

COMBINED SPECIAL MEETING/WORK SESSION AGENDA

**CITY COUNCIL COMBINED SPECIAL COUNCIL
MEETING/WORK SESSION
TUESDAY
JUNE 25, 2019**

**COUNCIL CHAMBERS
211 WEST ASPEN AVENUE
6:00 P.M.**

SPECIAL MEETING

1. CALL TO ORDER

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. ROLL CALL

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

MAYOR EVANS
VICE MAYOR SHIMONI
COUNCILMEMBER ASLAN
COUNCILMEMBER MCCARTHY

COUNCILMEMBER ODEGAARD
COUNCILMEMBER SALAS
COUNCILMEMBER WHELAN

3. PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

4. PUBLIC PARTICIPATION

Public Participation enables the public to address the Council about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. If you wish to address the Council at tonight's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

5. PUBLIC HEARING ITEMS

- A. Consideration and Adoption of Resolution No. 2019-31 and Ordinance No. 2019-22:** A Resolution of the City Council of the City of Flagstaff, Coconino County, Arizona, declaring as a public record that certain document filed with the City Clerk and entitled "2019 Zoning Code Amendments Industrial Zones and Miscellaneous Revisions (PZ-19-00087 AND PZ-19-00093)"; and, an Ordinance of the City Council of the City of Flagstaff, Coconino County, Arizona, amending the Flagstaff City Code, Title 10, Flagstaff Zoning Code (Ordinance No. 2011-20), Chapters 10-20, 10-40, 10-50, 10-60, and 10-80, as provided in that certain document entitled "2019 Zoning Code Amendments Industrial Zones and Miscellaneous Revisions (PZ-19-00087 and PZ-19-00093)" Declared to be a Public record by Resolution No. 2019-31; providing for repeal of conflicting ordinances, severability, and establishing an effective date.

STAFF RECOMMENDED ACTION:

At the June 25, 2019 Council Meeting:

- 1) Hold public hearing
- 2) Read Resolution No. 2019-31 by title only
- 3) City Clerk reads Resolution No.2019-31 by title only (if approved above)
- 4) Read Ordinance No. 2019-22 by title only for the first time
- 5) City Clerk reads Ordinance No. 2019-22 by title only (if approved above)

At the July 2, 2019 Council Meeting:

- 6) Adopt Resolution No. 2019-31
- 7) Read Ordinance No. 2019-22 by title only for the final time
- 8) City Clerk reads Ordinance No. 2019-22 by title only (if approved above)
- 9) Adopt Ordinance No. 2019-22

6. REGULAR AGENDA

- A. Consideration and Adoption of Ordinance No. 2019-25:** An ordinance of the City Council of the City of Flagstaff, Arizona, amending the Flagstaff City Code, Title 2, Boards and Commissions, by adding a new chapter 2-25, creating a Housing Commission; providing for repeal of conflicting ordinances, severability, and establishing an effective date.

STAFF RECOMMENDED ACTION:

At the June 25, 2019 Council Meeting:

- 1) Read Ordinance No. 2019-25 by title only for the first time
- 2) City Clerk reads Ordinance No. 2019-25 by title only (if approved above)

At the July 2, 2019 Council Meeting:

- 3) Read Ordinance No. 2019-25 by title only for the final time
- 4) City Clerk reads Ordinance No. 2019-25 by title only (if approved above)
- 5) Adopt Ordinance No. 2019-25

7. **FUTURE AGENDA ITEM REQUESTS**

After discussion and upon agreement by three members of the Council, an item will be moved to a regularly-scheduled Council meeting.

- A. **Future Agenda Item Request (F.A.I.R.):** A request by Mayor Evans to place on a future agenda a discussion about a cell phone tower ordinance to require that the coverage map provided in the application be done by an independent third party.

- B. **Future Agenda Item Request (F.A.I.R.):** A request by Councilmember Odegaard to place on a future agenda a discussion about the creation of a City Veterans' Liaison Coordinator position.

8. **Adjournment**

WORK SESSION

1. **Call to Order**

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

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2. **Review of Draft Agenda for the July 2, 2019 City Council Meeting**

Citizens wishing to speak on agenda items not specifically called out by the City Council may submit a speaker card for their items of interest to the recording clerk.

3. **Greater Flagstaff Region (GFR) Regional Training Coordinator annual update**

4. **Public Participation**

5. **Informational Items To/From Mayor, Council, and City Manager; future agenda item requests**

6. Adjournment

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the City Council with the City Clerk.

Dated this _____ day of _____, 2019.

Stacy Saltzburg, MMC, City Clerk

**CITY OF FLAGSTAFF
STAFF SUMMARY REPORT**

To: The Honorable Mayor and Council
From: Mark Wilson, Deputy Fire Chief
Co-Submitter: Mark Gaillard
Date: 06/20/2019
Meeting Date: 06/25/2019



TITLE

Greater Flagstaff Region (GFR) Regional Training Coordinator annual update

STAFF RECOMMENDED ACTION:

Discussion on what the position has been involved with and benefits from this regional training position to the City and our regional fire service partners.

EXECUTIVE SUMMARY:

Allow Council to hear progress in the region due to this jointly paid for position. The value of the regional partnerships. Who all pays into the position. Any questions they might have on this position, the regional fire training academies, or general questions for the Regional Training Officer (RTO).

INFORMATION:

Ten minute presentation, which includes a five minute PowerPoint.

Attachments: Presentation



TEAM FLAGSTAFF



**WE MAKE THE
CITY BETTER**



Our GFR Partners

- Flagstaff Fire Department
- Highlands Fire District
- Summit Fire and Medical District
- Ponderosa Fire District
- Camp Navajo Fire District
- Pinewood Fire District (joined in 2018)
- CCC is a member of our team, but is not an official contracted partner



Major Objectives of our GFR Partnership

- Provide quality services to all of our customers within the region
- Improve safety considerations and needs for our firefighters
- Fiscal upside outcomes within partnerships
- Common communications/operations among the region
- Common Dispatch Center
- Improvement of ISO ratings within the partnerships
- More quality trained team members on incidents with quicker response times
- Sharing of resources reduces redundancy
- Reduce response times for multi-unit responses
- Automatic Aid and dispatching



How Many Members in Our Team

When at full-staffing, there are over 220 team members that attend GFR training each quarter

48 Different Companies:

1. Engine
2. Rescue
3. Quint
4. Battalion Chief/Staff Officers

GFR Firefighter Recruit Academy

41 Firefighters

Class 2016-01

3-FFD

4-HFD

4-SFMD

11 Total

Class 2017-01

8-FFD

2-HFD

1-SFMD

11 Total

Class 2018-01

4-FFD

5-SFMD

9 Total

Class 2019-01

3-FFD

2-HFD

5-SFMD

10 Total





GFR Academy Partners Participation



SFMD



FFD



HFD





Greater Flagstaff Region



Retention of Firefighters Trained in GFR Academies

- Currently only two firefighters have left employment with the GFR
 - Left SFMD to work in the private sector
- One firefighter left SFMD and transferred to Pinewood Fire Department

Average Academy Cost for Each Recruit

\$5,500

- Each GFR agency supplies an instructor for each day of instruction
- 2019-01 Academy will have the CADRE-Team Concept



Academy Focuses



PT



Classroom



Discipline

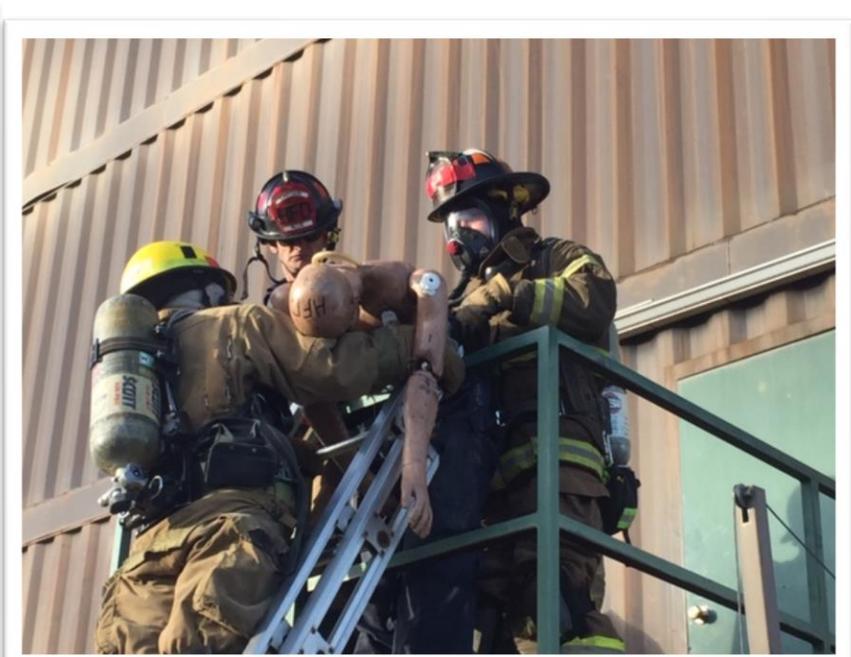
Academy Focuses



Ventilation



Extrication



Rescue

Academy Focuses



Hose Evolution

Tech. Rescue

Wildland

Academy Focuses



Hot Drills



Ladder Skills



Wildland

Academy Focuses



EMS



EMS



EMS



Examples of GFR Multi-Company Training

- Mass casualty incidents (EMS)
- High-rise operations
- Live fire exercise
- Simulated smoke/structure fire training
- Master stream operations
- Ice rescue
- SCBA/buddy breathing
- Driver training/VFIS Certification



Greater Flagstaff Region



GFR Sponsored Outside Training Opportunity

- FEMA classes
- Tactics/Strategy classes
- Wildland training opportunity
- Fire Inspection classes
- SLICE-RS/Flow Path class
- CCC partnership and training opportunities
- GFR partners attend City sponsored HR classes
- Membership/representation on State Fire Training Committee



Greater Flagstaff Region

Blue Card Communication Model Certification (75 hours of instruction per person)

- All Fire Chiefs, Deputy Chiefs, & Battalion Chiefs
- All Company Officers
- All Acting Officers
- On-going classes for new personnel



Greater Flagstaff Region



On-Going Training & Task Books

- Engineer Task Book
- Captain Task Book
- Battalion Chief Task Book
- Engineer Academy



Greater Flagstaff Region



Joint Purchases

- PPE
- SCBA
- Radios
- Training Equipment



IGA Opportunities Between GFR Partners

- Flagstaff Fire Department & Summit Fire and Medical District



Common Radio Dispatching

- FFD
- HFD
- SFMD
- Pinewood Fire



Not All Fire Is Bad Fire..



Where Do We Go From Here?

Questions?



**CITY OF FLAGSTAFF
STAFF SUMMARY REPORT**

To: The Honorable Mayor and Council
From: Dan Symer, Zoning Code Manager
Date: 06/12/2019
Meeting Date: 06/25/2019



TITLE:

Consideration and Adoption of Resolution No. 2019-31 and Ordinance No. 2019-22: A Resolution of the City Council of the City of Flagstaff, Coconino County, Arizona, declaring as a public record that certain document filed with the City Clerk and entitled “2019 Zoning Code Amendments Industrial Zones and Miscellaneous Revisions (PZ-19-00087 AND PZ-19-00093)”; and, an Ordinance of the City Council of the City of Flagstaff, Coconino County, Arizona, amending the Flagstaff City Code, Title 10, Flagstaff Zoning Code (Ordinance No. 2011-20), Chapters 10-20, 10-40, 10-50, 10-60, and 10-80, as provided in that certain document entitled “2019 Zoning Code Amendments Industrial Zones and Miscellaneous Revisions (PZ-19-00087 and PZ-19-00093)” Declared to be a Public record by Resolution No. 2019-31; providing for repeal of conflicting ordinances, severability, and establishing an effective date.

STAFF RECOMMENDED ACTION:

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- 9) Adopt Ordinance No. 2019-22

Executive Summary:

The proposed amendment contains two parts. The first part of the proposed amendment is the City’s continued effort to resolve conflicts, make technical corrections, and incorporate clarity into the Zoning Code. The second part (Case No.: PZ-19-00082) is a proposed amendment by the property owner (Pacific Prime Properties) to amend the list of land uses for the Light Industrial (LI) zone to add the Seasonal Amusement/Entertainment and Sales, Indoor (SAESI) land use as an allowed use subject to the approval of a Conditional Use Permit.

On June 12, 2019, the Planning and Zoning Commission recommended approval of the proposed amendment to the City Council with a vote of 4-0.

Financial Impact:

There are no anticipated financial impacts affiliated with the proposed Zoning Code Text Amendments.

Policy Impact:

There are no anticipated policy impacts affiliated with the proposed Zoning Code Text Amendments.

Connection to Council Goal, Regional Plan and/or Team Flagstaff Strategic Plan:

Council Goals:

Revise the zoning code to remove ambiguities, and ensure it is consistent with the community values and the Regional Plan.

Team Flagstaff Strategic Plan:

Work in partnership with to enhance a safe and livable community.

Regional Plan:

Please refer to the attached Planning and Zoning Commission staff report.

Has There Been Previous Council Decision on This:

The Zoning Code was adopted by the City Council on November 1, 2011, to replace the former Land Development Code. Since its adoption, the code has been amended several times to address procedures, add clarity, resolve conflicts, address planning initiatives (accessory dwelling units), incorporate applicant's requests (West University Drive Entrance Sign District), and to address changes in state law and U.S. Supreme Court decisions (i.e. Reed vs the Town of Gilbert).

Options and Alternatives:

The City Council may adopt, modify, or deny the amendments.

Background/History:

Proposed Amendment

Part 1 – City's Proposed Amendments

Organized primarily by section number and topic, below is a summary of staff's proposed Zoning Code Text Amendment (Attachment 1 - excluding sections 17, 24, and the SAESI land use of Section 5). The most significant modification is the correction to the adoption of the Industrial Zones (10-40.30.050), including scrivener's and table errors pertaining to the allowed uses and the building form provisions. Even though the codified version of the zoning code includes the intended allowed uses and the building form provisions of the Industrial Zones, the City Council adopted ordinance and resolution (Ordinance No. O2011-20 and Resolution No. R2011-35) references the residential zone provisions in place of the industrial zone provisions. Incorporated into these changes is the land use term modification from "Lodging" to "Travel Accommodations". The purpose of this change is to utilize an industry and North American Industry Classification System (NAICS) term for the land use.

To clarify that the proposed land use of Travel Accommodations does not include short term rentals and vacation rentals, staff has included the following definition into the proposed amendment:

Travel Accommodations: is a one or more structures, with or without related services and facilities, that is provided and offered to transient guests for stays of less than thirty (30) days. A travel accommodation may include accessory commercial uses, such as retail, restaurant, banquet space, event center or other similar use. Travel accommodation does not include bed and

breakfast, short-term rental or vacation rental, and includes hostels, hotel, Inns, lodges/lodging, motels/motor or auto courts, resorts, time-shares, and similar uses as determined by the Zoning Administrator.

A vast majority of the remainder of the proposed modifications are intended to resolve discrepancies between the originally adopted ordinance, subsequent amendments and the codified version of the zoning code. In addition to these modifications, the proposed text amendment includes corrections to section cross-references, technical modifications, and table formatting. Also, the amendment includes a term change from “horse fencing” to “corral fencing”. The purpose of this modification is to eliminate the need for a decision/interpretation to allow fencing of this type for other animals that are kept in corrals of similar nature. Finally, a definition for a Fuel Pump Sign has been included. Currently, this sign type is not defined. The proposed definition, “A sign mounted above, and integrated into the structure of, an operable fuel dispensing pump” is to eliminate the need for an interpretation of the zoning code as it pertains to what a fuel pump sign is.

Part 1 – Summary of the Staff Revisions to Zoning Code

1. **Temporary Use Permits (Section 10-20.40.150.D):** Change the term *Temporary Signs* to *Portable Signs*.
2. **Industrial Zones – Allowed Uses (Section 10-40.30.050.B):** Delete and adopt the list of land uses allowed in the Industrial Zones to correct the adoption, scrivener's and table errors in Ordinance No. O2011-20 and Resolution No. R2011-35. In addition, the land use term *Lodging* has been changed to *Travel Accommodations*.
3. **Industrial Zones – Building Form Standards (Section 10-40.30.050.C):** Delete and adopt the building form standards of the Industrial Zones to correct the adoption, scrivener's and table errors in Ordinance No. O2011-20 and Resolution No. R2011-35.
4. **Sustainability Features of All Non–Transect Zones (Section 10-40.30.070.A):** Incorporate technical corrections to the Sustainability Features table.
5. **T1 Natural (T1) Standards (Section 10-40.40.030):** Add Wind Energy Production Facility as an allowed sustainable feature.
6. **T3 Neighborhood I (T3N.1) Standards, and T3 Neighborhood 2 (T3N.2) (Sections 10-40.40.050, and 10-40.40.060):** Correct the Dormitories and Fraternities/Sororities Land use in the Allowed Uses to require a Conditional Use Permit.
7. **T6 Downtown (T6) (Section 10-40.40.100)** add Bed and Breakfast as a permitted use
8. **Thoroughfare Assemblies (Section 10-60.10.090):** Add the provisions of thoroughfare assemblies into this section.
9. **Additional Technical and Term (Sections 10-40.30.050, 10-40.40.100, 10-40.60.280, 10-40.60.310, 10-50.50.040, 10-50.100.060, 10-50.100.100, 10-50.110.080):** Incorporate various technical modifications and cross references errors.
10. **Definitions, “S” (Sections 10-80.20.190)** Add the term Sign, Fuel Pump to the list of definitions.
11. **Definitions, “T” (Sections 10-80.20.200)** Add the term Travel Accommodations to the list of definitions.

Part 2 – Applicant’s Proposed Amendments

The applicant’s request is to add a new land use, SAESI, to the Light Industrial (LI) zone. The proposed amendment defines (Attachment 1 - Section 24) the new land use as:

Seasonal Amusement, Entertainment and Sales, Indoor: is an indoor annual reoccurring seasonal commercial amusement, entertainment or festival event (e.g. art festivals/performances/workshops, Christmas fair, haunted house, or similar activity approved by the Zoning Administrator), including the seasonal sales of merchandise, that occurs only once in a calendar year for a specified

timeframe, which is generally less than 4 months.

The applicant's narrative (Attachment 2) includes a summary of the proposed Zoning Code Text Amendment, and a Regional Plan and required Zoning Text Amendment findings analysis.

Primarily to facilitate the relocation of a local business (the North Pole Experience (NPEX)) to the property owner's property, the proposed use would supplement the allowed and conditional uses of the zone that this business would utilize (warehousing and office land uses) as part of the functions of its operations. Therefore, the proposed modification would allow all business activities of the NPEX to operate in one location. As a larger zone wide benefit, the proposed uses would allow greater flexibility for the existing allowed uses, such as trade schools and a Light Industrial, General uses, to utilize the proposed use for seasonal activities, such as a product and trade fairs, promotional activities, performances, etc.

To ensure compatibility between existing uses on a property and nearby uses on other properties, to utilize the SAESI use, a property owner will be required to obtain the approval of a Conditional Use Permit. Included in the proposed amendment are use specific criteria and development standards for the SAESI use. These standards and criteria are intended to mitigate pedestrian and vehicle conflicts, and to preclude locations that have existing businesses on the property or nearby that are functionally inconsistent, or may have the potential of causing undue harm to the SAESI users (Attachment 1, Section 17).

Key Considerations:

A Zoning Code Text Amendment shall be evaluated based on the following findings:

A. Finding #1:

- **The proposed amendment is consistent with and conforms to the objectives and policies of the General Plan and any applicable specific plan;**

The City's proposed amendments are primarily to resolve conflicts, incorporate technical corrections and add clarity to the zoning code. Clerical in nature, the amendments do not substantively modify the existing provisions of the Zoning Code and maintains consistency and conformance with the objectives and policies of the Regional Plan (General Plan) and applicable specific plans.

The most significant modifications include the adoption of the industrial zone land uses and building form requirements. These zones and related provisions are primarily intended to implement the Regional Plan's land use designation of Employment Center "Employment." Supported by several goals and policies of the Regional Plan, these zones are intended to increase employment, promote new and re-development, establish land use and development flexibility, ensure development of industrial area are compactable with surrounding areas, and protect existing and encourage new business and industrial growth (LU 1.1, LU 1.6, LU 6.2, LU 16.2, LU 16.3, ED3.8, ED 4.5 of the Regional Plan).

The applicant's proposed amendment is to modify the land use of the Light Industrial (LI) zone. Intended to provide a transitional zone between commercial and heavy industrial land uses, the Light Industrial (LI) zone also assists with the Employment land use's purpose of providing "... for the continued growth of the existing employment centers and encouraging the reuse of underutilized, vacant or obsolete commercial and industrial spaces..."

