

On November 13, 2019 the Housing Commission attended a retreat like meeting (9am-3:30pm), facilitated by Lancaster Consulting, which include an affordable housing overview, education about community resources, commissioner introductions and group dynamics. The Housing Commission discussed open meeting laws, conflict of interest and established ground rules. The Housing Commission Ground Rules are as follow;

1. The Chair will help to guide discussion and move the meeting along.
2. We provide pre-meeting agendas.
3. We develop informed plans and action (follow-up or guiding plan).
4. We are respectful of each other. We agree to be there for each other and our facilitator(s). We let someone complete thoughts and ideas and not speak over them.
5. We ensure our Mission is reflected in all conversations and actions; We keep on track when speaking and be aware of how long we speak.
6. We give ourselves permission and time for thoughtful information, questions, discussion and decision-making and plan this into the agenda.
7. We find common ground by demonstrating openness to new ideas/ perspectives.

As the Housing Commission is brand new and not part of the established commission schedule for Council Chambers, open time slots are very limited. Based on availability, the Housing Commission has chosen to have its regular meeting on the fourth Thursday of the month from 1-3pm. December presents a challenge because the fourth Thursday is December 26, the day after Christmas. In lieu of having a meeting with more information presented in a narrative way, staff is preparing a white paper to be sent to commissioners covering topics such as:

- What is municipal bonding?
- How do General Obligation bonds work?
- What are the bonding sources and capacity?
- Analysis of previous Prop. 422 effort in 2018.
- What types of activities could bond funding support?
- What are the deadlines to put a measure on the 2020 general election?

Additionally, when the whitepaper is sent, staff will request that members of the Housing Commission email any questions they have related to the material so that staff can be as prepared as possible with answers.