

2019-2020 CITY COUNCIL LIAISON ASSIGNMENTS

	MEETING DATES/TIMES	COUNCIL LIAISON
REQUIRED BY STATUTE		
<p><i>FLAGSTAFF HOUSING AUTHORITY</i> (Mayor Designated)</p> <p>MISSION: To assist low-income families with safe, decent, and affordable housing opportunities as they strive to improve the quality of their lives. The Housing Authority is committed to operating in an efficient, ethical, and professional manner. The Housing Authority will create and maintain partnerships with its clients and appropriate community organizations in order to accomplish this mission.</p> <p>UPCOMING YEAR WORK PROGRAM: Review and make recommendations regarding annual plan, budget, policies, procedures and operational plans that are required by law or HUD regulation. Investigate and make recommendations regarding providing affordable housing for persons of low income.</p> <p>TYPE OF ASSIGNMENT: Mayor automatically serves as a commissioner and has authority to appoint board members. Appointment authority is set forth in Ord. 2010-19.</p> <p>STAFF CONTACT: Sarah Darr, Housing Director, 213-2745, sdarr@flagstaffaz.gov</p>	<p>3rd Wed/10 am 8x/year</p> <p>City Hall</p>	<p>Evans</p>
<p><i>PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM</i> (Mayor Designated) (Consists of Mayor, 2 members of Fire and Police (elected by secret ballot by members of dept, 2 citizens appointed by Mayor and approved by Council) (Separate Board for Fire and Police)</p> <p>MISSION: Determines service credits and amounts/ prescribes procedures for filing of benefit applications; and determines the rights of claimants to benefits</p> <p>TYPE OF ASSIGNMENT: Mayor prescribed by ARS Title 38</p> <p>STAFF CONTACT: Vivian Fennema, Fire Department Administrative Specialist, 213-2504, vfennema@flagstaffaz.gov Allison Hughes, Police Department Administrative Specialist, 556-2316, ahughes@coconino.az.gov</p>	<p>As needed</p>	<p>Evans</p>

REQUIRED BY IGA OR OTHER AGREEMENT

<p>Metropolitan Plan (FMPO) (3 liaisons required) Metro Plan Executive Board - Member Agencies: City of Flagstaff, Coconino County, ADOT, NAIPTA Federally mandated organization responsible for planning and programming federal transportation funds in the region</p>	<p>4th Thur/10:45 A City Hall Council Chambers</p>	<p>1. Evans 2. McCarthy 3. Odegaard Alternate: 1. Salas</p>
<p>MISSION: To leverage cooperation among local governments and partners to maximize resources for the creation, maintenance and preservation of a sound multi-modal transportation system</p>		
<p>UPCOMING YEAR WORK PROGRAM (Pending Executive Board Action): Regional Transportation Safety Strategy Corridor or other studies to support regional transportation plan priority projects</p>		
<p>TYPE OF ASSIGNMENT: Selected by Council</p>		
<p>STAFF CONTACT: Jeff Meilbeck, MetroPlan Executive Director</p>		
<p>Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) (2 liaisons & 2 alternates required)</p>	<p>3rd Wed/10 AM NAIPTA Offices</p>	<p>1. McCarthy 2. Whelan Alternates: 1. Shimoni</p>
<p>MISSION: Getting You Where You Want to Go.</p>		
<p>UPCOMING YEAR WORK PROGRAM: To be adopted in January or February</p>		
<p>TYPE OF ASSIGNMENT: Selected by Council</p>		
<p>CONTACT: Erika Mazza, NAIPTA General Manager, 779-6624, emazza@naipta.az.gov</p>		