The addition of the proposed SAESI use has the potential of assisting to implement the Regional Plan's Employment and land use policy objectives to encourage the reuse of underutilized, vacant or obsolete commercial and industrial spaces. As proposed, the use would allow property owners additional flexibility to partner with businesses and tenants to use indoor areas for art festivals, including

performances and workshops, fairs, and other holiday and seasonal events (LU 1.6 of the Regional Plan) that require large indoor volumes for a limited time period (A total of 98 days in any one calendar year, and no more than 98 consecutive days.) Also, the use would allow businesses and event operators to co-locate their operations in a single location, adding to the flexibility of the Light Industrial (LI) zone. Some potential uses require the warehousing (an allowed use in the Light Industrial) of operational materials in the off-season and sale merchandise in preparation for an upcoming seasonal event. Also providing the property owners and tenants greater flexibility (LU 1.6 of the Regional Plan), other uses in the zone, such as trade schools and a Light Industrial, General uses could utilize the proposed use for seasonal activities such as a product and trade fairs, promotional activities, etc. that could occur within or near its operational facilities.

Recognizing the purpose of the zone, the Employment land use, and Regional Plan policies to protect existing more intensive businesses and land use operations from uses that may not be appropriate or have conflicting characteristics, the applicant's request is to allow the SAESI subject to the approval of a Conditional Use Permit. In addition to the standard Conditional Use Permit findings, the proposed amendment incorporates two additional findings to ensure compatibility with existing uses of development, and the uses on adjacent property ((ED 3.8) of the Regional Plan). These additional findings are intended to evaluate the proposed and existing uses on the property and on adjacent properties to ensure that there are:

1. no functional conflicts between the uses; and
2. to ensure that there are no undue risks to the proposed use's customers due to being located near more intensive land uses.

B. Finding #2

- **The proposed amendment will not be detrimental to the public interest, health, safety, convenience or welfare of the City;**

The City's proposed amendments are not anticipated to be detrimental to the public interest, health, safety, convenience or welfare of the City. These amendments are primarily to resolve conflicts, incorporate technical corrections and add clarity to the zoning code. Incorporated in the proposed amendment are additional allowances for sustainable features (wind energy production, riffle pools, swales, etc.) that could assist with mitigating the adverse impacts that the City's populous has on the environment.

The applicant's proposed amendment to add the SAESI land use and related provisions to the Light Industrial (LI) is not anticipated to be detrimental to the public interest, health, safety, convenience or welfare of the City. To assist with mitigating adverse impacts from adjoining and existing uses, the proposed use is required to obtain a Conditional Use Permit, and comply with specific use criteria. These criteria are intended to mitigate potential conflicts between the SAESI's pedestrians and passenger vehicles and large trucks and the operations of loading bays, service areas or truck yard facilities that may occur on a property. These development standards include requiring the:

- a. Access to the building area and customer parking for the use, not be located on the same façade or side of the building that has loading bays, service areas or truck yard facilities;
- b. Customer parking for the use is to be clustered together, located nearest to the uses primary public entry/exit, and signed for customer's exclusive use during the user's operations; and
- c. A pedestrian route from the customer parking to the primary public entry/exit that crosses any drive aisle to be signed and marked to notify the pedestrians and vehicle traffic of the crosswalk.

As indicated above in Finding 1, which is also applicable to Finding 2, the proposed amendment incorporates two additional findings to ensure compatibility with existing uses of a development, and the uses on adjacent property. These additional findings are intended to evaluate the proposed and existing uses on the property and on adjacent properties so that there are:

- a. no operational characteristic conflicts between the uses; and
- b. to ensure that there are no undue risks to the proposed use's customers due to being located near more intensive land uses.

C. Finding #3

- **The proposed amendment is internally consistent with other applicable provisions of this Zoning Code.**

The City's proposed amendments enhance the zoning code's internal consistency by resolving conflicts, incorporating technical corrections and adding clarity. Furthermore, the proposed amendments are intended to maintain the zoning code's purpose as a comprehensive contemporary set of land uses and requirements that are straightforward, usable and easily understood.

The applicant's proposed amendment to add the SAESI land use and related provisions to the Light Industrial (LI) zone achieves internal consistency through the zoning code's intent of encouraging the evolution of zones to include the most appropriate uses that enhance the viability of existing buildings. Furthermore, the proposed use specific criteria assists in maintaining consistency with the zoning code's intent to protect businesses from adverse impacts of adjoining uses, and protecting the health, safety, and general welfare of the public. Finally, the proposed amendment aids with maintaining a comprehensive contemporary set of requirements that are straightforward, usable and easily understood.

Community Benefits and Considerations:

Please refer the key considerations included in this report.

Community Involvement:

In accordance with State Statute and the Zoning Code, the Planning and Zoning Commission work session for the amendments was advertised in the Arizona Daily Sun on May 4, 2019; and, the Planning and Zoning Commission work session was advertised Arizona Daily Sun on May 25, 2019. In addition, the City Council held a work session on these amendments on May 28, 2019. Also, persons of interest that are on file with the Planning and Development Services Department were notified of the work sessions and hearings via first class mail. As of the date of this report, staff has not received any comments from the public.

Attachments: [Res. 2019-31](#)
 [Exhibit A](#)
 [Ord. 2019-22](#)
 [Planning and Zoning Commission Report, June 12, 2019](#)
 [Staff Presentation](#)

RESOLUTION NO. 2019-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, COCONINO COUNTY, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE CITY CLERK AND ENTITLED “2019 ZONING CODE AMENDMENTS INDUSTRIAL ZONES AND MISCELLANEOUS REVISIONS (PZ-19-00087 AND PZ-19-00093)”

RECITALS:

WHEREAS, State Law permits cities to declare documents a public record for the purpose of incorporation into city ordinances; and

WHEREAS, the City Council of the City of Flagstaff wishes to incorporate by reference amendments to Flagstaff City Code, Title 10, Flagstaff Zoning Code (Ordinance No. 2011-20), by first declaring said amendments to be a public record.

ENACTMENTS:

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FLAGSTAFF AS FOLLOWS:

SECTION 1. The “2019 Zoning Code Amendments Industrial Zones and Miscellaneous Revisions (PZ-19-00087 and PZ-19-00093),” attached hereto as exhibit ‘A’, three complete copies of which are on file in the office of the City Clerk, is hereby declared to be a public record. Said copies are ordered to remain on file with the City Clerk for public use and inspection.

PASSED AND ADOPTED by the City Council of the City of Flagstaff this 2nd day of July, 2019.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

2019 Zoning Code Amendments

Industrial Zones and Miscellaneous Revisions (PZ-19-00087 and PZ-19-00093)

Zoning Code Text Amendment

Case No.s

PZ-19-00087 - Amusement/Entertainment and Sales, Indoor Zoning Code Text Amendment; and

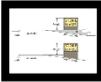
PZ-19-00093 - Industrial Zones and Resolution of Conflicts and Corrections

HOW TO READ THIS DOCUMENT

Unless otherwise stated, provisions that are being deleted are shown in red bold strikethroughs, like this: ~~Provisions that are being deleted are shown with red bold strikethroughs.~~

Provisions that are being added are shown in blue bold text, like this: **Provisions that are being added are shown in bold underlined and gray highlighted text.**

Graphics/Figures that are being deleted are indicated with an “X” over the graphic/figure.

Graphics/Figures that are being added are indicated with a border  around the graphic/figure.

Tables that are being deleted are indicated with an “X” over the Tables.

Tables that are being added are indicated with a thick border  around the Tables.

Section 1. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-20.40.150 Temporary Use Permits, subsection D. Allowed Temporary Uses., paragraph 1. Concerts, Carnivals, Farmers Markets, Flea Markets, Vehicle Sales and Other Special Events., subparagraph e., as follows:

10-20.40.150 Temporary Use Permits

D. **Allowed Temporary Uses.** A temporary use permit shall be required for the following temporary activities. Other temporary or short-term activities that do not fall within the categories defined below shall comply with the planning permit requirements and development standards that otherwise apply to the property.

1. **Concerts, Carnivals, Farmers Markets, Flea Markets, Vehicle Sales and Other Special Events.**

- e. All signs associated with these events shall be placed in compliance with the provisions of Section 10-50.100.090, **Temporary Portable** Signs

Section 2.

Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-20.40.150 Temporary Use Permits, subsection D. Allowed Temporary Uses., paragraph 3. Food Vendors., subparagraph e., as follows:

10-20.40.150 Temporary Use Permits

- D. **Allowed Temporary Uses.** A temporary use permit shall be required for the following temporary activities. Other temporary or short-term activities that do not fall within the categories defined below shall comply with the planning permit requirements and development standards that otherwise apply to the property.
 - 3. **Food Vendors.**
 - e. All signs associated with these events shall be placed in compliance with the provisions of Section 10-50.100.090, **Temporary Portable** Signs.

Section 3.

Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-20.40.150 Temporary Use Permits, D. Allowed Temporary Uses., 4. Merchandise and Service Vendors., subsection e., as follows:

10-20.40.150 Temporary Use Permits

- D. **Allowed Temporary Uses.** A temporary use permit shall be required for the following temporary activities. Other temporary or short-term activities that do not fall within the categories defined below shall comply with the planning permit requirements and development standards that otherwise apply to the property.
 - 4. **Merchandise and Service Vendors.**
 - e. All signs associated with these events shall be placed in compliance with the provisions of Section 10-50.100.090, **Temporary Portable** Signs.

Section 4. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.30.050 Industrial Zones, by deleting subsection B. Industrial Zones – Allowed Uses and the associated table of land uses, as adopted in Ordinance O2011-20 and Resolution R2011-35, in entirety, as follows:

~~B. Industrial Zones – Allowed Uses~~

Land Use ¹	Specific Use Regulations	Residential Zones						
		RR	ER	R1	R1N	MR	HR	MH
Ranching, Forestry and Animal Keeping								
Animal Keeping		-----See Section 10-40.30.070-----						
Ranching		P	--	--	--	--	--	--
Recreation, Education and Assembly								
Commercial Campgrounds	10-40.60.130	UP	--	--	--	--	--	--
Golf Courses and Facilities		UP	UP	UP	--	--	--	--
Equestrian Recreational Facilities		UP	UP	UP	--	--	--	--
Libraries, Museums		UP	UP	UP	UP	UP	UP	UP
Meeting Facilities, Public and Private	10-40.60.230							
Regional		--	--	--	--	--	--	--
Neighborhood		P/UP ²	P/UP ²	P/UP ²	P/UP ²	P/UP ²	P/UP ²	P/UP ²
Outdoor Public Uses, General		P	P	P	--	P	P	P
Places of Worship		P/UP ⁶	P/UP ⁶	P/UP ⁶	P/UP ⁶	P/UP ⁶	P/UP ⁶	P/UP ⁶
Schools – Public and Charter		p ³	p ³	p ³	p ³	p	p	p ³
Schools – Private		P	P	P	P	P	P	P
Trade Schools		--	--	--	--	--	--	--
Residential								
Accessory Building and Structures	10-40.60.020	P	P	P	P	P	P	P

Land Use ¹	Specific Use Regulations	Residential Zones						
		RR	ER	R1	R1N	MR	HR	MH
Accessory Dwelling Units	10-40.60.030	P	P	P	P	P	P	P
Cowhousing	10-40.60.120	P	P	P	--	P	P	--
Congregate Care Facilities		UP	UP	UP	UP	P	P	UP
Day Care, Centers	10-40.60.150.B	UP	UP	UP	UP	UP	UP	UP
Day Care, Home	10-40.60.150.A	P	P	P	P	P	P	P
Dwelling: Cluster	10-40.60.170	P	P	--	--	--	--	--
Dwelling: Multiple-Family		p ⁴	p ⁴	p ⁴	--	P	P	--
Dwelling: Secondary Single-family		--	--	--	P	P	P	--
Dwelling: Single-family		P	P	P	P	p ^{4,5}	p ^{4,5}	P
Dwelling: Two-family		P	p ⁴	p ⁴	P	P	P	P
Group Home		P	P	P	P	P	P	P
Home Occupation	10-40.60.180	P	P	P	P	P	P	P
Institutional Residential								
Convents or Monasteries		P	P	P	--	P	P	P
Custodial Care Facilities		UP	UP	UP	UP	UP	UP	UP
Homeless Shelters	10-40.60.190							
Emergency Shelters		UP	UP	UP	UP	UP	UP	UP
Short Term Housing		UP	UP	UP	UP	UP	UP	UP
Transitional Housing		UP	UP	UP	UP	UP	UP	UP
Sheltered Care Homes		UP	UP	UP	UP	UP	UP	UP
Nursing Homes		--	UP	UP	UP	UP	UP	UP
Live/Work	10-40.60.200	--	--	--	--	UP ⁴	UP ⁴	--
Manufactured Home	10-40.60.210	--	--	--	--	--	--	P

Land Use ¹	Specific Use Regulations	Residential Zones						
		RR	ER	R1	R1N	MR	HR	MH
Manufactured Home Park	10-40.60.210.D	--	--	--	--	--	--	P
Manufactured Home Subdivision	10-40.60.210.C	--	--	--	--	--	--	P
Mobile Home		--	--	--	--	--	--	P
Planned Residential Development	10-40.60.280	P	P	P	P	P	P	--
Rooming and Boarding Facilities		--	UP	--	--	UP	UP	UP
Retail Trade								
Neighborhood Market								
≤ 1,500 sf		--	--	UP	--	--	--	UP
≤ 2,500 sf		--	--	--	--	UP	--	--
≤ 5,000 sf		--	--	--	--	--	UP	--
Offices		--	--	--	--	--	UP	--
Services								
Bed and Breakfast Establishments	10-40.60.110	P	P	P	P	P	P	P
Cemeteries		UP	UP	UP	--	UP	UP	UP
Hospitals		UP	UP	UP	UP	UP	UP	UP
Public Services								
Public Services Minor		P	P	P	P	P	P	P
Emergency Services		UP	UP	UP	UP	UP	UP	UP
Telecommunications Facilities								
AM Broadcasting Facilities	10-40.60.310	UP	UP	UP	UP	UP	UP	UP
Antenna-supporting Structure	10-40.60.310	UP	UP	UP	UP	UP	UP	UP
Attached Telecommunication Facilities	10-40.60.310	P	P	P	P	P	P	P
Colocation Facility	10-40.60.310	P	P	P	UP	P	P	P

Land Use ¹	Specific Use Regulations	Residential Zones							
		RR	ER	R1	R1N	MR	HR	MH	
FM/DTV/Low Wattage AM Broadcasting Facilities	10-40.60.310	UP	UP	UP	UP	UP	UP	UP	
Stealth Telecommunication Facilities	10-40.60.310	P	P	P	P	P	P	P	
Transportation and Infrastructure									
Accessory Wind Energy Systems	10-40.60.040	P	P	P	--	P	P	P	
Urban Agriculture									
Community Garden	10-40.60.140	P	P	P	P	P	P	P	
Nurseries		UP	--	--	--	--	--	--	
End Notes									
¹ A definition of each listed use type is in Chapter 10-80, Definitions.									
² A conditional use permit is required if liquor is sold or if facilities exceed 250 seats.									
³ Charter schools proposed in existing single-family residences shall be located on residential lots one acre or greater.									
⁴ Permitted as Planned Residential Development (see Section 10-40.50.270, Planned Residential Development).									
⁵ Existing single-family uses and lots recorded in MR and HR, prior to the effective date of this Zoning Code, are considered legal, conforming uses.									
Key									
P		Permitted Use							
UP		Conditional Use Permit Required							
--		Use Not Allowed							

Section 5.

Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.30.050 Industrial Zones, by adopting subsection B. Industrial Zones – Allowed Uses, and Table 10-40.30.050.B.1. Industrial Zones – Allowed Uses, as follows – including the addition of grid lines and shading:

10-40.30.050 Industrial Zones – Allowed Uses

B. Industrial Zones – Allowed Uses. The allowed land uses of each of the Industrial zones are shown in Table 10-40.30.050.B

Table 10-40.30.050.B. Industrial Zones – Allowed Uses						
Land Use ¹	Specific Use Regulations	Industrial Zones				
		RD	LI	LI-O	HI	HI-O
Industrial, Manufacturing, Processing and Wholesaling						
Business Parks		P	P	P	--	--
Composting Facility		--	p ³	p ³	p ³	p ³
Construction Storage/Supply Yards		--	p ²	p ²	P	P
Equipment Rental Yard – Heavy		--	P	P	--	--
Flammable Liquid, Gas, and Bulk Fuel – Storage and Sales		--	P	P	P	P
Freight or Trucking Facility		p ³	P	P	P	P
Industrial, Heavy – General		--	UP	--	P	P
Industrial, Light – General		--	P	P	P	P
Junk Yard		--	--	--	P	P
Manufacturing/Processing – Heavy		--	--	--	P	P
Manufacturing/Processing – Light		P	P	P	P	P
Manufacturing/Processing – Previously Prepared Materials		UP	P	P	P	P
Micro-brewery or Micro-distillery	10-40.60.240	--	P/UP ⁸	P	--	--
Mini-Storage Warehousing	10-40.60.250	--	P	P	P	P
Quarrying Operations	10-40.60.290	--	--	--	UP	UP

Table 10-40.30.050.B. Industrial Zones – Allowed Uses						
Land Use ¹	Specific Use Regulations	Industrial Zones				
		RD	LI	LI-O	HI	HI-O
Railroad Shops and Similar Heavy Service Facilities		--	UP	UP	P	P
Research and Development	10-40.60.300	P	P	P	--	--
Transportation Yards		--	P	P	P	P
Warehousing	10-40.60.330	--	P	P	P	P
Wholesaling and Distribution		--	P	P	P	P
Ranching, Forestry and Animal Keeping						
Livestock Auction, Feed Yards, and Sales		--	--	--	P	P
Recreation, Education and Assembly						
Indoor Commercial Recreation		--	--	UP ⁷	--	--
Outdoor Public Uses, General		UP	--	UP	--	UP
Places of Worship		P/UP ⁹				
Schools – Public and Charter		P	P	P	P	P
Schools – Private		UP	--	--	--	--
Seasonal Amusement/Entertainment and Sales, Indoor	10-40.60.305	--	UP	--	--	--
Trade Schools		UP	P	P	P	P
Residential						
Accessory Building and Structures	10-40.60.020	P	P	P	P	P
Day Care, Centers	10-40.60.150.A	P	p ^{4,5}	p ^{4,5}	p ^{4,5}	p ^{4,5}
Institutional Residential						
Custodial Care Facilities	--	UP	UP	UP	UP	
Homeless Shelters	10-40.60.190					
Emergency Shelters		--	p ⁶	p ⁶	p ⁶	p ⁶
Short Term Housing		--	p ⁶	p ⁶	UP ⁶	UP ⁶
Transitional Housing		P	P	P	UP	UP
Nursing Homes		--	UP	--	UP	--

Table 10-40.30.050.B. Industrial Zones – Allowed Uses						
Land Use¹	Specific Use Regulations	Industrial Zones				
		RD	LI	LI-O	HI	HI-O
Sheltered Care Homes		--	UP	UP	UP	UP
Live/Work	10-40.60.200	P	P	P ⁷	--	--
Residence for Owner, Caretaker, or Manager		P	P	P	P	P
Residential Uses Above First Floor		UP	--	--	--	--
Retail Trade						
Drive-through Retail	10-40.60.160	P ⁴	--	P ⁷	--	--
General Retail Business		P ⁴	UP	P ⁷	UP	UP ⁷
Heavy Retail/Service		--	--	P ⁷	--	UP ⁷
Restaurant or Cafe		P ⁴	UP	P ⁷	--	UP ⁷
Services						
Adult Entertainment	10-40.60.050	P	P	P ⁷	P	P ⁷
Crematorium		--	P	P ⁷	P	P ⁷
General Services		P ⁴	UP	UP ⁷	--	--
Hospital		UP	UP	UP ⁷	UP	UP
Kennel, Animal Boarding		UP	UP	UP ⁷	UP	UP ⁷
Travel Accommodations		P ⁴	--	UP ⁷	--	--
Medical Marijuana Off-Site Cultivation Location		--	P	P ⁷	P	P ⁷
Office		P	UP	UP ⁷	--	UP ⁷
Public Services						
Public Services Major		UP	P	P	P	P
Public Services Minor		P	P	P	P	P
Emergency Services		UP	UP	UP	UP	UP
Veterinary Hospitals		--	P	P	P	P
Veterinary Clinics		UP	P	P	P	P
Telecommunication Facilities						
AM Broadcasting Facilities	10-40.60.310	UP	UP	UP	UP	UP

Table 10-40.30.050.B. Industrial Zones – Allowed Uses						
Land Use¹	Specific Use Regulations	Industrial Zones				
		RD	LI	LI-O	HI	HI-O
Antenna-Supporting Structure	10-40.60.310	UP	UP	UP	UP	UP
Attached Telecommunication Facilities	10-40.60.310	P	P	P	P	P
Collocation Facility	10-40.60.310	P	P	P	P	P
FM/DTV/Low Wattage AM Broadcasting Facilities	10-40.60.310	P	P	P	P	P
Stealth Telecommunication Facilities	10-40.60.310	P	P	P	P	P
Transportation and Infrastructure						
Accessory Wind Energy Systems	10-40.60.040	P	P	P	P	P
Passenger Transportation Facilities		P	P	P	--	--
Urban Agriculture						
Food Production		--	P	P	--	--
Nurseries		--	P	P	P	P
Vehicle Sales and Services						
Automobile/Vehicle Repair Garages – Major	10-40.60.100	--	P	P	P	P
End Notes						
1. A definition of each listed use type is in Chapter 10-80, Definitions.						
2. Outdoor storage shall be screened. See Division 10-50.50, Fences and Screening, for fencing and screening requirements.						
3. Not allowed within one-quarter mile of an existing residential use.						
4. Limited to 10 percent of a primary use.						
5. Solely for use by employees of the permitted use.						
6. Conditional use permit is required if distance between shelter facilities is less than 1/4 mile.						
7. Allowed use with applied FAR standards (see Table 10-40.30.050.C.).						
8. Conditional use permit is required if a taproom is associated with the micro-brewery or micro-distillery.						

Table 10-40.30.050.B. Industrial Zones – Allowed Uses						
Land Use ¹	Specific Use Regulations	Industrial Zones				
		RD	LI	LI-O	HI	HI-O
9. A conditional use permit is required if the facility exceeds 250 seats and/or if the facility is located adjacent to a toxic use.						
Key						
P = Permitted Use						
UP = Conditional Use – Requires the Approval of a Conditional Use Permit						
-- = Use Not Allowed						

Section 6. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.30.050 Industrial Zones, by deleting subsection 10-40.30.050 C. Residential Zones – Building Form Standards and the associated table, as adopted in Ordinance O2011-20 and Resolution R2011-35, in its entirety, as follows:

C. Residential Zones – Building Form Standards

	RR	ER	R1	R1N	MR	HR	MH
Building Placement Requirements							
Setback							
Front (min.)							
2nd Floor and Below	75'	50'	15'	15'	10'	10'	15'
Above 2nd Floor	75'	50'	15'	15'	15'	15'	15'
For Parking	--	--	25' ¹¹	--	--	--	--
Side (min.)							
Interior Lots	10'	20'min./45'total	8'	6'	5'	5'	8'
Corner Lots (interior)	10'	20'min./45'total	8'	6'	5'	5'	12'
Corner Lots (exterior)	25'	20'	20' ¹²	6'	5'	5'	12'
Rear (min.)	10'	60'	25' ¹³	15'	15' ¹⁴	15' ¹⁴	10'
Building Form Requirements							

	RR	ER	R1	R1N	MR	HR	MH
Building Height (max.)	35'	35'	35'	35'	35'	60' ⁵	30'
Coverage (max.)	20%	17%	35%	35%	40%	50%	43%
Density Requirements See Division 10-30.20, Affordable Housing Incentives							
Density: Gross (units/acre)							
Min.	--	--	2	2	6	10	--
Max. Outside the RPO	1	1	6	14	14	29 ⁶	11
Max. Within the RPO	1	1	5	--	9	22	4
Lot Requirements							
Area							
Gross (min.)	1 ac ⁷	1 ac	6,000 sf	6,000 sf	6,000 sf	6,000 sf	5 ac
Per Unit (min.)	1 ac ⁷	1 ac	6,000 sf	3,000 sf	Endnote ⁶	Endnote ⁶	4,000 sf
Width							
Interior Lots (min.)	100' ⁸	140' ⁹	60' ^{9,10}	50'	50' ^{9,10}	50' ^{9,11}	--
Corner Lots (min.)	100' ⁸	100' ⁹	60' ^{9,10}	50'	50' ^{9,10}	50' ^{9,11}	--
Depth (min.)	200' ⁸	--	100' ⁸	100'	100' ⁹	75' ^{9,11}	--
Other Requirements							
Open Space (% of Gross Lot Area)	--	--	--	See Table 10-40.30.030.A			
Fences and Screening	See Division 10-50.50						
Landscaping	See Division 10-50.60						
Lighting	See Division 10-50.70						
Parking	See Division 10-50.80						
Signs	See Division 10-50.100						
End Notes							
¹ 15' for side entrance garages, where the garage is designed as an integral element of the primary dwelling (i.e., doors and windows are consistent with the overall architectural character).							
² 15' on existing lots with less than 8,000 sf or less than 65' in width.							

RR	ER	R1	R1N	MR	HR	MH
³ One or two story residential buildings and decks attached to those buildings may be built to 15' from the rear property line; provided, that any portion of the structure located closer than 25' to the rear property line does not exceed 50% of the lot width.						
⁴ May be reduced for zones not subject to the Resource Protection Overlay when a minimum of 350 sf of open yard area per unit is provided, see Section 10-40.30.030(H).						
⁵ Building height can be exceeded with approval of a Conditional Use Permit.						
⁶ The maximum number of units for each lot is based on the following:						
Area of Lot			Required Lot Area Per Dwelling Units			
5,000 to 14,000 square feet			2,500 square feet			
14,001 to 24,000 square feet			2,000 square feet			
24,001 square feet and over			1,500 square feet			
Key						
-- Not Applicable						

Section 7. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.30.050 Industrial Zones, by adopting subsection C. Industrial Zones – Building Form and Property Development Standards., and Table 10-40.30.050.C. Industrial Zones – Building Form and Property Development Standards., as follows:

C. Industrial Zones – Building Form and Property Development Standards. The building form and property development standards shown in Table 10-40.30.050.C. shall apply to all property with the corresponding industrial zones.

Table 10-40.30.050.C. Industrial Zones – Building Form and Property Development Standards.			
	Industrial Zones		
	RD	LI/LI-O	HI/HI-O
Building Placement Requirements			
Setback			
Front (min.)	25'¹	25'¹	25'
Side			
Adjacent to Residential (min.)	15'	15'	15'
Street Side Lot Line (min.)	15'	15'	15'
All Other (min.)	0'	0'	0'
Rear			
Adjacent to Residential (min.)	15'	15'	15'
All Other (min.)	10'	0'	0'
Building Form Requirements			
Building Height (max.)	60'²	60'²	60'²
Coverage (max.)	25%	--	--
Gross FAR (max. area of all uses on a property)	0.50	1.50³	2.50³
Indoor Commercial Recreation (max. FAR area)^{4, 5}	--	0.30	--
Heavy Retail/Service (max. FAR area)^{4, 5}	--	0.30	0.30
Office/Lodging (max. FAR area)^{4, 5}	----- 0.38 -----		
All other commercial uses that are allowed in a corresponding industrial zone with a FAR limitation. (max. FAR area)^{4, 5}	--	0.25	--
Live/Work (max. FAR area)^{4, 5}	End Note 6	End Note 6	--
Lot Requirements			
Area (min.)	20,000 sf	20,000 sf	20,000 sf
Width (min.)	75'	100'	100'
Depth (min.)	--	150'	150'
Other Requirements			
Fences and Screening	See Division 10-50.50		
Landscaping	See Division 10-50.60		
Lighting	See Division 10-50.70		

Table 10-40.30.050.C. Industrial Zones – Building Form and Property Development Standards.			
	Industrial Zones		
	RD	LI/LI-O	HI/HI-O
Parking	See Division 10-50.80		
Signs	See Division 10-50.100		
End Notes			
1. Front setbacks along streets other than public arterial or collector streets shall use street side lot line setback standard. This includes buildings fronting private streets and shared driveways between parcels.			
2. A conditional use permit shall be required for structures over 60 feet in height.			
3. Retail use allowed in these industrial zones are subject to the additional FAR standards. See Section 10-40.30.050(F), Miscellaneous Requirements – LI-O and HI-O Zones).			
4. Where a development includes more than one commercial use, the total commercial floor area shall not exceed the greater of the maximum FAR areas allowed. The maximum FAR of the commercial uses allowed are not cumulative. An individual use that has a maximum FAR restriction shall not exceed the FAR allowed for the use. Example. A development is proposed with two commercial uses, the first use (Services) has a maximum FAR restriction of 0.30 and the second use (Office) has maximum FAR restriction of 0.38. The total maximum FAR for all commercial use in the development is 0.38 since it is the greater of the two commercial use. If Service uses of the development is to have a FAR of 0.30, then the remainder 0.08 FAR may be used for the Office use. The total maximum FAR of both uses shall not exceed 0.38, and the Service use shall not exceed 0.30 since it is restricted to an FAR of 0.30.			
5. The allowed commercial uses in the industrial zone that have a limitation on the max. FAR are specified in Table 10-40.30.050.B.			
6. The total commercial floor area of a Live/Work development shall be limited to the corresponding commercial use and related Max. FAR specified for the property's corresponding zone.			
Key			
-- Not Applicable			

Section 8. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.30.050 Industrial Zones, by deleting subsection F. Miscellaneous Requirements – LI-O and HI-O Zones., and the association tables, as follows:

10-40.30.050 Industrial Zones

F. ~~Miscellaneous Requirements – LI-O and HI-O Zones. Allowed uses found in Table 10-40.30.050.B are required to meet the following FAR standards:~~

Area of Lot	Max. Gross FAR
Retail	0.25
Office/Lodging	0.38
Heavy Retail/Service	0.30
General Services	0.25

Section 9. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.30.070 Sustainability Features of All Non–Transect Zones, subsection A. Intent., and the association tables, including adding grid lines, as follows:

10-40.30.070 Sustainability Features of All Non–Transect Zones

A. **Intent.** The following sustainability features shown on Table 10-40.30.070.A.1. and Table 10-40.30.070.A.2. are allowed in the specified zone(s), and are intended to be applied where feasible for the purpose of encouraging and directing development in the City in a sustainable manner.

Table 10-40.30.070.A.1. Sustainability Features					
Sustainability Features ^{1,2}	Zones that the Sustainability Features are Allowed				
	RR/ER/RI/RIN	MR/HR	MH	SC/CC/HC	CS/CB
Storm Water Features					
Bioretention Facility	--	A	--	A	A
Disconnected Downspouts	A	A	A	A	A
Flow Through and Infiltration Planters	A	A	A	A	A

Table 10-40.30.070.A.1. Sustainability Features					
Sustainability Features ^{1,2}	Zones that the Sustainability Features are Allowed				
	RR/ER/RI/RIN	MR/HR	MH	SC/CC/HC	CS/CB
Infiltration Trench	A	A	A	A	--
Level Spreader	A	A	A	A	A
Porous Paving	A	A	A	A	A
Rain Garden	A	A	A	A	--
Riffle Pools	A	A	A	A	--
Swale	A	A	A	A	A
Biofiltration	A	--	A	A	--
Vegetated/Rock	A	A	A	A	--
Urban Channel	--	--	--	A	A
Vegetated Roof	A	A	A	A	A
Water Conservation					
Cisterns	A	A	A	A	A
Greywater – Simple	A	A	A	A	A
Rain Barrels	A	A	A	A	A
Energy Features					
Accessory Wind Energy System	A	A	A	A	A
Wind Energy Production Facility	--	--	--	--	--
Alternative Paving	--	A	--	A	A
Biomass	A	--	A	--	--
Geothermal Energy	A	A	A	A	A
Solar					
Farm	--	--	--	--	--
Parking Lot Lighting	A	A	A	A	A
Roof Paneling	A	A	A	A	A
Water Heaters	A	A	A	A	A
End Notes					
¹ Additional standards for each sustainability feature apply. See <i>City Stormwater Regulations and LID Manual</i> .					

Table 10-40.30.070.A.1. Sustainability Features					
Sustainability Features ^{1, 2}	Zones that the Sustainability Features are Allowed				
	RR/ER/RI/RIN	MR/HR	MH	SC/CC/HC	CS/CB
² Sustainable features marked as “Not Allowed” may be approved by the Director and Stormwater Manager if it can be demonstrated that the proposed sustainable feature can be installed with the intent and character of the non-transect zone.					
Key					
A	Allowed	--			Not Allowed

Table 10-40.30.070.A.2. Sustainability Features					
Sustainability Features ^{1, 2}	Zones that the Sustainability Features are Allowed				
	RD	LI/LI-O	HI/HI-O	PF	PLF/POS
Storm Water Features					
Bioretention Facility	A	A	A	A	--
Disconnected Downspouts	A	A	A	A	--
Flow Through and Infiltration Planters	A	A	A	A	--
Infiltration Trench	A	A	A	A	A
Level Spreader	A	A	A	A	A
Porous Paving	A	A	A	A	--
Rain Garden	A	A	A	A	A
Riffle Pools	A	A	A	A	A
Swale					
Biofiltration	A	A	A	A	A
Vegetated/Rock	A	A	A	A	A
Urban Channel	A	A	A	A	--
Vegetated Roof	A	A	A	A	A
Water Conservation					
Cisterns	A	A	A	A	--
Greywater – Simple	--	--	--	A	--
Rain Barrels	A	A	A	A	A
Energy Features					

Table 10-40.30.070.A.2. Sustainability Features					
Sustainability Features^{1, 2}	Zones that the Sustainability Features are Allowed				
	RD	LI/LI-O	HI/HI-O	PF	PLF/POS
Accessory Wind Energy System	A	A	A	A	A/--
Wind Energy Production Facility	--	--	--	--	A/--
Alternative Paving	A	A	A	A	--
Biomass	--	A	A	A	--
Geothermal Energy	A	A	A	A	--
Solar					
Farm	--	A	A	A	--
Parking Lot Lighting	A	A	A	A	--
Roof Paneling	A	A	A	A	A
Water Heaters	A	A	A	A	A
End Notes					
¹ Additional standards for each sustainability feature apply. See <i>City Stormwater Regulations and LID Manual</i> .					
² Sustainable features marked as “Not Allowed” may be approved by the Director and Stormwater Manager if it can be demonstrated that the proposed sustainable feature can be installed with the intent and character of the non-transect zone.					
Key					
A	Allowed	--	Not Allowed		

Section 10. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.40.030 T1 Natural (T1) Standards, subsection C. Sustainable Features, Energy Features, to add Wind Energy Production Facility as an allowed use, as follows:

10-40.40.030 T1 Natural (T1) Standards.

C. Sustainable Features	
Energy Features	
Wind Energy Production Facility	A

Section 11. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.40.050 T3 Neighborhood I (T3N.1) Standards, subsection H. Allowed Uses, Residential, pertaining to Dormitories and Fraternities/Sororities as a Conditional Use (UP), as follows:

10-40.40.050 T3 Neighborhood I (T3N.1) Standards

H. Allowed Uses		
Land Use¹	Specific Use Regulations	T3N.1
Residential		
Dormitories and Fraternities/Sororities		UP

Section 12. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.40.060 T3 Neighborhood 2 (T3N.2) Standards, subsection H. Allowed Uses, Residential, pertaining to Dormitories and Fraternities/Sororities as a Conditional Use (UP), as follows:

10-40.40.060 T3 Neighborhood 2 (T3N.2) Standards

H. Allowed Uses		
Land Use¹	Specific Use Regulations	T3N.2
Residential		
Dormitories and Fraternities/Sororities		UP

Section 13. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.40.100 T6 Downtown (T6) Standards, subsection H. Allowed Uses, Residential, to add Specific Use Regulations cross reference section number for Homeless Shelter, as follows:

10-40.40.100 T6 Downtown (T6) Standards

H. Allowed Uses		
Land Use¹	Specific Use Regulations	T6
Residential		
Homeless Shelter	10-40.60.190	UP

Section 14. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.40.100 T6 Downtown (T6) Standards, subsection H. Allowed Uses, Services, to add the land use, Bed and Breakfast as an Allowed Use, Cemeteries as a Conditional Use (UP), and Crematorium as a Conditional Use (UP), to the list of land uses in alphabetical order, as follows:

10-40.40.100 T6 Downtown (T6) Standards

H. Allowed Uses		
Land Use¹	Specific Use Regulations	T6
Services		
Bed and Breakfast	10-40.60.110	P

Section 15. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.60.280 Planned Residential Development, subsection B. Building Types for Planned Residential Development., paragraph 3. Determination of Building Types., subparagraph a., as follows:

10-40.60.280 Planned Residential Development

B. Building Types for Planned Residential Development.

3. Determination of Building Types.

- a. The building types that may be utilized in the non-transect zones as a planned residential development are **identified in Table 10-40.60.280.A, and described established** in Division 10-50.110, Specific to Building Types.

Section 16. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.60.310 Telecommunication Facilities, subsection C. General Requirements for Telecommunications Facilities., Paragraph 1. Building Code and Safety Standards., as follows:

10-40.60.310 Telecommunication Facilities

C. General Requirements for Telecommunications Facilities. The requirements set forth in this subsection shall govern the location, construction, and operation of all telecommunications facilities governed by this section.

- 1. **Building Code and Safety Standards.** Telecommunications facilities shall be maintained in compliance with applicable building and technical codes, including the **most recent revision to the ANSI/TIA-222 EIA/TIA-222-F** Standards, ~~as~~ published by the **Electronic Telecommunications** Industries Association, ~~as and~~

amended ~~from time to time~~. Structural integrity shall be ensured through the approval of the applicable building permit.

Section 17. Amend Title 10 FLAGSTAFF ZONING CODE, Division 10-40.60: Specific to Uses, to add section 10-40.60.305: Seasonal Amusement, Entertainment and Sales, Indoor., as follows:

10-40.60.305: Seasonal Amusement, Entertainment and Sales, Indoor.

- A. Applicability. The following apply to all Seasonal Amusement, Entertainment and Sales, Indoor, in the Light Industrial (LI) Zone.**
- B. Access. To avoid conflict between passenger vehicles, large trucks and pedestrians, (public) access to the building area of the use, or any portion thereof, by employees, licensees and invitees of the use shall not be located on the same façade or side of the building that has loading bays, service areas or truck yard facilities.**
- C. Parking.**
 - 1. Minimum Number. The minimum of number of parking spaces required is 1 space per 4 persons based on maximum person capacity of the tenant area, or the number specified in a parking demand study approved by the Planning Director.**
 - 2. Minimum Customer Parking. A minimum of 60 percent of the required parking, or the number specified in the parking demand study approved by the Planning Director, shall be provided as customer parking.**
 - a. Customer parking for the use shall be:**
 - (1) clustered together, and located nearest to the uses primary public entry/exit;**
 - (2) shall not be located on side of the building that has loading bays, service areas or truck yard facilities; and**
 - (3) signed and exclusively reserved for uses customers during use’s event hours of operation.**
 - b. The property owner shall submit and obtain approval from the Planning Director of a pedestrian circulation, signage and traffic control plan. The plan shall identify the pedestrian route from the customer parking to the primary public entry and exit. Also, the plan shall include signage and marking in accordance with the following:**
 - (1) When a pedestrian route from the customer parking to the primary public entry and exit crossing primary drive aisle that serve the remainder of the development, the pedestrian route shall include signage and markings to notify the pedestrian of potential vehicle traffic and hazards. In addition, a pedestrian route across a drive aisle, at a**

minimum shall be signed and marked in accordance with the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD) for crosswalks. Additional signage and markings shall be provided to visually communicate to vehicle traffic that pedestrians may be present.

- D. **Temporary Nature.** A Seasonal Amusement/Entertainment and Sales, Indoor use event, including public or private event functions, shall limited a total of 98 days in any one calendar year, and no more than 98 consecutive days. The said timeframes do not include setup, training, breakdown and closing activities before and after the event.
- E. **Compatibility with Existing Uses:** In addition to the criteria of Section 10-20.40.050.E. in order to approve a Conditional Use Permit for the Seasonal Amusement, Entertainment and Sales, Indoor use, the Planning and Zoning Commission shall find:
 - 1. There are no anticipated health, safety, or welfare conflicts between the propose use and the functions of the existing uses on the property, or the existing use on the adjacent properties; and
 - 2. There are no anticipated health, safety, welfare or undue risk to the use's customers arising from the proximity to the existing use on the property and on adjacent properties.

Section 18. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.60.310 Telecommunication Facilities, subsection G. Removal of Telecommunications Facilities., Paragraph 1., as follows:

10-40.60.310 Telecommunication Facilities

G. Removal of Telecommunications Facilities.

- 1. All telecommunications facilities shall be maintained in compliance with the standards contained in applicable building and technical codes, including the **most recent revision to the ANSI/TIA-222 EIA/TIA-222-F** Standards, ~~as~~ published by the **Electronic Telecommunications** Industries Association, ~~as and~~ amended ~~from time to time~~, so as to ensure the structural integrity of such facilities.

Section 19. Amend Title 10 FLAGSTAFF ZONING CODE, the title of Section 10-50.50.040 General Fencing and Screening Standards, subsection I. Horse Fencing., as follows:

10-50.50.040 General Fencing and Screening Standards

I. ~~Horse~~ Corral Fencing.

Section 20. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-50.100.060 Permanent Signs, subsection E. Signs for All Nonresidential Uses in All Zones., Paragraph 4. Standards for Specific Sign Types., subparagraph b., list (7) Freestanding Signs., sub-list (b), as follows:

10-50.100.060 Permanent Signs

E. Signs for All Nonresidential Uses in All Zones.

4. Standards for Specific Sign Types.

b. The following sign types are permitted, subject to the criteria listed under each sign type.

(7) Freestanding Signs.

