

**CITY OF FLAGSTAFF**  
**WATER SERVICES CHEMICALS**  
**BID NUMBER 2021-05**

**BID FORM**

PLEASE SEE THE SCOPE OF WORK ATTACHED TO THE CONTRACT AS *EXHIBIT A* AND SPECIFICATIONS ATTACHED TO THE SCOPE OF WORK AS *ATTACHMENT 1*, FOR REQUIRED SERVICES. ENTER THE SERVICE CHARGES/BID AMOUNTS FOR THE FOLLOWING AREAS AND ALL SERVICES SPECIFIED IN THIS SOLICITATION

ANY ITEM VOLUME MEASUREMENT CAN BE CHANGED. GALLON TO POUND, ETC. PLEASE NOTE THIS IN YOUR BID SUBMISSION.

**RATES FOR EACH**

1.

**Chlorine, 150 lb. cylinders**

Price per (Cylinder)	\$ <u>0.56</u>
Freight	\$ <u>-</u>
Total Bid Price per Pallet (16)	\$ <u>84.00</u>

150 lb. cylinder Deposit	\$ <u>150.</u>
**Additional small load charges	\$ <u>-</u>

Delivery is 5 days after receipt of order (ARO)  
 Can you meet this delivery time? \_\_\_\_\_

2.

**Chlorine, 2000 lb. cylinders**

Price per (Cylinder)	\$ <u>0.37/ per lb. \$ 740/cylinder</u>
Freight	\$ <u>-</u>
Total Bid Price	\$ <u>706.00</u>

2000 lb cylinder deposit	\$ <u>1000.00</u>
**Additional small load charges	\$ <u>-</u>

Delivery is 5 days after receipt of order (ARO)  
 Can you meet this delivery time? \_\_\_\_\_

3. **Liquid Cationic Polymer**  
 (20% active)

Price per Pound (Disc Thickener)	\$	-
Price per Pound (Geo Bag)	\$	-
Freight	\$	-
Total Bid Price per Tote (Disc Thickener)	\$	-
Total Bid Price per Tote (Geo Bag)	\$	-

Delivery of polymer after receipt of order (ARO) is: \_\_\_\_\_

4.

<b><u>Sulfur Dioxide, 150 lb. containers</u></b>	Price per Pallet (lb)	\$	_____
	Freight	\$	_____
	Total Bid Price per Container	\$	_____
	2000 lb. container Deposit	\$	_____
	**Additional small load charges	\$	_____

5.

<b><u>Sodium Hypochlorite</u></b>	Price per pound/gallon	\$	1.71
	Freight	\$	-
	Total Bid per load	\$	3279. <sup>00</sup> /per 2500gal
	**Additional small load charges	\$	-

6.

<b><u>Sodium Hydroxide (25%)</u></b>	Price per pound	\$	.1972
	Freight	\$	-
	Total Bid per load (4500gal)	\$	887.33/per 4500gal.
	**Additional small load charges	\$	-

7.

<b><u>Sodium Hydroxide (50%)</u></b>	Price per pound	\$	0.215
	Freight	\$	-
	Total Bid per load (4500gal)	\$	966.31
	**Additional small load charges	\$	-

8.


<b><u>Taxes</u></b>	\$	671.78
		8.6% based on
		Grand total \$7,811.222

**Miscellaneous Charges:**

If miscellaneous charges apply, please state what item number they apply to, and what the charges are for. In addition, if you will be charging a delivery fee/freight fee/fuel fee, please include that information here.

Deliveries of bulk / min-bulk 12.5% Sodium Hypochlorite will have a \$75.00 delivery fee and a \$25.00 Environmental Protection Fee applied to each delivery.