<p>Northern Arizona Municipal Water Users' Association (NAMWUA)</p> <p>MISSION: To unite our expertise and resources in a collaborative effort to secure regional and local water resources for today and the future: Objective 1: Encourage resource planning that provides a sustainable water supply to meet projected growth Objective 2: Provide valuable input to regulatory agencies and legislative bodies regarding proposed legislation and rulemaking Objective 3: Maintain our position as a recognized authority and resource for water issues in Northern Arizona Objective 4: Encourage and support communication and information sharing regarding water augmentation and management</p> <p>UPCOMING WORK PROGRAM: NAMWUA is divided into a Board of Directors and Technical Advisory Committee. Review, track and provide comments on State and Federal legislation regarding water related issues; complete and evaluation of Non-Indian Agricultural Central Arizona Project Water in preparation of the Arizona Department of Water Resources Reallocation in 2021; work through the issues identified in the 2013 Strategic Plan</p> <p>TYPE OF ASSIGNMENT: Selected by Council</p> <p>STAFF CONTACT: Brad Hill, Utilities Director, 213-2420, bhill@flagstaffaz.gov and Erin Young, Water Resources Manager, 213-2405, eyoung@flagstaffaz.gov</p>	<p>BOD – Quarterly Sedona-Jan Prescott Valley- April Payson-July Flagstaff-October</p> <p>Typically 1-2 hours</p> <p>10 am to noon</p> <p>TAC - Monthly</p>	<p>1. Whelan Alternate 1. Shimoni</p>
<p>REQUIRED BY RESOLUTION/ORDINANCE (Can be Changed)</p>		
<p>Audit Committee</p> <p>MISSION: Not aware of any/compliance w/ARS 9-481 and Charter Art. VI, Sec. 5</p> <p>UPCOMING YEAR WORK PROGRAM: Will meet late January or early February. Additional meeting may be called if Committee requests it or if staff needs to communicate to group</p> <p>TYPE OF ASSIGNMENT: Selected by Council</p> <p>STAFF CONTACT: Brandi Suda, Finance Director, 213-2217, bsuda@flagstaffaz.gov</p>	<p>Late Jan/Early Feb 2 hours</p> <p>Add'l if needed</p> <p>City Hall</p>	<p>1. Odegaard</p>

<p>Economic Collaborative of Northern Arizona (ECoNA) Executive Board (EEB) (Can be Council liaison or EV Director)</p> <p>MISSION: A non-profit organization dedicated to the economic vitality of the region. With over 16 area agencies supporting the organization, our partners work collaboratively to excel in job creation, innovation, entrepreneurship, global business and quality workforce development.</p> <p>UPCOMING YEAR WORK PROGRAM: The work program for the EEB is to help further economic development initiatives in northern Arizona by supporting the ECoNA President with inquiries and more. The only work the EEB does is actively participate in the monthly meeting and help the NACET President and our economic development partners as a whole. The key areas of focus are business attraction, business retention & expansion, economic gardening, and workforce development.</p> <p>TYPE OF ASSIGNMENT: The Executive Board consists of representatives from nine sectors including business, government, academia and nonprofit. Each sector leverages its own unique resources to collectively support and enhance the economic vitality of the region as a whole; it is in their by-laws who makes up the board. City's liaisons selected by Council.</p> <p>STAFF CONTACT: Heidi Hansen, Economic Vitality Directory, 213-2905, hhansen@flagstaffaz.gov</p>	<p>3rd Wed/3 – 5 pm Ice House</p>	<p>1. Evans Alternate: 1. Salas</p>
<p>Northern Arizona Council of Governments (NACOG) (1 City member and 1 alternate)</p> <p>MISSION: Cooperating regionally to improve life in northern Arizona</p> <p>UPCOMING YEAR WORK PROGRAM: Program Listing includes Area Agency on Aging, Community Services (Apache, Navajo & Yavapai), Community Development (CDBG & Housing), Head Start & Early Head Start Education, Economic Development District, Population & Demographics, Transportation Planning (Rural), Water Quality Planning, Weatherization and Workforce Investment (Yavapai).</p> <p>TYPE OF ASSIGNMENT: Selected by Council</p> <p>STAFF CONTACT: Chris Fetzter, NACOG Executive Director, 774-1895</p>		<p>1. Whelan Alternate: 1. Odegaard</p>

