

City of Flagstaff INVITATION FOR BIDS

SOLICITATION FOR: RED GAP GRAZING LEASE

SOLICITATION NO.: 2021-22

CLOSING DATE AND TIME: November 6, 2020 at 3:00 pm Arizona Time

WHERE TO SUBMIT BIDS: Bids shall be submitted online on the PlanetBids website prior to the closing date and time. PlanetBids can be accessed by the following link: <https://www.planetbids.com/portal/portal.cfm?CompanyID=27606>.

CITY NEEDS: The City of Flagstaff ("City") is seeking to hire a Contractor or Contractors to Lease Property at Red Gap Ranch for Grazing purposes as defined in this Invitation for Bids solicitation document.

INFORMATION: The Solicitation and all related materials and any addenda may be downloaded from the PlanetBids website, <https://www.planetbids.com/portal/portal.cfm?CompanyID=27606>

PURCHASING DIRECTOR: Patrick Brown at pbrown@flagstaffaz.gov. If the Purchasing Director cannot be reached, you may contact the Administrative Specialist for the City Management Services Purchasing Division at (928) 213-2206.

PRE-BID MEETING: There is no pre-bid meeting scheduled at this time.

QUESTIONS: Any questions must be received by the Purchasing Director via email at least seven (4) calendar days prior to the Closing Date and Time.

TABLE OF CONTENTS

<u>Section</u>	<u>Page</u>
Instructions in General	3
Scope of Work	5
Contract with the City	7
Financial and Tax Considerations for Bid	7
Evaluation of Bid and Contract Award	8
<u>Forms</u>	
Bid Offer	10
Contractor Questionnaire	11
Exceptions	13
Confidential Materials	14
Disclosure	15
Declaration Related to Solvency	16
Declaration Related to Gratuities	16
Declaration of Non-Collusion	16
<u>Attachments</u>	
Attachment A - Sample Lease Agreement	
Attachment B - Wildlife Recommendations	
Attachment C - City of Flagstaff Key Community Priorities and Objective	
<u>Exhibits</u>	
Exhibit A - Legal Description	
Exhibit B - Cross Fencing and Pastures (existing and proposed) – NCRS Map	
Exhibit C - Arizona State Land Department Lease with the City of Flagstaff	
Exhibit D - Arizona State Land Department Sub-Lease Application	
Exhibit E - Grazing Map	
Exhibit F - Environmental Quality Incentives Program	
Exhibit G - How many animals can I graze on my pasture _ AZ Extension Service	

INSTRUCTIONS IN GENERAL

DEFINITIONS: As prescribed in the entire document, the following definitions apply.

“Bid” means response to this Invitation for Bids

“Bidder” means the vendor or supplier who responds to this Invitation for Bids

“City” means the Government agency of the City of Flagstaff

“Contractor” means the apparent successful Bidder to provide the goods or services

“Solicitation” means this Invitation for Bids

DUE DILIGENCE: It is the responsibility of the Bidder to examine the entire Solicitation prior to completing the Bid, including the form of Contract, Scope of Work, City of Flagstaff Standard Terms and Conditions, Insurance Requirements, Grant Provisions, and Maps and Specifications. It is the Bidder’s responsibility to ensure that all line items on the Bid schedule are completed according to what the Bidder desires to bid on. Any blank areas will be considered as a “no-Bid” or as non-responsive.

BIDDER SITE VISIT: Bidders are encouraged to review the job sites prior to submitting their Bid. Bidder shall be responsible for having examined the job sites, compared them with the descriptions and specifications of the Bid. No allowance shall subsequently be made on behalf of Bidder on account of an error or negligence on its part for failing to become sufficiently familiar with the conditions of the job sites or surrounding areas.

PRE-BID MEETING: If a Pre-Bid Meeting is scheduled, all Bidders are strongly encouraged to attend. If scheduled, the date and time of this meeting will be indicated on the cover page of the Solicitation. The purpose of this meeting shall be to clarify the Solicitation to prevent any misunderstandings. Any questions, apparent omissions, or discrepancies should be presented to the City at this time. The City shall then determine the appropriate action necessary, if any, and issue a written addendum to the Solicitation. Oral statements or instructions from employees or officers of the City shall not constitute an addendum to this Solicitation.

DISABILITIES: A Bidder with a disability may request a reasonable accommodation in the Solicitation process by contacting the Purchasing Director as early as possible to allow time to arrange the accommodation.

SUBMITTAL OF BID: Please submit the Bid on the PlanetBids website, <https://www.planetbids.com/portal/portal.cfm?CompanyID=27606> prior to the Closing Date and Time specified on the first page of the Solicitation

COST OF BID: The Bidder is responsible for all costs related to preparation and submittal of a Bid. The City will not reimburse any such costs.

LATE BIDS: Late Bids shall not be accepted on the PlanetBids website.

PAGE LIMIT: The Bid shall not exceed a total of 20 pages, except the Cover, Cover Letter, and City Forms will not be counted in the page limit. Any pages attached to the City Forms shall be counted toward the page limit. The City may reject a Bid that exceeds the page limit as non-responsive.

WITHDRAWAL OF BIDS: A Bidder may withdraw a Bid before the Closing Date and Time. A withdrawal must be signed by the Bidder’s authorized representative and submitted to the Purchasing Director by hand delivery or mail.

BID ACCEPTANCE PERIOD: A Bid made in response to this Solicitation shall be valid and irrevocable for one hundred twenty (120) days after the Closing Date and Time.

QUESTIONS: A Bidder may contact the Purchasing Director if it has any questions about this Solicitation. **The City will only respond to questions received at a minimum of four (4) calendar days before the Closing Date and Time.** Questions should be submitted in writing and shall refer to the Solicitation number, page and paragraph number in question. The City **will not** be responsible if the Bidder adjusts the Bid based on any verbal statements made by employees or officers of the City, particularly if such statements conflict with the Solicitation. The Bidder may request that the Purchasing Director to issue an addendum to the Solicitation.

ADDENDUM: The City will issue any interpretation or correction of the Solicitation only by written addendum and will be posted on the PlanetBids website. Failure to acknowledge ANY addendum issued will show the Bidder non-responsive once the Solicitation has closed. **PLEASE MAKE SURE TO ACKNOWLEDGE ALL ADDENDUM ITEMS ON THE WEBSITE.**

PLEASE ALSO NOTE: IF A BIDDER HAS ALREADY SUBMITTED A BID AND AN ADDENDUM IS SUBSEQUENTLY POSTED AFTER THE SUBMITTAL, THE BIDDER MUST RE-SUBMIT THE BID AFTER ACKNOWLEDGING ALL NEW ADDENDUMS.

IMPROPER CONTACT WITH CITY EMPLOYEES: All Bidders submitting a Bid (including the Bidder's employees, representatives, agents, lobbyists, attorneys, and subcontractors) shall refrain from direct or indirect contact to influence or create bias in the evaluation/selection process with any person who may play a part in the evaluation/selection process. This includes, but is not limited to, the evaluation committee, City Council Members, City Manager, Assistant City Manager(s), Deputy City Manager(s), Department Directors or other staff ("City Staff"). This policy is intended to create a level playing field for all Bidders, assure that Contract decisions are made in public, and to protect the integrity of the selection process. Bidders are responsible for bringing all questions and concerns to the Purchasing Director. If the Purchasing Director is unresponsive, the Bidder may contact the City Manager. A Bidder may be disqualified if the Bidder: (a) contacts a quorum of the Council or contributes to an open meeting law violation; (b) offers political support or gratuities in exchange for approval or support of Bidder's Bid; (c) obtains information from City Staff not available to other Bidders which may result in an unfair advantage in the competitive procurement process and fails to notify Purchasing Director of this fact within 48 hours thereafter; or (d) engages in any other egregious conduct.

PROCUREMENT PROCESS: The City's procurement process is described in the Procurement Code Manual, which can be accessed at www.flagstaff.az.gov/index.aspx?nid=2991. It is highly suggested that all Bidders review the Procurement Code Manual, however, this Solicitation is intended to provide all relevant information related to this procurement to submit a Bid. In the event of a conflict between the Procurement Code and the procedure outlined in this Solicitation, this Solicitation shall prevail, or the conflict will be resolved by an Addendum.

SCOPE OF WORK

Description:

The City of Flagstaff intends to establish a lease agreement with a livestock operator to graze livestock on City owned property at Red Gap Ranch (the "Property") pursuant to the specifications herein.

The City of Flagstaff is seeking a qualified livestock operator to assist the City with protecting and enhancing the ecosystem of Red Gap Ranch ("RGR"). The Ranch is slated to become a multi-use complex that supports the City's sustainability, climate action, land management, and water production commitments.

The grazing operator will:

1. Adhere to the City of Flagstaff's Community Priorities and Objectives, Climate Action and Adaptation Plan, and Water Services Master Plan.
2. Have familiarity with, the integration of grazing, ecosystem health, and land management best practices
3. Support the City's effort to integrate a variety of initiatives that include, but are not limited to, renewable energy development, carbon sequestration, research, and pilot sustainability projects.
4. Support wildlife restoration projects on the Red Gap Ranch property
5. Participate in scientific studies and/or work with institutions of higher learning.
6. Utilize wildlife friendly fencing and harvest practices (if harvesting is considered in your bid).
7. Implement and test new methods to reduce livestock and wildlife conflicts.
8. Have a history of implementing grazing practices that support wildlife, water quality, and ecosystem health,
9. Provide a Livestock Grazing Management Plan (LMGP)
10. Lessee must meet the requirements of Arizona State Land Department for holding a sublease for grazing on Arizona State Lands, City of Flagstaff shall hold the grazing lease on all State Lands within the boundary of Red Gap Ranch. Requirements for the sublease are outlined in the Sub-Lease Application (Exhibit D).

Scope:

Operators will be expected to accurately and thoroughly implement grazing as provided in the LGMP.

In addition to implementing the Livestock Grazing Management Plan, the operators will also be responsible for providing security to Red Gap Ranch in the form of inspections and routine monitoring.

Cross fencing separates the different pastures and keeps the livestock contained where they need to be and not free ranging throughout the ranch. See the NRCS Fencing Map (Exhibit B) to delineate the different pastures. The Operator will be responsible for the maintenance and upkeep of the necessary perimeter fencing as well as the crossing fencing as defined in Exhibit B, if required in the LGMP. At a minimum of one fence mile per year of new or replacement cross fence (4-wire) should be included in the proposal. The Lessor will provide materials for any repair necessary for the perimeter fence with the Lessee responsible for the labor portion of the repair.

Only the lessee's livestock, appropriately marked with a registered brand are authorized to inhabit the ranch.

SPECIFICATIONS & REQUIREMENTS

Description: The City defines livestock as cows, horses, sheep, goats and donkeys. The proper fencing and pasture rotation requirements are to be adhered to for species that are not herded. In addition, the recommendations for the type of wildlife per **Attachment B**, attached and made part of this solicitation, are for wildlife habitat enhancement including fencing requirements per the State of Arizona Game and Fish Department.

A copy of the Legal Description of the Property is provided as a part of these specifications and is designated as Lease Agreement **Exhibit A**, attached to and made part of this solicitation.

State Grazing Lease: A copy of the State of Arizona Lease agreement with the City of Flagstaff, that is provided as part of the requirements is designated as Lease Agreement **Exhibit C**, attached and made a part of this solicitation. The terms and conditions set forth in the exhibit are made part in whole of the Lease Agreement contained in this RFP solicitation.

Environmental Quality: As a condition of this solicitation, Bidder agrees to enter into Environmental Quality Incentives Program Contract No. 2002 7494572A047 ("EQIP Contract") with the U.S. Department of Agriculture ("USDA") Commodity Credit Corporation ("CCC") with respect to grazing practices on the leased premises upon receiving an assignment of the same from the USDA. A copy of the EQIP Contract is designated **Exhibit F**, attached to and made a part of this solicitation.