(All charges must be included, no extra charges will be considered at a later date. Miscellaneous charges will be considered in determining the low Bid)

  
\_\_\_\_\_  
Signature of Person Authorized to Sign Bid  
Jason Kowonetz  
\_\_\_\_\_  
Printed Name

District Sales Rep.  
\_\_\_\_\_  
Title  
August 19<sup>th</sup>, 2020  
\_\_\_\_\_  
Date

**CONTRACTOR QUESTIONNAIRE (FORM)**

**Contractor:**

Company Name: Hill Brothers Chemical Company

Doing Business As (if different than above): \_\_\_\_\_

Address: 3000 E Birch Street Suite 108

City: Brea State: CA Zip: 92821

Phone: (714) 998-8800 Fax: (714) 464-4498

E-Mail Address: jason @ hillbrothers. Website: www.hillbrothers.com

Taxpayer Identification Number: 95-0830560

**Mailing Address (if different than above):**

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Contractor Contact for Questions about Proposal:**

Name: Jason Kowaretz Fax: (714) 464-4498

Phone: (602) 321-5999 E-Mail Address: jason @ hillbrothers.com

**Transaction Privilege (Sales)Tax/Use Tax Information (check one):**

Contractor is located outside Arizona (The City will pay use tax directly to the AZ Dept of Revenue)

OR

Contractor is located in Arizona (The Contractor must invoice the applicable state and local tax to City, and remit taxes.)

Arizona Department of Revenue TPT License Number: 07-009423-N  
(Attach proof of registration)

**Business License Information (check one):**

Contractor does not have a business location within the City of Flagstaff

OR

\_\_\_\_\_ Contractor has a business location (uses a building) within the City of Flagstaff

Flagstaff TPT/Business License Number: N/A

**Other Licenses (list any existing licenses you have required for work, e.g. Arizona Registrar of Contractor licenses, and attach copies):**

### EXCEPTIONS (FORM)

Notations. Any strikeouts, notes or modifications to the Solicitation documents shall be initialed in ink by the authorized person who signs the Proposal. If notations are made, they must be submitted with your Proposal and are considered Exceptions.

Exceptions: In addition to any notations on the Solicitation documents, please identify and list any exceptions to the Solicitation, by section/paragraph, on this Exceptions Form. The City reserves the right to reject, accept or further negotiate Exceptions. Exceptions may render the Proposal non-responsive.

Exceptions to Form of Contract: You may request changes to the form of contract (including any Standard or Special Terms and Conditions) on the Exceptions Form. You may also submit your own form of contract. The City will consider these in the same manner as any other exceptions.

You must indicate any and all exceptions taken to the requirements, specifications, and/or terms and conditions of this Solicitation, including the contract.

**Exceptions (INITIAL ONE):**

No exceptions

Exceptions taken (describe). Attach additional pages if needed.

### **CONFIDENTIAL MATERIALS (FORM)**

If you believe part of your Proposal is confidential, mark the page(s) "CONFIDENTIAL" and isolate the pages as an attachment to this form. Also include an explanation why they are confidential.

Requests to deem the entire Proposal as confidential will not be considered.

If you want confidential information returned to you after contract award (and you are not selected for contract award), then note this below. You will be responsible for pick up.

Generally, information submitted in response to a Solicitation is subject to disclosure pursuant to the Arizona Public Records Law after contract award.

The information identified as confidential shall not be disclosed until the City makes a written determination whether the information may be treated as confidential. If the City determines it is necessary to disclose the information, the City will inform you in writing.

#### **Confidential/Proprietary Materials (INITIAL ONE):**

No confidential/proprietary materials have been included with this Proposal

Confidential/Proprietary materials are included in this Proposal. See attached.

### COOPERATIVE PURCHASES (FORM)

The City of Flagstaff is a member of Flagstaff Alliance for the Second Century, along with the Coconino County Community College District, Northern Arizona University, Coconino County and Flagstaff Unified School District. The City is also a member of S.A.V.E. (Strategic Alliance for Volume Expenditures), which consists of numerous municipalities, counties, universities, colleges, schools and other Arizona State agencies. Cooperative purchasing arrangements such as the above are sanctioned by state law and allow a Contractor to sell services and materials to any member of a cooperative group under the same pricing, terms and conditions of contract awarded to the Contractor by any other member, following a competitive procurement process.

