



**CITY OF FLAGSTAFF  
CONTRACT SUPPLEMENTARY JUSTIFICATION**

- CONTRACT ALLOWANCE**
- ADMINISTRATIVE CHANGE ORDER**

**PROJECT NO.** ST 3056 **PROJECT NAME** Industrial Dr. & Fanning Wash Imp.

**FILE NO.** 03-09008 **PROJECT MANAGER** Randall E. Groth

**CONTRACTOR / CONSULTANT** RTR Paving and Resurfacing, LLC

**PROJECT DESCRIPTION**

The general project scope includes demolition work, installation of 1,050 LF of new water main and 1 water service, fire hydrants, streetlights, retaining walls, dual 103" x 71" storm water pipes and associated improvements, headwalls, material import, 1,466 LF of road prism construction and a new 42' wide pavement section, curb & gutter, driveway approaches, sidewalk, communications conduit and pavement striping. (Vicinity Map Attached)

**JUSTIFICATION FOR USE & AMOUNT**

<b>Contract Allowance Amount</b>	<u>\$ 62,323.50 (5%)</u>	<b>Administrative Change Order Amount</b>	<u>\$124,647.00 (10%)</u>
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**Justification**

Request is to provide an allowance to accommodate unanticipated and/or unforeseen issues and for quantity adjustments. Plan quantities are considered accurate but final quantities are measured during construction. The contractor must be compensated for actual quantities of work (MAG 102.3). Quantities often change because of unknown and/or necessary field changes. Without an allowance, project work may need to be suspended until an agenda item can be brought before Council for consideration and approval. An allowance will provide needed flexibility in delivery of improvements, minimizing negative impacts to the community during construction. Any additional quantities needed do become an asset of the City and any unused fund allocation is returned to the program fund.



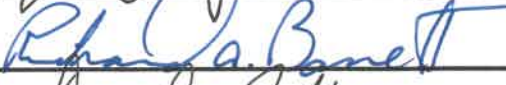

**COST / BUDGET / FUNDING SOURCE ANALYSIS**

<b>Contract Allowance Amount</b>	<u>\$ 62,323.50 (5%)</u>	<b>Administrative Change Order Amount</b>	<u>\$124,647.00 (10%)</u>
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**Justification**

Allowance request is 5% and Change Order Amount is 10% of the \$1,246,470.00 low bid from RTR Paving. Adequate funding is in the FY 20 authorized budget of \$3,644,797. Funding is Transportation Tax Revenues. The budget accommodates design, property acquisition with cost-to-cure (\$533,075), construction estimated cost, permitting, testing and inspection, chip seal fund payment, soft costs, Capital Improvements project management costs and the final Letter of Map Revision (LOMR) required by FEMA following construction completion.

**APPROVALS**

<b>Project Manager</b>	<u></u>	Randall E. Groth	<u>09.26.2019</u>
<b>Program Manager</b>	<u></u>	Bret C. Petersen	<u>10/8/19</u>
<b>Section Head</b>	<u></u>	Richard A. Barrett	<u>10/10/19</u>
<b>Division Head</b>	<u></u>	Daniel Folke	<u>10/11/19</u>
	Signature		Date