

## MINUTES

### 1. **CALL TO ORDER**

Mayor Evans called the meeting of the Flagstaff City Council held December 18, 2018, to order at 6:01 p.m.

### **NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION**

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).*

### 2. **ROLL CALL**

*NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.*

PRESENT:

MAYOR EVANS  
VICE MAYOR WHELAN  
COUNCILMEMBER MCCARTHY  
COUNCILMEMBER ODEGAARD

ABSENT:

COUNCILMEMBER BAROTZ  
COUNCILMEMBER OVERTON  
COUNCILMEMBER PUTZOVA

Others present: City Manager Barbara Goodrich; City Attorney Sterling Solomon.

### 3. **SWEARING IN OF MAYOR AND COUNCILMEMBERS**

The Honorable Judge Chotena administered the Oath of Office to the newly re-elected Mayor Coral Evans and Councilmembers Austin Aslan, Adam Shimoni, and Regina Salas.

### 4. **SELECTION OF VICE MAYOR**

**Moved by** Vice Mayor Jamie Whelan, **seconded by** Councilmember Charlie Odegaard to appoint Adam Shimoni as Vice Mayor.

**Vote:** 4 - 0 - Unanimously

At this time Vice Mayor Shimoni, Councilmember Aslan, and Councilmember Salas took their seat at the Council dais.

**5. COMMUNITY PRESENTATION**

A community presentation was held to honor the incoming Mayor and Council. Presentations were provided by Dorothy Gishie, Flagstaff High School Choir, and Girl Scout Troop 6525.

**6. PLEDGE OF ALLEGIANCE AND MISSION STATEMENT**

The Council and audience recited the pledge of allegiance and Councilmember Whelan read the Mission Statement of the City of Flagstaff.

**MISSION STATEMENT**

*The mission of the City of Flagstaff is to protect and enhance the quality of life for all.*

**7. ROLL CALL**

*NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.*

PRESENT:

ABSENT:

MAYOR EVANS  
VICE MAYOR SHIMONI  
COUNCILMEMBER ASLAN  
COUNCILMEMBER MCCARTHY  
COUNCILMEMBER ODEGAARD  
COUNCILMEMBER SALAS  
COUNCILMEMBER WHELAN

Others present: City Manager Barbara Goodrich; City Attorney Sterling Solomon.

**8. PUBLIC PARTICIPATION**

*Public Participation enables the public to address the Council about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. If you wish to address the Council at tonight's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.*

Gabor Kovacs addressed Council welcoming the new members and thanked them for stepping up to serve.

Michael Caulkins with Friends of Flagstaff's Future addressed Council introducing himself and his organization. He welcomed the new Councilmembers and expressed excitement about new opportunities that come with new members.

Charlie Silver addressed Council regarding a the upcoming conversation about Thorpe Park. He provided a brief background on the history of Thorpe Park and the desire of the surrounding neighborhood to keep the property as a park.

Andy Fernandez addressed Council welcoming the new members and expressing appreciation for the welcome presentations.

Daniel Biodeau addressed Council with concerns about bio-sludge and solid waste and the need to find better solutions for how to deal with the City's waste.

Bryan Bates addressed Council with concerns about water. There is not a major replenishable groundwater source. Responsible management of this water source will ensure a healthy community. He encouraged the Council to allocate additional funding for the Water Conservation program, edit the building code to require current and future developers to identify their water sources, and make reclaimed water biologically safe.

Frank Mand addressed the Council to report that he is walking across America learning from community leaders both in and out of government and would love the opportunity to speak with members of the Council about challenges they face and the lessons you could teach.

Joe Farnsworth addressed Council offering congratulations and best wishes to the new Councilmembers. He expressed concern about it being difficult to hear in the Council Chambers during the meetings.

## **9. PUBLIC HEARING ITEMS**

- A. Public Hearing, Consideration, and Possible Adoption of Ordinance No. 2018- 46:**  
An annexation ordinance extending and increasing the corporate limits of the City of Flagstaff by annexing certain land totaling approximately 1.87 acres located at 5595 N. Dakota Street, and establishing city zoning for said land as Highway Commercial, HC.  
**(Annexation of property to facilitate the redevelopment of a retail sales convenience store with fuel sales.)**

Mayor Evans opened the public hearing.

