



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

Office of Airports  
Western-Pacific Region  
Phoenix Airports District Office

3800 N. Central Avenue  
Suite 1025, 10<sup>th</sup> Floor  
Phoenix, AZ 85012

September 5, 2019

Mr. Barney Helmick  
Flagstaff Airport  
Manager  
6200 S. Pulliam Dr. #204  
Flagstaff, Arizona 86005

Dear Barney,

Based upon the most recent information the FAA has finalized a project list for your airport that will be considered for funding in the Fiscal Year (FY) 2020 Airport Improvement Program (AIP). Those projects are:

1. Design Snow Removal Equipment Building – 30,000 square feet  
\$1,098,177 Total Project Estimate (Design) (\$1,000,000 Federal Share)

We trust that you still intend to proceed with this work in the upcoming FY 2020 AIP cycle. Please provide our office a written response with your concurrence. Alternatively, if the above project(s) or estimate(s) are not accurate, or if you no longer desire to accomplish this work in the given FY please respond applicably.

This is not a guarantee of funding, nor is the value of the project considered a final determination by the FAA. The Congressional notification of funding, if issued, will serve as your official announcement that funding is available for your location. We ask that you portray all work activities performed prior to Congressional release of funds as a sponsor initiative as opposed to a confirmation of Federal funding.

As a reminder, the FAA environmental review for the referenced project(s) is to be complete by December 28, 2019. Therefore, submission of your National Environmental Policy Act (NEPA) documentation is due NLT October 1, 2019. Please coordinate with your respective FAA Environmental Protection Specialist (EPS).

Additionally, the Grant Application (Form SF-424 and Form 5100-100/101, available for download at <https://www.faa.gov/airports/resources/forms/>), should also be submitted to our office no later than December 28, 2019.

Sponsor procurement of professional consulting services must comply with the most current version of FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects. Currently, your procurement process should be

initiated or completed. Please consult with your assigned FAA planner or engineer regarding status and required documentation.

For construction and equipment contracts, the deadline for opening bids is tentatively May 1, 2020. This means the sponsor must undertake developing plans & specifications in accordance with all applicable AIP standards before grant issuance. Eligible project formulation costs are reimbursable under future grants. Please work closely with your assigned FAA planner or engineer throughout this process to ensure eligibility and concurrence.

We look forward to your response. Please continue to keep close coordination every step through process.

Sincerely,

A handwritten signature in cursive script that reads "Jared M. Raymond".

Jared Raymond