<p>Self-Insurance Trust Fund Board</p> <p>MISSION: Oversight in insuring that there are sufficient funds inside of the Trust to fund anticipated losses</p> <p>UPCOMING YEAR WORK PROGRAM: The Trust has not met in four years and is currently seeking board members</p> <p>TYPE OF ASSIGNMENT: No councilmember is required; however, up to one Councilmember may fill one of the Board's five member positions</p> <p>STAFF CONTACT: Dean Coughenour, Risk Manager, 213-2082, rcoughenour@flagstaffaz.gov</p>	<p>1-2X/year Approx. 90 min.</p> <p>City Hall</p>	<p>1. NONE</p>
NOT REQUIRED - DISCRETIONARY		
<p>Colorado Plateau Water Advisory Council (1 regular and 1 alternate)</p> <p>MISSION: The Coconino Plateau Water Advisory Council (CPWAC) and Coconino Plateau Watershed Partnership (CPWP) were formed to facilitate and implement sound water resource management and conservation strategies on the Coconino Plateau. The Council coordinates and cooperates in the identification, prioritization and implementation of comprehensive policies, projects and programs to assist in meeting the water needs of the Coconino Plateau.</p> <p>UPCOMING YEAR WORK PROGRAM: The CPWAC/WP is divided into 4 subcommittees: Board, Executive, Government Affairs, Technical Advisory, and Public Outreach. Work through the issues identified within the 2014 Strategic Plan (e.g., create a Sustainable Water Framework, monitor water related legislation, and create greater public awareness about water issues and the CPWAC/WP); and develop a new strategic priorities now that federal funding for the North-Central Arizona Feasibility Study has been cancelled.</p> <p>TYPE OF ASSIGNMENT: Selected by Council</p> <p>STAFF CONTACT: Ryan Roberts, Interim Water Services Director, 213-2410, rroberts@flagstaffaz.gov and Erin Young, Water Resources Manager, 213-2405, eyoung@flagstaffaz.gov</p>	<p>4th Fri/10 am</p>	<p>1. Evans</p> <p>Alternate: 1. Aslan</p>
<p>Sister Cities International</p> <p>MISSION: To promote peace through mutual respect, understanding, and cooperation – one individual, one community at a time.</p> <p>RESPONSIBILITY: having fun, informing the board of local Sister Cities activity in your area, and participating in initiatives that help accomplish the mission of Sister Cities.</p> <p>STAFF CONTACT: Heidi Hansen, Economic Vitality Director, 213-2905, hhansen@flagstaffaz.gov</p>	<p>4X/Year</p>	<p>1. Salas</p> <p>Alternate: 1. Shimoni</p>

CITY COMMISSIONS

Airport Commission

2nd Thur./1:00 p.m. 1. Salas

PURPOSE: Responsible for reporting to the Council on the development of the Airpark and matters affecting the operation and efficiency of the airport.

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Barney Helmick, Airport Director, 213-2933, bhelmick@flagstaffaz.gov

Beautification & Public Art Commission

2nd Mon./4:00 p.m. 1. Odegaard

PURPOSE: Recommends expenditures from the BBB, community beautification projects, the purchase and installation of public art projects

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Eliza Kretzmann, Beautification, Arts & Sciences Manager, 213-2969, eliza.kretzmann@flagstaffaz.gov

Commission on Diversity Awareness

3rd Tue./1:30 p.m. 1. Shimoni

PURPOSE: Fosters mutual understanding, tolerance, respect, and awareness among all citizens; recognizing the different economic, cultural, social, religious, and ethnic groups within the City; cooperating in the development of educational programs dedicated to improving community relations and enlisting support of various groups to foster diversity awareness.

