

ORDINANCE NO. 2019-39

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF,
AMENDING SECTION 1-07-001-0005, SALARIES, OF THE FLAGSTAFF CITY
CODE, AND ESTABLISHING AN EFFECTIVE DATE

RECITALS:

WHEREAS, Section 1-07-001-0005 of the Flagstaff City Code outlines a process for periodic review and potential adjustment of the Mayor and City Council salaries; and

WHEREAS, the Citizen Commission is fully authorized every four years under Section 1-07-001-0005 of the Flagstaff City Code to make a recommendation regarding salary adjustments for the Mayor and City Council; and

WHEREAS, the City Council desires to amend the City Code to provide the Citizen Commission full authority to meet when ever requested by the City Council; and

WHEREAS, no member(s) of the City Council may benefit from adjusted salaries during her/his current term; and

WHEREAS, City Council also desires to amend update the City Code related to City Council salaries and the process for adjusting City Council salaries;

ENACTMENTS:

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLAGSTAFF AS FOLLOWS:

SECTION 1. In General.

1-07-001-0005 SALARIES:

A. Effective upon the commencement of terms of office for those persons elected to the office of Mayor or Councilmember of the City of Flagstaff in City elections of 2018 and thereafter, the salary of the Mayor shall be thirty-eight thousand five hundred dollars (\$38,500.00) per year payable over twenty-six pay periods at three-one thousand two-four hundred eighty dollars and thirty-threeseventy-seven cents (\$3,208.331,480.77) per monthpay period; and the salary of Councilmembers shall be twenty-five thousand five hundred dollars (\$25,500.00) per year payable at two thousand onenine hundred twenty-fiveeighty dollars and seventy-seven cents (\$2,125.00980.77) per monthpay period.

B. The annual salary of the sitting Mayor and Councilmembers shall not be increased or decreased during their term in office, pursuant to State per-law. Commencing in 2017 and every fourth year thereafter Upon request from a majority of the Council, the City Manager will establish a Citizen Commission to review salaries. The Citizen Commission will consist of five nine (59) members as follows:

Chairperson Member of the Planning and Zoning Commission, or his/her designee;

~~Chairperson~~ Member of the Parks and Recreation Commission, ~~or his/her designee~~;
~~Chairperson~~ Member of the Tourism Commission, ~~or his/her designee~~;
~~Chairperson~~ Member of the Water Commission, ~~or his/her designee~~;
~~Chairperson~~ Member of the Transportation Commission, ~~or his/her designee~~;
Two community members who are Human Resource professionals; and
Two community members at large.

A Citizen Commission member must be a resident of the City of Flagstaff, may not be a City employee, and may not be serving on a City Commission as a liaison or for purposes of representing another agency. The City Human Resources Director or designee will attend Citizen Commission meetings and provide staff support. Citizen Commission meetings are subject to open meeting laws and the Commission will hold a public meeting to obtain public comments prior to finalization of a Commission recommendation. The Citizen Commission shall forward its final recommendation to the City Council ~~by no later than August 1st of 2018 and every fourth year thereafter~~. The City Council shall immediately consider the recommendation of the Citizen Commission, and may adopt an ordinance raising the salaries of the Mayor and Council which shall take effect for those persons elected to the office of Mayor and Councilmember in the next succeeding election or, at the option of Council, the raise in salaries shall take effect when all current terms of office have expired.

C. A like salary shall be paid to any person appointed to fill a vacancy in the office of Mayor or Councilmember for the balance of any term.

D. Any person elected or appointed to the office of Mayor or Councilmember may, prior to commencement of their duties, elect to receive a lesser salary than herein provided if the salary provided herein imposes a hardship on that person by either disqualifying that person from receiving social security, pension, or retirement benefits or payments, or the like, or reducing the amount of such benefits or payments that person would otherwise receive. The City Manager, or his or her designee, shall determine if a hardship exemption applies in the particular circumstances.

E. In addition to the salaries above, the Mayor may choose upon commencement of each new term of office to receive two hundred fifty dollars (\$250.00) per month to cover the expense of routine travel and meals or may elect to be provided with a car insured and maintained by City and a lesser stipend of one hundred fifty dollars (\$150.00) per month to cover the expense of routine travel and meals. Councilmembers shall receive one hundred sixty-six dollars (\$166.00) per month to cover the expense of routine travel and meals.

F. The Mayor and Councilmembers are eligible for employee and dependent insurance provided by the City on the same terms and conditions as any other City employee.

G. The following amounts are not salaries and may be adjusted at any time. The Mayor and Councilmembers may receive funds for non-routine travel or other expenses incurred on behalf of the City approved through the City budget process. (Ord. 1733, 1-7-92; Ord. 2003-17, 11-4-03; Ord. 2007-43, 11-20-2007; Ord. 2018-25, Amended, 07/03/2018).

SECTION 2. Effective Date.

This ordinance shall become effective thirty (30) days following adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Flagstaff this 7th day of January, 2020.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY