

City Manager's Report

November 25 2020

Council and Colleagues, Greetings.

These reports will be included in the City Council packet for regularly scheduled Council meetings, excluding Work Session meetings. The reports are intended to be informational, covering miscellaneous events and topics involving the City organization. In no particular order...

Alternate Response Work Group Update

The work group is designing a scope of work for a diversion center and CART program. The diversion center will provide a location for Police and Fire personnel to drop off individuals in need of services. The CART program will provide for a Flagstaff Fire Department EMT and mental health professional to provide assistance and services to 'man down' calls. These two items will supplement the re-routing of appropriate calls to the Crisis Response Network that was implemented by the Flagstaff Police Department on November 2nd.

The work group is also currently identifying a list of stakeholders to review and provide input on the scope of work to ensure we have captured all needed services for the Flagstaff community. Stay tuned on this important endeavor.

Fire Department

Firewood to Hopi Tribe

The Arizona Conservation Corps Ancestral Lands Hopi Crew picked up about 20 cords of firewood recently. They are planning on taking about 100-120 cords out to Hopi villages as long as the weather allows for decent vehicle access.



Firefighter Casey "Cowboy" Wood

Casey served the City of Flagstaff for 25 years. He began his career as a Flagstaff Police Officer prior to serving the last twenty years as a firefighter. He served as a fire investigator, a SWOT team member, and a liaison with the PD. He is known for his "ride for the brand" commitment to the city, a positive attitude, and a quick smile. For a time, Casey actually was a PRCA professional cowboy, hence the reference. The City of Flagstaff is grateful for Firefighter Wood's dedication and commitment over the years. Well done, sir!

As noted by Chief Gaillard, "Firefighter Casey Wood retired at the end of his tour. The Honor Guard presented him with a flag to honor the occasion. Proud to have his brother Timber Mesa Fire & Medical Dist. DC Clay Wood present. Thanks for your service Casey. Godspeed @CityofFlagstaff"



The A shift west side crews were dispatched to a travel trailer that was on fire in the downtown area off Cottage. Crews were able to extinguish the fire with the original 3-1 assignment.

A 3-1 assignment, by the way, means that three firefighting units and one chief are responding. It is the first level of response.



E1 was clearing from a call on NAU campus when they came upon a tractor trailer parked near NAU Audrey Auditorium that was on fire. The call was soon upgraded to a 3-1 assignment.

Luckily there was nobody around the trailer and there were no exposures. The trailer was plugged into the Audrey Auditorium building and the contents of the trailer included video/audio equipment. The origin of the fire was behind built in walls and it took crews several minutes to make access to it. The fire was extinguished and there were no injuries as a result of it. This fire caused extensive damage

to the equipment in the trailer. FFD and NAU PD investigated the fire. The cause of the fire is under investigation.

The C shift crews did a virtual public education on fire safety with special needs students from Sinagua Middle School via Zoom. Station 2 crew gave a virtual tour of station, put on turnouts, and sent pictures of all the types of calls we go on from our picture history on a department cell phone.

Human Resources

Human Resources has completed a presentation with compensation recommendations as a result of the completed Compensation Study with Evergreen. The recommendations have been vetted with the Budget Team and presented to the Leadership Team for discussion and feedback.

Police Department

Updates:

- Police Department personnel met with Flagstaff Shelter Staff on how to better serve the homeless population.

- Staff conducted and attended Defensive Tactics training this week. And in the parking enforcement arena, officers wrote several seasonal restriction parking citations in the Railroad Springs Neighborhood, where we have received numerous complaints on the vehicles.
- Internal staff held a recruitment team meeting. We are working on a new webpage that is more user friendly for those looking to apply to the FPD. We hope to be able to have recruiters who can be contacted immediately by applicants to answer questions and set up ride-alongs and testing! The creativity is needed, as Council is aware our recruitment is down and our vacancy has surged. To note, there are currently 14 vacancies on the patrol side and five in Dispatch.
- Interim Chief Musselman and Communications Manager Brandis presented to a community group on police services on November 9th. Also of note, the overnight shifts gave several rides to the shelter, due to the inclement weather. Much appreciated!
- And due to that snowy weather that we experienced on November 9th, patrol worked eight collisions and at least a dozen slide-offs.
- An officer was assaulted and choked while taking a suspect into custody. The officer received medical attention and was released the same day.

