board chooses to fund additional staff, direction could change. He added that the HURF exchange does change the game a bit and makes smaller projects more attractive. He directed the TAC to page 20 (*other tech programs that he should bring to the attention of the Executive Board*), and added that performance management is becoming routine.

Mr. Barrett noted to bullet point the rough draft and call it a corridor master plan and not a study and then send as a Staff Report to the Executive Board and not to call it a TIP. Discussion ensued.

4. FMPO TIP Project Status

(no handout)

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion and Possible Action

Project sponsors will provide a progress update on their respective projects. ADOT staff may be present to provide guidance and seek comment on the project status and advancement. Particular attention will be paid to additional funding needs that may impact FY 2019 and FY 2020 funds available.

RECOMMENDED ACTION:

Discussion only

Tabled for time, but was touched upon in announcements at the beginning of the meeting.

III. NEW BUSINESS

1. FMPO FY 2018 Transportation Improvement Program Amendment

Plaza Way Right Turn Lane

(pages 23-26)

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion and Possible Action

The ADOT Plaza Way Southbound Right Turn lane project is scheduled for Fiscal Year 2018. It is estimated to be approximately \$101,000 underfunded for construction and \$13,000 underfunded for design. FMPO currently has \$370,000 programmed for LED street lights to implement the Dark Skies applied research project from which the money may be extracted. That effort is nearing completion.

POSSIBLE ACTION: Recommend amendment of the FY2018 TIP to shift \$114,000 from the Dark Skies lighting project to the Plaza Way right turn lane project

Mr. Wessel discussed the shift of LED funds noted that SLEDS was research and testing and then directed this item to Mr. Reisner who provided an overview of the background on the Plaza Way project and noted it was currently over budget due to Right of Way (ROW). He added that one issue not being addressed were some drainage issues. He continued that he would be going to PRB for ROW costs and added that the drainage issues won't be done unless monies come from somewhere else. Discussion ensued.

Motion: Mr. Reisner made a motion to amend the FY18 TIP to shift \$114,000 from the Dark Skies lighting project to the Plaza Way right turn lane project. Mr. Bauman seconded the motion. Motion passed unanimously.

2. Coordination Plan Update & Amendments (pages 26-30)

FMPO Staff: Martin Ince, Multimodal Planner
REQUESTED ACTION: Discussion and Possible Action

Staff will introduce the proposed amendments to the FMPO Coordinated Public Transit - Human Services Transportation Plan.

RECOMMENDED ACTION: Recommend approval to the Executive Board of amendments to the Coordination Plan

Mr. Ince noted that an annual updated plan is required by ADOT in order to be eligible for funding which is fairly routine. He added that Kate Morley is working on a more substantial update.

Motion: Ms. Dunno made a motion to recommend approval to the Executive Board for Coordinated Plan Approval. Mr. Folke seconded the motion. Motion passed unanimously.

3. Potential Highway Safety Improvement Program Applications (no handout)

FMPO Staff: David Wessel, Manager
Martin Ince, Multimodal Planner
REQUESTED ACTION: Discussion only

Staff will review safety "hot spots" identified in the Regional Transportation Plan and draft Active Transportation Master Plan and receive TAC advice on projects to investigate further.

RECOMMENDED ACTION: Discussion and Direction

Mr. Wessel announced that HSIP program application is October 2nd, 2017 and added they wanted to put together a solid application.

4. MPO Working Calendar and Items from TAC Members (no handout)

IV. CONCLUDING GENERAL BUSINESS

1. REPORTS

Staff Report

2. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

TAC	May 4, 2017 1:30 p.m. Coconino County Human Resources
Management Committee	April 14, 2017 10:00 a.m.
Executive Board	April 27, 2017 10:45 a.m. Flagstaff City Council Chambers

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for section 5307 funding under the Federal Transit Administration, unless amended. Public notice procedures for the TIP also satisfies FTA public notice requirements for the final program of projects.

ADJOURNMENT Vice Chair Gabiou adjourned the meeting at 3:32 pm

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on April 3, 2017 at 1:00 pm in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 3rd Day of April 2017.

By: _____

Flagstaff Metropolitan Planning Organization

Dusty Rhoton, FMPO Admin. Specialist