



Minutes-Approved
City of Flagstaff
PLANNING & ZONING COMMISSION
4:00 PM– Wednesday, November 28, 2018

City Hall Council Chambers 211 W. Aspen Ave.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Tammy Bishop at (928) 213-2611 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.



Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Planning and Zoning Commission and to the general public that, at this meeting, the Planning and Zoning Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

CALL TO ORDER-The meeting was called to order at 4:00 p.m.

COMMISSION MEMBERS: Margo Wheeler, Chairman
Dr. Alex Martinez (after roll call)
Marie Jones
David Zimmerman

Ed Dunn, Vice Chairman
Edward Talkington

Absent Excused: Kyle Anticevich

CITY STAFF: Tiffany Antol, Staff Liaison
Elaine Averitt, Planning Development Manager
Becky Cardiff, Recording Secretary

I. GENERAL BUSINESS

A. PUBLIC COMMENT

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

None

B. APPROVAL OF MINUTES

1) Regular meeting of October 10, 2018.

Motion to approve the minutes from the regular meeting of October 10, 2018 as submitted.

Moved by Commissioner Zimmerman **Seconded by** Commissioner Martinez Motion carried unanimously.

II. PUBLIC HEARING

A. CIRCLE K

Address:	5595 N Dakota St
Assessor's Parcel Number:	113-16-006B
Property Owner:	Wilson Family Trust
Applicant:	Circle K
Application Number:	PZ-17-00238-02
City Staff:	Elaine Averitt
Action Sought:	Annexation

An Annexation request by Land Development Consultants, LLC on behalf of Circle K Stores, Inc. to annex approximately 1.87 acres located at 5595 N Dakota Street.

Ms. Averitt gave a PowerPoint presentation on the proposed annexation and answered questions from Commissioners.

Tracy Rodell, applicant consultant, answered questions from Commissioners

Motion to recommend to the City Council for approval with conditions and in accordance with the findings presented by staff annexation PZ-17-00238-02 **Motioned by** Commissioner Zimmerman **Seconded by** Commissioner Dunn Motion carried unanimously.

III. MISCELLANEOUS ITEMS TO/FROM COMMISSION MEMBERS

Ms. Antol gave an update on future meetings

ADJOURNMENT

Adjourned at 4:32 p.m.