Planning Development Manager Elaine Averitt provided a PowerPoint presentation that covered the following:

ANNEXATION REQUEST  
ANNEXATION EXHIBIT  
VICINITY – 5595 N DAKOTA ST

SUBJECT SITE – LOOKING NORTH  
CIRCLE K STORES  
ZONING CLASSIFICATION  
COCONINO COUNTY ZONING  
EXISTING CITY ZONING  
FLAGSTAFF REGIONAL PLAN 2030 CONFORMANCE  
COMMUNITY BENEFITS  
APPROVED CIRCLE K SITE PLAN  
ANNEXATION FINDINGS  
STAFF RECOMMENDATION  
NEXT STEPS

Councilmember Whelan asked what the conditions are. Ms. Averitt explained that the applicant must conform to the approved site plans and adhere to the resource protection plan.

Vice Mayor Shimoni asked about the public feedback and engagement of the community. Ms. Averitt stated that there was no public engagement with the request. No one addressed the Planning and Zoning Commission during their public hearing and there was one phone call that had general questions about the request.

Councilmember Odegaard asked the applicant Michael Scarborough if the plan is to completely tear down the existing Circle K. Mr. Scarborough stated that the plan is to demolish and rebuild.

Councilmember Aslan asked about dark sky compliance. Ms. Averitt stated that the outdoor lighting plan was reviewed and the location is in Zone 3 which allows up to 100,000 lumens per acre; they have 3.5 acres which results in about 350,000 max lumen allowance and they are proposing roughly half the amount. All the fixtures are fully shielded and the quality of light is narrow spectrum lights on all parts of the structure.

Mayor Evans closed the public hearing.

**Moved by** Councilmember Charlie Odegaard, **seconded by** Councilmember Jamie Whelan to read Ordinance No. 2018-46 by title only for the first time.

**Vote:** 7 - 0 - Unanimously

*AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, ARIZONA, EXTENDING AND INCREASING THE CORPORATE LIMITS OF THE CITY OF FLAGSTAFF, COCONINO COUNTY, STATE OF ARIZONA, PURSUANT TO THE PROVISIONS OF TITLE 9, CHAPTER 4, ARIZONA REVISED STATUTES, BY ANNEXING CERTAIN LAND TOTALING APPROXIMATELY 1.87 ACRES LOCATED AT 5595 N. DAKOTA STREET, WHICH LAND IS CONTIGUOUS TO THE EXISTING CORPORATE LIMITS OF THE CITY OF FLAGSTAFF, AND ESTABLISHING CITY ZONING FOR SAID LAND AS HIGHWAY COMMERCIAL, HC*

**10. REGULAR AGENDA**

- A. Consideration and Approval of Cooperative Contract:** Approve the Cooperative Purchase Contract with Exerplay, Inc. for replacement playground equipment for Cheshire Park.

Parks Manager Amy Hagin provided a PowerPoint presentation that covered the following:

CHESHIRE PARK PLAYGROUND EQUIPMENT  
HISTORY, MAPS, DESIGNS, AND FORUM RESULTS  
VICINITY MAP  
LAYOUT OF PLAYGROUND EQUIPMENT  
CONCEPT DESIGN

Mayor Evans asked about the adaptability of the equipment. Ms. Hagin stated that the design is adaptable for all with low lying access and low approach to the equipment.

Councilmember Aslan asked about the age of the park and how it is determined that it is too old. Ms. Hagin stated that the park is 22 years old. The determination is based on parts availability and public safety. As equipment ages it becomes difficult to find replacement parts which can make repairs and maintenance very difficult. Without proper replacement a structure can be deemed unsafe and therefore unusable; closing parks for continued or long term maintenance can be problematic. The Parks Section keeps old structures in their maintenance yard so parts for aging equipment are able to be repurposed if possible.

Councilmember Aslan asked how many parks are nearing the 20-year mark. Ms. Hagin stated that there are about five that were installed in the late 1990s and a few others installed in early 2000.

Councilmember Whelan asked about any plans to install a more permanent restroom facility at the park. Ms. Hagin explained that there are no current plans but it is something that could be looked at in the future.

Mayor Evans stated that regardless of the age, the advancements that have been made for accessibility for people of various abilities allows a broader use of the parks for all kids. That is an element that should be considered heavily as well.

**Moved by** Councilmember Regina Salas, **seconded by** Councilmember Jim McCarthy to approve the Cooperative Purchase Contract with Exerplay, Inc. for replacement playground equipment for Cheshire Park.