Is your company willing to offer the goods and services solicited under the terms and conditions of this solicitation to other members of the Flagstaff Alliance for the Second Century and S.A.V.E. under the same pricing, terms and conditions?

\_\_\_\_\_ Yes       No      (INITIAL ONE)

If you answered No, that is acceptable. The City will not reject your Proposal or consider it to be non-responsive. If you answered Yes, and a contract is approved, others may seek to do business with you under the same terms and conditions, subject to your approval.

### DISCLOSURE (FORM)

For any item checked YES, you must provide information. Answering YES to one or more questions does not necessarily mean you will be disqualified from this Solicitation. **FAILURE TO PROVIDE TRUE AND COMPLETE INFORMATION MAY RESULT IN DISQUALIFICATION FROM THIS SOLICITATION.**

1. Has your company or any affiliate\* in the past 5 years: (i) had a permit revoked or suspended, (ii) been required to pay a fine, judgment or settlement of more than \$100,000, (iii) been convicted of a criminal offense (including a plea of guilty or *nolo contendere*), or (iv) been found in contempt of court, as a result of or in connection with any of the following:
  - a. Any offense relating to integrity or honesty, including fraud, bribery, embezzlement, false claims, false statements, falsification or destruction of records, forgery, obstruction of justice, receiving stolen property, theft, price fixing, proposal rigging, restraint of trade or other antitrust law violation? YES \_\_\_\_\_ NO
  - b. Violation of the terms of any public contract? YES \_\_\_\_\_ NO
  - c. Failure to pay any uncontested debt to a government agency? YES \_\_\_\_\_ NO
  - d. Violation of any law or regulation pertaining to the protection of public health or the environment? YES \_\_\_\_\_ NO

\*An "affiliate" of your company means any person, company or other entity that, either directly or indirectly (for example, through stock ownership by family members), controls, is controlled by, or is under common control with, your company.

2. Has your company or any affiliate in the past 5 years been named as a party in any lawsuit related to performance of a contract (you do not need to list subcontractor lien claims which have been fully paid/satisfied)?  
YES \_\_\_\_\_ NO
3. Has your company or any affiliate of your company in the past 5 years been debarred or suspended from submitting proposals on public contracts?  
YES \_\_\_\_\_ NO

**I hereby verify that the foregoing information, and any explanation attached are to the best of my knowledge, true and complete.**

  
\_\_\_\_\_  
Signature of Person Authorized to Sign Proposal

**DECLARATION RELATED TO SOLVENCY (FORM)**

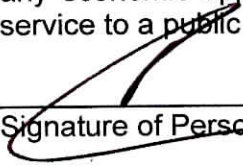
Is your Contractor currently involved in an ongoing bankruptcy as a debtor, or in a reorganization, liquidation, or dissolution proceeding, or has a trustee or receiver been appointed over all or a substantial portion of the property of your Contractor under federal bankruptcy law or any state insolvency law?

\_\_\_\_ Yes

   No (INITIAL ONE)

**DECLARATION RELATED TO GRATUITIES (FORM)**

I hereby verify and declare that, to the best of my knowledge, neither the Contractor nor anyone associated with the Contractor has given, offered to give, or intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the Proposal ("Gratuities").

  
\_\_\_\_\_  
Signature of Person Authorized to Sign Proposal

**DECLARATION OF NON-COLLUSION (FORM)**

I hereby verify and declare that:

The pricing for this Proposal has been arrived at independently and without consultation, communication or agreement with any other Contractor who may submit an Proposal.

The pricing for this Proposal has not been disclosed to any other Contractor who may submit a Proposal, and will not be, prior to the Closing Date and Time.

No attempt has been made or will be made to induce any Contractor or person to refrain from submitting a Proposal, or to submit a Proposal with higher pricing than this Proposal, or to submit an intentionally high or noncompetitive Proposal or other form of complementary Proposal.

This Proposal is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any Contractor or person to submit a complementary or other noncompetitive bid.

Contractor, its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.

  
\_\_\_\_\_