Sub-Lease Understanding and Agreement: Bidder's signed offer shall constitute its understanding of, and an agreement to, the requirements outlined in the State Sub-Lease of the Property. It is the bidder's responsibility to seek clarification in the timeframe specified in this bid package before the bid due date.

In addition, the successful bidder will be required to complete, along with the City, the State Sublease Application (**Exhibit D**). **The Bidder will pay for the application fee (\$200.00) with the State.**

Grazing Map: The Red Gap Ranch parcel map is designated as Lease Agreement **Exhibit E**, attached and made part of this solicitation. The two (2) parcels noted on the map will be excluded from this agreement, as the City may intend for other usage on these two (2) parcels.

In addition, there are several additional uses of the intended grazing parcels that can coincide or compliment grazing. These uses may include but are not limited to carbon sequestration, remote educational center, workforce development and the City of Flagstaff has already identified potential parcel for solar energy. The City of Flagstaff reserves the right for these potential uses during the term of the grazing contract.

Annual Lease Bid Minimum: The City is requiring an annual lease bid minimum of **\$4,200.00** exclusive of the \$200.00 sublease application fee.

CONTRACT WITH CITY

STANDARD TERMS AND CONDITIONS: The City of Flagstaff Standard Terms and Conditions can be accessed at <http://www.flagstaff.az.gov/index.aspx?NID=3052> and are an explicit part of the Solicitation and any resulting Contract with the City.

INSURANCE: The City Insurance Requirements can be accessed at <http://www.flagstaff.az.gov/index.aspx?NID=3054> and are an explicit part of the Solicitation and any resulting Contract with the City.

CHANGES TO CONTRACT AFTER CONTRACT AWARD: Requests to change the Contract after Contract award, including but not limited to, changes to insurance may be rejected by the City. The Contract shall not be modified within the first year after Contract award where: (a) an amendment may result in a competitive advantage that was not made available to other Bidders; (b) requests for changes may delay commencement of performance.

FINANCIAL AND TAX CONSIDERATIONS FOR BID

QUANTITIES: Unless the Solicitation states otherwise in the Scope of Work, the Contract will be non-exclusive, and the City makes no guarantees as to the amount of services to be utilized from a Bidder.

PARTIAL AWARD: The City reserves the right to make multiple awards or to award by Bid schedule, individual line item, by group of line items, or as a total, whichever is deemed in the best interest to the City.

ALL CHARGES: The Bid should separately list all applicable fees, charges, and taxes. The failure to include such information may cause the City to consider the Bid as non-responsible or non-responsive.

UNIT PRICES: Please check all math prior to submittal of the Bid. If the Bid unit prices do not correspond with the multiplied subtotal or total, the unit price shall prevail unless there is a blatant clerical error in the unit price.

PAYMENT: The City's standard form of Contract defines that payment will be made within 30 days following receipt and acceptance of service and a correct invoice. All invoices submitted for payment must be properly itemized showing total hours billed for each project along with the corresponding hourly rate.

TRANSACTION PRIVILEGE (SALES)/USE TAX: State and local transaction privilege or use tax, as required, shall be indicated as a separate item on the Bid. The State of Arizona and City of Flagstaff both impose a transaction privilege tax and use tax. Information concerning current tax rates can be found on the Arizona Department of Revenue website, www.azdor.gov. The City will not pay any taxes on invoices received unless an Arizona Transaction Privilege/Use Tax License Number is listed in the Bid. The City also requires submittal of a City Business License Number from any Bidder operating any portion of its business from a building located within City limits. The City will figure applicable taxes to Bids received from out of state Bidders who do not list an Arizona Transaction Privilege/Use Tax License number for tabulation and total cost evaluation.

FEDERAL EXCISE TAXES: The City is exempt from Federal Excise Tax, including, the Federal Transportation Tax.

EVALUATION OF BID AND CONTRACT AWARD

BID HIGHEST RESPONSIBLE AND RESPONSIVE: The City will review each Bid and award a Contract to the highest responsible and responsive Bidder.

QUALIFICATIONS: The Bidder must provide proof that has past work experience in grazing livestock.