Award and Recognition:

And finally, and most importantly, a well-deserved recognition here. Officer Zach Syers with our PD was recently awarded the Lifesaving Award for his actions. On October 22nd at around 7:30 pm, Officer Syers responded to a medical assist for a report of a subject not breathing. Officer Syers was around the corner from the call on an unrelated matter when he heard the call.



Officer Syers quickly arrived on scene and located the reporting party in the front yard, who was a friend of the victim who was inside the building. The reporting party was gaming online with the victim, when he noticed the victim did not appear to be breathing. Officer Syers looked through the front window and could see the victim slumped over in a chair. The victim did not respond to Officer's knocking at the front door, which was locked. Officer Syers knew that he needed to enter the apartment to render immediate life-saving medical aid. He forced entry through the front door and requested the reporting party to assist

him by removing the victim from the chair. Officer Syers noticed the victim was very pale and was not breathing. He administered chest compressions and after approximately 20 seconds, the victim responded. The victim appeared dazed and was unaware of his surroundings at the moment he came around.

Officer Syers stayed with the individual and ascertained the necessary background medical information to pass on to the responding medics, who arrived and transported the individual to FMC, where the individual was later expected to make a full recovery.

Officer Syers displayed great officer awareness and reacted immediately to a life-threatening situation. His actions in this situation are in keeping with the highest standards of Flagstaff Police Department's Mission Statement by protecting and preserving life. Officer Syers was awarded the Lifesaving Award for his actions. Congratulations Officer Syers! Well done!

Public Works

- The EUROW (Expanded Use of Rights of Way) downtown lane closure and parklet installation at PayNTake were removed this week for the winter. The Team continues to work on options for covered / lighted / heated seating in Heritage Square. Stay tuned on that. Thanks to Rebecca Sayers for her leadership of the EUROW Team.



Staff began removing the juniper bushes and some other shrubs (see picture) from the sitting area that is right-of-way near the intersection of Butler Ave and S. San Francisco Street (the southwestern corner). A discussion with Police Department regarding a recent homicide in this area predicated the need to perform the removal to create visibility and safety in the sitting area. Parks has reached out to Legal to inquire about installing sign posts regarding no alcohol in the right-of-way as an additional measure regarding the safety of the space. The work is currently in progress.

- Holiday trees were erected at Heritage Square and City Hall, as well as the Orb at the 4th Street Gateway in preparation for the holiday season. Thank you to staff that take on these tasks annually.
- Staff is preparing for an upcoming meeting with all event organizers that have received permits in the last 2-3 years to discuss the upcoming potential event season in 2021 and reflect on 2020. A focus of the meeting will be communication and partnerships.
- Hal Jensen Recreation Center staff attended a “Bullying and Cyberbullying” webinar sponsored by the Coconino Coalition for Children & Youth. The presenter was Brad Snyder with the Dion Initiative for Child Well-Being and Bullying Prevention. Joe C. Montoya Community and Senior Center staff are working with Angels Home Care to provide an “Adopt a Grandparent” holiday event to provide needed items to seniors in need. A holiday tree with tags for gift recipients will be located inside the Walgreens on corner of 4th and Route 66 for donors to choose and leave their donation/gift at the Walgreens store for Angels Home Care to receive and distribute.
- The Jay Lively Ice Rink continued offering Adult Skating and Adult Stick and Pucks sessions this week. Interest in both programs continues to grow with recent sessions filling to the maximum allowance of 20 participants. We are grateful for Council’s thoughtful discussion related to the continued operation of the rink as part of the Phase II Re-Entry measures.
- Sweeper crews continue ice cinder clean up citywide. A significant focus last week was bike lanes and intersections, this week we wrapped up major bike lanes and focused on medians, north downtown, and started into neighborhoods. The effort is strong, and we are making excellent progress with the small crew. The sign crew is busy repairing damaged traffic signage involved in minor vehicle collisions and slide-offs. Streets welcomed back our Winslow DOC crew this week and they are working on



ROW cleanup and assisting at the Core Services facility with landscaping and vegetation maintenance.