(b) Sign types are classified as “Type A” and “Type B” based on street designations established and mapped in the General Plan ~~(See Appendix 8 (List of Major Arterial Streets))~~. These classifications are used to determine the number of signs allowed on a development site and their permitted size and height. Type A signs are allowed on street frontages longer than 100 feet on major arterials, while Type B signs are allowed on street frontages less than 100 feet on minor arterials or smaller street types.

Section 21. Amend Title 10 FLAGSTAFF ZONING CODE, a cross-reference scrivener’s error in Section 10-50.100.100 Sign Districts of Special Designation, subsection A. Flagstaff Central District., paragraph 2. Applicability., subparagraph (a), as follows:

10-50.100.100 Sign Districts of Special Designation

A. Flagstaff Central District.

2. Applicability.

a. The Flagstaff Central District is bounded by Columbus Avenue/Switzer Canyon Drive to the north, Butler Avenue to the south, Park Street to the west, and Elden Street to the east. The Flagstaff Central District is mapped ~~on Map 10-90.40.040, Flagstaff Central District, in Division 10-90.40, Overlay Maps.~~ in Division 10-90.30: Overlay Maps, Section 10-90.30.040 [Flagstaff Central District Map](#).

Section 22. Amend Title 10 FLAGSTAFF ZONING CODE, in Section 10-50.110.080 Bungalow Court, in subsection H. Building Size and Massing, under the subheading of Miscellaneous, for the Height provision, as follows:

Section 10-50.110.080 Bungalow Court

H. Building Size and Massing	
Miscellaneous	
Height	2 stories max.
See transect zone in which the building is proposed.	

Section 23. Adopt Title 10 FLAGSTAFF ZONING CODE, Section 10-60.10.090 Thoroughfare Assemblies, in numerical order, as follows:

10-60.10.090 Thoroughfare Assemblies.

A. This section provides an example of thoroughfare assemblies that have been approved by the City for use in transect zones that are derived from the standards and specifications in Table 10-60.10-090.A, Thoroughfare Assemblies. The Engineering Standards also provide additional detailed specifications for the design and construction of thoroughfares.

Table 10-60.10.090.A Thoroughfare Assemblies	
<p>KEY ST-57-20-BL</p>	
KEY	
Highway:	HW
Boulevard:	BV
Avenue:	AV

Commercial Street:	CS	
Drive:	DR	
Street:	ST	
Road:	RD	
Rear Alley:	RA	
Rear Lane:	RL	
Bicycle Trail:	BT	
Bicycle Lane:	BL	
Bicycle Route:	BR	
Path:	PT	
Passage:	PS	
Transit Route:	TR	
Thoroughfare Type	CS-62-36	
Transect Zone Assignment	Commercial Street	Street
Right-of-Way Width	T5, T6	T3, T4
Pavement Width	62'	60'
Movement	36'	36'
Design Speed	Free Movement	Free Movement
Pedestrian Crossing Time	25 MPH	25 MPH
Traffic Lanes	10.2 seconds	10.2 seconds
Parking Lanes	2	2
Curb Radius	Both sides @ 8', marked	Both Sides @ 8', marked
Walkway Type	10'	15'
Planter Type	13' Sidewalk	5' – 7' Sidewalk
Curb Type	4'x4' Tree Well	5' – 7' Continuous Planter
Landscape Type	Curb	Curb
	Trees at 30' o.c. Avg.	Trees at 30' o.c. Avg.

Transportation Provision	--	BR
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Section 24. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-80.20.190 Definitions, “S”, to add the term “Seasonal Amusement, Entertainment and Sales, Indoor”, and “Sign, Fuel Pump” in alphabetical order, as follows:

10-80.20.190 Definitions, “S”

Seasonal Amusement, Entertainment and Sales, Indoor: is an indoor annual reoccurring seasonal commercial amusement, entertainment or festival event (e.g. art festivals/performances/workshops, Christmas fair, haunted house, or similar activity approved by the Zoning Administrator), including the seasonal sales of merchandise, that occurs only once in a calendar year for a specified timeframe, which is generally less than 4 months.

Sign, Fuel Pump: A sign mounted above, and integrated into the structure of, an operable fuel dispensing pump.

Section 25. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-80.20.200 Definitions, “T”, to add the term “Travel Accommodation”, as follows:

Travel Accommodations: is one or more structures, with or without related services and facilities, that are provided and offered to transient guests for stays of less than thirty (30) days. A travel accommodation may include accessory commercial uses, such as retail, restaurant, banquet space, event center or other similar use. Travel accommodation does not include bed and breakfast, short-term rental or vacation rental, and includes hostels, hotel, Inns, lodges/lodging, motels/motor or auto courts, resorts, time-shares, and similar uses as determined by the Zoning Administrator.

ORDINANCE NO. 2019-22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, COCONINO COUNTY, ARIZONA, AMENDING THE FLAGSTAFF CITY CODE , TITLE 10, FLAGSTAFF ZONING CODE (ORDINANCE NO. 2011-20), CHAPTERS 10-20, 10-40, 10-50, 10-60, AND 10-80, AS PROVIDED IN THAT CERTAIN DOCUMENT ENTITLED “2019 ZONING CODE AMENDMENTS INDUSTRIAL ZONES AND MISCELLANEOUS REVISIONS (PZ-19-00087 AND PZ-19-00093)” DECLARED TO BE A PUBLIC RECORD BY RESOLUTION NO. 2019-31; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE

RECITALS:

WHEREAS, The City of Flagstaff wishes to amend Title 10 of the Flagstaff City Code, Chapters 10-20, 10-40, 10-50, 10-60, and 10-80, to ensure, among other things, that known errors are corrected, ease of use through simplified standards, consistency in interpretation and application of standards and procedures, greater predictability in the application of the Zoning Code, and to add the use Seasonal Amusement/Entertainment and Sales, Indoor to the Light Industrial (LI) and related provisions; and

WHEREAS, the Mayor and Council have, by resolution prior to the adoption of this Ordinance, previously declared that certain document entitled “2019 Zoning Code Amendments Industrial Zones and Miscellaneous Revisions (PZ-19-00087 and PZ-19-00093),” (“Proposed Zoning Code Text Amendments”) to be a public record by Resolution No. 2019-31 of the City of Flagstaff; and

WHEREAS, A citizen review session was held at the Planning Commission work session on May 22, 2019, to discuss the Proposed Zoning Code Text Amendments in accordance with Section 10-20.50.040 of the Flagstaff Zoning Code; and

WHEREAS, the Planning and Zoning Commission held a public meeting on June 12, 2019, and provided a recommendation to City Council on Proposed Zoning Code Text Amendments; and

WHEREAS, the Council has determined that the subject Proposed Zoning Code Text Amendments are in conformance with the General Plan, and the findings of Section 10-20.50.040 of the Flagstaff Zoning Code have been met; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLAGSTAFF AS FOLLOWS:

SECTION 1. The foregoing recitals are incorporated as if fully set forth herein; and

SECTION 2. That the Flagstaff Zoning Code is hereby amended as specified in that certain document entitled “2019 Zoning Code Amendments Industrial Zones and Miscellaneous Revisions (PZ-19-00087 and PZ-19-00093),” declared to be a public record by Resolution No. 2019-31 of the City of Flagstaff, and hereby referred to, adopted and made a part hereof as if fully set out in this Ordinance; and

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance or any part of the code adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof; and

SECTION 4: Effective Date. This ordinance shall be effective thirty (30) days after adoption.

PASSED AND ADOPTED by the City Council of the City of Flagstaff this 2nd day of July, 2019.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PLANNING AND DEVELOPMENT SERVICES REPORT
Zoning Code Text Amendment

PUBLIC HEARING
PZ-19-00087 and PZ-19-00093

DATE: June 04, 2019
MEETING DATE: June 12, 2019
REPORT BY: Dan Symer, AICP



REQUEST:

For a Zoning Code Text Amendment: 1) (Case No.: PZ-19-00093) by the City of Flagstaff, to amend the Flagstaff Zoning Code (Ordinance No. 2011-20) for the purpose of correcting the adoption of the industrial zones, resolving conflicts, incorporating technical corrections and clarity, and adding to the definitions; and, 2) (Case No.: PZ-19-00087) by the property owner, Pacific Prime Properties, to amend the Flagstaff Zoning Code (Ordinance No. 2011-20) for the purpose of adding the Seasonal Amusement/Entertainment and Sales, Indoor land use as a Conditional Use Permit to the Light Industrial (LI) zone, and incorporating related provisions to the Specific to Uses section and definitions.

STAFF RECOMMENDATION:

Staff recommends the Planning and Zoning Commission, in accordance with the findings presented in this report, find that the required findings of the Zoning Code have been met, and make a recommendation to the City Council for approval of the Zoning Code Text Amendment.

I. Project Introduction

A. Background

The Zoning Code was adopted by the City Council on November 1, 2011, to replace the former Land Development Code. Since its adoption, the code has been amended several times to address procedures, add clarity, resolve conflicts, address planning initiatives (accessory dwelling units), incorporate applicant's requests (West University Drive Entrance Sign District), and to address changes in state law and U.S. Supreme Court decisions (i.e. Reed vs the Town of Gilbert).

The proposed amendment contains two parts. The first part of the proposed amendment is the City's continued effort to resolve conflicts, make technical corrections, and incorporate clarity into the Zoning Code. The second part (Case No.: PZ-19-00082) is a proposed amendment by the property owner (Pacific Prime Properties) to amend the list of land uses for the Light Industrial (LI) zone to add the Seasonal Amusement/Entertainment and Sales, Indoor (SAESI) land use as an allowed use subject to the approval of a Conditional Use Permit.

B. Proposed Amendment

Part 1 – City's Proposed Amendments

Organized primarily by section number and topic, below is a summary of staff's proposed Zoning Code Text Amendment (Attachment 1 - excluding sections 17, 24, and the SAESI land use of Section 5). The most significant modification is the correction to the adoption of the Industrial Zones (10-40.30.050), including scrivener's and table errors pertaining to the allowed uses and the building form provisions. Even though the codified version of the zoning code includes the intended allowed uses and the building form provisions of the Industrial Zones, the City Council adopted ordinance and resolution (Ordinance No. O2011-20 and Resolution No. R2011-35) references the residential zone provisions in place of the industrial zone provisions. Incorporated into these changes is the land use term modification from "Lodging" to "Travel Accommodations". The purpose of this change is to utilize an industry and North American Industry Classification System (NAICS) term for the land use.

To clarify that the proposed land use of Travel Accommodations does not include short term rentals and vacation rentals, staff has included the following definition into the proposed amendment:

Travel Accommodations: is a one or more structures, with or without related services and facilities, that is provided and offered to transient guests for stays of less than thirty (30) days. A travel accommodation may include

accessory commercial uses, such as retail, restaurant, banquet space, event center or other similar use. Travel accommodation does not include bed and breakfast, short-term rental or vacation rental, and includes hostels, hotel, Inns, lodges/lodging, motels/motor or auto courts, resorts, time-shares, and similar uses as determined by the Zoning Administrator.

A vast majority of the remainder of the proposed modifications are intended to resolve discrepancies between the originally adopted ordinance, subsequent amendments and the codified version of the zoning code. In addition to these modifications, the proposed text amendment includes corrections to section cross references, technical modifications, and table formatting. Also, the amendment includes a term change from “horse fencing” to “corral fencing”. The purpose of this modification is to eliminate the need for a decision/interpretation to allow fencing of this type for other animals that are kept in corrals of similar nature. Finally, a definition for a Fuel Pump Sign has been included. Currently, this sign type is not defined. The proposed definition, “A sign mounted above, and integrated into the structure of, an operable fuel dispensing pump.” is to eliminate the need for an interpretation of the zoning code as it pertains to what a fuel pump sign is.

Part 1 – Summary of the Staff Revisions to Zoning Code

1. **Temporary Use Permits (Section 10-20.40.150.D):** Change the term Temporary Signs to Portable Signs.
2. **Industrial Zones – Allowed Uses (Section 10-40.30.050.B):** Delete and adopt the list of land uses allowed in the Industrial Zones to correct the adoption, scrivener’s and table errors in Ordinance No. O2011-20 and Resolution No. R2011-35. In addition, the land use term Lodging has been changed to Travel Accommodations.
3. **Industrial Zones – Building Form Standards (Section 10-40.30.050.C):** Delete and adopt the building form standards of the Industrial Zones to correct the adoption, scrivener’s and table errors in Ordinance No. O2011-20 and Resolution No. R2011-35.
4. **Sustainability Features of All Non–Transect Zones (Section 10-40.30.070.A):** Incorporate technical corrections to the Sustainability Features table.
5. **T1 Natural (T1) Standards (Section 10-40.40.030):** Add Wind Energy Production Facility as an allowed sustainable feature.
6. **T3 Neighborhood I (T3N.1) Standards, and T3 Neighborhood 2 (T3N.2) (Sections 10-40.40.050, and 10-40.40.060):** Correct the Dormitories and Fraternities/Sororities Land use in the Allowed Uses to require a Conditional Use Permit.
7. **T6 Downtown (T6) (Section 10-40.40.100)** add Bed and Breakfast as a permitted use
8. **Thoroughfare Assemblies (Section 10-60.10.090):** Add the provisions of thoroughfare assemblies into this section.
9. **Additional Technical and Term (Sections 10-40.30.050, 10-40.40.100, 10-40.60.280, 10-40.60.310, 10-50.50.040, 10-50.100.060, 10-50.100.100, 10-50.110.080):** Incorporate various technical modifications and cross references errors.
10. **Definitions, “S” (Sections 10-80.20.190)** Add the term Sign, Fuel Pump to the list of definitions.
11. **Definitions, “T” (Sections 10-80.20.200)** Add the term Travel Accommodations to the list of definitions.

Part 2 – Applicant’s Proposed Amendments

The applicant’s request is to add a new land use, SAESI, to the Light Industrial (LI) zone (Attachment 1 - Section 5). The proposed amendment defines (Attachment 1 - Section 24) the new land use as:

Seasonal Amusement, Entertainment and Sales, Indoor: is an indoor annual reoccurring seasonal commercial

amusement, entertainment or festival event (e.g. art festivals/performances/workshops, Christmas fair, haunted house, or similar activity approved by the Zoning Administrator), including the seasonal sales of merchandise, that occurs only once in a calendar year for a specified timeframe, which is generally less than 4 months.

The applicant's narrative (Attachment 2) includes a summary of the proposed Zoning Code Text Amendment, and a Regional Plan and required Zoning Text Amendment findings analysis.

Primarily to facilitate the relocation of a local business (the North Pole Experience (NPEX)) to the property owner's property, the proposed use would supplement the allowed and conditional uses of the zone that this business would utilize (warehousing and office land uses) as part of the functions of its operations. Therefore, the proposed modification would allow all business activities of the NPEX to operate in one location. As a larger zone wide benefit, the proposed uses would allow greater flexibility for the existing allowed uses, such as trade schools and a Light Industrial, General uses, to utilize the proposed use for seasonal activities, such as a product and trade fairs, promotional activities, performances, etc.

To ensure compatibility between existing uses on a property and nearby uses on other properties, to utilize the SAESI use, a property owner will be required to obtain the approval of a Conditional Use Permit. Included in the proposed amendment are use specific criteria and development standards for the SAESI use. These standards and criteria are intended to mitigate pedestrian and vehicle conflicts, and to preclude locations that have existing businesses on the property or nearby that are functionally inconsistent, or may have the potential of causing undue harm to the SAESI users (Attachment 1, Section 17).

II. Zoning Code Text Amendment

An application for a Zoning Text Amendment shall be submitted to the Planning Director and shall be reviewed and a recommendation prepared. The Planning Director's recommendation shall be transmitted to the Planning and Zoning Commission in the form of a staff report prior to a scheduled public hearing. The recommendation shall include: an evaluation of the consistency and conformance of the proposed amendment with the goals and policies of the General Plan and any applicable specific plans; the grounds for the recommendation based on the standards and purposes of the zones set forth in Section 10-40.20 (Establishment of Zones) of the Zoning Code; and, whether the amendment should be granted, or denied.

A Zoning Code Text Amendment shall be evaluated based on the following findings:

A. Finding #1:

- **The proposed amendment is consistent with and conforms to the objectives and policies of the General Plan and any applicable specific plan;**

The City's proposed amendments are primarily to resolving conflicts, incorporate technical corrections and add clarity to zoning code. Clerical in nature, the amendment does not substantively modify the existing provisions of the Zoning Code, and maintains consistency and conformance with the objectives and policies of the Regional Plan (General Plan) and applicable specific plans.

The most significant modifications include the adoption of the industrial zone land uses and building form requirements. These zones and related provisions are primarily intended to implement the Regional Plan's land use designation of Employment Center "Employment." Supported by several goals and policies of the Regional Plan, these zones are intended to increase employment, promote new and re-development, establish land use and development flexibility, ensure development of industrial area are compactable with surrounding areas, and protect existing and encourage new business and industrial growth ((LU 1.1, LU 1.6, LU 6.2, LU 16.2, LU 16.3, ED3.8, ED 4.5) of the Regional Plan).

The applicant's proposed amendment is to modify the land use of the Light Industrial (LI) zone. Intended to provide a transitional zone between commercial and heavy industrial land uses, the Light Industrial (LI) zone also assists with the Employment land use's purpose of providing "... for continued growth of the existing

employment centers and encouraging the reuse of underutilized, vacant or obsolete commercial and industrial spaces...”

The addition of the proposed SAESI use has the potential of assisting to implement the Regional Plan’s Employment and land use policy objectives to encourage the reuse of underutilized, vacant or obsolete commercial and industrial spaces. As proposed, the use would allow property owners additional flexibility to partner with businesses and tenants to use indoor areas for art festivals, including performances and workshops, fairs, and other holiday and seasonal events ((LU 1.6) of the Regional Plan) that require large indoor volumes for a limited time period (A total of 98 days in any one calendar year, and no more than 98 consecutive days.) Also, the use would allow businesses and event operators to co-locate their operations in a single location, adding to the flexibility of the Light Industrial (LI) zone. Some potential uses require the warehousing (an allowed use in the Light Industrial) of operational materials in the off-season and sale merchandise in preparation for an upcoming seasonal event. Also providing the property owners and tenants greater flexibility ((LU 1.6) of the Regional Plan), other uses in the zone, such as trade schools and a Light Industrial, General uses could utilize the proposed use for seasonal activities such as a product and trade fairs, promotional activities, etc. that could occur within or near its operational facilities.

Recognizing the purpose of the zone, the Employment land use, and Regional Plan policies to protect existing more intensive businesses and land use operations from uses that may not be appropriate or have conflicting characteristics, the applicant’s request is to allow the SAESI subject to the approval of a Conditional Use Permit. In addition to the standard Conditional Use Permit findings, the proposed amendment incorporates two additional findings to ensure compatibility with existing uses of a development, and the uses on adjacent property ((ED 3.8) of the Regional Plan). These additional findings are intended to evaluate the proposed and existing uses on the property and on adjacent properties to ensure that there are:

1. no functional conflicts between the uses; and
2. to ensure that there are no undue risks to the proposed use’s customers do to being located near more intensive land uses.

B. Finding #2

- **The proposed amendment will not be detrimental to the public interest, health, safety, convenience or welfare of the City;**

The City’s proposed amendments are not anticipated to be detrimental to the public interest, health, safety, convenience or welfare of the City. These amendments are primarily to resolving conflicts, incorporate technical corrections and add clarity to zoning code. Incorporated in the proposed amendment are additional allowances for sustainable features (wind energy production, riffle pools, swales, etc.) that could assist with mitigating the adverse impacts that the City’s populous has on the its environment.

The applicant’s proposed amendment to add the SAESI land use and related provisions to the Light Industrial (LI) are not anticipated to be detrimental to the public interest, health, safety, convenience or welfare of the City. To assist with mitigating adverse impacts from adjoining and existing uses, the proposed use is required to obtain a Conditional Use Permit, and comply with specific use criteria (Attachment 1, Section 17). These criteria are intended to mitigate potential conflicts between the SAESI’s pedestrians and passenger vehicles and large trucks and the operations of loading bays, service areas or truck yard facilities that may occur on a property. These development standards include requiring the:

- a. Access to the building area and customer parking for the use, not be located on the same façade or side of the building that has loading bays, service areas or truck yard facilities;
- b. Customer parking for the use is to be clustered together, located nearest to the uses primary public entry/exit, and signed for customer’s exclusive use during the use’s operations; and
- c. A pedestrian route from the customer parking to the primary public entry/exit that crosses any drive aisle to be signed and mark to notify the pedestrians and vehicle traffic of the crosswalk.

As indicated above in Finding 1, which is also applicable to Finding 2, the proposed amendment incorporates two additional findings to ensure compatibility with existing uses of a development, and the uses on adjacent property. These additional findings are intended to evaluate the proposed and existing uses on the property and on adjacent properties so that there are:

- a. no operational characteristic conflicts between the uses; and
- b. to ensure that there are no undue risks to the proposed use's customers do to being located near more intensive land uses.