EXPERIENCE: The Bidder must have previous experience implementing the projects listed in the Scope of Work, Map and Specifications provide recent examples of such work with cattle, sheep, goats and horses, and be willing to provide references upon request. A requirement of a brand will need to be attached by State Lands requirement.

RIGHT TO REJECT: The City reserves the right to reject bids of Bidders who cannot produce satisfactory evidence that they can furnish promptly, all necessary requirements to fulfill the work described in the Scope of Work.

REQUESTS FOR ADDITIONAL INFORMATION: After the Closing Date and Time, the City may request that the Bidder provide additional information related to the Bid. Failure to provide this information within five (5) business days after the request by the City may be grounds for the City to reject a Bid, and/or to declare the Bid as non-responsible or non-responsive.

RESERVATION OF RIGHTS: The City reserves the right to reject any Bids, or any part thereof. The City reserves the right to accept any Bid, in whole or in part, any Bid schedule or line item, and to award a Contract, or Contracts, for purchase of the same. The City reserves the right to waive any clerical error or nonmaterial defect in the Bid when it is deemed to be in the City's best interest. The City reserves the right to cancel or reissue a Solicitation.

NOTICE OF PROPOSED CONTRACT AWARD OR RECOMMENDATION: All Bidders will receive an email notifying them of the City's proposed Contract award or recommendation to reject all Bids. This notice will be posted as part of the agenda for the regular meeting of the Flagstaff City Council, on the City website. The agenda is typically posted at least one (1) week prior to the Council Meeting.

BID ACCEPTANCE PERIOD: In order to allow for an adequate evaluation, the City requires a Bid in response to this Solicitation to be valid and irrevocable for **one-hundred twenty (120) days** after the opening time and date.

ALTERNATIVE BIDS: The City is requesting alternative Bids to consider. The City shall have the right to accept **the highest** responsible and responsive Bid within the alternative(s) selected and to reject the Bids received on the other alternative categories. The determination by the City as to which alternative(s) is in its best interest shall be final and conclusive.

PUBLIC RECORDS: Bids received by the City are available for public inspection after a Contract has been awarded and fully executed, subject to any confidentiality restrictions.

PROTESTS: A Solicitation protest shall be in writing and shall be personally delivered or served upon the City Purchasing Director. A protest related to the Solicitation (such as specifications, requirements, or scope) shall be received by the City Purchasing Department before the Closing Date and Time. A protest of a proposed award or of an award shall be personally delivered or served upon the City

Purchasing Director within ten (10) days after the protester knows or should have known the basis of the protest. A protest shall include:

1. The name, address and telephone number of the protester;
2. The signature of the protester or its representative;
3. Identification of the Solicitation or Contract number;
4. A detailed statement of the legal and factual grounds of the protest including copies of relevant documents; and
5. The form of relief requested.

OFFER PAGE

The undersigned having viewed the property and fully understanding all the terms and conditions of this livestock grazing lease offers to lease the City-owned Property for grazing as described herein for a total monthly lease of:

\$ _____ . **Annual lease bid**

\$ _____ . **Additional Offer If Any (Describe Below)**

Authorized Signature Date

Name (Printed)

City, State, Zip Phone Number

(All charges must be included; no extra charges will be considered at a later date. Miscellaneous charges will be considered in determining the high Bid)

CONTRACTOR QUESTIONNAIRE (FORM)

Contractor:

Company Name: _____

Doing Business As (if different than above): _____

Address: _____

City: _____ State: _____ Zip: _____ - _____

Phone: _____ Fax: _____

E-Mail Address: _____ Website: _____

Taxpayer Identification Number: _____

Mailing Address (if different than above):

Address: _____

City: _____ State: _____ Zip: _____ - _____

Contractor Contact for Questions about Bid:

Name: _____ Fax: _____

Phone: _____ E-Mail Address: _____

Transaction Privilege (Sales)Tax/Use Tax Information (check one):

_____ Contractor is located outside Arizona (The City will pay use tax directly to the AZ Dept of Revenue)

OR

_____ Contractor is located in Arizona (The Contractor must invoice the applicable state and local tax to City, and remit taxes.)