- The old City Courts and Prosecutors Buildings are cleared for demo following abatement and removal of final items and utility disconnects. Unisource and communications companies are removing exposed lines from the site and demo will probably occur first week of December. Stay tuned.
- Our City Hall elevator is awaiting the new door safety switch which is an optical sensor to replace the failed and obsolete door switch. Installation is pending once received.
- The Bulky crews are experiencing some heavy volumes and anticipate that the program will wrap up by November 20th. The rental 'bulky truck' will be leaving in December. Snow Play trash and recycle bins will be deployed beginning (weather depending) November 23rd – March 15th at the following locations: Peak View, Kendrick, Thorpe Park and Lone Tree Road.

Sustainability

Upcoming Working Calendar:

- Sustainability Commission: Next meeting: Thursday, December 3rd, 4:30 – 6:30 pm
- Open Space Commission: Next meeting, Monday, December 7th, 4 - 6 pm.

Staff Announcements:

- Administrative Assistant-Sustainability: Marissa Molloy started on Monday, November 16, 2020. Onboarding and training are currently underway.

Updates:

- Staff delivered the Climate Emergency presentation to the Airport Commission and the NAIPTA Board of Directors
- Staff secured preliminary approval for funding from the APS Take Charge AZ Program for electric vehicle charging stations at three locations: Airport, Main Library, and Aquaplex.
- Interest in volunteer clean ups is on the rise. We supported three clean-up efforts last week and have three more scheduled for this week.
- Thus far in November, 15 Open Space and other volunteers donated 62.5 hours helping with trail maintenance, cleaning up trash and graffiti, talking with visitors at the various locations, and monitoring petroglyph sites.
- Staff held a trail maintenance day on November 17th (rescheduled because of frozen snow) to even out a section of trail at Picture Canyon. Following are the before/during/after photos:



- Staff also replaced social distancing signs which appear to have disappeared from Picture Canyon, McMillan Mesa, and Observatory Mesa.
- All six Home Energy Efficiency (HEE) 101 Kits have been successfully delivered and/or picked up by residents that attended the first HEE 101 workshop of the season.

Upcoming Events:

- Home Energy Efficiency Workshop (Virtual) 101: December 2nd, 6:00 pm
- Home Energy Efficiency Workshop (Virtual) 101: January 7th, 6:00 pm
- McMillan Mesa Rezone Community meeting: December 14th, 5:00 pm
- McMillan Mesa Rezone Community meeting: January 13th, 5:00 pm

Time for Giving

Our *Stuff the Virtual Bus* food drive raised **\$35,842** to help us provide meals to those in need this holiday season! This funding will help the Flagstaff Family Food Center purchase turkeys, prepare Thanksgiving meals, sides, and desserts - and distribute these meals to those in need through our Family Food Box program, home deliveries to those who cannot safely leave their homes, and through our Agency Shopping program, sharing turkeys with local non-profits with congregate meal sites.

Related, below is the flyer for the Giving Advent Box:

YOUR Giving ADVENT BOX

THE HOLIDAYS ARE FOR GIVING!

Step 1: Grab a household box of sturdy design.

Step 2: Make this a family, friend, or work team project! Get crafty with it and make the box fun and festive for the season!

Step 3: Each day, add a non-perishable item to your Advent Box (at your home, at your office). On Dec. 21, deliver your filled box to the **Flagstaff Family Food Center**, **1903 N 2nd St or 3805 E. Huntington Drive.**

Suggested Advent Box Items:

Dec. 1 Box of Cereal	Dec. 2 Jar of Peanut Butter	Dec. 3 Stuffing Mix	Dec. 4 Boxed Potatoes	Dec. 5 Box of Mac & Cheese
Dec. 6 Canned Fruit	Dec. 7 Canned Tomatoes	Dec. 8 Canned Tuna	Dec. 9 Dessert Mix	Dec. 10 Canned Sweet Potatoes
Dec. 11 Cranberry Sauce	Dec. 12 Jar of Applesauce	Dec. 13 Canned Beans	Dec. 14 Box of Crackers	Dec. 15 Package of Rice
Dec. 16 Can of Green Beans	Dec. 17 Package of Pasta	Dec. 18 Spaghetti Sauce	Dec. 19 Chicken Noodle Soup	Dec. 20 Can Mixed Vegetables