C. Finding #3

- **The proposed amendment is internally consistent with other applicable provisions of this Zoning Code.**

The City's proposed amendments enhance the zoning code's internally consistency by resolving conflicts, incorporate technical corrections and adding clarity. Furthermore, the proposed amendments are intended to maintain the zoning code's purpose as a comprehensive contemporary set land uses and requirements that are straightforward, usable and easily understood.

The applicant's proposed amendment to add the SAESI land use and related provisions to the Light Industrial (LI) zone achieves internally consistency through the zoning code's intent of encouraging the evolution of zones to include the most appropriate uses that enhance the viability of existing buildings. Furthermore, the proposed use specific criteria (Attachment 1, Section 17) assists in maintaining consistency with the zoning code's intent to protect businesses from adverse impacts of adjoining uses, and protecting the health, safety, and general welfare of the public. Finally, the proposed amendments aids with maintaining a comprehensive contemporary set of requirements that are straightforward, usable and easily understood.

V. CITIZEN PARTICIPATION

In accordance with State Statute and the Zoning Code, the Planning and Zoning Commission work session for the amendments was advertised in the Arizona Daily Sun on May 4, 2019; and, the Planning and Zoning Commission work session was advertised Arizona Daily Sun on May 25, 2019. In addition, the City Council held a work session on these amendments on May 28, 2019. Also, persons of interest that are on file with the Planning and Development Services Department were notified of the work sessions and hearings via first class mail. As of the date of this report, staff has not received any comments from the public.

VI. PLANNING AND ZONING COMMISSION WORK SESSION

At the May 22, 2019 Planning and Zoning Commission Work Session, staff and the applicant reviewed the text amendment applications with the Commission. A summary Commission's comments included:

- Clarification pertaining to AirBnB and similar uses (vacation rentals and travel accommodations) was requested. Staff clarified that these uses are not include in the definition of Travel Accommodations; and, the Arizona Revised Statutes limits the ability of cities to regulate much of the operation of vacation rentals and travel accommodations.
- Allowing artist studio's and live work opportunities for artist in the Light Industrial (LI) zone. Staff clarified that an artist studios as a live/work use may be allowed; but, an artist studio as stand-alone use would need to be added to the Light Industrial (LI) zone as part of a future amendment. The some of the commissioners expressed support in exploring the artist studio use a part of a potential future amendment.
- Clarification as to whether the living facilities of a live/work unit had to be on the second floor. Staff requested the opportunity to research this question and respond at the late date.

Staff Response: The live/work provisions of the Zoning Code, Section 10-40.60.200, does not require the living facilities of a live/work unit to be on the second floor. The Zoning Code does require that the non-residential use of a live/work unit to be on the ground floor, and that any floors above the ground floor may only be used for residential purposes.

June 12, 2019

- Clarification pertaining to whether building modifications would be required. Staff clarified that the applicant of a SAESI use would be required to make any building modifications and demonstrate compliance with the applicable fire and building codes prior to a new occupancy type being allowed in a building that was not originally designed to accommodate such a use.
- Clarification pertaining to the SAESI use's required parking. The applicant reviewed the proposed parking requirements (Attachment 1, Section 17) with the Commission.
- Clarification as to whether the tenant could occupy the SAESI area outside of the operation timeframe to prepare for upcoming season. The applicant clarified that the tenant may occupy SAESI area outside of the operation timeframe to prepare for upcoming season. *(Staff agrees with the applicant clarification).*
- Additional Commissioner comments were made in support of the proposed modifications.

VII. CITY COUNCIL WORK SESSION

At the May 28, 2019 City Council Work Session, staff and the applicant reviewed the text amendment applications with the Council. At the time of the City Council's Work Session on these amendments, the Planning Commission had not made a recommendation to the City Council – this was clarified for the City Council. The members of the City Council's did not ask clarifying questions of the staff or the applicant pertaining to the amendments.

RECOMMENDATION:

Attachments:

1. Draft of the Proposed Ordinance Revisions
2. Applicant's Narrative for Case No. PZ-19-00087

2019 Zoning Code Amendments

Industrial Zones and Miscellaneous Revisions (PZ-19-00087 and PZ-19-00093)

Zoning Code Text Amendment

Case No.s

PZ-19-00087 - Amusement/Entertainment and Sales, Indoor Zoning Code Text Amendment; and

PZ-19-00093 - Industrial Zones and Resolution of Conflicts and Corrections

HOW TO READ THIS DOCUMENT

Unless otherwise stated, provisions that are being deleted are shown in red bold strikethroughs, like this: ~~Provisions that are being deleted are shown with red bold strikethroughs.~~

Provisions that are being added are shown in blue bold text, like this: **Provisions that are being added are shown in bold underlined and gray highlighted text.**

Graphics/Figures that are being deleted are indicated with an "X" over the graphic/figure.

Graphics/Figures that are being added are indicated with a border  around the graphic/figure.

Tables that are being deleted are indicated with an "X" over the Tables.

Tables that are being added are indicated with a thick border  around the Tables.

Section 1.

Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-20.40.150 Temporary Use Permits, subsection D. Allowed Temporary Uses., paragraph 1. Concerts, Carnivals, Farmers Markets, Flea Markets, Vehicle Sales and Other Special Events., subparagraph e., as follows:

10-20.40.150 Temporary Use Permits

D. **Allowed Temporary Uses.** A temporary use permit shall be required for the following temporary activities. Other temporary or short-term activities that do not fall within the categories defined below shall comply with the planning permit requirements and development standards that otherwise apply to the property.

1. **Concerts, Carnivals, Farmers Markets, Flea Markets, Vehicle Sales and Other Special Events.**

- e. All signs associated with these events shall be placed in compliance with the provisions of Section 10-50.100.090, **Temporary Portable** Signs

Section 2.

Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-20.40.150 Temporary Use Permits, subsection D. Allowed Temporary Uses., paragraph 3. Food Vendors., subparagraph e., as follows:

10-20.40.150 Temporary Use Permits

D. **Allowed Temporary Uses.** A temporary use permit shall be required for the following temporary activities. Other temporary or short-term activities that do not fall within the categories defined below shall comply with the planning permit requirements and development standards that otherwise apply to the property.

3. Food Vendors.

- e. All signs associated with these events shall be placed in compliance with the provisions of Section 10-50.100.090, **Temporary Portable** Signs.

Section 3.

Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-20.40.150 Temporary Use Permits, D. Allowed Temporary Uses., 4. Merchandise and Service Vendors., subsection e., as follows:

10-20.40.150 Temporary Use Permits

D. **Allowed Temporary Uses.** A temporary use permit shall be required for the following temporary activities. Other temporary or short-term activities that do not fall within the categories defined below shall comply with the planning permit requirements and development standards that otherwise apply to the property.

4. Merchandise and Service Vendors.

- e. All signs associated with these events shall be placed in compliance with the provisions of Section 10-50.100.090, **Temporary Portable** Signs.

Section 4.

Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.30.050 Industrial Zones, by deleting subsection B. Industrial Zones – Allowed Uses and the associated table of land uses, as adopted in Ordinance O2011-20 and Resolution R2011-35, in entirety, as follows:

B. Industrial Zones – Allowed Uses

Land Use ¹	Specific Use Regulations	Residential Zones						
		RR	ER	R1	R1N	MR	HR	MH
Ranching, Forestry and Animal Keeping								
Animal Keeping		-----See Section 10-40.30.070-----						
Ranching		P	--	--	--	--	--	--
Recreation, Education and Assembly								
Commercial Campgrounds	10-40.60.130	UP	--	--	--	--	--	--
Golf Courses and Facilities		UP	UP	UP	--	--	--	--
Equestrian Recreational Facilities		UP	UP	UP	--	--	--	--
Libraries, Museums		UP	UP	UP	UP	UP	UP	UP
Meeting Facilities, Public and Private	10-40.60.230							
Regional		--	--	--	--	--	--	--
Neighborhood		P/UP ²	P/UP ²	P/UP ²	P/UP ²	P/UP ²	P/UP ²	P/UP ²
Outdoor Public Uses, General		P	P	P	--	P	P	P
Places of Worship		P/UP ⁶	P/UP ⁶	P/UP ⁶	P/UP ⁶	P/UP ⁶	P/UP ⁶	P/UP ⁶
Schools – Public and Charter		p ³	p ³	p ³	p ³	p	p	p ³
Schools – Private		P	P	P	P	P	P	P
Trade Schools		--	--	--	--	--	--	--
Residential								
Accessory Building and Structures	10-40.60.020	P	P	P	P	P	P	P

Land Use ¹	Specific Use Regulations	Residential Zones						
		RR	ER	R1	R1N	MR	HR	MH
Accessory Dwelling Units	10-40.60.030	P	P	P	P	P	P	P
Co-housing	10-40.60.120	P	P	P	--	P	P	--
Congregate Care Facilities		UP	UP	UP	UP	P	P	UP
Day Care, Centers	10-40.60.150.B	UP	UP	UP	UP	UP	UP	UP
Day Care, Home	10-40.60.150.A	P	P	P	P	P	P	P
Dwelling: Cluster	10-40.60.170	P	P	--	--	--	--	--
Dwelling: Multiple-Family		P ⁴	P ⁴	P ⁴	--	P	P	--
Dwelling: Secondary Single-family		--	--	--	P	P	P	--
Dwelling: Single-family		P	P	P	P	P ^{4,5}	P ^{4,5}	P
Dwelling: Two-family			P ⁴	P ⁴	P	P	P	P
Group Home		P	P	P	P	P	P	P
Home Occupation	10-40.60.180	P	P	P	P	P	P	P
Institutional Residential								
Convents or Monasteries		P	P	P	--	P	P	P
Custodial Care Facilities		UP	UP	UP	UP	UP	UP	UP
Homeless Shelters	10-40.60.190							
Emergency Shelters		UP	UP	UP	UP	UP	UP	UP
Short Term Housing		UP	UP	UP	UP	UP	UP	UP
Transitional Housing		UP	UP	UP	UP	UP	UP	UP
Sheltered Care Homes		UP	UP	UP	UP	UP	UP	UP
Nursing Homes		--	UP	UP	UP	UP	UP	UP
Live/Work	10-40.60.200	--	--	--	--	UP ⁴	UP ⁴	--
Manufactured Home	10-40.60.210	--	--	--	--	--	--	P

Land Use ¹	Specific Use Regulations	Residential Zones						
		RR	ER	R1	R1N	MR	HR	MH
Manufactured Home Park	10-40.60.210.D	--	--	--	--	--	--	P
Manufactured Home Subdivision	10-40.60.210.C	--	--	--	--	--	--	--
Mobile Home		--	--	--	--	--	--	P
Planned Residential Development	10-40.60.280	P	P	P	P	P	P	--
Rooming and Boarding Facilities		--	UP	--	--	UP	UP	UP
Retail Trade								
Neighborhood Market								
≤ 1,500 sf		--	--	UP	--	--	--	UP
≤ 2,500 sf		--	--	--	--	UP	--	--
≤ 5,000 sf		--	--	--	--	--	UP	--
Offices		--	--	--	--	--	UP	--
Services								
Bed and Breakfast Establishments	10-40.60.110	P	P	P	P	P	P	P
Cemeteries		UP	UP	UP	--	UP	UP	UP
Hospitals		UP	UP	UP	UP	UP	UP	UP
Public Services								
Public Services Minor		P	P	P	P	P	P	P
Emergency Services		UP	UP	UP	UP	UP	UP	UP
Telecommunications Facilities								
AM Broadcasting Facilities	10-40.60.310	UP	UP	UP	UP	UP	UP	UP
Antenna-supporting Structure	10-40.60.310	UP	UP	UP	UP	UP	UP	UP
Attached Telecommunication Facilities	10-40.60.310	P	P	P	P	P	P	P
Colocation Facility	10-40.60.310	P	P	P	UP	P	P	P

Land Use ¹	Specific Use Regulations	Residential Zones						
		RR	ER	R1	R1N	MR	HR	MH
FM/DTV/Low Wattage AM Broadcasting Facilities	10-40.60.310	UP	UP	UP	UP	UP	UP	UP
Stealth Telecommunication Facilities	10-40.60.310	P	P	P	P	P	P	P
Transportation and Infrastructure								
Accessory Wind Energy Systems	10-40.60.040	P	P	P	--	P	P	P
Urban Agriculture								
Community Garden	10-40.60.140	P	P	P	P	P	P	P
Nurseries		UP	--	--	--	--	--	--
End Notes								
¹ A definition of each listed use type is in Chapter 10-80, Definitions.								
² A conditional use permit is required if liquor is sold or if facilities exceed 250 seats.								
³ Charter schools proposed in existing single-family residences shall be located on residential lots one acre or greater.								
⁴ Permitted as Planned Residential Development (see Section 10-40.50.270, Planned Residential Development).								
⁵ Existing single-family uses and lots recorded in MR and HR, prior to the effective date of this Zoning Code, are considered legal, conforming uses.								
Key								
P		Permitted Use						
UP		Conditional Use Permit Required						
--		Use Not Allowed						

Section 5.

Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.30.050 Industrial Zones, by adopting subsection B. Industrial Zones – Allowed Uses, and Table 10-40.30.050.B.1. Industrial Zones – Allowed Uses, as follows – including the addition of grid lines and shading:

10-40.30.050 Industrial Zones – Allowed Uses

B. Industrial Zones – Allowed Uses. The allowed land uses of each of the Industrial zones are shown in Table 10-40.30.050.B

Table 10-40.30.050.B. Industrial Zones – Allowed Uses						
Land Use ¹	Specific Use Regulations	Industrial Zones				
		RD	LI	LI-O	HI	HI-O
Industrial, Manufacturing, Processing and Wholesaling						
Business Parks		P	P	P	--	--
Composting Facility		--	p ³	p ³	p ³	p ³
Construction Storage/Supply Yards		--	p ²	p ²	P	P
Equipment Rental Yard – Heavy		--	P	P	--	--
Flammable Liquid, Gas, and Bulk Fuel – Storage and Sales		--	P	P	P	P
Freight or Trucking Facility		p ³	P	P	P	P
Industrial, Heavy – General		--	UP	--	P	P
Industrial, Light – General		--	P	P	P	P
Junk Yard		--	--	--	P	P
Manufacturing/Processing – Heavy		--	--	--	P	P
Manufacturing/Processing – Light		P	P	P	P	P
Manufacturing/Processing – Previously Prepared Materials		UP	P	P	P	P
Micro-brewery or Micro-distillery	10-40.60.240	--	P/UP ⁸	P	--	--
Mini-Storage Warehousing	10-40.60.250	--	P	P	P	P
Quarrying Operations	10-40.60.290	--	--	--	UP	UP

**Table 10-40.30.050.B.
Industrial Zones – Allowed Uses**

Land Use ¹	Specific Use Regulations	Industrial Zones				
		RD	LI	LI-O	HI	HI-O
Railroad Shops and Similar Heavy Service Facilities		--	UP	UP	P	P
Research and Development	10-40.60.300	P	P	P	--	--
Transportation Yards		--	P	P	P	P
Warehousing	10-40.60.330	--	P	P	P	P
Wholesaling and Distribution		--	P	P	P	P
Ranching, Forestry and Animal Keeping						
Livestock Auction, Feed Yards, and Sales		--	--	--	P	P
Recreation, Education and Assembly						
Indoor Commercial Recreation		--	--	UP ⁷	--	--
Outdoor Public Uses, General		UP	--	UP	--	UP
Places of Worship		P/UP ⁹				
Schools – Public and Charter		P	P	P	P	P
Schools – Private		UP	--	--	--	--
Seasonal Amusement/Entertainment and Sales, Indoor	10-40.60.305	--	UP	--	--	--
Trade Schools		UP	P	P	P	P
Residential						
Accessory Building and Structures	10-40.60.020	P	P	P	P	P
Day Care, Centers	10-40.60.150.A	P	p ^{4,5}	p ^{4,5}	p ^{4,5}	p ^{4,5}
Institutional Residential						
Custodial Care Facilities	--	UP	UP	UP	UP	
Homeless Shelters	10-40.60.190					
Emergency Shelters		--	p ⁶	p ⁶	p ⁶	p ⁶
Short Term Housing		--	p ⁶	p ⁶	UP ⁶	UP ⁶
Transitional Housing		P	P	P	UP	UP
Nursing Homes		--	UP	--	UP	--

**Table 10-40.30.050.B.
Industrial Zones – Allowed Uses**

Land Use ¹	Specific Use Regulations	Industrial Zones				
		RD	LI	LI-O	HI	HI-O
Sheltered Care Homes		--	UP	UP	UP	UP
Live/Work	10-40.60.200	P	P	P ⁷	--	--
Residence for Owner, Caretaker, or Manager		P	P	P	P	P
Residential Uses Above First Floor		UP	--	--	--	--
Retail Trade						
Drive-through Retail	10-40.60.160	P ⁴	--	P ⁷	--	--
General Retail Business		P ⁴	UP	P ⁷	UP	UP ⁷
Heavy Retail/Service		--	--	P ⁷	--	UP ⁷
Restaurant or Cafe		P ⁴	UP	P ⁷	--	UP ⁷
Services						
Adult Entertainment	10-40.60.050	P	P	P ⁷	P	P ⁷
Crematorium		--	P	P ⁷	P	P ⁷
General Services		P ⁴	UP	UP ⁷	--	--
Hospital		UP	UP	UP ⁷	UP	UP
Kennel, Animal Boarding		UP	UP	UP ⁷	UP	UP ⁷
Travel Accommodations		P ⁴	--	UP ⁷	--	--
Medical Marijuana Off-Site Cultivation Location		--	P	P ⁷	P	P ⁷
Office		P	UP	UP ⁷	--	UP ⁷
Public Services						
Public Services Major		UP	P	P	P	P
Public Services Minor		P	P	P	P	P
Emergency Services		UP	UP	UP	UP	UP
Veterinary Hospitals		--	P	P	P	P
Veterinary Clinics		UP	P	P	P	P
Telecommunication Facilities						
AM Broadcasting Facilities	10-40.60.310	UP	UP	UP	UP	UP

**Table 10-40.30.050.B.
Industrial Zones – Allowed Uses**

Land Use ¹	Specific Use Regulations	Industrial Zones				
		RD	LI	LI-O	HI	HI-O
Antenna-Supporting Structure	10-40.60.310	UP	UP	UP	UP	UP
Attached Telecommunication Facilities	10-40.60.310	P	P	P	P	P
Collocation Facility	10-40.60.310	P	P	P	P	P
FM/DTV/Low Wattage AM Broadcasting Facilities	10-40.60.310	P	P	P	P	P
Stealth Telecommunication Facilities	10-40.60.310	P	P	P	P	P
Transportation and Infrastructure						
Accessory Wind Energy Systems	10-40.60.040	P	P	P	P	P
Passenger Transportation Facilities		P	P	P	--	--
Urban Agriculture						
Food Production		--	P	P	--	--
Nurseries		--	P	P	P	P
Vehicle Sales and Services						
Automobile/Vehicle Repair Garages – Major	10-40.60.100	--	P	P	P	P
End Notes						
1. A definition of each listed use type is in Chapter 10-80, Definitions.						
2. Outdoor storage shall be screened. See Division 10-50.50, Fences and Screening, for fencing and screening requirements.						
3. Not allowed within one-quarter mile of an existing residential use.						
4. Limited to 10 percent of a primary use.						
5. Solely for use by employees of the permitted use.						
6. Conditional use permit is required if distance between shelter facilities is less than 1/4 mile.						
7. Allowed use with applied FAR standards (see Table 10-40.30.050.C.).						
8. Conditional use permit is required if a taproom is associated with the micro-brewery or micro-distillery.						