Arizona Department of Revenue TPT License Number: _____
(Attach proof of registration)

Business License Information (check one):

_____ Contractor does not have a business location within the City of Flagstaff

OR

_____ Contractor has a business location (uses a building) within the City of Flagstaff

Flagstaff TPT/Business License Number: _____

Other Licenses (list any existing licenses you have required for work, e.g. Arizona Registrar of Contractor licenses, and attach copies):

EXCEPTIONS (FORM)

Notations. Any strikeouts, notes or modifications to the Solicitation documents shall be initialed in ink by the authorized person who signs the Bid. If notations are made, they must be submitted with your Bid and are considered Exceptions.

Exceptions: In addition to any notations on the Solicitation documents, please identify and list any exceptions to the Solicitation, by section/paragraph, on this Exceptions Form. The City reserves the right to reject, accept or further negotiate Exceptions. Exceptions may render the Bid non-responsive.

Exceptions to Form of Contract: You may request changes to the form of contract (including any Standard or Special Terms and Conditions) on the Exceptions Form. You may also submit your own form of contract. The City will consider these in the same manner as any other exceptions.

You must indicate any and all exceptions taken to the requirements, specifications, and/or terms and conditions of this Solicitation, including the contract.

Exceptions (INITIAL ONE):

_____ No exceptions

_____ Exceptions taken (describe). Attach additional pages if needed.

CONFIDENTIAL MATERIALS (FORM)

If you believe part of your Bid is confidential, mark the page(s) "CONFIDENTIAL" and isolate the pages as an attachment to this form. Also include an explanation why they are confidential.

Requests to deem the entire Bid as confidential will not be considered.

If you want confidential information returned to you after contract award (and you are not selected for contract award), then note this below. You will be responsible for pick up.

Generally, information submitted in response to a Solicitation is subject to disclosure pursuant to the Arizona Public Records Law after contract award.

The information identified as confidential shall not be disclosed until the City makes a written determination whether the information may be treated as confidential. If the City determines it is necessary to disclose the information, the City will inform you in writing.

Confidential/Proprietary Materials (INITIAL ONE):

_____ No confidential/proprietary materials have been included with this Bid

_____ Confidential/Proprietary materials are included in this Bid. See attached.

DISCLOSURE (FORM)

For any item checked YES, you must provide information. Answering YES to one or more questions does not necessarily mean you will be disqualified from this Solicitation. **FAILURE TO PROVIDE TRUE AND COMPLETE INFORMATION MAY RESULT IN DISQUALIFICATION FROM THIS SOLICITATION.**

1. Has your company or any affiliate* in the past 5 years: (i) had a permit revoked or suspended, (ii) been required to pay a fine, judgment or settlement of more than \$100,000, (iii) been convicted of a criminal offense (including a plea of guilty or *nolo contendere*), or (iv) been found in contempt of court, as a result of or in connection with any of the following:
 - a. Any offense relating to integrity or honesty, including fraud, bribery, embezzlement, false claims, false statements, falsification or destruction of records, forgery, obstruction of justice, receiving stolen property, theft, price fixing, Bid rigging, restraint of trade or other antitrust law violation? YES _____
NO _____
 - b. Violation of the terms of any public contract? YES _____
NO _____
 - c. Failure to pay any uncontested debt to a government agency? YES _____
NO _____
 - d. Violation of any law or regulation pertaining to the protection of public health or the environment? YES _____
NO _____

*An "affiliate" of your company means any person, company or other entity that, either directly or indirectly (for example, through stock ownership by family members), controls, is controlled by, or is under common control with, your company.

2. Has your company or any affiliate in the past 5 years been named as a party in any lawsuit related to performance of a contract (you do not need to list subcontractor lien claims which have been fully paid/satisfied)?
YES _____ NO _____
3. Has your company or any affiliate of your company in the past 5 years been debarred or suspended from submitting Bids on public contracts?
YES _____ NO _____

I hereby verify that the foregoing information, and any explanation attached are to the best of my knowledge, true and complete.

Signature of Person Authorized to Sign Bid

DECLARATION RELATED TO SOLVENCY (FORM)

Is your Contractor currently involved in an ongoing bankruptcy as a debtor, or in a reorganization, liquidation, or dissolution proceeding, or has a trustee or receiver been appointed over all or a substantial portion of the property of your Contractor under federal bankruptcy law or any state insolvency law?

_____ Yes _____ No (INITIAL ONE)

DECLARATION RELATED TO GRATUITIES (FORM)

I hereby verify and declare that, to the best of my knowledge, neither the Contractor nor anyone associated with the Contractor has given, offered to give, or intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the Bid (“Gratuities”).

Signature of Person Authorized to Sign Bid

DECLARATION OF NON-COLLUSION (FORM)

I hereby verify and declare that:

The pricing for this Bid has been arrived at independently and without consultation, communication or agreement with any other Contractor who may submit a Bid.

The pricing for this Bid has not been disclosed to any other Contractor who may submit a Bid, and will not be, prior to the Closing Date and Time.

No attempt has been made or will be made to induce any Contractor or person to refrain from submitting a Bid, or to submit a Bid with higher pricing than this Bid, or to submit an intentionally high or noncompetitive Bid or other form of complementary Bid.

This Bid is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any Contractor or person to submit a complementary or other noncompetitive bid.

Contractor, its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.

Signature of Person Authorized to Sign Bid

CITY OF FLAGSTAFF PURCHASING DIVISION
211 WEST ASPEN AVE.
FLAGSTAFF, ARIZONA 86001

Solicitation No. 2021-22
Purchasing Director: Patrick Brown
PH: (928) 213-2276

ATTACHMENT A

Sample Grazing Lease

CITY OF FLAGSTAFF PURCHASING DIVISION
211 WEST ASPEN AVE.
FLAGSTAFF, ARIZONA 86001

Solicitation No. 2021-22
Purchasing Director: Patrick Brown
PH: (928) 213-2276

ATTACHMENT B

Wildlife Recommendations

CITY OF FLAGSTAFF PURCHASING DIVISION
211 WEST ASPEN AVE.
FLAGSTAFF, ARIZONA 86001

Solicitation No. 2021-22
Purchasing Director: Patrick Brown
PH: (928) 213-2276

ATTACHMENT C

City of Flagstaff Key Community Priorities and Objective

CITY OF FLAGSTAFF PURCHASING DIVISION
211 WEST ASPEN AVE.
FLAGSTAFF, ARIZONA 86001

Solicitation No. 2021-22
Purchasing Director: Patrick Brown
PH: (928) 213-2276

EXHIBIT A

Legal Description

EXHIBIT B

Cross Fencing and Pastures (existing and proposed) – NCRS Map

CITY OF FLAGSTAFF PURCHASING DIVISION
211 WEST ASPEN AVE.
FLAGSTAFF, ARIZONA 86001

Solicitation No. 2021-22
Purchasing Director: Patrick Brown
PH: (928) 213-2276

EXHIBIT C

Arizona State Land Department Lease with the City of Flagstaff

CITY OF FLAGSTAFF PURCHASING DIVISION
211 WEST ASPEN AVE.
FLAGSTAFF, ARIZONA 86001

Solicitation No. 2021-22
Purchasing Director: Patrick Brown
PH: (928) 213-2276

EXHIBIT D

Arizona State Land Department Sub-Lease Application

CITY OF FLAGSTAFF PURCHASING DIVISION
211 WEST ASPEN AVE.
FLAGSTAFF, ARIZONA 86001

Solicitation No. 2021-22
Purchasing Director: Patrick Brown
PH: (928) 213-2276

EXHIBIT E

Grazing Map

CITY OF FLAGSTAFF PURCHASING DIVISION
211 WEST ASPEN AVE.
FLAGSTAFF, ARIZONA 86001

Solicitation No. 2021-22
Purchasing Director: Patrick Brown
PH: (928) 213-2276

EXHIBIT F

Environmental Quality Incentives Program

EXHIBIT G

How many animals can I graze on my pasture _ AZ Extension Service How