

Climate Action and Adaptation Plan - Implementation Calendar

City Council	January	February	March	April	May	June
Project One	Council Term Priorities.	Award Renewable Energy Procurement Contract.	3/26 Work Session: CAAP update.	Bike share contract.	Budget finalization.	
Project Two		2/5: Global Covenant of Mayors Commitment.			Climate change as a nuisance.	
Sustainability Commission	January	February	March	April	May	June
Project One		Budget sub-committee meets.		Potential date for IPCC 1.5 Degrees report conversation.		
Project Two		Make recommendations to the CMO for areas to prioritize in the City Manager's proposed				
Community Outreach	January	February	March	April	May	June
Project One		2/1 All Hands on Deck: Climate Solutions Open House.	Working groups launch.	4/1: Climate Ambassadors Training.	Potential bike share program launch.	
Project Two		2/1 Climate ambassadors outreach begins.		4/16: Youth Climate Summit.		
Project Three		2/11: Winter 2019 CityScape delivered, featuring a climate action toolkit and 1-page plan.		4/20: Earth Day.		
Project Four		2/14: Youth Climate Challenge begins.		4/20: Climate Leaders marketing begins.		
Project Five		Recruitment begins for primary working groups on topics such as Electric Vehicle and Equity.				

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Project Six		Public outreach on building codes update.				
City Manager's Office	January	February	March	April	May	June
Project One		Ask divisions to nominate climate leads.		CMO budget will include a report on Climate Action and Adaptation projects that are funded or incorporated in workplans.		
COF Staff Collaboration	January	February	March	April	May	June
Project One	Division Meetings.	Target meetings.	Target decisions.			
Project Two	RSLs.	Identify division climate action leads.	Start internal capacity building and planning process.			
Project Three		Building codes collaboration (Sustainability Section to provide technical expertise and community engagement support).	Begin participation in appropriate working groups.			
Project Four			1st Climate Action Committee meeting.			

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Sustainability Section	January	February	March	April	May	June
Project One	Host meetings with leadership from each Division to review the CAAP, relationship to divisions and implementation schedule.	Begin developing implementation blueprints for each CAAP action item.	Develop structure and training for internal capacity building and planning meetings; begin implementation.	Develop community outreach framework.	Finish audit of codes for conflict or complement with the CAAP.	
Project Two	Develop CAAP 101 guide for staff use.	Develop funding proposals.	Develop and publish municipal and community greenhouse gas emissions inventories.	Develop climate assessment process for divisions.		
Project Three	Develop enhanced Decision Matrix for use by staff.	Begin refining CAAP targets and key performance indicators, working with key staff.	Launch appropriate working groups.	Develop the reporting and accountability framework.		
Project Four	Provide technical expertise during budget process including RSLs and program development.	Develop working group structure.	Develop the equity in implementation framework.			
Project Five	Initiate a study to identify how city codes complement this Plan, identifying areas that may need minor and major modifications.	Finalize community events and outreach strategy for February through June 2019 events.				

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Project Six		Update City greenhouse gas emissions goals.				
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