Table 10-40.30.050.B. Industrial Zones – Allowed Uses						
Land Use ¹	Specific Use Regulations	Industrial Zones				
		RD	LI	LI-O	HI	HI-O
9. A conditional use permit is required if the facility exceeds 250 seats and/or if the facility is located adjacent to a toxic use.						
Key						
P = Permitted Use						
UP = Conditional Use – Requires the Approval of a Conditional Use Permit						
-- = Use Not Allowed						

Section 6. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.30.050 Industrial Zones, by deleting subsection 10-40.30.050 C. Residential Zones – Building Form Standards and the associated table, as adopted in Ordinance O2011-20 and Resolution R2011-35, in its entirety, as follows:

C. Residential Zones – Building Form Standards

	RR	ER	R1	R1N	MR	HR	MH
Building Placement Requirements							
Setback							
Front (min.)							
2nd Floor and Below	75'	50'	15'	15'	10'	10'	15'
Above 2nd Floor	75'	50'	15'	15'	15'	15'	15'
For Parking	--	--	25' ¹	--	--	--	--
Side (min.)							
Interior Lots	10'	20'min./45'total	8'	6'	5'	5'	8'
Corner Lots (interior)	10'	20'min./45'total	8'	6'	5'	5'	12'
Corner Lots (exterior)	25'	20'	20' ²	6'	5'	5'	12'
Rear (min.)	10'	60'	25' ³	15'	15' ⁴	15' ⁴	10'
Building Form Requirements							

	RR	ER	R1	R1N	MR	HR	MH
Building Height (max.)	35'	35'	35'	35'	35'	60' ⁵	30'
Coverage (max.)	20%	17%	35%	35%	40%	50%	43%
Density Requirements See Division 10-30.20, Affordable Housing Incentives							
Density: Gross (units/acre)							
Min.	--	--	2	2	6	10	--
Max. Outside the RPO	1	1	6	14	14	29 ⁶	11
Max. Within the RPO	1	1	5	--	9	22	4
Lot Requirements							
Area							
Gross (min.)	1 ac ⁷	1 ac	6,000 sf	6,000 sf	6,000 sf	6,000 sf	5 ac
Per Unit (min.)	1 ac ⁷	1 ac	6,000 sf	3,000 sf	Endnote ⁶	Endnote ⁶	4,000 sf
Width							
Interior Lots (min.)	100' ⁸	140' ⁹	60' ^{9,10}	50'	50' ^{9,10}	50' ^{9,11}	--
Corner Lots (min.)	100' ⁸	140' ⁹	60' ^{9,10}	50'	50' ^{9,10}	50' ^{9,11}	--
Depth (min.)	200' ⁸	--	100' ⁸	100'	100' ⁹	75' ^{9,11}	--
Other Requirements							
Open Space (% of Gross Lot Area)	--	--	--	See Table 10-40.30.030.A			
Fences and Screening	See Division 10-50.50						
Landscaping	See Division 10-50.60						
Lighting	See Division 10-50.70						
Parking	See Division 10-50.80						
Signs	See Division 10-50.100						
End Notes							
¹ 15' for side entrance garages, where the garage is designed as an integral element of the primary dwelling (i.e., doors and windows are consistent with the overall architectural character).							
² 15' on existing lots with less than 8,000 sf or less than 65' in width.							

	RR	ER	R1	R1N	MR	HR	MH
³	One or two story residential buildings and decks attached to those buildings may be built to 15' from the rear property line; provided, that any portion of the structure located closer than 25' to the rear property line does not exceed 50% of the lot width.						
⁴	May be reduced for zones not subject to the Resource Protection Overlay when a minimum of 350 sf of open yard area per unit is provided, see Section 10-40.30.030(H).						
⁵	Building height can be exceeded with approval of a Conditional Use Permit.						
⁶	The maximum number of units for each lot is based on the following:						
	Area of Lot			Required Lot Area Per Dwelling Units			
	5,000 to 14,000 square feet			2,500 square feet			
	14,001 to 24,000 square feet			2,000 square feet			
	24,001 square feet and over			1,500 square feet			
	Key						
	-- Not Applicable						

Section 7.

Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.30.050 Industrial Zones, by adopting subsection C. Industrial Zones – Building Form and Property Development Standards., and Table 10-40.30.050.C. Industrial Zones – Building Form and Property Development Standards., as follows:

- C. Industrial Zones – Building Form and Property Development Standards. The building form and property development standards shown in Table 10-40.30.050.C. shall apply to all property with the corresponding industrial zones.**

Table 10-40.30.050.C.			
Industrial Zones – Building Form and Property Development Standards.			
	Industrial Zones		
	RD	LI/LI-O	HI/HI-O
Building Placement Requirements			
Setback			
Front (min.)	25' ¹	25' ¹	25'
Side			
Adjacent to Residential (min.)	15'	15'	15'
Street Side Lot Line (min.)	15'	15'	15'
All Other (min.)	0'	0'	0'
Rear			
Adjacent to Residential (min.)	15'	15'	15'
All Other (min.)	10'	0'	0'
Building Form Requirements			
Building Height (max.)	60' ²	60' ²	60' ²
Coverage (max.)	25%	--	--
Gross FAR (max. area of all uses on a property)	0.50	1.50 ³	2.50 ³
Indoor Commercial Recreation (max. FAR area) ^{4,5}	--	0.30	--
Heavy Retail/Service (max. FAR area) ^{4,5}	--	0.30	0.30
Office/Lodging (max. FAR area) ^{4,5}	----- 0.38 -----		
All other commercial uses that are allowed in a corresponding industrial zone with a FAR limitation. (max. FAR area) ^{4,5}	--	0.25	--
Live/Work (max. FAR area) ^{4,5}	End Note 6	End Note 6	--
Lot Requirements			
Area (min.)	20,000 sf	20,000 sf	20,000 sf
Width (min.)	75'	100'	100'
Depth (min.)	--	150'	150'
Other Requirements			
Fences and Screening	See Division 10-50.50		
Landscaping	See Division 10-50.60		
Lighting	See Division 10-50.70		

**Table 10-40.30.050.C.
Industrial Zones – Building Form and Property Development Standards.**

	Industrial Zones		
	RD	LI/LI-O	HI/HI-O
Parking	See Division 10-50.80		
Signs	See Division 10-50.100		
End Notes			
1. Front setbacks along streets other than public arterial or collector streets shall use street side lot line setback standard. This includes buildings fronting private streets and shared driveways between parcels.			
2. A conditional use permit shall be required for structures over 60 feet in height.			
3. Retail use allowed in these industrial zones are subject to the additional FAR standards. See Section 10-40.30.050(F), Miscellaneous Requirements – LI-O and HI-O Zones).			
4. Where a development includes more than one commercial use, the total commercial floor area shall not exceed the greater of the maximum FAR areas allowed. The maximum FAR of the commercial uses allowed are not cumulative. An individual use that has a maximum FAR restriction shall not exceed the FAR allowed for the use. Example. A development is proposed with two commercial uses, the first use (Services) has a maximum FAR restriction of 0.30 and the second use (Office) has maximum FAR restriction of 0.38. The total maximum FAR for all commercial use in the development is 0.38 since it is the greater of the two commercial use. If Service uses of the development is to have a FAR of 0.30, then the remainder 0.08 FAR may be used for the Office use. The total maximum FAR of both uses shall not exceed 0.38, and the Service use shall not exceed 0.30 since it is restricted to an FAR of 0.30.			
5. The allowed commercial uses in the industrial zone that have a limitation on the max. FAR are specified in Table 10-40.30.050.B.			
6. The total commercial floor area of a Live/Work development shall be limited to the corresponding commercial use and related Max. FAR specified for the property's corresponding zone.			
Key			
-- Not Applicable			

Section 8.

Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.30.050 Industrial Zones, by deleting subsection F. Miscellaneous Requirements – LI-O and HI-O Zones., and the association tables, as follows:

10-40.30.050 Industrial Zones

~~F. Miscellaneous Requirements – LI-O and HI-O Zones. Allowed uses found in Table 10-40.30.050.B are required to meet the following FAR standards:~~

Area of Lot	Max. Gross FAR
Retail	0.25
Office/Lodging	0.38
Heavy Retail/Service	0.30
General Services	0.25

Section 9.

Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.30.070 Sustainability Features of All Non-Transect Zones, subsection A. Intent., and the association tables, including adding grid lines, as follows:

10-40.30.070 Sustainability Features of All Non-Transect Zones

A. Intent. The following sustainability features shown on Table 10-40.30.070.A.1. and Table 10-40.30.070.A.2. are allowed in the specified zone(s), and are intended to be applied where feasible for the purpose of encouraging and directing development in the City in a sustainable manner.

Table 10-40.30.070.A.1. Sustainability Features					
Sustainability Features ^{1,2}	Zones that the Sustainability Features are Allowed				
	RR/ER/RI/RIN	MR/HR	MH	SC/CC/HC	CS/CB
Storm Water Features					
Bioretention Facility	--	A	--	A	A
Disconnected Downspouts	A	A	A	A	A
Flow Through and Infiltration Planters	A	A	A	A	A

Table 10-40.30.070.A.1. Sustainability Features					
Sustainability Features ^{1,2}	Zones that the Sustainability Features are Allowed				
	RR/ER/RI/RIN	MR/HR	MH	SC/CC/HC	CS/CB
Infiltration Trench	A	A	A	A	--
Level Spreader	A	A	A	A	A
Porous Paving	A	A	A	A	A
Rain Garden	A	A	A	A	--
Riffle Pools	A	A	A	A	--
Swale	A	A	A	A	A
Biofiltration	A	--	A	A	--
Vegetated/Rock	A	A	A	A	--
Urban Channel	--	--	--	A	A
Vegetated Roof	A	A	A	A	A
Water Conservation					
Cisterns	A	A	A	A	A
Greywater – Simple	A	A	A	A	A
Rain Barrels	A	A	A	A	A
Energy Features					
Accessory Wind Energy System	A	A	A	A	A
Wind Energy Production Facility	--	--	--	--	--
Alternative Paving	--	A	--	A	A
Biomass	A	--	A	--	--
Geothermal Energy	A	A	A	A	A
Solar					
Farm	--	--	--	--	--
Parking Lot Lighting	A	A	A	A	A
Roof Paneling	A	A	A	A	A
Water Heaters	A	A	A	A	A
End Notes					
¹ Additional standards for each sustainability feature apply. See <i>City Stormwater Regulations and LID Manual</i> .					

Table 10-40.30.070.A.1. Sustainability Features					
Sustainability Features ^{1, 2}	Zones that the Sustainability Features are Allowed				
	RR/ER/RI/RIN	MR/HR	MH	SC/CC/HC	CS/CB
² Sustainable features marked as “Not Allowed” may be approved by the Director and Stormwater Manager if it can be demonstrated that the proposed sustainable feature can be installed with the intent and character of the non-transect zone.					
Key					
A	Allowed	--			Not Allowed

Table 10-40.30.070.A.2. Sustainability Features					
Sustainability Features ^{1, 2}	Zones that the Sustainability Features are Allowed				
	RD	LI/LI-O	HI/HI-O	PF	PLF/POS
Storm Water Features					
Bioretention Facility	A	A	A	A	--
Disconnected Downspouts	A	A	A	A	--
Flow Through and Infiltration Planters	A	A	A	A	--
Infiltration Trench	A	A	A	A	A
Level Spreader	A	A	A	A	A
Porous Paving	A	A	A	A	--
Rain Garden	A	A	A	A	A
Riffle Pools	A	A	A	A	A
Swale					
Biofiltration	A	A	A	A	A
Vegetated/Rock	A	A	A	A	A
Urban Channel	A	A	A	A	--
Vegetated Roof	A	A	A	A	A
Water Conservation					
Cisterns	A	A	A	A	--
Greywater – Simple	--	--	--	A	--
Rain Barrels	A	A	A	A	A
Energy Features					

Table 10-40.30.070.A.2. Sustainability Features					
Sustainability Features^{1, 2}	Zones that the Sustainability Features are Allowed				
	RD	LI/LI-O	HI/HI-O	PF	PLF/POS
Accessory Wind Energy System	A	A	A	A	A/--
Wind Energy Production Facility	--	--	--	--	A/--
Alternative Paving	A	A	A	A	--
Biomass	--	A	A	A	--
Geothermal Energy	A	A	A	A	--
Solar					
Farm	--	A	A	A	--
Parking Lot Lighting	A	A	A	A	--
Roof Paneling	A	A	A	A	A
Water Heaters	A	A	A	A	A
End Notes					
¹ Additional standards for each sustainability feature apply. See <i>City Stormwater Regulations and LID Manual</i> .					
² Sustainable features marked as “Not Allowed” may be approved by the Director and Stormwater Manager if it can be demonstrated that the proposed sustainable feature can be installed with the intent and character of the non-transect zone.					
Key					
A	Allowed	--	Not Allowed		

Section 10.

Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.40.030 T1 Natural (T1) Standards, subsection C. Sustainable Features, Energy Features, to add Wind Energy Production Facility as an allowed use, as follows:

10-40.40.030 T1 Natural (T1) Standards.

C. Sustainable Features	
Energy Features	
Wind Energy Production Facility	A

Section 11. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.40.050 T3 Neighborhood I (T3N.1) Standards, subsection H. Allowed Uses, Residential, pertaining to Dormitories and Fraternities/Sororities as a Conditional Use (UP), as follows:

10-40.40.050 T3 Neighborhood I (T3N.1) Standards

H. Allowed Uses		
Land Use¹	Specific Use Regulations	T3N.1
Residential		
Dormitories and Fraternities/Sororities		UP

Section 12. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.40.060 T3 Neighborhood 2 (T3N.2) Standards, subsection H. Allowed Uses, Residential, pertaining to Dormitories and Fraternities/Sororities as a Conditional Use (UP), as follows:

10-40.40.060 T3 Neighborhood 2 (T3N.2) Standards

H. Allowed Uses		
Land Use¹	Specific Use Regulations	T3N.2
Residential		
Dormitories and Fraternities/Sororities		UP

Section 13. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.40.100 T6 Downtown (T6) Standards, subsection H. Allowed Uses, Residential, to add Specific Use Regulations cross reference section number for Homeless Shelter, as follows:

10-40.40.100 T6 Downtown (T6) Standards

H. Allowed Uses		
Land Use¹	Specific Use Regulations	T6
Residential		
Homeless Shelter	10-40.60.190	UP

Section 14. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.40.100 T6 Downtown (T6) Standards, subsection H. Allowed Uses, Services, to add the land use, Bed and Breakfast as an Allowed Use, Cemeteries as a Conditional Use (UP), and Crematorium as a Conditional Use (UP), to the list of land uses in alphabetical order, as follows:

10-40.40.100 T6 Downtown (T6) Standards

H. Allowed Uses		
Land Use¹	Specific Use Regulations	T6
Services		
Bed and Breakfast	10-40.60.110	P

Section 15. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.60.280 Planned Residential Development, subsection B. Building Types for Planned Residential Development., paragraph 3. Determination of Building Types., subparagraph a., as follows:

10-40.60.280 Planned Residential Development

B. Building Types for Planned Residential Development.

3. Determination of Building Types.

- a. The building types that may be utilized in the non-transect zones as a planned residential development are **identified in Table 10-40.60.280.A, and described established** in Division 10-50.110, Specific to Building Types.

Section 16. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.60.310 Telecommunication Facilities, subsection C. General Requirements for Telecommunications Facilities., Paragraph 1. Building Code and Safety Standards., as follows:

10-40.60.310 Telecommunication Facilities

C. General Requirements for Telecommunications Facilities. The requirements set forth in this subsection shall govern the location, construction, and operation of all telecommunications facilities governed by this section.

- 1. **Building Code and Safety Standards.** Telecommunications facilities shall be maintained in compliance with applicable building and technical codes, including the **most recent revision to the ANSI/TIA-222 EIA/TIA 222-F** Standards, ~~as~~ published by the **Electronic Telecommunications** Industries Association, ~~as and~~

amended ~~from time to time~~. Structural integrity shall be ensured through the approval of the applicable building permit.

Section 17.

Amend Title 10 FLAGSTAFF ZONING CODE, Division 10-40.60: Specific to Uses, to add section 10-40.60.305: Seasonal Amusement, Entertainment and Sales, Indoor., as follows:

10-40.60.305: Seasonal Amusement, Entertainment and Sales, Indoor.

- A. Applicability. The following apply to all Seasonal Amusement, Entertainment and Sales, Indoor, in the Light Industrial (LI) Zone.**
- B. Access. To avoid conflict between passenger vehicles, large trucks and pedestrians, (public) access to the building area of the use, or any portion thereof, by employees, licensees and invitees of the use shall not be located on the same façade or side of the building that has loading bays, service areas or truck yard facilities.**
- C. Parking.**
 - 1. Minimum Number. The minimum of number of parking spaces required is 1 space per 4 persons based on maximum person capacity of the tenant area, or the number specified in a parking demand study approved by the Planning Director.**
 - 2. Minimum Customer Parking. A minimum of 60 percent of the required parking, or the number specified in the parking demand study approved by the Planning Director, shall be provided as customer parking.**
 - a. Customer parking for the use shall be:**
 - (1) clustered together, and located nearest to the uses primary public entry/exit;**
 - (2) shall not be located on side of the building that has loading bays, service areas or truck yard facilities; and**
 - (3) signed and exclusively reserved for uses customers during use’s event hours of operation.**
 - b. The property owner shall submit and obtain approval from the Planning Director of a pedestrian circulation, signage and traffic control plan. The plan shall identify the pedestrian route from the customer parking to the primary public entry and exit. Also, the plan shall include signage and marking in accordance with the following:**
 - (1) When a pedestrian route from the customer parking to the primary public entry and exit crossing primary drive aisle that serve the remainder of the development, the pedestrian route shall include signage and markings to notify the pedestrian of potential vehicle traffic and hazards. In addition, a pedestrian route across a drive aisle, at a**

minimum shall be signed and marked in accordance with the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD) for crosswalks. Additional signage and markings shall be provided to visually communicate to vehicle traffic that pedestrians may be present.

- D. **Temporary Nature.** A Seasonal Amusement/Entertainment and Sales, Indoor use event, including public or private event functions, shall limited a total of 98 days in any one calendar year, and no more than 98 consecutive days. The said timeframes do not include setup, training, breakdown and closing activities before and after the event.
- E. **Compatibility with Existing Uses:** In addition to the criteria of Section 10-20.40.050.E. in order to approve a Conditional Use Permit for the Seasonal Amusement, Entertainment and Sales, Indoor use, the Planning and Zoning Commission shall find:
 - 1. There are no anticipated health, safety, or welfare conflicts between the propose use and the functions of the existing uses on the property, or the existing use on the adjacent properties; and
 - 2. There are no anticipated health, safety, welfare or undue risk to the use's customers arising from the proximity to the existing use on the property and on adjacent properties.

Section 18.

Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-40.60.310 Telecommunication Facilities, subsection G. Removal of Telecommunications Facilities., Paragraph 1., as follows:

10-40.60.310 Telecommunication Facilities

G. Removal of Telecommunications Facilities.

- 1. All telecommunications facilities shall be maintained in compliance with the standards contained in applicable building and technical codes, including the **most recent revision to the ANSI/TIA-222-EIA/TIA-222-F Standards, as published by the Electronic Telecommunications Industries Association, as and amended from time to time,** so as to ensure the structural integrity of such facilities.

Section 19.

Amend Title 10 FLAGSTAFF ZONING CODE, the title of Section 10-50.50.040 General Fencing and Screening Standards, subsection I. Horse Fencing., as follows:

10-50.50.040 General Fencing and Screening Standards

I. Horse Corral Fencing.

Section 20. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-50.100.060 Permanent Signs, subsection E. Signs for All Nonresidential Uses in All Zones., Paragraph 4. Standards for Specific Sign Types., subparagraph b., list (7) Freestanding Signs., sub-list (b), as follows:

10-50.100.060 Permanent Signs

E. Signs for All Nonresidential Uses in All Zones.

4. Standards for Specific Sign Types.

b. The following sign types are permitted, subject to the criteria listed under each sign type.

(7) Freestanding Signs.

(b) Sign types are classified as “Type A” and “Type B” based on street designations established and mapped in the General Plan ~~(See Appendix 8 (List of Major Arterial Streets))~~. These classifications are used to determine the number of signs allowed on a development site and their permitted size and height. Type A signs are allowed on street frontages longer than 100 feet on major arterials, while Type B signs are allowed on street frontages less than 100 feet on minor arterials or smaller street types.

Section 21. Amend Title 10 FLAGSTAFF ZONING CODE, a cross-reference scrivener’s error in Section 10-50.100.100 Sign Districts of Special Designation, subsection A. Flagstaff Central District., paragraph 2. Applicability., subparagraph (a), as follows:

10-50.100.100 Sign Districts of Special Designation

A. Flagstaff Central District.

2. Applicability.

a. The Flagstaff Central District is bounded by Columbus Avenue/Switzer Canyon Drive to the north, Butler Avenue to the south, Park Street to the west, and Elden Street to the east. The Flagstaff Central District is mapped ~~on Map 10-90.40.040, Flagstaff Central District, in Division 10-90.40, Overlay Maps.~~ in Division 10-90.30: Overlay Maps, Section 10-90.30.040 **Flagstaff Central District Map.**

Section 22. Amend Title 10 FLAGSTAFF ZONING CODE, in Section 10-50.110.080 Bungalow Court, in subsection H. Building Size and Massing, under the subheading of Miscellaneous, for the Height provision, as follows:

Section 10-50.110.080 Bungalow Court

H. Building Size and Massing	
Miscellaneous	
Height	2 stories max.
See transect zone in which the building is proposed.	

Section 23. Adopt Title 10 FLAGSTAFF ZONING CODE, Section 10-60.10.090 Thoroughfare Assemblies, in numerical order, as follows:

10-60.10.090 Thoroughfare Assemblies.

A. This section provides an example of thoroughfare assemblies that have been approved by the City for use in transect zones that are derived from the standards and specifications in Table 10-60.10-090.A, Thoroughfare Assemblies. The Engineering Standards also provide additional detailed specifications for the design and construction of thoroughfares.