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Jessica Foos, Human Resources Analyst, 213-2099, jfoos@flagstaffaz.gov

Commission on Inclusion and Adaptive Living

4th Tue./12:00 p.m. 1. Evans

PURPOSE: Expand educational opportunities; improve access to housing, buildings, and transportation; have greater participation in recreational, social, and cultural activities; encourage greater opportunity for employment and expand/strengthen rehabilitative programs and facilities

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Alan Keay, Human Resources Manager, 213-2088, akeay@flagstaffaz.gov

<p><i>Housing Commission</i></p> <p>PURPOSE: Makes recommendations with respect to housing policies, needs, and programs in Flagstaff.</p> <p>RESPONSIBILITY: Information sharing between the Commission and the City Council.</p> <p>STAFF CONTACT: Leah Bloom, Affordable Housing Advancement Project Manager, 213-2752, lbloom@flagstaffaz.gov</p>	4 th Thur./1:00 p.m. 1. McCarthy
<p><i>Open Spaces Commission</i></p> <p>PURPOSE: Advises the Council on the acquisition, management, use, restoration, enhancement, protection, and conservation of open space land within the City of Flagstaff.</p> <p>RESPONSIBILITY: Information sharing between the Commission and the City Council.</p> <p>STAFF CONTACT: Robert Wallace, Open Space Specialist, 213-2154, robert.wallace@flagstaffaz.gov</p>	4 th Mon./4:00 p.m. 1. Aslan
<p><i>Parks & Recreation Commission</i></p> <p>PURPOSE: Makes recommendations to the Council regarding City parks and recreational programs, the annual budget and capital improvements for the Parks and Recreation Divisions.</p> <p>RESPONSIBILITY: Information sharing between the Commission and the City Council.</p> <p>STAFF CONTACT: Rebecca Sayers, Parks & Recreation Director, 213-2306, rsayers@flagstaffaz.gov</p>	3 rd Mon./4:00 p.m. 1. Salas
<p><i>Sustainability Commission</i></p> <p>PURPOSE: Recommend and coordinates activities in concert with the Flagstaff Sustainability Program. Promotes sustainable practices in all spheres of life and educating Flagstaff citizens</p> <p>RESPONSIBILITY: Information sharing between the Commission and the City Council.</p> <p>STAFF CONTACT: Jenny Niemann, Sustainability Specialist, 213-2150, jniemann@flagstaffaz.gov</p>	4 th Thur./4:00 p.m. 1. Aslan

<p>Tourism Commission</p> <p>PURPOSE: Develops, promotes, and maintains Flagstaff as a year-round destination with professional visitor services that will benefit the community economically, environmentally, and socially.</p> <p>RESPONSIBILITY: Information sharing between the Commission and the City Council.</p> <p>STAFF CONTACT: Trace Ward, Convention and Visitors Bureau Director, 213-2921, tward@flagstaffaz.gov</p>	<p>4th Tue./1:30 p.m. 1. Salas</p>
<p>Transportation Commission</p> <p>PURPOSE: Reviews requests for changes in traffic regulations and recommends traffic-related policies to the Council.</p> <p>RESPONSIBILITY: Information sharing between the Commission and the City Council.</p> <p>STAFF CONTACT: Jeff Bauman, Traffic Engineer, 213-2690, jbauman@flagstaffaz.gov</p>	<p>1st Wed. of Even Months/4:00 p.m. 1. Odegaard</p>
<p>Water Commission</p> <p>PURPOSE: Reviews extensions of the water and sewer collection systems, treatment and use of water furnished by the City, treatment and disposal of the City's sewage system effluent, and water/sewer rates.</p> <p>RESPONSIBILITY: Information sharing between the Commission and the City Council.</p> <p>STAFF CONTACT: Ryan Roberts, Interim Water Resources Director, 213-2410, rroberts@flagstaffaz.gov</p>	<p>3rd Thur./4:00 p.m. 1. Whelan</p>