**Vote:** 7 - 0 - Unanimously

**B. Consideration and Approval of Contract:** Award of Contract for Professional Services to Burgess & Niple, Inc. for the Transit Route Assignment and General Model Update

FMPO Manager Dave Wessel provided a PowerPoint presentation that covered the following:

FMPO TRANSIT ASSIGNMENT MODEL UPDATE  
FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION  
COUNCIL ACTION REQUESTED  
THE FMPO MODEL  
FMPO MODEL AFTER THE UPDATE  
ACCURACY  
CAPABILITIES  
REPORTING  
BENEFITS OF THE FMPO MODEL UPDATE

Councilmember Aslan asked about the connection with the Climate Action and Adaptation Plan. Mr. Wessel explained that Proposition 419 will allow for bike and pedestrian improvement projects and they are looking to promote more dense and compact development.

Andy Fernandez addressed the Council in opposition of the contract.

Councilmember Odegaard asked when the information should be available. Mr. Wessel stated that it is a six month process. He also stated that the information will be considered with the Arizona Department of Transportation's Master Plan and Transit Plan.

**Moved by** Councilmember Charlie Odegaard, **seconded by** Councilmember Jim McCarthy to approve the award of Contract for Professional Services to Burgess & Niple, Inc. for the Transit Route Assignment and General Model Update.

**Vote:** 7 - 0 - Unanimously

**C. Consideration and Adoption of Ordinance No. 2018-44:** An ordinance of the Flagstaff City Council approving an Intergovernmental Agreement between the State of Arizona and the City of Flagstaff and authorizing the acquisition of a utility easement for the design and construction of a sewer line relocation located along Milton Rd. just north of McConnell Dr.

Traffic Engineering Project Manager Stephanie Sarty provided a PowerPoint presentation that covered the following:

ADOT IGA  
AREA MAP  
DETAILS  
BACKGROUND/HISTORY  
FINANCIALS

**Moved by** Councilmember Charlie Odegaard, **seconded by** Councilmember Regina Salas to read Ordinance No. 2018-44 by title only for the first time.

**Vote:** 7 - 0 - Unanimously

*AN ORDINANCE OF THE FLAGSTAFF CITY COUNCIL APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE STATE OF ARIZONA AND THE CITY OF FLAGSTAFF AND AUTHORIZING THE ACQUISITION OF A UTILITY EASEMENT FOR THE DESIGN AND CONSTRUCTION OF A SEWER LINE RELOCATION LOCATED ALONG MILTON RD JUST NORTH OF MCCONNELL DR*

**11. COUNCIL LIAISON REPORTS**

Councilmember McCarthy reported that the FMPO appointed Jeff Meilbeck as the new Executive Director. The appointment was supported by a unanimous vote. Mr. Meilbeck retired a few months ago from NAIPTA and will be a good addition to the organization.

**12. INFORMATIONAL ITEMS AND REPORTS FROM COUNCIL AND STAFF, FUTURE AGENDA ITEM REQUESTS**

Councilmember Odegaard thanked Mayor Evans and Councilmembers Salas and Whelan for their participation at the pantry on Sunday. He indicated that he will be speaking with NAIPTA about a partnership that would provide a vehicle for food transportation to the pantry. He welcomed the new Councilmembers to the dais and wished everyone a Merry Christmas.

Councilmember McCarthy welcomed the new Councilmembers and expressed appreciation for the outgoing members. He welcomes new discussions and building a team that works together with different opinions and points of view.

Councilmember Whelan reported that she attended the Stronger as One meeting with local students and she is excited about moving the effort forward and hearing their ideas and voices. She welcomed the new Councilmembers and expressed excitement about working with them. She congratulated Mayor Evans on her reelection.

Vice Mayor Shimoni thanked City staff for all their support for getting him ready to come into his position. He enjoyed the celebration and performances of the evening. He thanked the current Council for welcoming the new members and the assistance provided to get everyone settled in their new roles. He is looking forward to great conversations and maintaining mutual respect.

Councilmember Salas express gratitude for the warm welcome and she thanked City staff for their assistance. She shared that she is looking forward to working hard and together for the City of Flagstaff.

Ms. Goodrich welcomed the new members of Council, she noted that there is great energy among the group, and she is pleased to have Mayor Evans leading the organization. She wished everyone Happy Holidays.

Mayor Evans welcomed the new Councilmembers and requested that a thank you card be sent to the various presenters of the evening. She concluded the meeting by wishing everyone Happy Holidays.

**13. ADJOURNMENT**

The Regular Meeting of the Flagstaff City Council held December 18, 2018, adjourned at 8:00 p.m.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**CERTIFICATION**

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on November 6, 2018. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 15th day of October, 2019.

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CITY CLERK