Table 10-60.10.090.A Thoroughfare Assemblies	
<p>KEY ST-57-20-BL</p> <p>Thoroughfare Type ——— </p> <p>Right of Way Width ——— </p> <p>Pavement Width ——— </p> <p>Transportation ——— </p>	
KEY	
Highway:	HW
Boulevard:	BV
Avenue:	AV

Commercial Street:	CS	
Drive:	DR	
Street:	ST	
Road:	RD	
Rear Alley:	RA	
Rear Lane:	RL	
Bicycle Trail:	BT	
Bicycle Lane:	BL	
Bicycle Route:	BR	
Path:	PT	
Passage:	PS	
Transit Route:	TR	
Thoroughfare Type	CS-62-36	
Transect Zone Assignment	Commercial Street	Street
Right-of-Way Width	T5, T6	T3, T4
Pavement Width	62'	60'
Movement	36'	36'
Design Speed	Free Movement	Free Movement
Pedestrian Crossing Time	25 MPH	25 MPH
Traffic Lanes	10.2 seconds	10.2 seconds
Parking Lanes	2	2
Curb Radius	Both sides @ 8', marked	Both Sides @ 8', marked
Walkway Type	10'	15'
Planter Type	13' Sidewalk	5' – 7' Sidewalk
Curb Type	4'x4' Tree Well	5' – 7' Continuous Planter
Landscape Type	Curb	Curb
	Trees at 30' o.c. Avg.	Trees at 30' o.c. Avg.

Transportation Provision	--	BR
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Section 24. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-80.20.190 Definitions, "S", to add the term "Seasonal Amusement, Entertainment and Sales, Indoor", and "Sign, Fuel Pump" in alphabetical order, as follows:

10-80.20.190 Definitions, "S"

Seasonal Amusement, Entertainment and Sales, Indoor: is an indoor annual reoccurring seasonal commercial amusement, entertainment or festival event (e.g. art festivals/performances/workshops, Christmas fair, haunted house, or similar activity approved by the Zoning Administrator), including the seasonal sales of merchandise, that occurs only once in a calendar year for a specified timeframe, which is generally less than 4 months.

Sign, Fuel Pump: A sign mounted above, and integrated into the structure of, an operable fuel dispensing pump.

Section 25. Amend Title 10 FLAGSTAFF ZONING CODE, Section 10-80.20.200 Definitions, "T", to add the term "Travel Accommodation", as follows:

Travel Accommodations: is a one or more structures, with or without related services and facilities, that is provided and offered to transient guests for stays of less than thirty (30) days. A travel accommodation may include accessory commercial uses, such as retail, restaurant, banquet space, event center or other similar use. Travel accommodation does not include bed and breakfast, short-term rental or vacation rental, and includes hostels, hotel, Inns, lodges/lodging, motels/motor or auto courts, resorts, time-shares, and similar uses as determined by the Zoning Administrator.

Snell & Wilmer

L.L.P.

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May 15, 2019

BY HAND DELIVERY

Daniel Symer
 Zoning Code Manager
 City of Flagstaff
 211 West Aspen Avenue
 Flagstaff, AZ 86001

Re: Proposed Text Amendment to the City of Flagstaff Zoning Code, Section 10-40.30.050.B (Industrial Zones) to Authorize “Seasonal Amusement/Entertainment and Sales, Indoor” Uses, Subject to Approval of a Conditional Use Permit

Dear Dan:

On behalf of The North Pole Experience, we are pleased to submit this application for amendment to the City of Flagstaff Zoning Code (“Code”) to modify the LI, Light Industrial zone to permit “Seasonal Amusement/Entertainment and Sales, Indoor” uses, subject to approval of a Conditional Use Permit.

This request is to add a new “Other” land use to the table of uses provided for in Section 10-40.30.050.B, Industrial Zones – Allowed Uses to add “Seasonal Amusement/Entertainment and Sales, Indoor” which will allow specifically defined temporary seasonal uses, inclusive of The North Pole Experience, to request the consideration of a Conditional Use Permit (“CUP”) by the Planning and Zoning Commission. More specifically, this is a request to modify the table as shown below:

Table 10-40.30.050.B. Industrial Zones – Allowed Uses						
Land Use ¹	Specific Use Regulations	Industrial Zones				
		RD	LI	LI-O	HI	HI-O
Other						
Seasonal Amusement/Entertainment and Sales, indoor	10-40.60.XXX	--	UP	--	--	--

As you are aware, currently such uses are not permitted in the LI zoning district. In addition, we are proposing to modify the Code (i) to define “Seasonal Amusement/Entertainment and Sales, Indoor” and (ii) to establish specific use standards (beyond those applicable to a CUP application), described below in Section A and B of this letter, to be added to Section 10-40.60.XXX to ensure compatibility between uses. No other changes are requested with this application.

A. Establishment of a New Definition for “Seasonal Amusement/Entertainment and Sales, Indoor”. As a new use category, a clarifying definition is required. We proposed adding to the Code, in Section 10-80.20.190, the following definition:

“Seasonal Amusement, Entertainment and Sales, Indoor: is an indoor annual reoccurring seasonal commercial amusement, entertainment or festival event (e.g. art festivals/performances/workshops, Christmas fair, haunted house, or similar activity approved by the Zoning Administrator), including the season sales of merchandise, that occurs only once in a calendar year for a specified timeframe, which is generally less than 4 months.”

The North Pole Experience would fit the proposed “Seasonal Amusement/Entertainment and Sales, Indoor” definition as it is: (i) indoors; (ii) provides a reoccurring seasonal “amusement” and “entertainment” type of event (a “tour” of the North Pole, working with Santa, Mrs. Santa, “elves”, etc.); (iii) includes some accessory merchandise sales and (iv) occurs annually for less than four (4) months.

B. New Criteria (Beyond the Standard CUP Criteria in Section 12-20.40.050.E) for “Seasonal Amusement/Entertainment and Sales, Indoor”. This amendment would add “Seasonal Amusement/Entertainment and Sales, Indoor” subject to a CUP in the LI zone. Because such uses can be in conflict with other LI zone uses, it is appropriate to establish use specific criteria for proposed “seasonal” facilities in these situations to ensure compatibility between and amongst all users.

As the applicant, our client is open to discussing the conceptual language below. The following is an initial suggestion of criteria for inclusion into Section 10-40.60.XXX for these specific uses. The proposed text is intended to minimize the impact of a customer-oriented use in the LI zone, particularly related to: (i) parking/circulation; and (ii) use compatibility.

New Section 10-40.60.XXX: Seasonal Amusement, Entertainment and Sales, Indoor.

A. Applicability. The following apply to all Seasonal Amusement, Entertainment and Sales, Indoor, in the Light Industrial (LI) Zone.

B. Access. To avoid conflicts between passenger vehicles, large trucks and pedestrians, (public) access to the building area of the use, or any portion thereof, by employees,

licensees and invitees of the use shall not be located on the same façade or side of the building that has loading bays, service areas or truck yard facilities.

C. Parking.

1. **Minimum Number.** The minimum of number of parking spaces required is 1 space per 4 persons based on maximum person capacity of the tenant area, or the number specified in a parking demand study approved by the Planning Director.

2. **Minimum Customer Parking.** A minimum of 60 percent of the required parking, or the number specified in the parking demand study approved by the Planning Director, shall be provided as customer parking.

a. Customer parking for the use shall be:

(1) clustered together, and located nearest to the uses primary public entry/exit;

(2) shall not be located on side of the building that has loading bays, service areas or truck yard facilities; and

(3) signed and exclusively reserved for uses customers during use's event hours of operation.

b. The property owner shall submit and obtain approval from the Planning Director of a pedestrian circulation, signage and traffic control plan. The plan shall identify the pedestrian route from the customer parking to the primary public entry and exit. Also, the plan shall include signage and marking in accordance with the following:

(1) When a pedestrian route from the customer parking to the primary public entry and exit crosses a primary drive aisle that serve the remainder of the development, the pedestrian route shall include signage and markings to notify the pedestrian of potential vehicle traffic and hazards. In addition, a pedestrian route across a drive aisle, at a minimum shall be signed and marked in accordance with the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD) for crosswalks. Additional signage and markings shall be provided to visually communication to vehicle traffic that pedestrians may be present.

D. Temporary Nature. A Seasonal Amusement/Entertainment and Sales, Indoor use event, including public or private event functions, shall limited a total of 98 days in any one calendar year, and no more than 98 consecutive days. The said timeframes do not include time for setup, training, breakdown and closing activities before and after the event.

E. Compatibility with Existing Uses: In addition to the criteria of Section 10-20.40.050.E. in order to approve a Conditional Use Permit for the Seasonal Amusement, Entertainment and Sales, Indoor use, the Planning and Zoning Commission shall find:

1. There are no anticipated health, safety, or welfare operational conflicts between the propose use or existing uses on the property, or the existing use on the adjacent properties; and
2. There are no anticipated health, safety, welfare or undue risk to the use's customers arising from the proximity to the existing use on the property and on adjacent properties.

With the above additional criteria, proposed "Seasonal Amusement/Entertainment and Sales, Indoor" permitted uses will be evaluated on a site-specific basis for placement on-site to: (i) avoid conflicts with loading and service areas; (ii) ensure that parking is both convenient; (iii) to ensure that the permitted use is safely located; and (iv) to confirm compatibility with other LI uses.

C. Regional Plan. The following provides an analysis of the Regional Plan's goals and policies as they relate to this requested text amendment for consideration by staff, Planning Commissioner's and City Council members as they evaluate this proposed modification to the Code. In review of the Regional Plan, the following Goals and Policies provide support for this proposal, particularly those related to Land Use and Economic Development, as discussed below.

Chapter IX – Growth Areas & Land Use – Reinvestment Goals and Policies

Goal LU.1. Invest in existing neighborhoods and activity centers for the purpose of developing complete, and connected places.

Policy LU.1.1. Plan for and support reinvestment within the existing city centers and neighborhoods for increased employment and quality of life.

Policy LU.1.3. Promote reinvestment at the neighborhood scale to include infill of vacant parcels, redevelopment of underutilized properties, aesthetic improvements to public spaces, remodeling of existing buildings and streetscapes, maintaining selected appropriate open space, and programs for the benefit and improvement of the local residents.

Policy LU.1.6. Establish greater flexibility in development standards and processes to assist developers in overcoming challenges posed by redevelopment and infill sites.

Existing areas will benefit from reinvestment by allowing, on a case-by-case basis, new land uses that could complement existing LI land uses and that would allow land owners to find uses for underutilized or challenged properties. By expanding possible land uses in the zone, existing underutilized properties that are not viable for a change in zoning may attract investment and/or remodeling. Furthermore, this application would provide "greater flexibility" that would assist developers in addressing redevelopment/infill challenges by adding another set of land use options for LI zoned properties. Adding the option to consider "Seasonal Amusement/Entertainment and Sales, Indoor" uses on a case-by-case basis provides a way to encourage

property owner investment in existing areas and to promote reinvestment consistent with this Goal and Policy recommendation.

Goal LU.6. Provide for a mix of land uses.

Policy LU.6.4. Provide appropriate recreational and cultural amenities to meet the needs of residents

If approved, this amendment will provide an opportunity to broaden the mix of land uses allowed in the LI zone with seasonal event types of public amenities. There are locations where the addition of an “Seasonal Amusement/Entertainment and Sales, Indoor” use would broaden the mix of land uses while creating opportunities to add seasonal amusement/entertainment type amenities to the community at locations appropriate for such uses, as intended by this Goal and Policy.

Chapter XIV – Economic Development – Business Attraction Goals and Policies

Goal ED.3. Regional economic development partners support the start-up, retention, and expansion of existing business enterprises.

Policy ED.3.8. Protect existing business and industrial land uses from encroachment and allow for their expansion.

While this request does support the goal of “support” for “start-up, retention, and expansion of existing business enterprises” (specific to The North Pole Experience), there is a conflict with the underlying policy, which seeks to protect business and industrial land uses from other uses that may limit their expansion options (or be an incompatible land use). Usually, adding a new type of land use can encourage property owners and/or developers to focus leasing effort or new construction efforts on such uses. However, this proposed text amendment mitigates this concern by requiring a case-by-case review (the CUP approval process) as well as by limiting the use to seasonal (3 month periods) that would most likely result in the adaptive reuse of existing, underutilized space and not compel construction of new buildings dedicated to “Seasonal Amusement/Entertainment and Sales, Indoor” types of uses.

Goal ED.4. Support efforts to recruit diverse new businesses and industries compatible with the region.

Policy ED.4.2. Promote variety and flexibility in land use and development options within the urban growth boundary.

This requested amendment provides an opportunity for consideration of specific land use types in the LI zoning district that may be new types of businesses that are local and/or regional

customer draws. The amendment will also promote “variety and flexibility in land use” in the LI zone, properties have more development/use potential which is useful in business attraction and retention as encouraged by the above Goal and Policy.

Chapter XIV – Economic Development – Tourism Goals and Policies

Goal ED.6. Tourism will continue to provide a year-round revenue source for the community, while expanding specialized tourist resources and activities.

Policy ED.6.1 Support and promote the diversification and specialization of the tourism sector, with heritage, eco-, and adventure tourism.

This request will “support and promote” tourism by providing opportunity for the relocation and/or retention of tourist attractions in the City of Flagstaff. There are all sorts of tourist concepts that fit a “Seasonal Amusement/Entertainment and Sales, Indoor” definition that may desire to locate to the Flagstaff area; this amendment will allow for consideration of LI zoned sites for those concepts as appropriate, which is encouraged by these Goals and Policies.

Chapter XIV – Economic Development – Redevelopment and Infill Goals and Policies

Goal ED.9. Promote redevelopment and infill as a well-established means to accomplish a variety of community economic, planning, and environmental goals.

By adding the option for consideration (on a case-by-case basis) “Seasonal Amusement/Entertainment and Sales, Indoor” in the LI zone, an option for other land uses is available for LI zoned properties. For those properties that are challenged with finding tenants, this text amendment provides an opportunity to reactivate and/or redevelop existing developments as supported by this Goal.

Employment Area Types

The “Light-Medium Industrial” area type (typically the location of LI zoned properties) is intended for a wide variety of light industrial uses, including “manufacturing, warehousing and distributing.” The proposed text amendment supports the vision of these types of areas as it is similar to “warehousing” functions and does not include uses that are of a “Heavy Industrial” type (such as those that generate liquid or solid wastes, emissions or use significant inputs into final projects). The proposed uses are complementary to other LI uses.

In summary, this requested amendment is supported by a number of Goals and Policies of the Regional Plan.

C. Findings for Text Amendments. The Code requires that the following three (3) findings be made (Section 10-20.50.040.F.1.b) when approving a proposed text amendment.

***Finding 1:** The proposed amendment is consistent with and conforms to the objectives and policies of the General Plan and any applicable specific plan;*

As discussed in detail above, the proposed text amendment is consistent with and conforms to the Regional (General) Plan. Specifically, it advances a number of the Regional Plan's Goals and Policies related to Growth and Land Use, Transportation and Economic Development. The addition of "Seasonal Amusement/Entertainment and Sales, Indoor" land uses, subject to a Conditional Use Permit review, will allow for LI zoned properties to be considered for use or development with those uses, so long as they meet the required criteria and are deemed appropriate for the site by the Planning Commission (or City Council if appealed).

***Finding 2:** The proposed amendment will not be detrimental to the public interest, health, safety, convenience or welfare of the City; and*

The proposed amendment will introduce more customer traffic to LI zoned properties, which may contain incompatible uses. To ensure that "Seasonal Amusement/Entertainment and Sales, Indoor" are located in the appropriate sites, and are safely located on a site and provide safe ingress/egress, additional criteria have been proposed to assist with the review and consideration of such factors. Because of this extra layer of review, there will not be any detrimental impacts to public health, safety or welfare from this amendment.

***Finding 3:** The proposed amendment is internally consistent with other applicable provisions of this Zoning Code.*

This proposed amendment creates the ability to file for a Conditional Use Permit in the LI zoning district, an option that only exists today in the lesser LI-O zoning district. The amendment will modify the land use table as noted above. It will also introduce standards associated with "Seasonal Amusement/Entertainment and Sales, Indoor" uses when proposed for sites that are zoned LI. The proposal is consistent with the current intent of the LI zone, and adds provisions to Section 10-40.60 specific to these uses in the LI zone, which are consistent with other specific uses and use patterns regulated by the Code.

D. Summary. This is a request to add "Seasonal Amusement/Entertainment and Sales, Indoor" to the LI zone, subject to a Conditional Use Permit approval. This application also proposes to establish development and review standards for "Seasonal Amusement/Entertainment and Sales, Indoor" uses to ensure public safety and compatibility with neighboring business.

Approval of this requested amendment will allow such uses to consider LI zoned sites, expanding options. In this case, the applicant, The North Pole Experience, will be able to relocate to a larger space within the municipal boundaries of the City of Flagstaff, which will: (i) permit expanded growth from the current 70,000 annual visitors to an anticipated 100,000; (ii) retain over 280 seasonal jobs (focused primarily on high-school and college age employees) in the City of Flagstaff; (iii) retain approximately \$500,000 in seasonal payroll (over a 6 week period); as well

Snell & Wilmer
L.L.P.

Daniel Symer
May 15, 2019
Page 8

as (iv) capture new sales taxes from increased ticket and merchandise sales (estimated at \$300,000).

We look forward to discussing this requested text amendment at the forthcoming Planning Commission and City Council meetings.

Respectfully submitted,

Snell & Wilmer

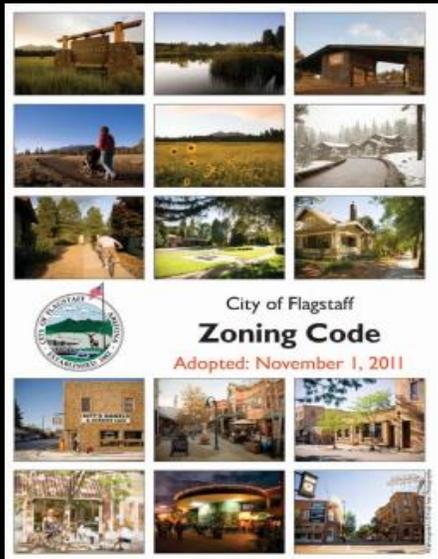

Noel J. Griemsmann, AICP
Sr. Urban Planner

City Council

City's and Applicant's Request to Amend the Zoning Code



Dan Symer, AICP
Zoning Code Manager





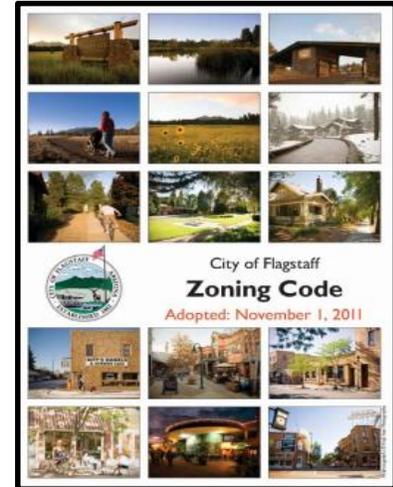
City Council



Request:

Staff – City’s Proposed Zoning Code Text Amendment:

- **Correct the Adoption of the Industrial Zones,**
- **Resolve Conflicts, Incorporating Technical and Clarity Corrections, and**
- **Add to the definitions.**





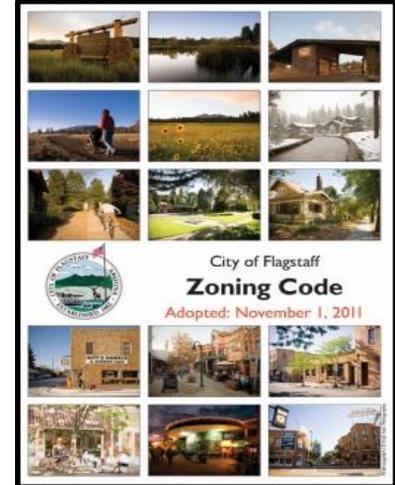
City Council



Request:

Applicant - Proposed Zoning Code Text Amendment:

- Add the Amusement/Entertainment and Sales, Indoor land use as a Conditional Use Permit to the Light Industrial (LI) zone,
- Incorporating Related Provisions to the Specific to Uses Section, and
- Add the Proposed Use to the Definitions.

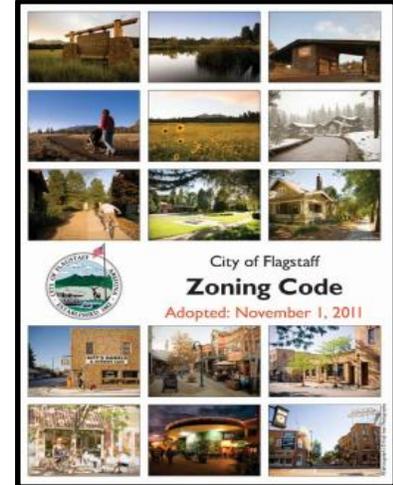




City's Proposed Zoning Code Text Amendment

Industrial Zones:

- **Delete and Adopt the list of Allowed Land Uses**
- **Delete and Adopt the Build Form Standards**
- **Change the Land Use Term of Lodging to Travel Accommodations**





City's Proposed Zoning Code Text Amendment

Technical Additions and Modifications:

- **Sustainable Features:**
 - **Swales Added to Residential and Commercial Zones**
 - **Rain Gardens Added to Public Lands Forest and Public Open Space Zones**
 - **Riffle Pools Added to Public Lands Forest and Public Open Space Zones**
 - **Wind Energy Production Facility Added to the T1 (Natural) Zone**

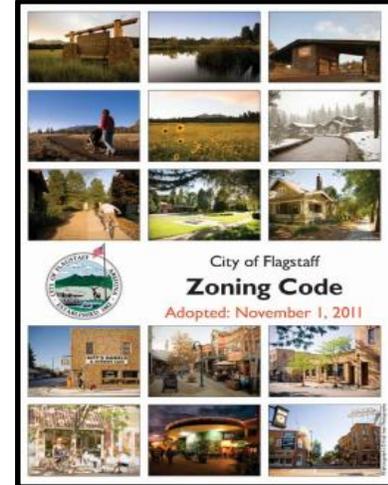




City's Proposed Zoning Code Text Amendment

Technical Additions and Modifications (Staff's Amendments):

- **Allowed Uses and Definition**
 - **Add Bed and Breakfast as an Allowed Use to T6 Downtown Zone**
 - **Add a definition for a Fuel Pump Sign**
 - **Add a definition for Travel Accommodations**





City's Proposed Zoning Code Text Amendment

Technical Additions and Modifications:

- **Miscellaneous**
 - **Various Scrivener's, References and Cross Reference, Street Cross Section, Table Errors and Formatting Changes**



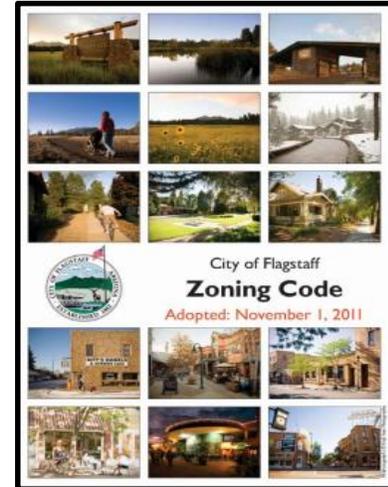
City Council



Applicant's Proposed Zoning Code Text Amendment

Light Industrial (LI) Zone:

- Add the Amusement/Entertainment and Sales, Indoor land use as a Conditional Use Permit

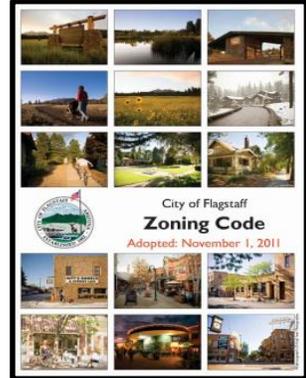




Applicant's Proposed Zoning Code Text Amendment

Definition:

Seasonal Amusement, Entertainment and Sales, Indoor: is an indoor annual reoccurring seasonal commercial amusement, entertainment or festival event (e.g. art festivals/performance/workshops, Christmas fair, haunted house, or similar activity approved by the Zoning Administrator), including the seasonal sales of merchandise, that occurs only once in a calendar year for a specified timeframe, which is generally less than 4 months.

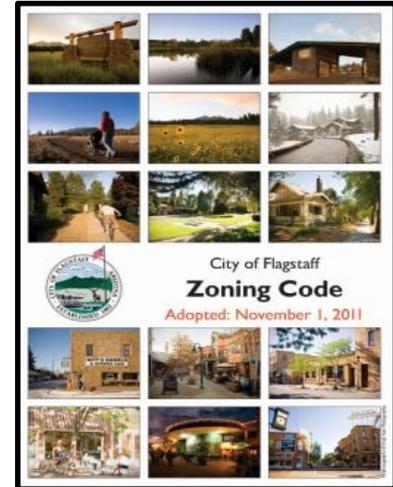




Applicant's Proposed Zoning Code Text Amendment

Specific to Uses Criteria:

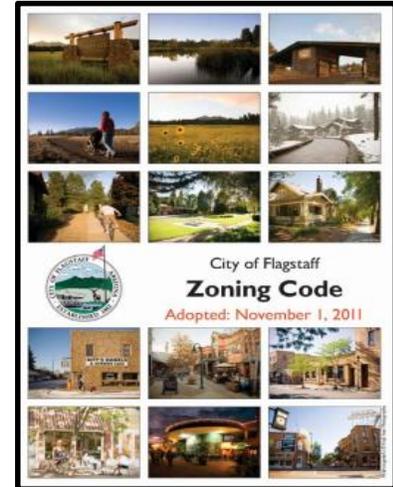
- Temporary Nature, 98 Consecutive Days
- Intend to Avoid Conflict Between Vehicles and Pedestrians
- Parking
- Compatibility with Existing Uses





Zoning Code Text Amendment Findings

- 1. The proposed amendment is consistent with and conforms to the objectives and policies of the General Plan and any applicable specific plan;**
- 2. The proposed amendment will not be detrimental to the public interest, health, safety, convenience or welfare of the City;**
- 3. The proposed amendment is internally consistent with other applicable provisions of this Zoning Code.**

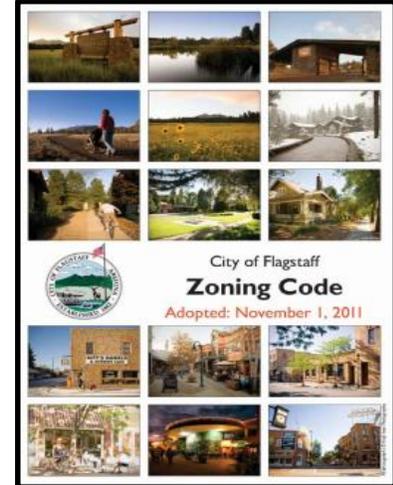




Proposed Zoning Code Text Amendment

Planning and Zoning Commission:

- The supportive of the request; and
- Recommends Approval, 4-0.





Anticipated Timeframe of Code Text Amendments

- **June 25, 2019 – City Council Public Hearing
(1st Reading of Ordinance)**
- **July 2, 2019 – City Council
(2nd Reading of Ordinance/Adoption)**
- **August 2, 2019 – Ordinance Effective Date**



City Council



City Council

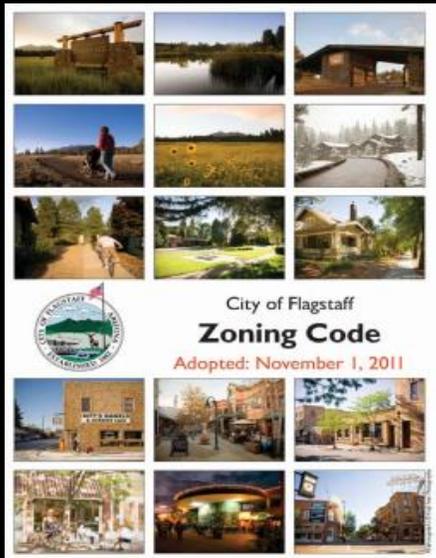
Comments, Questions and Discussion

City Council

City's and Applicant's Request to Amend the Zoning Code



Dan Symer, AICP
Zoning Code Manager



**CITY OF FLAGSTAFF
STAFF SUMMARY REPORT**

To: The Honorable Mayor and Council
From: Sarah Darr, Housing Director
Date: 06/20/2019
Meeting Date: 06/25/2019



TITLE:

Consideration and Adoption of Ordinance No. 2019-25: An ordinance of the City Council of the City of Flagstaff, Arizona, amending the Flagstaff City Code, Title 2, Boards and Commissions, by adding a new chapter 2-25, creating a Housing Commission; providing for repeal of conflicting ordinances, severability, and establishing an effective date.

STAFF RECOMMENDED ACTION:

At the June 25, 2019 Council Meeting:

- 1) Read Ordinance No. 2019-25 by title only for the first time
- 2) City Clerk reads Ordinance No. 2019-25 by title only (if approved above)

At the July 2, 2019 Council Meeting:

- 3) Read Ordinance No. 2019-25 by title only for the final time
- 4) City Clerk reads Ordinance No. 2019-25 by title only (if approved above)
- 5) Adopt Ordinance No. 2019-25

Executive Summary:

City Council directed staff to create a Housing Commission consisting of members of the professions involved in the housing industry and other members of the community. Based on Council feedback, Ordinance 2019-25 was written reflective of Council direction and goals.

Financial Impact:

There is no associated direct financial impact.

Policy Impact:

Ordinance 2019-25 will create a Housing Commission with the following Purpose and Duties:

"The purpose of the Housing Commission is to guide the implementation and creation of housing and housing programs for the benefit of Flagstaff and its citizens. The Commission shall also provide oversight to any funds approved by the general electorate for housing purposes. The purpose of the Housing Commission is to serve as an advisory board to make recommendations to Council with respect to housing needs and programs in Flagstaff, including but not limited to, potential funding sources and oversight of any funds approved by the general electorate, and to guide the implementation and creation of housing and housing programs for the benefit of Flagstaff and its citizens. The Commission shall also provide oversight to any funds approved by the general electorate for housing purposes."

A. The Housing Commission shall:

1. Examine funding sources available for housing in Flagstaff and make recommendations to City Council on bond measures and provide oversight of funds approved by the electorate.
2. Serve as an advisory board to City Council and furnish the Council with information and recommendations through the Housing Director.
3. Advise and assist the City Council on ways to educate the community on the role housing plays as infrastructure in Flagstaff.
4. Guide implementation of housing policy and programs."

Connection to Council Goal, Regional Plan and/or Team Flagstaff Strategic Plan:

City Council Goal:

Support development and increase the inventory of public and private affordable housing for renters and home-owners.

Regional Plan Goals:

Goal NH.1. Foster and maintain healthy and diverse urban, suburban, and rural neighborhoods in the Flagstaff region.

Goal NH.3. Make available a variety of housing types at different price points, to provide housing opportunity for all economic sectors.

Has There Been Previous Council Decision on This:

Council provided specific direction on June 11, 2019.

Options and Alternatives:

- Provide staff with additional direction regarding the creation of the Housing Commission.
- Do not adopt Ordinance 2019-25 and not create a Housing Commission.

Background/History:

Housing and affordable housing has been a recognized area of need in Flagstaff for many years. Council directed the creation of a Housing Commission to serve as an advisory board to make recommendations to Council with respect to housing needs and programs in Flagstaff, including but not limited to, potential funding sources and oversight of any funds approved by the general electorate.

Key Considerations:

The Housing Commission shall have fifteen (15) voting members; fourteen (14) members appointed by the City Council and one (1) representative from the Flagstaff Housing Authority Board of Commissioners. All members shall reside within the Flagstaff City limits.

Specific membership of the Housing Commission is proposed as follows:

- A. "Members shall be appointed to fit into one of the professional categories listed below. Any member may satisfy more than one (1) of the below qualifications and any "professional" category may be filled by a person who is retired from that profession.
 1. Community Representatives (3 members)
 - a. Low Income Representatives
 - b. Homeowner
 - c. Renter
 2. Building Professionals (3 members)

- a. Builders
 - b. Developers
 - c. Architects
 - d. Land Use Experts
 - 3. Real Estate Professionals (3 members)
 - a. Realtors
 - b. Lenders
 - c. Multi-Family/Property Management Industry
 - 4. Other (3 members)
 - a. Housing Nonprofits
 - b. Private Business Representatives
 - c. Neighborhood Associations/HOA Representatives
 - 5. At Large Members (3 members)
 - a. Flagstaff Housing Authority Board of Commissioners member (required)
 - b. General Public
 - c. Workforce Representatives
- B. Appointed members shall have an interest in housing and be committed to represent not only their specific areas of expertise, but also the community at large."

Expanded Financial Considerations:

There is no associated direct financial impact.

Community Benefits and Considerations:

The creation of the Housing Commission will assure that an open, inclusive, and transparent process is utilized in the discussion, prioritization, and presentation of recommendations that address the community's housing needs.

Community Involvement:

There has been no direct community involvement in the creation of this commission.

Attachments: Ord. 2019-25
 Presentation

ORDINANCE NO. 2019-25

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, ARIZONA, AMENDING THE FLAGSTAFF CITY CODE, TITLE 2, *BOARDS AND COMMISSIONS*, BY ADDING A NEW CHAPTER 2-25, CREATING A HOUSING COMMISSION; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE

RECITALS:

WHEREAS, the Council has an Affordable Housing goal to “Support development and increase the inventory of public and private affordable housing for renters and home-owners”; and

WHEREAS, the Regional Plan includes goal NH.3. “Make available a variety of housing types at different price points, to provide housing opportunity for all economic sectors”; and

WHEREAS, affordable/workforce housing is integral to the community regional quality of life and sustainability; and

WHEREAS, the creation of the Housing Commission will assure that an open, inclusive, and transparent process is utilized in the discussion, prioritization, and presentation of recommendations that address the community’s housing needs.

ENACTMENTS:

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLAGSTAFF AS FOLLOWS:

SECTION 1. In General.

Flagstaff City Code, Title 2, *Boards and Commissions*, is hereby amended by adding a new chapter to read as follows:

**CHAPTER 2-25
FLAGSTAFF HOUSING COMMISSION**

2-25-001-0001 CREATION OF COMMITTEE

A Housing Commission is hereby created.

2-25-001-0002 MEMBERS AND OFFICERS

The Housing Commission shall have fifteen (15) voting members; fourteen (14) members appointed by the City Council and one (1) representative from the Flagstaff Housing Authority Board of Commissioners. All members shall reside within the Flagstaff City limits.

- A. Members shall be appointed to fit into one of the professional categories listed below. Any member may satisfy more than one (1) of the below qualifications and any "professional" category may be filled by a person who is retired from that profession.
1. Community Representatives (3 members)
 - a. Low Income Representatives
 - b. Homeowner
 - c. Renter
 2. Building Professionals (3 members)
 - a. Builders
 - b. Developers
 - c. Architects
 - d. Land Use Experts
 3. Real Estate Professionals (3 members)
 - a. Realtors
 - b. Lenders
 - c. Multi-Family/Property Management Industry
 4. Other (3 members)
 - a. Housing Nonprofits
 - b. Private Business Representatives
 - c. Neighborhood Associations/HOA Representatives
 5. At Large Members (3 members)
 - a. Flagstaff Housing Authority Board of Commissioners member (required)
 - b. General Public
 - c. Workforce Representatives
- B. Appointed members shall have an interest in housing and be committed to represent not only their specific areas of expertise, but also the community at large.

TERMS AND OFFICERS:

- A. Appointments to the Housing Commission from the Housing Authority Board of Commissioners shall be for no longer than the remaining term of the appointing Commission's designee. Terms of all other appointees shall be for three years except for the first appointments creating staggered terms as follows: The City Council shall appoint five members for three year (3) terms, five members for two (2) year terms, and four members for one (1) year terms. After the initial appointment all terms thereafter will be three (3) year terms.
- B. The Commission shall, during its first meeting, elect a chairperson and a vice-chairperson from and by the voting membership of the Commission to serve one-year terms. A chairperson may serve no more than two consecutive terms as chairperson (exclusive of a term as vice-chairperson). Upon the conclusion of a second, consecutive term as chairperson, such commission member shall be ineligible to serve as either chairperson or vice-chairperson until a calendar year has expired.

2-25-001-0003 ELIGIBILITY

Any resident of the City of Flagstaff shall be eligible for appointment by the City Council to the Committee, in accordance with the membership requirements outlined above, and shall serve at the pleasure of the City Council and without compensation.

2-25-001-0004 PURPOSE AND DUTIES

The purpose of the Housing Commission is to serve as an advisory board to make recommendations to Council with respect to housing needs and programs in Flagstaff, including but not limited to, potential funding sources and oversight of any funds approved by the general electorate, and to guide the implementation and creation of housing and housing programs for the benefit of Flagstaff and its citizens. The Commission shall also provide oversight to any funds approved by the general electorate for housing purposes.

- A. The Housing Commission shall:
1. Examine funding sources available for housing in Flagstaff and make recommendations to City Council on bond measures and provide oversight of funds approved by the electorate.
 2. Serve as an advisory board to City Council and furnish the Council with information and recommendations through the Housing Director.
 3. Advise and assist the City Council on ways to educate the community on the role housing plays as infrastructure in Flagstaff.
 4. Guide implementation of housing policy and programs.
- B. To further assist the Commission in carrying out its duties, the Commission may request the assistance of technical experts and/or employees and agents of the City and other entities.

2-25-001-0005 MEETINGS; ATTENDANCE

- A. The Commission shall meet no less than quarterly from the first month following the initial appointment of Commission members.
- B. The Housing Commission shall not conduct any business at a meeting unless a quorum is present. A quorum shall consist of a simple majority of the voting membership of the Commission, excluding current vacancies.
- C. Official business shall be conducted pursuant to the Board and Commission Members' Rules and Operations Manual adopted by Resolution No. 2016-33 of the City Council, as may be amended from time to time, and in accordance with meeting procedures, if any, adopted by the Commission insofar as they are not in conflict with the Board and Commission Members' Rules and Operations Manual. In the event of any such conflict, the provisions of the Board and Commission Members' Rules and Operations Manual shall prevail.

SECTION 2. Repeal of Conflicting Ordinances.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance or any part of the code adopted herein by reference are hereby repealed.

SECTION 3. Severability.

If any section, subsection, sentence, clause, phrase or portion of this ordinance or any part of the code adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

SECTION 4. Effective Date.

This ordinance shall become effective thirty (30) days following adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Flagstaff this 2nd day of July, 2019.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

Ordinance 2019-25 Creating a Housing Commission

Sarah Darr

June 25, 2019





Purpose and Duties

"The purpose of the Housing Commission is to serve as an advisory board to make recommendations to Council with respect to housing needs and programs in Flagstaff, including but not limited to, potential funding sources and oversight of any funds approved by the general electorate, and to guide the implementation and creation of housing and housing programs for the benefit of Flagstaff and its citizens. The Commission shall also provide oversight to any funds approved by the general electorate for housing purposes."



Purpose and Duties

The Housing Commission shall:

- **Examine funding sources** available for housing in Flagstaff and **make recommendations to City Council** on bond measures and **provide oversight of funds approved by the electorate.**
- **Serve as an advisory board to City Council** and furnish the Council with information and recommendations through the Housing Director.
- **Advise and assist the City Council on ways to educate the community on the role housing plays** as infrastructure in Flagstaff.
- **Guide implementation** of housing policy and programs.



Membership



Members shall be appointed to fit into one of the professional categories listed.

Any member may satisfy more than one (1) of qualifications and any "professional" category may be filled by a person who is retired from that profession.

Appointed members shall have an interest in housing and be committed to represent not only their specific areas of expertise, but also the community at large.



Proposed Membership

- Community Representatives (3 members)
- Building Professionals (3 members)
- Real Estate Professionals (3 members)
- Other (3 members)
- At Large Members (3 members)



Proposed Membership

Community Representatives (3 members)

- Low Income Representatives
- Homeowner
- Renter

Building Professionals (3 members)

- Builders
- Developers
- Architects
- Land Use Experts

Real Estate Professionals (3 members)

- Realtors
- Lenders
- Multi-Family/Property Management

Other (3 members)

- Housing Nonprofits
- Private Business Representatives
- Neighborhood Associations/HOA Representatives

At Large Members (3 members)

- Flagstaff Housing Authority Board of Commissioners member (required)
- General Public
- Workforce Representatives

**CITY OF FLAGSTAFF
STAFF SUMMARY REPORT**

To: The Honorable Mayor and Council
From: Stacy Saltzburg, City Clerk
Date: 06/20/2019
Meeting Date: 06/25/2019



TITLE

Future Agenda Item Request (F.A.I.R.): A request by Mayor Evans to place on a future agenda a discussion about a cell phone tower ordinance to require that the coverage map provided in the application be done by an independent third party.

STAFF RECOMMENDED ACTION:

Council direction.

EXECUTIVE SUMMARY:

Rule 4.01, Procedures for Preparation of Council Agendas, of the City of Flagstaff City Council Rules of Procedure outlines the process for bringing items forward to a future agenda. Mayor Evans has requested this item be placed on an agenda under Future Agenda Item Requests (F.A.I.R.) to determine if there are two other members of Council interested in placing it on a future agenda.

INFORMATION:

Attachments:

7. B.

**CITY OF FLAGSTAFF
STAFF SUMMARY REPORT**

To: The Honorable Mayor and Council
From: Stacy Saltzburg, City Clerk
Date: 06/20/2019
Meeting Date: 06/25/2019



TITLE

Future Agenda Item Request (F.A.I.R.): A request by Councilmember Odegaard to place on a future agenda a discussion about the creation of a City Veterans' Liaison Coordinator position.

STAFF RECOMMENDED ACTION:

Council direction.

EXECUTIVE SUMMARY:

Rule 4.01, Procedures for Preparation of Council Agendas, of the City of Flagstaff City Council Rules of Procedure outlines the process for bringing items forward to a future agenda. Councilmember Odegaard has requested this item be placed on an agenda under Future Agenda Item Requests (F.A.I.R.) to determine if there are two other members of Council interested in placing it on a future agenda.

INFORMATION:

Attachments: